MINUTES OF A REGULAR MEETING OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES OSWEGO VILLAGE HALL 100 PARKERS MILL, OSWEGO, ILLINOIS

May 17, 2022

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Troy Parlier called the meeting to order at 7:02 p.m. and led the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Board Members Physically Present: President Troy Parlier; Trustees Tom Guist, Kit Kuhrt, James Marter II, Terry Olson, Jennifer Jones Sinnott, and Brian Thomas.

Staff Physically Present: Dan Di Santo, Village Administrator; Mark Horton, Finance Director; Tina Touchette, Village Clerk; Jeffrey Burgner, Police Chief; Jennifer Hughes, Public Works Director; Rod Zenner, Community Development Services Director; Bridget Bittman, Community Engagement Manager- Marketing; Kevin Leighty, Economic Development Director; Julie Hoffman, Community Engagement Manager- Special Events; and Karl Ottosen, Village Attorney.

RECOGNITIONS/APPOINTMENTS

E.1 2022 Oswego Area Chamber of Commerce Hometown Expo Art Competition Award Recipients

President Parlier asked the award recipients to come forward; Julie Hoffman and Karen Kulzer, from the Cultural Arts Commission, presented certificates to the award recipients. Pictures were taken with President Parlier and the recipients. A group photo was also taken. President Parlier noted this was wonderful and a special thing for our community.

E.2 Proclamation- Poppy Day, May 27, 2022

President Parlier read the proclamation and presented a copy to Commander Kris Kearns and the Ladies Auxiliary from the local American Legion. Pictures were taken.

E.3 Proclamation- National Safe Boating Week, May 21-27, 2022

President Parlier read the proclamation and presented a copy to Mike Jandacek from the USCG Auxiliary. Pictures were taken.

E.4 Proclamation- Mark Horton Retirement

President Parlier read the proclamation and presented a copy to Mark. Administrator Di Santo noted there would be a reception for Mark on Friday from 3:30pm-5:00pm with remarks at 4:00pm; this is Mark's last Board meeting; it is estimated that Mark has attended 600 Board meetings; served under three Mayors, 17 Trustees, and five different Administrators. Administrator Di Santo thanked him. President Parlier noted that Mark has been indispensable to him.

PUBLIC FORUM

Public Forum was opened at 7:21 p.m. There was no one who requested to speak. The public forum was closed at 7:21 p.m.

STAFF REPORTS

There were no staff reports.

CONSENT AGENDA

H.1 May 3, 2022 Committee of the Whole Minutes

- H.2 May 3, 2022 Regular Village Board Minutes
- H.3 May 3, 2022 Closed Session Minutes (Approve and Release)
- H.4 Resolution Ratifying the Village President's Executive Order and Extending the Declaration of Local Emergency and Disaster.
- H.5 Resolution Authorizing the Purchase of a 2022 Morbark Eeger Beever 1821 Woodchipper from Morbark Inc. in the Amount of \$68,615.40.
- H.6 Resolution Authorizing the Execution of a Professional Services Agreement with Christopher
 B. Burke Engineering, LTD. for Construction Engineering for the US Route 34 (Washington Street) at Harrison Street and Main Street Project in the Amount Not to Exceed \$139,835.00.
- H.7 Resolution Authorizing the Execution of a Contract for the 2022 Street Resurfacing Program with Brothers Asphalt Paving Inc. in the Amount of \$1,698,842.50.
- H.8 Resolution Authorizing the Conveyance of Real Estate to the County of Kendall for Highway Purposes.

A motion was made by Trustee Thomas and seconded by Trustee Jones Sinnott to approve the Consent Agenda; Approving the May 3, 2022 Committee of the Whole Minutes; Approving the May 3, 2022 Regular Village Board Minutes; Approving and Releasing the May 3, 2022 Closed Session Minutes; and Approving the following resolutions:

Resolution No. 22-R-45; Resolution Ratifying the Village President's Executive Order and Extending the Declaration of Local Emergency and Disaster.

Resolution No. 22-R-46; Resolution Authorizing the Purchase of a 2022 Morbark Eeger Beever 1821 Woodchipper from Morbark Inc. in the Amount of \$68,615.40.

Resolution No. 22-R-47; Resolution Authorizing the Execution of a Professional Services Agreement with Christopher B. Burke Engineering, LTD. for Construction Engineering for the US Route 34 (Washington Street) at Harrison Street and Main Street Project in the Amount Not to Exceed \$139,835.00.

Resolution No. 22-R-48; Resolution Authorizing the Execution of a Contract for the 2022 Street Resurfacing Program with Brothers Asphalt Paving Inc. in the Amount of \$1,698,842.50.

Resolution No. 22-R-49; Resolution Authorizing the Conveyance of Real Estate to the County of Kendall for Highway Purposes.

Aye: Tom Guist Kit Kuhrt
James Marter II Terry Olson
Jennifer Jones Sinnott Brian Thomas

Nay: None

The motion was declared carried by an omnibus roll call vote with six (6) aye votes and zero (0) nay votes.

BILL LIST

I.1 Approve Bill List Dated May 17, 2022 in the Amount of \$1,592,813.20.

A motion was made by Trustee Jones Sinnott and seconded by Trustee Olson to approve the Bill List Dated May 17, 2022, in the Amount of \$1,592,813.20.

Aye: Tom Guist Kit Kuhrt
James Marter II Terry Olson
Jennifer Jones Sinnott Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

OLD BUSINESS

There was no old business.

NEW BUSINESS

K.1 Ordinance Amending Title 6 Chapter 4: Dog Park Rules and Regulations.Ordinance No. 22-38

Board and staff discussion focused on including a fee for the replacement of fobs. There was no further discussion.

