MINUTES OF A REGULAR MEETING OF THE OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES OSWEGO VILLAGE HALL 100 PARKERS MILL, OSWEGO, ILLINOIS August 21, 2018

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Gail Johnson called the meeting to order at 7:04 p.m. and led the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Physically Present: President Gail Johnson and Trustees Ryan Kauffman, Karin McCarthy-Lange, Pam Parr, Judy Sollinger and Joe West.

Absent: Trustee Luis Perez.

Staff Present: Dan Di Santo, Village Administrator; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Jennifer Hughes, Public Works Director; Mark Horton, Finance Director; Rod Zenner, Community Development Director; Christina Burns, AVA/HR Director; Jay Hoover, B&Z Manager; Corinna Cole, Economic Development Director; Jenette Sturges, Community Engagement Coordinator- Marketing; Carri Parker, Purchasing Manager; David Silverman, Village Attorney; and Marron Mahoney, Village Attorney.

CONSIDERATION OF AND POSSIBLE ACTIONS ON ANY REQUESTS FOR ELECTRONIC PARTICIPATION IN MEETING

There was no one who requested to attend electronically.

NEW BUSINESS

J.7. Ordinance Amending Title 2 Chapter 8; Cultural Arts Commission. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 18-70**

Item moved up to allow for discussion before appointing te new member.

Director Cole addressed the Board regarding an amendment to the Cultural Arts Commission (CAC). The Cultural Arts Commission was formed in March of 2007. The primary purpose of the Commission is to:

- Establish, initiate, sponsor, organize, and promote cultural and artistic programs and services for the enrichment and enjoyment of the Oswego community
- Build awareness of and participation in all the arts visual, performing, and literary
- Continually add to the established public art collection
- Provide a diverse representation of superior quality artistic and cultural programs and events to serve all segments of the Oswego community, thus enhancing the quality of life in Oswego

The current code establishing the CAC is out of date and must be updated to reflect current conditions. The ordinance states that only one member of the seven-member commission may reside outside the bounds of the Village and only then may live no further than 1.5 miles away. The code also requires three ex-officio members, including a Village staff liaison, a representative from the Tourism Bureau, and a Park District member. The proposed updates are:

• To allow up to three non-residents to serve on the Commission, provided they are employed within the Village. This change ensures that Oswego residents are the majority representatives, but also allows qualified, engaged stakeholders that may work or teach within Oswego to still contribute to the Village-wide promotion of arts and culture.

- To remove the provision for the ex-officio members from the Park District and the Tourism Bureau. The Village prefers to maximize the number of voting members, including inviting the Park District to suggest a voting member, and feels its long-standing and positive collaboration with the Park District is sufficient for coordination purposes. The Tourism Bureau is now defunct and cannot provide a representative.
- To slightly alter one of the CAC's responsibilities from "Act as the reviewing body for public financial assistance to arts and cultural organizations and events" to "Act as the reviewing body for certain public art projects". The CAC has not performed the former responsibility in a standalone capacity for many years and is refocusing its efforts on pursuing public art initiatives.

There was no further discussion.

A motion was made by Trustee McCarthy-Lange and seconded by Trustee Kauffman to approve an Ordinance Amending Title 2 Chapter 8; Cultural Arts Commission. (First Read of Ordinance, Waiver of Second Read)

Aye: Ryan Kauffman Karin McCarthy-Lange

Pam Parr Judy Sollinger

Joe West Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

RECOGNITIONS/APPOINTMENTS

D.1. Cultural Arts Commission

a. Appoint Shannon Greene Robb for a Term to Expire April 30, 2019

Shannon Greene Robb will be one of the new members appointed under the new amendment to the commission.

b. Appoint Rachelle Stoller for a Term to Expire April 30, 2019

A motion was made by Trustee Sollinger and seconded by Trustee Parr to Appoint Shannon Greene Robb for a Term to Expire April 30, 2019 and to Appoint Rachelle Stoller for a Term to Expire April 30, 2019.

