

**MINUTES OF A COMMITTEE OF THE WHOLE MEETING
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OSWEGO VILLAGE HALL
100 PARKERS MILL, OSWEGO, ILLINOIS
December 14, 2021**

CALL TO ORDER

President Troy Parlier called the meeting to order at 6:00 p.m.

ROLL CALL

Board Members Physically Present: President Troy Parlier; Trustees Tom Guist, Kit Kuhrt (attended at 6:02 p.m.), James Marter II, Terry Olson, and Jennifer Jones Sinnott.

Board Members Absent: Trustee Brian Thomas.

Staff Physically Present: Christina Burns, Asst. Village Administrator; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Mark Horton, Finance Director; Jennifer Hughes, Public Works Director; Rod Zenner, Development Services Director; Joe Renzetti, IG/GIS Director; Tim Zasada, Asst. Public Works Director Utilities; Susan Quasney, Engineer; Corey Incandela, Administrative Intern; and Douglas Dorando, Village Attorney.

PUBLIC FORUM

Public Forum was opened at 6:01 p.m. There was no one who requested to speak. The public forum was closed at 6:01 p.m.

OLD BUSINESS

No old business.

NEW BUSINESS

G.1 Second Quarter Financial Update

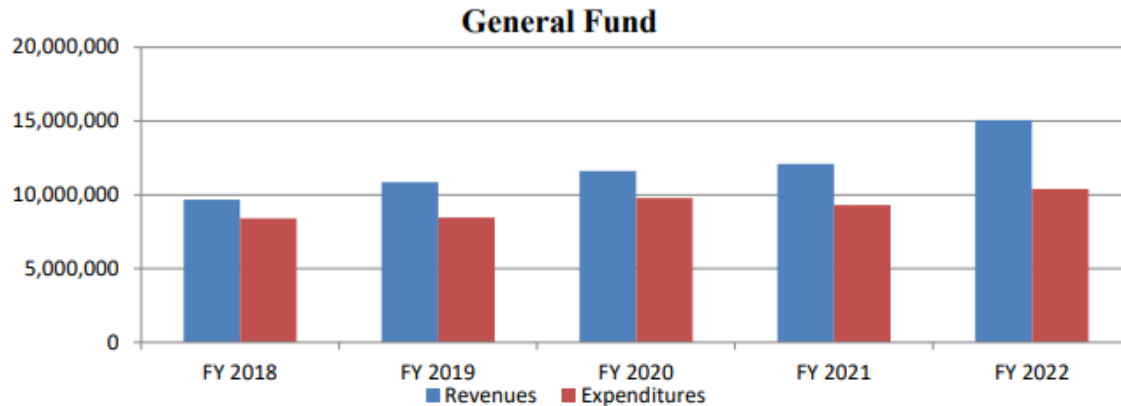
Director Horton presented the second quarter financial update to the Board:

Financial results are better than last year through the first six months of this fiscal year. Total revenues for all Funds exceeded total expenditures for all Funds by \$10.8 million. The highlighted surplus in the respective Funds in the chart below is from either stronger year to date revenues or incurred expenditures not yet paid out. The following table shows the year-to-date revenues and expenditures of each Fund compared to the current year budget.

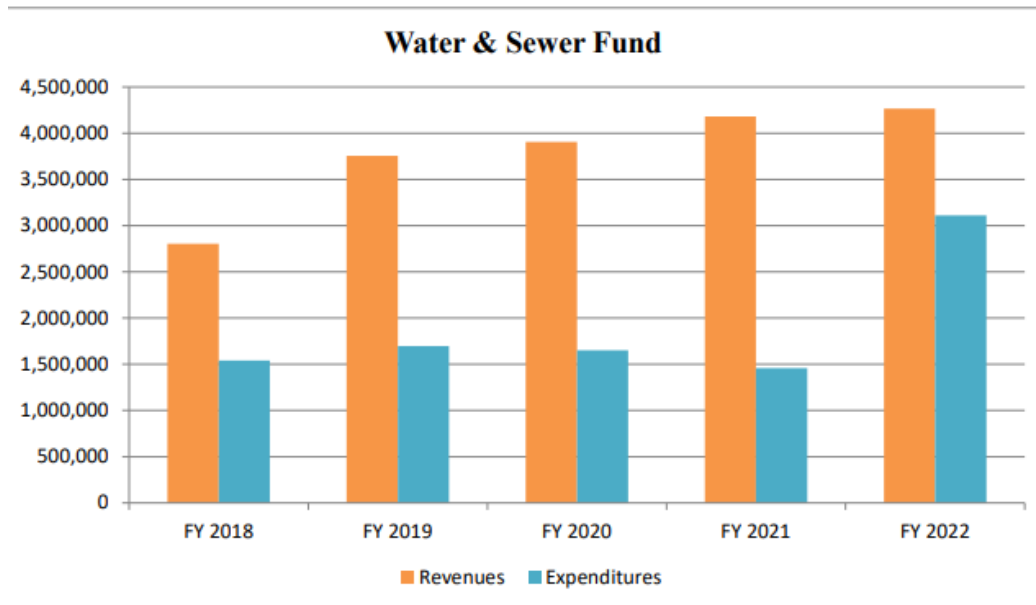
**Revenues to date compared to Expenditures to date
For the Month Ending October 31, 2021**

