



NOTICE AND AGENDA

**NOTICE IS HEREBY GIVEN
THAT A SPECIAL VILLAGE BOARD MEETING**

WILL BE HELD ON

April 22, 2019

6:30 PM

Location: Oswego Village Hall

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG OF
THE UNITED STATES OF AMERICA**

B. ROLL CALL

**C. CONSIDERATION OF AND POSSIBLE ACTIONS ON ANY REQUESTS
FOR ELECTRONIC PARTICIPATION IN MEETING**

D. RECOGNITIONS/APPOINTMENTS

D.1. Historic Preservation Commission

- a) Announcement from the Commission Chairperson
- b) Proclamation of National Preservation Month- May 2019

[National Preservation Month 2019 Proclamation.docx](#)

E. PUBLIC FORUM

Posted:
Date: _____
Time: _____
Place: _____
Initials: _____

Tina Touchette
Village Clerk

F. STAFF REPORTS

G. CONSENT AGENDA

G.1. April 9, 2019 Committee of the Whole Minutes

[4-9-19 COTW.docx](#)

G.2. April 9, 2019 Regular Village Board Minutes

[4-9-19 RegVB rev 1.docx](#)

G.3. April 9, 2019 Closed Session Minutes (Approve, but Not Release)

G.4. Resolution Authorizing the Village of Oswego to Renew the Conservation in Our Community Program with the Conservation Foundation.

[ConservationFoundation_AgendaItem 4-22-19.docx](#)

[ConservationFoundation_Resolution 4-22-19.docx](#)

[Oswego cons in your comm agreement 2019- proposed.docx](#)

G.5. Resolution Authorizing Execution of a Settlement Agreement and Assignment of Recapture Rights.

[IL Asset Agenda Item.docx](#)

[IL Asset Resolution.docx](#)

[Settlement Agreement Final Version.DOCX](#)

[ASSIGNMENT OF RECAPTURE RIGHTS Revised.docx](#)

G.6. Resolution Approving a Temporary Construction Easement Agreement Between the Village of Oswego and Oswegoland Park District for Hudson Crossing Park

[JH042219.pbot Reserve at Hudson Crossing Park District Easement.docx](#)

[19-R-__ Authorizing Temporary Construction Easement Agreement.docx](#)

[Exhibit A Temporary Construction Easement Agreement.pdf](#)

G.7. Ordinance Authorizing the Disposal of Surplus Property Owned by the Village of Oswego. (First Read of Ordinance; Waiver of Second Read).

[Disposal of Surplus Memo 042219.docx](#)

[Ordinance-Disposal of Surplus 042219.docx](#)

[Exhibit A – Building and Zoning Vehicle Replacement Evaluation Form - BZ 29.pdf](#)

[Exhibit B – Police Department Vehicle Replacement Evaluation Form - PD 101.pdf](#)

[Exhibit C – Public Works Vehicle Replacement Evaluation Form - PW 04.pdf](#)

[Exhibit D – Public Works Vehicle Replacement Evaluation Form - PW 122.pdf](#)

H. BILL LIST

H.1. Approve Bill List Dated April 22, 2019 in the Amount of \$926,427.25.

[4-22-19 Bill List.pdf](#)

I. OLD BUSINESS

J. NEW BUSINESS

J.1. Ordinance Adopting the Budget for All Corporate Purposes of the Village of Oswego in Lieu of the Appropriation Ordinance for the Fiscal Year Commencing on May 1, 2019 and Ending on April 30, 2020. (First Read of Ordinance, Waiver of Second Read)

[Budget adoption April 2019 memo.docx](#)
[budget adoption ordinance April 2019.docx](#)
[FY20 DRAFT BudgetV5.pdf](#)

J.2. Ordinance Adopting the Capital Improvement Plan Fiscal Years 2020-2039 of the Village of Oswego, Kendall and Will Counties, Illinois. (First Read of Ordinance, Waiver of Second Read)

[CIP Adoption memo 2019.docx](#)
[CIP adoption ordinance.docx](#)
[CIP 2020-2039 Exhibit A.pdf](#)

J.3. Ordinance Approving the Preliminary PUD and Subdivision Plat for Hummel Trails Neighborhood 10. (First Read of Ordinance, Waiver of Second Read)

[994.18 Hummel Trails Neighborhood 10 VB1.docx](#)

[Ord 1- - Hummel Trails Neighborhood 10 Preliminary Plat.docx](#)
[exhibit a legal.pdf](#)
[exhibit b.pdf](#)
[exhibit c plat.pdf](#)
[exhibit d landscpe.pdf](#)
[exhibit e traffic.pdf](#)
[994.18 Neighborhood 10 Preliminary Plat.PC.040518.docx](#)
[P & Z minutes 04 05 18.docx](#)

- J.4. Ordinance Approving the Preliminary PUD and Subdivision Plat for Hummel Trails Neighborhood 14. (First Read of Ordinance, Waiver of Second Read)

[976.17 Hummel Trails Neighborhood 14 VB1.docx](#)
[Ord 1- - Hummel Trails Neighborhood 14 Preliminary Plat.docx](#)
[exhibit a legal.pdf](#)
[exhibit b.pdf](#)
[exhibit c plat.pdf](#)
[exhibit d landscape.pdf](#)
[976.17 Neighborhood 14 Preliminary Plat.PC.090717.docx](#)
[P & Z minutes 09 07 17.doc](#)

- J.5. Resolution Authorizing Reserve at Hudson Crossing, L.L.C. to Award Permit Fees and Construction Contracts for Construction of Reserve at Hudson Crossing Public Improvements to Comcast in the Amount of \$61,476.67.

[JH042219.pbot Reserve at Hudson Crossing Authorization for Utilities.docx](#)
[19-R- Authorizing Reserve at Hudson Crossing LLC to Award Contracts for Utility Improvements - Comcast.docx](#)
[Exhibit A - Comcast.pdf](#)

- J.6. Ordinance Granting a Second Minor Amendment to the Final PUD for Lot 2 of the Resubdivision of Lots 7, 8, and 9 of Oswego Commons for Giordano's Located at 2870 US Highway 34; Additional Signage. (First Read of Ordinance, Waiver of Second Read)

[1038.19 VB Memo.docx](#)
[Ord #19- \(#1038.19\).docx](#)
[Exhibit A - Legal Description.docx](#)
[Exhibit B - Location Map.pdf](#)
[Exhibit C - Sign Permit Plans.pdf](#)

- J.7. Resolution Authorizing the FY2020 Budgeted Purchases of Four (4) Vehicles and Equipment: One (1) 2019 F-150 XL From Hennessey's River View Ford in an Amount Not to Exceed \$35,988; One (1) New Ford Utility Interceptor Vehicles From Currie Motors Commercial Center in an Amount Not to Exceed \$34,466; One (1) 2020 International 4300 Truck Chassis From Rush Truck Center in an Amount Not to Exceed \$77,976; One (1) Snow Plow and One (1) Dump Body from Monroe Truck Equipment in an Amount Not to Exceed \$78,905; and One (1) 2019 F-550 Stake Bed with Plow and Salt Spreader From Hennessey's River View Ford in an Amount Not to Exceed \$64,380.40. Grand Total of Not to Exceed \$316,082.40 For FY2020

Budgeted Vehicle Purchases and Waiving of the Competitive Bidding Requirement
For the Local Purchases.

[FY2020 Vehicle Purchases Memo 042219.docx](#)

[FY2020 Vehicle Purchases Resolution 042219.docx](#)

[Exhibit A - Building and Zoning Vehicle Purchase Quotes.pdf](#)

[Exhibit B - Police Department Vehicle Purchase Quotes.pdf](#)

[Exhibit C - Public Works Vehicle 1 Purchase Quotes.pdf](#)

[Exhibit D - Public Works Vehicle 2 Purchase Quotes.pdf](#)

K. PRESIDENT'S REPORT

K.1. Proclamation- Arbor Day, April 26, 2019

[Arbor Day 2019.docx](#)

K.2. Proclamation- Building Safety Month; May

[Building Safety Month 2019.doc](#)

K.3. Proclamation- Drinking Water Week, May 5-11, 2019

[Drinking Water Week 2019.docx](#)

K.4. Proclamation- Motorcycle Awareness Month, May 2019

[Motorcycle Awareness Month 2019.docx](#)

K.5. Proclamation- Municipal Clerk's Week, May 5-11, 2019

[Municipal Clerks Week 2019.docx](#)

K.6. Proclamation- Rain Barrel Month, May 2019

[Rain Barrel Month Proclamation 2019.docx](#)

K.7. Proclamation- Small Business Week, May 5-11, 2019

[Small Business Week - 2019.doc](#)

L. TRUSTEE REPORTS

M. CLOSED SESSION

M.1.

a. Pending and Probable Litigation [5 ILCS 120/2(c)(11)]

- b. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Personnel [5 ILCS 120/2(c)(1)]
- c. Collective Bargaining, Collective Negotiating Matters, Deliberations Concerning Salary Schedules [5 ILCS 120/2(c)(2)]
- d. Sale, Lease, and/or Acquisition of Property [5 ILCS 120/2(c)(5) & (6)]
- e. Security Procedures and the Use of Personnel and Equipment to Respond to an Actual, Threatened, or a Reasonably Potential Danger to the Safety of Employees, Staff, the Public, or Public Property [5 ILCS 120/2(c)(8)]

N. POSSIBLE ACTION OF CLOSED SESSION ITEMS INCLUDING:

O. CALENDAR UPDATE

O.1. Calendar Update

[Calendar Update.docx](#)

P. ADJOURNMENT

Proclamation

The Village of Oswego, Illinois
Founded in 1833

NATIONAL PRESERVATION MONTH May 2019

WHEREAS, historic preservation is an effective tool for managing growth and sustainable development, revitalizing neighborhoods, fostering local pride and maintaining community character while enhancing livability; and

WHEREAS, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of heritage that has shaped us as a people and a community; and

WHEREAS, established in 1973 by the National Trust for Historic Preservation, events are planned to promote historic places for the purpose of instilling national and community pride, promoting heritage tourism and showing the social and economic benefits of historic preservation.

NOW, THEREFORE, I Gail E. Johnson, President of the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois, do hereby proclaim **May 2019** as

NATIONAL PRESERVATION MONTH

in Oswego, Illinois and do hereby call upon all citizens, to join their fellow citizens across the United States in recognizing and participating in this special observance.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Village of Oswego to be affixed this 22nd day of April 2019.

GAIL E. JOHNSON, VILLAGE PRESIDENT

ATTEST:

Tina Touchette, Village Clerk

**MINUTES OF A COMMITTEE OF THE WHOLE MEETING
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OSWEGO VILLAGE HALL
100 PARKERS MILL, OSWEGO, ILLINOIS
April 9, 2019**

CALL TO ORDER

President Gail E. Johnson called the meeting to order at 6:01 p.m.

ROLL CALL

Physically Present: President Gail Johnson and Trustees Ryan Kauffman, Karin McCarthy-Lange, Pam Parr, Judy Sollinger and Joe West.

Absent: Trustee Luis Perez

Staff Present: Dan Di Santo, Village Administrator; Christina Burns, AVA/HR Director; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Jennifer Hughes, Public Works Director; Mark Horton, Finance Director; Rod Zenner, Community Development Director; Corinna Cole, Economic Development Director; Jay Hoover, Building & Zoning Manager; Jenette Sturges, Community Engagement Coordinator, Marketing; Steve Raasch, Facilities Manager; and James Murphy, Village Attorney.

CONSIDERATION OF AND POSSIBLE ACTIONS ON ANY REQUESTS FOR ELECTRONIC PARTICIPATION IN MEETING

There was no one who participated electronically.

PUBLIC FORUM

Public Forum was opened at 6:01 p.m.

Judy Siedlecki thanked the Board for moving the Village forward with the Hudson Crossing development, old Village Hall site and the Mexican restaurant; all want more industry, but can't just make it happen; new Police Department was built; wonderful things have been done and she appreciates it. She read a quote by Vince Lombardi; will keep an eye on the new Board and see what they do.