Aye: Ryan Kauffman Karin McCarthy-Lange

Pam Parr Judy Sollinger

Joe West Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

D.2. Economic Development Commission

a. Appoint Christi Tyler for a Term to Expire April 30, 2020

Christi Tyler is the new CFO for the school district.

A motion was made by Trustee Sollinger and seconded by Trustee Kauffman to Appoint Christi Tyler for a Term to Expire April 30, 2020.

Aye: Ryan Kauffman Karin McCarthy-Lange

Pam Parr Judy Sollinger

Joe West

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

PUBLIC FORUM

The Public Forum was opened at 7:10 p.m.

There was no one who requested to speak; the Public Forum was closed at 7:10 p.m.

STAFF REPORTS

Administrator Di Santo- the final Community Conversations is this Thursday at Prarie Point Elementary. Doors open at 6:00 p.m. with the presentation at 7:00 p.m.

Director Cole-final Beats & Eats is this Saturday. Stop by for food, music and drinks.

CONSENT AGENDA

- G.1. August 7, 2018 Committee of the Whole Minutes
- G.2. August 7, 2018 Regular Village Board Minutes
- G.3. August 7, 2018 Closed Session Minutes (Approve, but Not Release)
- G.4. BJ's Wine & Spirits
 - a) Ordinance Amending Title 3 Chapter 7; Increase Class "B" Liquor License for Oswego VSN, Inc. d.b.a. BJ's Wine & Spirits Located at 1154 Douglas Road. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 18-71**
 - b) Ordinance Amending Title 3 Chapter 7; Decrease Class "B" Liquor License for Kripayl Inc. d.b.a. BJ's Wine & Spirits Located at 1154 Douglas Road. (First Read of Ordinance, Waiver of Second Read)

 Ordinance No. 18-62
- G.5. 55 Chicago Road- Lease Change
 - a) Ordinance Amending Title 3 Chapter 7; Increase Class "B" Liquor License for Energymart, Inc., dba Energy Mart Located at 55 Chicago Road. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 18-63**
 - b) Ordinance Amending Title 3 Chapter 7; Decrease Class "B" Liquor License for Oswego Oil Co., Inc., dba Oswego Oil Company Located at 55 Chicago Road. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 18-64**
- G.6. Resolution Authorizing Final Acceptance of Public Improvements for Dunkin Donuts, 3300 Orchard Road, Oswego, IL, Effective August 22, 2018, and Release of Project Surety. **Resolution No. 18-R-75**
- G.7. Ordinance Authorizing Disposal of Public Works Surplus Equipment. (First Read of Ordinance; Waiver of Second Read) **Ordinance No. 18-65**

A motion was made by Trustee Kauffman and seconded by Trustee Sollinger to approve the Consent Agenda; Approving the August 7, 2018 Committee of the Whole Meeting Minutes; Approving the August 7, 2018 Regular Village Board Minutes; Approving, but Not Releasing the August 7, 2018 Closed Session Minutes and approving the following ordinances and resolution:

Ordinance No. 18-71; Ordinance Amending Title 3 Chapter 7; Increase Class "B" Liquor License for Oswego VSN, Inc. d.b.a. BJ's Wine & Spirits Located at 1154 Douglas Road. (First Read of Ordinance, Waiver of Second Read)

Ordinance No. 18-62; Ordinance Amending Title 3 Chapter 7; Decrease Class "B" Liquor License for Kripayl Inc. d.b.a. BJ's Wine & Spirits Located at 1154 Douglas Road. (First Read of Ordinance, Waiver of Second Read) Ordinance No. 18-63; Ordinance Amending Title 3 Chapter 7; Increase Class "B" Liquor License for Energymart, Inc., dba Energy Mart Located at 55 Chicago Road. (First Read of Ordinance, Waiver of Second Read)

Ordinance No. 18-64; Ordinance Amending Title 3 Chapter 7; Decrease Class "B" Liquor License for Oswego Oil Co., Inc., dba Oswego Oil Company Located at 55 Chicago Road. (First Read of Ordinance, Waiver of Second Read)

Ordinance No. 18-65; Ordinance Authorizing Disposal of Public Works Surplus Equipment. (First Read of Ordinance; Waiver of Second Read)

Resolution No. 18-R-75 Resolution Authorizing Final Acceptance of Public Improvements for Dunkin Donuts, 3300 Orchard Road, Oswego, IL, Effective August 22, 2018, and Release of Project Surety.

