

**MINUTES OF A SPECIAL MEETING
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OSWEGO VILLAGE HALL
100 PARKERS MILL, OSWEGO, ILLINOIS
May 7, 2019**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Troy Parlier called the meeting to order at 6:18 p.m. and led the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Physically Present: President Troy Parlier and Trustees James Marter, Terry Olson, Luis Perez, Judy Sollinger and Brian Thomas.

Absent: Trustee Pam Parr.

Staff Present: Dan Di Santo, Village Administrator; Christina Burns, AVA/HR Director; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Jennifer Hughes, Public Works Director; Mark Horton, Finance Director; Rod Zenner, Community Development Director; Corinna Cole, Economic Development Director; Jay Hoover, Building & Zoning Manager; Jenette Sturges, Community Engagement Coordinator, Marketing; Carri Parker, Purchasing Manager; Joe Renzetti, IT Manager; Steve Raasch, Facilities Manager; and Karl Ottosen, Village Attorney.

CONSIDERATION OF AND POSSIBLE ACTIONS ON-ANY REQUESTS FOR ELECTRONIC PARTICIPATION IN MEETING

There was no one who participated electronically.

RECOGNITIONS/APPOINTMENTS

D.1. Resolution Approving, Authorizing and Making the Appointment of Certain Individuals and Entities to the Offices of the Village of Oswego as Contained in Exhibit A. **Resolution No. 19-R-36**

Board discussion focused on pleased with appointment of the team; what the vetting process was for the attorney firm; support for the team; email explained the decision; transparency concerns; why the attorney position was not opened up for an interview; haven't gone through the process from the beginning; asking for support in the decision making; trusting the decision that was made.

Trustee Thomas called for the question and James Marter II seconded. There was no further discussion.

Aye: James Marter II Terry Olson
 Judy Sollinger Brian Thomas

Nay: Luis Perez

Absent: Pam Parr

The motion was declared carried by a roll call vote with four (4) aye votes and one (1) nay vote.

A motion was made by Trustee Marter II and seconded by Trustee Sollinger to approve a Resolution Approving, Authorizing and Making the Appointment of Certain Individuals and Entities to the Offices of the Village of Oswego as Contained in Exhibit A.

Aye: James Marter II Terry Olson
 Judy Sollinger Brian Thomas

Nay: Luis Perez

Absent: Pam Parr

The motion was declared carried by a roll call vote with four (4) aye votes and one (1) nay vote.

PUBLIC FORUM

Public Forum was opened at 6:26 p.m.

James Marter welcomed the new Village President and Trustees; voter turnout was down in Kendall County; 43% of voters showed up for Oswego; Board and staff have a mission to keep; discussed the various taxes; \$23 million went to the developer of the Alexander property; looking at the legality of it; Board and staff to tax less and spend less.

There was no one else who requested to speak; the Public Forum was closed at 6:28 p.m.

STAFF REPORTS

Administrator Di Santo- the May 21, 2019 Board meetings are canceled.

F.1. National Pollution Discharge Elimination Program Annual Update

Director Hughes addressed the Board regarding the pollution discharge program and annual update.

Under the new permit requirements, the Village is required to provide a minimum of one public meeting, annually for the public, to provide input as to the adequacy of the Village's program. The requirement may be in conjunction with or as part of a regular council or board meeting. The permit requires that discharged stormwater be free of contaminants to the maximum extent possible. The new permit became effective on March 1, 2016 and contains a variety of new and modified requirements that will impact local stormwater management programs. Such requirements address de-icing activities and de-icing material storage, climate change, environmental justice areas, dry weather outfall inspections, wet weather quality monitoring, long term operation and maintenance plans and evaluating the effectiveness of our best management practices. The six measures are:

- Public Education and Outreach
- Public Participation/Involvement
- Illicit Discharge Detection and Elimination
- Construction Site Runoff Control
- Post-Construction Runoff Control
- Pollution Prevention/Good Housekeeping