There was no one else who requested to speak; the Public Forum was closed at 6:03 p.m.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

F.1. Oswego Police Department - 2018 Annual Report Overview

Chief Burgner addressed the Board regarding the 2018 annual Police Department report showing what the department has accomplished over the calendar year. He thanked Deputy Chief Jensen, Deputy Chief Delphey, Commander Norwood, Denise Lawrence and Cathy Nevara for all their input and work on the report. A brief outline of the report was presented:

Personnel

- 49 sworn personnel
- 11 full-time civilian personnel
- 10 part-time civilian personnel

A chart was provided that showed a per capita comparison into the cost of police services provided. Staff surveyed communities similar in population and took the overall budget and divided it by the population.

Complaints

- Five (5) citizen complaints were received, in the calendar year, out of 22,960 calls for service
- Out of the five, four were unfounded and one was sustained

Training

- 2018 training hours= 7,380
- 8% increase from year 2017
- Village has in-house specially trained instructors who teach a variety of topics to all employees

Crime

- Crime rate is the lowest since 2007
- Part 1 crimes = 322
- Part 2 crimes= 418
- Staff responded to 22,960 incidents

Investigations

- 2018 cases investigated= 386
- 9,690 pieces of evidence are housed at the Police Department; full-time task to manage

Traffic Enforcement

- Study started two year ago to reduce overall crashes and intersection related crashes
- Overall 11% reduction in crashes
- 7.17% reduction of intersection related crashes

Records

- In 2018, over 3,200 report documents were processed
- Went paperless with several processes and decreased the carbon footprint by 50%

CPAT/CIT

- One officer assigned to Kendall County Cooperative Police Assistance (CPAT)
- One officer assigned to Kendall County Criminal Intelligence Team (CIT)
- Decrease in cases initiated in 2018
- Total street value of drugs removed from the streets increased 76%

Enforcement Efforts

- Tracking bias-based policing
- Monthly traffic stop data is compiled, reviewed and submitted to IDOT
- Work with SD308 in comparing demographics data
- Enforcement actions applied equally and fairly
- Response to resistance incidents in 2018= 10; all in compliance
- Total custodial arrest/citations in 2018= 775; all in compliance

Additional information was provided on programs, retirements, promotions, monitoring of sex offenders, Explorers, Honor Guard, support of fallen Officers, Families Behind the Badge, moments with the community, reuniting pets with their owners, awards and employees. The new Police Department was a huge part of 2018; most challenging year in decades; staff stepped up; no lull in services; could not have been done without the community and the Village Board.

Board and staff discussion focused on whether other communities have similar complaint records; being accredited assists with the low complaint record; Oswego is unique; a lot of police departments doing it right; personnel take their jobs seriously and treat others the way they should be treated; step above and more; Carol Stream is the closest in comparison; impressive. There was no further discussion.

CLOSED SESSION

A motion was made by Trustee Sollinger and seconded by Trustee Kauffman to enter into Closed Session for the purposes of discussing the following:

- a. Pending and Probable Litigation [5 ILCS 120/2(c)(11)]
- b. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Personnel [5 ILCS 120/2(c)(1)]
- c. Collective Bargaining, Collective Negotiating Matters, Deliberations Concerning Salary Schedules [5 ILCS 120/2(c)(2)]
- d. Sale, Lease, and/or Acquisition of Property [5 ILCS 120/2(c)(5) & (6)]
- e. Security Procedures and the Use of Personnel and Equipment to Respond to an Actual, Threatened, or a Reasonably Potential Danger to the Safety of Employees, Staff, the Public, or Public Property [5 ILCS 120/2(c)(8)]

Aye: Ryan Kauffman
Pam Parr
Joe West

Karin McCarthy-Lange
Judy Sollinger

Nay: None
Absent: Luis Perez

The motion was declared carried by a roll call vote with six (5) aye votes and zero (0) nay votes.

The Board adjourned to Closed Session at 6:20 p.m.

The Board returned to open session at 6:59 p.m.; all remaining members still present.

ADJOURNMENT

The Committee of the Whole meeting adjourned at 6:59 p.m.

Tina Touchette
Village Clerk

**MINUTES OF A REGULAR MEETING
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OSWEGO VILLAGE HALL
100 PARKERS MILL, OSWEGO, ILLINOIS
April 9, 2019**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Gail Johnson called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Physically Present: President Gail Johnson and Trustees Ryan Kauffman, Karin McCarthy-Lange, Pam Parr, Judy Sollinger and Joe West.

Absent: Trustee Luis Perez

Staff Present: Dan Di Santo, Village Administrator; Christina Burns, AVA/HR Director; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Jennifer Hughes, Public Works Director; Mark Horton, Finance Director; Rod Zenner, Community Development Director; Corinna Cole, Economic Development Director; Jay Hoover, Building & Zoning Manager; Jenette Sturges, Community Engagement Coordinator, Marketing; Steve Raasch, Facilities Manager; James Jensen, Deputy Chief; and James Murphy, Village Attorney.

CONSIDERATION OF AND POSSIBLE ACTIONS ON-ANY REQUESTS FOR ELECTRONIC PARTICIPATION IN MEETING

There was no one who participated electronically.

RECOGNITIONS/APPOINTMENTS

There were no Recognitions/Appointments

PUBLIC FORUM

Public Forum was opened at 7:01 p.m. There was no one who requested to speak; the Public Forum was closed at 7:01 p.m.

STAFF REPORTS

Administrator Di Santo- holding a Special Village Board meeting on April 22, 2019 at 6:30 a.m. with a reception for the outgoing Board members at 6:00 p.m.; there will be no Committee of the Whole meeting on April 22, 2019. The April 23, 2019 Committee of the Whole and Regular Village Board meetings have been canceled.

CONSENT AGENDA

- G.1. March 19, 2019 Committee of the Whole Minutes
- G.2. March 19, 2019 Regular Village Board Minutes
- G.3. Ordinance Allocating the 2019 Village of Oswego Volume Cap of \$3,657,465.00 to Upper Illinois River Valley Development Authority (UIRVDA). (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 19-21**
- G.4. Resolution Authorizing Initial Acceptance of Public Improvements for Ashcroft Place Unit 1 and Reduction of Project Surety; Effective March 1, 2019. **Resolution No. 19-R-18**
- G.5. Resolution Authorizing the Village Administrator to Execute Change Order #OCO-0005 for Costs and Fees Associated with Boiler Exhaust Redesign Not to Exceed \$39,003.97 for the Construction of the New Police Headquarters Project; and the Waiving of the Competitive Public Bidding Requirement. **Resolution No. 19-R-19**; change order was because of the design; the architect will be covering the change order.

- G.6. Ordinance Vacating the Final Plat of Re-Subdivision Approved as Part of Ordinance #18-79 Approving a Major Amendment to the Final PUD and Final Subdivision Plat for Ashcroft Place Unit 2 The Townes at Ashcroft Walk. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 19-22**
- G.7. Resolution Approving an Intergovernmental Agreement for a Tower Lease Agreement between the Village of Oswego and the Oswego Fire Protection District. Subject to Attorney Review and Approval. **Resolution No. 19-R-20**

A motion was made by Trustee Kauffman and seconded by Trustee Sollinger to approve the Consent Agenda; Approving the March 19, 2019 Committee of the Whole Minutes; Approving the March 19, 2019 Regular Village Board Minutes; and approving the following ordinances and resolutions:

Ordinance No. 19-21; Ordinance Allocating the 2019 Village of Oswego Volume Cap of \$3,657,465.00 to Upper Illinois River Valley Development Authority (UIRVDA). (First Read of Ordinance, Waiver of Second Read)

Ordinance No. 19-22; Ordinance Vacating the Final Plat of Re-Subdivision Approved as Part of Ordinance #18-79 Approving a Major Amendment to the Final PUD and Final Subdivision Plat for Ashcroft Place Unit 2 The Townes at Ashcroft Walk. (First Read of Ordinance, Waiver of Second Read)

Resolution No. 19-R-18; Resolution Authorizing Initial Acceptance of Public Improvements for Ashcroft Place Unit 1 and Reduction of Project Surety; Effective March 1, 2019.

Resolution No. 19-R-19; Resolution Authorizing the Village Administrator to Execute Change Order #OCO-0005 for Costs and Fees Associated with Boiler Exhaust Redesign Not to Exceed \$39,003.97 for the Construction of the New Police Headquarters Project; and the Waiving of the Competitive Public Bidding Requirement.

Resolution No. 19-R-20; Resolution Approving an Intergovernmental Agreement for a Tower Lease Agreement between the Village of Oswego and the Oswego Fire Protection District. Subject to Attorney Review and Approval.

Aye: Ryan Kauffman Karin McCarthy-Lange
 Pam Parr Judy Sollinger
 Joe West

Nay: None

Absent: Luis Perez

The motion was declared carried by an omnibus roll call vote with five (5) aye votes and zero (0) nay votes.

BILL LIST

H.1. Approve Bill List Dated April 9, 2019 in the Amount of \$891,736.65.

A motion was made by Trustee Kauffman and seconded by Trustee Parr to approve the Bill List Dated April 9, 2019 in the Amount of \$891,736.65.

Aye: Ryan Kauffman Karin McCarthy-Lange
 Pam Parr Judy Sollinger
 Joe West

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

J.1. Public Hearing for Fiscal Year 2020 Village Budget

The Public Hearing was opened at 7:04 p.m.

Director Horton addressed the Board regarding FY20 budget. The FY20 Village Budget serves as the spending authority for the fiscal year. The Budget anticipates the spending of \$50.5 million in total expenditures. The budget has been available for public inspection since March 15, 2019. The Budget was reviewed and discussed with the Village Board at the Special Committee of the Whole meeting on March 2nd. The required notice of public hearing was published in the Ledger Sentinel newspaper on Thursday, March 28th in compliance with the Budget Act.

Board and staff discussion focused on having two weeks to adopt the budget; staff recommendations; have funds in reserves; \$10 million in capital projects and improvements. There was no further discussion.

There was no one else who wished to speak. The Public Hearing was closed at 7:08 p.m.

J.2. Ordinance Adding Title 1, Chapter 20, Section 14 of the Village Code of the Village of Oswego, "Administrative Hearings to Determine Eligibility Under the Public Safety Employee Benefits Act." (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 19-23**

Director Burns addressed the Board regarding the Public Safety Employee Benefits Act (PSEBA). The act requires employers of full-time law enforcement officers to pay the entire premium of health insurance for the officer and his or her family in the event of the officer's death or catastrophic injury "as the result of the officer's response to fresh pursuit, the officer or firefighter's response to what is reasonably believed to be an emergency, an unlawful act perpetrated by another, or during the investigation of a criminal act." The law lays out certain procedures that must be followed in the application for PSEBA benefits. In addition, municipalities are permitted to establish adjudication procedures for PSEBA claims. The Village does not currently have any active or pending PSEBA claims. Staff recommended adoption of the proposed adjudication process as a best practice in evaluating what could potentially be a costly exposure for the Village.

Board and staff discussion focused on no current claims; average cost and frequency; costs can vary and be very high if there is lifetime coverage for a family. There was no further discussion.

