

**MINUTES OF A REGULAR MEETING OF THE  
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES  
OSWEGO VILLAGE HALL  
100 PARKERS MILL, OSWEGO, ILLINOIS  
June 6, 2017**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

President Gail Johnson called the meeting to order at 7:11 p.m. and led the Pledge of Allegiance to the Flag of the United States of America.

**ROLL CALL**

Physically Present: President Gail Johnson; Trustees Ryan Kauffman, Karin McCarthy-Lange, Pam Parr, Luis Perez, Judy Sollinger and Joe West (attended at 6:20 p.m.; left at 9:35 p.m.).

Staff Present: Dan Di Santo, Village Administrator; Christina Burns, AVA/HR Director; Tina Touchette, Village Clerk; Jennifer Hughes, Public Works Director; Jeff Burgner, Police Chief; Rod Zenner, Community Development Director; Michele Brown, Community Relations Manager; Mark Horton, Finance Director; Corinna Cole, Economic Development Director; David Silverman, Village Attorney; and Greg Jones, Village Attorney.

**CONSIDERATION OF AND POSSIBLE ACTIONS ON ANY REQUESTS FOR ELECTRONIC PARTICIPATION IN MEETING**

There was no one who requested to attend electronically.

**RECOGNITIONS/APPOINTMENTS**

**D.1. Employee Service Awards**

- a. Patrick Doud- 10 Years of Service (Public Works Department); did not attend; see staff reports
- b. Shane Yackley- 10 Years of Service (Police Department)  
Chief Burgner briefly spoke about Shane's background, current duties and accomplishments on the department.
- c. John Mall- 20 Years of Service (Police Department); did not attend; see staff reports
- d. Robert Sherwood- 20 Years of Service (Police Department); did not attend; see staff reports

**D.2. Proclamation Designating the Village of Oswego as a Purple Heart Community**

President Johnson, Trustee Sollinger, Trustee West and Rick Gardner were present to designate the Village as a Purple Heart Community. President Johnson briefly spoke about the meaning behind the Purple Heart; honor, respect, love and serve; high honor to receive a Purple Heart. There were three Purple Heart recipients in the audience. Today also marks the anniversary of D-Day. President Johnson read the proclamation and presented it to Rick Gardner. Rick Gardner presented President Johnson with a plaque and thanked all the Veterans. Trustee West recognized Rick Gardner for being a Purple Heart recipient. Pictures were taken.

**D.3. Recognize Oswego Fire Protection District- July 3rd Fireworks Donation of \$1,500**

Assistant Chief, John Cornish was present on behalf of the Oswego Fire Protection District. President Johnson thanked them for the donation. Pictures were taken. Dave Krahn and Herschel Luckinbill were also present.

**D.4. Recognize IAFF/Oswego Firefighters Local #4773- July 3rd Fireworks Donation of \$2,500.**

Union President, Rob Carpenter was present on behalf of the IAFF/Oswego Firefighters Local #4773. President Johnson thanked them for the donation. Pictures were taken. Dave Krahn and Herschel Luckinbill were also present.

**PUBLIC FORUM**

The Public Forum was opened at 7:22 p.m.

There was no one who requested to speak; the Public Forum was closed at 7:22 p.m.

## **STAFF REPORTS**

Financial Forecast Presentation and Discussion- continued from the June 6, 2017 Committee of the Whole meeting.

Board and staff discussion focused on what the Board is interested in doing moving forward; growing community; needing to add some kind of revenue; need to come up with \$3 million; conditions with the State; not seeing development coming in; sales tax is flat; plastic bag tax fits with the community; tax is on the supplier of the bag, not the store; people want to ban the plastic bag; tax on gaming machines; tax on liquor; video gaming discussion including criteria will be brought to the Board at the June 20<sup>th</sup> Committee of the Whole meeting; criteria should include fees charged by other communities; food and beverage tax for on premises consumption; tax on alcohol, soda, packaged goods and sugary items; tax on cigarettes; tax areas in Naperville are specific; pays for services, events, arts and downtown parking; some paid by SSA; Yorkville has two business districts; taking caution with the food & beverage tax and the sugary tax, it may force people to neighboring communities; Chicago and Naperville are destinations; most are not going to Binny's for a 6-pack of beer; return on tax; 1% food & beverage = \$500,000; revisiting the local fuel tax; \$0.04 gas tax= \$600,000 and would be dedicated to the road fund; consider raising the property tax rate to cover the pension and fund at 100%; not wanting Oswego to go down the road of Springfield; Oswego went ten years of doing nothing; inherited a mess; property tax bill should read pension; levy every year; have no control over pensions; exceptions would apply to the Village with the latest legislation; staff to bring back to show comparisons; getting rid of the vehicle sticker; vehicle sticker would cost more than a property tax increase; removing the hotel tax; food & beverage tax would eliminate other taxes; running a ship to store campaign; whether fees studies have been done by departments; attorney fees charged back to developers; whether any of the fees are off base; not holding back on any discussions on taxes; hotel tax can be used for any fund; online sales are increasing; 50% of households have Amazon Prime; hotel tax can also be used as an incentive; staff to bring hotel tax figures back to the Board; taking current businesses into consideration; adding an additional administrative fee to the waste disposal fee; include earmarking; Board to provide additional input to Administrator Di Santo or Director Horton; water study completed in July or August. Additional information will be brought to the Board on July 18<sup>th</sup>.

