

**MINUTES OF A REGULAR MEETING
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OSWEGO VILLAGE HALL
100 PARKERS MILL, OSWEGO, ILLINOIS
November 4, 2024**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Ryan Kauffman called the meeting to order at 7:02 p.m. Chief Jason Bastin led the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Board Members Physically Present: President Ryan Kauffman; Trustees Tom Guist, Kit Kuhrt, Karin McCarthy-Lange, and Jennifer Jones Sinnott.

Board Members Attended Electronically: Trustee Karen Novy, and Andrew Torres

Staff Physically Present: Dan Di Santo, Village Administrator; Jean Bueche, Asst. Village Administrator; Tina Touchette, Village Clerk; Jason Bastin, Police Chief; Jennifer Hughes, Public Works Director; Curt Cassidy, Incoming Public Works Director; Andrea Lamberg, Finance Director; Rod Zenner, Development Services Director; Joe Renzetti, IT Director; Kevin Leighty, Economic Development Director; Maddie Upham, Management Analyst; Bridget Bittman, Communications Manager; and Dave Silverman, Village Attorney.

CONSIDERATION OF AND POSSIBLE ACTIONS ON ANY REQUESTS FOR ELECTRONIC PARTICIPATION IN MEETING

President Kauffman noted that Trustee Novy and Trustee Torres would like to electronically attend tonight's Regular Village Board meeting. Both Trustees submitted the necessary documents to the Village Clerk.

A motion was made by Trustee McCarthy-Lange and seconded by Trustee Jones Sinnott to approve Trustee Karen Novy and Trustee Andrew Torres to electronically attend the November 4, 2024 Regular Village Board meeting.

Aye: Tom Guist	Kit Kuhrt
Karin McCarthy-Lange	Jennifer Jones Sinnott

Nay: None

Absent: Karen Novy	Andrew Torres
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The motion was declared carried by a roll call vote with four (4) aye votes and zero (0) nay votes.

Trustee Karen Novy and Andrew Torres attended electronically at 7:03 p.m.

RECOGNITIONS/APPOINTMENTS

D.1 Oath of Office

a) Christian J. Ambrosio- Police Officer

Chief Bastin recognized and thanked the Police Commissioners for all their hard work. Chief briefly spoke about Christian's background and the individuals who were present for the oath. He will be attending the academy. President Kauffman swore him in. Pictures were taken.

b) Natasha K. Konrath- Police Officer

Chief briefly spoke about Natasha's background and the individuals who were present for the oath. She will be attending the academy. President Kauffman swore her in. Pictures were taken.

D.2 Employee Service Awards

a) Yvonne Marsh- 5 Years of Service (Police Department)

She could not attend. President Kauffman thanked her for her service and dedication to the Village.

D.3 Proclamation- Veterans Day, November 11, 2024

President Kaufman read the proclamation.

D.4 Recognition for Village Hall Art Exhibit November-February- Fox River Artists

- Cyndy Conlee
- Debbie Noehrenberg
- Nancy Patush
- Martha Vera
- Kathy Wass

President Kauffman stated the following:

We would like to acknowledge this group of artists who have collaborated to exhibit their outstanding artwork at Village Hall. While each artist has their own unique style, the collection on display focuses mainly on nature and landscapes created in oil, colored pencil, and painted and quilted fabrics. Debbie Noehrenberg has been painting since she was in third grade; over 50 years. Painting for 20 years, Kathy Wass enjoys oil paints and color pencil drawing. Newer to the art scene, Cyndy Conlee is exhibiting her first oil paintings. Nancy Patush's first love is creating art using textiles and joined the Fox River Arts to expand her art in oil and color pencil. Painting for 58 years, Martha Vera prefers using oil paints to create her favorite subjects- nature and animals. Thank you to these artists for taking the time to share their art with us. I hope you will take the time to enjoy the artists' work now through February 21, 2025 in the Village Hall lobby.

President Kauffman presented them with certificates. Pictures were taken.

PUBLIC FORUM

Public Forum was opened at 7:18 p.m. There was no one who requested to speak. The public forum was closed at 7:18 p.m.

STAFF REPORTS

F.1 Financial Audit for Fiscal Year 2024

Director Lamberg thanked staff and Billie Robinson who does most of the share of the work on the audit. Martha Trotter, Principal for Sikich, addressed the Board regarding the fiscal year 2024 audit. She thanked staff for all their hard work as this is a lengthy process. There are three sections to the audit:

- 1) Introductory
 - Certificate of Achievement for Excellence in Financial Reporting- anticipates the Village will receive and award for the 21st year
- 2) Financial
 - Clean unmodified opinions on basic financial statements
 - GASB sets the rules
 - Internal controls
 - No items encountered
 - Management Discussion and Analysis- explanation of financial statements/the "whys" of the audit
 - Context and executive summary

3) Statistical

- Up to 10 years of historical information
- No issues with Board communication
- No changes to reporting
- Evaluated all IT subscriptions; had to be compiled to determine if anything affected
- Past adjustments included impact on financials

Board, staff, and Sikich discussion focused on whether the TIF report confirms the basics of financials; some additional procedures that comply with State statutes; expenditures; another report needs to be reported and filed with the Comptroller annually. There was no further discussion.

