# MINUTES OF A REGULAR MEETING OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES OSWEGO VILLAGE HALL 100 PARKERS MILL, OSWEGO, ILLINOIS

**February 1, 2022** 

### CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Troy Parlier called the meeting to order at 7:17 p.m. and led the Pledge of Allegiance to the Flag of the United States of America.

### **ROLL CALL**

Board Members Physically Present: President Troy Parlier; Trustees Tom Guist, Kit Kuhrt, James Marter II, Terry Olson, and Jennifer Jones Sinnott.

Board Members Absent: Trustee Brian Thomas (attended at 7:17 p.m.; the connection dropped at 7:23 p.m.; staff called him back and he re-joined the meeting at 7:23 p.m.).

Staff Physically Present: Dan Di Santo, Village Administrator; Christina Burns, Deputy Administrator/HR Director; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Jennifer Hughes, Public Works Director; Rod Zenner, Development Services Director; Scott McMaster, Economic Development Director; Joe Renzetti, IG/GIS Director; Corey Incandela, Administrative Intern; Shanel Gayle, Purchasing Manager; and Karl Ottosen, Village Attorney.

# CONSIDERATION OF AND POSSIBLE ACTIONS ON ANY REQUESTS FOR ELECTRONIC PARTICIPATION IN MEETING

President Parlier noted that Trustee Thomas would like to electronically attend tonight's meeting. Trustee Thomas submitted the necessary documents to the Village Clerk.

A motion was made by Trustee Olson and seconded by Trustee Jones Sinnott to approve Trustee Brian Thomas to electronically attend the February 1, 2022 Regular Village Board Meeting.

Aye: Tom Guist Kit Kuhrt
James Marter II Terry Olson

Jennifer Jones Sinnott

Nay: None

Absent: Brian Thomas

The motion was declared carried by a roll call vote with five (5) are votes and zero (0) nay votes.

Trustee Brian Thomas attended electronically at 7:17 p.m.

#### **RECOGNITIONS/APPOINTMENTS**

E.1 Oath of Office

a. Brandon J. Watson- Patrol Officer

Chief Burgner thanked Ron Elvin and the Commission for their service; he briefly spoke about Brandon's background; he is being hired through the lateral program which shaves off 16-18 weeks of being able to get him on the streets. President Parlier swore him in.

## E.2 Employee Service Awards

a. Tina Touchette- 10 Years of Service (Clerk's Office)

President Parlier and Administrator Di Santo spoke about her assistance and contributions, and thanked her for her years of service. Her husband, Tom Touchette, was in attendance.

#### **PUBLIC FORUM**

The Public Forum was opened at 7:26 p.m.

John Denbo addressed the Board regarding short-term rentals. He represents the HOA on the eastside of Lakeview Estates. The Village regulates certain licenses; Village has an opportunity to step-up and make things right by regulating short term rental homes in residential neighborhoods; Village regulates home businesses; how is this not a home business; duty of the Village to do something; police activity at this residence on Monday at 3:00am; hesitant to have the HOA do something; they are speaking to an attorney; it's the Village's responsibility to regulate; this is happening in other neighborhoods.

Randy Boldt addressed the Board regarding short-term rentals and the criminal activity at the short-term rental home on Lakeview Drive. He is a neighbor to the rental unit; there's been more people in this home than lives in the entire block; they are operating a home for business; all neighbors are pleased with the PD response; community looking for action; Naperville had an issue and they put regulations in place; ball is in your court.

James Guseman addressed the Board regarding short-term rentals. He requested regulations on short term rentals; has lived in Lakeview for 26 years; loves Oswego; who is to know who is renting these; drugs, criminals, sex trafficking; whether there is a screening background check process; will offer time and services to the community.

Aaron Drake addressed the Board regarding short-term rentals. He lives across the street from the short-term rental unit on Lakeview Drive. He moved here to a place that is safe; Northeastern University did a study and found these types of rentals attract violent crime; they tend to be a burden on the town; incident a week ago, at the rental unit, where a renter threatened another person with a gun; police came on the scene with swat gear and shields; thank you to the police for their efforts; violence was imported here; rentals being used as party houses; no long term accountability; surrounding communities regulate short-term rentals; short-term rentals have an effect on the community.

