



GENERAL INSTRUCTIONS FOR A FENCE PERMIT

Need to submit:

1. Building permit application filled out completely, including cost of job (page 4).
2. Copy of the contract. If you are doing the work yourself, note that on the permit application.
3. Plat of survey showing the location of the proposed fence with any locations of height change indicated.
4. Fence Requirement Worksheet filled out completely (page 3).

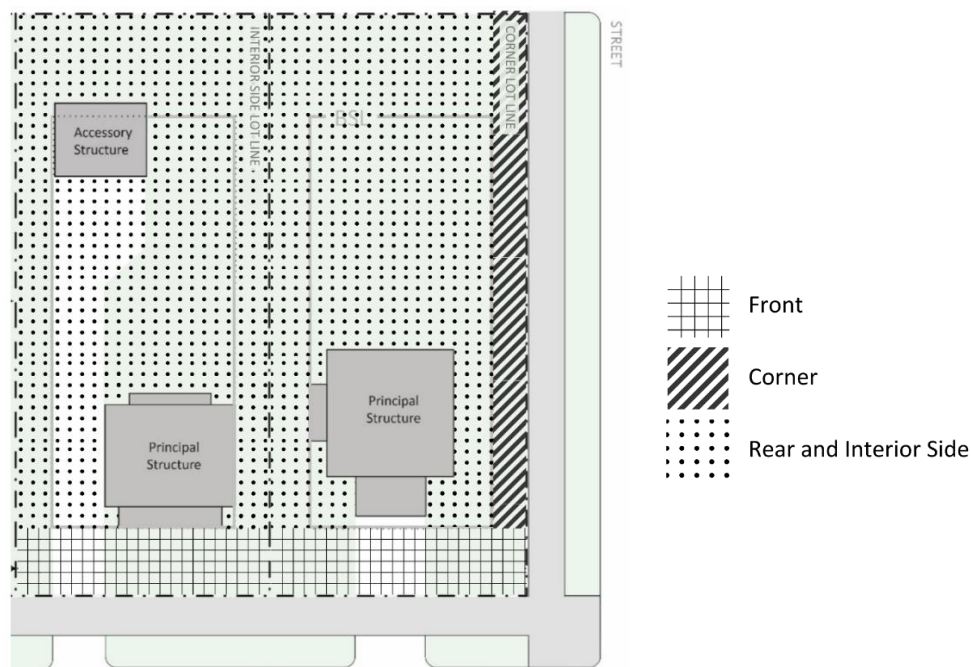
All fences shall comply with the following:

1. In the front yard, a fence cannot exceed 3 feet in height.
2. On corner lots, a fence located within the corner side yard setback shall adhere to the following:
 - a. Maximum height of 3 feet for a solid fence
 - b. Maximum height of 4 feet for an open style (at least 50% open)
3. In the rear or interior side yards, a fence shall not exceed 6 feet in height (or shall not exceed 8 feet in height where residential abuts manufacturing or business districts)
4. Where applicable, the finished side of a fence or wall must face outward from the lot so that all posts are located on the property owner's side of the fence.
5. Fence post holes shall be a minimum of 3 feet in the ground.
6. Fence posts and panels shall be placed entirely on the owner's property; no portion of the fence shall be placed directly on or over the property line.
7. No portion of a fence can be placed on any part of a restrictive easement, such as a landscape easement or landscape berm.
8. No fence shall be constructed in such a way as to block required overland drainage or stormwater easements without Village Engineer approval. The Village Engineer will require stamped engineering plans provided by the applicant showing that the fence will not interfere with the drainage.
9. No fence shall be constructed of such height or in such manner as to interfere with the access of light or air to any dwelling unit.
10. If a fence must be installed across a property line to complete the fence enclosure, an additional permit is required for the property where this portion of fence is to be placed.
11. If the fence is used to meet the pool barrier requirements:
 - a. The fence shall comply with the current code requirements whether the fence is new or replacing an existing fence.
 - b. A separate pool permit application must be submitted in addition to the fence permit application.

Note to Applicant: The final inspection is for verifying height, material, workmanship, and construction requirements. The placement of the fence in relation to the property line is the owner's responsibility. If a homeowner requires verification of the fence placement, a new plat of survey would have to be obtained at the owner's expense.

FENCE PLACEMENT AND HEIGHT

Zoning District	Required Yard	Maximum Fence Height
R-1, R-2, R-3, R-4, R-5	Front	3 ft
	Corner Side	3 ft for solid designs 4 ft for open designs
	Interior Side	6 ft adjacent to residential districts 8 ft adjacent to non-residential districts
	Rear	6 ft adjacent to residential districts 8 ft adjacent to non-residential districts
D-1, B-1	Front	3 ft
	Corner Side	3 ft for solid designs 4 ft for open designs
	Interior Side	6 ft adjacent to non-residential districts 8 ft adjacent to residential districts
	Rear	6 ft adjacent to non-residential districts 8 ft adjacent to residential districts
A-1, M-1	All Yards	8 ft
All Zoning Districts	Required Yard	Maximum Fence Height
Parks and Schools	All Yards	8 ft
Utilities	All Yards	15 ft





