MINUTES OF A COMMITTEE OF THE WHOLE MEETING
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OSWEGO VILLAGE HALL
100 PARKERS MILL, OSWEGO, ILLINOIS
November 10, 2020

There were technical issues with the audio and video recording for this meeting; causing the meeting to start later than the normally scheduled start time of 6:00 p.m.

This afternoon the Village President determined that it is neither prudent nor practical for the meeting to be held with
all Trustees physically present and therefore the Board, this evening, is doing their meetings in the combination of electronic attendance as well as in person with audience here at Village Hall.

CALL TO ORDER
President Troy Parlier called the meeting to order at 6:18 p.m.

ROLL CALL
Board Members Physically Present: Trustee Terry Olson
Board Member Attended Electronically: President Troy Parlier and Trustees James Marter, Pam Parr, Judy Sollinger and Brian Thomas.
Board Member Absent: Trustee Luis Perez
Staff Physically Present: Dan Di Santo, Village Administrator; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Kevin Norwood, Deputy Chief; Jennifer Hughes, Public Works Director; Rod Zenner, Community Development Director; Jenette Sturges, Community Engagement Coordinator- Marketing; Joe Renzetti, IT/GIS Director; Julie Hoffman, Community Engagement- Special Events; Carri Parker, Purchasing Manager; Karl Ottosen, Village Attorney; and Ryan Morton, Village Attorney.

PUBLIC FORUM
Public Forum was opened at 6:20 p.m. There was no one who requested to speak; the Public Forum was closed at 6:20 p.m.

OLD BUSINESS
F.1 License Plate Reader Follow Up

Deputy Chief Norwood addressed the Board regarding the program. On June 23, 2020, police department staff provided the Board an overview of License Plate Readers and how they can potentially be used by the police department to assist in crime prevention, investigation, and parking enforcement. During the presentation, Trustees had follow-up questions that staff was requested to bring back for further discussion.

LPR Uses
Based off the back-end analytic settings, they can control what "hotlist" returns they want to receive. Officers are receiving real-time alerts to assist in their patrol response efforts.

- Runs plates real-time through the NCIC data base and notifies police units of:
  - Missing persons (adults & children)
  - Silver Alerts
  - Amber Alerts
  - Stolen vehicles
  - Wanted persons
  - Vehicles of interest
- Follow-up investigative tool

- ➢ Vehicle burglaries
- ➢ Robberies
- ➢ Retail Thefts
- ➢ Crash investigations
- ➢ Other crimes as needed

LPR additional uses – Research still in progress
- Parking garage enforcement
- Overnight on-street parking enforcement
- Time restricted parking enforcement
- Homeowner Association ownership and use
    - ➢ Flock vendor advises the HOA would need to agree to share the data with the police. In reverse, the HOA receives no law enforcement sensitive data from the police department readers.
    - ➢ Vigilant vendor advises if you elect to subscribe to the Commercial Data, they only have access to their personal scans. You will be able to see their scans, but they have no authority to see or use any law enforcement data/scans. Such as in the case for tow/repossession companies.

Date Retention & Ownership
Both have an audit trail system in place but vary how it works. Flock- every single search on your network needs to have a "reason" attached. Before search results are supplied, that field needs to be filled out. Then, internally, administrators can see every search done across their network.

- Who owns the data?
    - ➢ With Flock Safety & Vigilant Solution, the Village owns the data, and it is not sold or shared without Village consent.
- How long is the data stored?
    - ➢ Flock Safety - 30 days but can be adjusted at our request.
    - ➢ Vigilant Solutions – Village sets the retention time.
- Data is subject to FOIA

Agreement Terms
Staff spoke with other PD's in Illinois who recently joined with Flock. They advised that Flock agreed to a 60-day trial period prior to a lease beginning. If not happy with the product, it is removed with no cost to the department. Staff also heard of other towns entering a 1-year lease with Flock.

- Flock – 2-5 Years – Early opt out @ $500/camera for removal
- Vigilant – 1 year with a 30 day opt out
- WatchGuard – It would work into our current contract with WatchGuard

Other Users- Public & Private
Public
- 9 police agencies are implementing or using Flock Safety products in Illinois.
    - ➢ 10 additional are in discussions like Oswego.
- 20 police agencies are using Vigilant Solutions stationary and mobile products in Illinois.
- Schools
Private
- Apartment Complexes & HOA
- Banks
- Shopping Malls
    - ➢ Aurora currently does not have these in place at their two malls
- Casinos
- Flock advises they can get staff references for private entities, but they need to get permission first. They also indicated they have readers in parks, power plants and large factories.