Aye: Ryan Kauffman Karin McCarthy-Lange

Pam Parr Judy Sollinger

Joe West Nay: None Absent: Luis Perez

The motion was declared carried by a omnibus roll call vote with five (5) aye votes and zero (0) nay votes.

BILL LIST

H.1. Approve Bill List Dated August 21, 2018 in the Amount of \$342,130.18.

A motion was made by Trustee Parr and seconded by Trustee Sollinger to approve the Bill List Dated August 21, 2018 in the Amount of \$342,130.18.

Aye: Ryan Kauffman Karin McCarthy-Lange

Pam Parr Judy Sollinger

Joe West Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

J.1. Ordinance Amending Title 2 Chapter 7; ECO Commission. (First Read of Ordinance; Waiver of Second Read) **Ordinance No. 18-66**

Public Works Director Hughes addressed the Board regarding an amendment to the ECO Commission. The commission improved management of residential solid waste, advocating for recycling of electronic waste and food scraps. The commission has organized and conducted the annual Recycling Extravaganza, Community Garage Sales, the Fox River Cleanup, and rain barrels sales. They assisted in constructing and maintaining "green" infrastructure. Most recently, they researched and recommended approval of an ordinance allowing chickens in residential neighborhoods. Village Code provides for 9 voting members and 2 staff liaisons. In the last two years, the ECO Commission has declined in membership to the point that as of May 2018, the commission was down to 3 voting members. Staff has conducted significant outreach to the community to fill the vacancies but has received very few applicants. Village President Johnson attended the May ECO meeting to discuss with the remaining members options for addressing the vacancies. At that time, the commission expressed interest in becoming a community group not under the purview of the Village which would allow them to meet at times and places more convenient to the members. The discussion continued to the June meeting. After lengthy discussion, the commission members voted to recommend to the Village Board that the ECO Commission be dissolved and that the remaining members form an independent group.

Board, staff and ECO members discussion focused on excited to be able to set the commission free; how the members feel about dissolving the commission; members feel they get more done without restrictions; plans are already in the works; will be keeping the ECO name to be able to extend beyond Oswego; brilliant solution; the high school has ECO clubs. There was no further discussion.

President Johnson recognized staff liaison, Mark Runyon; and ECO members Ellen Von Ohlen, Dave Margolis and Joyce Frankino. President Johnson gave Ellen Von Ohlen a gift and asked them to keep the Board comprised of the groupand congratulated them.

A motion was made by Trustee Sollinger and seconded by Trustee McCarthy-Lange to approve an Ordinance Amending Title 2 Chapter 7; ECO Commission. (First Read of Ordinance; Waiver of Second Read)

Aye: Ryan Kauffman Karin McCarthy-Lange

Pam Parr Judy Sollinger

Joe West Nay: None Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

J.2. Resolution Authorizing the Execution of a Contract with Layne Christensen Company for Repairs to Well 4. **Resolution No. 18-R-76**

Asst. Public Works Director Zasada addressed the Board regarding a contract for repairs to Well 4. Well, 4 located at 401 Route 34, was constructed in 1964 by Layne Christensen Company. In 2015, the pump was replaced and the motor was serviced. Well 4 is a deep well with a total depth of 1,396 feet and a pump setting of 746 feet. The design flow is 650 gallons per minute (gpm). There has been a rapid decline in the performance of this well in the last 10 months. Well 4 was producing 550 gpm in October 2017, 500 gpm in March 2018, and is currently pumping 330 gpm which is a performance loss of 51% of the overall design capacity. Pumping drawdowns indicate the well is currently stable. There has been a slight recovery, but this is most likely due to the lower pumping rate. The column pipe may also have developed a hole causing the rapid decline in production.

