# MINUTES OF A REGULAR MEETING OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES OSWEGO VILLAGE HALL 100 PARKERS MILL, OSWEGO, ILLINOIS February 6, 2024

#### CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Ryan Kauffman called the meeting to order at 7:24 p.m. William (Bill) Bijou led the Pledge of Allegiance to the Flag of the United States of America.

Before he led with the pledge, President Kauffman stated the following:

William (Bill) Bijou will be leading us in tonight's Pledge of Allegiance. Bill is an Army Veteran who served in Vietnam from 1968-1969 with the 525<sup>th</sup> Military Intelligence. He also served in Saudi Arabia/Desert Storm in 1991 with the 822<sup>nd</sup> Military Police Co. He was again ordered to active duty in support of Operation Noble Eagle/Enduring Freedom from 2001-2003. Master Sergeant Bijou retired in 2003 having served 29 years.

Board Members Physically Present: President Ryan Kauffman; Trustees Tom Guist, Kit Kuhrt, Karin McCarthy-Lange, Karen Novy, Jennifer Jones Sinnott, and Andrew Torres.

Staff Physically Present: Dan Di Santo, Village Administrator; Jean Bueche, Asst. Village Administrator; Tina Touchette, Village Clerk; Chris Biggs, Deputy Chief; Jennifer Hughes, Public Works Director; Andrea Lamberg, Finance Director; Rod Zenner, Development Services Director; Joe Renzetti, IT Director; Bridget Bittman, Community Relations Manager- Marketing; Kevin Leighty, Economic Development Director; Madeleine Trinco, Management Analyst; Steve Raasch, Facilities Manager; and James Murphy, Village Attorney.

#### **RECOGNITIONS/APPOINTMENTS**

D.1 Oswego Citizens Police Academy Alumni Association

- Service Hours Recognition
   President Kauffman read the recognition and presented them with a certificate. Pictures were taken.
- c) Check Presentation to Kendall County Food Pantry The Citizens Police Academy Alumni Association presented a check to the Kendall County Food Pantry. Pictures were taken.
  - D.C. Biggs presented a volunteer of the year award and Challenge Coin to two members of the Citizens Police Academy Alumni Association for their service. Pictures were taken.
- b) Merit Award Recognition- Officer Stephen Bailey D.C. Biggs briefly spoke about Officer Bailey's service on the police department and with the Citizens Police Academy Alumni Association; a merit award was presented to Officer Bailey. Pictures were taken.

#### **PUBLIC FORUM**

Public Forum was opened at 7:32 p.m.

Jim Marter II addressed the Board regarding rentals; the vision for Wolfs Crossing; discussions and decisions without needing a study; direction and leadership; here as a resident and striving to make it better.

There was no one else who requested to speak. The public forum was closed at 7:37 p.m.

#### **STAFF REPORTS**

There were no staff reports.

#### **CONSENT AGENDA**

- G.1 January 23, 2024 Committee of the Whole Minutes
- G.2 January 23, 2024 Village Board Minutes
- G.3 January 23, 2024 Closed Session Minutes, Approve and Release
- G.4 Resolution Authorizing the Approval of a Contract with Geneva Construction Company of Aurora IL, for the Construction of a Bike Path from River Run to Illinois Route 31 in an Amount Not to Exceed \$112,487.50.
- G.5 Ordinance Granting a First Minor Amendment to the Final Planned Unit Development (PUD) for Lot 4 of Orchard Grove to Approve a Sign Package for 3201 Orchard Road (Servbank).

A motion was made by Trustee Jones Sinnott and seconded by Trustee McCarthy-Lange to approve the Consent Agenda; Approving the January 23, 2024 Committee of the Whole Minutes; Approving the January 23, 2024 Regular Village Board Minutes; Approving and Releasing the January 23, 2024 Closed Session Minutes; and Approving the following ordinance and resolution:

**Ordinance No. 24-13;** Ordinance Granting a First Minor Amendment to the Final Planned Unit Development (PUD) for Lot 4 of Orchard Grove to Approve a Sign Package for 3201 Orchard Road (Servbank).

**Resolution No. 24-R-08;** Resolution Authorizing the Approval of a Contract with Geneva Construction Company of Aurora IL, for the Construction of a Bike Path from River Run to Illinois Route 31 in an Amount Not to Exceed \$112,487.50.

Aye: Tom Guist Kit Kuhrt
Karin McCarthy-Lange Karen Novy
Jennifer Jones Sinnott Andrew Torres

Nay: None

The motion was declared carried by an omnibus roll call vote with six (6) aye votes and zero (0) nay votes.

