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**RENEWAL APPLICATION FOR VILLAGE OF OSWEGO
LIQUOR LICENSE**

**REMEMBER: YOU CANNOT PURCHASE OR SELL ALCOHOL WITHOUT A
VALID LIQUOR LICENSE. LIQUOR LICENSES ARE NOT TRANSFERABLE**

- Complete the Liquor License Renewal Application.
 - All managers are required to complete a background check and be fingerprinted. If the manager(s) listed in this application have already been background checked, then there is no need to complete another background check.
 - A Manager Application needs to be completed and submitted with the Liquor License Application for all Managers associated with the business. A \$100.00 fee will be invoiced for each Manager background check.
 - Fingerprinting is conducted at the Oswego Police Department

LICENSE PERIOD: JANUARY 1ST THROUGH DECEMBER 31ST

The following are REQUIRED prior to receiving your renewal liquor license:

- Copy of State issued liquor license
- Copy of liquor liability insurance (DRAM Shop)
- Copy of renewed lease, if applicable
- Payment of liquor license fee

For more detailed information concerning liquor licensing and alcoholic beverages code requirements, please visit the Village's website at [Village of Oswego, Illinois | Home](#).

Please visit the Illinois Liquor Control Commission website at www.ILCC.illinois.gov for updates to all laws and/or forms.

Liquor License Renewal Application for the Village of Oswego

1. **BUSINESS INFORMATION**

A. **NAME OF BUSINESS**

Enter the name of the business which will be selling or serving alcoholic beverages at the licensed premises.

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D.B.A. NAME:

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B. **ADDRESS**

Enter the address, city, state, and zip code of the business premises.

ADDRESS	
CITY	
STATE	ZIP CODE

C. **PHONE NUMBER**

Enter the area code telephone number for the business premises.

PHONE NUMBER

D. **EMAIL ADDRESS**

Enter the email address for the business premises.

EMAIL ADDRESS

E. BUSINESS TYPE

Check the box or boxes which best describes the type of business in operation. If the selections listed do not describe the business, enter the business type under "other".

- | | | |
|--|--|---|
| <input type="checkbox"/> BAR/TAVERN | <input type="checkbox"/> LIQUOR STORE | <input type="checkbox"/> FRATERNAL SOCIETY/CLUB |
| <input type="checkbox"/> RESTAURANT | <input type="checkbox"/> GROCERY STORE | <input type="checkbox"/> WINERY/BREWERY |
| <input type="checkbox"/> GAS STATION | <input type="checkbox"/> DRUG STORE/PHARMACY | <input type="checkbox"/> THEATER |
| <input type="checkbox"/> CONVENIENCE STORE | <input type="checkbox"/> GOLF COURSE/CLUBHOUSE | <input type="checkbox"/> SALON |
| <input type="checkbox"/> CATERER | <input type="checkbox"/> ARTS & CRAFTS | <input type="checkbox"/> BANQUET HALL |
| <input type="checkbox"/> VIDEO GAMING | <input type="checkbox"/> OTHER: _____ | |

F. VIDEO GAMING

Do you currently hold a valid Village and State issued video gaming license? Yes No

Do you intend on applying for a video gaming license through the Village? Yes No

G. TOBACCO PRODUCTS

Do you currently hold a valid Village and State tobacco license to sell tobacco, alternative tobacco products, vapor products or electronic smoking devices? Yes No

H. COIN OPERATED DEVICES

Businesses will be required to obtain a valid Village and State Coin Operated Device License before operating coin operated devices. Please contact the Village Clerk's Office for full details relating to the coin-operated device license process.

Does your business currently have coin operated devices? Yes No

I. CONCEALED CARRY LAW

Concealed Carry Law requires the banning of guns for any building, real property, and parking area under the control of an establishment serving alcohol on its premises, if more than 50% of the establishment's gross receipts within the prior 3 months is from the sale of alcohol. If owners knowingly fail to ban guns, he/she is subject to penalties under the Illinois Liquor Control Act. Mandatory Ban- establishments with an approved Village of Oswego Class "A-1, A-2, A-3" liquor license.

