

**MINUTES OF A REGULAR MEETING OF THE  
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES  
OSWEGO VILLAGE HALL  
100 PARKERS MILL, OSWEGO, ILLINOIS  
July 17, 2018**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

President Gail Johnson called the meeting to order at 7:07 p.m. and led the Pledge of Allegiance to the Flag of the United States of America.

**ROLL CALL**

Physically Present: President Gail Johnson and Trustees Ryan Kauffman, Karin McCarthy-Lange, Pam Parr, Luis Perez, Judy Sollinger and Joe West.

Staff Present: Dan Di Santo, Village Administrator; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Jennifer Hughes, Public Works Director; Mark Horton, Finance Director; Rod Zenner, Community Development Director; Jay Hoover, B&Z Manager; Corinna Cole, Economic Development Director; Joe Renzetti, IT/GIS Manager; Jenette Sturges, Community Engagement Coordinator- Marketing; Julie Hoffman; Community Engagement- Special Events; and David Silverman, Village Attorney.

**CONSIDERATION OF AND POSSIBLE ACTIONS ON ANY REQUESTS FOR ELECTRONIC PARTICIPATION IN MEETING**

There was no one who requested to attend electronically.

**RECOGNITIONS/APPOINTMENTS**

D.1. Employee Service Award

- a. Rachel Krueger- 5 Years of Service (Police Department); did not attend.
- b. Daniel Slocum- 5 Years of Service (Police Department); Chief Burgner briefly spoke about his history with the department and congratulated him on his five years of service.
- c. Terry Guisti- 15 Years of Service (Police Department); did not attend.

**PUBLIC FORUM**

The Public Forum was opened at 7:09 p.m.

Jan Alexander addressed the Board regarding Pfund Park and the Illinois Supreme Court decision which was referenced at the June 19, 2018 Board meeting. She stated the Board voted out of fear of being sued with little regard for the resident's needs; Township representatives made false statements; there was no emergency for the cemetery to be approved; very disappointed.

There was no one else who requested to speak; the Public Forum was closed at 7:13 p.m.

**STAFF REPORTS**

Administrator Di Santo- the second Community Conversations is being held at Churchill Elementary tomorrow at 6:00 p.m. with a presentation scheduled at 7:00 p.m. This is the second of the three for the summer.

Director Cole- this Thursday is Movies in the Park at Village Hall; the movie "Up" will be shown; partnered with the Senior Center; Andy's Custard is the treat sponsor. Dine N Drive is scheduled for August 2<sup>nd</sup> at the Park & Ride; part of shared services with Yorkville; the movie "Coco" will be shown; those attending can tune in the radio to listen to the movie; bounce house on site; Cheesecake Store, Kona Ice and Wurst Kitchen will also be on site.

Community Engagement Coordinator- Marketing, Jenette Sturges- GoOswego; follow on Instagram; Humans of Oswego; bringing people together.