#### **BILL LIST**

H.1 Approve Bill List Dated February 6, 2024, in the Amount of \$530,002.38.

A motion was made by Trustee Jones Sinnott and seconded by Trustee McCarthy-Lange to approve the Bill List Dated February 6, 2024, in the Amount of \$530,002.38.

Aye: Tom Guist Kit Kuhrt
Karin McCarthy-Lange Karen Novy
Jennifer Jones Sinnott Andrew Torres

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

#### **OLD BUSINESS**

There was no old business.

#### **NEW BUSINESS**

J.1 Resolution Approving a Professional Service Agreement with Williams Architects to Conduct a Space Needs Assessment for the Village's Public Works Building for an Amount Not to Exceed \$26,000.00. **Resolution No. 24-R-09** 

Director Hughes addressed the Board regarding a space needs assessment for Public Works. The Village has seen tremendous growth in its recent history. The public works department has identified an increased need for space. The Village Board requested that staff conduct a space needs assessment, to determine the needs for the Public Works Facility over the next 20 years. This item was discussed at the Budget Workshop for FY24. This study will provide possible options for expansion of the existing facility and other site options for the Board to review. Staff posted a Request for Qualifications on November 30th, 2023. Three responses were received on December 21st and after a selection committee of three individuals reviewed and scored each proposal, the identified frontrunner was Williams Architects of Itasca, IL. Negotiations resulted in a contract with a fixed fee cost of \$24,850.00 with the addition of reimbursable costs. An additional \$1,150.00 is being requested for approval should these expenses become reality bringing the total amount requested for approval to \$26,000. A space needs study helps mitigate the risk of investing in capital without proper analysis. This analysis should address the status of the Village's current facilities, as well as develop and identify logistics, personnel needs, and site layout, for future operational needs. This contract includes facilities assessment, space planning, population projections, facilities management options, energy efficiency, estimating fuel requirements for our fleet, meeting facilitation, conceptual design, preliminary cost estimating, and cost benefit analysis for various options.

Board and staff discussion focused on current facility has become too small; can't protect equipment; out of office space; will need to increase staff as the Village grows; three options: expand current facility, purchase new facility, build new facility; building new is too expensive; need study to see what is needed; staff and fleet growth; size of vehicles; technology changes; future equipment; appropriate way to grow and how to afford it; 20 year planning horizon; fleet could get electrified at some point; size of generators; meeting space; study should be completed by August 2024; similar study completed for Wood Dale; staff should talk to Wood Dale and confirm they got what they wanted; staff checked references when choosing the company to conduct the study; equipment sitting outside; devaluation of equipment; operational issue because of weather; seasonal vehicles; speeding up the degradation of vehicles; can't currently use the wash bay because it's being used for storage; doors not wide enough for some vehicles; sewer flusher needs to be stored inside, or it needs to be bone dry before leaving it outside; impacts to operations; brand new leaf equipment is left outside; new vehicles will need to be left outside; \$2.5 million worth of equipment left outside; new construction would take 2-3 years; can't construct pole barn on current property; study will provide three options; whether the building needs to be within the Village; additional costs in fuel the further out the facility is located; start study immediately. There was no further discussion.

A motion was made by Trustee Jones Sinnott and seconded by Trustee McCarthy-Lange to approve a Resolution Approving a Professional Service Agreement with Williams Architects to Conduct a Space Needs Assessment for the Village's Public Works Building for an Amount Not to Exceed \$26,000.00.

Aye: Tom Guist Kit Kuhrt
Karin McCarthy-Lange Karen Novy
Jennifer Jones Sinnott Andrew Torres