Board and staff discussion focused on how long the repairs will take; 4-6 weeks to repair; work will get done immediately after Well 7 is repaired. There was no further discussion.

A motion was made by Trustee Kauffman and seconded by Trustee McCarthy-Lange to approve a Resolution Authorizing the Execution of a Contract with Layne Christensen Company for Repairs to Well 4.

Aye: Ryan Kauffman Karin McCarthy-Lange

Pam Parr Judy Sollinger

Joe West

Nay: None Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

J.3. Ordinance Granting a Final Planned Unit Development (PUD) for The Learning Experience Located at 91 Templeton Drive (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 18-67**

Director Zenner addressed the Board regarding a final PUD for the Learning Experience. The property is currently zoned B-2 and is a vacant development. The Special Use Permit and Final PUD were reviewed at a public hearing at the Planning and Zoning Commission meeting on April 5, 2018. On June 5, 2018, the Village Board approved a Special Use Permit to allow for the operation of a day care center for The Learning Experience by Ordinance No. 18-32. At that time, the proposed plans for the Final PUD were still in the review process and were to be brought before the Board for consideration at a later date. The proposed development consists of:

- 9,973 square foot building with a 4,800 square foot outdoor play area
- Building features a hipped roof and will be constructed of plank lap siding in a sandstone beige color with brick wainscoting
- Installing black LED parking lot lights which will be 20 feet tall

The petitioners briefly spoke about their business, current properties and future projects.

Board and staff discussion focused on Board excited about the petitioner being a part of the community; would be happy to have the petitioners work on other projects in the Village. There was no further discussion

A motion was made by Trustee West and seconded by Trustee McCarthy-Lange to approve an Ordinance

Granting a Final Planned Unit Development (PUD) for The Learning Experience Located at 91 Templeton Drive (First Read of Ordinance, Waiver of Second Read)

Aye: Ryan Kauffman Karin McCarthy-Lange

Pam Parr Judy Sollinger

Joe West Nav: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) ave votes and zero (0) nay votes.

J.4. Ordinance Granting a Special Use Permit for Altitude Trampoline Park Located at 1600 Douglas Road. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 18-68**

Director Zenner addressed the Board regarding a special use for a trampoline park. The petitioner is requesting a Special Use permit to allow for an Amusement Establishment in the B-3 Zoning District to allow for a trampoline park at 1600 Douglas Road (the former Bed Bath and Beyond store). The proposed use will contain several trampoline areas, party rooms, tables, chairs and concessions. The Planning and Zoning Commission held a public hearing on August 9, 2018. No residents provided testimony during the public hearing and the commission recommended approval.

Board and staff discussion focused on excited about the business. There was no further discussion.

A motion was made by Trustee Kauffman and seconded by Trustee Sollinger to approve an Ordinance Granting a Special Use Permit for Altitude Trampoline Park Located at 1600 Douglas Road. (First Read of Ordinance, Waiver of Second Read)

Aye: Ryan Kauffman Karin McCarthy-Lange

Pam Parr Judy Sollinger

Joe West

Nay: None Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) age votes and zero (0) nay votes.

J.5. 2018 Road Maintenance Project

- 1) Approval of a Resolution for Maintenance Under the Illinois Highway Code in the Amount of \$75,000 of Motor Fuel Tax (MFT) Funds in Fiscal Year 2019. **Resolution No. 18-R-77**
- 2) Approval of a Resolution Authorizing the Execution of a Professional Engineering Services Contract with HR Green in an Amount \$4,575 for Preliminary Engineering and 6.0% of the Approved Engineer's Estimate of Cost for the 2018 Pavement Patching Program of Various Streets Utilizing Motor Fuel Tax Funds.