A motion was made by Trustee Sollinger and seconded by Trustee Kauffman to approve an Ordinance Adding Title 1, Chapter 20, Section 14 of the Village Code of the Village of Oswego, "Administrative Hearings to Determine Eligibility Under the Public Safety Employee Benefits Act." (First Read of Ordinance, Waiver of Second Read)

Aye: Ryan Kauffman Karin McCarthy-Lange
Pam Parr Judy Sollinger
Joe West

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

J.3. 2019 Road Maintenance Project

- a) Resolution for Maintenance Under the Illinois Highway Code in the Amount of \$800,000 of Motor Fuel Tax Funds in Fiscal Year 2020. **Resolution No. 19-R-21**
- b) Resolution Authorizing the Execution of a Professional Engineering Services Contract with HR Green in an Amount of \$29,350.00 for Preliminary Engineering and 5% of the Final

Construction Cost for the 2019 Pavement Resurface Program of Various Streets Utilizing Motor Fuel Tax Funds. **Resolution No. 19-R-22**

Director Hughes addressed the Board regarding the 2019 road maintenance project. The Village must pass a resolution, each year, prior to the expenditure of Motor Fuel Tax Funds (MFT). The Village expects to receive \$850,000 in FY 2020 MFT allotments. Staff will transfer \$262,500 to the Debt Service fund leaving an estimated Restricted Fund Balance at April 30, 2020 of \$1,080,260. HR Green has designed and overseen construction of the annual road maintenance project for many years. The form of the contract is dictated by the Illinois Department of Transportation. Staff requested authorization to spend \$800,000.00 of MFT funds and prioritized areas for repair based upon road condition and traffic volume. Once bids are opened and the construction contract awarded, staff will notify the public of the project schedule. The following streets are scheduled this year:

Street	Location
Resurface	
Prairieview Drive	Morgan Valley Drive to Forest Avenue
Forest Avenue	Prairieview Drive to concrete pavement
Seton Creek Drive	Gloria Lane to Wollmington Drive
Wollmington Drive	Seton Creek Drive to Old Post Road
Pearces Ford	US 34 to Waubonsee Creek (south of bridge)
Patching	
Main Street – Southbound	At East Benton Street
Main Street – Southbound	North of Judson Avenue
Douglas Street – Southbound	South of South Madison Street
Douglas Street – Northbound	Between South Madison Street and West End Court
Judson Street	East of Main Street
Mill Road – Westbound	West of Station Drive

Project Schedule:

- 4/9/19 – Approval of engineering contract
- 4/26/19 – Preliminary plans to Village/IDOT for review
- 5/9/19 & 5/16/19 – Bid notice published
- 5/21/19 – Bid opening
- 6/4/19 – Village Board Approval
- 8/9/19 – Completion Date

There was no further discussion.

A motion was made by Trustee McCarthy-Lange and seconded by Trustee Parr to approve a Resolution for Maintenance Under the Illinois Highway Code in the Amount of \$800,000 of Motor Fuel Tax Funds in Fiscal Year 2020.

Aye: Ryan Kauffman
 Pam Parr
 Joe West
 Karin McCarthy-Lange
 Judy Sollinger

Nay: None
 Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

A motion was made by Trustee Kauffman and seconded by Trustee McCarthy-Lange to approve a Resolution Authorizing the Execution of a Professional Engineering Services Contract with HR Green in an Amount of \$29,350.00 for Preliminary Engineering and 5% of the Final Construction

Cost for the 2019 Pavement Resurface Program of Various Streets Utilizing Motor Fuel Tax Funds.

Aye: Ryan Kauffman
Pam Parr
Joe West

Karin McCarthy-Lange
Judy Sollinger

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

J.4. Resolution Urging the Enactment of a State Capital Transportation Bill that Includes Transit.
Resolution No. 19-R-23

Administrator Di Santo addressed the Board regarding a resolution for a capital bill that includes transit. The last major State of Illinois capital bill was 2009's \$31 billion "Illinois Jobs Now!" bill. The Regional Transportation Authority (RTA) is asking partner agencies to pass a resolution urging all State of Illinois elected officials to enact a state capital bill that includes transit. The RTA specifically points out that the Chicago Transit Authority (CTA) has \$18 billion in underfunded and unfunded projects, Metra has \$12 billion in project needs and Pace has \$1 billion in project needs over the next decade. An underfunded transit system in the Chicagoland area impacts Oswego residents, as 19% of residents regularly use Metra service and 11.4% of residents commute to Chicago daily for their job. In addition, the Kendall County Metra extension project needs funding from a state capital bill, and the project benefits from a financially solvent RTA system.

A version of this resolution was passed by the Kane/Kendall Council of Mayors and by the Village of Montgomery. By adoption of this resolution, the Village of Oswego shows solidarity and support for the fiscal soundness of the RTA and a fully functioning transit system in the Chicagoland area.

Board and staff discussion focused on bringing a train in has been a priority; whether an RTA tax still needs to be passed; tax is to be determined; could be per community, or per County; will be years down the road; this resolution is just for support; it does not approve or impose a tax. There was no further discussion.

A motion was made by Trustee Kauffman and seconded by Trustee McCarthy-Lange to approve a Resolution Urging the Enactment of a State Capital Transportation Bill that Includes Transit.

Aye: Ryan Kauffman
Pam Parr

Karin McCarthy-Lange
Judy Sollinger

Nay: Joe West

Absent: Luis Perez

The motion was declared carried by a roll call vote with four (4) aye votes and one (1) nay vote.

J.5. Resolution Authorizing Execution of a Construction Contract with H. Linden & Sons in the Amount of \$4,007,178.00 for the Construction of the Reserve at Hudson Crossing Public Improvements and Assignment of Contract to Reserve at Hudson Crossing, L.L.C., in Accordance with the Accompanying Resolution. **Resolution No. 19-R-24**

Director Hughes addressed the Board regarding a construction contract with H. Linden & Sons for the Reserve at Hudson Crossing public improvements and assignment of the contract. On March 5, 2019, the Village opened three bids for the public improvements exclusive of the parking decks. The bids ranged from \$4,007,178.00 to \$6,751,717.90. The lowest responsible bidder, H. Linden & Sons was \$340,805 (8%) less than the engineer's estimate. H. Linden submitted a bid of \$254,854.00 for the park entrance improvements. This estimate was far above what the Village, Park District, and design engineer originally envisioned the improvements. Since the bid opening, the project team has met to value engineer the improvements. The changes will result in a reduction of brick pavers in the

front plaza and reduced impact to the fence. Staff recommended awarding the alternate as bid. The changes resulted in a savings of \$73,666.00 to the contract. Staff also recommended approving the execution of a construction contract with H. Linden & Sons for the base bid and Alternates 1 and 2 in the amount of \$4,007,178.00 for the construction of the Reserve at Hudson Crossing public improvements and assignment of the contract to Reserve at Hudson Crossing, L.L.C.

Board and staff discussion focused on Shodeen pays for the construction; Village opens the bids to maintain transparency; fifteen days to sign the contract; gets rid of a lot of liability to the Village; bid added a lot more water and sewer lines; park entrance does not align with the roads; realigning the entrance and improving the standing plaza; glad it's a local contractor; Park District is 100% behind the park entrance concept; re-design of park entrance is not in the Park District's budget (\$257,000); Park District will provide the landscaping; cost reduced \$75,000; plaza will now be concrete instead of brick; doing a change order and reducing the project price. There was no further discussion.

A motion was made by Trustee Sollinger and seconded by Trustee Parr to approve a Resolution Authorizing Execution of a Construction Contract with H. Linden & Sons in the Amount of \$4,007,178.00 for the Construction of the Reserve at Hudson Crossing Public Improvements and Assignment of Contract to Reserve at Hudson Crossing, L.L.C., in Accordance with the Accompanying Resolution.

Aye: Ryan Kauffman
Pam Parr
Joe West

Karin McCarthy-Lange
Judy Sollinger

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

J.6. Reserve at Hudson Crossing Public Improvements – Utility Contracts & Permits

- a) Resolution Authorizing Reserve at Hudson Crossing, L.L.C. to Award Permit Fees and Construction Contracts for Construction of Reserve at Hudson Crossing Public Improvements to AT&T in The Amount of \$500.00. **Resolution No. 19-R-25**
- b) Resolution Authorizing Reserve at Hudson Crossing, L.L.C. to Award Permit Fees and Construction Contracts for Construction of Reserve at Hudson Crossing Public Improvements to Commonwealth Edison in The Amount Of \$203,827.62. **Resolution No. 19-R-26**
- c) Resolution Authorizing Reserve at Hudson Crossing, L.L.C. to Award Permit Fees and Construction Contracts for Construction of Reserve at Hudson Crossing Public Improvements to Midwest Fiber in The Amount Of \$20,408.62. **Resolution No. 19-R-27**
- d) Resolution Authorizing Reserve at Hudson Crossing, L.L.C. to Apply for a Permit from and Pay Associated Fees to the Illinois Department of Natural Resources – Office of Water Resources in Pay Permit Fees to IDNR-OWR in the Amount of \$2,690.00 for Construction of Reserve at Hudson Crossing Public Improvements. **Resolution No. 19-R-28**

Director Hughes addressed the Board regarding utility contracts and permits for the Reserve at Hudson Crossing. The RDA contemplates that Shodeen will construct the public improvements and will be reimbursed by the Village. This arrangement ensures that a single party is responsible for all facets of construction of both the public improvements and adjacent buildings. Shodeen is required to bury overhead utilities within the project limits per Section 8.17 of the Subdivision and Development Regulations. The RDA defines public improvements to include utility burial. Shodeen is also required to obtain permits for the public improvements. Shodeen has submitted for the required permits for this portion of the project. As the review agencies issue comments, they are also providing the permit fee determination.

Board and staff discussion focused on largest portion is the burying of lines; there may be a couple

more contracts for public improvements; who pays for the fees; redevelopment is subject to reimbursement by the Village of Oswego. There was no further discussion.

One motion was made for all resolutions:

A motion was made by Trustee Kauffman and seconded by Trustee McCarthy-Lange to approve Resolutions Authorizing Reserve at Hudson Crossing, L.L.C. to Award Permit Fees and Construction Contracts for Construction of Reserve at Hudson Crossing Public Improvements to AT&T in the Amount of \$500.00; to Commonwealth Edison in the Amount of \$203,827.62; to Midwest Fiber in the Amount of \$20,408.62; and to Apply for a Permit from and Pay Associated Fees to the Illinois Department of Natural Resources – Office of Water Resources in Pay Permit Fees to IDNR-OWR in the Amount of \$2,690.00 for Construction of Reserve at Hudson Crossing Public Improvements.

Aye: Ryan Kauffman
Pam Parr
Joe West

Karin McCarthy-Lange
Judy Sollinger

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

J.7. Reserve at Hudson Crossing SSA

- a) Public Hearing for Village of Oswego Special Service Area SS200 Hudson Crossing 19 SSA 01
- b) Ordinance Proposing the Establishment of Village of Oswego Special Service Area SS200 Hudson Crossing 19 SSA 01 and Providing for Other Procedures. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 19-24**

The Public Hearing was opened at 7:30 p.m.

There was no one who wished to speak. The Public Hearing was closed at 7:30 p.m.

Director Zenner addressed the Board regarding Special Service Area SS200 Hudson Crossing 19 SSA 01 and the establishment of an SSA. In December 2017, the Village entered into a redevelopment agreement to allow for the development of the Reserve at Hudson Crossing. As part of the agreement, the Village would authorize the issuance of \$16,000,000 in bonds to facilitate the development project. The bond funds would cover, but are not limited to property acquisition, public parking facilities, design services, administration, utility infrastructure, streetscape and landscaping improvements, and related improvements. To ensure there would be sufficient funds to retire the bonds, the development agreement identifies the establishment of an SSA to cover any difference between the bond payments and the real property taxes that would be collected against the subject property. The SSA may also pay any premiums necessary to maintain insurance or bonding for the development or maintenance obligations associated with the project. On January 15, 2019, the Village Board approved an ordinance proposing the establishment of the SSA and setting a public hearing for April 9, 2019. There was no further discussion.

A motion was made by Trustee Parr and seconded by Trustee Kauffman to approve an Ordinance Proposing the Establishment of Village of Oswego Special Service Area SS200 Hudson Crossing 19 SSA 01 and Providing for Other Procedures. (First Read of Ordinance, Waiver of Second Read)

Aye: Ryan Kauffman
Pam Parr
Joe West

Karin McCarthy-Lange
Judy Sollinger

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

J.8. Resolution Amending an Agreement with ClientFirst Technology Consulting for ERP Implementation Project Oversight/Project Manager for an Amount Not to Exceed \$116,000.
Resolution No. 19-R-29

Director Horton addressed the Board regarding an agreement with ClientFirst. The Village entered into an agreement with ClientFirst for ERP implementation oversight on October 4, 2016. The scope of the agreement was for oversight of implementing the new software in five phases over an 18-month timeframe. The cost was a not to exceed \$125,000. Several issues encountered during implementation of phases 2, 3 and 4 have delayed the go-live dates for these phases. It has been 29 months since the initial implementation of the agreement with ClientFirst Technology Consulting and have reached the threshold of \$125,000 paid for implementation services.