Fund	Revenues	% of Budget	Expenditures	% of Budget	Rev/Exp Difference
GENERAL	\$15,062,553	71.4%	\$10,395,718	49.3%	\$4,666,836
MOTOR FUEL TAX	\$1,197,940	56.3%	\$344,748	19.4%	\$853,192
PUBLIC WORKS ESCROW	\$561	n/a	\$0	n/a	\$561
ECONOMIC DEVELOPMENT	\$316,992	n/a	\$0	n/a	\$316,992
SPECIAL EVENTS FUND	\$145,426	n/a	\$106,551	n/a	\$38,875
RESTRICTED ACCOUNTS FUND	\$42,470	n/a	\$21,226	n/a	\$21,244
TIF FUND	\$310,693	73.2%	\$583,604	257.0%	(\$272,911)
CAPITAL IMPROVEMENT	\$2,823,415	63.7%	\$1,728,980	33.2%	\$1,094,435
DEBT SERVICE	\$21,536,628	761.5%	\$21,764,361	661.8%	(\$227,733)
WATER & SEWER	\$4,263,925	56.0%	\$3,109,436	41.0%	\$1,154,488
WATER & SEWER CAPITAL FUND	\$1,716,945	51.7%	\$387,823	12.4%	\$1,329,122
GARBAGE COLLECTION FUND	\$1,452,183	54.2%	\$1,407,121	52.6%	\$45,063
MUNICIPAL FLEET FUND	\$331,657	55.1%	\$363,275	60.8%	(\$31,618)
MUNICIPAL PARKING FUND	\$77,899	0.0%	\$2,824	0.0%	\$75,075
POLICE PENSION @ 09/31/2021	\$2,293,144	89.6%	\$537,625	44.5%	\$1,755,519
	\$51,572,432		\$40,753,292		\$10,819,141

The General Fund revenues exceed expenditures to date by \$4.6 million. Revenues are \$2.9 million greater than last fiscal year while expenditures are \$1.1 million greater. Tax revenues were \$1.8 million greater than last year with Sales and Income tax accounting for most of the increase. Grant revenue is \$1.1 million more than last year due to the ARPA money received this year. On the expenditure side, Information technology is \$266,000 greater than last year, Police department expenditures are \$480,000 greater and Public Works is \$297,000 more than last fiscal year for this period.



The Water/Sewer Fund revenues continue trending higher due to the water rate increases put in place to raise funding for identified capital improvements for the distribution system. Revenues were \$83,800 greater than last year with total expenses at \$1.6 million more than last year primarily due to the \$1.5 million transfer to the Water/Sewer Capital Fund completed in October. Charges for services revenues (usage charges) were \$45,700 greater than last year and account for the revenue increase. Expense increases occurred in all categories compared to last year but are in line with the budget.



The Debt Service Fund expenditures exceed revenues by \$227,714 due to the issuance costs associated with the 2021 General Obligation Bonds and the interest payment for the 2019 General Obligation Bonds. The Village received three years of debt service payments upon the 2019 Bond issuance to pay the interest on the bonds which causes the expenditures to exceed revenues.

Special Revenue Funds

The Motor Fuel Tax Fund revenues are \$202,492 lower this fiscal year due to only one Rebuild Illinois (\$374,126) grant received versus two receipts last year. Only \$344,747 in expenditures have been recorded through six months. Final road improvement payouts will be coming in quarter three.

The Public Works Escrow Fund revenue interest earnings were slightly ahead of last year and the Economic Development Fund interest earnings were lower than last year for the period.

