

**MINUTES OF A REGULAR MEETING OF THE
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OSWEGO VILLAGE HALL
100 PARKERS MILL, OSWEGO, ILLINOIS
February 6, 2018**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Gail Johnson called the meeting to order at 7:06 p.m. and led the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Physically Present: President Gail Johnson and Trustees Ryan Kauffman, Karin McCarthy-Lange, Pam Parr, Luis Perez, Judy Sollinger and Joe West (attended at 6:07 p.m.).

Staff Present: Dan Di Santo, Village Administrator; Christina Burns, AVA/HR Director; Tina Touchette, Village Clerk; Jennifer Hughes, Public Works Director; Jeff Burgner, Police Chief; Rod Zenner, Community Development Director; Corinna Cole, Economic Development Director; Jenette Sturges, Community Engagement Coordinator- Marketing; Annie Callahan, Purchasing Manager; and David Silverman, Village Attorney.

CONSIDERATION OF AND POSSIBLE ACTIONS ON ANY REQUESTS FOR ELECTRONIC PARTICIPATION IN MEETING

There was no one who requested to attend electronically.

RECOGNITIONS/APPOINTMENTS

D.1. Character Counts Awards

Oswego Police Officer/OHS Liaison Mumm read the letters of nomination; along with Village President, Johnson, they presented the nominees with an award and had their pictures taken. David Keenan did not attend.

PUBLIC FORUM

The Public Forum was opened at 7:16 p.m. There was no one who requested to speak; the Public Forum was closed at 7:16 p.m.

STAFF REPORTS

Director Cole

February 6, 2018 Committee of the Whole item continued:

F.2. Discussion Regarding the Benefits of Joining the AACVB and its Role Within the Larger Framework of the Village's Community Engagement Goals.

Yorkville 2017

- 985,000 social media reach
- 41,000 page views
- 3.3 million print & editorial circulation
- Engaged DMA's:
 - Milwaukee
 - St. Louis, Peoria/Bloomington
 - Indianapolis
 - Champaign/Decatur/Springfield
 - Quad cities IL/IA

Anita Patel, of Holiday Inn Express in Oswego, was present to provide input from the hotel perspective.

Additional discussion focused on how to not lose the brand; social media reaches; mostly Facebook; DMA stands for “designated market area”; trial period until December 2019; standard two year contract with opt out; staff is comfortable with 19 month commitment; Oswego joining in the same terms as others; AACVB will finish this program year and develop a new program for 2019; whether Sales Force can assist with this program; whether Oswego would be the second biggest customer in the AACVB; annual statement; sharing in the business; needing more information on social media reach; concerned about hotel money going to AACVB; Village hired a new employee for marketing; Village cannot do what the AACVB does; Village can market itself; hotels getting more bang for the buck; cannot consider Oswego an island anymore; hotel not necessarily getting the overflow from sporting events in the area; may not even know about an event to capture the business; hotels not getting leads; Oswego is not doing anything for tourism; where the Village is marketing to; goals are not exclusively tourism; Phase I is regional positioning; needing to keep content fresh; tourism and Economic Development go hand in hand. There was no further discussion.

AACVB to provide an annual report, a copy of the Power Point and social media reach to the Board. Staff will bring back to Board with metrics.

Administrator Di Santo

Congratulations to Director Hughes for being appointed to the IML (Illinois Municipal League) Public Works Committee. She will be one of the few representatives in the entire State of Illinois representing municipal Public Works issues on behalf of all municipalities in Illinois; can’t think of a better person to do that; congratulations.

CONSENT AGENDA

- G.1. January 16, 2018 Committee of the Whole Minutes
- G.2. January 16, 2018 Regular Village Board Minutes
- G.3. January 16, 2018 Closed Session Minutes. (Approve, but Not Release)
- G.4 . Resolution Authorizing the Use of \$11,760.23 of Motor Fuel Tax Funds for the Period of May 1, 2016 to April 30, 2017. **Resolution No. 18-R-06**
- G.5. Ordinance Amending Title 9 Chapter 7 Section 4 of the Village Code of Ordinances; Vehicles Prohibited on Certain Streets. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 18-03**; IDOT requested the Village add the words “or larger”.

