

**MINUTES OF A REGULAR MEETING  
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES  
OSWEGO VILLAGE HALL  
100 PARKERS MILL, OSWEGO, ILLINOIS  
December 15, 2020**

Pursuant to Public Act 101-0640 and Guidance Provided by Legal Counsel, the Village of Oswego may conduct all or portions of this meeting by use of telephonic or electronic means. Instructions on public access to this meeting is available through the link within the agenda.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

President Troy Parlier called the meeting to order at 7:01 p.m. and led the Pledge of Allegiance to the Flag of the United States of America.

**ROLL CALL**

Board Members Physically Present: President Troy Parlier; Trustees James Marter II, Terry Olson and Brian Thomas.

Board Members Attended Electronically: Trustees Pam Parr, Luis Perez and Judy Sollinger.

Staff Physically Present: Dan Di Santo, Village Administrator; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Joe Renzetti, IT/GIS Director; Scott McMaster, Economic Development Director; Jenette Sturges, Community Engagement Coordinator, Marketing; and Karl Ottosen, Village Attorney.

Staff Attended Electronically: Christina Burns, Asst. Village Administrator; Jennifer Hughes, Public Works Director; Mark Horton, Finance Director; Rod Zenner, Community Development Director; Carri Parker, Purchasing Manager; and Ryan Morton, Village Attorney.

**RECOGNITIONS/APPOINTMENTS**

**E.1 Oath of Office**

**a. Lindsey A. Campione- Patrol Officer**

Chief Burgner briefly discussed her background and who was present from her family; Police Commission Chairperson, Ron Elvin and Member, Carrie Niesman were also present. President Parlier administered the oath of office.

**E.2 Employee Service Awards**

**a. Bryan Cummins- 20 Years of Service (Police Department)**

He was unable to attend. President Parlier congratulated him on his 20 years of service.

**PUBLIC FORUM**

Public Forum was opened at 7:07 p.m. There was no one who requested to speak. The Public Forum was closed at 7:07 p.m.

**STAFF REPORTS**

Community Engagement Coordinator, Sturges- the Village's new website launches this Thursday; going through user acceptance testing now; site is designed around a search engine with functionality built-in; service oriented; visually pleasing; business portal landing page for Economic Development; Police Department is included in the site; backend fully controlled by staff; plan for long term; developed by Granicus and allows for future integrations; website will evolve and grow; more

features will be rolled out in the next months; Board bios included on the website. Board and staff discussion included: great looking site; look forward to looking through; phone numbers on the website; Village phone system forwards call to cell phones.

Asst. Village Administrator Burns- received State grant funding of \$250,000; 49 businesses are getting funds; staff has requested additional funding from the State; staff will get information out to the businesses. Board and staff discussion included: thank you for the email list of businesses getting grant money; what is the need out there; need for funds across all business types; need is much greater; funds were exhausted within the week the grant became available; some businesses did not receive grant money due to not completing the application or they already received money from other means; business needs to explain why they need the money; prioritized the funding; ranked and scored on impact and need; thank you to staff.

Christmas Walk was very successful; Allied 1<sup>st</sup> Bank sponsored; 1,000 attended; Santa visited; thank you to the Chamber, Downtown businesses, Julie Hoffman, Jenette Sturges, Public Works and the Police Department for all their support and hard work.

Village Administrator Di Santo- introduced the new Economic Director, Scott McMaster to the Board; he previously worked for Crest Hill; very personable; good outlet to the community; going on leads; thrilled he is here. Scott thanked the Board; privileged to serve Oswego; will do his best for small businesses and bringing in new businesses; already reaching out.

We are in the middle of the holiday season; thank you to staff; employees coming in with great spirits and thank you to the Board that supports staff; I know it has been hard with balancing; heartfelt thank you.

### **CONSENT AGENDA**

- H.1 November 24, 2020 Committee of the Whole Minutes
- H.2 November 24, 2020 Regular Village Board Minutes
- H.3 Resolution Authorizing Release of Certain Closed Session Minutes
- H.4 Ordinance Amending Title 9 Chapter 4 Section 16 (A) of the Village Code of Ordinances; Overnight Parking.
- H.5 Resolution Authorizing the Execution of a Rental Agreement Between the Village of Oswego and the Kendall County Fair Association for Rental of a Showmobile.
- H.6 Ordinance Granting a Minor Amendment to the Final PUD for Firehouse Pizza and Pub at 65 Washington Street, La Marimba Signage.