There was no further discussion.

### F.1. 2017 Wine on the Fox Report

Manager Brown addressed the Board regarding this year's Wine on the Fox event. Approximately 3,500 people participated and another 1,500 enjoyed the music and festival throughout the weekend. The attendance numbers are slightly lower than last year. Cooler weather may have contributed to the decrease. Last year's event was held over Mother's Day weekend. As a whole, the event was very successful. If the event was to be permanently held on Mother's Day weekend, the number of wineries would decrease from 15-17 down to 10-12 due to some wineries hosting other events. The number of volunteers would also decrease due to family commitments. The Police Department and Public Works would be impacted the most with staff already working Father's Day, PrairieFest and 4<sup>th</sup> of July. Event costs \$50,000 to put on. Revenue received this year = \$7,620.49.

Board and staff discussion focused on Cooper's Hawk not being able to attend on Mother's Day weekend; staffing levels; Sunday was busier this year; looking at a three year comparison; how we sell the event; having more food trucks; limited on how to get the food trucks into the park; spent more on bands and wine glasses this year; expenses for generator and supplies have gone up; did better last year with less vendors; Oswego is the kick-off for wine fests in the area; people travel to wine fests; received an in-kind sponsor from the Ledger; not making sense to have an event without volunteers; always held on the first week in May; switched to a two day event in 2012; locating food trucks to the handicap parking area with fencing around it; people travel for food trucks; receiving sponsorships; advertising more on Instagram and Twitter; Facebook advertising is cheaper than the Tribune.

There was no further discussion.

D.1. Employee Service Awards

- a. Patrick Doud- 10 Years of Service (Public Works Department); did not attend
- c. John Mall- 20 Years of Service (Police Department); did not attend
- d. Robert Sherwood- 20 Years of Service (Police Department); did not attend

President Johnson recognized them for their years of service.

**CONSENT AGENDA**

- G.1. May 16, 2017 Special Village Board Meeting Minutes
- G.2. May 16, 2017 Committee of the Whole Minutes
- G.3. May 16, 2017 Regular Village Board Meeting Minutes
- G.4. May 16, 2017 Closed Session Minutes (Approve, but Not Release)
- G.5. Resolution Authorizing the Assignment of an Intergovernmental Agreement Between the Village of Oswego and Kendall County Approved by the Oswego Village Board on July 21, 2015 Regarding the New World Computer System to KenCom, an Intergovernmental Body. **Resolution No. 17-R-46**
- G.6. Ordinance Authorizing the Disposal of Surplus Property; Police Vehicle and Misc. Computer Equipment. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 17-30**
- G.7. Ordinance Determining the Prevailing Rate of Wages for the Village of Oswego. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 17-31**
- G.8. Resolution Authorizing Final Acceptance of Public Improvements for Oswego Commons Lot 18, 2800-2808 US Highway 34; Effective June 7, 2017, and Release of Surety. **Resolution No. 17-R-47**
- G.9. Resolution Authorizing Initial Acceptance of Public Improvements for the Kendall Point Drive and Weisbrook Drive Extension, Effective June 7, 2017; and Reduction in Project Surety LOC# SLC304221 to \$55,000.00. **Resolution No. 17-R-48**

A motion was made by Trustee Kauffman and seconded by Trustee Sollinger to approve the Consent Agenda; Approving the May 16, 2017 Special Village Board Meeting Minutes; Approving the May 16, 2017 Committee of the Whole Minutes; Approving the May 16, 2017 Regular Village Board Minutes; Approving, but not Releasing the May 16, 2017 Closed Session Minutes; and approving the following ordinances and resolutions:

**Ordinance No. 17-30;** Ordinance Authorizing the Disposal of Surplus Property; Police Vehicle and Misc. Computer Equipment.

**Ordinance No. 17-31;** Ordinance Determining the Prevailing Rate of Wages for the Village of Oswego.

**Resolution No. 17-R-46;** Resolution Authorizing the Assignment of an Intergovernmental Agreement Between the Village of Oswego and Kendall County Approved by the Oswego Village Board on July 21, 2015 Regarding the New World Computer System to KenCom, an Intergovernmental Body.

**Resolution No. 17-R-47;** Resolution Authorizing Final Acceptance of Public Improvements for Oswego Commons Lot 18, 2800-2808 US Highway 34; Effective June 7, 2017, and Release of Surety.

**Resolution No. 17-R-48;** Resolution Authorizing Initial Acceptance of Public Improvements for the Kendall Point Drive and Weisbrook Drive Extension, Effective June 7, 2017; and Reduction in Project Surety LOC# SLC304221 to \$55,000.00.

Aye:	Ryan Kauffman	Judy Sollinger
	Karin McCarthy-Lange	Pam Parr
	Luis Perez	Joe West

Nay: None

The motion was declared carried by omnibus roll call vote with six (6) aye votes and zero (0) nay votes.



