

**MINUTES OF A COMMITTEE OF THE WHOLE MEETING
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OSWEGO VILLAGE HALL
100 PARKERS MILL, OSWEGO, ILLINOIS
November 7, 2023**

CALL TO ORDER

President Ryan Kauffman called the meeting to order at 6:01 p.m.

ROLL CALL

Board Members Physically Present: President Ryan Kauffman; Trustees Tom Guist, Karin McCarthy-Lange, Karen Novy, Jennifer Jones Sinnott, and Andrew Torres.

Board Members Absent: Trustee Kit Kuhrt

Staff Physically Present: Tina Touchette, Village Clerk; Jason Bastin, Police Chief; Rod Zenner, Community Development Services Director; Andrea Lamberg, Finance Director; Joe Renzetti, IT Director; Bridget Bittman, Community Relations Manager- Marketing; Kevin Leighty, Economic Development Director; Kerry Behr, Project Engineer; Madeleine Trinco, Management Analyst; and David Silverman, Village Attorney.

PUBLIC FORUM

Public Forum was opened at 6:02 p.m.

Bob Steriotti addressed the Board regarding a water leak at 522 Tewksbury Court; was only given 5-7 days to fix the issue; met with Public Works and they couldn't turn the b-box off; was told the leak is on their property; if the b-box is compromised then the Village needs to replace; M.E. Simpson report shows leak is zero feet from the b-box; thinks the leak is the b-box; don't listen to one side of the story; have videos to show the Board; contacted other communities; resources are limited; bullied by Public Works; met with Administrator Di Santo.

There was no one else who requested to speak. The public forum was closed at 6:10 p.m.

OLD BUSINESS

F.1 Financial Audit for Fiscal Year 2023 Presentation

Annual audit reports were provided to the Board. Brian LeFevre, from Sikich LLP, presented the audit.

There are three sections to the audit:

- 1) Introductory
 - Certificate of Achievement for Excellence in Financial Reporting Award- 20th year receiving this award
- 2) Financial
 - Unmodified opinions on basic financial statements
 - GASB sets the rules
 - Other reporting required if spending more than \$750,000
 - In compliance
 - Unmodified opinion on TIF
 - Management Discussion and Analysis- explanation of financial statements/the "whys" of the audit
- 3) Statistical

VILLAGE OF OSWEGO, ILLINOIS

BALANCE SHEET
GOVERNMENTAL FUNDS

April 30, 2023

	General	Capital Projects	Debt Service	Downtown TIF	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS						
Cash and cash equivalents	\$ 5,968,596	\$ 3,463,077	\$ 197,044	\$ 1,890,172	\$ 5,883,217	\$ 17,402,106
Investments	17,572,083	5,300,626	-	-	-	22,872,709
Receivables						
Property taxes	1,656,324	-	-	1,174,489	-	2,830,813
Accounts	519,818	119,921	-	-	1,575	641,314
Accrued interest	10,118	4,466	-	-	-	14,584
Intergovernmental	3,044,760	1,022,378	-	-	122,874	4,190,012
Utility tax	83,319	-	-	-	-	83,319
Notes	-	-	-	-	110,067	110,067
Insurance	546,668	-	-	-	-	546,668
Leases	1,338,932	-	-	-	-	1,338,932
Prepaid items	607,966	-	-	-	53,136	661,102
Advances to other funds	2,000,000	5,995,787	-	-	-	7,995,787
TOTAL ASSETS	\$ 33,348,584	\$ 15,906,255	\$ 197,044	\$ 3,064,661	\$ 6,170,869	\$ 58,687,413
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES						
LIABILITIES						
Accounts payable	\$ 1,312,403	\$ 278,001	\$ -	\$ 30,081	\$ 315,731	\$ 1,936,216
Retainage payable	-	-	-	15,574	-	15,574
Accrued payroll	274,228	-	-	-	-	274,228
Escrow deposits	455,728	-	-	-	385,904	841,632
Due to other governments	1,240,567	-	-	-	-	1,240,567
Advance from other funds	-	-	-	10,666,168	-	10,666,168
Unearned revenue	158,549	1,484,305	-	-	31,930	1,674,784
Total liabilities	3,441,475	1,762,306	-	10,711,823	733,565	16,649,169
DEFERRED INFLOWS OF RESOURCES						
Unavailable revenue - property taxes	1,656,434	-	-	1,174,489	-	2,830,923
Unavailable revenue - leases	1,299,424	-	-	-	-	1,299,424
Total deferred inflows of resources	2,955,858	-	-	1,174,489	-	4,130,347
Totals liabilities and deferred inflows of resources	6,397,333	1,762,306	-	11,886,312	733,565	20,779,516
FUND BALANCES						
Nonspendable						
Prepaid items	607,966	-	-	-	53,136	661,102
Advances	2,000,000	-	-	-	-	2,000,000
Restricted						
Highways and streets	-	-	-	-	3,630,746	3,630,746
Special projects	-	-	-	-	1,225,154	1,225,154
Economic development	-	-	-	-	528,268	528,268
Unrestricted						
Assigned						
Debt service	-	-	197,044	-	-	197,044
Working cash	6,700,265	-	-	-	-	6,700,265
Capital improvements	-	14,143,949	-	-	-	14,143,949
Unassigned (deficit)	17,643,020	-	-	(8,821,651)	-	8,821,369
Total fund balances (deficit)	26,951,251	14,143,949	197,044	(8,821,651)	5,437,304	37,907,897
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 33,348,584	\$ 15,906,255	\$ 197,044	\$ 3,064,661	\$ 6,170,869	\$ 58,687,413