Chicagoland Agencies Using LPR

Staff asked four questions to a few vendors in the area:
1) How long have you had them deployed?
   ➢ Answers ranged from currently installing to a few years.
2) Do you have fixed or mobile?
   ➢ Many have fixed only, but some have both mobile and fixed.
3) Any issues or concerns?
   ➢ No agency reported any major issues with the product itself, but some agencies advised the implementation process took longer than originally planned (COVID-19 slowed things down).
4) Success stories to keep the program funded.
   ➢ Most agencies advised they recovered more stolen vehicles and solved burglaries.
   ➢ One agency advised they solved a drive-by shooting based on a vehicle description only.
   ➢ Out of state agencies noted
       ✓ Additional charges resulting from the initial reason of the LPR; drugs, warrants, weapons, fraudulent indicia.
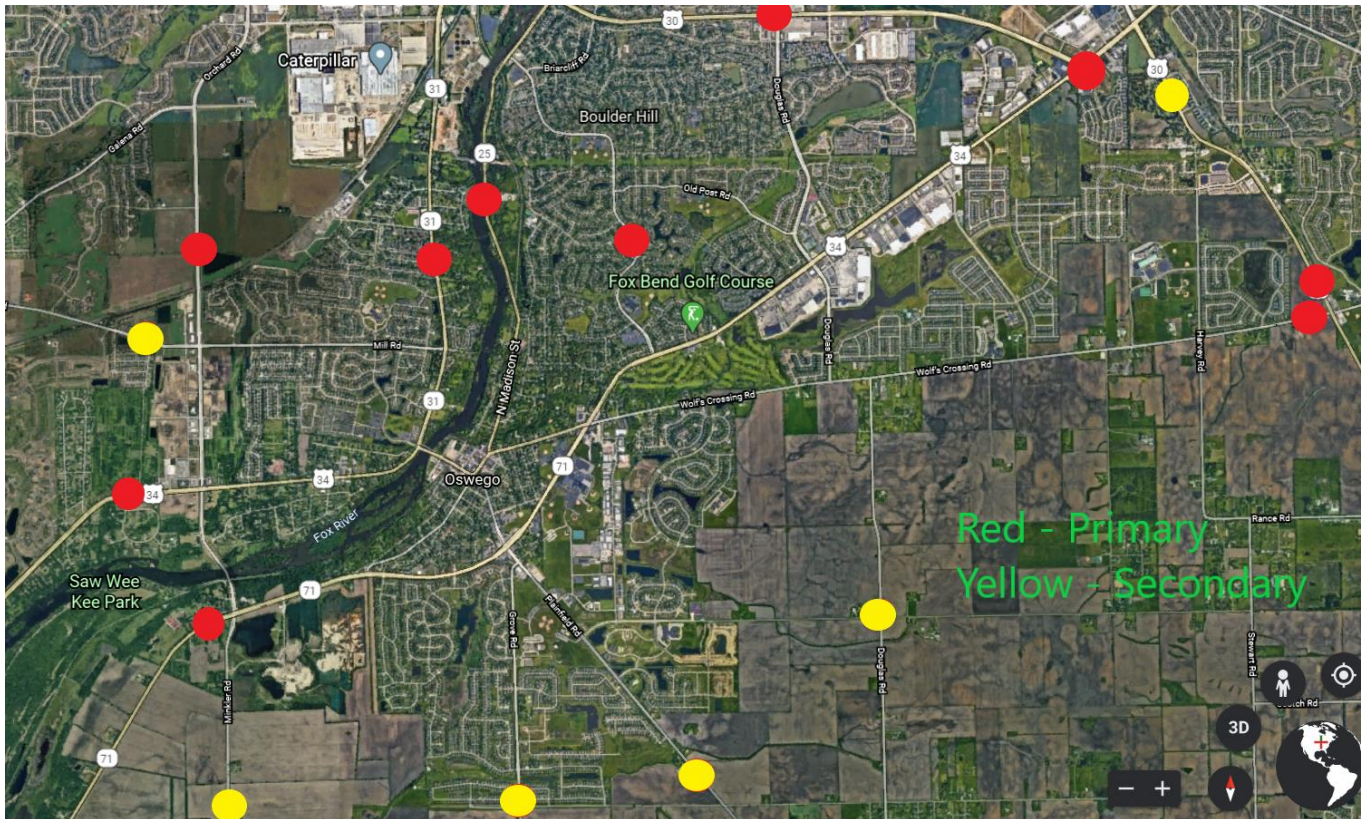
Vigilant Solutions	Flock Safety
Rockford	South Barrington
Romeoville	Barrington Hills
Naperville	Skokie
Hinsdale	Mokena
Elgin	Frankfort
Lombard	Vernon Hills
Addison	New Lenox
Burr Ridge	Chicago
Schaumburg	Manteno
Loves Park	
Wilmette	
Lansing	
Mount Prospect	
Orland Park	
Lemont	
South Holland	

