



100 Parkers Mill • Oswego, Illinois 60543
630.554.3259
Website: www.oswegoil.org
license@oswegoil.org

PRE-QUALIFICATION APPLICATION FOR VIDEO GAMING
(Please return completed application to the Village Clerk)

Applicant Name: _____ Driver's License Number: _____

Address: _____

Telephone number: _____ Alternate Number: _____

D.O.B.: _____ Place of birth: _____

Business Name: _____

Business Address: _____

Mailing Address (if different): _____

Email Address: _____

Nature of Business (Principle Business Activity): _____

Location for which the license is requested: _____

Business Phone Number: _____ Liquor Classification: _____

IBT No.: _____

No. of Video Gaming Terminals to be placed at above establishment: _____
(Max Limit of 6 for Restaurants, Bars, Gaming Cafes, or Max limit of 10 for Truck Stops)

No. of Redemption Machines to be placed at above establishment (No Max Limit): _____

Will there be food service? Yes No Will the food be prepared on-site? Yes No

Do you own or operate other businesses with video gaming? Yes No If yes, provide the date of opening and address of the business.

Date: _____ Address: _____

Has any license previously issued to you by the State, Federal or local authorities been revoked?
 Yes No If yes, state the reasons and date of revocation: _____

Requirements – Current Business

- Must have a valid Class A-1, A-2, A-3, C, D, E, G, or N-1 Village of Oswego liquor license
- Must have a valid certificate of occupancy
- Must have a valid business registration
- Must be current with Food and Beverage taxes
- Must meet revenue restrictions for Class C and D liquor licenses (must receive more than 50% of its gross revenue from the sale of food)
- May require written permission from property owner
- Some corporate businesses may require permission for video gaming depending on the location/proximity to their business
- Provide a copy of the site plans, interior layout and plans/renderings, exterior layout and plans/renderings and signage plans for the gaming area
- No window or neon signage relating to video gaming is allowed
- Must adhere to all Building & Zoning regulations and current adopted Village, County, State and Accessibility Codes

Requirements – Current Business (Gas Station or Convenience Store)

- Must have a valid Class B-2 or F-2 Village of Oswego liquor license
- Must have a valid certificate of occupancy
- Must have a valid business registration
- Must be current with Food and Beverage taxes
- May require written permission from property owner
- Some corporate businesses may require permission for video gaming depending on the location/proximity to their business
- Provide a copy of the site plans, interior layout and plans/renderings, exterior layout and plans/renderings and signage plans for the gaming area
- Minimum of two (2) ADA accessible public restrooms are required
- Minimum of one (1) hand sink in each restroom is required
- Gaming area shall be less than 50% of the public accessible areas of the establishment and shall be considered ancillary to the primary business
- Gaming area must be separated from other areas by a permanent barrier. Gates, ropes, railings, stanchions, etc. will not be allowed
- Food service will be at the discretion of the business owner
- Alcohol service, in conjunction with video gaming, will be at the discretion of the business owner and adhere to the following additional requirements:
 - Service of beer and wine, in conjunction with video gaming, is limited to one drink per hour per customer. No customer shall be served more than two (2) beer or wine beverages during the permitted hours of sale during any one calendar day
 - All beer or wine beverages, in conjunction with video gaming, shall be poured from their original containers into a clear container before serving to a patron. No cans or glass containers shall be allowed
 - Beer or wine service shall only be provided to patrons who are actively playing on video gaming terminals
 - Beer or wine beverages may not be removed from the designated gaming area at any time
 - No happy hour practices shall be allowed on the licensed premises
 - No patio, beer garden, or similar area is allowed on the licensed premises for alcohol consumption
- No window or neon signage relating to video gaming is allowed
- No window or any other signage shall be permitted on the specified premises or surrounding property that indicates that alcoholic beverages are available for consumption at the specified premises
- Must adhere to all Building & Zoning regulations and current adopted Village, County, State and Accessibility Codes

Requirements – New Business

- Must have a valid Class A-1, A-2, A-3, C, D, E, G, or N-1 Village of Oswego liquor license
- Must meet revenue restrictions for Class C and D liquor licenses (must receive more than 50% of its gross revenue from the sale of food)
- Must obtain zoning approval from the Community Development Department
 - 630-554-3622
 - Restaurants allowed in B-2 zoning; must meet revenue requirements
- Must obtain a certificate of occupancy which includes permits and inspections from the Village of Oswego, Fire Protection District and Kendall County Health Department
- Must complete and obtain a business registration
- Must complete all Food and Beverage Tax forms
- May require written permission from property owner
- Some corporate businesses may require permission for video gaming depending on the location/proximity to their business
- Provide a copy of the site plans, interior layout and plans/renderings, exterior layout and plans/renderings and signage plans for the gaming area
- No window or neon signage relating to video gaming is allowed
- Must adhere to all Building & Zoning regulations and current adopted Village, County, State and Accessibility Codes

Requirements – New Business (Gas Station or Convenience Store)

