# MINUTES OF A COMMITTEE OF THE WHOLE MEETING OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES OSWEGO VILLAGE HALL 100 PARKERS MILL, OSWEGO, ILLINOIS June 27, 2023

#### **CALL TO ORDER**

President Ryan Kauffman called the meeting to order at 6:00 p.m.

#### **ROLL CALL**

Board Members Physically Present: President Ryan Kauffman; Trustees Tom Guist, Kit Kuhrt, Karin McCarthy-Lange, and Jennifer Jones Sinnott.

Board Members Absent: Trustee Andrew Torres (attended at 6:01 p.m.)

Staff Physically Present: Dan Di Santo, Village Administrator; Christina Burns, Asst. Village Administrator; Tina Touchette, Village Clerk; Jennifer Hughes, Public Works Director; Jason Bastin, Interim Chief of Police; Andrea Lamberg, Finance Director; Rod Zenner, Community Development Services Director; Joe Renzetti, IT/GIS Director; and Dave Silverman, Village Attorney.

## CONSIDERATION OF AND POSSIBLE ACTIONS ON ANY REQUESTS FOR ELECTRONIC PARTICIPATION IN MEETING

President Kauffman noted that Trustee Torres would like to electronically attend tonight's meeting. Trustee Torres submitted the necessary documents to the Village Clerk.

A motion was made by Trustee McCarthy-Lange and seconded by Trustee Guist to approve Trustee Andrew Torres to electronically attend the June 27, 2023 Committee of the Whole Meeting.

Aye: Tom Guist Kit Kuhrt

Karin McCarthy-Lange Jennifer Jones Sinnott

Nay: None

Absent: Andrew Torres

The motion was declared carried by a roll call vote with four (4) aye votes and zero (0) nay votes.

Trustee Andrew Torres attended electronically at 6:01 p.m.

#### **PUBLIC FORUM**

Public Forum was opened at 6:01 p.m. There was no one who requested to speak. The public forum was closed at 6:01 p.m.

#### **OLD BUSINESS**

There was no old business.

#### **NEW BUSINESS**

F.1 GIS Discussion

Director Renzetti addressed the Board regarding GIS.

#### What is GIS:

GIS stands for Geographic Information Systems and is a system that creates, manages, analyzes, and maps all types of data. GIS connects data to a map and integrates location data with all types of descriptive information such as address or street data. We have streetlights in our GIS database. Attributes like, manufacturer, condition, type of

light, type of bulb, pole material (whether it is cast iron or cement), and installation date. The Village has many GIS features in our GIS database.

#### Where is the Village at with GIS:

The Village has had GIS since the early 2,000's and had a dedicated GIS professional up until 2016 when Director Renzetti was promoted to support IT and the ERP. Director Renzetti maintains the GIS data for the Village but does not have time to fully maintain the system. Since 2018, the Village has worked with a third-party GIS provider called ROK Technologies. ROK specializes in local government. At that time, the Village was needing a way to host the features to be able to provide data and maps to ERP. As the Village went live with more ERP modules, we required more from GIS. In 2021, we worked with an ESRI (Environmental Systems Research Institute, Inc.) representative to purchase an Enterprise License and worked with ROK Tech to expand the GIS infrastructure.

#### What is the future of GIS for Oswego:

The Village budget passed with reserve funding for GIS. Each year, Administrator Di Santo looks at critical positions in the Village and tries to budget for them for the following year. During the budget process, a GIS position was included. Staff was not sure what direction to definitively go in, so \$100,000 was budgeted within the IT budget. Kendall County GIS is wanting to work with their neighbors and provide GIS services to them. It is staff's opinion to work with the County and sign an IGA with them to host the Village's GIS data. The Village would not renew the contract with ROK Technologies or the EA with ESRI, and work straight with the County. The Village would hire a GIS professional to maintain the Village's GIS data. This person will work with other Village staff on requests, and work directly with other engineering firms, or third-party vendors when it comes to GIS data. The GIS department, for the County, is bound by State Statute and is required to keep records in electronic format, and uses the funds solely for the equipment, materials and necessary expenses incurred in implementing and maintaining GIS.

Meagan Briganti, Deputy Director for the County, was present to answer questions.

Board, staff, and County Deputy Director discussion focused on building the GIS infrastructure to become more sustaining; no need for AWS (Amazon Web Services); County hosting for free; don't need ESRI for Amazon Cloud; expansion of GIS will require the need to hire a GIS professional; \$6,000 is a pass-through to ROK; auto updates every night; one Cloud to another Cloud; contract expires in July 2024; saving \$72,000 by having the County host; access GIS same as before; front-facing map for the public; GIS professional would manage day-to-day needs and would be a permanent hire; no one has been doing GIS full-time since 2017; Geneva has 4-5 GIS employees; staff will bring back an IGA with the County and the hiring of the new GIS position for approval by the Village Board; great partnership with the County; will migrate to the County before the licensing agreement expires. Village Board was in support of the IGA and hiring of a GIS professional. There was no further discussion.

#### **CLOSED SESSION**

A motion was made by Trustee Kuhrt and seconded by Trustee McCarthy-Lange to enter Closed Session for the purposes of discussing the following:

- Pending and Probable Litigation
- Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Personnel
- Collective Bargaining, Collective Negotiating Matters, Deliberations Concerning Salary Schedules
- Sale, Lease, and/or Acquisition of Property

Aye: Tom Guist Kit Kuhrt

Karin McCarthy-Lange Jennifer Jones Sinnott

Andrew Torres

Nay: None

The motion was declared carried by a roll call vote with five (5) age votes and zero (0) nay votes.

The Board adjourned to Closed Session at 6:19 p.m.

The Board returned to open session at 7:00 p.m. A roll call vote was taken. All attending Board members were present physically and electronically for the roll call.

### **ADJOURNMENT**

The meeting adjourned at 7:00 p.m.

Tina Touchette Village Clerk