I will allow Concealed Carry at the above business name and address. Yes No

I will prohibit Concealed Carry at the above business name and address. Yes No

2. STATUS OF BUSINESS

Check the applicable box which corresponds to your business' official papers filed with the Secretary of State's Office.

- A. Sole Proprietorship
- B. Partnership
- C. Illinois Corporation
- D. Foreign Corporation
- E. Limited Liability Corporation

3. OWNERSHIP INFORMATION

Provide the owner/officer/partner information in accordance with the business status described under Question 2. This information must be submitted for all owners/officers/partners. The same information must be submitted for shareholders with interests equal to or exceeding 5%. If additional space is needed, provide information on a separate sheet(s) in the same format as this application requires. NOTE: A CHANGE IN OWNERSHIP WILL REQUIRE A NEW LIQUOR LICENSE APPLICATION TO BE COMPLETED; INCLUDING BACKGROUND CHECKS AND FINGERPRINTING. VILLAGE BOARD APPROVAL WILL ALSO BE REQUIRED.

A.

NAME (Last, first, middle initial)

HOME ADDRESS

CITY, STATE, ZIP CODE

PHONE#	EMAIL ADDRESS

DRIVER'S LICENSE NUMBER

DATE OF BIRTH	PLACE OF BIRTH

SEX (M or F)	CITIZENSHIP (YES or NO)

TITLE/POSITION

% OWNED

HAS THIS PERSON EVER BEEN CHARGED AND/OR CONVICTED WITH AN OFFENSE THAT PERTAINED TO A LICENSE ISSUED BY THE VILLAGE OF OSWEGO OR THE STATE OF ILLINOIS? YES NO IF YES, COMPLETE THE FOLLOWING:

DATE OF THE OFFENSE	LOCATION OF THE OFFENSE

COURT DOCKET #	DISPOSITION

INVESTIGATING AGENCY	INVESTIGATING AGENCY REPORT #

EXPLANATION OF FACTS

HAS THIS PERSON EVER BEEN CHARGED AND/OR CONVICTED WITH ANY OFFENSE? YES NO

IF YES, WHAT WAS THE OFFENSE?

DATE OF THE OFFENSE	LOCATION OF THE OFFENSE

COURT DOCKET #	DISPOSITION

INVESTIGATING AGENCY	INVESTIGATING AGENCY REPORT #
EXPLANATION OF FACTS	

B.

NAME (Last, first, middle initial)

HOME ADDRESS

CITY, STATE, ZIP CODE

PHONE#	EMAIL ADDRESS

DRIVER'S LICENSE NUMBER

DATE OF BIRTH	PLACE OF BIRTH

SEX (M or F)	CITIZENSHIP (YES or NO)

TITLE/POSITION

% OWNED

HAS THIS PERSON EVER BEEN CHARGED AND/OR CONVICTED WITH AN OFFENSE THAT PERTAINED TO A LICENSE ISSUED BY THE VILLAGE OF OSWEGO OR THE STATE OF ILLINOIS? YES NO IF YES, COMPLETE THE FOLLOWING:

DATE OF THE OFFENSE	LOCATION OF THE OFFENSE

COURT DOCKET #	DISPOSITION

INVESTIGATING AGENCY	INVESTIGATING AGENCY REPORT #

EXPLANATION OF FACTS

HAS THIS PERSON EVER BEEN CHARGED AND/OR CONVICTED WITH ANY OFFENSE? YES NO IF YES, COMPLETE THE FOLLOWING:

WHAT WAS THE OFFENSE?

DATE OF THE OFFENSE	LOCATION OF THE OFFENSE

COURT DOCKET #	DISPOSITION

INVESTIGATING AGENCY	INVESTIGATING AGENCY REPORT #

EXPLANATION OF FACTS

4. MANAGER INFORMATION

Provide the following information for all managers associated with the business. A separate Manager Application must be completed for each new manager listed in this application. If additional space is needed, provide information on a separate sheet(s) in the same format as this application requires. The Village Clerk's Office needs to be notified, immediately, of a Manager change. NOTE: THE LIQUOR MANAGER MUST BE PRESENT ON THE LICENSED PREMISES AT LEAST THIRTY-FIVE (35) HOURS PER WEEK.

A.