Reference Checks & Misc. Information
• Solar units
   ➢ No identified issues from users contacted
• Reliability
   ➢ Any minor equipment issues were addressed appropriately
       ✓ Device adjustments or cell signal issues
       ✓ Reader placement
• Stolen Vehicle - Crime Data
   ➢ 2017 – 9
   ➢ 2018 – 5
   ➢ 2019 – 7
   ➢ 2020 – 10

Conceptual Deployment Map

This is a preliminary location map based off of how many would be purchased, site surveys from vendors, traffic volume counts, crime patterns. Other agencies advised that it's simple to move the reader location, if needed, and update the back-end analytics.

Implementation Concept 1- Flock Fixed Readers

Stationary LPR
- Solar mounts at entry area to the Village
- Quantity readers= 10
- 10 @ $2,500.00 = $25,000
- Total Implementation Cost – $25,000
- Total Annual Costs - $25,000

Implementation Concept 2

Stationary LPR & WatchGuard mobile LPR
- Includes Concept 1 ($25,000)
- Install LPR licensing in existing WatchGuard squad video system
  - ➢ Watchguard (affiliated with Vigilant & owned by Motorola) is the PD's current vendor for squad camera system. This would get them access to another database system.
  - ➢ 16 Squads X $95 $1,520
  - ➢ Analytical Software $7,750
                              $9,270
- This option gets two independent analytic databases (Flock & Vigilant)
- Total Implementation Cost – $34,270
- Total Annual Costs - $34,270

Implementation Concept 3

Stationary LPR, WatchGuard mobile LPR & mobile multi LPR's per squad
- Includes Concept 1 ($25,000)
- Includes Concept 2 ($9,270)

- Limited quantity of multi LPR's on squads ($18,000 per squad install)
- Multi LPR's could be used for parking enforcement (Parking Garage & Overnight Parking).
- Total Implementation Cost – $34,270 + $18,000/squad = Minimum of $52,270
- Total Annual Costs - $34,270 + $1,575/multi-LPR Squad

Next Steps
Chief Burgner asked if the Board has interest in having an LPR program and whether they want fixed or stationary. The Village has options on implementation:
- Engage with KenCom as a potential partner; or
- Implement a stand-alone program

Board and staff discussion focused on liking concept 1; sounds like it's expandable and can expand in the next budget year; excellent program; no requirement for signage; will need to research laws and policy on how it's implemented; alternative uses; other options out there; private sectors; mobile LPR's for enforcement of parking, but would need different software and hardware; looking into as part of the new parking garage in the downtown; whether there are issues with third parties getting access to the data; get public comments to see if they support locally; wanting feedback from the public; only a good idea to seek public comment if you actually implement the program; want feedback on where to put them; criminals will be against it; KenCom/County is potentially budgeting for a county-wide stationary program; they are still in discussions; this would be another option for a partnership. Majority of the Board had an interest in moving forward with the program. Staff to determine funding down the road and get KenCom to put this in a budget line. There was no further discussion.

NEW BUSINESS
There was no new business.

CLOSED SESSION
There was no closed session.

ADJOURNMENT
The meeting adjourned at 6:48 p.m.

Tina Touchette
Village Clerk