Staff requested cost estimates for continuing the implementation services for the remainder of the project. Two scenarios to complete the implementation were provided:

Scenario 1

- Project oversight similar to what they have been doing the past 29 months
- Cost to not exceed \$55,356

Scenario 2

- Include all the activities of scenario one and project manager assistance
- Cost to not exceed \$116,592

As staff has done over the last 29 months of implementation, staff will diligently try to only use ClientFirst, as necessary, to reduce the overall project cost. ClientFirst has been very good at billing us for only the time they put into the project and not nickel and diming us for every meeting, phone conversation and documentation delivered to us. Their consulting practices have allowed staff to extend the implementation 11 months past the original contract term. The completion of phases 2, 3 and 4 should be completed in calendar year 2019; leaving phase 5 to implement in late 2019 and 2020. Phase 5 includes the implementation of processes the Village currently doesn't have or doesn't perform electronically. This will require a lot of time in the design and setup portion of the implementation and the testing and training of the end users.

Having reviewed the proposal for project oversight and project oversight with project manager assistance, staff suggests moving forward with Scenario 2. Staff will utilize some of the project manager assistance, but not all of it as proposed; keeping the final costs somewhere between the two proposed cost estimates. The unknown time and staff involvement moving into Phase 5 implementation and whether the Village project manager will have 100% of their time to devote to the project are reasons for the recommendation.

Board and staff discussion focused on not spending the whole \$116,592; may be more around \$40,000-\$50,000; where the funds are coming from for It Manager, Renzetti. There was no further discussion.

A motion was made by Trustee Kauffman and seconded by Trustee West to approve a Resolution Amending an Agreement with ClientFirst Technology Consulting for ERP Implementation Project Oversight/Project Manager for an Amount Not to Exceed \$116,000.

Aye: Ryan Kauffman
Pam Parr
Joe West

Karin McCarthy-Lange
Judy Sollinger

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

J.9. Resolution Approving the Purchase of Wine from BreakThru Beverage Group Illinois LLC for Wine on the Fox 2019 in an Amount Not to Exceed \$47,000.00. Resolution No. 19-R-30

Director Cole addressed the Board regarding the purchase of wine for Wine on the Fox. Staff proposes to purchase roughly half of the available wine from Breakthru Beverage Group, IL LLC, for Wine on the Fox. The wine will be sold to the Village at wholesale price, as mandated by law. The product will be delivered immediately before the event. The Village will sell the wine at retail price by one ounce pour, five ounce pour and bottle. The Village will order once the event special event liquor license is received. The Village will pay for the product at delivery. Eleven Independent Illinois wineries will also be present at the event. They will accept tickets for one and five ounce pours and will have the ability to sell directly to the customers five ounce pours and bottles.

On December 14th, 2018, the Village issued an RFP for an alcohol distributor for wine at Wine on the Fox. By the response deadline of January 22nd, the Village had received one proposal from Breakthru Beverage Group, IL. Breakthru pioneered the successful Village/distributor model last year and the Village remains interested in purchasing wine from them for this year's event. The approval amount is a not to exceed value. The final value will be determined by type, brand and quantity. Unopened and undamaged cases of product will be returned to the Distributor for credit. Unopened product will be stored in a truck trailer for safekeeping and protection from the elements.

Board and staff discussion focused on received feedback that attendees wanted more of variety; types of wines being purchased; overseas and domestic wines being offered; sangrias and low calorie products will be available; previous to last year's event, the net profit was \$5,000; last year the net profit was \$30,000; event is self-sustaining and profitable; certain organizations can fundraise for the event. There was no further discussion.

A motion was made by Trustee McCarthy-Lange and seconded by Trustee Kauffman to approve a Resolution Approving the Purchase of Wine from BreakThru Beverage Group Illinois LLC for Wine on the Fox 2019 in an Amount Not to Exceed \$47,000.00

Aye: Ryan Kauffman	Karin McCarthy-Lange
Pam Parr	Judy Sollinger
Nay: Joe West	
Absent: Luis Perez	

The motion was declared carried by a roll call vote with four (4) aye votes and one (1) nay vote.

PRESIDENT'S REPORT

K.1. Proclamation- Earth Day April 22, 2019
President Johnson read the proclamation.

Recycling event is being held this Saturday at Public Works.

Veterans Serenity Park groundbreaking scheduled for this Saturday at 11:00 a.m.

TRUSTEE REPORTS

Trustee West- Veterans Serenity Park groundbreaking this Saturday.

Trustee McCarthy-Lange- asked whether shredding will be conducted at the recycling event; no shredding at the event, but the Police Department will be holding a shredding event at a bank in the future. Congrats to newly elected Board members; extremely talented Village staff.

CLOSED SESSION

There was no Closed Session held.

ADJOURNMENT

A motion was made by Trustee Kauffman and seconded by Trustee McCarthy-Lange to adjourn the meeting; upon a voice vote with all remaining members present voting aye, the meeting was adjourned at 7:50 p.m.

Tina Touchette
Village Clerk

DRAFT

AGENDA ITEM

MEETING TYPE: Village Board
MEETING DATE: April 22, 2019
SUBJECT: Conservation in Our Community Program

ACTION REQUESTED:

Resolution Authorizing the Village of Oswego Renew the Conservation In Our Community Program with The Conservation Foundation, for an Amount Not-to-Exceed \$3,000.

BOARD/COMMISSION REVIEW:

N/A

ACTION PREVIOUSLY TAKEN:

Date of Action	Meeting Type	Action Taken
3/15/2016	Village Board	Approved Resolution to Join the Conservation In Our Community Program
3/21/2017	Village Board	Approved Resolution Renewing the Conservation In Our Community Program
2/6/2018	Village Board	Approved Resolution to Join the Conservation In Our Community Program

DEPARTMENT: Administration

SUBMITTED BY: Dan Di Santo, Village Administrator

FISCAL IMPACT:

\$3,000 Contractual Fee for one year.

BACKGROUND:

The Conservation Foundation is a not-for-profit land and watershed conservation organization dedicated to promoting stewardship of the environment in northeastern Illinois. The Foundation’s work focuses in DuPage, Kane, Kendall, and Will Counties and has at times extended to other portions of northeastern Illinois.

The Conservation Foundation leads a program called “Conservation In Our Community,” which is a partnership between the Foundation and municipalities for the purpose of educating and engaging citizens in making conservation part of their community.

DISCUSSION:

Last year was Oswego's third year in the Conservation In Our Community program, and the Village benefited from this partnership. The Conservation Foundation provided workshops to promote their Conservation @ Home program, rain barrels, rain gardens and other topics including "Controlling Invasive Species." They also worked with the Hilltoppers Garden Club and hosted a Local Fox River art exhibit at the Little White School Museum.

The 2019 workplan (see attached) attempts to make this coming year even more successful than the previous two. The planned activities include increasing participation in the Conservation @ Home program, work with the Hilltoppers Garden Club, continuing to educate homeowners associations on detention basin management, promoting rain barrel sales, having a local artist paint Oswego sites on the Fox River, assistance with a public art project, and other public outreach.

RECOMMENDATION:

Staff recommends joining the Conservation for Our Community program.

ATTACHMENTS:

1. Resolution
2. Program Outline

RESOLUTION NO. 19 - R - __

**A RESOLUTION AUTHORIZING THE VILLAGE OF OSWEGO TO RENEW THE
CONSERVATION IN OUR COMMUNITY PROGRAM WITH
THE CONSERVATION FOUNDATION**

WHEREAS, the Village of Oswego (“Village”) has a population of more than 25,000 and is therefore a “Home Rule Unit” under the 1970 Illinois Constitution; and

WHEREAS, the Illinois Constitution of 1970 provides that a Home Rule Unit may exercise any power and perform any function pertaining to its government and affairs, including but not limited to the power to regulate for the protection of the public health, safety, morals and welfare; to license, to tax; and to incur debt; and

WHEREAS, it is in the best interest of the Village of Oswego to join the Conservation in Our Community Program with The Conservation Foundation, substantially in the form attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS, as follows:

SECTION 1. INCORPORATION OF RECITAL

That the recitals set forth above are incorporated here by reference.

SECTION 2. EXECUTION OF AGREEMENT

The Village President and Village Clerk are hereby authorized and directed to execute the necessary agreements to renew the Conservation in Our Community Program with The Conservation Foundation, substantially in the form attached hereto as Exhibit A.

SECTION 3. REPEALER

All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution shall be, and the same hereby repealed.

SECTION 4. SEVERABILITY

This Resolution and every provision thereof shall be considered severable. In the event that any court of competent jurisdiction may find and declare any word, phrase, clause, sentence, paragraph, provision or section or part of a phrase, clause, sentence, paragraph, clauses, sentences, paragraphs and provisions and parts of phrases, clauses, sentences, paragraphs, provisions and sections not ruled void or unconstitutional shall continue in full force and effect.

SECTION 5. EFFECTIVE DATE

This Resolution shall be in full force and effect from and after its passage.

PASSED by the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois this 22nd day of April 2019.

RYAN KAUFFMAN _____

JUDY SOLLINGER _____

KARIN MCCARTHY-LANGE _____

LUIS PEREZ _____

PAM PARR _____

JOE WEST _____

APPROVED by me, Gail E. Johnson, as President of the Village of Oswego, Kendall and Will Counties, Illinois this 22nd day of April 2019.

GAIL E. JOHNSON, VILLAGE PRESIDENT

Tina Touchette, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTIES OF KENDALL)
AND WILL

CLERK'S CERTIFICATE
(RESOLUTION)

I, Tina Touchette, the duly qualified and acting Village Clerk of the Village of Oswego, Kendall and Will County, Illinois, do hereby certify that I am the keeper of its books and records and that the attached hereto is a true and correct copy of a Resolution entitled:

**A RESOLUTION AUTHORIZING THE VILLAGE OF OSWEGO TO RENEW THE
CONSERVATION IN OUR COMMUNITY PROGRAM WITH
THE CONSERVATION FOUNDATION**

which Resolution was duly adopted by said Board of Trustees at a special meeting held on the 22nd day of April 2019, and thereafter approved by the Village President on the 22nd Day of April, 2019. I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at said meeting and that the Board complied with all requirements of the Illinois Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto set my hand this 22nd day of April 2019.

Tina Touchette, Village Clerk
Village of Oswego

(Seal)



“Conservation in Our Community”
 The Conservation Foundation & Village of Oswego
 2019-20

Overall Goal: To increase local community-based conservation initiatives and have citizens of participate. Drill deeper in the community to make conservation part of the culture and a core value.

Strategy: TCF will partner with the Village of Oswego to educate and engage its citizens in making conservation part of their community. TCF will develop new and implement existing programs around the specific needs and desires of the community.

Desired Outcomes:

- Oswego will receive help they need implementing conservation practices for their residents
- Public awareness and knowledge of conservation issues is increased
- Increased use of native plants will result in reduced use of water and pesticides
- Increased use of rain barrels will result in better waste water practices, healthier local streams and rivers and reduced local flooding

Services Provided in Oswego by TCF – 2019-20

- **Conservation@Home/Work Campaign**
 - a. Village and TCF provide help marketing C@H and C@W to get numbers up. TCF to provide a native garden “design” to help guide homeowners who are interested but have trouble figuring everything out on their own and hosting more workshops on natives and “how to”. Possible series of three that could be presented at the police station? Eg. 1. Introduction to native plants: Why we need to include them in our gardens, 2. What native plants should I include: learning the best starter plants and 3. Native Plants for Problem locations: Too wet? Too dry? Too shady?
 - b. Continue cooperation with Hilltoppers Garden Club including conservation design garden in Garden Walk and programs.
 - c. Certify homes and businesses Oswego through Conservation@Home and Conservation@Work programs - New Police Station should qualify as a C@W

(con’t)

- **Home Owners Associations (HOA) program**
 - a. Educate members on the management of values of conservation design
 - b. Presentations and/or on-site your tour/discussions - banking contact for possible presentation on how to structure loans to pay for naturalizing detention ponds.
- **Rain Barrel promotion**
 - a. Help organize a Rain Barrel Day and actively promote the Rain Barrel Program with marketing materials and workshops and providing a link on each other's webpage.
 - b. Provide May Rain Barrel Month proclamation for village approval
- **Fox River Initiative activities**
 - a. Art in the Park - local Fox River art painting sites and/or public display – Fox River-focused - possible plein air event. Violet Park may be a good location. We will need to brainstorm with CAC.
- **Other outreach**
 - a. Participate in public informational activities, ie. Hometown Expo, Oswego Connects, Prairiefest
 - b. Meet with the Green Team & Cultural Arts Commission as requested
 - c. Other support services “as requested” – Options include:
 - Supporting Green Team work on completing/prioritizing the Mayor's Caucus Greenest Region Compact
 - Walking city properties and making suggestions re landscape opportunities to add native plants
 - Review/comment on native landscape selections for new proposed development

Services provided by Village of Oswego – 2019-20

- \$3000 contractual fee
- Promotion of project and events through newsletter, website and other media/methods
- Staff and volunteer assistance as needed.