NAME (Last, first, middle initial)

HOME ADDRESS

CITY, STATE, ZIP CODE

PHONE#	EMAIL ADDRESS

DRIVER'S LICENSE NUMBER

DATE OF BIRTH	PLACE OF BIRTH

SEX (M or F)	CITIZENSHIP (YES or NO)

TITLE/POSITION

B.

NAME (Last, first, middle initial)

HOME ADDRESS

CITY, STATE, ZIP CODE

PHONE#	EMAIL ADDRESS

DRIVER'S LICENSE NUMBER

DATE OF BIRTH	PLACE OF BIRTH

SEX (M or F)	CITIZENSHIP (YES or NO)

TITLE/POSITION

5. HOURS OF OPERATION

List the daily hours open for business.

MON	TUES	WED	THURS	FRI	SAT	SUN

6. LICENSE CLASSIFICATION AND FEES

Check the applicable box below of the businesses' liquor license classification(s).

- A-1 TAVERN/BAR ON/OFF-PREMISES _____ \$1,200.00
- A-2 RESTAURANT (NO REVENUE REQUIREMENT) _____ \$1,200.00
- A-3 VIDEO GAMING CAFÉ _____ \$1,200.00
- B-1 PACKAGED OFF-PREMISES _____ \$1,000.00
- B-2 GAS STATION/CONVENIENCE STORE ON/OFF PREMISES _____ \$1,200.00
- C RESTAURANT (50% REVENUE REQUIREMENT) _____ \$1,000.00
- D BEER AND WINE ON-PREMISES (50% REVENUE REQUIREMENT) _____ \$800.00
- E FRATERNAL SOCIETY/CLUB _____ \$500.00
- F-1 PACKAGED BEER & WINE ONLY OFF-PREMISES _____ \$800.00
- F-2 GAS STATION/CONVENIENCE STORE BEER & WINE ONLY ON/OFF-PREMISES _____ \$1,200.00
- G GOLF COURSE/CLUBHOUSE _____ \$800.00
- H GIFT BASKET _____ \$67.00

- I WINERY/BREWERY/BREW PUB _____ \$533.00
- J BYO (60% REVENUE REQUIREMENT) _____ \$167.00
- K SALON _____ \$167.00
- L LARGE EVENT _____ \$1,367.00
- M CATERING _____ \$367.00
- N WINERY/BREWERY/BREW PUB RETAILER _____ \$1,467.00
- O MOVIE THEATER _____ \$417.00
- P ARTS & CRAFTS _____ \$800.00
- Q-1 BANQUET HALL/FACILITY _____ \$1,333.00
- Q-2 LARGE INDOOR/OUTDOOR VENUE _____ \$1,667.00

- TEMPORARY LIQUOR LICENSE (PER EVENT) _____ \$75.00
- FAILURE TO RENEW VILLAGE OR STATE LIQUOR LICENSE _____ \$250.00
- RENEWAL PAYMENTS NOT RECEIVED BY END OF BUSINESS DAY OF DUE DATE _____ \$250.00
- LOST, MISPLACED, DUPLICATE OR ADDITIONAL COPIES _____ \$50.00

7. LEASE

If you lease your premises, the lease must cover the full term of the license. Provide the building owner's name, business name, address, city, state, zip code, phone number and email address.

BUILDING OWNER NAME	
BUILDING OWNER'S BUSINESS NAME	
ADDRESS	
CITY	
STATE	ZIP CODE
PHONE NUMBER	EMAIL ADDRESS

Are you, or any other person having a direct interest in your place of business, a public or law enforcing official with jurisdictional authority? Yes No

Have you received or borrowed money or anything of value directly or indirectly from any other licensees, representatives of a license, or suppliers of alcoholic products? Yes No

Are you or any other person having a direct interest in your place of business more than thirty (30) days delinquent in complying with a child support order? Yes No

Are you or any other person having a direct interest in your place of business in violation of the required liquor liability insurance coverage stated in 6-21 of the Liquor Control Act [235 ILCS 5/] regarding establishments that sell alcoholic beverages for use or consumption on the licensed premises? Yes No

If you are a corporate licensee, is your corporation ineligible to be issued a license? Yes No

Have you ever been convicted of any violation of any law pertaining to alcohol? Yes No

Have you ever been convicted of any offenses involving bodily harm? Yes No

NOTE: IF ANY OF THE ABOVE QUESTIONS ARE ANSWERED WITH A "YES", PLEASE ATTACH A FULL WRITTEN EXPLANATION TO THIS APPLICATION.

