

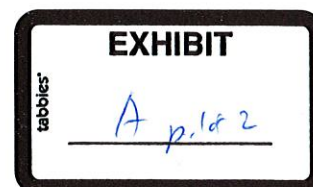
Honorary Street Designation Policy

Overview

As a means to honor individuals that have made a significant contribution to the Village, State, Nation, or World, or individuals who have achieved significant cultural, historical, or humanitarian accomplishments, the Village of Oswego shall establish an Honorary Street Naming Sign Program as described below. All honorary street name signs shall comply with the guidelines of this program and the honorary street name signs shall not change the platted street names or addresses. The Oswego Historic Preservation Commission (HPC) shall maintain and oversee the Honorary Street Designation Policy and program.

Policy

- Criteria required for an Honorary Street Designation:
 - Honorary street name designations are limited to individuals that have had significant connection to the Village of Oswego, such as place of birth, established residency, place of work, or location of significant accomplishment or significant contribution.
 - Accomplishments are those deemed significant by the Historic Preservation Commission and the Village Board of Trustees and likely be in but not limited to the following fields of endeavor:
 - Government and Military
 - Science and Technology
 - Mathematics
 - Business and Commerce
 - Community Service
 - Arts and Entertainment
 - Education and Humanities
 - Sports and Recreation
 - Social/Humanitarian
 - Medicine and Health
 - Philanthropy
 - Contributions are those deemed to be significant by the Historic Preservation Commission and the Village Board of Trustees and in service to the Village of Oswego, the State of Illinois, the United States, or Globally.
 - The honoree should have a geographical relationship to the requested sign location having either lived or worked nearby or performed other actions or activities in the area deemed to have been important to the Village. However, at the discretion of the Historic Preservation Commission or the Board of Trustees, the sign may be located such that it has more visibility to the community.
 - A maximum of two (2) honorees shall be named annually. The Historic Preservation Commission will make efforts to approve honorees based on a balance of accomplishments.



- Current Village employees and officials are not eligible for honorary street designation.
- Nomination and Approval process:
 - Any individual or organization may nominate an Honorary Street designation by completing an Honorary Street Designation Application form and submitting it to the Historic Preservation Commission for consideration.
 - Complete submittals are due 1 month before the scheduled Historic Preservation Commission meeting.
 - Biannually, in March and September, completed applications will be reviewed at the scheduled Historic Preservation Commission meeting. Applicants will be notified if and when their application will be reviewed by the Commission. Attendance by the applicant at the Historic Preservation Commission meeting is not required, but strongly suggested to answer questions or provide additional information to the Commission. If the Historic Preservation Commission determines that the Honorary Designation is appropriate, the Honorary Street Name Designation will be added to the following HPC agenda for final recommendation. Notice of the pending action will be made to solicit comments from the community.
 - Community comments on pending Honorees may be made in person at the scheduled meeting or in writing prior to the meeting.
 - At the follow-up meeting the Historic Preservation Commission will vote on whether to recommend approval of the application. Regardless of the Historic Preservation Commission's decision, Village Staff will forward all applications to the Village Board for review and final action.
 - If the Honorary Street is not granted approval by the Village Board, the Historic Preservation Commission will provide feedback to the applicant on the reasons why the designation was not approved. Applications that are not endorsed solely because of the annual limit will be held until the next annual review period.
- Honorary Street Designation Implementation:
 - Honorary street signs will be prepared and placed by the Public Works Department.
 - Village Staff shall notify property owners within 100 feet, via letter, of the Honorary Street Designation. Each letter shall at a minimum include a brief explanation of the Honorees accomplishments or service and an explanation of how their current street address will not be affected.
- Honorary Street Designation Maintenance:
 - The Village will maintain and oversee the sign.
 - At any time, the Village Board shall be able to revoke and remove an honorary street designation by a majority vote.

