MINUTES OF A REGULAR MEETING OF THE OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES OSWEGO VILLAGE HALL 100 PARKERS MILL, OSWEGO, ILLINOIS

100 PARKERS MILL, OSWEGO, ILLINOIS February 20, 2018

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Gail Johnson called the meeting to order at 7:16 p.m. and led the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Physically Present: President Gail Johnson and Trustees Ryan Kauffman, Karin McCarthy-Lange, Pam Parr, Judy Sollinger and Joe West.

Absent: Trustee Luis Perez.

Staff Present: Dan Di Santo, Village Administrator; Christina Burns, AVA/HR Director; Tina Touchette, Village Clerk; Jennifer Hughes, Public Works Director; Jeff Burgner, Police Chief; Rod Zenner, Community Development Director; Corinna Cole, Economic Development Director; Jenette Sturges, Community Engagement Coordinator- Marketing; Julie Hoffman; Community Engagement Coordinator- Special Events; and Marji Swanson, Village Attorney.

CONSIDERATION OF AND POSSIBLE ACTIONS ON ANY REQUESTS FOR ELECTRONIC PARTICIPATION IN MEETING

There was no one who requested to attend electronically.

RECOGNITIONS/APPOINTMENTS

There were no Recognitions/Appointments

PUBLIC FORUM

The Public Forum was opened at 7:17 p.m.

Dave Weaver addressed the Board regarding the drainage issue in Morgan Valley; he is a member of the HOA and is now asking the Village to help with the issue. Information will be forwarded to Director Hughes to respond.

There was no one else who requested to speak; the Public Forum was closed at 7:19 p.m.

STAFF REPORTS

Administrator Di Santo

Budget Workshop is scheduled for Saturday, March 3rd from 9:00am- noon in the Boardroom. Donuts and bagels will be available.

Director Cole

Introduced Julie Hoffman, the new Community Engagement Coordinator- Special Events. She briefly described her background, education and responsibilities.

Staff is working on a full event roster. Movies in the Park is moving to Thursdays this year unless there is a concern from the Board in moving the days. There were no concerns from the Board.

Hometown Expo is this Saturday from 9:00am-2:00pm at the OHS Fieldhouse.

CONSENT AGENDA

G.1. February 6, 2018 Committee of the Whole Minutes

- G.2. February 6, 2018 Regular Village Board Minutes
- G.3. February 6, 2018 Closed Session Minutes (Approve, but Not Release)
- G.4. Ordinance Adopting Regulations for Bodywork Establishments Amending Title 3 of the Village Code of Ordinances. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 18-05**

A motion was made by Trustee McCarthy-Lange and seconded by Trustee Parr to approve the Consent Agenda; Approving the February 6, 2018 Committee of the Whole Meeting Minutes; Approving the February 6, 2018 Regular Village Board Minutes; Approving, but Not Releasing the February 6, 2018 Closed Session Minutes and approving the following ordinance:

Ordinance No. 18-05; Ordinance Adopting Regulations for Bodywork Establishments Amending Title 3 of the Village Code of Ordinances.

Aye: Ryan Kauffman Karin McCarthy-Lange

Pam Parr Judy Sollinger

Joe West Nav: None

Absent: Luis Perez

The motion was declared carried by omnibus roll call vote with five (5) aye votes and zero (0) nay votes.

BILL LIST

H.1. Approve Bill List Dated February 20, 2018 in the Amount of \$492,031.04.

A motion was made by Trustee Sollinger and seconded by Trustee Kauffman to approve the Bill List Dated February 20, 2018 in the Amount of \$492,031.04.

Aye: Ryan Kauffman Karin McCarthy-Lange

Pam Parr Judy Sollinger

Joe West

Nay: None Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

OLD BUSINESS

I.1. Resolution Approving a Tourism Investment Agreement with the Aurora Area Convention and Tourism Bureau. **Resolution No. 18-R-09**

Director Cole addressed the Board regarding an agreement with the Aurora Area Convention and Tourism Bureau. The Village would provide 90% of its 3% Hotel Motel Tax to the Aurora Area Convention and Visitors Bureau ("AACVB") in exchange for being included in the AACVB's tourism and marketing efforts. This is projected at approximately \$70,000 annually. The Village would keep the remaining 10% (~\$7,500) and the AACVB would spend at least 40% percent of the funds received from the Village to promote a Municipal Marketing Partnership (~\$27,200). Cort Carlson, Executive Director of the AACVB, and James Cardis, Director of Marketing for the AACVB, were present to answer questions.

Board and staff discussion focused on whether the AACVB would be changing the web address; AACVB has several URL's and could look into incorporating other communities; the AACVB would be marketing Fox Valley Winery, Arranmore, hotels and the downtown for the Village; Village wants to be part of the visitor's guide for the March publication; 40,000 guides are printed and primarily go to inquiries; guide is available as a download on the website, as pay distribution, and at kiosks; some special events are included in the guide; AACVB will be cross-linked to Go Oswego; why spending \$70,000 when the Village just hired a new employee; BDI would go away; social media reach; organic views; January/February of 2017 spike was due to the Fermi Lab open house; metrics. Yorkville Alderman, Joel Frieders spoke highly about James Cardis. There was no

further discussion.

A motion was made by Trustee Sollinger and seconded by Trustee Parr to approve a Resolution Approving a Tourism Investment Agreement with the Aurora Area Convention and Tourism Bureau.

Aye: Ryan Kauffman Karin McCarthy-Lange

Pam Parr Judy Sollinger

Nay: Joe West Absent: Luis Perez

The motion was declared carried by a roll call vote with four (4) aye votes and one (1) nay vote.

