

**MINUTES OF A REGULAR MEETING OF THE
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OSWEGO VILLAGE HALL
100 PARKERS MILL, OSWEGO, ILLINOIS
September 18, 2018**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Gail Johnson called the meeting to order at 7:06 p.m. and led the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Physically Present: President Gail Johnson and Trustees Ryan Kauffman, Karin McCarthy-Lange, Pam Parr, Luis Perez and Joe West.

Absent: Trustee Judy Sollinger.

Staff Present: Dan Di Santo, Village Administrator; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Jennifer Hughes, Public Works Director; Rod Zenner, Community Development Director; Corinna Cole, Economic Development Director; Jenette Sturges, Community Engagement Coordinator- Marketing; and Dave Silverman, Village Attorney.

CONSIDERATION OF AND POSSIBLE ACTIONS ON ANY REQUESTS FOR ELECTRONIC PARTICIPATION IN MEETING

There was no one who requested to attend electronically.

RECOGNITIONS/APPOINTMENTS

D.1. Cultural Arts Commission

- a. Appoint Tamzin Ritchie to Chairperson for a Term to Expire April 30, 2019.
- b. Re-appoint Karen Kulzer for a Term to Expire April 30, 2021.
- c. Re-appoint Kristie Vest for a Term to Expire April 30, 2021.

A motion was made by Trustee Kauffman and seconded by Trustee McCarthy-Lange to approve the Appointment of Tamzin Ritchie to Chairperson for a Term to Expire April 30, 2019; the Re-appointment of Karen Kulzer for a Term to Expire April 30, 2021; and the Re-appointment of Kristie Vest for a Term to Expire April 30, 2021.

Aye:	Ryan Kauffman	Karin McCarthy-Lange
	Pam Parr	Luis Perez
	Joe West	

Nay: None

Absent: Judy Sollinger

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

PUBLIC FORUM

The Public Forum was opened at 7:08 p.m.

There was no one who requested to speak; the Public Forum was closed at 7:08 p.m.

STAFF REPORTS

Public Works

Director Hughes addressed the Board regarding snow plow bids. Earlier this year no bids were received for the entire bid package. Staff re-bid and broke up the package into four separate bids (P1&2-cul-de-sacs, P3-Village Hall, alleys, P4-Fire Department parking lots and Police Department parking lots); received bids from three bidders ; 75% of package 4 was the Fire Department; Fire Department has decided to do their own lots; staff will reject the Fire Department bid and bring options back to the Board.

Public Works is partnering with Fox Metro and the EPA for a household hazardous waste event to take place on October 13, 2018 from 8:00am-3:00pm at the Park & Ride. Publicity and outreach to come.

Community Relations

Next Sunday is the Oswego Literary Festival to be held from 9:00am-1:00pm at the Oswego Public Library in Downtown Oswego. An after party is being held at Oswego Brewing Company where books can be purchased.

CONSENT AGENDA

- G.1. September 4, 2018 Committee of the Whole Minutes
- G.2. September 4, 2018 Regular Village Board Minutes
- G.3. September 4, 2018 Closed Session Minutes (Approve, but Not Release)
- G.4. Ordinance Amending Title 3 Chapter 7; Decrease Class "C" Liquor License for Kiss My Dish Soul Kitchen, LLC. Located at 4542 Route 71. (First Read of Ordinance, Waiver of Second Read)
Ordinance No. 18-74
- G.5. 6501 US Highway 34- Ownership Change
 - a) Ordinance Amending Title 3 Chapter 7; Increase Class "B" Liquor License for B2MP Oswego, Inc. dba BP Oswego, Located at 6501 US Highway 34. (First Read of Ordinance, Waiver of Second Read)
Ordinance No. 18-75
 - b) Ordinance Amending Title 3 Chapter 7; Decrease Class "B" Liquor License for Very Lucky, Inc., dba Very Lucky, Inc. Located at 6501 US Highway 34. (First Read of Ordinance, Waiver of Second Read)
Ordinance No. 18-76

A motion was made by Trustee Kauffman and seconded by Trustee McCarthy-Lange to approve the Consent Agenda; Approving the September 4, 2018 Committee of the Whole Meeting Minutes; Approving the September 4, 2018 Regular Village Board Minutes; Approving, but Not Releasing September 4, 2018 Closed Session Minutes; and approving the following ordinances:

Ordinance No. 18-74; Ordinance Amending Title 3 Chapter 7; Decrease Class "C" Liquor License for Kiss My Dish Soul Kitchen, LLC. Located at 4542 Route 71. (First Read of Ordinance, Waiver of Second Read)

Ordinance No. 18-75; Ordinance Amending Title 3 Chapter 7; Increase Class "B" Liquor License for B2MP Oswego, Inc. dba BP Oswego, Located at 6501 US Highway 34. (First Read of Ordinance, Waiver of Second Read)

Ordinance No. 18-76; Ordinance Amending Title 3 Chapter 7; Decrease Class "B" Liquor License for Very Lucky, Inc., dba Very Lucky, Inc. Located at 6501 US Highway 34. (First Read of Ordinance, Waiver of Second Read)

Aye: Ryan Kauffman	Karin McCarthy-Lange
Pam Parr	Luis Perez
Joe West	

Nay: None
Absent: Judy Sollinger

The motion was declared carried by a omnibus roll call vote with five (5) aye votes and zero (0) nay votes.

