# MINUTES OF A REGULAR MEETING OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES OSWEGO VILLAGE HALL 100 PARKERS MILL, OSWEGO, ILLINOIS April 20, 2021

## CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Troy Parlier called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag of the United States of America.

### ROLL CALL

Board Members Physically Present: President Troy Parlier; Trustees James Marter II, Terry Olson, Pam Parr, Judy Sollinger and Brian Thomas.

Board Members Absent: Trustee Luis Perez.

Staff Physically Present: Dan Di Santo, Village Administrator; Christina Burns, Asst. Village Administrator; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Jennifer Hughes, Public Works Director; Rod Zenner, Community Development Director; Mark Horton, Finance Director; Scott McMaster, Economic Development Director, Joe Renzetti, IT/GIS Director; Jenette Sturges, Community Engagement Coordinator, Marketing; Susan Quasney, Project Engineer; Karl Ottosen, Village Attorney; and Ryan Morton, Village Attorney.

#### **RECOGNITIONS/APPOINTMENTS**

E.1 Appointments

#### Adjudication Officer

- a. Re-appoint Carlo Colosimo for a Term to Expire April 30, 2022
- b. Re-appoint Linda Salfisberg for a Term to Expire April 30, 2022

#### **Cultural Arts Commission**

- a. Re-appoint Karen Kulzer for a Term to Expire April 30, 2024
- b. Re-appoint Katie Marter for a Term to Expire April 30, 2024
- c. Re-appoint Kristie Vest for a Term to Expire April 30, 2024

#### **Economic Development Commission**

a. Re-appoint Dave Behrens for a Term to Expire April 30, 2024

#### Police Commission

a. Re-appoint Carrie Niesman for a Term to Expire April 30, 2024

#### Police Pension

a. Re-appoint Mark Horton for a Term to Expire April 30, 2023

A motion was made by Trustee Sollinger and seconded by Trustee Thomas to Re-appoint Carlo Colosimo for a Term to Expire April 30, 2022; Re-appoint Linda Salfisberg for a Term to Expire April 30, 2022; Re-appoint Karen Kulzer for a Term to Expire April 30, 2024; Re-appoint Katie Marter for a Term to Expire April 30, 2024; Re-appoint Kristie Vest for a Term to Expire April 30, 2024; Re-appoint Dave Behrens for a Term to Expire April 30, 2024; Re-appoint Carrie Niesman for a Term to Expire April 30, 2024; and Re-appoint Mark Horton for a Term to Expire April 30, 2023.

Aye: James Marter II Terry Olson Pam Parr Judy Sollinger

**Brian Thomas** 

Nay: None Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) are votes and zero (0) nay votes.

E.2 Proclamation- Earth Day, April 22, 2021 President Parlier read the proclamation.

E.3 Proclamation- Arbor Day, April 30, 2021

President Parlier read the proclamation.

E.4 Proclamation- Building Safety Month, May 2021

President Parlier read the proclamation.

E.5 Proclamation- Motorcycle Awareness Month, May 2021 President Parlier read the proclamation.

E.6 Proclamation- National Historic Preservation Month, May 2021 President Parlier read the proclamation.

E.7 Proclamation- Drinking Water Week, May 2-8, 2021 President Parlier read the proclamation.

E.8 Proclamation- Municipal Clerks Week, May 2-8, 2021 President Parlier read the proclamation.

E.9 Proclamation- National Small Business Week, May 2-8, 2021 President Parlier read the proclamation.

# **PUBLIC FORUM**

Public Forum was opened at 7:07 p.m. There was no who requested to speak. The Public Forum was closed at 7:07 p.m.

## **STAFF REPORTS**

Administrator DiSanto- Congresswoman Underwood spoke last Wednesday during the US House of Representatives Transportation and Infrastructure Committee and noted the top priorities for Kendall County is Metra and securing of a water source. We thank her for her support.