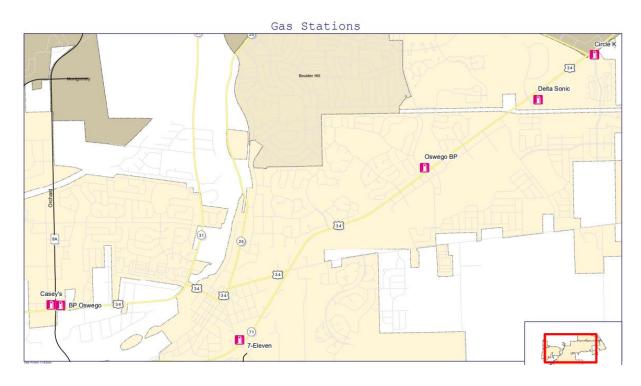
Nav: None

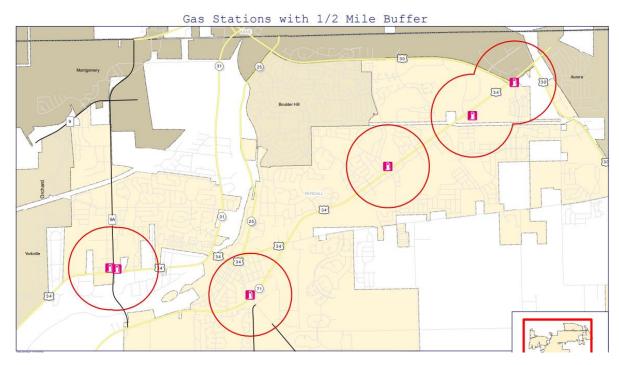
The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay vote.

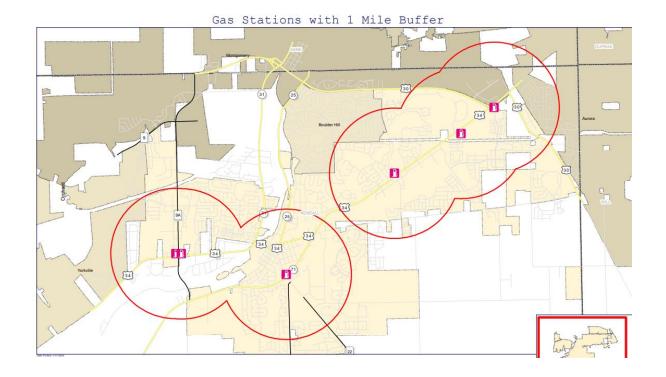
J.2 Ordinance Amending Title 3 Chapter 7 and Title 3 Chapter 31; Alcoholic Beverages and Video Gaming. **Ordinance No. 24-14** 

Clerk Touchette addressed the Board regarding video gaming amendments. Agenda item is a follow-up to the January 9<sup>th</sup> Committee of the Whole meeting. The draft ordinance includes the capping of gaming cafes, gas stations and convenience stores in addition to a procedural change for ancillary businesses. Staff was also directed to provide maps with half mile and one-mile buffers. Additional maps were requested to include all gaming license types and the corresponding half mile and one-mile buffers.