A motion was made by Trustee Sollinger and seconded by Trustee Perez to approve the Consent Agenda; Approving the January 16, 2018 Committee of the Whole Meeting Minutes; Approving the January 16, 2018 Regular Village Board Minutes; Approving, but Not Releasing the January 16, 2018 Closed Session Minutes and approving the following ordinance and resolution:

Ordinance No. 18-03; Ordinance Amending Title 9 Chapter 7 Section 4 of the Village Code of Ordinances; Vehicles Prohibited on Certain Streets.

Resolution No. 18-R-06; Resolution Authorizing the Use of \$11,760.23 of Motor Fuel Tax Funds for the Period of May 1, 2016 to April 30, 2017.

Aye: Ryan Kauffman	Karin McCarthy-Lange
Pam Parr	Luis Perez
Judy Sollinger	Joe West

Nay: None

The motion was declared carried by omnibus roll call vote with six (6) aye votes and zero (0) nay votes.

BILL LIST

- H.1. Approve Bill List Dated February 6, 2018 in the Amount of \$2,118,782.61.

A motion was made by Trustee Parr and seconded by Trustee Sollinger to approve the Bill List Dated February 6, 2018 in the Amount of \$2,118,782.61.

Aye: Ryan Kauffman
Pam Parr
Judy Sollinger

Karin McCarthy-Lange
Luis Perez
Joe West

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

J.1. Ordinance Granting a Second Amendment to the Preliminary and Final Planned Unit Development (P.U.D.) for DRH Cambridge Homes, Inc. (First Read of Ordinance, Waiver of Second Read)
Ordinance No. 18-04

Director Zenner addressed the Board regarding an amendment to Preliminary and Final PUD. The petitioner, Lincoln Station Condominium Association, is requesting approval of a Minor Amendment to the Preliminary and Final PUD for Lincoln Station to allow for changes to the approved landscape plan. The petitioner is proposing to remove a total of eighty-four (84) landscape islands, including any of the planted trees and shrubs, located between the driveways of the attached garages for each townhome unit. Each of the eighty-four (84) landscape islands was approved to include one (1) Armstrong Red Maple canopy tree. The driveway landscape islands will be paved with a stone base and asphalt to match the existing parking lot and driveway material and grading. New building downspouts will drain underneath the asphalt and will tie the gutters into existing catch basins. Each of the townhome unit's driveways will be striped to divide the separate garage areas and to protect existing utilities.

According to the petitioner, the removal of the landscape islands is necessary in order to reduce drainage issues in the parking lot and driveway areas. The drainage issues have resulted from the improper drainage of the building gutters into the landscape islands, parking lots, and driveways. The landscape islands have been holding water, compromising the adjacent subbase and asphalt. After freezing and thawing, accumulated pools of water have contributed to the deterioration of the parking lot and driveway asphalt, which then has been creating safety hazards for pedestrians and vehicles. Additionally, the petitioner has noted that many of the trees and shrubs have died because the landscape islands were too narrow to accommodate these types of plants.

Board and staff discussion focused on flooding is horrible; trees have died; not worth replacing or adding landscaping. There was no further discussion.

A motion was made by Trustee Perez and seconded by Trustee Sollinger to approve an Ordinance Granting a Second Amendment to the Preliminary and Final Planned Unit Development (P.U.D.) for DRH Cambridge Homes, Inc. (First Read of Ordinance, Waiver of Second Read)

Aye: Ryan Kauffman
Pam Parr
Judy Sollinger

Karin McCarthy-Lange
Luis Perez
Joe West

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

J.2. Public Safety Portable Radio Purchase

1. Motion to Waive Competitive Bidding for the Purchase of Sixty (60) Portable Radios and Accessory Equipment for the Police Department.