# **CONSENT AGENDA**

- H.1 April 5, 2021 Committee of the Whole Minutes
- H.2 April 5, 2021 Regular Village Board Minutes
- H.3 Resolution Approving a Contract with ARC Pyrotechnics Inc. for Fourth of July Fireworks Displays in 2021, 2022 and 2023 in the amount of \$11,100 Annually for a Total Contract Amount of \$33,300.
- H.4 Resolution Authorizing an Intergovernmental Agreement Providing for Joint Water Source Studies With the Village of Oswego, the United City of Yorkville, Kendall County, Illinois, the Village of Montgomery, and for Joint Engineering Water Study.
- H.5 Reject All Bids, in Their Entirety, for the Fox Chase Water Tower Cleaning Services.
- H.6 Resolution Authorizing the Execution of a Contract with Winninger Excavating, Inc. for the 2021 Bridge Repair Program in the Amount of \$178,502.48.

- H.7 Resolution Authorizing the Execution of a Task Order with Strand Associates, Inc. for Engineering and Construction Oversight of the Van Buren Street and Main Street Watermain Replacement Project in an Amount Not to Exceed \$98,000.00.
- H.8 Resolution Authorizing the Adoption of an American Disabilities Act (ADA) Self-Assessment and Transition Plan for the Village of Oswego.
- H.9 Resolution Amending the Information Technology (IT) and SCADA Support Services Agreement with Concentric Integration, LLC.
- H.10 Ordinance Approving a Final Planned Unit Development for the Property Located at 27 S. Adams St.; Reserve at Hudson Crossing North Building.

A motion was made by Trustee Sollinger and seconded by Trustee Marter II to approve the Consent Agenda; Approving the April 5, 2021 Committee of the Whole Minutes; Approving the April 5, 2021 Regular Village Board Minutes; Approving the Rejection of All Bids, in Their Entirety, for the Fox Chase Water Tower Cleaning Services; and approving the following ordinance and resolutions:

**Ordinance No. 21-45;** Ordinance Approving a Final Planned Unit Development for the Property Located at 27 S. Adams St.; Reserve at Hudson Crossing North Building.

**Resolution No. 21-R-30;** Resolution Approving a Contract with ARC Pyrotechnics Inc. for Fourth of July Fireworks Displays in 2021, 2022 and 2023 in the amount of \$11,100 Annually for a Total Contract Amount of \$33,300.

**Resolution No. 21-R-31;** Resolution Authorizing an Intergovernmental Agreement Providing for Joint Water Source Studies With the Village of Oswego, the United City of Yorkville, Kendall County, Illinois, the Village of Montgomery, and for Joint Engineering Water Study.

**Resolution No. 21-R-32;** Resolution Authorizing the Execution of a Contract with Winninger Excavating, Inc. for the 2021 Bridge Repair Program in the Amount of \$178,502.48.

**Resolution No. 21-R-33**; Resolution Authorizing the Execution of a Task Order with Strand Associates, Inc. for Engineering and Construction Oversight of the Van Buren Street and Main Street Watermain Replacement Project in an Amount Not to Exceed \$98,000.00.

**Resolution No. 21-R-34**; Resolution Authorizing the Adoption of an American Disabilities Act (ADA) Self-Assessment and Transition Plan for the Village of Oswego.

**Resolution No. 21-R-35**; Resolution Amending the Information Technology (IT) and SCADA Support Services Agreement with Concentric Integration, LLC.

Aye: James Marter II Terry Olson
Pam Parr Judy Sollinger

**Brian Thomas** 

Nay: None

Absent: Luis Perez

The motion was declared carried by an omnibus roll call vote with five (5) aye votes and zero (0) nay votes.

# **BILL LIST**

I.1 Approve Bill List Dated April 20, 2021 in the Amount of \$817,327.12.

A motion was made by Trustee Sollinger and seconded by Trustee Olson to approve the Bill List Dated April 20, 2021 in the Amount of \$817,327.12.

Aye: James Marter II Terry Olson
Pam Parr Judy Sollinger

**Brian Thomas** 

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) are votes and zero (0) nay votes.

## **OLD BUSINESS**

J.1 Resolution Ratifying the Village President's Executive Orders and Extending Declaration of Local Emergency and Disaster **Resolution No. 21-R-36** 

A motion was made by Trustee Thomas and seconded by Trustee Sollinger to approve the Resolution Ratifying the Village President's Executive Orders and Extending Declaration of Local Emergency and Disaster.

There was no discussion.

Aye: James Marter II Terry Olson
Pam Parr Judy Sollinger

**Brian Thomas** 

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

#### **NEW BUSINESS**

K.1 Public Hearing on Fiscal Year 2022 Village Budget.