The Special Events Fund has revenues exceeding expenditures by \$38,875 through October. The Restricted Accounts Fund revenues exceed expenditures by \$21,200.

The TIF Fund had only \$583,000 in development expenditures through October compared to \$310,000 in revenue.

Capital Funds

The Capital Improvement Fund had revenues greater than expenditures of \$1.0 million. Sales tax revenue and Local MFT revenue are more than last year by \$625,000. Expenditures of \$1.7 million include the transfer to the Debt Service Fund of \$601,250 and \$201,000 to the Municipal Fleet Fund. \$759,000 has been paid for public improvements through October.

The Water/Sewer Capital Fund revenues are more than expenses by \$1.3 million due to the \$1.5 million transfer from the Water/Sewer Fund. Only \$387,800 in expenses have been paid to date.

Internal Service Funds and Fiduciary Fund

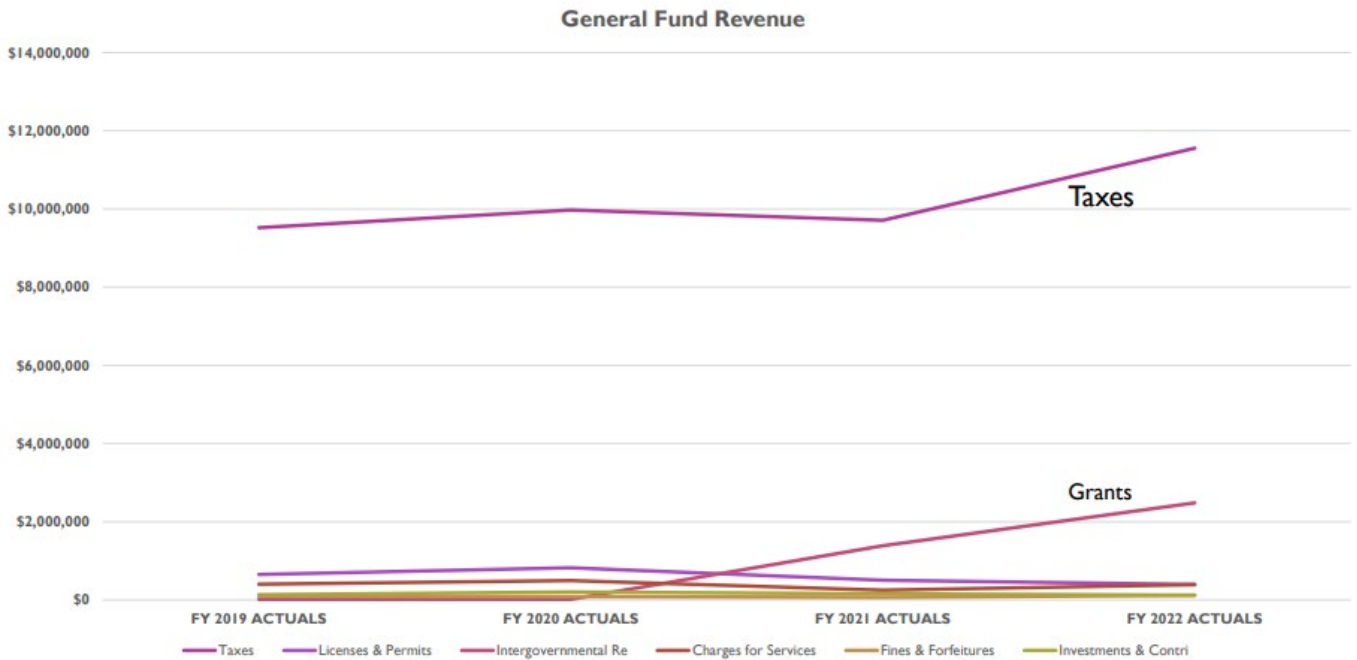
The Garbage Collection Fund revenues exceed expenses by \$45,000 this fiscal year which is \$44,000 greater than last year through six months. Disposal fees are \$123,000 greater than last fiscal year.

The Municipal Fleet Fund has expenditures exceeding revenues by \$31,500. The transfer to support 100% of all maintenance costs from the Capital Funds will cover the shortages.