On the regulatory side, the Village adopted Subdivision and Development Control Regulations and an Illicit Discharge Detection and Elimination ordinance to provide mechanisms to support the objective. The regulations provide for detention, erosion and sediment control, and prohibitions against dumping into waterways. The Village's overall approach to addressing the NPDES program requirements are summarized in the Stormwater Management Program Plan (SMPP). The SMPP is reviewed and updated on a regular basis to be in compliance with the permit. The Village files annual reports with the IEPA addressing the work that the Village has completed in the past year. The reports and the Village's SMPP are available on the Village's website. There was no further discussion.

CONSENT AGENDA

- G.1. April 22, 2019 Special Village Board Minutes
- G.2. Resolution Authorizing the Execution of an Agreement with Baxter & Woodman Consulting Engineers for the Well 6 & 8 Electrical Upgrade Project Design Phase in an Amount Not to Exceed \$31,000.00. **Resolution No. 19-R-37**
- G.3. Ordinance Allowing the Improvements to 4100 Route 71's Parking Lot. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 19-31**
- G.4. Resolution Authorizing the Execution of an Employment Agreement with Daniel Di Santo as Village Administrator. **Resolution No. 19-R-38**
- G.5. Resolution Authorizing the Execution of an Employment Agreement with Jeff Burgner as Police Chief. **Resolution No. 19-R-39**

A motion was made by Trustee Marter II and seconded by Trustee Perez to approve the Consent Agenda; Approving the April 22, 2019 Special Village Board Minutes; and approving the following ordinance and resolutions:

Ordinance No. 19-31; Ordinance Allowing the Improvements to 4100 Route 71's Parking Lot. (First Read of Ordinance, Waiver of Second Read)

Resolution No. 19-R-37; Resolution Authorizing the Execution of an Agreement with Baxter & Woodman Consulting Engineers for the Well 6 & 8 Electrical Upgrade Project Design Phase in an Amount Not to Exceed \$31,000.00.

Resolution No. 19-R-38; Resolution Authorizing the Execution of an Employment Agreement with Daniel Di Santo as Village Administrator.

Resolution No. 19-R-39; Resolution Authorizing the Execution of an Employment Agreement with Jeff Burgner as Police Chief.

Aye: James Marter II Terry Olson
Luis Perez Judy Sollinger
Brian Thomas

Nay: None

Absent: Pam Parr

The motion was declared carried by an omnibus roll call vote with five (5) aye votes and zero (0) nay votes.

BILL LIST

H.1. Approve Bill List Dated May 7, 2019 in the Amount of \$637,394.28.

A motion was made by Trustee Sollinger and seconded by Trustee Perez to approve the Bill List Dated May 7, 2019 in the Amount of \$637,394.28.

Aye: James Marter II Terry Olson
Luis Perez Judy Sollinger
Brian Thomas

Nay: None

Absent: Pam Parr

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

J.1. Ordinance Approving the Rezoning to B-3 Community Service and Wholesale District and Preliminary/Final PUD for the Proposed 7-11 Located at 244 Washington Street. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 19-32**

Director Zenner addressed the Board regarding the rezoning of 244 Washington St. The petitioner is proposing to demolish the Oswego Industries building located at the northeast corner of Route 71 and Washington Street and construct a 7-11 gas station with a convenience store. The property is currently zoned M-1 Light Manufacturing. The petitioner is requesting rezoning to B-3 Community Service and Wholesale District to allow for the development of the proposed gas station and convenience store. Automotive service stations are allowed in the B-3 District. The Comprehensive Plan shows the area as commercial, residential, and mix commercial.

The building will consist of 3,062 square feet and the fueling area will have six pump stations. The convenience store will be 7-11's new prototype store and offer fresh food options for its customers.