FENCE REQUIREMENT WORKSHEET

1. Have you notified your homeowner's association? **YES or NO or N/A**
Please note: The Village of Oswego has no authority to enforce the covenants or adopted rules of your Homeowner's Association.
2. Fencing to be installed is: **NEW or NEW REPLACEMENT**
3. Indicate the type of fence to be installed, for example, spaced picket, split rail, board on board, privacy, etc. _____
4. Indicate the material the fence will be constructed of: **METAL or WOOD or VINYL/PVC**
5. Indicate the height of the proposed fence. _____
6. Will the fencing be placed in the front yard? **YES or NO**
 - a. If yes, the fencing will be _____ feet above grade
7. Will the fencing be placed in the rear yard? **YES or NO**
 - a. If yes, the fencing will be _____ feet above grade
8. Will the fencing be placed in the side yard? **YES or NO**
 - a. If yes, the fencing will be _____ feet above grade
9. Will the fencing be placed in a corner side yard? **YES or NO**
 - a. If yes, the fencing will be _____ feet above grade
10. Will the fence be attached to an existing fence? **YES or NO**
 - a. If yes, a letter of approval must be provided from the owner of the existing fence.
11. Will the fence be placed along a berm? **YES or NO**
12. Will the fence be installed in an easement? **YES or NO**
 - a. If yes, what type of easement(s)? _____
13. Will the fence need to cross a property line to complete the installation? **YES or NO**
14. Will the fence be used as a barrier for a swimming pool? **YES or NO**



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 Website: <http://www.oswego-il.org>
 Building & Zoning Email: BZinfo@Oswegoil.org

RECEIVED _____
 ENTERED _____
 APPROVED _____
 CONTRACTOR REG. _____
 COMPLETE _____

Building Permit Application

Permit No. _____

CUSTOMER/OWNER INFORMATION	Name _____ Project Address _____ Sub-division _____ Lot No. _____ Phone No. _____ Email _____
CONTRACTOR INFORMATION	Name _____ Address _____ City _____ State _____ Zip _____ Phone No. _____ Email _____ Field Contact Name _____ Phone No. _____

Approximate Construction Cost (Including Labor): \$ _____
 All permit applications require supplementary documents for each permit request

EXISTING & NEW STRUCTURE REQUESTS	<input type="checkbox"/> Re-roof <input type="checkbox"/> Siding <input type="checkbox"/> Replacement Windows <input type="checkbox"/> Replacement Doors <input type="checkbox"/> Deck <input type="checkbox"/> Patio/Side Walks <input type="checkbox"/> Driveway <input type="checkbox"/> Radon Mitigation <input type="checkbox"/> Solar <input type="checkbox"/> Fence <input type="checkbox"/> Shed <input type="checkbox"/> Pergola <input type="checkbox"/> Hot Tub <input type="checkbox"/> Swimming Pool <input type="checkbox"/> Above <input type="checkbox"/> Inground <input type="checkbox"/> Temporary <input type="checkbox"/> HVAC <input type="checkbox"/> Water Heater <input type="checkbox"/> Plumbing Work <input type="checkbox"/> Electrical Work <input type="checkbox"/> Additions <input type="checkbox"/> Basement/Remodel • Location _____ <input type="checkbox"/> Lawn Irrigation <input type="checkbox"/> Garage <input type="checkbox"/> Other _____	CHICKEN COOP	<input type="checkbox"/> Chicken Coop <input type="checkbox"/> Tent						
COMMERCIAL & NEW HOME REQUESTS	<input type="checkbox"/> Single Family Residence <input type="checkbox"/> Senior Housing <input type="checkbox"/> Two Family Residence (Duplex) <input type="checkbox"/> Senior Housing <input type="checkbox"/> Multi-Family Residence • (No. Units _____) <input type="checkbox"/> Senior Housing <input type="checkbox"/> Demolition <input type="checkbox"/> Commercial/Industrial Building (NEW) <input type="checkbox"/> Commercial/Industrial Remodeling (Build outs) <input type="checkbox"/> Fire Protection: <input type="checkbox"/> Sprinkler <input type="checkbox"/> Alarm <input type="checkbox"/> Ansul <input type="checkbox"/> Storm Water Connection <input type="checkbox"/> Right of Way	Square Footage of All Areas	1st Floor _____ 2nd Floor _____ 3rd Floor _____ Add. Floors _____ Basement _____ Crawlspace _____ Garage _____ Porch _____ Deck/Patio _____ Outdoor Seat. _____ Outdoor Storage _____ Total _____						
	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;"><u>New Residential Only</u></td> <td style="width: 50%; text-align: center;"><u>New Construction Only</u></td> </tr> <tr> <td>No. of Bedrooms _____</td> <td>No. of Tenant Spaces _____</td> </tr> <tr> <td>No. of Baths _____</td> <td>No. & Sizes of Water Connect _____</td> </tr> </table>	<u>New Residential Only</u>	<u>New Construction Only</u>	No. of Bedrooms _____	No. of Tenant Spaces _____	No. of Baths _____	No. & Sizes of Water Connect _____		
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No. of Baths _____	No. & Sizes of Water Connect _____								

Certificate:

I HEREBY CERTIFY THE ABOVE STATEMENTS TO BE CORRECT

The applicant agrees to conform to all applicable Federal, State, and Local laws of this jurisdiction. They also agree that all work performed under this permit will be in accordance with plans and specifications accompanying this application, except for changes as may be required by the adopted Building Code and inspection officials.

Applicant's Signature _____

Date _____

Permit Approved By: _____ Date: _____