Approved Oswego Village Board – _____, 2019



AGENDA ITEM

MEETING TYPE: Special Village Board Meeting

MEETING DATE: April 22, 2019

SUBJECT: Settlement Agreement and Assignment of Recapture Rights

ACTION REQUESTED:

Pass the Resolution Authorizing Execution of a Settlement Agreement and Assignment of Recapture Rights

BOARD/COMMISSION REVIEW:

N/A

ACTION PREVIOUSLY TAKEN:

Date of Action	Meeting Type	Action Taken
N/A	N/A	N/A

DEPARTMENT: Administration

SUBMITTED BY: Dan Di Santo, Village Administrator

FISCAL IMPACT:

Settlement amount of \$350,000, all of which can be reimbursed via recapture.

BACKGROUND:

In 2012, Illinois Asset filed a complaint against the Village of Oswego in the Circuit Court of Kendall County. Capital Lending subsequently replaced Illinois Asset as party plaintiff.

DISCUSSION:

The attached agreements represent the settlement of the Illinois Asset/Capital Lending litigation. The Village will pay the agreed amount of \$350,000, which can be reimbursed through the Assignment of Recapture Rights.

RECOMMENDATION:

Staff recommends approval of the Resolution.

ATTACHMENTS:

- 1) Resolution
- 2) Settlement Agreement
- 3) Assignment of Recapture Rights

RESOLUTION NO. 19 - R - ____

**RESOLUTION AUTHORIZING
EXECUTION OF A
SETTLEMENT AGREEMENT
AND ASSIGNMENT OF
RECAPTURE RIGHTS**

WHEREAS, the Village of Oswego (“Village”) has a population of more than 25,000 and is therefore a “Home Rule Unit” under the 1970 Illinois Constitution; and

WHEREAS, the Illinois Constitution of 1970 provides that a Home Rule Unit may exercise any power and perform any function pertaining to its government and affairs, including but not limited to the power to regulate for the protection of the public health, safety, morals and welfare; to license, to tax; and to incur debt; and

WHEREAS, it is in the best interest of the Village of Oswego to approve the agreements substantially in the form attached hereto marked as “Exhibit A” and “Exhibit B.”

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS, as follows:

SECTION 1. INCORPORATION OF RECITAL

That the recitals set forth above are incorporated here by reference.

SECTION 2. SUPPORT FOR AGREEMENTS

The Village President and Village Board of Trustees are hereby authorized and directed to execute on behalf of the Village of Oswego a Settlement Agreement substantially in the form attached as “Exhibit A,” and an Assignment of Recapture Rights substantially in the form attached as “Exhibit B.”

SECTION 3. REPEALER

All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution shall be, and the same hereby repealed.

SECTION 4. SEVERABILITY

This Resolution and every provision thereof shall be considered severable. In the event that any court of competent jurisdiction may find and declare any word, phrase, clause, sentence, paragraph, provision or section or part of a phrase, clause, sentence, paragraph, clauses, sentences, paragraphs and provisions and parts of phrases, clauses, sentences, paragraphs, provisions and sections not ruled void or unconstitutional shall continue in full force and effect.

SECTION 5. EFFECTIVE DATE

This Resolution shall be in full force and effect from and after its passage.

PASSED by the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois this ___ day of ___ 2019.

RYAN KAUFFMAN _____ JUDY SOLLINGER _____

KARIN MCCARTHY-LANGE _____ LUIS PEREZ _____

PAM PARR _____ JOE WEST _____

APPROVED by me, Gail E. Johnson, as President of the Village of Oswego, Kendall and Will Counties, Illinois this ___ day of ___ 2019.

GAIL E. JOHNSON, VILLAGE PRESIDENT

Tina Touchette, Village Clerk

STATE OF ILLINOIS)
)
COUNTIES OF KENDALL)
AND WILL SS

CLERK'S CERTIFICATE
(RESOLUTION)

I, Tina Touchette, the duly qualified and acting Village Clerk of the Village of Oswego, Kendall and Will County, Illinois, do hereby certify that I am the keeper of its books and records and that the attached hereto is a true and correct copy of a Resolution entitled:

**RESOLUTION AUTHORIZING
EXECUTION OF A
SETTLEMENT AGREEMENT
AND ASSIGNMENT OF
RECAPTURE RIGHTS**

which Resolution was duly adopted by said Board of Trustees at a special meeting held on the ___ day of _____ 2018, and thereafter approved by the Village President on the ___ day of _____ 2019.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at said meeting and that the Board complied with all requirements of the Illinois Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of _____ 2019.

Tina Touchette, Village Clerk
Village of Oswego

(Seal)

DRAFT

EXHIBIT A

SETTLEMENT AGREEMENT

This Settlement Agreement, made as of ___ day of April, 2019, by and between NCP Bayou 2, LLC (“Plaintiff”); Winstrom Properties, Inc., Joseph Ham, Diane Goebel Edwards, and Steven Shumway (collectively referred to as “Intervenors”); and Defendant, the Village of Oswego (“Village”) (the Plaintiff, Intervenors, and the Village are collectively referred to as the “Parties”).

WHEREAS, on or about April 13, 1998, the Village entered into an annexation agreement (“OA Annexation Agreement”) with Merchants National Bank of Aurora, as Trustee Under Trust Agreement Dated December 20, 1998 Known as Trust Number 4155, Lucille Hafenrichter, and Ocean Atlantic Woodland Corp. (“Ocean Atlantic”);

WHEREAS, the OA Annexation Agreement provided for the annexation of certain property described in the OA Annexation Agreement (the “Annexed Property”) to the Village and for the development of the Annexed Property within the Village, subject to the OA Annexation Agreement;

WHEREAS, the OA Annexation Agreement contained a provision which provided for the recapture of the cost of certain improvements, which provision stated:

The VILLAGE agrees to adopt a recapture ordinance to reimburse DEVELOPER for the cost of any Village sanitary sewer, waterlines, storm sewers, (including ½ of the costs for engineering and constructing a bridge over [sic] Waubensee Creek at 5th Avenue [sic]. Oversizing of utility lines, including, but not limited to easement acquisition, engineering, construction and other costs from the owner of the benefiting property which is the land lying east and south of the subject Property known as the “Bauman Farm” and legally described in Exhibit G-1 attached hereto. The Village shall adopt the recapture ordinance within sixty (60) days following notice from OWNER or DEVELOPER that the facilities are complete. The recapture ordinances shall provide for OWNER or DEVELOPER to be paid eight percent interest on the amount expended in completing the aforementioned improvements, which interest shall be calculated from and after the date of completion and acceptance of the improvement, and for payment of all recapture sums due at the time of connection, use or benefit by the benefiting property. In the event the DEVELOPER seeks said reimbursement, the parties agree separately that the Recapture Agreement shall be executed pursuant to and in compliance with the Illinois Compiled Statutes, actually governing the Recapture with the requisite Public Hearing being held and requisite Recording Ordinance being approved by the Village Board contingent on the percentage of the benefits to the benefiting property, in the event the Recapture is sought for any of the previously stated public improvements.

(All rights to enforce and receive recapture of costs expended pursuant to the above provision of the OA Annexation Agreement are hereafter referred to as “Recapture Rights”);

WHEREAS, Exhibit G-1 to the OA Annexation Agreement stated:

Legal description to be attached to deed in trust from Donald G. Baumann and Joan W. Baumann, husband and wife, to KDR Trust #1:

Parcel One:

That part of the Southeast Quarter of Section 17, Township 37 North, Range 8 East of the Third Principal Meridian, described as follows: Commencing at a stone on the South line of said Section and South 88° 45’ East 862 feet from the Southwest corner of said Southeast Quarter; thence North along the East line of the land formerly owned by Walter Loucks’ Estate and the West line of land formerly owned by James Pearce, 842 feet to the Southerly line of Franklin Street; thence South 73° 40’ West along the Southerly line of said Franklin Street, 257 feet for the point of beginning; thence continuing along said Southerly line of Franklin Street 108 feet; thence Southerly at right angles to said southerly line, 132 feet; thence North 73° 40’ East, parallel with said Southerly line 42 feet; thence Southerly at right angles to the South line of said Street to the Northwesterly line of the right of way of U.S. Route No.71, formally U.S. Route 97; thence Northeasterly along said right of way to a point on a line drawn Southerly at right angles to the South line of Franklin Street from the point of beginning; thence Northerly along said line to the point of beginning, in the Village of Oswego, Kendall County, Illinois.

Parcel Two:

Southeast Quarter of Section 12, Township 36 North, Range 8 East of the Third Principal Meridian, in Kendall County, Illinois.

Parcel Three:

The Northeast quarter of the Southeast quarter and that part of the Northeast quarter lying Southerly of the center line of the Oswego and Naperville Road, (except that part conveyed by Nicholas J. Baumann and his wife, to Commonwealth Edison Company by Warranty Deed dated January 4, 1960 and recorded January 20, 1960 as document 128295) all in Section 10, Township 37 North, Range 8 East of the Third Principal Meridian, in the Township of Oswego, Kendall County, Illinois.

Parcel Four:

That part of the Northwest quarter of Section 10, Township 37 North, Range 8 East of the Third Principal Meridian, described as follows: Beginning at the Southeast corner of said Northwest quarter; thence West along the South line of said Northwest quarter 10 chains; thence North to the center line of the Oswego and Naperville Road; thence Northeasterly along the center of said road to the

East line of said Northwest quarter; thence South along said East line to the point of beginning, in the Township of Oswego, Kendall County, Illinois.

Parcel Five:

That part of the East half of the Southeast quarter of Section 3, Township 37 North, Range 8 East of the Third Principal Meridian described as follows: Commencing at the Southeast corner of said Southeast quarter; thence North 0° 15' 45" East along the East line of said quarter 656.27 feet for the point of beginning; thence North 89° 54' 30" West 622.5 feet; thence South 0° 15' 45" West 656.27 feet to the South line of said quarter; thence North 89° 54' 30" West along said South line to the Southwest corner of the East half of said quarter; thence North along the West line of the East half of said quarter to the Northwest corner thereof; thence East along the North line of said quarter to the Northeast corner thereof; thence South along the East line of said quarter to the point of beginning; in the Township of Oswego, Kendall County, Illinois.

Parcel Six:

That part of the Northeast quarter of Section 10, Township 37 North, Range 8 East of the Third Principal Meridian described as follows: Commencing at the Northeast corner of said Northeast quarter; thence West along the North line of said quarter section 3.80 feet to the center line of U.S. Route No. 34; thence South 55° 27' West along said center line 2531.98 feet for the point of beginning; thence North 0° 32' East 1266.36 feet to a line drawn parallel with and 175 feet South of, measured at right angles thereto, the North line of said Northeast quarter, being the Southwest corner of a tract of land conveyed to Commonwealth Edison Company by deed recorded January 7, 1960, as document 128134; thence East along said parallel line 1460.62 feet to an angle point in the Southerly line of said Commonwealth Edison Company tract; thence Southeasterly along the Southerly line of said Commonwealth Edison Company tract, 293.90 feet to a point on the center line of said U.S. Route No. 34 which is 407.57 feet Southwesterly of the intersection of said center line with the North line of said Northeast quarter; thence South 55° 27', West along said center line 2124.41 feet to the point of beginning; in the Township of Oswego, Kendall County, Illinois.