BILL LIST

H.1. Approve Bill List Dated September 18, 2018 in the Amount of \$446,611.01.

A motion was made by Trustee Parr and seconded by Trustee Kauffman to approve the Bill List Dated September 18, 2018 in the Amount of \$446,611.01.

Aye: Ryan Kauffman	Karin McCarthy-Lange
Pam Parr	Luis Perez
Joe West	

Nay: None
Absent: Judy Sollinger

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

J.1. Ordinance Granting a Special Use Permit for Gravity 34 Located at 2408 US Highway 34. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 18-77**

Director Zenner addressed the Board regarding a special use permit for Gravity 34 to allow for an Amusement Establishment in the B-3 Zoning District to allow for a family fun center at 2408 Route 34 (the former Lowe's store). The proposed use will contain several uses including, but not limited to laser tag, rock wall climbing, elevated ropes course, climbing activities, bumper cars, go-karts, trampolines and jumping air bags, an arcade and party rooms. Prairie Market has a shared parking agreement throughout the center, therefore staff is of the opinion that parking will not be an issue. The Planning and Zoning Commission held a public hearing on September 6, 2018. No residents provided testimony during the public hearing. The Commission discussed the covered portico entrance and how drop-offs will work with the traffic flow of the center. After some discussion, a motion was made to accept the findings of fact and recommend approval (approved 6-0).

Board and staff discussion focused on a similar business model is going into the old Bed, Bath & Beyond building; Gravity 34 will be offering a different variety of activities; unsure when they will be open; regional entertainment destination; strategic goal meets needs. There was no further discussion.

A motion was made by Trustee Kauffman and seconded by Trustee McCarthy-Lange to approve an Ordinance Granting a Special Use Permit for Gravity 34 Located at 2408 US Highway 34. (First Read of Ordinance, Waiver of Second Read).

Aye: Ryan Kauffman	Karin McCarthy-Lange
Pam Parr	Luis Perez
Joe West	

Nay: None

Absent: Judy Sollinger

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

J.2. Ordinance Granting a Minor Amendment to the Delta Sonic PUD Located at the Southeast Corner of US Highway 34 and Kendall Point Drive. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 18-78**

Director Zenner addressed the Board regarding a minor amendment to Delta Sonic. The petitioner has been working through permit approvals through IDOT and ILEPA for the proposed development. As they have progressed through the building's construction plans, they came across an issue regarding the State's energy code. The original elevation plan provided for oil change, vacuum stations, and detailing areas to be enclosed in glass structures with gabled roofs of either glass, or blue standing seam metal panels with solar panels to provide additional energy. The roof design has created issues regarding the energy code that will prevent this type of design. The petitioner is proposing to replace the gabled roofs with curved roofs of blue standing seam metal panels. This material is similar to the original metal roof material, except for the gables design; it will be a curved roof. The glass roof over the vacuum stations has also been replaced with a metal roof to provide better environmental control to meet the energy code. The new roof design will allow for more roof area for additional solar panels over the vacuum stations. No other changes are proposed.

Board and staff discussion focused on a the new roof will be more sound proof; roof is now more interesting; this location is the flagship model; petitioner should have the permit within the next six weeks; soft opening over the summer; grand opening couple weeks after; interior finish will take the longest time; car wash equipment is made by Delta Sonic; site will be the largest climate controlled vacuum facility; cars will flow better; can accommodate

150 cars on the site; using this site model for future models; 200-230 cars can be washed in one hour; good example of other areas in Oswego growing. There was no further discussion.

A motion was made by Trustee Kauffman and seconded by Trustee McCarthy-Lange to approve an Ordinance Granting a Minor Amendment to the Delta Sonic PUD Located at the Southeast Corner of US Highway 34 and Kendall Point Drive. (First Read of Ordinance, Waiver of Second Read)

Aye: Ryan Kauffman Karin McCarthy-Lange
 Pam Parr Luis Perez
 Joe West

Nay: None
 Absent: Judy Sollinger

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

J.3. Resolution Authorizing the Execution of a Contract with Briggs Paving in the Amount of \$41,635.45 for the 2018 Patching Program. **Resolution No. 18-R-82**

Director Hughes addressed the Board regarding a contract for paving. The Village Board authorized staff to move forward with the design of the 2018 Road Maintenance Project. The total budget for the project is \$75,000, including engineering costs at approximately 11% of the construction cost. Staff prioritized areas for repair based upon road condition and traffic volume. Staff will patch various streets throughout the Village.