## CONSENT AGENDA

- G.1. June 19, 2018 Committee of the Whole Minutes
- G.2. June 19, 2018 Regular Village Board Minutes
- G.3. June 19, 2018 Closed Session Minutes (Approve, but Not Release)
- G.4. Adopt a Illinois Department of Transportation Resolution to use Motor Fuel Tax Funds of \$262,500 to Pay a Portion of the Debt Service on the 2013 General Obligation Bonds and the 2014 General Obligation Bonds. **Resolution No. 18-R-58**
- G.5. Resolution Authorizing the Execution of on Agreement Between the Village of Oswego and Metropolitan Alliance of Police Oswego (Map) Chapter No. 516. **Resolution No. 18-R-59**
- G.6. Ordinance Authorizing the Disposal of Surplus Property; Surplus Portable Police Radios. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 18-44**
- G.7. Scoreboards Sports Pub; additional discussion focused on needing a special use if their lease allows for sale of liquor off premises; they will not be considered a liquor store;
  - a) Ordinance Amending Title 3 Chapter 7; Increase Class "A" Liquor License for Scoreboards Sports Pub, Inc. Located at 1100 Douglas Road. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 18-45**
  - b) Ordinance Amending Title 3 Chapter 7; Decrease Class "C" Liquor License for Scoreboards Sports Pub, Inc. Located at 1100 Douglas Road. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 18-46**
  - c) Ordinance Amending Title 3 Chapter 31; Increase Class "A" Video Gaming License for Scoreboards Sports Pub, Inc. Located at 1100 Douglas Road. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 18-47**
  - d) Ordinance Amending Title 3 Chapter 31; Decrease Class "C" Video Gaming License for Scoreboards Sports Pub, Inc. Located at 1100 Douglas Road. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 18-48**
- G.8. Ordinance Adopting the Wolf Crossing Corridor Design Guidelines. **Ordinance No. 18-49**
- G.9. Ordinance Authorizing the Disposal of Surplus Property; Surplus In-Squad Video Camera Systems, Police Equipment and Speed Trailer. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 18-50**
- G.10. Ordinance Granting an Amendment to the Special Use Permit for a Communications Tower to Allow for an Expansion of the Existing Tower Located at 245 Lennox Drive. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 18-51**
- G.11. Ordinance Approving the Agreement regarding the Final Lift and Security for Ashcroft Place Unit 1 and Ashcroft Place Subdivisions. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 18-52**
- G.12. Resolution Approving an Agreement with Northern Illinois University for Public Administration Student Support in an Amount Not to Exceed \$27,000, Subject to Attorney Review. Additional discussion focused on the cost; was budgeted and below the \$27,000; NIU is picking up most of the bill. **Resolution No. 18-R-60**
- G.13. Resolution Authorizing Gilbane Building Company to Execute Change Order #ATP-099 to the Structural Steel Contract with Lenex Steel Company In the Amount of \$22,000.00 for the New Police Headquarters Construction Project. **Resolution No. 18-R-61**
- G.14. Resolution Designating Depositories and Signers for Village Banking Services and Accounts. **Resolution No. 18-R-62**
- G.15. Ordinance approving a Final Subdivision Plat and Utility, Pedestrian Path, and Water Main Easements in the Springs Residential Development. (First Read, Waiver of Second Read) **Ordinance No. 18-43**
- G.16. Ordinance Approving a Minor Amendment to the Final Planned Unit Development (PUD) for Lot 9 of Gerry Property Resubdivision Unit No. 1 (First Read of Ordinance, Wavier of Second Read) **Ordinance No. 18-53**
- G.17. Police Department Squad Car MDT Refresh
  - a) Resolution Authorizing the Execution of a Contract with CDWG for the Purchase of 22 Panasonic Toughbook's, 21 Havis Docking Stations, and 19 Havis Accessories in the Amount of \$97,045.44. **Resolution No. 18-R-63**
  - b) Resolution Authorizing the Execution of a Contract with Federal Signal for the Installation of all

MDT Hardware Equipment in the Amount of \$8,610.00. **Resolution No. 18-R-64**

- c) Resolution Authorizing the Execution of a Contract with DH Wireless for the Purchase of 21 Cradle Point Routers, 4 Extensibility Docks, and 21 Antenna's in the Amount of \$31,160.16.

**Resolution No. 18-R-65**

- G.18. Resolution Authorizing the Village Administrator to Purchase Dell Computers and Laptops in the Amount of \$90,075.63. **Resolution No. 18-R-66**

- G.19. Resolution Authorizing the Village Administrator to purchase from CDWG Cisco Networking Equipment and Other Accessories in the Amount of \$273,423.36. **Resolution No. 18-R-67**

A motion was made by Trustee Kauffman and seconded by Trustee Perez to approve the Consent Agenda; Approving the June 19, 2018 Committee of the Whole Meeting Minutes; Approving the June 19, 2018 Regular Village Board Minutes; Approving, but Not Releasing the June 19, 2018 Closed Session Minutes and approving the following ordinances and resolutions:

**Ordinance No. 18-43;** Ordinance approving a Final Subdivision Plat and Utility, Pedestrian Path, and Water Main Easements in the Springs Residential Development.