The public hearing was opened at 7:12 p.m.

Director Horton addressed the Board regarding the Village budget. The Village adopted Ordinance No. 02-106 per the provisions of the Illinois Municipal Code commonly referred to as the Budget Act. The Village of Oswego is required to hold a public hearing on the annual budget prior to adoption of the budget. The Fiscal Year 2022 Village of Oswego Annual Budget is the subject of the public hearing. The budget has been available for public inspection since March 19, 2021. The Budget was reviewed and discussed with the Village Board at the Special Committee of the Whole meeting on March 20th. The required notice of public hearing was published in the Ledger Sentinel newspaper on Thursday, April 8th in compliance with the Budget Act. The following changes to the Budget have been made since the budget workshop.

- General Fund changes netted an increase in expenditures of \$36,723.
- TIF Fund expenditures were increased \$29,300.
- Capital Improvement Fund expenditures decreased \$11,150.
- Water & Sewer Capital Fund expenses increased \$227,937.
- Municipal Fleet Fund expenses increased \$13,900 and revenues decreased \$11,150.

## Budget summary for each Fund:

Fund	Revenues	Expenditures	Difference
General Fund	\$21,090,099	\$21,078,030	\$12,070
Capital Improvement Fund	\$4,429,629	\$5,198,400	(\$768,771)
Debt Service Fund	\$2,828,314	\$3,288,775	(\$460,461)
Motor Fuel Tax Fund	\$2,129,251	\$1,776,654	\$352,597
Tax Increment Financing	\$424,250	\$227,050	\$197,200
Waterworks & Sewer Fund	\$7,610,868	\$7,576,148	\$34,720

Total All Funds	\$47,915,811	\$46,850,913	\$1,064,898
Police Officers' Pension Fund	\$2,773,800	\$1,378,150	\$1,395,650
Municipal Parking Fund	\$30,200	\$25,700	\$4,500
Municipal Vehicle Fund	\$602,000	\$597,650	\$4,350
Garbage Fund	\$2,677,000	\$2,675,000	\$2,000
Waterworks & Sewer Capital Fund	\$3,320,400	\$3,129,357	\$191,043

There was no one who requested to speak. The public hearing was closed at 7:14 p.m.

K.2 Ordinance Adopting the Capital Improvement Plan For Fiscal Years 2022-2041 of the Village of Oswego, Kendall and Will Counties, Illinois. **Ordinance No. 21-46** 

A motion was made by Trustee Sollinger and seconded by Trustee Marter II to approve an Ordinance Adopting the Capital Improvement Plan For Fiscal Years 2022-2041 of the Village of Oswego, Kendall and Will Counties, Illinois.

Aye: James Marter II Terry Olson
Judy Sollinger Brian Thomas

Nay: Pam Parr Absent: Luis Perez

The motion was declared carried by a roll call vote with four (4) aye votes and one (1) nay vote.

K.3 Ordinance Adopting the Budget for All Corporate Purposes of the Village of Oswego in Lieu of the Appropriation Ordinance for the Fiscal Year Commencing on May 1, 2021 and Ending on April 30, 2022. **Ordinance No. 21-47** 

Director Horton discovered a calculation error when reclassifying the Administrative Assistant wages and benefits between Admin and Economic Development. He had to add \$15,635 to employee benefits in Economic Development which caused the General Fund to be at a deficit position. He reviewed all the General Fund revenues and was able to increase the budget for Income tax by \$17,900 based on current data. This change brought the General Fund to a budget surplus of \$13,189; total General Fund revenues of \$21,107,999 and expenditures of \$21,094,810. Total revenues for all Funds of \$47,933,711 compared with total expenditures for all Funds of \$46,967,694.

A motion was made by Trustee Thomas and seconded by Trustee Sollinger to approve an Ordinance Adopting the Budget for All Corporate Purposes of the Village of Oswego in Lieu of the Appropriation Ordinance for the Fiscal Year Commencing on May 1, 2021 and Ending on April 30, 2022.

Aye: James Marter II Terry Olson Judy Sollinger Brian Thomas

Nay: Pam Parr Absent: Luis Perez

The motion was declared carried by a roll call vote with four (4) aye votes and one (1) nay vote.