VILLAGE OF OSWEGO, ILLINOIS
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS

For the Year Ended April 30, 2023

	General	Capital Projects	Debt Service	Downtown TIF	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES						
Taxes	\$ 17,649,829	\$ 4,568,490	\$ -	\$ 1,033,412	\$ -	\$ 23,251,731
Licenses and permits	966,728	-	-	-	-	966,728
Intergovernmental	5,706,300	3,489,476	-	-	1,992,694	11,188,470
Charges for services	1,199,022	-	-	-	-	1,199,022
Fines and forfeits	320,364	-	-	-	221,885	542,249
Investment income	298,119	92,893	6,296	30,955	89,638	517,901
Miscellaneous	963,769	1,513,262	-	-	390,124	2,867,155
Total revenues	27,104,131	9,664,121	6,296	1,064,367	2,694,341	40,533,256
EXPENDITURES						
Current						
General government	3,981,516	238,886	-	-	315,000	4,535,402
Building and permits	787,183	-	-	-	-	787,183
Development planning	835,944	-	-	28,564	-	864,508
Public safety	10,890,575	-	-	-	48,630	10,939,205
Public works	3,332,158	-	-	-	1,107,032	4,439,190
Capital outlay	-	4,995,614	-	172,489	-	5,168,103
Debt service						
Principal retirement	-	-	1,800,000	-	-	1,800,000
Payment to escrow agent	-	-	440,000	-	-	440,000
Interest and fiscal charges	-	-	1,397,256	-	-	1,397,256
Total expenditures	19,827,376	5,234,500	3,637,256	201,053	1,470,662	30,370,847
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	7,276,755	4,429,621	(3,630,960)	863,314	1,223,679	10,162,409
OTHER FINANCING SOURCES (USES)						
Transfers in	-	-	3,176,147	-	-	3,176,147
Transfers (out)	(1,647,746)	(2,049,991)	-	(450)	(494,440)	(4,192,627)
Proceeds from the sale of capital assets	1,408	-	-	-	-	1,408
Total other financing sources (uses)	(1,646,338)	(2,049,991)	3,176,147	(450)	(494,440)	(1,015,072)
NET CHANGE IN FUND BALANCES	5,630,417	2,379,630	(454,813)	862,864	729,239	9,147,337
FUND BALANCES (DEFICIT), MAY 1	21,320,834	11,764,319	651,857	(9,684,515)	4,708,065	28,760,560
FUND BALANCES (DEFICIT), APRIL 30	\$ 26,951,251	\$ 14,143,949	\$ 197,044	\$ (8,821,651)	\$ 5,437,304	\$ 37,907,897