WHEREAS, in the interests of compromise, and for purposes of settlement, the Parties agree that (i) Parcels 1 and 2 are of a sufficient distance from the Annexed Property that they would never benefit from improvements on the Annexed Property and thus would not be subject to paying for recapture costs; (ii) Parcels 3, 4, 5, and 6 comprise approximately 151 acres; (iii) Parcels 3 and 4 comprise approximately 60 acres (which is approximately 39.7% of the total acreage of Parcels 3, 4, 5, and 6); and (iv) Ocean Atlantic expended \$606,719.90 for engineering and construction of the bridge across Waubensee Creek, half of which expenditure (\$303,359.95) is subject to recapture under the OA Annexation Agreement;

WHEREAS, on or about March 14, 2005, the Village entered into an annexation agreement with KDR-Oswego Associates, L.P. (KDR Annexation Agreement);

WHEREAS, the KDR Annexation Agreement contained a provision which provided in pertinent part:

To the best of the VILLAGE'S knowledge, except the UP Recapture Agreement, defined below and, to the extent applicable, the Recapture Agreement dated June 28, 2004 and recorded on February 2, 2005 in the Kendall County Recorder's Office as document no. 200500003380, by and between the Village and Pinnacle Corporation, an Illinois corporation (the "Hunt Club Recapture Agreement"), there are no existing outstanding recapture obligations, ordinances or agreements applicable to the Territory. The VILLAGE specifically confirms, without limitation, that (i) the Territory shall not be subject to any recapture pursuant to the Ocean Atlantic Annexation Agreement approved by the VILLAGE as Ordinance 98-05.

WHEREAS, on or about April 6, 2007, the bridge constructed across Waubensee Creek constructed by Ocean Atlantic pursuant to the OA Annexation Agreement was accepted by the Village.

WHEREAS, on or about December 22, 2009, Ocean Atlantic obtained a loan (the "Loan") from Capital Lending LLC ("Capital Lending");

WHEREAS, in conjunction with the Loan, Ocean Atlantic executed a Loan Agreement, Promissory Note ("Note") and a Pledge and Security Agreement ("Pledge Agreement"), all of which were dated December 22, 2009 (all such documents together are referred to as "Loan Documents");

WHEREAS, the Loan Documents govern the terms of the Loan;

WHEREAS, pursuant to the Pledge Agreement, Ocean Atlantic irrevocably granted and assigned a security interest to Capital Lending in all of Ocean Atlantic's present and future right, title and interest in the Recapture Rights;

WHEREAS, the Pledge Agreement authorized Capital Lending to exercise all rights of Ocean Atlantic under the OA Annexation Agreement with respect to the Recapture Rights;

WHEREAS, in 2010, Capital Lending executed various assignments of partial interest in the Loan in favor of Winstrom Properties, Inc., Joseph Ham, Diane Goebel Edwards, and Steven Shumway;

WHEREAS, in 2011, pursuant to the First Amended Complaint filed August 22, 2012 in the Case (as defined below) Ocean Atlantic purported to assign certain rights under the Annexation Agreement, including Recapture Rights to Illinois Asset Resolution, LLC.;

WHEREAS, the Ocean Atlantic Assignment to Illinois Asset of Ocean Atlantic's Recapture Rights, was made subject to the Pledge Agreement and subject to Capital Lending's rights and with Capital Lending's consent;

WHEREAS, in the Ocean Atlantic Assignment and the Loan Modification Agreement, Illinois Asset agreed to be bound by the Loan Documents;

WHEREAS, in 2012, Illinois Asset filed a complaint against the Village, in the Circuit Court of Kendall County, *Illinois Asset Resolution LLC, v. Village of Oswego*, No. 2012 L 37 ("Case"), claiming that all recapture costs were due from the Village to Illinois Asset as the result of a breach of the OA Annexation Agreement by extinguishing Ocean Atlantic's Recapture Rights;

WHEREAS, in the Case, the Village denied all liability;

WHEREAS, Ocean Atlantic committed various events of default under the Loan Documents;

WHEREAS, pursuant to the Loan Documents, Capital Lending conducted a public sale of the Recapture Rights ("UCC Sale") pursuant to Article 9 of the Revised Uniform Commercial Code;

WHEREAS, the UCC Sale took place on May 31, 2017, after appropriate notice to Ocean Atlantic and Illinois Asset;

WHEREAS, during that UCC Sale, Capital Lending exercised its right to credit bid for the Recapture Rights, Capital Lending was the successful bidder, and, as a result of being the successful bidder, Capital Lending obtained all right, title, and interest to the Recapture Rights;

WHEREAS, Capital Lending and the Intervenors were granted leave to intervene in the Case, without any objections raised by Illinois Asset;

WHEREAS, in the Case, Capital Lending was granted leave (over the objection of Illinois Asset) to be substituted as party plaintiff, replacing Illinois Asset as the real party in interest in the Case as the result of Capital Lending obtaining all Recapture Rights in the UCC Sale;

WHEREAS, on or about November 22, 2017, NCP Bayou 2 LLC, acquired all rights and interest in Capital Lending's remaining interest in the Loan Documents and Recapture Rights;

IT IS HEREBY AGREED:

1. The recitals set forth above are incorporated by reference and are made a part of this Settlement Agreement.

2. Plaintiffs represent and warrant that Capital Lending acquired all interest in the Recapture Rights and that Ocean Atlantic and Illinois Asset have been divested of any interest in the Recapture Rights.

3. NCP Bayou 2, LLC, represents and warrants that it has acquired all interest in the Loan Documents and Recapture Rights previously held by Capital Lending immediately prior to November 22, 2017, and that Capital Lending has no remaining interest in the Loan Documents or the Recapture Rights.

4. The Village shall pay to Plaintiff and Intervenors three hundred fifty thousand dollars (\$350,000.00) for settlement of Plaintiff's and Intervenors' claims ("Settlement Funds"). NCP shall receive a check in the amount of one hundred thirty-one thousand seven hundred and no/100 dollars (\$131,700.00) of the Settlement Funds, and Winstrom Properties, Joseph Ham, Diane Goebel Edwards, and Steven Shumway shall collectively receive payment in the amount of two hundred eighteen thousand three hundred and no/100 dollars (\$218,300.00) of the Settlement Funds.

5. Plaintiff and Intervenors will assign all their interest in the Recapture Rights by executing an assignment in the form attached hereto as Exhibit A, and deliver the executed copy of such assignment to the Village at the time that the Village makes payment as set forth in paragraph 4. The Village shall accept such assignment by executing such assignment in the form attached hereto as Exhibit A.

6. Plaintiff and Intervenors will defend the Village, at Plaintiff's and Intervenors' cost and through counsel selected by Plaintiff and Intervenors, against any appeal of the Case brought by Illinois Asset, and will indemnify the Village for any amount not to exceed \$350,000.00, which is required to be paid by the Village as the result of any such successful appeal, including without limitation, any judgment that is required to be paid by the Village to Ocean Atlantic or Illinois Asset as the result of claims against the Village based on the Recapture Rights. With the absence of doubt, Plaintiff's and the Intervenors' total obligation to defend and indemnify the Village shall not exceed \$350,000. Plaintiffs' obligations to defend and indemnify are not joint and several. Any individual Plaintiff's or Intervenor's obligation to defend or indemnify will not exceed the amount that each Plaintiff or Intervenor received from the Settlement Funds. This obligation does not limit the Village's rights that may arise from NCP Bayou 2's warranty that it has acquired all interest in the Loan Documents previously held by Capital Lending immediately prior to November 22, 2017, and that Capital Lending has no remaining interest in the Loan Documents or the Recapture Rights.

7. The money to be paid by the Village to Plaintiff and Intervenors, as set forth in Paragraph 4, shall be deposited into an escrow account set up with escrow agent agreed upon by the parties, within 14 days of execution of this Settlement Agreement. In the event that an escrow agent cannot be agreed upon by the parties the Court shall have authority to select an escrow agent as part of its powers to enforce this Settlement Agreement. The distribution instructions for the escrow account shall provide that monies shall be distributed from the account to pay for obligations which Plaintiff and Intervenor have under Paragraph 7 of this Settlement Agreement. Upon the expiration of the appellate rights of Ocean Atlantic and Illinois

Asset, the remaining funds in the escrow account shall be distributed to Plaintiff and Intervenors, or as directed by Intervenors, on a pro rata basis according to the full amounts that each is to receive as set forth in Paragraph 4. Expiration of the appellate rights of Ocean Atlantic and Illinois Asset shall be that point in time when the Case is completely terminated and no party or former party to the Case has any right to appeal to the Appellate Court or Supreme Court, and has no right to continue the Case.

8. Within 14 days of the Village's deposit of the \$350,000.00 into the escrow account, Plaintiff shall dismiss the Case with prejudice, and the order shall provide that the court will retain jurisdiction for enforcement of this Settlement Agreement.

9. In consideration for the above-described payments and the other consideration set forth herein, the Plaintiff, Intervenors, and the Village hereby fully and forever mutually release, remise, acquit and discharge one another, and their respective successors, affiliates, related entities, subsidiaries, divisions, departments, guarantors, sureties, insurers, agents, past and present employees, representatives, attorneys, assigns, heirs, executors, officers and elected officials from any and all claims, actions, causes of action, suits, set-offs, contributions, counterclaims, damages, debts, costs, expenses, attorneys' fees or other fees whatsoever, based on any legal or equitable theory, right of action or otherwise, asserted or unasserted, foreseen or unforeseen, accrued or not accrued, which the Plaintiff, Intervenors. or the Village may now hold or may at any time own or hold against one another by reason of any acts, circumstances, facts, events or transactions relating to the Annexation Agreement and the Recapture Rights. Nothing herein shall be construed to release any Party from any obligations under this Settlement Agreement.

10. The Parties recognize that this Settlement Agreement is subject to disclosure upon request pursuant to the Illinois Freedom of Information Act.

11. Each and every term of this Agreement shall be binding upon and inure to the benefit of each Party's heirs, successors and assigns.

12. Nothing in this Settlement Agreement can be construed as an admission or acknowledgement of wrongdoing or liability on behalf of any of the Parties.

13. This Settlement Agreement constitutes the entire, complete and integrated statement of each and every term and provision agreed to by and among the Parties and is not subject to any condition not provided for herein. This Settlement Agreement supersedes any prior representations, promises, or warranties (oral or otherwise) made by any Party in respect to this matter, and no Party shall be liable or bound to any other Party for any prior representation, promise or warranty (oral or otherwise) except for those expressly set forth in this Settlement Agreement. This Settlement Agreement shall not be modified in any respect except by a writing executed by all Parties hereto.

14. It is acknowledged that each Party, with the assistance of competent counsel, has participated in the drafting of this Settlement Agreement. The Parties agree that this Settlement Agreement has been negotiated at arms' length by parties of equal bargaining power, each of

whom was represented by competent counsel of its own choosing. None of the Parties hereto shall be considered to be the drafter of this Settlement Agreement or any provision hereof for the purpose of any statute, case law or rule of interpretation or construction that would or might cause any provision to be construed against the drafter.

15. The Parties expressly declare and represent that they have read this Settlement Agreement and that they have consulted with their respective counsel regarding the meaning of the terms and conditions contained herein. The Parties further expressly declare and represent that they fully understand the content and effect of this Settlement Agreement, that they approve and accept the terms and conditions contained herein, and that they enter into this Settlement Agreement willingly, knowingly, and without compulsion.

16. Should any of the provisions of this Settlement Agreement be declared or determined by any Court to be illegal or invalid, the validity of the remaining parts, terms or provisions shall not be affected thereby and said illegal or invalid part, term or provisions shall be deemed not to be a part of this Settlement Agreement, unless the illegality or invalidity of the illegal or invalid part, term or provision causes this Settlement Agreement to fail of its essential purpose, in which case, this entire Settlement Agreement shall become invalid and shall be null and void.

17. Each of the undersigned further declares and represents that he or she is competent to execute this instrument and that he or she is duly authorized, and has the full legal right and authority, to execute this Settlement Agreement on behalf of the Party for whom he or she is signing.