A motion was made by Trustee Marter II and seconded by Trustee Olson to approve the Consent Agenda; Approving the November 24, 2020 Committee of the Whole Minutes; Approving the November 24, 2020 Regular Village Board Minutes; and approving the following ordinances and resolutions:

**Ordinance No. 20-80;** Ordinance Amending Title 9 Chapter 4 Section 16 (A) of the Village Code of Ordinances; Overnight Parking.

**Ordinance No. 20-81;** Ordinance Granting a Minor Amendment to the Final PUD for Firehouse Pizza and Pub at 65 Washington Street, La Marimba Signage.

**Resolution No. 20-R-112;** Resolution Authorizing Release of Certain Closed Session Minutes

**Resolution No. 20-R-113** Resolution Authorizing the Execution of a Rental Agreement Between the Village of Oswego and the Kendall County Fair Association for Rental of a Showmobile.

Aye: James Marter II  
Pam Parr  
Judy Sollinger

Terry Olson  
Luis Perez  
Brian Thomas

Nay: None

The motion was declared carried by an omnibus roll call vote with six (6) aye votes and zero (0) nay votes.

### **BILL LIST**

I.1 Approve Bill List Dated December 15, 2020 in the Amount of \$1,633,118.32.

A motion was made by Trustee Olson and seconded by Trustee Thomas to approve the Bill List Dated December 15, 2020 in the Amount of \$1,633,118.32.

Aye: James Marter II                      Terry Olson  
Pam Parr                                      Luis Perez  
Judy Sollinger                              Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

### **OLD BUSINESS**

J.1 Resolution Ratifying the Village President's Executive Orders and Extending Declaration of Local Emergency and Disaster. **Resolution No. 20-R-114**

A motion was made by Trustee Thomas and seconded by Trustee Olson to approve the Resolution Ratifying the Village President's Executive Orders and Extending Declaration of Local Emergency and Disaster.

There was no discussion.

Aye: James Marter II                      Terry Olson  
Pam Parr                                      Luis Perez  
Judy Sollinger                              Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

### **NEW BUSINESS**

K.1 Resolution Authorizing the Execution of a Contract with Integral Construction, Inc. for the Base Construction of the Entertainment Venue Located at 1010 Station Drive, Along with Alternates 2a, 2b, 3, 4, 5, 6, 8, 9, and 10 in a Total Amount Not to Exceed \$695,112.00. **Resolution 20-R-115**

Board and staff discussion focused on \$695,000 is not in addition to \$750,000; project is under budget; covers the entire construction, architect and design fees; Schoppe and sound engineering were paid in last year's budget; only fees are for engineering and construction. There was no further discussion.

A motion was made by Trustee Thomas and seconded by Trustee Olson to approve a Resolution Authorizing the Execution of a Contract with Integral Construction, Inc. for the Base Construction of the Entertainment Venue Located at 1010 Station Drive, Along with Alternates 2a, 2b, 3, 4, 5, 6, 8, 9, and 10 in a Total Amount Not to Exceed \$695,112.00.

Aye: James Marter II                      Terry Olson  
Judy Sollinger                              Brian Thomas

Nay: Pam Parr                                      Luis Perez

The motion was declared carried by a roll call vote with four (4) aye votes and two (2) nay votes.

K.2 Emerson Creek Annexation, 5126 Stephens Road

a) Public Hearing for the Annexation of 5126 Stephens Road.

Public hearing was opened at 7:32 p.m. President Parlier noted that the public hearing was published as required by law.

Atty. Duggan, representing Stewart Farms, and Atty. Kramer, representing Emerson Creek, met before the meeting and agreed to continue the public hearing until January 12, 2021. This will allow them to discuss the objection filed by Atty. Duggan and to work out any disagreements.

A motion was made by Trustee Thomas and seconded by Trustee Olson to continue the public hearing for Emerson Creek to January 12, 2020.

Aye: James Marter II                      Terry Olson  
Pam Parr                                      Luis Perez  
Judy Sollinger                              Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

The public hearing was closed at 7:36 p.m.

b) Ordinance Authorizing Entering Into and Annexation Agreement with Christina Barickman Demiduk for Emerson Creek Cafe and Shop Located at 5126 Stephens Road. **Continued to January 12, 2020.**

c) Ordinance Annexing Territory West of Grove Road South of the Western Terminus of Stephens Road Known as 5126 Stephens Road to the Village of Oswego, Kendall County Illinois. **Continued to January 12, 2020.**

d) Ordinance Rezoning Territory West of Grove Road at the Current West End of Stephens Road Known as 5126 Stephens Road to B-3 Community Service and Wholesale District With a Special Use for a Planned Unit Development and Outdoor Entertainment in the Village of Oswego, Kendall County Illinois. **Continued to January 12, 2020.**

e) Ordinance Authorizing the Execution of an Economic Incentive Agreement By and Between the Village of Oswego and Christina Barickman Demiduk. **Continued to January 12, 2020.**

K.3 Open and Continue the Annexation Agreement Public Hearing for Fox Ridge Stone to the January 12, 2021 Village Board Meeting.