VILLAGE OF OSWEGO, ILLINOIS
SCHEDULE OF EMPLOYER CONTRIBUTIONS
ILLINOIS MUNICIPAL RETIREMENT FUND

Last Eight Fiscal Years

FISCAL YEAR ENDED APRIL 30,	2016	2017	2018	2019	2020	2021	2022	2023
Actuarially determined contribution	\$ 415,960	\$ 416,117	\$ 424,813	\$ 405,249	\$ 419,397	\$ 516,396	\$ 482,569	\$ 442,151
Contributions in relation to the actuarially determined contribution	415,960	416,117	424,813	405,249	419,397	516,396	482,569	442,151
CONTRIBUTION DEFICIENCY (Excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered payroll	\$ 3,767,125	\$ 3,784,455	\$ 4,160,284	\$ 4,426,203	\$ 4,627,200	\$ 5,074,107	\$ 5,059,545	\$ 5,379,850
Contributions as a percentage of covered payroll	11.04%	11.00%	10.21%	9.16%	9.06%	10.18%	9.54%	8.22%

Notes to Required Supplementary Information

The information presented was determined as part of the actuarial valuations as of January 1 of the prior calendar year. Additional information as of the latest actuarial valuation presented is as follows: the actuarial cost method was entry-age normal; the amortization method was level percent of pay, closed and the amortization period was 21 years; the asset valuation method was five-year smoothed fair value; and the significant actuarial assumptions were an investment rate of return at 7.25% annually projected salary increases assumption of 2.85% to 13.75% compounded annually and postretirement benefit increases of 2.75% compounded annually.

Ultimately, this schedule should present information for the last ten years. However, until ten years of information can be compiled, information will be presented for as many years as is available.

- 87% funded

VILLAGE OF OSWEGO, ILLINOIS
SCHEDULE OF EMPLOYER CONTRIBUTIONS
POLICE PENSION FUND

Last Ten Fiscal Years

FISCAL YEAR ENDED APRIL 30,	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Actuarially determined contribution	\$ 1,056,065	\$ 1,150,866	\$ 1,182,911	\$ 1,465,094	\$ 1,392,423	\$ 1,342,897	\$ 1,398,759	\$ 1,542,957	\$ 1,783,331	\$ 1,582,322
Contribution in relation to the actuarially determined contribution	1,075,000	1,185,000	1,250,000	1,550,011	1,430,544	1,400,000	1,400,001	1,600,000	1,800,798	1,730,727
CONTRIBUTION DEFICIENCY (Excess)	\$ (18,935)	\$ (34,134)	\$ (67,089)	\$ (84,917)	\$ (38,121)	\$ (57,103)	\$ (1,242)	\$ (57,043)	\$ (17,467)	\$ (148,405)
Covered payroll	\$ 4,169,421	\$ 4,249,406	\$ 4,442,354	\$ 4,482,794	\$ 4,482,053	\$ 4,565,425	\$ 4,699,070	\$ 5,031,386	\$ 5,052,270	\$ 5,194,876
Contributions as a percentage of covered payroll	25.78%	27.89%	28.14%	34.58%	31.92%	30.67%	29.79%	31.80%	35.64%	33.32%

Notes to Required Supplementary Information

The information presented was determined as part of the actuarial valuations as of May 1 of the prior fiscal year. Additional information as of the latest actuarial valuation presented is as follows: the actuarial cost method was entry-age normal; the amortization method was level percent of pay, closed and the amortization period was 18 years; the asset valuation method was at five-year smoothed fair value; and the significant actuarial assumptions were an investment rate of return of 6.50% annually, projected salary increase assumption of 3.25% compounded annually and postretirement benefit increases of 3% compounded annually.