2. Resolution Authorizing the Purchase of Sixty (60) Kenwood Portable Radios and Accessory Equipment from United Radio Communications, Inc. in the Amount of \$39,996.40. **Resolution No. 18-R-07**

Chief Burgner and Purchasing Manager Callahan addressed the Board regarding the purchase of portable radios. The Police Department currently has sixty-three (63) portable radios programmed to operate on the UHF radio frequency which is used to communicate with KenCom dispatch center. The radios are for all sworn and uniformed civilian employees of the Police Department including spares. Communicating with the dispatch center is vital to the operations and safety of our Officers and uniformed civilian personnel.

Current Radio Status:

- Most Officers currently carry the Motorola HT-1250 portable radio
- The production of the HT1250 was canceled in October of 2015
- The Police Department owned HT-1250 portable radios were all manufactured between 2004 and 2007

Current Radio Performance:

- Officers are sometimes unable to understand communications from KenCom dispatch
- KenCom dispatch is sometimes unable to understand communications from Officers
- Officers are sometimes unable to understand communications from other Officers
- The KenCom radio system network is providing sufficient coverage which leaves our portable radios as a cause for poor performance
- KenCom is sometimes able to hear Officers from other departments clearly and not be able to understand Oswego Officers at the same call for service
- KenCom has confirmed that they feel they have more communication problems with Oswego Police than other departments in the County
- Officers are frustrated with the radio performance

Staff identified two potential radios to replace the current portable radios; Motorola MOTOTRBO XPR7550e and the Kenwood NX-5300K2. A test program was conducted where each radio was used by numerous Officers in normal work conditions. The Kenwood NX-5300K2 radio was selected for the following reasons:

- User friendly dial
- Shorter start up time
- Improved general communication quality
- Improved communication quality inside of buildings

The radios will be programmed for UHF analog frequencies used by KenCom dispatch center. Quotes were obtained from four local vendors for sixty (60) new Kenwood NX-5300K2 portable radios, lapel mic, antenna, battery, battery charger, programming and swivel carrier. Staff requested the waiving of competitive bidding.

<u>United Radio</u>	<u>A Beep</u>	<u>IL Communications</u>	<u>Concept Wireless</u>
\$39,996.40	\$51,038.00	\$52,346.00	\$61,384.38

The current price quote has a limited time rebate included in the total; which expires at the end of March 2018. United Radio came in with the lowest bid and is also the current subcontractor for the public safety communication tower bid. Under the communication tower contract, United will be relocating all of the radio equipment currently used at the Police Department to the new location. United Radio Communications is a local authorized Kenwood dealer, has been in business for 24 years and is an expert in the public safety communication field. United Radio Communications currently services multiple Police Departments including Bolingbrook, Geneva, North Riverside, Berwyn and Orland Hills.

Trustee Kauffman- good job by President Johnson on the interview with NBC 5 Chicago for a segment done for A Pinch of Happiness located in downtown Oswego. Congrats to Director Cole and Administrator Di Santo on all the hard work.

President Johnson congratulated Trustee Sollinger on her wedding anniversary.

CLOSED SESSION

A motion was made by Trustee Kauffman and seconded by Trustee Parr to enter into Closed Session for the purposes of discussing the following:

- a. Pending and Probable Litigation [5 ILCS 120/2(c)(11)]
- b. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Personnel [5 ILCS 120/2(c)(1)]
- c. Collective Bargaining, Collective Negotiating Matters, Deliberations Concerning Salary Schedules [5 ILCS 120/2(c)(2)]
- d. Sale, Lease, and/or Acquisition of Property [5 ILCS 120/2(c)(5) & (6)]

Aye:	Ryan Kauffman	Karin McCarthy-Lange
	Pam Parr	Luis Perez
	Judy Sollinger	Joe West

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

The Board adjourned to Closed Session at 7:59 p.m.

The Board returned to open session at 8:50 p.m.; all remaining members still present.

ADJOURNMENT

A motion was made by Trustee McCarthy-Lange and seconded by Trustee Sollinger to adjourn the meeting; upon a voice vote with all remaining members present voting aye, the meeting was adjourned at 8:50 p.m.

Tina Touchette
Village Clerk