

**MINUTES OF A REGULAR MEETING  
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES  
OSWEGO VILLAGE HALL  
100 PARKERS MILL, OSWEGO, ILLINOIS  
March 1, 2022**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

President Troy Parlier called the meeting to order at 7:02 p.m. and led the Pledge of Allegiance to the Flag of the United States of America.

**ROLL CALL**

Board Members Physically Present: President Troy Parlier; Trustees Tom Guist, Kit Kuhrt, James Marter II, Terry Olson, Jennifer Jones Sinnott and Brian Thomas.

Staff Physically Present: Dan Di Santo, Village Administrator; Christina Burns, Deputy Administrator/HR Director; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Mark Horton, Finance Director; Jennifer Hughes, Public Works Director; Rod Zenner, Development Services Director; Joe Renzetti, IG/GIS Director; Corey Incandela, Administrative Intern; Susan Quasney, Engineer; Shanel Gayle, Purchasing Manager; and Karl Ottosen, Village Attorney.

**RECOGNITIONS/APPOINTMENTS**

E.1 Employee Service Awards

a. James Novy- 5 Years of Service (Police Department)- Could not attend.  
President Parlier acknowledged his years of service.

**PUBLIC FORUM**

The Public Forum was opened at 7:15 p.m. There was no one who requested to speak. The Public Forum was closed at 7:15 p.m.

**STAFF REPORTS**

There were no staff reports.

**CONSENT AGENDA**

- H.1 February 1, 2022 Committee of the Whole Minutes
- H.2 February 1, 2022 Regular Village Board Minutes
- H.3 February 1, 2022 Closed Session Minutes (Approve, but Not Release)
- H.4 February 15, 2022 Committee of the Whole Minutes
- H.5 February 15, 2022 Regular Village Board Minutes
- H.6 Resolution Approving the Temporary Closure of Route 31 for the Oswegoland Park District's Gobbler Hobbler 10K & Mashed Potato Mile.
- H.7 Ordinance Adopting the Official Village of Oswego Zoning Map.
- H.8 Engineering Plan Review and Inspection Services.
  - a) Resolution Authorizing the Approval of a Professional Services Agreement with Baxter and Woodman Inc. for Engineering Plan Review and Inspection Services.
  - b) Resolution Authorizing the Approval of a Professional Services Agreement with Robinson Engineering LTD. for Engineering Plan Review and Inspection Services.

**Board and staff discussion focused on fee structure not changing; only change is the hourly rate going up; it's a pass-through rate; whether the rates are standard across communities; staff did a survey and settled on these costs; whether staff will do a request for qualifications again; staff went to market and selected multiple engineering firms; have not gone back to market as the engineering firms are meeting the Village's and developer's needs; have developed relationships with the engineers; continuing on the**

- larger projects; engineers have worked on the public side and are familiar with the Village's codes; also using Benesch as a third reviewer for some developments.**
- H.9 Ordinance Abating the Levying, Assessment and Collection of Taxes for the 2021 Tax Year of the Village of Oswego.

A motion was made by Trustee Marter II and seconded by Trustee Jones Sinnott to approve the Consent Agenda; Approving the February 1, 2022 Committee of the Whole Minutes; Approving the February 1, 2022 Regular Village Board Minutes; Approving, but not Releasing the February 1, 2022 Closed Session Minutes; Approving the February 15, 2022 Committee of the Whole Minutes; Approving the February 15, 2022 Regular Village Board Minutes; and Approving the following ordinances and resolutions:

- Ordinance No. 22-11;** Ordinance Adopting the Official Village of Oswego Zoning Map.  
**Ordinance No. 22-12;** Ordinance Abating the Levying, Assessment and Collection of Taxes for the 2021 Tax Year of the Village of Oswego.  
**Resolution No. 22-R-16;** Resolution Approving the Temporary Closure of Route 31 for the Oswegoland Park District's Gobbler Hobbler 10K & Mashed Potato Mile.  
**Resolution No. 22-R-17;** Resolution Authorizing the Approval of a Professional Services Agreement with Baxter and Woodman Inc. for Engineering Plan Review and Inspection Services.  
**Resolution No. 22-R-18;** Resolution Authorizing the Approval of a Professional Services Agreement with Robinson Engineering LTD. for Engineering Plan Review and Inspection Services.

Aye: Tom Guist   Kit Kuhrt  
       James Marter II   Terry Olson  
       Jennifer Jones Sinnott   Brian Thomas

Nay: None  
 The motion was declared carried by an omnibus roll call vote with six (6) aye votes and zero (0) nay votes.

**BILL LIST**

- I.1 Approve Bill List Dated March 1, 2022 in the Amount of \$906,687.54.

A motion was made by Trustee Jones Sinnott and seconded by Trustee Olson to approve the Bill List Dated March 1, 2022 in the Amount of \$906,687.54.