The building will face Washington Street with the fueling stations between the building and Washington Street. The site plan intends to utilize the existing curb cuts along Route 71 and Washington Street for access to the site. Route 71 will have a right-in/right-out as Route 71 currently has a barrier median that would prohibit a full access drive. Full access is proposed along Washington Street. The petitioner is proposing a masonry building with face brick elements along the entire bottom of the building on all four sides and face brick on the front corners of the building. The grey material is a fiber cement panel. The front of the building will contain store front windows and an awning for shade and weather protection.

Jon Silverberg, representative for 7-11, was present to answer questions.

Board and staff discussion focused on getting this development versus what is there today; egress; GW Properties is the developer; 7-11 Corporate will be the tenant until a franchisee is established; 90-120 days to open; total number of employees; will be open 24 hours; signage; demographic is strong; site design will be more balanced. There was no further discussion.

A motion was made by Trustee Perez and seconded by Trustee Olson to approve an Ordinance Approving the Rezoning to B-3 Community Service and Wholesale District and Preliminary/Final PUD for the Proposed 7-11 Located at 244 Washington Street. (First Read of Ordinance, Waiver of Second Read)

Aye: James Marter II Luis Perez Brian Thomas	Terry Olson Judy Sollinger
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Nay: None
Absent: Pam Parr

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

J.2. Delta Sonic Highway Permit

- a) Resolution Authorizing the Execution of a Highway Permit Agreement with Kenpoint II, LLC for a Highway Permit on a State Highway at 1924 US-34. **Resolution No. 19-R-40**
- b) Approval of a Highway Permit Resolution. **Resolution No. 19-R-41**

Director Hughes addressed the Board regarding highway permits for Delta Sonic. The new Delta Sonic will access US Hwy 34. The Illinois Department of Transportation (IDOT) requires a permit. By policy, the local municipality must be the permit holder. Delta Sonic requested the Village support the site development by holding the permit on behalf of the company. The Village proposes an intergovernmental agreement in which Delta Sonic insures, indemnifies, and holds harmless the Village.

Board and staff discussion focused on the permit is permanent; bonds are issued to the State directly. There was no further discussion.

A motion was made by Trustee Sollinger and seconded by Trustee Thomas to approve a Resolution Authorizing the Execution of a Highway Permit Agreement with Kenpoint II, LLC for a Highway Permit on a State Highway at 1924 US-34 and Approval of a Highway Permit Resolution.

Aye: James Marter II Luis Perez Brian Thomas	Terry Olson Judy Sollinger
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Nay: None
Absent: Pam Parr

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

PRESIDENT'S REPORT

K.1. Proclamation- National Police Week, May 12-18, 2019

President Parlier recognized National Police Week, May 12-18, 2019. He thanked the Chief and asked him to extend his thanks to the Police Department personnel.

K.2. Proclamation- National Public Works Week, May 19-25, 2019

President Parlier recognized National Public Works Week, May 19-25, 2019. He thanked the Director Hughes and asked her to extend his thanks to the Public Works personnel.

President Parlier thanked everyone for their support and thanked staff.

TRUSTEE REPORTS

Trustee Thomas- thank you for entrusting the Board to move Oswego forward; foundation is laid; going to govern the same way they campaigned; fiscally responsible for putting needs of Oswego first.

Trustee Perez- welcome new Board members; look forward to working with all of the Board members.

Trustee Marter II- thanked his parents for helping him out.

Trustee Sollinger- welcome to the new Board members; looking forward to working with them over the next couple years.

Trustee Olson- thanked the Board and citizens for the support; thanked Director Hughes for her assistance at Wine on the Fox; thanked the other Board members; did a great job.

CLOSED SESSION

There was no Closed Session held.

ADJOURNMENT

A motion was made by Trustee Marter II and seconded by Trustee Sollinger to adjourn the meeting; upon a voice vote with all remaining members present voting aye, the meeting was adjourned at 6:47 p.m.

Tina Touchette
Village Clerk