

**MINUTES OF A REGULAR MEETING  
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES  
OSWEGO VILLAGE HALL  
100 PARKERS MILL, OSWEGO, ILLINOIS  
May 16, 2023**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

President Ryan Kauffman called the meeting to order at 7:08 p.m. Ben Carney led the Pledge of Allegiance to the Flag of the United States of America.

Ben Carney is an Army Veteran who was deployed to both Iraq and Afghanistan. He served for 7 years in the 101<sup>st</sup> Airborne Division. He is also a member of the Oswego American Legion Post 675.

**ROLL CALL**

Board Members Physically Present: President Ryan Kauffman; Trustees Tom Guist, Kit Kuhrt, Karin McCarthy-Lange, Luis Perez, Jennifer Jones Sinnott, and Andrew Torres.

Staff Physically Present: Dan Di Santo, Village Administrator, Christina Burns, Asst. Village Administrator; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Jennifer Hughes, Public Works Director; Andrea Lamberg, Finance Director; Rod Zenner, Community Development Services Director; Jason Bastin, Deputy Chief of Police; Bridget Bittman, Community Engagement Manager-Marketing; Joe Renzetti, IT/GIS Director; Kevin Leighty, Economic Development Director; Kerry Behr, Project Engineer; and Dave Silverman, Village Attorney.

**RECOGNITIONS/APPOINTMENTS**

D.1 Retirement - Deputy Chief of Police, Kevin R. Norwood

Chief Burgner recognized Kevin for his accomplishments, and current and past roles with the Police Department over the past 27 years. He noted those who attended: sons, parents, co-workers and previous Chief of Police, Bob Wunsch. Kevin will be retiring on June 5, 2023. Members of the Citizen Police Academy (CPA) attended and presented Kevin with a handmade wooden flag made by a member and signed by all the CPA members. They thanked Kevin for the support he has given them. President Kauffman read a proclamation for Kevin and presented him with a copy. Chief Burgner thanked Kevin's family and thanked him for his friendship.

Kevin thanked everyone, the CPA and his family; he got paid to do a job; he loves serving the people of Oswego and the Village Board; he thanked Public Works, Director Zenner, Director Hughes; he thanked his co-workers; and thanked Chief Burgner for his friendship. He also thanked Bob Wunsch, Sheriff Baird, Brad Delphey, Nick Sikora and Jim Jensen; the Village is in good hands. Pictures were taken.

D.2 Proclamation- National Public Works Week, May 21-27, 2023

President Kauffman read the proclamation.

D.3 APWA Top Ten Award and Recognition- Public Works Director Jennifer Hughes

- a) Proclamation- President Kauffman read the proclamation and presented a copy to Jennifer. Pictures were taken.
- b) Presentation of the Award- Dave Lawry presented Jennifer with the National APWA award; he has known Jennifer since the late 1990's; he briefly spoke about Jennifer and her accomplishments; this is the 47<sup>th</sup> National award; Jennifer is one of three women to receive the award.

Jennifer thanked everyone, the Board, the residents and her mom; so blessed; she couldn't have received this award without having an incredible team surrounding her at every step. Pictures were taken.

#### D.4 Proclamation- National Safe Boating Week, May 20-26, 2023

A representative of the U.S. Coast Guard Auxiliary was present. President Kauffman read the proclamation and presented a copy to the representative. Pictures were taken.

#### D.5 Proclamation- Poppy Day, May 26, 2023

Lori Pierce and a representative of the American Legion was present. She gave President Kauffman a poppy. President Kauffman read the proclamation and presented Lori a copy. Pictures were taken.

### **PUBLIC FORUM**

Public Forum was opened at 7:46 p.m.

Patty Deering addressed the Board regarding Southbury and Season at Southbury issues; she has managed HOA's in Oswego for 18 years; she thanked the Village for getting Bluegrass Parkway paved; there are potholes on Southbury Blvd.; concrete borders are falling apart; requested a temporary replacement; Pod 8 is unkept with weeds and signs falling over; it is not being taken care of; any help would be appreciated; punch list not completed at Seasons at Southbury; \$500,000 in concrete issues; residents will have to pay out of pocket; Lennar is not fixing the issues. She provided the Board with a copy of the issues; met with Lennar in the Fall; would like another meeting with Lennar. Administrator Di Santo will work on setting up another meeting.

Dan Fograse addressed the Board regarding Southbury; he is the HOA President for Southbury; revisiting what was presented to the previous Board regarding Lakeshore Drive; he provided the Board with handouts; March 14, 2020 minutes show the Village budgeted to maintain certain roads in the Seasons at Southbury; the budget was approved on April 21, 2020; has taken 18 years for Southbury to be fully built out; reserves are low; will probably bankrupt them; have had no communication on what the Village is going to do; need further discussions; concrete aprons are starting to look bad; patching with concrete; need a sit down with Lennar.

There was no one else who requested to speak. The public forum was closed at 7:57 p.m.

### **STAFF REPORTS**

Administrator Di Santo- proud of Director Jennifer Hughes; her mom and Jill attended tonight's meeting; great honor; well deserved.