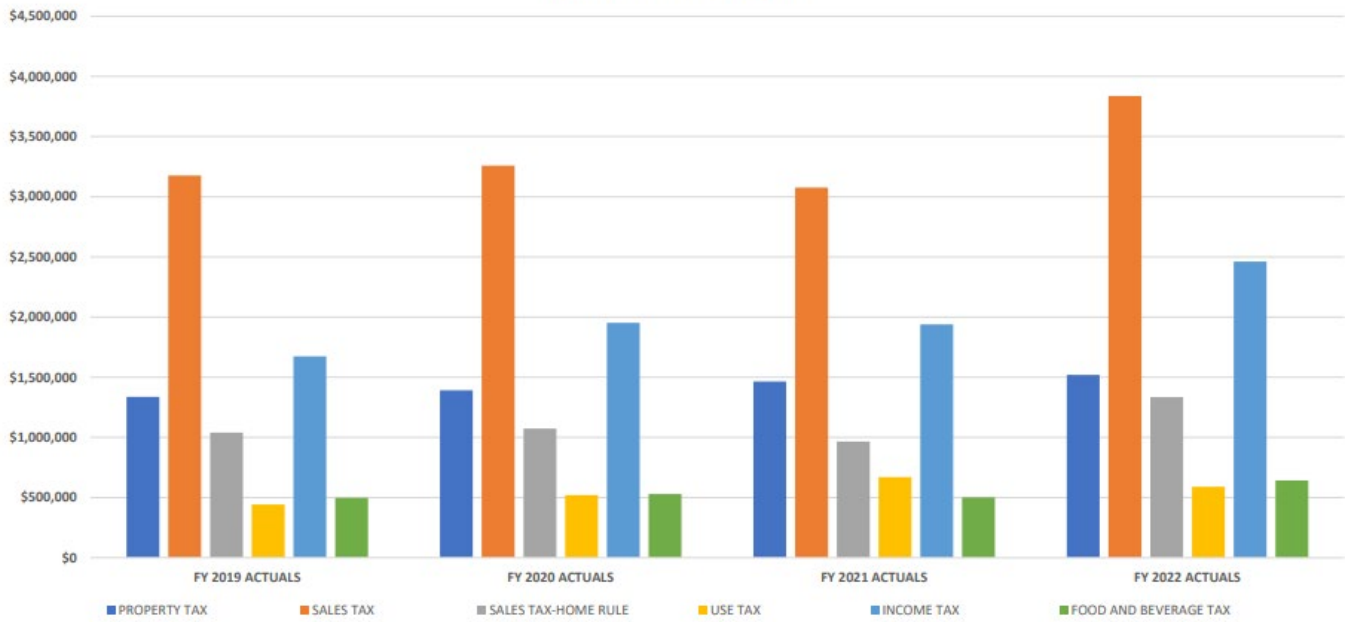
The Municipal Parking Fund revenues are greater than expenses by \$75,500 from permit revenues received to date. Expenses total \$2,300 for maintenance for the parking deck through October.

Police Pension Fund surplus through September is \$1.4 million. Property tax revenue received and good market returns account for the increased revenues.

