

Village of Oswego
HISTORIC PRESERVATION COMMISSION MEETING MINUTES
Wednesday, May 3, 2023

Village Hall – Board Room
100 Parkers Mill, Oswego, Illinois 60543

1. CALL TO ORDER

A meeting of the Oswego Historic Preservation Commission was called to order at 7:02 pm.

2. ROLL CALL

Members Present: Commissioners Zentner, Terrazas, George, Olson, and Barrow
Members Absent: Commissioner Murray
Others Present: Valeria Tarka

3. MINUTES – Approval Of Minutes

A motion was made by Commissioner Barrow and seconded by Commissioner Olson to approve the minutes from the March 22, 2023 meeting.

Aye: Commissioners Zentner, Terrazas, George, Olson, and Barrow
Nay: None
Absent: Commissioner Murray

The motion carried (approved 5-0).

4. PUBLIC FORUM

No residents in attendance.

5. OLD BUSINESS

a. Honorary Street Names

i. *Review of Policy and Application*

Ms. Tarka went through the updated version of the draft policy and agenda. The Commissioners reviewed the proposed changes and agreed with the modifications. Ms. Tarka stated she will send the draft policy and agenda around to various Staff to get feedback before the documents can go before the Village Board for adoption. Commissioner Zentner requested that the form be a fillable PDF. Ms. Tarka stated she can make the requested change for the next meeting.

b. Historic Preservation Month Activity

Ms. Tarka reminded the Commissioners that the DOHD Walking Tour is on May 21, 2023 from 11AM-1PM. Ms. Tarka also provided the Commissioners with an update on the number of sign-ups for the event. Due to the positive response, the Commissioners agreed to have the group meet at a central location in the DOHD and split into two separate groups for the walk. Ms. Tarka went over the general overview for the walk route and explained that she would be sending the scripts over to the Commissioners in the coming days. Commissioner Terrazas inquired if the Commission should have name tags. Ms. Tarka stated she would bring name tags so the Commissioners can be identified by attendees.

c. Downtown Oswego Historic District (DOHD)

Ms. Tarka stated that the HPC was approved to have a budget of \$6,000 for this fiscal year to help cover the cost of signs associated with the DOHD. Ms. Tarka also shared the quotes she received for bronze plaques from two businesses. The Commission discussed which option they preferred for the plaques, location, logistics, and updates they would like to see to the signs. In addition, the

Commission requested additional information from Public Works on the location of the sign in relation to the traffic signal, if Public Works could assist with the installation, and if the plaque could be affixed to an existing light pole. Ms. Tarka stated she would follow up with Public Works on their inquiry.

6. NEW BUSINESS

None

7. CHAIRPERSON'S REPORT

No report

8. REPORTS

a. Commissioner's Report

No report

b. Oswegoland Park District Report / Oswego Heritage Association Report

No report

c. Development Services Report

Ms. Tarka explained to the Commission that the current Zoning Code allows for the ability to charge application fees for Local Landmark/ Historic Districts and Certificates of Appropriateness but does not currently charge any application fees. The Commission discussed that Staff does most of the work associated with the application/report and if Staff believes a fee is appropriate the Commission would generally be supportive, but it would ultimately be up to the Village Board to approve any application fee.

9. ANNOUNCEMENTS

Chairperson George stated that he attended this week's Village Board meeting. Commissioner George congratulated Deputy Village Clerk Vel Derdzinski for 25 years of service at the Village and congratulated Police Chief Jeff Burgner on his retirement!

Ms. Tarka stated that the Wine on the Fox will take place this weekend in Downtown Oswego.

10. NEXT MEETING- Wednesday, May 24, 2023

11. ADJOURNMENT

Commissioner Olson, second Commissioner Zentner adjourned the meeting at 8:09 pm.

Valeria Tarka

Valeria Tarka, Secretary