VILLAGE OF OSWEGO, ILLINOIS

SCHEDULE OF CHANGES IN THE EMPLOYER'S
NET PENSION LIABILITY AND RELATED RATIOS
ILLINOIS MUNICIPAL RETIREMENT FUND

Last Eight Calendar Years

MEASUREMENT DATE DECEMBER 31,	2015	2016	2017	2018	2019	2020	2021	2022
TOTAL PENSION LIABILITY								
Service cost	\$ 395,781	\$ 416,010	\$ 415,213	\$ 405,478	\$ 451,744	\$ 480,214	\$ 466,033	\$ 482,725
Interest	860,423	922,833	967,433	1,023,894	1,136,026	1,228,721	1,299,070	1,401,797
Changes of benefit terms	-	-	-	-	-	-	-	-
Differences between expected and actual experience	(151,576)	(415,197)	162,336	532,454	218,379	56,536	249,325	416,196
Changes of assumptions	18,102	(37,107)	(406,230)	515,616	-	(223,097)	-	-
Benefit payments, including refunds of member contributions	(236,327)	(329,911)	(318,855)	(443,279)	(523,073)	(560,588)	(569,314)	(642,387)
Net change in total pension liability	886,403	556,628	819,897	2,034,163	1,283,076	981,786	1,445,114	1,658,331
Total pension liability - beginning	11,407,893	12,294,296	12,850,924	13,670,821	15,704,984	16,988,060	17,969,846	19,414,960
TOTAL PENSION LIABILITY - ENDING	\$ 12,294,296	\$ 12,850,924	\$ 13,670,821	\$ 15,704,984	\$ 16,988,060	\$ 17,969,846	\$ 19,414,960	\$ 21,073,291
PLAN FIDUCIARY NET POSITION								
Contributions - employer	\$ 428,224	\$ 418,182	\$ 422,831	\$ 419,280	\$ 379,709	\$ 483,840	\$ 511,531	\$ 447,354
Contributions - member	170,585	180,746	191,754	215,016	205,124	216,215	227,684	246,784
Net investment income	50,655	689,647	1,845,091	(622,168)	2,352,803	2,131,196	2,894,155	(2,343,248)
Benefit payments, including refunds of member contributions	(236,327)	(329,911)	(318,855)	(443,279)	(523,073)	(560,588)	(569,314)	(642,387)
Administrative expense	(235,094)	10,178	(170,289)	226,335	(22,371)	150,145	(64,739)	26,155
Net change in plan fiduciary net position	178,043	968,842	1,970,532	(204,816)	2,392,192	2,420,808	2,999,317	(2,265,342)
Plan fiduciary net position - beginning	9,949,698	10,127,741	11,096,583	13,067,115	12,862,299	15,254,491	17,675,299	20,674,616
PLAN FIDUCIARY NET POSITION - ENDING	\$ 10,127,741	\$ 11,096,583	\$ 13,067,115	\$ 12,862,299	\$ 15,254,491	\$ 17,675,299	\$ 20,674,616	\$ 18,409,274
EMPLOYER'S NET PENSION LIABILITY (ASSET)	\$ 2,166,555	\$ 1,754,341	\$ 603,706	\$ 2,842,685	\$ 1,733,569	\$ 294,547	\$ (1,259,656)	\$ 2,664,017