K.4 Ordinance Amending Title 3 Chapter 31; Increase Class "C" Video Gaming License for Barra DeMarco Located at 4571 Route 71. **Ordinance No. 21-48** 

A motion was made by Trustee Sollinger and seconded by Trustee Olson to approve an Ordinance Amending Title 3 Chapter 31; Increase Class "C" Video Gaming License for Barra DeMarco Located at 4571 Route 71.

Aye: James Marter II Terry Olson Pam Parr Judy Sollinger

**Brian Thomas** 

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) age votes and zero (0) nay votes.

K.5 Virtual Appliance Upgrade for Village Hall

a.) Resolution Authorizing the Execution of a Contract with Dell in the Amount of

\$117,398.54 for the Purchase of a Hyper-Converged Server. Resolution No. 21-R-37

- b.) Resolution Authorizing the Execution of a Contract with Dell in the Amount of 3,500.77 for the Purchase of a PowerEdge Server. **Resolution No. 21-R-38**
- c.) Resolution Authorizing the Execution of a Contract with Dell in the Amount of \$24,998.24 for the Purchase of VMware Licensing. **Resolution No. 21-R-39**
- d.) Resolution Authorizing the Execution of a Contract with Dell in the Amount of \$34,086.94 for the Purchase of Microsoft Windows Server 2019 Datacenter Licensing with Software Assurance. **Resolution No. 21-R-40**

A motion was made by Trustee Marter II and seconded by Trustee Olson to approve a Resolution Authorizing the Execution of a Contract with Dell in the Amount of \$117,398.54 for the Purchase of a Hyper-Converged Server; and approve a Resolution Authorizing the Execution of a Contract with Dell in the Amount of 3,500.77 for the Purchase of a PowerEdge Server; and approve a Resolution Authorizing the Execution of a Contract with Dell in the Amount of \$24,998.24 for the Purchase of VMware Licensing; and approve a Resolution Authorizing the Execution of a Contract with Dell in the Amount of \$34,086.94 for the Purchase of Microsoft Windows Server 2019 Datacenter Licensing with Software Assurance.

Aye: James Marter II Terry Olson
Pam Parr Judy Sollinger

**Brian Thomas** 

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) age votes and zero (0) nay votes.

#### TRUSTEE REPORTS

Trustee Sollinger- thank you to all of you for the time she has been here; it's been a privilege and honor to serve; the ball is in your court; a lot to be expected of you; staff is outstanding and if we follow their recommendations and our own thoughts, we can move in the right direction; good luck to all of you.

Trustee Parr- same as what Judy said; it's been a ride for the past eight years; a lot of fun; all the credit to Dan; best thing that could have happened in administration for this Village; staff is outstanding; she's just like fungus; she will show up again and in a place you'll never guess; it's not good-bye; see you next week.

Trustee Thomas- thank you to Judy and Pam; it has been a pleasure; we all vote in the interest of our residents; you are fantastic; wish all the best; progression because you were apart of it; thank you.

Trustee Marter II- thank you to Judy Pam and Lou for the hard work and dedication for serving the residents of Oswego and the many hours you put in beyond the meetings here.

## PRESIDENT'S REPORT

- Wine on the Fox is May 1<sup>st</sup> and 2<sup>nd</sup>; Jenette Sturges noted ticket sales are great and going fast; limited number of seats' 4-6 people in a pod; nice experience; go to wineonthefox.com for information and tickets.
- Oswego Honors Veterans event is May 22<sup>nd</sup> to May 31<sup>st</sup>; provide honor to vets; Middle East Conflict Wall is coming to Village Hall.
- Arbor day- planting a tree on Saturday at 10am at Village Hall; north side of the building near the entrance to the outdoor patio.

Thank you to Judy for all you have done in helping him; he shares his gratitude; thank you for your 14 years of service. Thank you to Pam for special help to get him started; thank you for your 8 years of service. Thank you to Lou for his 5 ½ years of service.

# **CLOSED SESSION**

There was no Closed Session held.

#### **ADJOURNMENT**

A motion was made by Trustee Sollinger and seconded by Trustee Olson to adjourn the meeting; upon a voice vote with all remaining members present voting aye, the meeting was adjourned at 7:26 p.m.

Tina Touchette Village Clerk