- Must obtain a Class B-2 or F-2 Village of Oswego and State liquor license
- Must obtain a certificate of occupancy which includes permits and inspections from the Village of Oswego, Fire Protection District and Kendall County Health Department
- Must obtain zoning approval from the Community Development Department
- Must complete and obtain a business registration
- Must complete all Food and Beverage Tax forms
- May require written permission from property owner
- Some corporate businesses may require permission for video gaming depending on the location/proximity to their business
- Provide a copy of the site plans, interior layout and plans/renderings, exterior layout and plans/renderings and signage plans for the gaming area
- Minimum of two (2) ADA accessible public restrooms are required
- Minimum of one (1) hand sink in each restroom is required
- Gaming area shall be less than 50% of the public accessible areas of the establishment and shall be considered ancillary to the primary business
- Gaming area must be separated from other areas by a permanent barrier. Gates, ropes, railings, stanchions, etc. will not be allowed.
- Food service will be at the discretion of the business owner
- Alcohol service, in conjunction with video gaming, will be at the discretion of the business owner and adhere to the following additional requirements:
 - Service of beer and wine, in conjunction with video gaming, is limited to one drink per hour per customer. No customer shall be served more than two (2) beer or wine beverages during the permitted hours of sale during any one calendar day
 - All beer or wine beverages, in conjunction with video gaming, shall be poured from their original containers into a clear container before serving to a patron. No cans or glass containers shall be allowed
 - Beer or wine service shall only be provided to patrons who are actively playing on video gaming terminals
 - Beer or wine beverages may not be removed from the designated gaming area at any time
 - No happy hour practices shall be allowed on the licensed premises
 - No patio, beer garden, or similar area is allowed on the licensed premises for alcohol consumption
- No window or neon signage relating to video gaming is allowed
- No window or any other signage shall be permitted on the specified premises or surrounding property that indicates that alcoholic beverages are available for consumption at the specified premises
- Must adhere to all Building & Zoning regulations and current adopted Village, County, State and Accessibility Codes

Requirements – New Business (Video Gaming Only)

- Must obtain a Class A-3 Village of Oswego and State liquor license
- Must obtain a certificate of occupancy which includes permits and inspections from the Village of Oswego, Fire Protection District and Kendall County Health Department
- Must obtain zoning approval from the Community Development Department
 - Video gaming cafes are allowed in B-3 zoning; no special use needed
 - Video gaming cafes are not permitted in B-2 zoning and no special use is allowed
- Must complete and obtain a business registration
- Must complete all Food and Beverage Tax forms
- May require written permission from property owner
- Some corporate businesses may require permission for video gaming depending on the location/proximity to their business
- Provide a copy of the site plans, interior layout and plans/renderings, exterior layout and plans/renderings and signage plans for the gaming area
- Provide a copy of the food and beverage menu
- No window or neon signage relating to video gaming is allowed
- Must adhere to all Building & Zoning regulations and current adopted Village, County, State and Accessibility Codes

In the event there has been a change of ownership a new Pre-Qualification Application for a Video Gaming License must be completed.

Fees:

- Liquor application; includes one (1) background check- \$250
- Additional background checks- \$100 each
- Class A-1 Bar/Tavern License- \$1,800 annually
- Class A-2 Bar/Restaurant License- \$1,800 annually
- Class A-3 Video Gaming Café/Parlor License- \$1,800 annually
- Class B-2 Gas Station/Convenience Store License- \$1,800 annually
- Class C Restaurant License- \$1,500 annually
- Class D Beer and Wine License- \$1,200 annually
- Class E Fraternal Society or Club License- \$750 annually
- Class F-2 Gas Station/Convenience Store License- \$1,800 annually
- Class G Golf Course/Clubhouse License- \$1,200 annually
- Business Registration- \$50 initial fee; \$25 annual renewal
- Contact the Building & Zoning Department regarding the fees associated with the Certificate of Occupancy
 - 630-554-2310
- Video Gaming license fee- \$750 annually
- Video Gaming terminal fee- \$300 each annually
- Video Gaming redemption machine- \$50 each annually
- Video Gaming license fee NFP (Non-for-Profit)- \$200 annually
- Video Gaming terminal fee NFP (Non-for-Profit)- \$50 each annually
- Video Gaming redemption machine NFP (Non-for-Profit)- \$50 each annually
- Distributors License Fee- \$1,000 annually

*All fees are non-refundable.

All businesses, choosing to apply for a video gaming license, must obtain Village Board approval. Applicants must first present their concept/business plan to the Village Board at a regularly scheduled Committee of the Whole meeting. Meetings are held on the first and third Tuesday of the month at 6:00 p.m. If direction is given, from the Village Board, to move forward staff will draft ordinances to be presented and approved at a regularly scheduled Village Board meeting. Meetings are held on the first and third Tuesday of the month at 7:00 p.m. The applicant will be required to attend the meeting to answer additional questions from the Village Board. Once approved at the Village Board meeting, the applicant may continue through the video gaming process.

Pursuant to Titles 3 & 6 of the Village of Oswego Code of Ordinances, I hereby certify that no changes have occurred or have been made since my last application and that I have read the above Pre-Qualification Application, and that all information contained therein is true and correct.

PENALTY: Any person found liable/guilty by a preponderance of the evidence of a violation of Village Code, relating to this licensing, in an administrative/judicial hearing shall be subject to a class IV fine, plus applicable hearing costs, as provided in subsection 1-4-3(G) of this code.

I understand any misrepresentations submitted may be cause for denial. The undersigned does hereby state under penalties of perjury that all statements in the foregoing application are true and correct; that the person or persons applying for video gaming are all of good moral character and have not been convicted of a felony; that if the applicant is approved hereunder, the undersigned will review the Village of Oswego Code of Ordinances, the State of Illinois Compiled Statutes and the Laws of the United State of America and is not disqualified by reason of any matter or thing contained in this document.

Name: _____ Date: _____
(Please print clearly)

Signed: _____
(Authorized Signature)

Title: _____