Resolution No. 18-R-78

Director Hughes addressed the Board regarding MFT funds and a contract with HR Green. The Village must pass the MFT resolution each year prior to the expenditure of MFT funds. Budget is \$75,000. Staff proposes to patch various streets throughout the Village and have prioritized areas based on road conditions and traffic volume:

- Ashlawn Ave. on the south edge of Civic Center to Circle Dr. West
- Ogden Falls Blvd from Well 7 to Route 34
- Boulder Hill Pass from Lombardy to Route 34
- Praireview Drive from Forest Ave. to Dorchester Ct. West
- Pearces Ford from Bent Tree Ct. to Route 34
- Main St. from Fuller Ave. to Judson

Once bids are open, staff will confirm the streets and notify the public. Alley reconstruction is not included this year due to IDOT requirements to prepare detailed construction drawings. Projected schedule is:

8/21/18 – Approval of engineering contract

8/24/18 – Preliminary plans to Village/IDOT for review

8/30/18& 9/6/18 – Bid notice published

9/11/18 - Bid opening

9/18/18 – Village Board Approval

10/30/18 - Completion Date

There was no further discussion.

A motion was made by Trustee Kauffman and seconded by Trustee Parr to approve Resolution for Maintenance Under the Illinois Highway Code in the Amount of \$75,000 of Motor Fuel Tax (MFT) Funds in Fiscal Year 2019).

Aye: Ryan Kauffman Karin McCarthy-Lange

Pam Parr Judy Sollinger

Joe West Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

A motion was made by Trustee Sollinger and seconded by Trustee Parr to approve Resolution Authorizing the Execution of a Professional Engineering Services Contract with HR Green in an Amount \$4,575 for Preliminary Engineering and 6.0% of the Approved Engineer's Estimate of Cost for the 2018 Pavement Patching Program of Various Streets Utilizing Motor Fuel Tax Funds.

Aye: Ryan Kauffman Karin McCarthy-Lange

Pam Parr Judy Sollinger

Joe West Nay: None Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

J.6. Ordinance Rezoning 52 N. Adams Street to the B-2 Community Shopping District and Granting a Special Use Permit for a Community Support Group for New Horizons. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 18-69**

Director Zenner addressed the Board regarding rezoning and a special use permit at 52 N. Adams Street. The property is currently zoned R-1 Single Family Residential and is improved with a former commercial greenhouse. The greenhouse operated historically as a legal non-conforming use on the property, but has been abandoned for some time. Since the commercial use had not continued, the property would need to be rezoned to commercial to allow for a commercial use on the property. The petitioner is requesting rezoning from R-1 Single Family Residential to B-2 Community Shopping District with a Special Use permit to allow for a Community Support Group.

Rezoning

The unusual shape of the property and its setting along roads and railroads creates a parcel with limited ability to create private residential space typical of single family residential use. Staff is of the opinion that this property, and the two similar properties along Adams Street that are adjacent to the property could support a higher intensity use for the property including multi-family/townhome development or commercial use.

Special Use Permit

The petitioner is requesting a special use for a Community Support Group. The applicant describes New Horizons as a "service and spirituality" organization. They will offer opportunities for small groups to come to the site and to do activities that will serve the economically disadvantaged. They will utilize the greenhouse for growing food and plants for donation, furniture repurposing and making home items such as organic cleaning products, or body care products. The petitioner will also provide tutoring, music and art lessons, and professional skill development. They will also host small groups discussing and participating in general spirituality, yoga, eco-spirituality, mini workshops and discussion groups. The use will also have items for retail sale utilizing the greenhouse and related items. The petitioner anticipates small groups of 10-15 people on the site at any one time, but that number can be adjusted based upon parking availability. Approximately 5 cars can be parked on site, with additional on-street parking available approximately 450 feet to the south on Adams Street.

The Planning and Zoning Commission held a public hearing on August 9, 2018. Two residents provided testimony during the public hearing indicating concern about existing traffic in the area and inquired about what activities would occur at the property.