President Parlier opened the public hearing at 7:36 p.m. There was no discussion.

A motion was made by Trustee Olson and seconded by Trustee Marter II to continue the public hearing for Fox Ridge Stone to January 12, 2020.

Aye: James Marter II                      Terry Olson  
Pam Parr                                      Luis Perez  
Judy Sollinger                              Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

The public hearing was closed and continued at 7:36 p.m.

K.4 Ordinance Rescinding Ordinance 20-77 Adopted November 10, 2020 and Providing for the Levying, Assessment and Collection of Taxes for the 2020 Tax Year of the Village of Oswego, Kendall and Will Counties, Illinois. **Ordinance No. 20-82**

A motion was made by Trustee Marter II and seconded by Trustee Thomas to approve an Ordinance Rescinding Ordinance 20-77 Adopted November 10, 2020 and Providing for the Levying, Assessment and Collection of Taxes for the 2020 Tax Year of the Village of Oswego, Kendall and Will Counties, Illinois.

There was no discussion.

Aye: James Marter II	Terry Olson
Pam Parr	Luis Perez
Judy Sollinger	Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

#### K.5 Federal Lobbyist

a) Resolution Authorizing the Execution of an Intergovernmental Agreement between the Village of Oswego, the United City of Yorkville, the Village of Montgomery, and Kendall County. **Resolution No. 20-R-116**

b) Resolution Authorizing the Execution of an Agreement for Lobbying Services Between the Village of Oswego and Elevate Government Affairs. **Resolution No. 20-R-117**

Administrator Di Santo addressed the Board regarding federal lobbying services. In 2018, the Village hired a state lobbying firm, Kasper and Nottage, to represent the Village on State of Illinois lobbying matters. Yorkville and Montgomery signed an intergovernmental agreement (IGA) with the Village to split the contract cost three ways. This relationship has proven very effective and cost efficient. In the FY20 Budget, the Village budgeted \$25,000 for a federal lobbyist. During the FY 20 Budget workshop the Village Board directed staff to begin the process to hire a federal lobbyist. Following the success with the state lobbying contract in securing \$100,000,000 in state Metra funding and numerous capital grants in the last state capital bill. The goal is to utilize the expertise of a federal lobbying firm to help secure funding and financing for two mega projects: water source initiative and Metra commuter rail extension project.

Yorkville, Montgomery, and Kendall County expressed interest in sharing the cost of the federal lobbyist since these two initiatives are regional priorities for each entity. Staff from the four governments interviewed six highly recommended federal lobbying firms and narrowed the group to three firms. Elected officials then joined the interview team to meet with the three finalists. Following these interviews, a consensus was reached to hire Elevate Government Affairs, a Washington DC-based firm. Elevate is a relatively new bipartisan firm comprised of four principal partners that have worked together for many years prior to starting their own firm. The interview panel found that Elevate's combination in subject matter experience and expertise, combined with a sound strategy for funding our two projects made them the best firm for our organizations. The contract terms include a \$12,500 monthly retainer, which was the same fee all three finalists offered. The contract can be terminated by either party for any reason with 30-days' notice.

Board and staff discussion focused on whether Joliet used a lobbyist; entire region needs to lobby the federal government; whether other municipalities would join; Plano and Sandwich have expressed interest with respect to Metra; Plainfield already has a lobbyist; bigger the issue, the larger the chances

for help; what the status of the water study is; staff is working behind the scenes to come up with costs and vet; Joliet's decision coming in January; will be bringing options to the Board; going through information sharing; a lot of planning; status on wells; analysis on system; four systems based on zones; anticipating where growth will be; forego if the Village makes a decision in next six months; how quickly development goes; distributed system to a centralized system; timeline; budget and decision matrix. There was no further discussion.

A motion was made by Trustee Marter II and seconded by Trustee Olson to approve a Resolution Authorizing the Execution of an Intergovernmental Agreement between the Village of Oswego, the United City of Yorkville, the Village of Montgomery, and Kendall County and approve a Resolution Authorizing the Execution of an Agreement for Lobbying Services Between the Village of Oswego and Elevate Government Affairs.

