MINUTES OF A REGULAR MEETING OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES OSWEGO VILLAGE HALL 100 PARKERS MILL, OSWEGO, ILLINOIS October 4, 2022

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Troy Parlier called the meeting to order at 7:02 p.m. and led the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Board Members Physically Present: President Troy Parlier; Trustees Tom Guist, James Marter II, Terry Olson, and Brian Thomas

Board Members Absent: Jennifer Jones Sinnott

Staff Physically Present: Dan Di Santo, Village Administrator, Christina Burns, Asst. Village Administrator; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Jennifer Hughes, Public Works Director; Rod Zenner, Community Development Services Director; Andrea Lamberg, Finance Director, Bridget Bittman, Community Engagement Manager- Marketing; Kevin Leighty, Economic Development Director; Joe Renzetti, IT/GIS Director; and Karl Ottosen, Village Attorney.

RECOGNITIONS/APPOINTMENTS

E.1 Employee Service Awards

- a. Pamela Knox- 5 Years of Service (Administration) Did not attend
- b. Meredith Schmitt- 5 Years of Service (Public Works Department) Did not attend
- c. Robert King- 15 Years of Service (Public Works Department) Did not attend
- d. James Burbridge- 25 Years of Service (Development Services Department) Did not attend

President Parlier recognized them for their service.

PUBLIC FORUM

Public Forum was opened at 7:03 p.m. There was no one who requested to speak. The public forum was closed at 7:03 p.m.

STAFF REPORTS

There were no staff reports.

CONSENT AGENDA

- H.1 September 20, 2022 Committee of the Whole Minutes
- H.2 September 20, 2022 Regular Village Board Minutes
- H.3 September 20, 2022 Closed Session Minutes (Approve and Release)
- H.4 Downtown Parking Garage Overnight Fee and Payment System:
 - 1. Approve an Ordinance Amending Title 9 Chapter 4 of the Code of Ordinances for the Village of Oswego, Kendall and Will County, Illinois.
 - 2. Approve a Resolution Authorizing the Execution of an Addendum to the Agreement with IPS Group to Include the Park Smarter Mobile Payment Solution.
- H.5 Approve an Amendment to the FY23 Salary Ranges and Creation of the Development Services Office Manager Position.
- H.6 Resolution Authorizing Final Acceptance of Public Improvements for Fox Pointe Subdivision and the Release of Project Surety, Effective October 5, 2022.
- H.7 Resolution Authorizing the Execution of a Joint Funding Agreement for State-Let Construction Work with the State of Illinois and Appropriating Funds for Improvements to

Wolfs Crossing Road at Harvey Road; Section No.: 20-00052-01-PV; Job No.: C-93-105-22; Project No.: VW0F (977).

H.8 Resolution Approving a Professional Services Agreement with B&F Code Construction Services Inc. for Building Inspections and Plan Review Services.

A motion was made by Trustee Guist and seconded by Trustee Olson to approve the Consent Agenda; Approving the September 20, 2022 Committee of the Whole Minutes; Approving the September 20, 2022 Village Board Minutes; Approving and Releasing the September 20, 2022 Closed Minutes; Approving an Amendment to the FY23 Salary Ranges and Creation of the Development Services Office Manager Position; and Approving the following ordinance and resolutions:

Ordinance No. 22-63; Ordinance Amending Title 9 Chapter 4 of the Code of Ordinances for the Village of Oswego, Kendall and Will County, Illinois.

Resolution No. 22-R-88; Resolution Authorizing the Execution of a Joint Funding Agreement for State-Let Construction Work with the State of Illinois and Appropriating Funds for Improvements to Wolfs Crossing Road at Harvey Road; Section No.: 20-00052-01-PV; Job No.: C-93-105-22; Project No.: VW0F (977).

Resolution No. 22-R-89; Resolution Authorizing the Execution of an Addendum to the Agreement with IPS Group to Include the Park Smarter Mobile Payment Solution.

Resolution No. 22-R-90; Resolution Authorizing Final Acceptance of Public Improvements for Fox Pointe Subdivision and the Release of Project Surety, Effective October 5, 2022.

Resolution No. 22-R-91; Resolution Approving a Professional Services Agreement with B&F Code Construction Services Inc. for Building Inspections and Plan Review Services.

Aye: Tom Guist Kit Kuhrt
James Marter II Terry Olson

Brian Thomas

Nay: None

Absent: Jennifer Jones Sinnott

The motion was declared carried by an omnibus roll call vote with five (5) aye votes and zero (0) nay votes.

BILL LIST

I.1 Approve Bill List Dated October 4, 2022, in the Amount of \$1,407,391.67.

A motion was made by Trustee Thomas and seconded by Trustee Olson to approve the Bill List Dated October 4, 2022, in the Amount of \$1,407,391.67.

Aye: Tom Guist Kit Kuhrt
James Marter II Terry Olson

Brian Thomas

Nay: None

Absent: Jennifer Jones Sinnott

The motion was declared carried by a roll call vote with five (5) age votes and zero (0) nay votes.

OLD BUSINESS

No old business.

NEW BUSINESS

K.1 Phone System Refresh

a) Resolution Authorizing the Village Administrator to Execute an Agreement with Zoom Video Communications, Inc. for a Three-Year Contract for their Zoom Phone Unified Communication

Solution in the Amount of \$41,224.76 Per Year, and a One-Time \$7,715 Implementation Service. **Resolution No. 22-R-92**

b) Resolution Authorizing the Purchase of 22 Algo Intercoms in the Amount of \$16,524.68 from CDWG. **Resolution No. 22-R-93**

A motion was made by Trustee Kuhrt and seconded by Trustee Marter II to Approve a Resolution Authorizing the Village Administrator to Execute an Agreement with Zoom Video Communications, Inc. for a Three-Year Contract for their Zoom Phone Unified Communication Solution in the Amount of \$41,224.76 Per Year, and a One-Time \$7,715 Implementation Service; and approve a Resolution Authorizing the Purchase of 22 Algo Intercoms in the Amount of \$16,524.68 from CDWG.

Aye: Tom Guist Kit Kuhrt
James Marter II Terry Olson

Brian Thomas

Nay: None

Absent: Jennifer Jones Sinnott

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

TRUSTEE REPORTS

Trustee Kuhrt- no report.

Trustee Olson- attended the Senior Center grand opening; hope the whole community gets to use the center; it is open to all ages.

Trustee Thomas- no report.

Trustee Guist- no report.

Trustee Marter II- no report.

PRESIDENT'S REPORT

- 10/15- free paper shred event; Public Works 9am-1pm
- 10/16- Pumpkin pick-up; at Venue 1012 12pm-3pm; free pumpkins for first 500 residents
- 10/19- UDO (Unified Development Ordinance) open house; Village Hall 6pm
- 10/22- Wine Off the Fox; at Venue 1012 1pm-7pm
- Halloween trick or treat hours are from 3:30pm-8pm
- Received downtown speakers; they are installed and being fine-tuned; should be on soon; will be a great addition to the downtown.

CLOSED SESSION

There was no closed session

ADJOURNMENT

A motion was made by Trustee Marter II and seconded by Trustee Olson to adjourn the meeting; upon a voice vote with all remaining members present voting aye, the meeting was adjourned at 7:09 p.m.

Tina Touchette Village Clerk