CONSENT AGENDA

G.1 October 15, 2024 Committee of the Whole Minutes

G.2 October 15, 2024 Regular Village Board Minutes

G.3 Ordinance Authorizing the Disposal of Surplus Property Owned by the Village of Oswego (Vehicle and Computers).

G.4 Resolution Authorizing the Village to Enter into an Agreement with Kendall County for the Provision of Demand-Response Transportation Services.

G.5 Resolution Authorizing the Execution of a Memorandum of Understanding Between the Village of Oswego and the Metropolitan Alliance of Police #516 Modifying the Current Collective Bargaining Agreement to Establish Tax Code Section 115 Trusts.

A motion was made by Trustee Jones Sinnott and seconded by Trustee McCarthy-Lange to approve the Consent Agenda; Approving the October 15, 2024 Committee of the Whole Minutes; Approving the October 15, 2024 Regular Village Board Minutes; and Approving the following ordinance and resolutions:

Ordinance No. 24-81; Ordinance Authorizing the Disposal of Surplus Property Owned by the Village of Oswego (Vehicle and Computers).

Resolution No. 24-R-83; Resolution Authorizing the Village to Enter into an Agreement with Kendall County for the Provision of Demand-Response Transportation Services.

Resolution No. 24-R-84; Resolution Authorizing the Execution of a Memorandum of Understanding Between the Village of Oswego and the Metropolitan Alliance of Police #516 Modifying the Current Collective Bargaining Agreement to Establish Tax Code Section 115 Trusts.

Aye:	Tom Guist	Kit Kuhrt
	Karin McCarthy-Lange	Karen Novy
	Jennifer Jones Sinnott	Andrew Torres

Nay: None

Absent: Karen Novy (she lost connection to the electronic feed; no vote was able to be established)

The motion was declared carried by an omnibus roll call vote with five (5) aye votes and zero (0) nay votes.

Staff was able to get Trustee Novy’s electronic connection reestablished prior to the next agenda item.

BILL LIST

H.1 Approve Bill List Dated November 4, 2024, in the Amount of \$1,496,747.11.

A motion was made by Trustee McCarthy-Lange and seconded by Trustee Guist to approve the Bill List Dated November 4, 2024, in the Amount of \$1,496,747.11.

Aye:	Tom Guist	Kit Kuhrt
	Karin McCarthy-Lange	Karen Novy
	Jennifer Jones Sinnott	Andrew Torres

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

OLD BUSINESS

There was no old business.

NEW BUSINESS

J.1 Resolution Expressing Official Intent Regarding Certain Capital Expenditures to be Reimbursed from Proceeds of One or More Obligations to be Issued by the Village of Oswego, Kendall and Will Counties, Illinois. **Resolution No. 24-R-85**

Director Lamberg addressed the Board regarding capital expenditures to be reimbursed from proceeds of obligations to be issued by the Village. The Village Board approved a contract between the Village and the DuPage Water Commission (DWC) on October 1, 2024. Certain capital expenditures have already occurred related to this contract, and expenditures will continue to occur in advance of issuing bonds to fund the project. While the Village has adequate cash reserves in its Water and Sewer Funds for the current expenditures, the Village may decide, at a future point, to fund these expenditures with bond proceeds. The bond reimbursement would free up cash for other necessary water and sewer infrastructure improvements. This resolution does not bind the Village to any action. The Resolution provides flexibility with future use of funds, if the Board so chooses.

Board and staff discussion focused on resolution specific to bonds for Lake Michigan water; whether it runs the length of the project; can go back 60 days and would be reimbursable; up to \$50 million in bonds; when project ends, the resolution terminates; specific to water connection and general obligation bonds only. There was no further discussion.

A motion was made by Trustee Jones Sinnott and seconded by Trustee McCarthy-Lange to Approve a Resolution Expressing Official Intent Regarding Certain Capital Expenditures to be Reimbursed from Proceeds of One or More Obligations to be Issued by the Village of Oswego, Kendall and Will Counties, Illinois.

