# MINUTES OF A REGULAR MEETING OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES OSWEGO VILLAGE HALL 100 PARKERS MILL OSWEGO, HALINGIS

### 100 PARKERS MILL, OSWEGO, ILLINOIS

November 16, 2021

#### CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Troy Parlier called the meeting to order at 7:01 p.m. and led the Pledge of Allegiance to the Flag of the United States of America.

#### **ROLL CALL**

Board Members Physically Present: President Troy Parlier; Trustees Tom Guist, Kit Kuhrt, Terry Olson, Jennifer Jones Sinnott, and Brian Thomas.

Board Members Attending Electronically: Trustee James Marter II; attended at 7:03 p.m.

Staff Physically Present: Dan Di Santo, Village Administrator; Christina Burns, Asst. Village Administrator; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Jennifer Hughes, Public Works Director; Mark Horton, Finance Director; Rod Zenner, Development Services Director; Scott McMaster, Economic Development Director; Joe Renzetti, IG/GIS Director; Tim Zasada, Asst. Public Works Director Utilities; Susan Quasney, Engineer; Julie Hoffman, Community Engagement Coordinator- Special Events; and Douglas Dorando, Village Attorney.

## CONSIDERATION OF AND POSSIBLE ACTIONS ON ANY REQUESTS FOR ELECTRONIC PARTICIPATION IN MEETING

President Parlier noted that Trustee Marter would like to electronically attend tonight's meeting. Trustee Marter submitted the necessary documents to the Village Clerk.

A motion was made by Trustee Olson and seconded by Trustee Jones Sinnott to approve Trustee James Marter to electronically attend the November 16th, 2021 Regular Village Board Meeting.

Aye: Tom Guist Kit Kuhrt

Terry Olson Jennifer Jones Sinnott

Brian Thomas

Nay: None

Absent: James Marter II

The motion was declared carried by a roll call vote with five (5) are votes and zero (0) nay votes.

Trustee James Marter attended electronically at 7:03 p.m.

#### **RECOGNITIONS/APPOINTMENTS**

E.1 Proclamation- Small Business Saturday, November 28, 2021 President Parlier read the Proclamation.

E.2 Proclamation- Drunk and Drugged Driving Prevention Month, December President Parlier read the Proclamation.

#### **PUBLIC FORUM**

The Public Forum was opened at 7:06 p.m. There was no one who requested to speak. The Public Forum was closed at 7:06 p.m.

#### STAFF REPORTS

Julie Hoffman- Christmas Walk is two weeks away. All the traditional amenities are coming back; 80 vendors, tree lighting ceremony at 5:30pm with a special guest; Main Street will be closed from Van Buren to Jefferson; 17 acts; three live entertainment zones; anticipating 4,000-5,000 people; shop small and big and support our retailers.

#### **CONSENT AGENDA**

- H.1 October 27, 2021 Special Committee of the Whole Minutes
- H.2 November 2, 2021 Committee of the Whole Minutes
- H.3 November 2, 2021 Regular Village Board Minutes
- H.4 November 2, 2021 Closed Session Minutes (Approve, but Not Release)
- H.5 Resolution Authorizing the Release of Certain Closed Session Minutes.
- H.6 Resolution Ratifying the Village President's Executive Orders and Extending Declaration of Local Emergency and Disaster.
- H.7 Ordinance Granting a Final PUD and Subdivision Plat for Harvest Gate at Southbury Pod 8, Phase 2. Phase 1 was approved in 2019 but nothing was developed; a new developer came in to help; Phase 1 and 2 will be developed together.
- H.8 Ordinance Authorizing the Disposal of Surplus Property Owned by the Village of Oswego; Police Vehicle. Vehicle is an SUV. Disposal form seems old, but it is still applicable; form is similar to what other agencies use for the scoring of vehicles.
- H.9 Ordinance Granting a Final Plat of Subdivision to Allow for the Development of 143 Attached Apartment Homes at the Southeast Corner of Orchard Road and Mill Road. (Redwood Apartments)
- H.10 Resolution Authorizing the Execution of a Contract with Visu-Sewer of Illinois LLC for Sanitary Sewer Rehabilitation in the amount of \$267,814.00.
- H.11 Resolution Authorizing the Execution of an Agreement for Lobbying Services Between the Village of Oswego and Kasper & Nottage, P.C.
- H.12 Resolution Authorizing the Execution of a Contract with Dynamic Industrial Services Inc. for Water Tower Rehabilitation in the Amount of \$684,000.00. Contract is for water tower rehab; expect more of these contacts in next five years; routine maintenance and rehab, such as painting, is done every 15-20 years.
- H.13 Resolution Authorizing the Execution of an Agreement for Lobbying Services
  Between the Village of Oswego and Elevate Government Affairs. Services will be reflected
  in the Strategic Plan.

A motion was made by Trustee Guist and seconded by Trustee Kuhrt to approve the Consent Agenda; Approving the October 27, 2021 Special Committee of the Whole Minutes; Approving the November 2, 2021 Committee of the Whole Minutes; Approving the November 2, 2021 Regular Village Board Minutes; Approving, but Not Releasing the November 2, 2021 Closed Session Minutes; and Approving the following ordinances and resolutions:

**Ordinance No. 21-87**; Ordinance Granting a Final PUD and Subdivision Plat for Harvest Gate at Southbury Pod 8, Phase 2.