There was no one else who requested to speak. The Public Forum was closed at 7:46 p.m.

## **STAFF** REPORTS

Director Hughes updated the Board regarding the upcoming snowstorm; salt trucks are ready to go out in 15 minutes and will return at 4:00 a.m.; projecting 4"-8" of snow; asked that cars be removed from the streets; stay safe; activating contactors for plowing cul-de-sacs tonight.

## **CONSENT AGENDA**

- H.1 January 11, 2022 Committee of the Whole Minutes
- H.2 January 11, 2022 Regular Village Board Minutes
- H.3 January 11, 2022 Closed Session Minutes (Approve, but Not Release)
- H.4 Resolution Authorizing the Execution of a Task Order with Layne, a Granite Company, for Repairs to Well 3 in an Amount Not to Exceed \$205,356.00.
- H.5 Approval of a Resolution Adopting the 2022-2025 Strategic Plan.
- H.6 Resolution Authorizing the Executing of a Professional Services Agreement with Alfred Benesch & Company for the Preliminary Engineering and STP Funding Grant Application in an Amount Not to Exceed \$48,344.00.
- H.7 Resolution Authorizing the Approval of an Agreement with RKM Fireworks Co., of Edwardsburg, MI for the 2022 Fourth of July Fireworks Display in an Amount Not to Exceed \$24,000.00; Subject to Attorney Review.

A motion was made by Trustee Jones Sinnott and seconded by Trustee Olson to approve the Consent

Agenda; Approving the January 11, 2022 Committee of the Whole Minutes; Approving the January 11, 2022 Regular Village Board Meeting Minutes; Approving, but Not Releasing the January 11, 2022 Closed Session Minutes; and Approving the following resolutions:

**Resolution No. 22-R-06**; Resolution Authorizing the Execution of a Task Order with Layne, a Granite Company, for Repairs to Well 3 in an Amount Not to Exceed \$205,356.00.

Resolution No. 22-R-07; Resolution Adopting the 2022-2025 Strategic Plan

**Resolution No. 22-R-08**; Resolution Authorizing the Executing of a Professional Services Agreement with Alfred Benesch & Company for the Preliminary Engineering and STP Funding Grant Application in an Amount Not to Exceed \$48,344.00.

**Resolution No. 22-R-09**; Resolution Authorizing the Approval of an Agreement with RKM Fireworks Co., of Edwardsburg, MI for the 2022 Fourth of July Fireworks Display in an Amount Not to Exceed \$24,000.00; Subject to Attorney Review.

Aye: Tom Guist Kit Kuhrt

James Marter II Terry Olson

Jennifer Jones Sinnott Brian Thomas

Nay: None

The motion was declared carried by an omnibus roll call vote with six (6) aye votes and zero (0) nay votes.

#### **BILL LIST**

I.1 Approve Bill List Dated February 1, 2022 in the Amount of \$1,105,742.41.

A motion was made by Trustee Guist and seconded by Trustee Olson to approve the Bill List Dated February 1, 2022 in the Amount of \$1,105,742.41.

Aye: Tom Guist Kit Kuhrt
James Marter II Terry Olson
Jennifer Jones Sinnott Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

#### **OLD BUSINESS**

There was no old business.

## **NEW BUSINESS**

K.1 Resolution Authorizing the Execution of a Professional Services Agreement with Baxter & Woodman Consulting Engineers for a Water and Sewer Rate Study in the Amount of \$48,000.00. Resolution No. 22-R-10

Board and staff discussion focused on every five years the Village does a study; expenses will occur; comprehensive look at water rate study; have ability to adjust; it's a living document; when completed, staff will bring back to the Board for discussion; should be completed this Spring; may need to do a study sooner than every five years. There was no further discussion.

A motion was made by Trustee Marter II and seconded by Trustee Olson to Approve a Resolution Authorizing the Execution of a Professional Services Agreement with Baxter & Woodman Consulting Engineers for a Water and Sewer Rate Study in the Amount of \$48,000.00.