<u>Street</u>	<u>From</u>	<u>To</u>
Ashlawn Avenue	South of Civic Center Park	Circle Dr. West
Ogden Falls Blvd	Well 7	Route 34
Boulder Hill Pass	Lombardy	Route 34
Prairieview Drive	Forest Avenue	Dorchester Ct. West
Pearces Ford	Bent Tree Ct	Route 34
Main St.	Fuller Avenue	Judson

Once bids are opened, staff will identify the streets and notify the public of the repairs. Staff has not included reconstruction of any alleys this year due to IDOT’s requirements to prepare detailed construction drawings.

Staff opened four bids on September 6, 2018. Prices ranged from \$41,635.45 to \$68,895.00. Briggs Paving of Downers Grove is the lowest responsible bidder. HR Green reviewed the bids and recommended award of the contract to Briggs. The company is pre-qualified by the Illinois Department of Transportation to perform the work. The preliminary schedule will be refined during the pre-construction meeting. The completion date is November 2, 2018. There was no further discussion.

A motion was made by Trustee Perez and seconded by Trustee Parr to approve a Resolution Authorizing the Execution of a Contract with Briggs Paving in the Amount of \$41,635.45 for the 2018 Patching Program.

Aye: Ryan Kauffman Karin McCarthy-Lange
 Pam Parr Luis Perez
 Joe West

Nay: None
 Absent: Judy Sollinger

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

J.4. Resolution Authorizing the Execution of a Four-Year Contract With Water Services Company for the Installation of Water Meters Not To Exceed \$2,744,151.00 Over the Four-Year Term for the Village’s Water Meter Change Out Program. **Resolution No. 18-R-83**

Director Hughes addressed the Board regarding a contract for the installing of water meters. Staff received two proposals, with Water Services Company as the lowest bidder with the amount of \$1,674,039 for meter replacement. This amount is based upon the number of meters being replaced and the unit price of various incidental components whose quantity cannot be determined until work is performed in the field. Staff anticipates that the total cost will not exceed \$2,744,151.00 over the four-year term of the contract. Since the work will be completed over a period of four-years, staff asked bidders to include an escalation factor to account for changes in prices over time. While Water Services Company set this rate at 5%, the overall project cost is cheaper when factoring the unit prices and the volume of work to be completed each year. The project calls for the installation of replacement meters according to the following schedule:

- Year 1 – 2,500 meters
- Year 2 – 2,998 meters
- Year 3 – 2,998 meters
- Year 4 – 2,998 meters

The schedule is exclusive of meters installed at new buildings. The contractor will be responsible for scheduling the work with residents, installing the meters, determining the service line material to look for lead services, and any miscellaneous plumbing work necessary to complete the installation. Residents are responsible for providing access to the existing meter including uncovering the meter if it is hidden behind walls. Staff will conduct a public information program prior to the contractor mobilizing.

Board and staff discussion focused on lead piping serviced by the Village; working on a policy; B-box to valve is private; B-box to main is the Village; no State or Federal mandate; trying to be proactive; treat water system already; testing done to date shows no issues; no safe level of lead for children under six; needing to know how many lines need to be replaced; hoping for less than 1,000; length of time to replace each water meter will vary by location; if meter is covered up, will need to open up the wall; will start the installation in next month or two. There was no further discussion.

A motion was made by Trustee Parr and seconded by Trustee McCarthy-Lange to approve a Resolution Authorizing the Execution of a Four-Year Contract With Water Services Company for the Installation of Water Meters Not To Exceed \$2,744,151.00 Over the Four-Year Term for the Village's Water Meter Change Out Program.

Aye: Ryan Kauffman
Pam Parr
Joe West

Karin McCarthy-Lange
Luis Perez

Nay: None

Absent: Judy Sollinger

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

PRESIDENT'S REPORT

Thanked everyone who attended the picnic. It was a record turnout.

IML conference and annual meeting is later this week and into the weekend. Director Hughes will be moderating one of the sessions. President Johnson and Trustee Parr will be presenting at one of the sessions. Several staff and Board members will be attending the conference. Trustee McCarthy-Lange and Trustee Kauffman learned about OpenGov at IML a couple years ago.

TRUSTEE REPORTS

Trustee West- working with a Veterans group for the Serenity Park. There will be a benefit held on October 20, 2018 for the park; donate to the cause.

Trustee Parr- thank you for the recycling and trash receptacles that are now in the lobby at Village Hall.

Trustee Kauffman- Brew at the Bridge was great; Oswego Brewing Company had great beers.

CLOSED SESSION

There was no Closed Session held.

ADJOURNMENT

A motion was made by Trustee Kauffman and seconded by Trustee Parr to adjourn the meeting; upon a voice vote with all remaining members present voting aye, the meeting was adjourned at 7:36 p.m.

Tina Touchette
Village Clerk