

**MINUTES OF A COMMITTEE OF THE WHOLE MEETING
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OSWEGO VILLAGE HALL
100 PARKERS MILL, OSWEGO, ILLINOIS
July 16, 2024**

CALL TO ORDER

President Ryan Kauffman called the meeting to order at 6:01 p.m.

ROLL CALL

Board Members Physically Present: President Ryan Kauffman; Trustees Tom Guist, Kit Kuhrt, Karin McCarthy-Lange, Karen Novy, and Jennifer Jones Sinnott.

Board Members Absent: Trustee Andrew Torres

Staff Physically Present: Dan Di Santo, Village Administrator; Jean Bueche, Asst. Village Administrator; Tina Touchette, Village Clerk; Jason Bastin, Police Chief; Jennifer Hughes, Public Works Director; Andrea Lamberg, Finance Director; Rod Zenner, Development Services Director; Joe Renzetti, IT Director; Kevin Leighty, Economic Development Director; Bridget Bittman, Communications Manager; and Dave Silverman, Village Attorney.

PUBLIC FORUM

Public Forum was opened at 6:01 p.m.

Gerald Sternberg addressed the Board regarding the length of time of the Committee of the Whole meetings; meetings have been running late; getting frustrated because he can't plan his night; start the meeting earlier, if needed.

There was no one else who requested to speak. The public forum was closed at 6:02 p.m.

OLD BUSINESS

There was no old business.

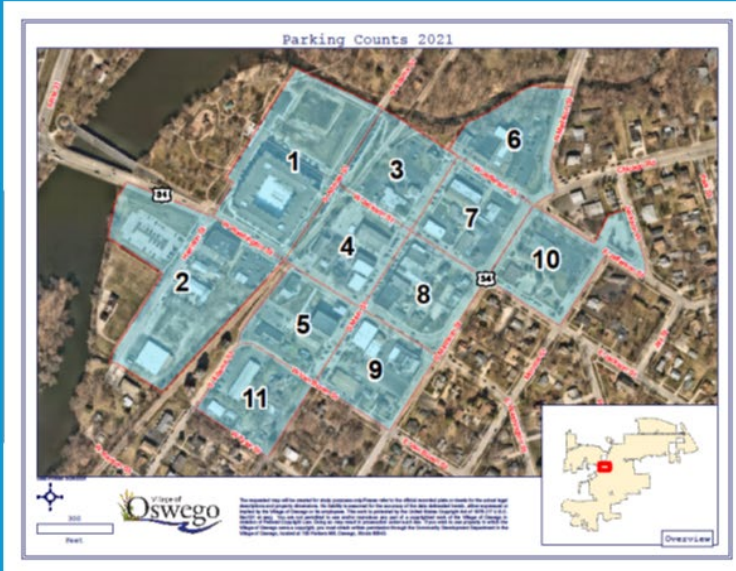
NEW BUSINESS

F.1 Discussion of Downtown Parking

Director Zenner addressed the Board regarding the recent parking analysis. Staff conducted an analysis of the existing downtown parking usage and capacity on Friday, June 7th. The 7th was a non-event weekend with good weather. These conditions generate higher than typical parking counts. Counts were conducted every hour from 9:00 a.m. to 7:00 p.m. This is the first survey taken since the new traffic signals were installed in the downtown. Surveys are done every other year.

- The Downtown was split into 11 blocks
- Overall, there are 1333 parking spaces within the 11 blocks study area

Existing Parking Spaces			
Block 1	414	Block 7	82
Block 2	177	Block 8	74
Block 3	85	Block 9	116
Block 4	84	Block 10	105
Block 5	69	Block 11	57
Block 6	70		



OVERALL PARKING COUNTS

Time	Public Used	Private Used	Total Spaces used	Total Spaces Available	Percent Used
9:00 AM	259	81	340	993	26%
10:00 AM	313	77	390	943	29%
11:00 AM	277	119	396	937	30%
12:00 AM	297	136	433	900	32%
1:00 PM	291	119	410	923	29%
2:00 PM	272	117	389	944	29%
3:00 PM	270	117	387	946	29%
4:00 PM	268	112	380	953	29%
5:00 PM	246	104	350	983	26%
6:00 PM	264	104	368	965	28%
7:00 PM	289	69	358	975	27%

