

**MINUTES OF A REGULAR MEETING  
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES  
OSWEGO VILLAGE HALL  
100 PARKERS MILL, OSWEGO, ILLINOIS  
April 2, 2024**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

President Ryan Kauffman called the meeting to order at 7:13 p.m. and led the Pledge of Allegiance to the Flag of the United States of America.

Board Members Physically Present: President Ryan Kauffman; Trustees Tom Guist, Kit Kuhrt, Karin McCarthy-Lange, Karen Novy, Jennifer Jones Sinnott, and Andrew Torres.

Staff Physically Present: Dan Di Santo, Village Administrator; Jean Bueche, Asst. Village Administrator; Tina Touchette, Village Clerk; Michael Barajas, Commander; Jennifer Hughes, Public Works Director; Andrea Lamberg, Finance Director; Rod Zenner, Development Services Director; Joe Renzetti, IT Director; Kevin Leighty, Economic Development Director; Madeline Upham, Management Analyst; and Dave Silverman, Village Attorney.

**RECOGNITIONS/APPOINTMENTS**

D.1 Proclamation- National Public Safety Telecommunicators Week  
President Kauffman read the proclamation.

D.2 Proclamation- National Small Business Week  
President Kauffman read the proclamation.

D.3 Proclamation- National Economic Development Week  
President Kauffman read the proclamation.

D.4 Proclamation- Drinking Water Week  
President Kauffman read the proclamation.

D.5 Proclamation- Rain Barrel Month  
President Kauffman read the proclamation.

D.6 Proclamation- Professional Municipal Clerks Week  
President Kauffman read the proclamation.

**PUBLIC FORUM**

Public Forum was opened at 7:22 p.m.

John Stark addressed the Board regarding the parking ordinance for the parking garage. He parks his car in the parking garage due to previous damage to his vehicle; was told he could use exemptions; he was then told permits are only allowed if you are a resident of the Reserves at Hudson Crossing, or a business owner in the building; Village Code states any person can purchase a permit; online permit structure needs to be reviewed; \$5.00 single day permits should be available; there are over 300 parking spaces available in the parking garage; there is no online portal for the \$5.00 permit. Administrator Di Santo noted someone will reach out to him regarding the parking.

Mona Stark addressed the Board to thank Director Hughes with her issue at Southbury; she was impressed with Director Hughes' attention to detail.

There was no one else who requested to speak. The public forum was closed at 7:28 p.m.

**STAFF REPORTS**

Administrator Di Santo addressed the Board to thank Director Leighty as part of Economic Development Week; shoutout to Director Hughes as part of Drinking Water week; and thank you to Village Clerk Touchette and Deputy Clerk Villalobos as part of Municipal Clerks Week.

There were no additional staff reports.

**CONSENT AGENDA**

G.1 March 16, 2024 Committee of the Whole Minutes

G.2 March 18, 2024 Committee of the Whole Minutes

G.3 March 18, 2024 Regular Village Board Minutes

G.4 Resolution Adopting an Amendment to the Personnel Policy Village of Oswego; Initial Introductory/Probation Period.

G.5 Ordinance Updating Title 4 of the Municipal Code Adopting the 2021 International Building Code as Amended.

G.6 Resolution Authorizing the Purchase of One Locate Truck from Gjovik Ford, Plano IL in the Amount Not to Exceed \$66,880.00, with Outfitting by Regional Truck Equipment, Addison, IL in the Amount not to Exceed \$16,561.00 and the Purchase of One Chassis Cab from River Front Ram, Aurora, IL in the Amount Not to Exceed \$64,453.11 and the Outfitting by Regional Truck Equipment, Addison, IL in the Amount not to Exceed \$8,257.00 and Waiving of the Competitive Public Bidding Requirement.

G.7 Resolution Authorizing a Three-Season Contract with Stonehill Landscaping, Inc. of Yorkville, IL for Package 1 Snow Removal Services and a Three-Season Contract with Figgins Trees and Turf, Inc of Oswego, IL for Snow Removal Services for Packages 2 and 3.

A motion was made by Trustee Jones Sinnott and seconded by Trustee McCarthy-Lange to approve the Consent Agenda; Approving the March 16, 2024 Committee of the Whole Minutes; Approving the March 18, 2024 Committee of the Whole Minutes; Approving the March 18, 2024 Regular Village Board Minutes; and Approving the following ordinance and resolutions:

**Ordinance No. 24-33;** Ordinance Updating Title 4 of the Municipal Code Adopting the 2021 International Building Code as Amended.

**Resolution No. 24-R-28;** Resolution Adopting an Amendment to the Personnel Policy Village of Oswego; Initial Introductory/Probation Period.

**Resolution No. 24-R-29;** Resolution Authorizing the Purchase of One Locate Truck from Gjovik Ford, Plano IL in the Amount Not to Exceed \$66,880.00, with Outfitting by Regional Truck Equipment, Addison, IL in the Amount not to Exceed \$16,561.00 and the Purchase of One Chassis Cab from River Front Ram, Aurora, IL in the Amount Not to Exceed \$64,453.11 and the Outfitting by Regional Truck Equipment, Addison, IL in the Amount not to Exceed \$8,257.00 and Waiving of the Competitive Public Bidding Requirement.

**Resolution No. 24-R-30;** Resolution Authorizing a Three-Season Contract with Stonehill Landscaping, Inc. of Yorkville, IL for Package 1 Snow Removal Services and a Three-Season Contract with Figgins Trees and Turf, Inc of Oswego, IL for Snow Removal Services for Packages 2 and 3.