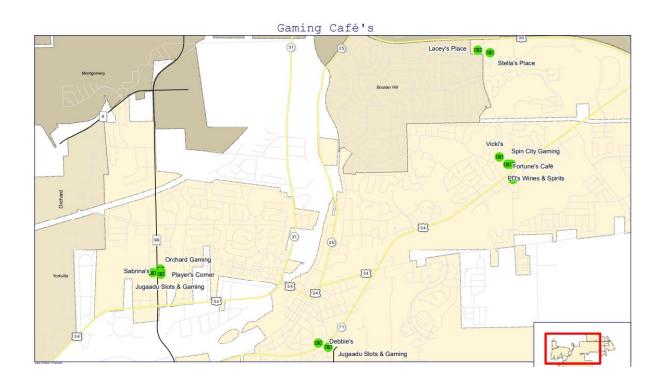
### **Gas Stations**

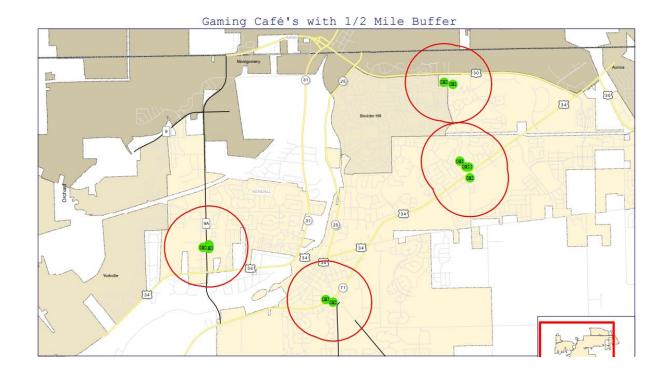


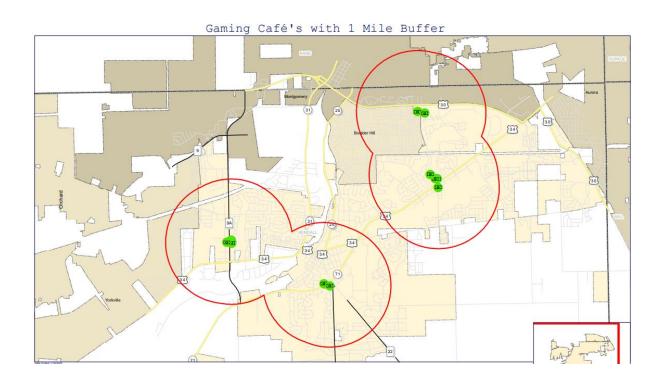


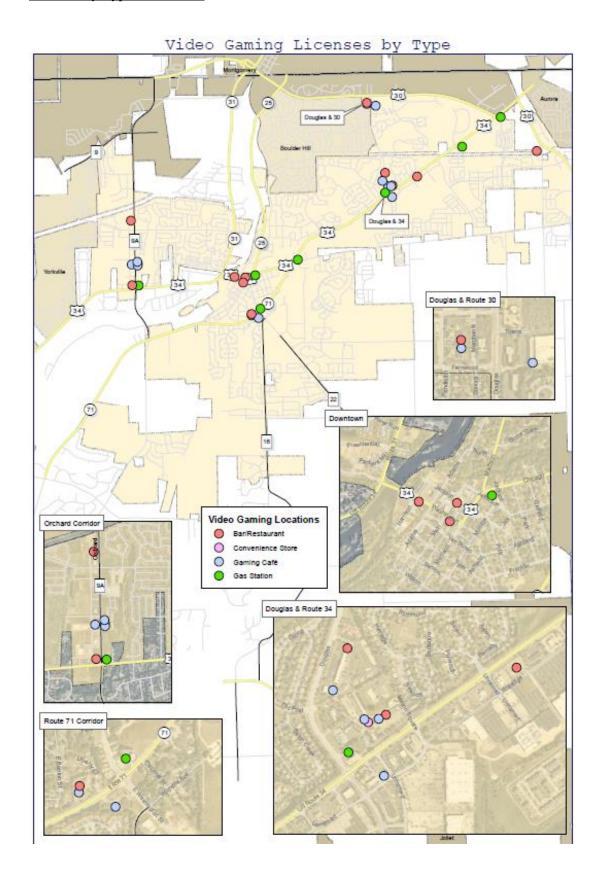


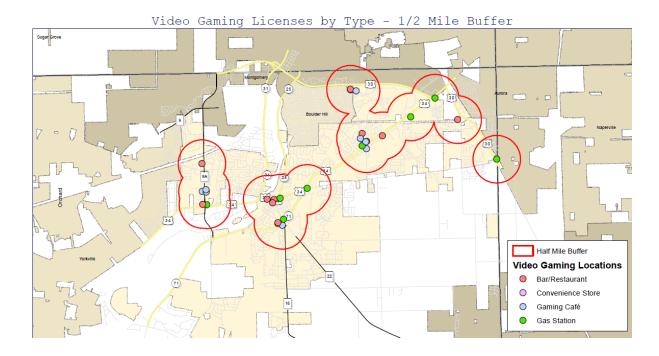
# **Gaming Cafes**

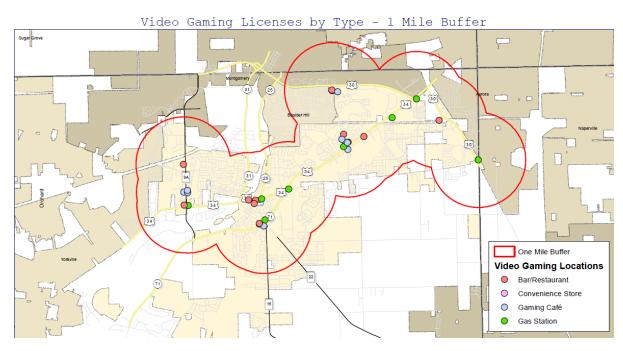












Board and staff discussion focused on time spent coming to a consensus; buffers; not wanting regulations by radius; mirroring what we have in place for cannabis; half mile or one mile buffer; one mile buffer for gaming cafes; no need for a buffer for ancillary; would still need to come to the Board for approval; no need for restrictions; buffer on cafes and gas stations only; one mile buffer will knock out all future gas stations being able to apply for a license; grandfather the gas stations and allow up to 60 days for new applications; still capping gas stations; still need a radius for gas stations; one mile radius for cafes and gas stations; radius is based on Oswego licenses only; signage discussion will be brought back as part of the UDO; variance for future changes; whether there is an interest in a density max for ancillary; all licenses will be brought to a Committee of Whole meeting for review and direction; after UDO is approved, applicants will need to go through the Planning &

Zoning review process first; definition of gaming cafes; ancillary businesses must be in business for one year before they can apply for a gaming license; number of gaming machines allowed.