- The average percentage of parking spaces occupied was 29%
- At the peak, 32% of the parking was occupied at 12:00 pm
- The minimum parking percentage was at 9:00 am and 5:00 pm at 26%

BLOCK BY BLOCK ANALYSIS

- Block 5 had the highest percentage used at **61%** at 6:00 pm while neighboring blocks had a lower % used (Block 4 at **26%**, Block 9 at 40%, and Block 2 at **21%**)
- On average, Block 5 is the most occupied at **47%**
- Block 10 is the least occupied with an average of **13%**



PUBLIC VS PRIVATE

- Of the 1,333 parking spaces, 868 (65%) are public and 465 (35%) are private
- Overall occupancy of the public spaces is 32% with a peak of 36% at 10:00 am.
- Overall occupancy of the private spaces is 23% with a peak of 29% at 12:00 pm.
- The highest percentage of public spaces used was Block 5 at 82% at 7:00pm
- The highest percentage of private spaces used was Block 11 at 47% at 1:00pm



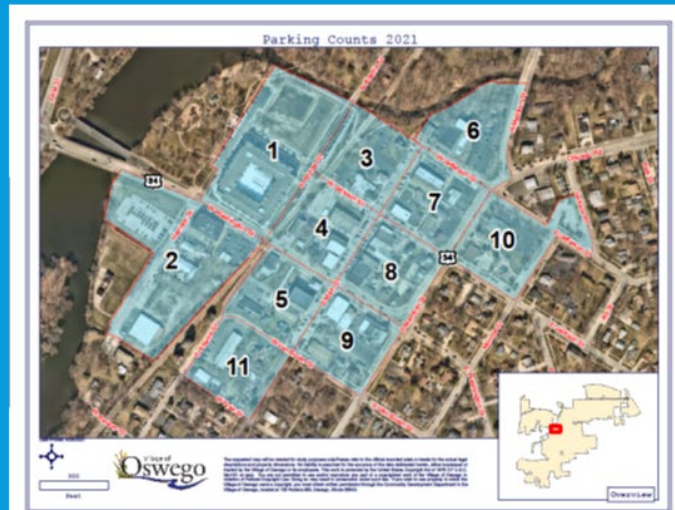
YEAR BY YEAR

- % Occupied by Survey Year

- 2017 – 29.7%
- 2019 – 29.8%
- 2021 – 42.5%
- 2022 – 30.4%
- 2024 – 29.0%

- Number of Spaces Used

- 2017 – 2439
- 2019 – 2392
- 2021 – 2994
- 2022 – 3430
- 2024 - 3475

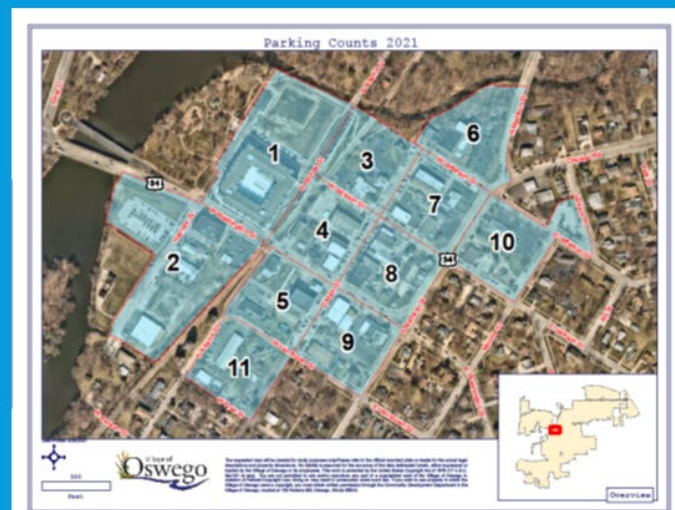


- Percentage is how many spaces used at a time

PARKING DECK USAGE

- Parking Deck % Occupied by Survey Year

- 2021 – 11.9%
- 2022 – 30.4%
- 2024 – 31.8%



- Usage has increased
- Not at its capacity

The Board returned to open session at 6:29 p.m. A roll call vote was taken. All Board members were present physically for the roll call.

ADJOURNMENT

The meeting adjourned at 6:30 p.m.

Tina Touchette
Village Clerk