**Ordinance No. 18-44;** Ordinance Authorizing the Disposal of Surplus Property; Surplus Portable Police Radios.

**Ordinance No. 18-45;** Ordinance Amending Title 3 Chapter 7; Increase Class "A" Liquor License for Scoreboards Sports Pub, Inc. Located at 1100 Douglas Road.

**Ordinance No. 18-46;** Ordinance Amending Title 3 Chapter 7; Decrease Class "C" Liquor License for Scoreboards Sports Pub, Inc. Located at 1100 Douglas Road.

**Ordinance No. 18-47;** Ordinance Amending Title 3 Chapter 31; Increase Class "A" Video Gaming License for Scoreboards Sports Pub, Inc. Located at 1100 Douglas Road.

**Ordinance No. 18-48;** Ordinance Amending Title 3 Chapter 31; Decrease Class "C" Video Gaming License for Scoreboards Sports Pub, Inc. Located at 1100 Douglas Road.

**Ordinance No. 18-49;** Ordinance Adopting the Wolf Crossing Corridor Design Guidelines.

**Ordinance No. 18-50;** Ordinance Authorizing the Disposal of Surplus Property; Surplus In-Squad Video Camera Systems, Police Equipment and Speed Trailer.

**Ordinance No. 18-51;** Ordinance Granting an Amendment to the Special Use Permit for a Communications Tower to Allow for an Expansion of the Existing Tower Located at 245 Lennox Drive.

**Ordinance No. 18-52;** Ordinance Approving the Agreement regarding the Final Lift and Security for Ashcroft Place Unit 1 and Ashcroft Place Subdivisions.

**Ordinance No. 18-53;** Ordinance Approving a Minor Amendment to the Final Planned Unit Development (PUD) for Lot 9 of Gerry Property Resubdivision Unit No. 1.

**Resolution No. 18-R-58;** Adopt a Illinois Department of Transportation Resolution to use Motor Fuel Tax Funds of \$262,500 to Pay a Portion of the Debt Service on the 2013 General Obligation Bonds and the 2014 General Obligation Bonds.

**Resolution No. 18-R-59;** Resolution Authorizing the Execution of on Agreement Between the Village of Oswego and Metropolitan Alliance of Police Oswego (Map) Chapter No. 516.

**Resolution No. 18-R-60;** Resolution Approving an Agreement with Northern Illinois University for Public Administration Student Support in an Amount Not to Exceed \$27,000, Subject to Attorney Review. Additional discussion focused on the cost was budgeted and below the \$27,000; NIU is picking up most of the bill.

**Resolution No. 18-R-61;** Resolution Authorizing Gilbane Building Company to Execute Change Order #ATP-099 to the Structural Steel Contract with Lenex Steel Company In the Amount of \$22,000.00 for the New Police Headquarters Construction Project.

**Resolution No. 18-R-62;** Resolution Designating Depositories and Signers for Village Banking Services and Accounts.

**Resolution No. 18-R-63;** Resolution Authorizing the Execution of a Contract with CDWG for the Purchase of 22 Panasonic Toughbook's, 21 Havis Docking Stations, and 19 Havis Accessories in the Amount of \$97,045.44.

**Resolution No. 18-R-64;** Resolution Authorizing the Execution of a Contract with Federal Signal for the Installation of all MDT Hardware Equipment in the Amount of \$8,610.00.

**Resolution No. 18-R-65;** Resolution Authorizing the Execution of a Contract with DH Wireless for the Purchase of 21 Cradle Point Routers, 4 Extensibility Docks, and 21 Antenna's in the Amount of \$31,160.16.





J.3. Ordinance Amending Title 3 Chapter 31; Increase Class D Video Gaming License for Pizza Cucina Located at 12 E. Merchants Drive. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 18-57**

Clerk Touchette addressed the Board regarding a Class D video gaming license for Pizza Cucina. The Village Board approved the re-classification of the liquor license, on October 3, 2017, to allow for the ability to apply for a video gaming license. The State of Illinois Liquor Control Commission (ILCC) has approved a liquor license for Pizza Cucina. Dane Passo, owner of Pizza Cucina, has requested the approval of a video gaming license for his location at 12 E. Merchants Drive. A Pre-Qualification Application, Video Gaming Application and interior layout is included in the packet. Dane Passo was present to answer questions.

