

**MINUTES OF A REGULAR MEETING OF THE
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OSWEGO VILLAGE HALL
100 PARKERS MILL, OSWEGO, ILLINOIS
April 3, 2018**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Administrator Di Santo called the meeting to order at 7:01 p.m. and led the Pledge of Allegiance to the Flag of the United States of America.

Administrator Di Santo asked for a Motion to Appoint Trustee Judy Sollinger as the Acting Chair for the April 3, 2018 Regular Village Board Meeting.

A motion was made by Trustee Kauffman and seconded by Trustee McCarthy-Lange to approve a Motion to Appoint Trustee Judy Sollinger as the Acting Chair for the April 3, 2018 Regular Village Board Meeting.

Aye: Ryan Kauffman	Karin McCarthy-Lange
Judy Sollinger	Joe West

Nay: None

The motion was declared carried by a roll call vote with four (4) aye votes and zero (0) nay votes.

ROLL CALL

Physically Present: Acting Chair, Judy Sollinger and Trustees Ryan Kauffman, Karin McCarthy-Lange and Joe West.

Absent: President Gail Johnson and Trustees Pam Parr and Luis Perez.

Staff Present: Dan Di Santo, Village Administrator; Christina Burns, AVA/HR Director; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Mark Horton, Finance Director; Jennifer Hughes, Public Works Director; Rod Zenner, Community Development Director; Corinna Cole, Economic Development Director; Jay Hoover, Building & Zoning Manager; Joe Renzetti, IT/GIS Manager; Jenette Sturges; Community Engagement-Marketing; and David Silverman, Village Attorney.

CONSIDERATION OF AND POSSIBLE ACTIONS ON ANY REQUESTS FOR ELECTRONIC PARTICIPATION IN MEETING

There was no one who requested to attend electronically.

RECOGNITIONS/APPOINTMENTS

D.1. Employee Service Award

a. Linda Ebinger- 5 Years of Service (Corporate)

Administrator Di Santo briefly spoke about Linda's history and roles with the Village. She assists the Village President, Administrator, Village Clerk and many other offices. She donated her service award to Special Olympics. Administrator Di Santo congratulated her on her years of service.

b. Vel Derdzinski- 20 Years of Service (Clerk's Department)

Clerk Touchette briefly spoke about Vel's history and responsibilities within the Village Clerk's department. Vel has worked for Building & Zoning, Finance and the Clerk's departments. Clerk Touchette congratulated her on 20 years of service and Acting Chair, Sollinger presented her with an award.

PUBLIC FORUM

The Public Forum was opened at 7:07 p.m. There was no one who requested to speak; the Public Forum was closed at 7:07 p.m.

STAFF REPORTS

F.1. Economic Development Strategic Work Plan (Item is from the April 3, 2018 Committee of the Whole meeting).

Director Cole addressed the board regarding the Economic Development strategic work plan. The document is one of the defined tasks of the Economic Development Director and one of the action items in the Village's 2016 strategic plan. The document has been reviewed by Director DiSanto, Trustee Perez and the Economic Development Commission. The Economic Development Commission had a great deal of feedback and staff has incorporated their feedback into the document. The purpose of the Work Plan is to set out the goals and priorities for the Economic Development Director, over the next two years, to strengthen key sectors and improve the economic opportunities of all of Oswego's stakeholders. It also includes high-level initiatives/actions to accomplish various goals. The strategic areas of focus include:

- Developing downtown Oswego with priority given to
 - Developing 59 S. Adams Street
 - Developing the Old Village Hall and Community Development building lots
 - Attracting new and interesting retail, restaurants, and attractions to the downtown
- Business Retention and Expansion
 - Includes drafting and implementing an outreach program for business stakeholders to keep their businesses in Oswego, help them expand, and collect data for further strategic planning efforts
- Economic Development Marketing
 - Utilizing marketing tools, such as our website, to put Oswego's best foot forward to commercial site selectors
- Creating a technical assistance program
 - ED director relies on the program when a business comes to the Village asking for help
 - Important part of a BRE program and any incentive program, such as the revolving loan fund, for businesses that may be a good fit, but need some additional assistance to meet the Village's due diligence standards
- Industrial properties
 - Requires outreach to industrial businesses
 - Part of the BRE program
 - Formation of a strategy on how to approach possible development on current green fields that are zoned industrial
- Commercial Corridors
 - Continue to recruit types of businesses that appear to be doing well in spite of the retail contraction
 - Monitor the market, locally, our neighbors, and nationally
 - Develop a strategy for incentivizing the type of business Oswego wants and needs in this area
- Work force development
- Grow partnerships with other organizations, utilize their assistance for technical assistance program and BRE