18. The Parties shall bear their own expenses, including costs and attorneys' fees, incurred in connection with the negotiation, drafting, and execution of this Settlement Agreement, and all matters relating to the subject matter herein.

19. This Settlement Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Facsimile or electronic signatures shall be considered as valid signatures as of the date hereof, although each Party shall provide an original signature to any other Party, if requested to do so.

20. The Parties agree that the terms of this Settlement Agreement are contractual and that any dispute as to its interpretation shall be interpreted in accordance with the laws of the State of Illinois, without regard for its choice of law rules.

21. The Parties agree that any disputes regarding or arising out of this Settlement Agreement must be brought and heard in the Circuit Court of Kendall County, Illinois and the Parties hereby consent to the venue and exercise of jurisdiction over them by such courts.

WHEREFORE, the Parties set their hands as of the date first above written.

THE VILLAGE OF OSWEGO

[

By: _____

Its: Village President

WINSTROM PROPERTIES, INC.

By: _____

Its: _____

DIANE GOEBEL EDWARDS

NCP BAYOU 2, LLC

By: _____

Its: _____

JOSEPH HAM

STEVEN SHUMWAY

EXHIBIT B

ASSIGNMENT OF RECAPTURE RIGHTS

WHEREAS, NCP Bayou 2, LLC, Winstrom Properties, Inc., Joseph Ham, Diane Goebel Edwards, and Steven Sumway (collectively referred to as "Plaintiffs") and Defendant, the Village of Oswego ("Village") have entered into that certain Settlement Agreement dated April ____, 2019 ("Settlement Agreement") ;

WHEREAS, pursuant to the Settlement Agreement, the Plaintiffs agreed to assign, and the Village agreed to accept, the Recapture Rights (as defined in the Settlement Agreement);

THEREFORE, for good and valuable consideration, as set forth in the Settlement Agreement, (i) Plaintiffs hereby quit claim, assign and convey all of their rights and title, if any, to the Recapture Rights to the Village and (ii) the Village hereby accepts such quit claim, assignment, and conveyance.

WHEREFORE, the parties set their hands as of the date first above written.

THE VILLAGE OF OSWEGO

NCP BAYOU 2, LLC

By: _____

By: _____

Its: _____

Its: _____

WINSTROM PROPERTIES, INC.

JOSEPH HAM

By: _____

Its: _____

DIANE GOEBEL EDWARDS

STEVEN SUMWAY

AGENDA ITEM

MEETING TYPE: Special Village Board Meeting

MEETING DATE: April 22, 2019

SUBJECT: Reserve at Hudson Crossing Public Improvements – Park Easement

ACTION REQUESTED:

Pass the Resolution Approving a Temporary Construction Easement Agreement Between the Village of Oswego and Oswegoland Park District for Hudson Crossing Park

BOARD/COMMISSION REVIEW:

N/A

ACTION PREVIOUSLY TAKEN:

Date of Action	Meeting Type	Action Taken
12/11/2017	Village Board	Approved Ordinance 17-85 approving a redevelopment agreement (“ <i>Redevelopment Agreement</i> ”) with the Reserve at Hudson Crossing LLC
6/5/2018	Village Board	Approved Ordinance No. 18-34 approving the First Amendment to the Redevelopment Agreement to provide additional time for development financing, property acquisition, and project coordination
7/17/2018	Village Board	Approved Ordinance 18-54 approving the Second Amendment to the Redevelopment Agreement to provide for phased construction, accommodate design changes, and adjust certain construction milestones

DEPARTMENT: Public Works

SUBMITTED BY: Public Works Director/Village Engineer Jennifer M. Hughes, P.E., CFM

FISCAL IMPACT:

TIF – Public Improvements – Acct. # 2503500 – 572000

BACKGROUND:

Harrison Street will be reconstructed as part of the public improvements associated with the Reserve at Hudson Crossing. Work will extend into Hudson Crossing Park to relocate street lights and modify the entrance to the park.

DISCUSSION:

The easement agreement grants access to Hudson Crossing Park to construct various improvements associated with the Reserve at Hudson Crossing project:

“a) constructing a 1” water service line extending from the watermain located in the Harrison Street right of way to the Subject Property’s property line; b) constructing a 6” sanitary service line extending from the sanitary main located in the Harrison Street right of way to the Subject Property’s property line; c) relocating existing decorative street lights from the Harrison Street right of way to the Subject Property; d) removing certain existing sidewalk located on the Subject Property; e) relocating and reconstructing the Hudson Crossing Park main entrance to align with the Jackson Street centerline; f) altering certain grades on the Subject Property; and g) installing a brick, Americans with Disabilities Act compliant sidewalk at the Hudson Crossing Park entrance.”

The park district will own the improvements at the completion of the project. The agreement expires two years from the effective date or upon acceptance of the improvements, whichever comes first.

The Oswegoland Park District is scheduled to approve the agreement at its April 18, 2019 meeting.

RECOMMENDATION:

Staff recommends approving the temporary construction easement agreement.

ATTACHMENTS:

- 19-R- _ Authorizing Temporary Construction Easement Agreement
 - Exhibit A – Temporary Construction Easement Agreement

RESOLUTION NO. 19 - R - ____

**RESOLUTION AUTHORIZING A TEMPORARY CONSTRUCTION EASEMENT
AGREEMENT BETWEEN THE VILLAGE OF OSWEGO AND OSWEGOLAND PARK
DISTRICT FOR HUDSON CROSSING PARK**

WHEREAS, the Village of Oswego (“Village”) has a population of more than 25,000 and is therefore a “Home Rule Unit” under the 1970 Illinois Constitution; and

WHEREAS, the Illinois Constitution of 1970 provides that a Home Rule Unit may exercise any power and perform any function pertaining to its government and affairs, including but not limited to the power to regulate for the protection of the public health, safety, morals and welfare; to license, to tax; and to incur debt; and

WHEREAS, it is in the best interest of the Village of Oswego to approve the agreement substantially in the form attached hereto marked as “Exhibit A”.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS,
as follows:

SECTION 1. INCORPORATION OF RECITAL

That the recitals set forth above are incorporated here by reference.

SECTION 2. SUPPORT FOR AGREEMENT

The Village President and Village Board of Trustees hereby authorize and direct the Village Administrator to execute on behalf of the Village of Oswego substantially in the form of the Temporary Construction Easement Agreement attached as “Exhibit A.”

SECTION 3. REPEALER

All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution shall be, and the same hereby repealed.

SECTION 4. SEVERABILITY

This Resolution and every provision thereof shall be considered severable. In the event that any court of competent jurisdiction may find and declare any word, phrase, clause, sentence, paragraph, provision or section or part of a phrase, clause, sentence, paragraph, clauses, sentences, paragraphs and provisions and parts of phrases, clauses, sentences, paragraphs, provisions and sections not ruled void or unconstitutional shall continue in full force and effect.

SECTION 5. EFFECTIVE DATE

This Resolution shall be in full force and effect from and after its passage.

PASSED by the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois this ___ day of ___ 2019.

RYAN KAUFFMAN _____ JUDY SOLLINGER _____

KARIN MCCARTHY-LANGE _____ LUIS PEREZ _____

PAM PARR _____ JOE WEST _____

APPROVED by me, Gail E. Johnson, as President of the Village of Oswego, Kendall and Will Counties, Illinois this ___ day of ___ 2019.

GAIL E. JOHNSON, VILLAGE PRESIDENT

Tina Touchette, Village Clerk

STATE OF ILLINOIS)
)
COUNTIES OF KENDALL) SS
AND WILL

CLERK'S CERTIFICATE
(RESOLUTION)

I, Tina Touchette, the duly qualified and acting Village Clerk of the Village of Oswego, Kendall and Will County, Illinois, do hereby certify that I am the keeper of its books and records and that the attached hereto is a true and correct copy of a Resolution entitled:

**RESOLUTION AUTHORIZING A TEMPORARY CONSTRUCTION EASEMENT
AGREEMENT BETWEEN THE VILLAGE OF OSWEGO AND OSWEGOLAND PARK
DISTRICT FOR HUDSON CROSSING PARK**

which Resolution was duly adopted by said Board of Trustees at a special meeting held on the ___ day of _____ 2016, and thereafter approved by the Village President on the ___ day of _____ 2019.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at said meeting and that the Board complied with all requirements of the Illinois Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of _____ 2019.

Tina Touchette, Village Clerk
Village of Oswego

(Seal)

Prepared by and return to:
Gregory W. Jones
Ancel Glink, P.C.
140 S. Dearborn Street, 6th Floor
Chicago, Illinois 60603

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TEMPORARY CONSTRUCTION EASEMENT

This Temporary Construction Easement Agreement (“*Agreement*”) is made and entered into this 18th day of April, 2019 (“*Effective Date*”), by and between the Oswegoland Park District, an Illinois unit of local government with offices located at 313 E. Washington Street, Oswego, Illinois (“*Grantor*”), and the Village of Oswego, an Illinois municipal corporation and home rule unit of local government with offices locate at 100 Parkers Mill, Oswego, Illinois (“*Grantee*”) (collectively, with Grantor, the “*Parties*”).

RECITALS

WHEREAS, Grantor is the owner of the property commonly known as Hudson Crossing Park, legally described and depicted on Exhibit 1 and Exhibit 2 (“*Subject Property*”); and

WHEREAS, the Subject Property is immediately adjacent to the Harrison Street right of way and the property commonly known as 59 S. Adams Street (“*Adams Property*”); and

WHEREAS, the Grantee has approved redevelopment of the Adams Property with a mixed use development containing public parking, residential uses, and commercial uses; and

WHEREAS, as part of the Adams Property redevelopment, the Grantee plans to construct certain improvements and modify existing conditions in and around the Harrison Street right of way, including on the Subject Property; and

WHEREAS, the Grantee wishes to secure certain easement rights to facilitate the redevelopment of the Subject Property, the Adams Property, and the Harrison Street right of way; and

WHEREAS, the Grantor and Grantee agree that Grantor will hereby create and grant a temporary construction easement in, on, over, under, through, and across that portion of the Subject Property identified as the “Proposed Temporary Construction Easement” on Exhibit 3 (“*Easement Premises*”) for construction purposes by equipment, machinery and people, and to temporarily store equipment and materials, and to clear obstructions from the surface, subsurface, or above the surface which interfere with access to or redevelopment of the Subject Property, the Adams Property, or the Harrison Street right of way; and

NOW THEREFORE, for and in consideration of the sum of ten (\$10) dollars and the mutual promises and undertakings set forth herein, the Parties agree as follows:

1. **Recitals.** The foregoing recitals are incorporated as though fully set forth in this Section 1.

2. **Temporary Easement Granted.** Grantor hereby grants, declares, gives and conveys a temporary, non-exclusive easement (the “***Temporary Construction Easement***”) in, on, over, under, through, and across the Easement Premises, and each portion thereof, in favor of Grantee and its contractors, agents, employees, representatives, successors, transferees, designees, and assigns (each, a “***Grantee***”). Grantee shall have the right, privilege, and authority to enter upon the Easement Premises for the purpose of performing such work as is necessary and appropriate to construct those improvements detailed on the final engineering plans and specifications dated _____ (the “***Plans***”), said work to include, without limitation: a) constructing a 1” water service line extending from the watermain located in the Harrison Street right of way to the Subject Property’s property line; b) constructing a 6” sanitary service line extending from the sanitary main located in the Harrison Street right of way to the Subject Property’s property line; c) relocating existing decorative street lights from the Harrison Street right of way to the Subject Property; d) removing certain existing sidewalk located on the Subject Property; e) relocating and reconstructing the Hudson Crossing Park main entrance to align with the Jackson Street centerline; f) altering certain grades on the Subject Property; and g) installing a brick, Americans with Disabilities Act compliant sidewalk at the Hudson Crossing Park entrance (collectively, the “***Improvements***”). The Grantee shall submit the Plans to the Grantor for review and approval prior to installing the Improvements, which approval shall not be unreasonably withheld.