Aye: Tom Guist	Kit Kuhrt
Karin McCarthy-Lange	Karen Novy
Jennifer Jones Sinnott	Andrew Torres

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

J.2 3663 Wolf Road Annexation

Director Zenner addressed the Board regarding an annexation agreement for 3663 Wolf Road. The approximately 2.39-acre subject property is owned by Dick and Christine Faltz and is generally located on the north side of Wolf Road west of Southbury Boulevard. The property will be rezoned to the default zoning district of R-1 Single-Unit Dwelling District upon annexation. The annexation agreement provides for several conditions and considerations as part of the annexation. The following is a summary of the conditions and considerations:

- **Section 5 A.** – The Village shall provide a water connection at the time of construction of Wolf Road. The Village will waive the connection fees when the house connects to the line.
- **Section 5 B.** - The Village shall waive its sewer connection fee. The Village will also connect the property to the sanitary sewer as part of the Wolf's Crossing and Douglas Road project.
- **Section 6.** – The property owner will dedicate right-of-way along Wolf Road.
- **Section 8.** – The Village will evaluate the construction of a left turn lane for westbound Wolfs Crossing to southbound Della Lane in conjunction with the widening of Wolfs Crossing at a date

to be determined in the future. If not prohibited by intersection geometrics, the Village shall allow access to the territory by eastbound traffic on Wolfs Crossing.

a) Conduct the public hearing on the proposed annexation agreement.

The public hearing was opened at 7:39 p.m. No one spoke during the public hearing. The public hearing was closed at 7:39 p.m.

Board and staff discussion focused on why Section 8. is part of the agreement; wouldn't Section 8 be part of the design; mountable median would be considered at a later time. There was no further discussion.

b) Approve an Ordinance Authorizing Entering into an Annexation Agreement with Christine C. Faltz Revokable Trust for 3663 Wolf Road. **Ordinance No. 24-82**

A motion was made by Trustee Jones Sinnott and seconded by Trustee Guist to Approve an Ordinance Authorizing Entering into an Annexation Agreement with Christine C. Faltz Revokable Trust for 3663 Wolf Road.

Aye: Tom Guist Kit Kuhrt
Karin McCarthy-Lange Karen Novy
Jennifer Jones Sinnott Andrew Torres

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

c) Approve an Ordinance Annexing 3663 Wolf Road. **Ordinance No. 24-83**

A motion was made by Trustee Jones Sinnott and seconded by Trustee Kuhrt to Approve an Ordinance Annexing 3663 Wolf Road.

Aye: Tom Guist Kit Kuhrt
Karin McCarthy-Lange Karen Novy
Jennifer Jones Sinnott Andrew Torres

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

d) Approve an Ordinance accepting the Plat of Dedication for Wolf Road. **Ordinance No. 24-84**

A motion was made by Trustee McCarthy-Lange and seconded by Trustee Jones Sinnott to Approve an Ordinance accepting the Plat of Dedication for Wolf Road.

Aye: Tom Guist Kit Kuhrt
Karin McCarthy-Lange Karen Novy
Jennifer Jones Sinnott Andrew Torres

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

TRUSTEE REPORTS

Trustee Torres- wonderful Halloween; hope everyone was safe; Saturday's budget workshop was excellent; thank you for letting him attend electronically.

Trustee Novy- congratulations to the new officers sworn in; appreciate the ability to attend electronically while she recovers; like the progress of the art on the silos.

Trustee McCarthy-Lange- excited to see the new officers being sworn in; thank you to staff for the workshop and how it was broken down; excited about new artwork with the collation of five women; hope public comes out to see it; Board on Your Block at Hunt Club this week; tomorrow is Election Day.

Trustee Guist- congrats to the new officers who were sworn in; thank you to Christina Curry and seeing the use of GIS; good to see new capabilities; Civic 311 app is working good.

Trustee Jones Sinnott- oath of offices are exciting; GIS presentation is much appreciated; very impressive; Rotary is holding a Veterans Drive at Village Hall on Saturday; people can also drop off items at AutoSmart; Village continues to achieve on the financial side; it's an honor to receive the certificate.

Trustee Kuhrt- no report

PRESIDENT'S REPORT

Happy Birthday to Montgomery Mayor, Matt Brolley and to Representative Stephanie Kifowit; kudos to the new officers who were sworn in; great job on the audit; well-run organization because of staff; loved the GIS presentation; come see us at Village on Your Block at Hunt Club; participated in the Watch D.O.G.S. SD308 program at Old Post Elementary; need to get more father figures in kids' lives; it was well worth the time; very cool program; get involved.

CLOSED SESSION

A motion was made by Trustee McCarthy-Lange and seconded by Trustee Jones Sinnott to enter Closed Session for the purposes of discussing the following:

- Pending and Probable Litigation
- Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Personnel
- Collective Bargaining, Collective Negotiating Matters, Deliberations Concerning Salary Schedules
- Sale, Lease, and/or Acquisition of Property

Aye:	Tom Guist	Kit Kuhrt
	Karin McCarthy-Lange	Karen Novy
	Jennifer Jones Sinnott	Andrew Torres

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

The Board adjourned to Closed Session at 7:52 p.m.

The Board returned to open session at 8:11 p.m. A roll call vote was taken. All Board members were present physically for the roll call.

ADJOURNMENT

A motion was made by Trustee Jones Sinnott and seconded by Trustee Guist to adjourn the meeting; upon a voice vote with all remaining members voting aye, the meeting was adjourned at 8:11 p.m.

Tina Touchette
Village Clerk