**Ordinance No. 21-88;** Ordinance Authorizing the Disposal of Surplus Property Owned by the Village of Oswego; Police Vehicle.

**Ordinance No. 21-89;** Ordinance Granting a Final Plat of Subdivision to Allow for the Development of 143 Attached Apartment Homes at the Southeast Corner of Orchard Road and Mill Road. (Redwood Apartments)

**Resolution No. 21-R-86**; Resolution Authorizing the Release of Certain Closed Session Minutes.

**Resolution No. 21-R-87;** Resolution Ratifying the Village President's Executive Orders and Extending Declaration of Local Emergency and Disaster.

**Resolution No. 21-R-88;** Resolution Authorizing the Execution of a Contract with Visu-Sewer of Illinois LLC for Sanitary Sewer Rehabilitation in the amount of \$267,814.00.

**Resolution No. 21-R-89;** Resolution Authorizing the Execution of an Agreement for Lobbying Services Between the Village of Oswego and Kasper & Nottage, P.C.

**Resolution No. 21-R-90;** Resolution Authorizing the Execution of a Contract with Dynamic Industrial Services Inc. for Water Tower Rehabilitation in the Amount of \$684,000.00.

**Resolution No. 21-R-91;** Resolution Authorizing the Execution of an Agreement for Lobbying Services Between the Village of Oswego and Elevate Government Affairs.

Aye: Tom Guist Kit Kuhrt
James Marter II Terry Olson
Jennifer Jones Sinnott Brian Thomas

Nay: None

The motion was declared carried by an omnibus roll call vote with six (6) aye votes and zero (0) nay votes.

#### **BILL LIST**

I.1 Approve Bill List Dated November 16, 2021 in the Amount of \$4,593,392.41.

A motion was made by Trustee Jones Sinnott and seconded by Trustee Thomas to approve the Bill List Dated November 16, 2021 in the Amount of \$4,593,392.41.

Aye: Tom Guist Kit Kuhrt
James Marter II Terry Olson
Jennifer Jones Sinnott Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

#### **OLD BUSINESS**

There was no old business.

#### **NEW BUSINESS**

K.1 K.1 Reserve at Hudson Crossing

Susan Quasney addressed the Board regarding H. Linden public improvements and bond for the Reserve at Hudson Crossing. The public infrastructure work has one last change order for concrete pads to support street furniture around the building. After approval of the change order, the final cost of the contract is \$4,029,501.65, representing a 0.06% increase from the original bid price. These costs are separate from the costs associated with the municipal parking garage. Staff rolled a CIP project for lights which saved \$20,000.00 and rolled in conduit for the future traffic light at Harrison. Total improvements came in a half percentage below budget.

- a) Resolution Authorizing Reserve at Hudson Crossing, L.L.C. to Execute Change Order #14 to the Construction Contract with H. Linden & Sons, Plano, IL, in the Amount of \$7,480.00 for the Construction of the Reserve at Hudson Crossing Public Improvements. **Resolution No. 21-R-92**
- b) Resolution Authorizing Final Acceptance of Public Improvements for The Reserve at Hudson Crossing, Effective December 2, 2021, and Release of Performance Bond #2287253. **Resolution No. 21-R-93**

A motion was made by Trustee Thomas and seconded by Trustee Jones Sinnott to approve a Resolution Authorizing Reserve at Hudson Crossing, L.L.C. to Execute Change Order #14 to the Construction Contract with H. Linden & Sons, Plano, IL, in the Amount of \$7,480.00 for the Construction of the Reserve at Hudson Crossing Public Improvements; and approve a Resolution Authorizing Final Acceptance of Public Improvements for The Reserve at Hudson Crossing, Effective December 2, 2021,

and Release of Performance Bond #2287253.

Aye: Tom Guist Kit Kuhrt

James Marter II Terry Olson

Jennifer Jones Sinnott Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

#### TRUSTEE REPORTS

Trustee Jones Sinnott- received many compliments and comments regarding leaf pick-up; a lot of people saying thank you; kudos to Director Hughes and the clan.

Trustee Kuhrt- excited for Christmas Walk; he is volunteering for the transportation. He asked whether leaf pick-up will be extended. Director Hughes noted there will be one more pick-up beyond the last one.

Trustee Olson- no report.

Trustee Thomas- short term rentals need to be addressed as soon as possible; can't thank Veterans enough; have a happy and healthy Thanksgiving.

Trustee Guist- good luck to Shea; this is her last time here; recognized H.S. Cross Country team for finishing 5<sup>th</sup> at State; first time in 27 years; recognized Oswego's co-op swim team that finished 4<sup>th</sup> at State despite leaving them without a coach; JV coach stepped up for the kids.

Trustee Marter II- thanked the Board for allowing him to attend electronically; excited for Christmas Walk; he is helping out and looking forward to seeing everyone there.

#### PRESIDENT'S REPORT

Only one meeting in December (12/14/21); have a great Thanksgiving and enjoy turkey if you can get one; Christmas Walk and Holiday Drive-Through is coming up; thank you to Shea; will miss her and the Marvel updates.

#### **CLOSED SESSION**

There was no Closed Session held.

#### **ADJOURNMENT**

A motion was made by Trustee Jones Sinnott and seconded by Trustee Olson to adjourn the meeting; upon a voice vote with all remaining members present voting aye, the meeting was adjourned at 7:26 p.m.

Tina Touchette Village Clerk