A motion was made by Trustee Jones Sinnott and seconded by Trustee Guist to Approve an Ordinance Amending Title 6 Chapter 4: Dog Park Rules and Regulations.

Aye: Tom Guist Kit Kuhrt
James Marter II Terry Olson
Jennifer Jones Sinnott Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

K.2 Resolution Authorizing the Village Administrator to Execute an Agreement with Illuminating Concepts for Intellistreets Post Top Modules in the Amount of \$62,842.00. **Resolution No. 22-R-50**

A motion was made by Trustee Jones Sinnott and seconded by Trustee Guist to Approve a Resolution Authorizing the Village Administrator to Execute an Agreement with Illuminating Concepts for Intellistreets Post Top Modules in the Amount of \$62,842.00.

Aye: Tom Guist Kit Kuhrt
James Marter II Terry Olson
Jennifer Jones Sinnott Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

K.3 Resolution Authorizing the Village to Enter into an Agreement with IPS Group for a Parking Permit Management and Parking Enforcement Solution. **Resolution No. 22-R-51**

Board and staff discussion focused on the benefit of the software is for daily fee overnight parking for those who don't want to drive home after drinking, or for guests of the residents at the Reserve; the daily fee will be set later; parking permits can be done through an app; one day purchase; great option for daily parking; would only give fines for overnight parking without a permit. There was no further discussion.

A motion was made by Trustee Kuhrt and seconded by Trustee Jones Sinnott to Approve a Resolution Authorizing the Village to Enter into an Agreement with IPS Group for a Parking Permit Management and Parking Enforcement Solution.

Aye: Tom Guist Kit Kuhrt
James Marter II Terry Olson
Jennifer Jones Sinnott Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

K.4 Resolution Authorizing the Execution for Construction of Traffic Signals along U.S. Route 34 (Washington Street) at Harrison Street and Main Street Project with H&H Electric Company Inc. in the Amount of \$1,155,629.30. **Resolution No. 22-R-52**

Board and staff discussion focused on this has been 25 years in the making; it will save lives and improve safety; in June 2019, a traffic study was conducted, and the Village received IDOT approval; signals will be installed at Washington (Rt. 34) and Main St and at Washington (Rt. 34) and Harrison St.; pedestrian safety; access to the parking garage; only one bid received due to contractors being busy and supply issues; had to change project completion to a year from now; project came in below the engineer's estimated cost; have worked with the contractor before; lead time in getting poles and electronics for completion in a year; staff will be talking to the contractor next week; not possible to get the project done sooner; cannot split up the project; signals will be interconnected from five corners to the railroad track and to Village Hall for traffic flow; complicated timing sequence; controlled by cameras and not through the pavement; can make adjustments if needed; should be done by the end of July next year; staff to keep the Board updated of any supply issues; once started, it will be finished; single lane road closures; redoing curb ramps; minor inconvenience; glad to see this project on tonight's agenda; traffic study was done first; signal and pedestrian analysis; had public hearing and resident feedback; will get pushback from the businesses. There was no further discussion.

A motion was made by Trustee Kuhrt and seconded by Trustee Guist to Approve a Resolution Authorizing the Execution for Construction of Traffic Signals along U.S. Route 34 (Washington Street) at Harrison Street and Main Street Project with H&H Electric Company Inc. in the Amount of \$1,155,629.30.

Aye: Tom Guist Kit Kuhrt
James Marter II Terry Olson
Jennifer Jones Sinnott Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

TRUSTEE REPORTS

Trustee Jones Sinnott- congratulations to Mark Horton on his retirement; his work has been fantastic; great feedback on the traffic signal improvements at the Village Hall intersection; looking forward to the summer; Puppies & Pancakes, hosted by the Rotary Club, was on Saturday; great to see everyone come out; great turnout; hopefully two puppies were adopted; will be making this an annual event.

Trustee Kuhrt- fantastic time at Wine on the Fox; engaged with the public and let them know about the Venue; people attended from all over; Julie Hoffman did a great job; asked Mark Horton not to move and to stick around.

Trustee Olson- thank you to Julie Hoffman and staff for Wine on the Fox.

Trustee Thomas- heard great things about Wine on the Fox; thanked Mark Horton for making their jobs easier; Memorial Day is coming up; thank you for those who have served and made the ultimate sacrifice.

Trustee Guist- thanked and congratulated Mark Horton; traffic signals are great news; ability to move safely downtown is important; amazing and good time at Wine on the Fox.

Trustee Marter II- enjoyed Wine on the Fox on Saturday and helped on Sunday; another amazing year; ran out of wine halfway through Sunday; thank you to Mark Horton; you are integral to the Board; going to miss your expertise; enjoy retirement.

PRESIDENT'S REPORT

Kudos to Julie Hoffman for Wine on the Fox; couldn't do it without volunteers; appreciate Trustee Olson's help at Wine on the Fox; congratulations to Mark Horton; concerts at the Venue on May 28th, May 29th, June 2nd, and June 11th; full program for Memorial Day to honor them; Memorial Day

parade on May 30th; movie at the Venue on June 9th; community yard sale is June 3rd- 4th; Country Market starts on June 5th and continues every Sunday through Sept. 25th; next Board meeting is on June 14th with future Board meetings on June 27th and July 19th.

CLOSED SESSION

There was no closed session held.

ADJOURNMENT

A motion was made by Trustee Olson and seconded by Trustee Jones Sinnott to adjourn the meeting; upon a voice vote with all remaining members present voting aye, the meeting was adjourned at 7:46 p.m.

Tina Touchette Village Clerk