Aye: James Marter II	Terry Olson
Pam Parr	Luis Perez
Judy Sollinger	Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

#### K.6 Resolution Authorizing the Execution of a Contract with Automated Parking Technologies, Inc. for a Parking Counter System in an Amount Not to Exceed \$66,187. **Resolution No. 20-R-118**

Board and staff discussion focused on contract is separate and not a change order; whether this item was budgeted; additional items keep getting added; how many more will be added; this item should have been included originally; will be the same for the second building, but smaller; bulk of the cost is on-site supervision to make sure the project is being done correctly; will need a consultant; maintenance and upkeep going forward; will include in next year's budget; public improvements completed; garage almost final; two decks don't connect; research already completed with the parking deck; won't be needed on the second deck; highlighting these items in next year's budget; what extra had to pay off; no indicators on each parking spot; significantly more to have indicators; can have a separate discussion on this at the budget meeting; \$200,000 of extras have been added; find any additional costs now instead of later before the Village accepts the deck; overnight parking; agreement with Shodeen for the maintenance and function of the deck; agreement to be presented at the January 12, 2021 Board meeting; work is progressing; getting close to completion; could take possession of the parking garage in January; asset value; construction costs approximately \$12 million; how much this will cost the Village; paid for through the increment, or Shodeen would assess an SSA to pay for the bonds; will not have the building appraised every year; insurance will assess a value for insurance purposes; no control over what Shodeen charges for rent; can charge up to \$100.00 per month for overnight parking; \$50.00 per month is the prime number; overnight parking is an agreement between the Village and the resident; whether Shodeen is going to charge residents for spaces; certain number of spaces reserved for overnight parking; confirm original cost estimates; lower cost of goods with a higher asset value; staff to look into cost estimates; \$21.2 million bond payback in 20 years; entire amount will be paid back; developer is paying the total amount; asset will be entered at exact cost and other costs added into financial statements; tax revenue goes to the Village; tax dollars could be used on other projects; what the actual value is if putting up for sale; actual value and not the cost; beyond getting an appraisal, the Village couldn't get a value; comparables; not sure if parking decks are being bought and sold; whether the insurance carrier is aware of this coming on to the books; what is the rate increase; rate increases are not seen until the next policy year; what revenue is coming from the increment; \$21.2 million paid by the increment and the SSA will be covered; any shortfall will be levied; Shodeen has the option to write a check versus an SSA; staff believes the SSA will be needed; separate bond for Phase 2 building; no public improvements will be needed; approximately \$5 million beyond the TIF budget; if not generating increment, then the Village borrows from the General Fund; Village has sufficient reserves; \$6.5



Nay: None

Absent: Pam Parr

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

### **TRUSTEE REPORTS**

Trustee Marter II- good job to staff and businesses on the Cookie Walks and Christmas Walk.

Trustee Thomas- positivity and excitement in last week; last meeting of the year; have a happy and healthy Christmas holiday; thank you for Administrator Di Santo and staff for making it a lot easier to attend meetings; support your local businesses.

Trustee Perez- good work on the grants AVA Burns; help small businesses; Mark did a nice job tonight; good on P&L, but others are not as good; make better for 2021; if in good health and have a job, then you are blessed; others have less; school needs are greater; pleasure serving and working with you and look forward to next year; Merry Christmas.

Trustee Sollinger- positive feedback for care-a-vans and Christmas week festivities; Merry Christmas and stay healthy.

Trustee Olson- support local businesses; Merry Christmas and Happy New Year; all be safe for everyone including staff; please look out for your neighbors; thank you to first responders and medical staff; they are doing things we cannot do; thanks for letting me drive in the care-a-van.

### **PRESIDENT'S REPORT**

Some housekeeping items- we will only hold one meeting in January on January 12<sup>th</sup>; Village offices are closed next Thursday and Friday in observance of Christmas.

Christmas Walk week- came about because of Tier 3 requirements; can't tell you the hours put in by all departments; virtual tree lighting; two care-a-vans; Cookie Walk; drive-thru event; staff stepped up to the challenge; thank you to all departments; well worth it for our residents; give everyone an extra high five.

VetFest 141 tree donation- Christmas trees are being given away to Veterans, first responders & frontline medical workers; 50 trees are available for pick-up at Public Works. Couple press releases went out.

It has been a great year and an uncertain year; everyone stepped up to the challenge; thank you to everyone here; have a Merry Christmas and Happy New Year.

### **CLOSED SESSION**

There was no Closed Session held.

### **ADJOURNMENT**

A motion was made by Trustee Marter II and seconded by Trustee Olson to adjourn the meeting; upon a voice vote with all remaining members present voting aye, the meeting was adjourned at 8:54 p.m.

Tina Touchette  
Village Clerk