Aye:	Tom Guist	Kit Kuhrt
	Karin McCarthy-Lange	Karen Novy
	Jennifer Jones Sinnott	Andrew Torres

Nay: None

The motion was declared carried by an omnibus roll call vote with six (6) aye votes and zero (0) nay votes.

## **BILL LIST**

H.1 Approve Bill List Dated April 2, 2024, in the Amount of \$1,051,463.85.

A motion was made by Trustee McCarthy-Lange and seconded by Trustee Torres to approve the Bill List Dated April 2, 2024, in the Amount of \$1,051,463.85.

Aye:	Tom Guist	Kit Kuhrt
	Karin McCarthy-Lange	Karen Novy
	Jennifer Jones Sinnott	Andrew Torres

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

## **OLD BUSINESS**

There was no old business.

## **NEW BUSINESS**

J.1 Piper Glen SSA

- a) Conduct a Public Hearing Regarding Establishing an SSA for the Piper Glen Development

President Kauffman opened the public hearing at 7:32 p.m.

Director Zenner addressed the Board regarding the establishment of an SSA for Piper Glen. With new subdivisions, the Village establishes SSA's that can cover the costs to maintain common areas including landscaping, stormwater, and paths. These SSA's remain dormant and are not active so long as the Homeowner's Association remains active and able to maintain these areas. If the HOA were to fail or no longer exist, the Village can activate the SSA to pay for the maintenance of these improvements. In the past, the Village has only activated one SSA (Estates of Fox Chase) as that HOA was never established by the developer. All other SSA's have remained dormant and not active. The ordinance establishes a SSA for the Piper Glen development. This SSA shall remain dormant until such time the HOA fails to maintain common open areas.

No one requested to speak during the public hearing. The public hearing was closed at 7:33 p.m.

- b) Ordinance Establishing Special Service Area 24-SSA-01 for the Piper Glen Development.  
**Ordinance No. 24-34**

A motion was made by Trustee Jones Sinnott and seconded by Trustee McCarthy-Lange to approve an Ordinance Establishing Special Service Area 24-SSA-01 for the Piper Glen Development.

Aye:	Tom Guist	Kit Kuhrt
	Karin McCarthy-Lange	Karen Novy
	Jennifer Jones Sinnott	Andrew Torres

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

## **TRUSTEE REPORTS**

Trustee Torres- hope everyone had a great Easter and spring break; happy we made an effort with discussion on ethics; steps in the right direction; small businesses are fantastic; shop the downtown and enjoy.

Trustee Kuhrt- hope everyone enjoyed spring break; working on Venue 1012 sponsorship; hope you are getting sponsors; Venue ticket prices have gone up; would like further discussion on changing the

ticket prices; if we lower the prices more people will come. Trustee Jones Sinnott noted there was an option this year to purchase year-round tickets at a discounted rate; only increased \$5.00 this year and under 12 years old are free; increased because of bringing in higher caliber bands; ticket bundles are \$65.00. Additional discussion focused on concerns with already having a budget set for this year; this would be a good discussion to take place next year; people are not going to come this year. Board consensus was to bring back a discussion on ticket prices at the next Committee of the Whole meeting.

Trustee Jones Sinnott- attended the recent Executive KenCom meeting; Greg Witek is retiring in April; Deputy Chief Flanders, of the Oswego Fire Protection District, will be taking over in the Executive position; congratulations to both; Oswego Chamber has over 500 members and was formed in 1984; the 2024 community guides have been delivered; there was a nice article, in the guide, from Administrator Di Santo; great to spend money locally.

Trustee Guist- asked if there was the availability to know upcoming Committee of the Whole discussion items and where they are placed; don't know until the day of the packet on what the items are. Administrator Di Santo noted that sometimes we don't know until the day of; we have upcoming items placed in a pending "parking lot" waiting list; he listed the agenda items that are pending.

Trustee McCarthy-Lange- hope everyone had a great Easter and spring break; small business week is exciting; love the Chamber; important to shop local and shop small. She recognized Clerk Touchette for Municipal Clerks Week, Director Leighty for Economic Development Week, Director Hughes for Drinking Water Week; she is attending the EDC meeting tomorrow night; attending Community Kauffee on Saturday and attending the Senior Center Gala on Saturday; the Senior Center provides a great service to the community; good amenity.

Trustee Novy- attending the Senior Center Gala this weekend; thank you to the Village for purchasing a table; need to get through the current rain and snow.

### **PRESIDENT'S REPORT**

Thank you to Trustee Jones Sinnott for the information regarding D.C. Flanders; congrats to him; thank you to Director Hughes as part of Drinking Water Week; you are amazing and thank you for leading our Public Works team; congrats to Director Leighty as part of Economic Development Week; you are doing an incredible job and keep up the great work; thank you to Clerk Touchette for being an exceptional Clerk; don't know what we would do without you; happy Easter to everyone who celebrates; recently appointed to the 211 Board; 211 is a service that provides access to mental health and other services to those who need it; appreciate that he was appointed; I Raced the Law fun run coming up on April 14<sup>th</sup>; he will be attending; \$30.00 to sign-up; attending Community Kauffee and the Senior Center Gala on Saturday.

### **CLOSED SESSION**

There was no closed session business.

### **ADJOURNMENT**

A motion was made by Trustee Torres and seconded by Trustee Jones Sinnott to adjourn the meeting; upon a voice vote with all remaining members present voting aye, the meeting was adjourned at 7:51 p.m.

Tina Touchette  
Village Clerk