NEW BUSINESS

J.1. Ordinance Authorizing the Acquisition of Certain Real Property Located at the Northwest Corner of Washington Street (US Highway 34) and Adams Street in Oswego, Illinois. (First Read of Ordinance, Waiver of Second Read) Ordinance No. 18-06

Administrator Di Santo addressed the Board regarding the acquisition of property at the northwest corner of Washington Street. The Illinois Department of Transportation (IDOT) owns the Washington Street (US Highway 34) right-of-way abutting the property between Harrison and Adams streets. A portion of the Washington Street right-of-way is not needed by IDOT and would benefit the future development of 59 S. Adams by providing additional land for development. IDOT is willing to dispose of the excess parcel through public auction. IDOT prepared a plat that depicts the 4,996 square foot excess parcel. IDOT has also appraised the excess parcel at \$47,000, which was the starting bid at the public auction. At the February 16, 2018 public auction, IDOT declared the Village of Oswego as the winning bidder in the amount of \$47,000, and the Village paid a \$5,000 deposit at that time. The next step in the process is for the Village Board to pass an ordinance authorizing the acquisition of the subject property so that staff may proceed with the closing. There was no further discussion.

A motion was made by Trustee Kauffman and seconded by Trustee West to approve an Ordinance Authorizing the Acquisition of Certain Real Property Located at the Northwest Corner of Washington Street (US Highway 34) and Adams Street in Oswego, Illinois. (First Read of Ordinance, Waiver of Second Read)

Aye: Ryan Kauffman Karin McCarthy-Lange

Pam Parr Judy Sollinger

Joe West

Nay: None Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

- J.2. Fox Valley Winery
- a) Ordinance Amending Title 3 Chapter 31; Video Gaming- Add Class "N" Liquor License. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 18-07**
- b) Ordinance Amending Title 3 Chapter 31; Increase Class "N" Video Gaming License. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 18-08**
- c) Ordinance Granting a Second Amendment to the Preliminary and Final Planned Unit Development (P.U.D.) for Fox Valley Winery, Inc. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 18-09**

Clerk Touchette and Director Zenner addressed the Board regarding a request for a video gaming license and amendment to the PUD. This item was originally discussed at the February 6, 2018 Committee of the Whole meeting. The owner of Fox Valley Winery, Mr. Richard Faltz, requested that their current Class "N" liquor license classification be considered for the ability to apply for a video gaming license. Additionally, the hours of

operation are being amended to eliminate restrictions on the hours and allowing the owner to follow the operating hours allowed under the current liquor licensing requirements. Owner, Richard Faltz, noted that Village staff has been wonderful to work with. There was no further discussion.

A motion was made by Trustee Kauffman and seconded by Trustee McCarthy-Lange to approve an Ordinance Amending Title 3 Chapter 31; Video Gaming- Add Class "N" Liquor License. (First Read of Ordinance, Waiver of Second Read)

Aye: Ryan Kauffman Karin McCarthy-Lange

Pam Parr Judy Sollinger

Joe West Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) age votes and zero (0) nay votes.

A motion was made by Trustee Kauffman and seconded by Trustee McCarthy-Lange to approve an Ordinance Amending Title 3 Chapter 31; Increase Class "N" Video Gaming License. (First Read of Ordinance, Waiver of Second Read)

Aye: Ryan Kauffman Karin McCarthy-Lange

Pam Parr Judy Sollinger

Joe West

Nay: None Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

A motion was made by Trustee Kauffman and seconded by Trustee McCarthy-Lange to approve an Ordinance Granting a Second Amendment to the Preliminary and Final Planned Unit Development (P.U.D.) for Fox Valley Winery, Inc. (First Read of Ordinance, Waiver of Second Read)

Aye: Ryan Kauffman Karin McCarthy-Lange

Pam Parr Judy Sollinger

Joe West

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

J.3. Resolution Approving the Entering Into a Sale Listing Agreement with CBRE for the Sale of the Police Station Located at 3525 U.S. Highway 34. **Resolution No. 18-R-10**

Director Cole addressed the Board regarding an agreement with CBRE for the sale of the current police facility located at 3525 U.S. Highway 34. In January, the Village conducted a procurement process by soliciting three commercial brokerage firms for information regarding their fee structure and intended approach to the marketing and sale of the property. Two firms responded to the solicitation and CBRE was selected after an interview process. CBRE will assess the property and determine the best use of the facility. CBRE will keep the Village updated regarding the interest in the property. The broker fee is set at 6% of the sale price; which is in line with industry standards. There was no further discussion

A motion was made by Trustee Sollinger and seconded by Trustee Parr to approve a Resolution Approving the Entering Into a Sale Listing Agreement with CBRE for the Sale of the Police Station Located at 3525 U.S. Highway 34.

Aye: Ryan Kauffman Karin McCarthy-Lange

Pam Parr Joe West Judy Sollinger

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

PRESIDENT'S REPORT

The Business Expo is this Saturday. If any Board members would like to attend, please let Director Cole know. The 2nd annual Explorer/Kiwanis Pancake Breakfast is this Saturday at Oswego High School from 8-noon. They will be raising money to be split equally between the Explorer Post, Kiwanis and the Oswego Robotics Club.

Thank you to Public Works for all their work during the nine straight days of snow. Kudos to the team for keeping the roads clear.

TRUSTEE REPORTS

Trustee McCarthy-Lange- has tickets for the pancake breakfast with her tonight.

Administrator Di Santo- kudos to Director Hughes for driving the snow plow.

CLOSED SESSION

There was no Closed Session held.

ADJOURNMENT

A motion was made by Trustee Sollinger and seconded by Trustee McCarthy-Lange to adjourn the meeting; upon a voice vote with all remaining members present voting aye, the meeting was adjourned at 7:43 p.m.

Tina Touchette Village Clerk