Will you and all others stated in this application familiarize yourself with all the laws of the United States, State of Illinois, and ordinances of the Village of Oswego, pertaining to the sale of alcoholic beverages and abide by all of them? Yes No

Will you and all others stated in this application familiarize yourself with all the laws of the United States, State of Illinois, Kendall County and ordinances of the Village of Oswego pertaining to the Human Trafficking Resource Center Notice Act? Yes: No:

NOTE: ALL ON PREMISES CONSUMPTION LICENSEES, WHERE THE SALE OF ALCOHOLIC BEVERAGES IS THE PRINCIPAL BUSINESS AND PRIMARY TO THE SALE OF FOOD SHALL POST A HUMAN TRAFFICKING NOTICE IN ACCORDANCE WITH 775 ILCS 50/5. NOTICES MUST BE VISIBLE BY THE PUBLIC AND EMPLOYEES.

Will you and all others stated in this application maintain the entire premises in a clean and sanitary manner free from conditions that might cause accidents? Yes No

Will you and all others stated in this application attempt to prevent rowdiness, fights, and disorderly conduct of any kind and immediately notify the police department if any such events take place? Yes No

Will you and all your employees prohibit an intoxicated person or minor from bringing or consuming alcoholic beverages in your establishment? Yes No

Will you and all your employees refuse to serve or sell alcoholic liquor to an intoxicated person or to a minor? Yes No

Please initial the following:

_____ I understand that in the event there has been a change of ownership a new Application for Liquor License must be completed.

_____ I understand if there is a change of Manager, I must notify the Village of Oswego immediately.

12. SIGNATURE/TITLE/DATE

Please sign and date the application and provide your title with the business. The application must be signed by an owner, officer or partner.

I UNDERSTAND ANY MISREPRESENTATIONS SUBMITTED MAY BE CAUSE FOR DENIAL AND REVOCATION OF THE LICENSE. THE UNDERSIGNED DOES HEREBY SWEAR OR AFFIRM, UNDER PENALTIES OF PERJURY, THAT ALL STATEMENTS IN THE FOREGOING APPLICATION ARE TRUE AND CORRECT; THEY ARE MADE UPON MY PERSONAL KNOWLEDGE AND INFORMATION AND THAT I HAVE PERSONALLY READ EACH AND EVERY QUESTION AND ANSWERED EACH AND EVERY QUESTION IN THIS APPLICATION; THEY ARE MADE FOR THE PURPOSE OF REQUESTING THE VILLAGE OF OSWEGO TO ISSUE THE LICENSE HEREIN APPLIED FOR; AND THAT THE PERSON OR PERSONS APPLYING FOR SUCH LICENSE ARE ALL OF GOOD MORAL CHARACTER AND HAVE NOT BEEN CONVICTED OF A FELONY; THAT IF A LICENSE IS GRANTED HEREUNDER, THE UNDERSIGNED WILL REVIEW AND NOT VIOLATE ANY OF THE LAWS OF THE UNITED STATES OF AMERICA, THE STATE OF ILLINOIS, THE VILLAGE OF OSWEGO, THE ILLINOIS LIQUOR CONTROL ACT, RULES AND REGULATIONS AND THE CIVIL RIGHTS SECTIONS THEREOF AND IS NOT DISQUALIFIED BY REASON OF ANY MATTER OR THING CONTAINED IN THIS DOCUMENT.

Further, I agree to notify the Village of Oswego and the Illinois Liquor Control Commission of changes in any of the above information within 10 working days.

PENALTY: Any person found liable/guilty by a preponderance of the evidence of a violation of Village Code, relating to this licensing, in an administrative/judicial hearing shall be subject to a class IV fine, plus applicable hearing costs, as provided in subsection 1-4-3G of this code.

Printed Name: _____ Date: _____
(Please Print Clearly)

Signature: _____
(Authorized Signature)

Title/Position: _____