### **CONSENT AGENDA**

- G.1 May 2, 2023 Special Village Board Minutes
- G.2 Resolution Authorizing the Execution of a Professional Services Agreement with Ryan, LLC for Financial Consulting Services.
- G.3 Resolution Authorizing the Execution of a Professional Services Agreement with HR Green, Inc., for Fiscal Years 2024-2025 for General Consultation Services.
- G.4 Resolution Authorizing the Execution of Change Order No. 2 with Performance Construction and Engineering, LLC in the Amount of \$120,429.00 for the Collins Road Water Main Extension.
- G.5 Resolution Authorizing the Purchase of a New 2022 Ram 2500 Pickup Truck with Western Plow from River Front Chrysler in the Amount of \$56,782.26.
- G.6 Ordinance Granting a Variance in the R-2 Single Family Residence District to Reduce the Required Side Yard Setback from 12 Feet to 11.87 Feet to Allow for a Garage Expansion.

- G.7 Resolution Authorizing the Execution of a Master Professional Service Agreement and a Task Order No. 1 with RJN Group, Inc. in the Amount of \$105,850.00.
- G.8 Resolution Authorizing the Village to Enter into an Intergovernmental Agreement with the United City of Yorkville Regarding Joint Employment of a Police Training Coordinator.
- G.9 Resolution Authorizing the Purchase of One New Ford Utility Interceptor Squad from Morrow Brothers Ford in the Amount of \$41,370.00 and Purchase the Required Equipment from Multiple Companies in the Amount of \$34,500.00 for a Grand Total Not to Exceed \$75,870.00 and the Waiving of the Competitive Public Bidding Requirement.
- G.10 Resolution Approving a Jurisdiction and Maintenance Addendum for the County of Kendall's Collins Road Improvements (Section 19-00154-00-FP) in the Village of Oswego.
- G.11 Resolution Authorizing the Finance Director to Enter into a Contract for the Purchase of Electricity from the Lowest Cost Electricity Provider for the Purposes of Street Lighting Through the Northern Illinois Municipal Electric Collaborative Bid Process.
- G.12 Resolution Adopting Revised Fiscal Year 2024 Salary Ranges (Training Coordinator).

A motion was made by Trustee Perez and seconded by Trustee Jones Sinnott to approve the Consent Agenda; Approving the May 2, 2023 Special Village Board Minutes; and Approving the following ordinance and resolutions:

**Ordinance No. 23-36;** Ordinance Granting a Variance in the R-2 Single Family Residence District to Reduce the Required Side Yard Setback from 12 Feet to 11.87 Feet to Allow for a Garage Expansion.

**Resolution No. 23-R-40;** Resolution Authorizing the Execution of a Professional Services Agreement with Ryan, LLC for Financial Consulting Services.

**Resolution No. 23-R-41;** Resolution Authorizing the Execution of a Professional Services Agreement with HR Green, Inc., for Fiscal Years 2024-2025 for General Consultation Services.

**Resolution No. 23-R-42;** Resolution Authorizing the Execution of Change Order No. 2 with Performance Construction and Engineering, LLC in the Amount of \$120,429.00 for the Collins Road Water Main Extension.

**Resolution No. 23-R-43;** Resolution Authorizing the Purchase of a New 2022 Ram 2500 Pickup Truck with Western Plow from River Front Chrysler in the Amount of \$56,782.26.

**Resolution No. 23-R-44;** Resolution Authorizing the Execution of a Master Professional Service Agreement and a Task Order No. 1 with RJN Group, Inc. in the Amount of \$105,850.00.

**Resolution No. 23-R-45;** Resolution Authorizing the Village to Enter into an Intergovernmental Agreement with the United City of Yorkville Regarding Joint Employment of a Police Training Coordinator.

**Resolution No. 23-R-46;** Resolution Authorizing the Purchase of One New Ford Utility Interceptor Squad from Morrow Brothers Ford in the Amount of \$41,370.00 and Purchase the Required Equipment from Multiple Companies in the Amount of \$34,500.00 for a Grand Total Not to Exceed \$75,870.00 and the Waiving of the Competitive Public Bidding Requirement.

**Resolution No. 23-R-47;** Resolution Approving a Jurisdiction and Maintenance Addendum for the County of Kendall's Collins Road Improvements (Section 19-00154-00-FP) in the Village of Oswego.

**Resolution No. 23-R-48;** Resolution Authorizing the Finance Director to Enter into a Contract for the Purchase of Electricity from the Lowest Cost Electricity Provider for the Purposes of Street Lighting Through the Northern Illinois Municipal Electric Collaborative Bid Process.

**Resolution No. 23-R-49;** Resolution Adopting Revised Fiscal Year 2024 Salary Ranges (Training Coordinator).

Aye:	Tom Guist	Kit Kuhrt
	Karin McCarthy-Lange	Luis Perez
	Jennifer Jones Sinnott	Andrew Torres
Nay:	None	







The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

The Board adjourned to Closed Session at 8:48 p.m.

The Board returned to open session at 9:08 p.m. A roll call vote was taken. All attending Board members were physically present for the roll call.

**ADJOURNMENT**

A motion was made by Trustee Jones Sinnott and seconded by Trustee Perez to adjourn the meeting; upon a voice vote with all remaining members present voting aye, the meeting was adjourned at 9:09 p.m.

Tina Touchette  
Village Clerk