Board and staff discussion focused on traffic at the intersection; parking concerns; whether to install no parking signs along Adams Street; how will people know to not park on Adams; pre-arranged groups; groups will notified where to park; if parking an issue, signs can be added; residents concerned because people don't stop at the stop sign. There was no further discussion.

A motion was made by Trustee Kauffman and seconded by Trustee West to approve an Ordinance Rezoning 52 N. Adams Street to the B-2 Community Shopping District and Granting a Special Use Permit for a Community Support Group for New Horizons. (First Read of Ordinance, Waiver of Second Read)

Aye: Ryan Kauffman Karin McCarthy-Lange

Pam Parr Judy Sollinger

Joe West

Nay: None Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

J.7. Ordinance Amending Title 2 Chapter 8; Cultural Arts Commission. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 18-70**

Discussion took place before Recognitions/Appointments.

- J.8. Purchase of Holiday Decorations:
 - a) Resolution Approving the Purchase of Holiday Decorations from Artistic Holiday Design in an Amount Not to Exceed \$46,534.94 and the Waiving of the Competitive Bidding Requirement; **Resolution No. 18-R-79**
 - b) Resolution Approving a Three-Year Rent-to-Own Purchase of Holiday Decorations from Artistic Holiday Design in an Amount Not to Exceed \$50,938.43 and the Waiving of the Competitive Bidding Requirement.

Director Cole addressed the Board regarding holiday decorations. In October 2016 the Village of Oswego considered a procurement conducted by Director Hughes for the purchase of holiday lights. At the time, the Village Board declined to approve the item, in favor of waiting for downtown redevelopment. Because of Artistic Holiday Design's unique product and superior design skills, the staff re-engaged in conversations with Artistic Holiday Design (AHD) to refresh the holiday décor. The Village's current holiday decorations in the downtown is aging. Staff has worked closely with AHD to create downtown décor. AHD has created an Oswego-specific holiday décor which features asymmetric scroll work, chasing rope lights, pinwheels, and twinkling starbursts. These features evoke aspects of the Oswego Aesthetic and our Go Oswego branding, such as the curving lines of

the Fox river, the star/sun burst motifs, and a feeling of whimsy and celebration. The chasing rope lights and twinkling starbursts in the trees will add gentle movement and visual interest to the dark streets. The reflective pinwheels also sparkle and move during the day.

The design was deliberately chosen to evoke a playful winter feeling that can be added upon for the Christmas holiday, but provide visual interest past the holiday season. Staff has received feedback from multiple sources, including several lighting design companies and Oswego's downtown businesses. The lighting extends the shopping season past Christmas into slower winter months. The versatile decorations also relieves Oswego's Public Works staff from spending additional hours after the Christmas holiday in removing holiday-specific decorations. All decorations carry a three-year warrantee. The expected useful life of the lights displayed in the wintertime in the Chicagoland region is ten years. However, the frames are expected to last longer and can be refurbished with new bulbs.

Add/Alternatives

- Pole Décor- the design of the pole décor is set. However, staff is working with AHD on whether the final color will be pure white or a mixture of pure and warm white. A decision will be made after samples are tested in the ambient downtown lighting to determine whether the warm or pure white shows best.
- Overhead Décor- Use of the overhead décor is dependent on the adaptability and cost of new temporary anchoring poles in the downtown. Staff proposes setting a target for the purchase and installation for up to four pairs of poles (or eight individual poles) this year in the amount of \$12,000. Poles would be purchased from a separate manufacturer than AHD. The Village would purchase only the number of overhead decorations that can be accommodated by the worth of poles. The Village can bring back additional purchases in future years.
- Non-AHD Holiday Purchases- the Village will purchase approximately \$3,000 of lights outside of the AHD contract. These will include string lights for the Village Christmas Tree, string lights for the trunks of the Main Street trees, and replacement bulbs for the wreaths on Washington.
- Items to be Purchased- after extensive conversations with AHD and Public Works staff, staff has negotiated two potential contracts that are structured as follows:
 - ➤ Single purchase- will include an upfront purchase of all items along Main Street; cumulative price, including the overhead décor, is up to \$46,534.94.
 - Three year rent to own- the contract would spread the cost of the purchase across three years, with a slight premium the first year for shipping charges; second and third years costs would be the same.