- 175 out of 185 parking permits have been reserved

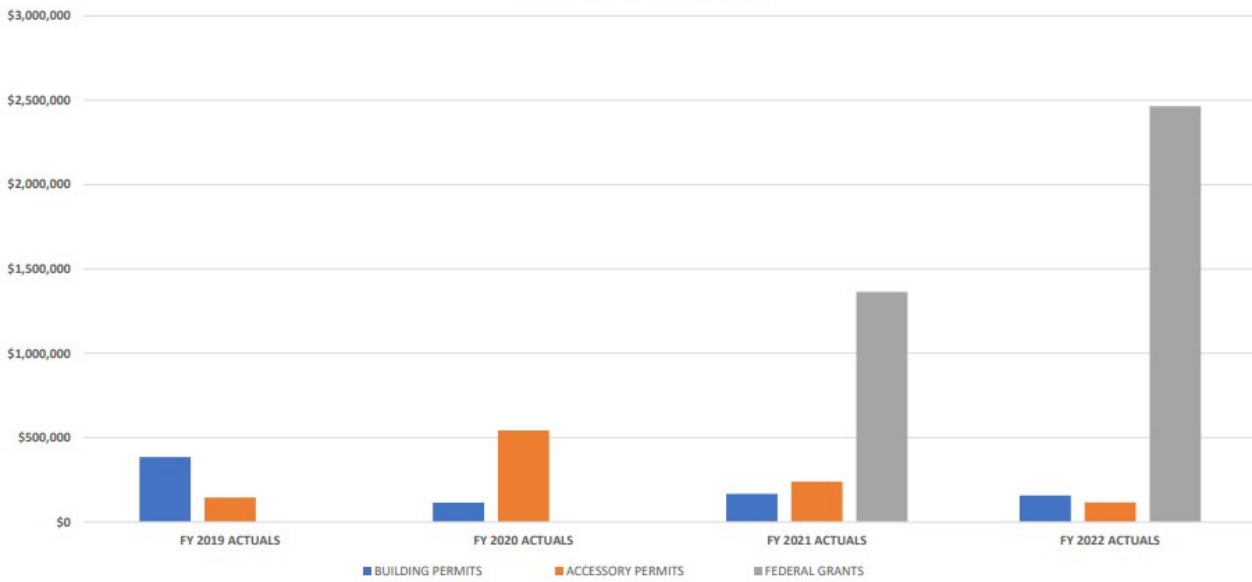


General Fund Tax Revenues

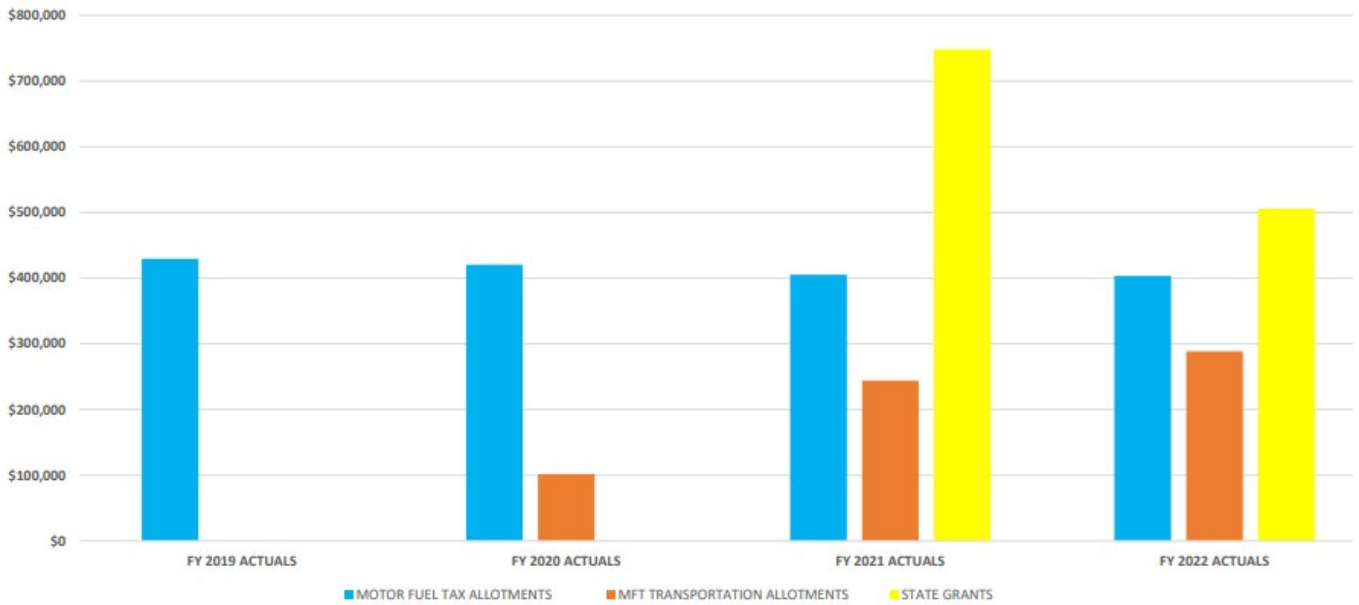


- 40% of the Home Rule Sales Tax is allocated to the General Fund