Aye: Tom Guist Kit Kuhrt

James Marter II Terry Olson

Jennifer Jones Sinnott Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

K.2 Lake Michigan Water Engineering Agreements

- a) Resolution Authorizing the Execution of a Professional Services Agreement with Baxter & Woodman Consulting Engineers for the Lake Michigan IDNR Allocation Assistance in an Amount Not to Exceed \$35,000.00. **Resolution No. 22-R-11**
- b) Resolution Authorizing the Execution of a Professional Services Agreement with Baxter & Woodman Consulting Engineers for the Lake Michigan Water Supply Engineering Assistance in an Amount Not to Exceed \$45,000.00. **Resolution No. 22-R-12**

There was no discussion.

A motion was made by Trustee Olson and seconded by Trustee Marter II to Approve a Resolution Authorizing the Execution of a Professional Services Agreement with Baxter & Woodman Consulting Engineers for the Lake Michigan IDNR Allocation Assistance in an Amount Not to Exceed \$35,000.00 and Approve a Resolution Authorizing the Execution of a Professional Services Agreement with Baxter & Woodman Consulting Engineers for the Lake Michigan Water Supply Engineering Assistance in an Amount Not to Exceed \$45,000.00.

Aye: Tom Guist Kit Kuhrt

James Marter II Terry Olson

Jennifer Jones Sinnott Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

K.3 Ordinance Granting a Major Change to the Ashcroft Place Unit 2 PUD and Subdivision Plat to Allow for a Clubhouse at the Corner of Colchester Drive and Vinca.

There was no discussion.

A motion was made by Trustee Olson and seconded by Trustee Marter II to Approve an Ordinance Granting a Major Change to the Ashcroft Place Unit 2 PUD and Subdivision Plat to Allow for a Clubhouse at the Corner of Colchester Drive and Vinca. **Ordinance No. 22-03** 

Aye: Tom Guist Kit Kuhrt

James Marter II Terry Olson

Jennifer Jones Sinnott Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

#### TRUSTEE REPORTS

Trustee Jones Sinnott- be careful and stay inside so Village can do what they need to do to clear the streets; keep up with the great work Public Works.

Trustee Kuhrt- congrats to Chief for your staff and to Tina for her 10 years of service.

Trustee Olson- there's going to be more than one storm event; clean the sidewalks and stay off the streets.

Trustee Thomas- he thanked everyone for letting him attend electronically; congrats to Tina on her 10 years; looking forward to seeing everyone at the next meeting.

Trustee Guist- kudos to the Village for the water main repair by Walgreens; it was fixed within 24 hours without much interruption; will be attending the HOA Confederation meeting on the 7<sup>th</sup>.

Trustee Marter II- congrats to Tina on her 10 years of service; be extra careful with the storms coming.

#### PRESIDENT'S REPORT

Saturday is the Chocolate Walk in the downtown. On February 7<sup>th</sup>, the Village is holding an HOA Confederation meeting to discuss short-term rentals with leaders of each HOA attending and reporting back.

#### **CLOSED SESSION**

A motion was made by Trustee Kuhrt and seconded by Trustee Olson to enter Closed Session for the purposes of discussing the following:

- Pending and Probable Litigation [5 ILCS 120/2(c)(11)]
- Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Personnel [5 ILCS 120/2(c)(1)]
- Collective Bargaining, Collective Negotiating Matters, Deliberations Concerning Salary Schedules [5 ILCS 120/2(c)(2)]
- Sale, Lease, and/or Acquisition of Property [5 ILCS 120/2(c)(5) & (6)]

Aye: Tom Guist Kit Kuhrt
James Marter II Terry Olson
Jennifer Jones Sinnott Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

The Board adjourned to Closed Session at 8:01 p.m.

The Board returned to open session at 8:32 p.m. A roll call vote was taken. All attending Board members were present physically and electronically for the roll call.

## **ADJOURNMENT**

A motion was made by Trustee Olson and seconded by Trustee Jones Sinnott to adjourn the meeting; upon a voice vote with all remaining members present voting aye, the meeting was adjourned at 8:33 p.m.

Tina Touchette Village Clerk