Direction from Village Board:

- Class A-3 gaming licenses are capped at 15
- Class A-3 gaming café licenses must be a minimum of one (1) mile from other Class A-3 video gaming licenses
- Class B-2 and F-2 licenses are capped at 11
- Class B-2 and F-2 gaming licenses must be a minimum of one (1) mile from other B-2 and F-2 video gaming licenses
- Current B-2 and F-2 video gaming licenses are grandfathered as of today
- New B-2 and F-2 video gaming licenses have 60 days from today to apply for a video gaming license
- Ancillary businesses can apply after one year of being in business

There was no further discussion.

A motion was made by Trustee Guist and seconded by Trustee Novy to approve an ordinance amending Title 3 Chapter 7 and Title 3 Chapter 31 of the Oswego Municipal Code for the Village of Oswego, Kendall and Will Counties Illinois with a provision that Class A-3 video gaming licenses (cafes) must be a minimum of one (1) mile from other Class A-3 video gaming license holders; and with Class B-2 and F-2 video gaming licenses must be a minimum of one (1) mile from other B-2 and F-2 video gaming licenses; and that all existing businesses that apply for such licenses (B-2 & F-2) within sixty (60) days of today be grandfathered in.

Aye: Tom Guist Kit Kuhrt
Karin McCarthy-Lange Karen Novy
Jennifer Jones Sinnott Andrew Torres

Nav: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

#### TRUSTEE REPORTS

Trustee Novy- has been sick with COVID; haven't gone out; looking forward to nice weather coming and the Superbowl; go Niner's.

Trustee Jones Sinnott- great to see everything the police department has been doing; Legislative Breakfast was fantastic; looking forward to this being an annual event; what we can receive through Representatives; Hometown Expo is on February 24<sup>th</sup> at the Oswego High School Field House from 9am-3pm; great event; Village will have a booth; there will be options to recycle, paper shredding, and collecting of unused medications.

Trustee Guist- kudos to Public Works and the PD with the way they handled the Pillars tragedy and presented in the media; thank God no one was hurt; condolences to the family; non-resident criminal activity incident at Blueridge Drive; important that we show we are not going to allow this type of activity.

Trustee McCarthy-Lange- impressed with what our police can do; kudos to PD and FD; great to see Police Academy members; kudos to Rachel for presenting at Saturday's regional meeting; a lot of things happening; Chocolate Walk last Saturday; kudos to those who organized the event; lots of people attended; attending the Cultural Arts meeting tomorrow night and at the Hometown Expo; have pancake breakfast tickets.

Trustee Kuhrt- attended the regional meeting on Saturday; we are growing more than everyone; Yorkville had a great presentation; kudos to the PD and the Oswego Citizens Police Academy Alumni Association on over 1,000 hours of service; kudos to Officer Bailey for overseeing the program and years of service.

Trustee Torres- Legislative Breakfast was awesome; progress for Oswego; great turnout; fantastic for the 1,000 hours of service and dedication; great conversations today; great to see compromise; looking forward to doing it more often and with cupcakes.

#### PRESIDENT'S REPORT

Attended the Chocolate Walk; largest attendance; thank you for the Legislative Breakfast and those who attended; thank you to the Trustees who went and to staff for organizing; attended the Communities vs. Cancer event; it was fun; benefitted Cal's Angels; kudos to FD, PD, and Public Works for the Pillars fire; tragic event; Beef Shack is now open; thank you for the Neecy's Cupcakes; thank you to everyone regarding the video gaming discussion and achieving consensus; positive for the community; thank you to the Board.

## **CLOSED SESSION**

A motion was made by Trustee Jones Sinnott and seconded by Trustee Torres to enter Closed Session for the purposes of discussing the following:

- Pending and Probable Litigation
- Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Personnel
- Collective Bargaining, Collective Negotiating Matters, Deliberations Concerning Salary Schedules
- Sale, Lease, and/or Acquisition of Property

Aye: Tom Guist Kit Kuhrt
Karin McCarthy-Lange Karen Novy
Jennifer Jones Sinnott Andrew Torres

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

The Board adjourned to Closed Session at 8:31 p.m.

The Board returned to open session at 8:54 p.m. A roll call vote was taken. All Board members were present physically for the roll call.

#### **ADJOURNMENT**

A motion was made by Trustee Kuhrt and seconded by Trustee McCarthy-Lange to adjourn the meeting; upon a voice vote with all remaining members present voting aye, the meeting was adjourned at 8:54 p.m.

Tina Touchette Village Clerk