General Fund Other Revenues

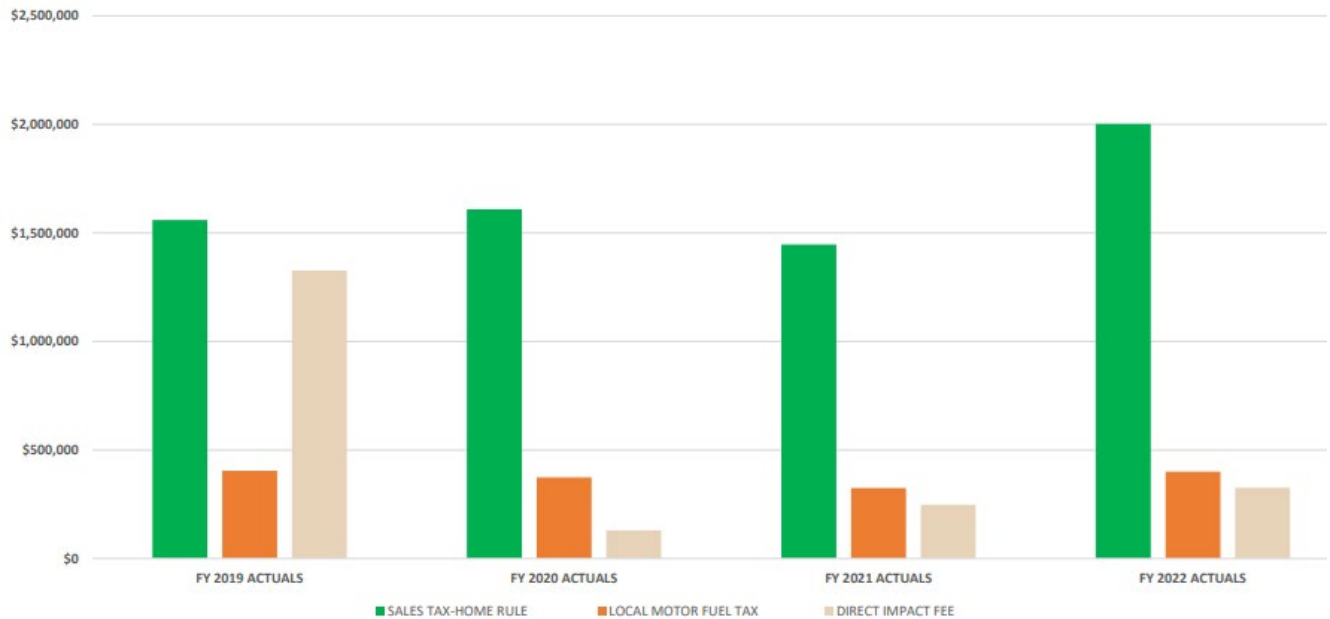


MFT Revenues



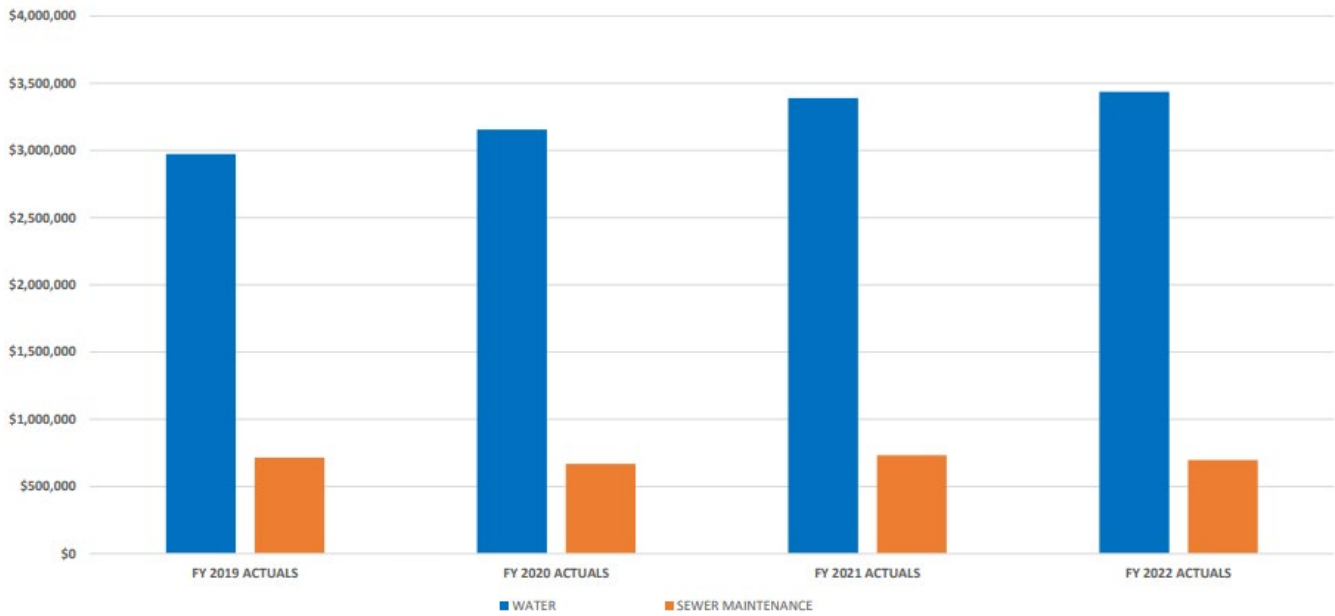
- MRT trending down slightly
- 19 cent tax on gas/fuel
- Received four of six payments from the Rebuild Illinois grant