Board and staff discussion focused on how the video gaming will affect the business; current business is down 45%; competition hurt the business; hoping the gaming revenue will cover rent; not too fond of selling alcohol; need a liquor license to apply for video gaming through the State; strategy of video gaming; obligations for Board to see what the Village will look like with regards to video gaming; will have five gaming machines and a redemption machine; same number of machines as Stella's; gaming is not a cure; wanting to help a local business succeed; struggle with the Village having enough machines and looking like other communities such as St. Charles with the same number of machines; how the Village goes to market when underserved and now maxed out; whether the Board is strategic in the approach; being profitable with the machines and still being good hearted; wish the best with the pizza business; video gaming is ancillary; exactly the type of person to help; visibility is difficult; whether there will be improvements to the strip mall; Mr. Passo appreciated the Board for their help and support. There was no further discussion

A motion was made by Trustee McCarthy-Lange and seconded by Trustee Sollinger to approve an Ordinance Amending Title 3 Chapter 31; Increase Class D Video Gaming License for Pizza Cucina Located at 12 E. Merchants Drive. (First Read of Ordinance, Wavier of Second Read).

Aye: Ryan Kauffman	Karin McCarthy-Lange
Pam Parr	Luis Perez
Judy Sollinger	Joe West

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

J.4. Resolution Supporting Extending Metra Commuter Rail Service to Kendall County as a High Priority in the Chicago Metropolitan Agency for Planning ON TO 2050 Plan. **Resolution No. 18-R-68**

Administrator Di Santo addressed the Board regarding support of extending Metra to Kendall County. For several decades, the Village of Oswego has supported extending Metra commuter rail service into Kendall County. Currently, Kendall County is the only county within the Chicago Metropolitan Agency for Planning (CMAP) region that does not have Metra service and is not a member of the Regional Transportation Authority (RTA). Studies performed in 2001 and 2002 concluded that extending Metra service to Kendall County is feasible, and, as a result, the United States Congress reserved \$7.5 million in funding to study the extension. Metra is in the process of using the federal funds to perform engineering design and environmental analyses of the extension, which are expected to be complete in 2019. Extending Metra service from the City of Aurora to Kendall County was recommended in CMAP's GO TO 2040 comprehensive regional plan as a fiscally-unconstrained project, and the project is also recommended as part of CMAP's draft ON TO 2050 plan. The public comment period for the ON TO 2050 plan is now open. Extending Metra commuter rail service into Kendall County would relieve traffic congestion, promote greater mobility, create more livable communities, stimulate economic activity in the region, provide access to jobs inside and outside of Kendall County, and provide an environmentally conscious form of transportation for Kendall County. The Resolution would serve as the Village of Oswego's formal public comment to the CMAP ON TO 2050 plan in support of extending Metra commuter rail service to Kendall County as a high priority in the plan.

Board and staff discussion focused on two tiers; Oswego is in the lower priority; higher priority is eligible for more federal funding; providing public comment to CMAP on why project is important and makes sense;

Yorkville is doing the same; Plano, Sandwich, Montgomery and Kendall County will also be approving a resolution. There was no further discussion

A motion was made by Trustee Kauffman and seconded by Trustee Parr to Approve a Resolution Supporting Extending Metra Commuter Rail Service to Kendall County as a High Priority in the Chicago Metropolitan Agency for Planning ON TO 2050 Plan.