Aye: Tom Guist   Kit Kuhrt  
       James Marter II   Terry Olson  
       Jennifer Jones Sinnott   Brian Thomas

Nay: None  
 The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

**OLD BUSINESS**

There was no old business.

**NEW BUSINESS**

- K.1 Concept Plan for the Property Located Along the Northeast Corner of Wiesbrook Drive and Fifth Street to Allow for the Development of a 42-Unit Residential Building.

Barry Accountius, Vice President of Development for Woda Cooper Companies, was present to answer Board questions.

Board, staff and representative discussion focused on development will be four floors; no impact fees to the school district since the development is age restricted with no children; development could

change to not be age restricted; if it becomes not age restricted then the fees would apply; age targeted would pay the fee; development involves a state funding option and regulations; it is hinged on the state funding; they take pride in their seniors. There was no further discussion.

A motion was made by Trustee Jones Sinnott and seconded by Trustee Marter II to Approve a Concept Plan for the Property Located Along the Northeast Corner of Wiesbrook Drive and Fifth Street to Allow for the Development of a 42-Unit Residential Building.

Aye: Tom Guist Kit Kuhrt  
James Marter II Terry Olson  
Jennifer Jones Sinnott Brian Thomas (voted Present)

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

**K.2 Resolution Authorizing the Transfer of \$360,000.00 from the General Fund to the Special Events Fund. Resolution No. 22-R-19**

Board and staff discussion focused on transferring of funds ensures adequate revenue for special events; funds have been depleted over the years due to COVID; project they will be profitable with a \$40,000 increase for Thursday events; based on timing, not sure if the national act will happen this year; would need to book the act by early April; haven't found the right fit; should be self-funding; seems aggressive to be profitable in one year; revisioning how events are staffed; rejuvenation; Julie is working on the structure of sponsorships; comfortable with concepts and evaluating as we go along; seeing how it goes this year; there is a risk this year; a lot of contingency numbers; factored in weather events and insurance; fund transfer is for accounting purposes to meet our fund balance policy; marketing opportunity with AACVB. There was no further discussion.

A motion was made by Trustee Marter II and seconded by Trustee Jones Sinnott to Approve a Resolution Authorizing the Transfer of \$360,000.00 from the General Fund to the Special Events Fund.

Aye: Tom Guist Kit Kuhrt  
James Marter II Terry Olson  
Jennifer Jones Sinnott Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

**K.3 Resolution Authorizing Amendment No. 1 to Task Order 21-01 with Strand Associates, Inc. for Design and Permitting Services for the Van Buren Street and Main Street Watermain Replacement Project Not-To-Exceed \$75,000.00. Resolution No. 22-R-20**

A motion was made by Trustee Marter II and seconded by Trustee Jones Sinnott to Approve a Resolution Authorizing Amendment No. 1 to Task Order 21-01 with Strand Associates, Inc. for Design and Permitting Services for the Van Buren Street and Main Street Watermain Replacement Project Not-To-Exceed \$75,000.00.

Aye: Tom Guist Kit Kuhrt  
James Marter II Terry Olson  
Jennifer Jones Sinnott Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

**TRUSTEE REPORTS**

Trustee Jones Sinnott- great Metro West breakfast; good to see other communities; looking forward to Coffee & Conversations on Saturday.

Trustee Kuhrt- no report

Trustee Olson- support world peace.

Trustee Thomas- no report

Trustee Guist- thrilled to not see the Executive Order extension on the agenda; love the information from Groot; costs and leaf program are great.

Trustee Marter II- good to be back to normal; good to see people's faces; good news at the State of the Village.

### **PRESIDENT'S REPORT**

Coffee & Conversations is this Saturday at 9:00 a.m. at the Police Department; Dairy Barn is opening on March 8<sup>th</sup>; March 13<sup>th</sup> is the St. Patrick's Drive-Around with proceeds benefiting the food pantry.

### **CLOSED SESSION**

A motion was made by Trustee Olson and seconded by Trustee Jones Sinnott to enter Closed Session for the purposes of discussing the following:

- Pending and Probable Litigation [5 ILCS 120/2(c)(11)]
- Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Personnel [5 ILCS 120/2(c)(1)]
- Collective Bargaining, Collective Negotiating Matters, Deliberations Concerning Salary Schedules [5 ILCS 120/2(c)(2)]
- Sale, Lease, and/or Acquisition of Property [5 ILCS 120/2(c)(5) & (6)]

Aye: Tom Guist                                    Kit Kuhrt  
James Marter II                                 Terry Olson  
Jennifer Jones Sinnott                        Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

The Board adjourned to Closed Session at 7:45 p.m.

The Board returned to open session at 8:04 p.m. A roll call vote was taken. All attending Board members were present physically and electronically for the roll call.

### **ADJOURNMENT**

A motion was made by Trustee Jones Sinnott and seconded by Trustee Guist to adjourn the meeting; upon a voice vote with all remaining members present voting aye, the meeting was adjourned at 8:05 p.m.

Tina Touchette  
Village Clerk