CIP Fund Revenues



- Direct Impact Fee in FY19 was from The Springs development
- 60% of the Home Rule Sales Tax is allocated to the CIP Fund

Water/Sewer Fund Revenue



- Fund has not changed in a long time

Major Tax Revenues									
Fiscal Year Period May 1, 2021 - October 31, 2022									
Revenue Source	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	% Change FY21 to FY22	Trend	
General Sales Tax	\$2,071,168	\$2,082,146	\$2,224,875	\$2,286,719	\$2,194,743	\$2,681,189	22%	↑	
Local Sales Tax-General Fund	\$1,726,266	\$1,701,730	\$1,845,174	\$1,890,688	\$1,778,452	\$2,391,932	34%	↑	
Local Sales Tax-Capital Fund	\$785,161	\$767,275	\$840,449	\$862,249	\$803,052	\$1,079,562	34%	↑	
State Income Tax	\$1,504,054	\$1,552,182	\$1,673,151	\$1,952,275	\$1,938,661	\$2,460,983	27%	↑	
State Use Tax	\$175,793	\$196,818	\$231,597	\$264,321	\$373,183	\$294,415	-21%	↓	
Telecommunications Tax	\$170,459	\$175,491	\$149,991	\$119,571	\$98,532	\$86,657	-12%	↓	
Local Utility Tax- electric	\$350,689	\$324,602	\$340,415	\$314,632	\$323,031	\$332,512	3%	↑	
Local Utility Tax-natural gas	\$46,337	\$51,685	\$52,494	\$58,518	\$61,254	\$78,936	29%	↑	
Local Utility Use Tax- natural gas	\$18,403	\$17,656	\$19,042	\$22,085	\$17,096	\$16,859	-1%	↓	
State Motor Fuel Tax	\$374,101	\$394,559	\$351,440	\$345,219	\$344,914	\$337,459	-2%	↓	
State Transportation Relief Tax	\$0	\$0	\$0	\$101,888	\$203,517	\$242,214	19%	↑	
Totals	\$7,222,432	\$7,264,144	\$7,728,627	\$8,218,165	\$8,136,434	\$10,002,717			
Water usage charges	\$1,965,368	\$2,002,727	\$2,972,790	\$3,155,461	\$3,389,367	\$3,436,293	1%	↑	
Sewer usage charges	\$688,139	\$696,843	\$714,132	\$667,848	\$732,029	\$696,541	-5%	↓	
Totals	\$2,653,507	\$2,699,570	\$3,686,921	\$3,823,309	\$4,121,397	\$4,132,834			

Board and staff discussion focused on the revenue side is good; waiting to see how the next four months go; one more grant payment this year; six payments all together; received four payments so far; payments are being allocated to the Wolf's Crossing project; whether the revenue is going to exceed and expenses under; usually underspend; income tax numbers are baffling; way over budget on the revenue side; may have another year of surplus. There was no further discussion.

CLOSED SESSION

A motion was made by Trustee Olson and seconded by Trustee Jones Sinnott to enter Closed Session for the purposes of discussing the following:

- Pending and Probable Litigation [5 ILCS 120/2(c)(11)]
- Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Personnel [5 ILCS 120/2(c)(1)]
- Collective Bargaining, Collective Negotiating Matters, Deliberations Concerning Salary Schedules [5 ILCS 120/2(c)(2)]
- Sale, Lease, and/or Acquisition of Property [5 ILCS 120/2(c)(5) & (6)]

Aye: Tom Guist
James Marter II
Jennifer Jones Sinnott

Kit Kuhrt
Terry Olson

Nay: None

Absent: Brian Thomas

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

The Board adjourned to Closed Session at 6:15 p.m.

The Board returned to open session at 6:42 p.m. A roll call vote was taken. All attending Board members were present for the roll call.

ADJOURNMENT

The meeting adjourned at 6:42 p.m.

Tina Touchette
Village Clerk