MINUTES OF A COMMITTEE OF THE WHOLE MEETING OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES OSWEGO VILLAGE HALL 100 PARKERS MILL, OSWEGO, ILLINOIS

September 20, 2022

CALL TO ORDER

President Troy Parlier called the meeting to order at 6:00 p.m.

ROLL CALL

Board Members Physically Present: President Troy Parlier; Trustees Tom Guist, Terry Olson, Jennifer Jones Sinnott, and Brian Thomas

Board Members Absent: James Marter II (attended at 6:00 p.m.)

Staff Physically Present: Christina Burns, Asst. Village Administrator; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Jennifer Hughes, Public Works Director; Rod Zenner, Community Development Services Director; Bridget Bittman, Community Engagement Manager- Marketing; Kevin Leighty, Economic Development Director; Joe Renzetti, IT/GIS Director; D.C. Kevin Norwood, and Karl Ottosen, Village Attorney.

PUBLIC FORUM

Public Forum was opened at 6:01 p.m.

Gerald Sternberg addressed the Board regarding the Village's water billing pay system; asked that it be more friendly to pay online; state is not enforcing sewage sludge; need to make sure Fox Metro is putting the sludge in a contained area and make sure they are in compliance.

There was no one else who requested to speak. The public forum was closed at 6:03 p.m.

OLD BUSINESS

There was no old business.

NEW BUSINESS

G.1 Police Front-line Squad FY24 Advanced Purchase Discussion

D.C. Norwood addressed the Board regarding police department vehicle purchases. The Village Board approved the purchase of four new Ford Utility Interceptor squads at the March 15, 2022, Village Board meeting. Staff placed the order with Currie Motors in March of 2022. Staff was recently notified by Currie Motors that the squads have not been manufactured and it will not be known if they will be manufactured until October. Currie Motors will be notified, by Ford, in early October as to the status of our order. If Ford advises that the squads will be manufactured, delivery will likely be in December of 2022. Currie Motors did not give an indication on the likelihood of the squads being manufactured so it is currently unknown if the squads will be received. There is also a chance that Ford may advise Currie Motors that the squads will not be manufactured which would cancel the order.

With the uncertainty of receiving squads from the March order and in an effort to research squad availability, staff contacted Morrow Bothers Ford who generally holds the State bid for squad purchases. Morrow Brothers plans to place an order for numerous squads. Staff was advised that the Oswego Police Department has the ability to include squads in their order. Staff received order form documents and determined the cost of a 2023 Ford Utility Interceptor squad is \$41,760. The cost for the squads purchased through Government pricing from Morrow Brothers will be \$7,002 more than the squads ordered in March from Currie Motors. Ford Motor Company has increased the cost of the squads since our order in March by approximately 20%. There is currently no State bid for Ford Utility Interceptors.

Staff conducted an analysis of the current fleet to determine how many front-line patrol squads would be requested during the FY24 budget planning process and identified three squads that will meet the replacement criteria. The following squads meet the criteria for replacement during the upcoming budget planning process.

Squad #	Year	Make	Model	Mileage
Squad #8	2016	Ford	Utility Interceptor	103,485
Squad #19	2017	Ford	Utility Interceptor	114,517
Squad #20	2017	Ford	Utility Interceptor	120,864

Staff recommended the purchase of three new 2023 Ford Utility Interceptor squads, from Morrow Brothers Ford, in Greenfield, Illinois, in an amount not to exceed \$125,280; and the purchase of required equipment in the amount of \$75,450. The total amount of the vehicles and equipment would not exceed \$200,730.

Board and staff discussion focused on spreading out the purchase of vehicles versus having to purchase in larger amounts; vehicles purchased though Morrow Brothers would be received in January and ready for the road 2-3 months afterwards; only use one supplier for the installation of required equipment; whether there are additional equipment installers; do not have in-house staff to install equipment; it's a specialized trade; turn-key vehicles; purchasing more than three vehicles; supply chain issues; not wanting to pull a vehicle out of the fleet prematurely; current equipment is pulled from the vehicles and either disposed of or reused; replacing one sedan and two utility vehicles; 2022 and 2023 models are redesigned and the current equipment will not fit; delivered pricing; comparing size of orders; why the Village is not a priority order; Currie Motors could not give an answer regarding the delay; vehicles cost \$7,000 more than when the order was placed in March 2022; Morrow Brothers buys vehicles in bulk; could get vehicles purchased in the bulk order but would need to build the vehicle to what we want; pre-buying next year's vehicles because of the supply chain issue; disappointing to not know if the vehicles are being built; cancelling the order will require the need to start over with the ordering of vehicles; older vehicles are being serviced by Public Works, if needed; getting cars early versus not getting cars; staying on pace for the next three years; need to place the order tomorrow; include spec sheets; adding \$250 per vehicle to have them shipped versus employees having to pick them up. Staff will reach out for quotes for equipment installation and the cost of turn-key vehicles. There was no further discussion.

CLOSED SESSION

A motion was made by Trustee Jones Sinnott and seconded by Trustee Olson to enter Closed Session for the purposes of discussing the following:

- Pending and Probable Litigation
- Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Personnel
- Collective Bargaining, Collective Negotiating Matters, Deliberations Concerning Salary Schedules
- Sale, Lease, and/or Acquisition of Property

Aye: Tom Guist Kit Kuhrt
James Marter II Terry Olson
Jennifer Jones Sinnott Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

The Board adjourned to Closed Session at 6:19 p.m.

The Board returned to open session at 6:43 p.m. A roll call vote was taken. All attending Board members were physically present for the roll call.

President Parlier asked for consensus on leaving the vehicle purchase with equipment as is or waiting until we get more bids. The purchase will remain as is.

ADJOURNMENT
The meeting adjourned at 6:44 p.m.

Tina Touchette Village Clerk