Aye: Ryan Kauffman	Karin McCarthy-Lange
Pam Parr	Luis Perez
Judy Sollinger	Joe West

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

J.5. Ordinance Amending Title 9 Chapter 4 Section 14(A) of the Village Code of Ordinances; Four Way Stops Designated - Harvey Road and Townsend Drive. (First Read of Ordinance, Waiver of Second Read)  
**Ordinance No. 18-58**

Chief Burgner addressed the Board regarding a four way stop at Harvey Road and Townsend Drive. The Oswego Police Department has been made aware of a traffic concern at the intersection of Harvey Road and Townsend Drive. For approximately four years, the traffic congestion at this location has become more congested and potentially hazardous. With the increase in vehicular and pedestrian traffic, the need for a four-way stop at this location was investigated. The Oswego Police Department has been staffing the intersection of Harvey Road and Townsend Drive with Police Officers, or Community Service Officers to provide traffic control for one hour a day from 6:30 a.m. – 7:30 a.m. at the entrance to Oswego East High School. The utilization of a staffed intersection was to provide safety to students, staff and parents who would be utilizing this intersection when arriving for school, and to reduce traffic congestion. This traffic detail was at the request of the Oswego School District 308 and the costs incurred by the police department are reimbursed by the school district. The installation would be completed immediately in order to get motorists used to the four way stop prior to the school year starting. There was no further discussion.

A motion was made by Trustee Perez and seconded by Trustee Kauffman to approve an Ordinance Amending Title 9 Chapter 4 Section 14(A) of the Village Code of Ordinances; Four Way Stops Designated - Harvey Road and Townsend Drive. (First Read of Ordinance, Waiver of Second Read)

Aye: Ryan Kauffman	Karin McCarthy-Lange
Pam Parr	Luis Perez
Judy Sollinger	Joe West

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

J.6. Ordinance Amending Title 9 Chapter 4 Section 8 of the Village Code of Ordinances; No Parking on Certain Streets; Hours – Prescott Mill Subdivision . (First Read of Ordinance, Waiver of Second Read)  
**Ordinance No. 18-59**

Chief Burgner addressed the Board regarding no parking on certain streets in Prescott Mill. The Oswego Police Department has been receiving citizen complaints for over two years regarding students from Oswego East High School parking on Chapin Way. The residents that live on Chapin Way have been calling regularly for approximately six months regarding how the students are parking their vehicles on the roadway. These vehicles have been parking left wheel to curb, blocking mailboxes, blocking the resident's driveways, littering, parking in front of fire hydrants, parking on the grass and parking less than 20 feet of an intersection. In an effort to alleviate the residents' concerns, police enforcement actions were taken to locate the students inside of Oswego East and to issue students written warnings for minor violations, or tickets for more serious violations. Other issues that could not be alleviated by issuing citations were used as an educational tool to inform the students not to block mailboxes, litter, or to park on the grass. When these enforcement options failed to resolve the issue, officers were

placed on Chapin Way from 6:45 a.m. – 7:30 a.m. on a regular basis and were instructed to handle violations they observed until the end of the school year in May of 2018.

It should be noted that the local residents have been made aware of the proposed changes, as well as the Homeowners Association and they would be in favor of these changes if the Village Board approves the proposed ordinance amendment. Staff would request an addition to Ordinance 9-4-8 which would include the placement of signage, “2 HR Parking Between 7:00am to 3:00pm On School Days”:

- On both sides of Chapin Way covering the entirety of the roadway to Devoe Drive – Quantity of twenty-five signs.
- At the entrance of Bennet Court (north and south) – Two signs.

Staff would request an addition to Ordinance 9-4-8 which would include the placement of signage, “No Parking Anytime”

- On north and south sides of Townsend Drive from Harvey Road to Devoe Drive – 4 Signs

Signs would be placed approximately every 300 feet on both sides of the roadway.

Board and staff discussion focused on whether the students will park even further on the street; it’s back far enough for students to walk; only so many parking spots in the lot; this year, the school will have designated permit parking spaces; will reaccess after the school year; making sure the Village is not creating a problem for another subdivision. There was no further discussion.

A motion was made by Trustee Parr and seconded by Trustee Perez to approve an Ordinance Amending Title 9 Chapter 4 Section 8 of the Village Code of Ordinances; No Parking on Certain Streets; Hours – Prescott Mill Subdivision . (First Read of Ordinance, Waiver of Second Read)

Aye: Ryan Kauffman	Karin McCarthy-Lange
Pam Parr	Luis Perez
Judy Sollinger	Joe West

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

J.7. Resolution Authorizing a Contract with Roake and Associates, Inc in the Amount of \$80,500 for Civil Engineering and Land Surveying Services of Block 11 of the Oswego Original Town Subdivision.