4) Resolution Authorizing Gilbane Building Company to Award Contracts for Construction of the New Police Headquarters for Fire Protection to SJ Carlson Fire Protection in the Amount of \$358,844.00.

**Resolution No. 17-R-53**

5) Resolution Authorizing Gilbane Building Company to Award Contracts for Construction of the New Police Headquarters for HVAC to C. Acitelli Heating in the Amount of \$3,876,000.00. **Resolution No. 17-R-54**

6) Resolution Authorizing Gilbane Building Company to Award Contracts for Construction of the New Police Headquarters for Electrical to Excel Electric Inc. in the Amount of \$2,700,000.00. **Resolution No. 17-R-55**

Chief Burgner addressed the Board regarding the awarding of bids for the new Police Headquarters. Bid release #1 and #2 are complete. Dates for bid release #3 had to be changed in order to obtain competitive bids. Bid 3A for Casework came in \$350,000 higher than expected. The glass bid and metal paneling bid also came in higher than expected. There appears to be a shift in material costs over the past couple months. These bids will be brought back to the Board for vote at a later date and will not have a significant effect on the project. Bids for dry wall and flooring will be opened this Thursday. Remaining bids total around \$2.6 million. 10% of the project is out to bid.

Bids were opened on May 23, 2017 for General Trades, Detention Equipment, Fire Protection, Plumbing, HVAC and Electrical work for the new police facility. The low bids for construction totaled \$9,945,891.00 which is \$10,900 higher than the Construction Document estimate of \$9,956,791.00. The Development Team and Steering Team have developed a strong list of add alternates and deducts that will assist in managing any budget challenges that arise. These add/deduct options will be fully reviewed and brought back to the Village Board for approval, if required, or as an update to assist in keeping the Village Board apprised of the budget and project status. The remaining bid packages will be brought in front of the Village Board on June 20, 2017 for consideration. The construction manager thoroughly reviewed all bids and conducts interviews with the lowest responsible bidders. Gilbane Building Company has recommended awarding all bids as described.

Board and staff discussion focused on closing the gap and keeping on budget; great meeting at the steering committee; good understanding of how the budget gap is getting resolved; trades have gotten volatile; \$5-\$6 million not approved by the Board yet; 90% of the project locked; there may be significant design updates. Ernie Spina, of Gilbane, thanked the Board for the dry weather. Trustee Sollinger thanked Chief Burgner for the blueprints.

There was no further discussion.

A motion was made by Trustee Sollinger and seconded by Trustee Kauffman to Approve a Resolution Authorizing Gilbane Building Company to Award Contracts for Construction of the New Police Headquarters for General Trades to Lamp Inc. in the Amount of \$1,670,082.00, for Detention Equipment to Valley Security in the Amount of \$313,965.00, for Plumbing to Commercial Mechanical Inc. in the Amount of \$1,027,000.00, for Fire Protection to SJ Carlson Fire Protection in the Amount of \$358,844.00, for HVAC to C. Acitelli Heating in the Amount of \$3,876,000.00, and for Electrical to Excel Electric Inc. in the Amount of \$2,700,000.00.

Aye:	Ryan Kauffman	Judy Sollinger
	Karin McCarthy-Lange	Pam Parr
	Luis Perez	Joe West

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

**PRESIDENT'S REPORT**

K.1. Proclamation- Flag Day, June 14, 2017

President Johnson read a brief summary of the Proclamation.

Movies in the Park starts this week; Zootopia will be playing. PrairieFest and the Moving Wall is this month.

Manager Hoover and his wife had a baby girl (Hazel) on Saturday.

**TRUSTEE REPORTS**

Trustee West- invited everyone to come to the Moving Wall; purchase yard signs; will keep the Board posted about the ceremony.

Trustee Kauffman- congratulations to Manager Hoover on the birth of his baby.

D-Day- owe them a great amount of debt for their service to our Country.

**CLOSED SESSION**

A motion was made by Trustee Parr and seconded by Trustee Kauffman to enter into Closed Session for the purposes of discussing the following:

- a. Pending and Probable Litigation [5 ILCS 120/2(c)(11)]
- b. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Personnel [5 ILCS 120/2(c)(1)]
- c. Collective Bargaining, Collective Negotiating Matters, Deliberations Concerning Salary Schedules [5 ILCS 120/2(c)(2)]
- d. Sale, Lease, and/or Acquisition of Property [5 ILCS 120/2(c)(5) & (6)]

Aye:	Ryan Kauffman	Karin McCarthy-Lange
	Pam Parr	Luis Perez
	Judy Sollinger	Joe West

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

The Board adjourned to Closed Session at 8:41 p.m.

The Board returned to open session at 10:20 p.m.; all remaining members still present.

**ADJOURNMENT**

A motion was made by Trustee Kauffman and seconded by Trustee Sollinger to adjourn the meeting; upon a voice vote with all remaining members present voting aye, the meeting was adjourned at 10:20 p.m.

Tina Touchette  
Village Clerk