VILLAGE OF OSWEGO, ILLINOIS

SCHEDULE OF CHANGES IN THE EMPLOYER'S
NET PENSION LIABILITY AND RELATED RATIOS
POLICE PENSION FUND

Last Nine Fiscal Years

MEASUREMENT DATE APRIL 30,	2015	2016	2017	2018	2019	2020	2021	2022	2023
TOTAL PENSION LIABILITY									
Service cost	\$ 1,096,793	\$ 1,214,800	\$ 1,222,188	\$ 1,197,748	\$ 1,255,639	\$ 1,255,639	\$ 1,319,852	\$ 1,375,517	\$ 1,333,522
Interest	1,878,473	2,201,835	2,475,711	2,618,869	2,677,429	2,763,078	2,913,498	2,993,133	3,307,344
Changes of benefit terms	-	-	-	-	-	377,761	-	-	297,611
Differences between expected and actual experience	211,823	(142,752)	19,177	(164,439)	(2,714,726)	689,460	(2,093,678)	268,508	819,578
Changes of assumptions	1,938,553	1,207,154	(1,009,224)	982,418	1,110,093	127,395	-	-	-
Benefit payments, including refunds of member contributions	(494,408)	(517,978)	(619,053)	(706,417)	(1,005,185)	(1,016,330)	(1,088,185)	(1,221,725)	(1,575,286)
Net change in total pension liability	4,631,234	3,963,059	2,088,799	3,928,179	1,323,250	4,197,003	1,051,487	3,415,433	4,182,769
Total pension liability - beginning	27,082,534	31,713,768	35,676,827	37,765,626	41,693,805	43,017,055	47,214,058	48,265,545	51,680,978
TOTAL PENSION LIABILITY - ENDING	\$ 31,713,768	\$ 35,676,827	\$ 37,765,626	\$ 41,693,805	\$ 43,017,055	\$ 47,214,058	\$ 48,265,545	\$ 51,680,978	\$ 55,863,747
PLAN FIDUCIARY NET POSITION									
Contributions - employer	\$ 1,185,000	\$ 1,250,000	\$ 1,550,011	\$ 1,430,544	\$ 1,400,000	\$ 1,400,001	\$ 1,600,000	\$ 1,800,798	\$ 1,730,727
Contributions - member	426,332	425,332	423,439	437,086	488,585	465,548	505,838	612,356	544,075
Net investment income	1,308,531	171,901	2,290,173	1,810,762	1,974,027	800,673	8,522,114	(3,404,544)	800,401
Benefit payments, including refunds of member contributions	(494,408)	(517,978)	(619,053)	(706,417)	(1,005,185)	(1,016,330)	(1,088,185)	(1,221,725)	(1,575,286)
Administrative expense	(19,234)	(20,659)	(21,897)	(27,697)	(28,589)	(29,805)	(27,889)	(29,693)	(45,385)
Net change in plan fiduciary net position	2,406,221	1,308,596	3,622,673	2,944,278	2,828,838	1,620,087	9,511,878	(2,242,808)	1,454,532
Plan fiduciary net position - beginning	18,838,809	21,245,030	22,553,626	26,176,299	29,120,577	31,949,415	33,569,502	43,081,380	40,838,572
PLAN FIDUCIARY NET POSITION - ENDING	\$ 21,245,030	\$ 22,553,626	\$ 26,176,299	\$ 29,120,577	\$ 31,949,415	\$ 33,569,502	\$ 43,081,380	\$ 40,838,572	\$ 42,293,104
EMPLOYER'S NET PENSION LIABILITY	\$ 10,468,738	\$ 13,123,201	\$ 11,589,327	\$ 12,573,228	\$ 11,067,640	\$ 13,644,556	\$ 5,184,165	\$ 10,842,406	\$ 13,570,643

MEASUREMENT DATE APRIL 30,	2015	2016	2017	2018	2019	2020	2021	2022	2023
Plan fiduciary net position as a percentage of the total pension liability	66.99%	63.22%	69.31%	69.84%	74.27%	71.10%	89.26%	79.02%	75.71%
Covered payroll	\$ 4,249,406	\$ 4,442,354	\$ 4,482,794	\$ 4,482,053	\$ 4,565,425	\$ 4,699,070	\$ 5,031,386	\$ 5,052,270	\$ 5,194,876
Employer's net pension liability as a percentage of covered payroll	246.36%	295.41%	258.53%	280.52%	242.42%	290.37%	103.04%	214.60%	261.23%

In 2023, there were changes in plan benefits for Tier II disabled members.

In 2020, changes in assumptions related to the bond rate assumption, projected individual pay increases, inflation rate, mortality rates, mortality improvement rates, retirement rates, termination rates, disability rates and marital assumptions.

In addition, there were changes in plan benefits required under PA-101-0610 (SB 1300) in 2020.

In 2019, changes in assumptions related to the projected salary increases were made since the prior measurement date.

In 2016, 2017 and 2018 change in assumptions related to mortality rates were made since the prior measurement date.

Ultimately, this schedule should present information for the last ten years. However, until ten years of information can be compiled, information will be presented for as many years as is available.

VILLAGE OF OSWEGO, ILLINOIS
SCHEDULE OF INVESTMENT RETURNS
POLICE PENSION FUND
Last Nine Fiscal Years

FISCAL YEAR ENDED APRIL 30,	2015	2016	2017	2018	2019	2020	2021	2022	2023
Annual money-weighted rate of return, net of investment expense	6.67%	0.78%	9.78%	6.73%	6.62%	2.44%	24.78%	(7.80%)	1.90%

Ultimately, this schedule should present information for the last ten years. However, until ten years of information can be compiled, information will be presented for as many years as is available.

Board, staff and auditor discussion focused on audit went smoothly; assets at market value; structurally in balance. There was no further discussion.

NEW BUSINESS

There was no new business.

CLOSED SESSION

There was no closed session.

ADJOURNMENT

The meeting adjourned at 6:21 p.m.

Tina Touchette
Village Clerk