**Resolution No. 18-R-69**

Director Hughes addressed the Board regarding a contract with Roake and Associates for engineering and surveying of Block 11 (old Village Hall block). Block 11 of the Original Oswego Town Subdivision is bounded by Washington Street on the north; Main Street on the east; West Van Buren Street on the south; and Adams Street on the west. The old Village Hall was located on this block. The FY19 budget includes funds to:

- Install a new watermain to provide service to the western edge of the block
- Install a new sanitary sewer to provide service to Firehouse Pizza and the new restaurant while eliminating the lift station that currently serves Firehouse Pizza
- Reconstruct the alley
- Bury overhead utility lines
- Construct a new parking lot
  - 18-20 spaces plus one accessible stall
  - Will primarily serve future businesses located along Washington Street where on-street parking is prohibited by agreements with the State



- Estimated cost is \$300,000 including \$16,000 for engineering
- Construct retaining walls, fence, lights, and one neighborhood garbage collector

The project will be constructed during or after improvements to the adjacent alley. The FY19 budget breaks the overall project into two pieces: construction of the parking lot and construction of all other improvements. The estimated cost of the parking lot is \$300,000, including \$16,000 for engineering. The second project’s estimate is \$924,607. The Capital Improvement Fund will loan the TIF Fund \$751,842 and the Water & Sewer Fund will loan \$172,765. The estimate includes \$56,300 for design and \$64,300 for construction engineering.

The Village owns multiple parcels on Block 11 including:

- 63 Washington Street: old Community Development building
- 65 Washington Street: Firehouse Pizza
- 113 Main Street: old Village Hall property
- 110 South Adams Street: vacant property behind Dairy Hut

The plans are to re-align the property line between 63 and 65 Washington Street to address the removal of the sanitary lift station, ownership of the retaining wall, and to minimize unusable space. This work requires a preliminary/final plat of subdivision and an update to the Final Planned Unit Development for the Firehouse Pizza parcel. The Village will consolidate the old Village Hall parcel boundary with the vacated alley to the west and provide public utility and drainage easements. Roake will prepare the necessary plats for these updates. Roake will also prepare civil engineering for the public improvements as described above. They will manage the project and coordinate with the utility companies, Illinois Department of Transportation, and Illinois Railway.

Board and staff discussion focused on the developer is also using Roake; one engineer ensures all the developments will fit together; project is exempt from State and the competitive bid process; whether staff has worked with the engineer before; staff is good with Roake as the engineer. There was no further discussion.

A motion was made by Trustee Sollinger and seconded by Trustee West to approve a Resolution Authorizing a Contract with Roake and Associates, Inc in the Amount of \$80,500 for Civil Engineering and Land Surveying Services of Block 11 of the Oswego Original Town Subdivision.

Aye: Ryan Kauffman	Karin McCarthy-Lange
Pam Parr	Luis Perez
Judy Sollinger	Joe West

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

**PRESIDENT’S REPORT**

A lot of events are taking place; Movies in the Park, Drive N Dine, Community Conversations, Beats & Eats. VIP tickets are available for Beats & Eats; volunteers are needed.

**TRUSTEE REPORTS**

Trustee McCarthy-Lange- excited for Beats & Eats.

Trustee Parr- excited about the Shodeen development for residents, the town and the region. She asked if staff could look into making parts of the Downtown a quiet zone for the railroad; knows it takes time and money; needing to find a budget; engineer to do a study to determine the costs; could cost \$1 million; roads and driveways will need to be closed and re-routed; might be a good idea to do the first step.

**CLOSED SESSION**

There was no Closed Session held.

**ADJOURNMENT**

A motion was made by Trustee Kauffman and seconded by Trustee Parr to adjourn the meeting; upon a voice vote with all remaining members present voting aye, the meeting was adjourned at 8:13 p.m.

Tina Touchette  
Village Clerk