Single Purchase Contract					
Kana Danasintiana	Quantity	Total Purchase cost			
Item Descriptions					
Street crossing décor					
* add alternate feature*	4	\$5,520.24			
2-meter pole decor (6.5')	30	\$24,464.70			
Spritzer 3 pack- (2- 16" and					
1- 24")	60	\$10,200.00			
36" sphere for planters (w					
lights)	14	\$3,850.00			
Shipping		\$2,500			
Rent to Own Fee					
Totals:		\$46,534.94			

Rent to Own Three Year Contract					
Item Descriptions	Quantity	Total Purchase cost			
Street crossing décor					
* add alternate feature*	4	\$5,520.24			
2-meter pole decor (6.5')	30	\$24,464.70			
Spritzer 3 pack- (2- 16" and					
1- 24")	60	\$10,200.00			
36" sphere for planters (w					
lights)	14	\$3,850.00			
Shipping		\$2,500			
Rent to Own Fee		\$4,403.49			
\$1 buyout option December					
2019		\$1.00			
Totals:		\$50,938.43			
Year One		\$18,646.14			
Years Two and Three:		\$16,146.14			

The Village will also purchase temporary poles if the contract with AHD is approved. The Village will purchase lights for its Christmas tree and for Main Street. Additional details are below:

Other lighting purchases	Purchase price	Quantity	Total Purchase cost	Predicted Next Year's Cost
Temporary poles and			Not to exceed	
installation costs	unknown	Up to 8	\$12,000	unknown
LED string lights for				
Main Street and				
Christmas Tree	~\$16	170	\$2,720	\$2,000
Replacement wreath				
bulbs	N/A	N/A	\$280	\$300
			\$15,000	

Board and staff discussion focused on twinkling star bursts are reflective; whether the LED lights will change colors; will be white, but can change in the future; multi-colors are more for Christmas; what option is the preferred way; three year rental allows flexibility; colored lights have a blue-purple feel; Finance Director prefers upfront purchase; developing policies for special events; difficult to add more events, or to significantly change events; purchasing now; what happens with bad weather; can't waive the fee; cheaper in shipping; any issues with temporary poles; money being spent is from the special events fund. There was no further discussion.

A motion was made by Trustee Kauffman and seconded by Trustee McCarthy-Lange to approve a Resolution Approving the Purchase of Holiday Decorations from Artistic Holiday Design in an Amount Not to Exceed \$46,534.94 and the Waiving of the Competitive Bidding Requirement.

Aye: Ryan Kauffman Karin McCarthy-Lange

Pam Parr Judy Sollinger

Joe West Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

There was no vote on a Resolution Approving a Three-Year Rent-to-Own Purchase of Holiday Decorations from Artistic Holiday Design in an Amount Not to Exceed \$50,938.43 and the Waiving of the Competitive Bidding Requirement.

PRESIDENT'S REPORT

K.1. Proclamation- National Suicide Prevention Awareness Month President Johnson read the proclamation.

Wished Trustee Sollinger a happy birthday.

Look at dates on the budget calendar; March 2, 2019 is the budget workshop from 9am-noon.

TRUSTEE REPORTS

Trustee Kauffman- issues still with parking in Prescott Mill; students are parking further into the subdivision.

Trustee West- September is Suicide Prevention Month; think about Veterans.

CLOSED SESSION

There was no Closed Session held.

ADJOURNMENT

A motion was made by Trustee Kauffman and seconded by Trustee Sollinger to adjourn the meeting; upon a voice vote with all remaining members present voting aye, the meeting was adjourned at 7:55 p.m.

Tina Touchette Village Clerk