Board and staff discussion focused on the Village's website; plan is to overhaul and revamp the Village's website in next year's budget (FY20); money is not in the budget this year; focus this year is Phase 2 of the GoOswego website; an ED website will include more information; small updates will still be done on the Village's website; rezoning along Orchard Road; staff will bring a larger discussion to the Board regarding options for Orchard Road; whether there are any leads on industrial property; currently low vacancy rates in industrial areas in Oswego; vacancy rates below 1%, but there is high turnover; not seeing a lot of build to suit; no new industrial development interest for Orchard Road; Orchard Road property is challenging; no utilities on site; brokers want the Village to give them property; needing to get utilities in the Orchard Road area; industrial versus residential; seen opposition to industrial uses in other areas of Oswego. There was no further discussion.

CONSENT AGENDA

- G.1. March 19, 2018 Committee of the Whole Minutes
- G.2. March 19, 2018 Regular Village Board Minutes

- G.3. March 19, 2018 Closed Session Minutes (Approve, but not Release)
- G.4. Ordinance Amending Section 5.02 – Definitions; Section 8.01.C – Introductions; Section 8.401 – Introduction; Section 8.402B – Storm Water Detention ; Section 8.405A – Detention in Wetlands; and Creating Section 8.401a – Findings and Purpose; Section 8.407 – Maintenance of Stormwater Facilities; Section 22.00 Fee-In-Lieu of On-Site Detention of the Subdivision and Development Control Regulation of the Village of Oswego, Kendall County, IL To Provide Fee-In-Lieu of On-Site Runoff Detention (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 18-15**
- G.5. Resolution Authorizing the Purchase of Five (5) In-Car Video Recording Units for Police Squads from WatchGuard in the Amount of \$25,575.00 and the Waiving of the Competitive Public Bidding Requirement. **Resolution No. 18-R-19**

A motion was made by Trustee McCarthy-Lange and seconded by Trustee West to approve the Consent Agenda; Approving the March 19, 2018 Committee of the Whole Meeting Minutes; Approving the March 19, 2018 Regular Village Board Minutes; Approving, but Not Releasing the March 19, 2018 Closed Session Minutes; and approving the following ordinance and resolution:

Ordinance No. 18-15; Ordinance Amending Section 5.02 – Definitions; Section 8.01.C – Introductions; Section 8.401 – Introduction; Section 8.402B – Storm Water Detention ; Section 8.405A – Detention in Wetlands; and Creating Section 8.401a – Findings and Purpose; Section 8.407 – Maintenance of Stormwater Facilities; Section 22.00 Fee-In-Lieu of On-Site Detention of the Subdivision and Development Control Regulation of the Village of Oswego, Kendall County, IL To Provide Fee-In-Lieu of On-Site Runoff Detention.

Resolution No. 18-R-15; Resolution Authorizing the Purchase of Five (5) In-Car Video Recording Units for Police Squads from WatchGuard in the Amount of \$25,575.00 and the Waiving of the Competitive Public Bidding Requirement.

Aye: Ryan Kauffman Karin McCarthy-Lange
 Judy Sollinger Joe West

Nay: None

The motion was declared carried by omnibus roll call vote with four (4) aye votes and zero (0) nay votes.

BILL LIST

H.1. Approve Bill List Dated April 3, 2018 in the Amount of \$1,787,020.29.

A motion was made by Trustee Kauffman and seconded by Trustee McCarthy-Lange to approve the Bill List Dated April 3, 2018 in the Amount of \$1,787,020.29.

Aye: Ryan Kauffman Karin McCarthy-Lange
 Judy Sollinger Joe West

Nay: None

The motion was declared carried by a roll call vote with four (4) aye votes and zero (0) nay votes.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

J.1. Public Hearing for Fiscal Year 2019 Village Budget

Acting Chair, Judy Sollinger opened the Public Hearing at 7:21 p.m.

Director Horton addressed the Board regarding the draft budget. A Public Hearing is required by State statute. The Budget was reviewed and discussed with the Village Board at the Special Committee of the Whole meeting on March 3, 2018. Additions and deletions are being made to the budget and will be available for review before adopting the budget at the April 17, 2018 Regular Village Board meeting.

Acting Chair, Judy Sollinger closed the Public Hearing at 7:22 p.m.

PRESIDENT'S REPORT

There was no President's Report.

TRUSTEE REPORTS

There was no Trustee Reports.

CLOSED SESSION

There was no Closed Session held.

ADJOURNMENT

A motion was made by Trustee McCarthy-Lange and seconded by Trustee Kauffman to adjourn the meeting; upon a voice vote with all remaining members present voting aye, the meeting was adjourned at 7:22 p.m.

Tina Touchette
Village Clerk