3. **Grantor’s Rights.** Grantor shall have and retain all rights to the use and occupation of the Easement Premises, except as herein expressly granted; provided, however, that Grantor’s use and occupation of the Subject Property may not interfere with Grantee’s use of the Easement Premises for the purposes herein described. Grantee shall provide and preserve at all times during this Agreement’s term reasonable pedestrian access to and through the Subject Property. Further, Grantee shall protect the existing pillars and ornamental fence located in the Easement Premises during this Agreement’s term, repair any damage to the same, and, if a pillar or the fence is damaged beyond repair, replace the same, all at Grantee’s cost.

4. **Grantee’s Rights.** In addition to all other rights granted by this Agreement, Grantee shall be permitted, at all reasonable times, to inspect the Easement Premises and to enter upon the Easement Premises for all purposes set forth herein, to ensure that the terms of this Agreement are being fulfilled, and to perform any work necessary or associated with the Improvements.

5. **Restoration.** Grantee accepts responsibility for restoration of any and all construction disturbance which occurs relative to the Easement Premises prior to the Grantor taking title to the Improvements as set forth in Section 6.

6. **Conveyance of Improvements.** Upon Grantee completing construction of the Improvements and Grantee confirming that the Improvements were constructed in accordance with the Plans, Grantee shall convey and Grantor shall accept ownership of all Improvements located on the Subject Property. Ownership shall be conveyed by bill of sale.

7. **Maintenance of Improvements.** Upon Grantor accepting ownership of the Improvements in accordance with Section 6, Grantor shall be responsible for the maintenance, repair, and replacement of the Improvements. Grantor shall maintain the Improvements consistent with the standards developed for improvements of a similar character owned by the Grantor. The Grantor's maintenance obligations are expressly limited to those Improvements located on the Subject Property.

8. **Indemnification and Insurance.** During this Agreement's term, Grantee shall: (a) assume sole and entire responsibility for any and all loss of life, injury to persons or damage to property occurring on the Easement Premises to the extent caused by the negligent acts or omissions of Grantee, its agents, employees and contractors; and (b) indemnify, defend and hold harmless Grantor, and its officers, directors, employees, agents, contractors and invitees from and against any and all liability, loss, and claims that are due the negligent acts or omissions of Grantee, its agents, employees, and contractors while performing work on the Easement Premises. Grantee will name the Grantor as an additional party insured on its insurance policies, provide an endorsement, and provide a certificate of insurance demonstrating the same, and Grantee shall require each contractor that Grantee employs to provide such an endorsement and certificate of insurance naming the Grantor as an additional insured.

9. **Entire Agreement.** This Agreement contains the entire agreement between the Parties relating to the grant of the Temporary Construction Easement. This Agreement may be modified, amended, or supplemented only by subsequent written agreement of the Grantor and Grantee. The Parties further agree to promptly execute and deliver such further documents as may be reasonably requested by the other party in order to more fully effectuate the terms and provisions of this Agreement.

10. **Notices.** All notices and other communications given pursuant to this Agreement shall be in writing and shall be deemed properly served if delivered on the first day following delivery to an overnight courier service or on the third day after deposit in the U.S. mail as registered or certified mail, return receipt requested, postage prepaid, as follows:

Grantee: Village of Oswego
Attn: Daniel Di Santo, Village Administrator
100 Parkers Mill
Oswego, IL 60543

With a copy to: Village of Oswego
Attn: Village Clerk
100 Parkers Mill
Oswego, IL 60543

Grantor: Oswegoland Park District
Attn: Richard Zielke, Executive Director
313 E. Washington Street
Oswego, IL 60543

With a copy to: Derke J. Price
Ancel Glink, P.C.
1979 N. Mill Street, Suite 207
Naperville, Illinois 60563

Addressees and addresses may be changed by the parties by notice given in accordance with the provisions hereof.

11. Governing Law. This Agreement and the obligation of the parties hereunder shall be governed by and construed in accordance with the laws of the State of Illinois. Venue for any dispute arising under this Agreement shall be in the Circuit Court of Kendall County, Illinois.

12. Enforcement. If any party(s) hereto shall default in the performance of an obligation under this Agreement or otherwise breach a provision of this Agreement, the other party(s) (the “*Enforcing Party(s)*”) shall be entitled to obtain an order specifically enforcing the performance of that obligation or an injunction prohibiting that breach. The foregoing shall be in addition to all other remedies that may be available to the Enforcing Party(s) at law or in equity. In any action between the parties concerning this Agreement, the prevailing party(s) shall be reimbursed by the other party(s) on demand for all costs reasonably incurred by the prevailing party in connection with the action, including, without limitation, reasonable attorneys’ fees, court costs and related costs.

13. Non-waiver. Neither the failure nor delay of either party to enforce any violation of, nor to insist upon the strict performance of, any obligation under this Agreement, shall be deemed a waiver by such party of any other future breach. A waiver by either party of a breach of, or a default in, any of the terms of this Agreement by the other party shall not be construed to be a waiver of any subsequent breach of or default in the same or any other provision of this Agreement. No party’s exercise of any remedy under this Agreement shall be deemed to be an election of remedies or waiver of any other remedy provided for in this Agreement, or otherwise available at law or in equity.

14. No Joint Venture. Nothing in this Agreement shall be construed to make the parties hereto partners or joint venturers or render either of said parties liable for the debts, liabilities, or obligations of the other.

15. Severability. If any provision of this Agreement or the application of any provision to any person or circumstance shall, for any reason and to any extent, be invalid or unenforceable, the remainder of this Agreement shall remain unaffected and shall be enforced to the fullest extent permitted by law.

16. **Headings.** The Article headings in this Agreement are for convenience only, shall in no way define or limit the scope or content of this Agreement, and shall not be considered in any construction or interpretation of this Agreement or any part hereof. Any reference to an exhibit in this Agreement shall be deemed to incorporate by reference that exhibit into this Agreement such that it is an integral part of this Agreement.

17. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which together will constitute one and the same instrument.

18. **Authority to Execute.** The Parties each hereby warrant and represent to one another that the persons executing this Agreement on their respective behalves have been properly authorized to do so, and further that each has the full and complete right, power, and authority to enter into this Agreement and to agree to the terms, provisions, and conditions set forth in this Agreement.

19. **Binding Effect.** All provisions of this instrument, including the benefits and burdens, shall run with the land and be binding on and inure to the heirs, assigns, successors, tenants and representatives of Grantor and Grantee and shall constitute a covenant running with the land.

20. **Term.** This Agreement's term shall commence on the Effective Date and terminate on the Effective Date's second anniversary or upon the Grantor's acceptance of all Improvements located on the Subject Property in accordance with Section 6, whichever occurs first. The obligations set forth in Section 7 shall survive this Agreement's voluntary or involuntary termination.

21. **Recordation.** Upon approval by the Parties, this Agreement shall be recorded by Grantee at the office of the Kendall County Recorder.

[Signature page follows]

IN WITNESS WHEREOF, Grantor and Grantee have caused this Agreement to be executed in their respective names and Grantor has caused its seal to be affixed thereto, and attested, and the Grantor and Grantee have accepted the terms and conditions contained in this instrument.

GRANTEE:

VILLAGE OF OSWEGO,
an Illinois municipal corporation

Gail E. Johnson,
Village President

Date: _____

Attest:

Tina Touchette, Village Clerk

[seal]

GRANTOR:

OSWEGOLAND PARK DISTRICT,
an Illinois unit of local government

David Krahn
Board President of Park Commissioners

Date: _____

Attest:

Cindy Benson, Board Secretary

[seal]

STATE OF ILLINOIS)
) SS.
COUNTY OF KENDALL)

I, the undersigned, a Notary Public in and for said County and State aforesaid, DO HEREBY CERTIFY, that **Gail E. Johnson, President, and Tina Touchette, Clerk of the Village of Oswego**, personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that they signed, sealed and delivered the said instrument as President and Clerk of the Village of Oswego and as their free and voluntary act, for the uses and purposes therein set forth.

Given under my hand and notarial seal this ____ day of _____ 2019.

Notary Public [SEAL]

My commission expires _____, 20____

Exhibit 1

Legal Description for Hudson Crossing Park

THAT PART OF THE SOUTHWEST QUARTER OF SECTION 17, TOWNSHIP 37 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE NORTHERLY LINE OF JACKSON STREET EXTENDED WESTERLY WITH THE WESTERLY LINE OF OF HARRISON STREET IN THE ORIGINAL TOWN OF OSWEGO; THENCE SOUTHWESTERLY ALONG THE WESTERLY LINE OF HARRISON STREET, 340.20 FEET TO THE NORTHERLY LINE OF WASHINGTON STREET, BEING THE NORTHERLY LINE OF U.S. ROUTE 34; THENCE NORTHWESTERLY ALONG THE SAID NORTHERLY LINE OF WASHINGTON STREET, 310 FEET TO THE EASTERLY BANK OF THE FOX RIVER; THENCE NORTHEASTERLY ALONG THE SAID EASTERLY BANK OF THE FOX RIVER TO THE SAID WESTERLY LINE OF HARRISON STREET; THENCE SOUTHWESTERLY ALONG THE SAID WESTERLY LINE OF HARRISON STREET TO THE POINT OF BEGINNING, IN THE VILLAGE OF OSWEGO, KENDALL COUNTY, ILLINOIS.

COMMONLY KNOWN AS:

P.I.N. 03-17-302-001 65 HARRISON STREET, OSWEGO, ILLINOIS

P.I.N. 03-17-302-002 69 HARRISON STREET, OSWEGO, ILLINOIS

P.I.N. 03-17-302-003 79 HARRISON STREET, OSWEGO, ILLINOIS

Exhibit 2

Depiction of Hudson Crossing Park



Exhibit 3

Temporary Construction Easement



AGENDA ITEM

MEETING TYPE: Special Village Board Meeting

MEETING DATE: April 22, 2019

SUBJECT: Disposal of Surplus Property

ACTION REQUESTED:

Ordinance Authorizing the Disposal of Surplus Property Owned by the Village of Oswego. (First Read of Ordinance; Waiver of Second Read).

BOARD/COMMISSION REVIEW:

N/A

ACTION PREVIOUSLY TAKEN:

Date of Action	Meeting Type	Action Taken
N/A	N/A	N/A

DEPARTMENT: Administration

SUBMITTED BY: Carri Parker, Purchasing Manager

FISCAL IMPACT:

The Purchasing Manager will auction, donate, sell, scrap or dispose of all pieces of items listed in Exhibit A. The money recovered will be credited to the General Fund.

BACKGROUND:

During the budgeting process, staff evaluates its department fleet based on the Fleet Replacement Policy. Staff uses the Vehicle Replacement Evaluation Form to determine if a vehicle should continue its service within the said department or be repurposed or replaced/dispose of. Once the determination is reached to replace or dispose of the vehicle, it is up to the Village Board to approve such action.

DISCUSSION:

Building and Zoning

During the budgeting process the Building and Zoning Department accesses their vehicles to determine if the vehicle is need of replacement. Using the Vehicle Replacement Guideline Evaluation Form vehicle BZ 29, qualifies as a high priority for replacement. The vehicle has a score of 28 due to its age, reliability, and overall condition. The building and zoning department

would like to use AutoSmart as the selling dealership, which is an auto sales business within the Village. This vehicle is scheduled to be replaced with a new purchase in the FY2020 budget.

Police Department

Through the budgeting process and squad replacement analysis, it was determined the vehicle is eligible for replacement with a score of 31. Staff has planned to cycle Squad 101, 2006 Ford F-150, out of the Village vehicle inventory and not replace it. This vehicle when originally purchased was used as a Community Service Officer vehicle. Once reaching the end of life use for that purpose, it was transitioned for use by the Oswego Police Citizens Police Academy Alumni Association (CPAAA) which is a volunteer organization. Upon approval of the disposal of Squad 101 it will be sold. The police department would like to use AutoSmart as the selling dealership, which is an auto sales business within the Village. This vehicle is not being replaced.

Public Works

Upon completing the Vehicle Replacement Evaluation Form as part of the budgeting process, it was evident that vehicle known as PW 04 and PW 122 were in need of replacement in accordance with the Vehicle Replacement Policy having a score of 30 and 35. PW 04 is used primarily for snow removal operations and is underutilized during the warmer months due to the high sides of the dump body. Due to the heavy use of this vehicle in the winter, the vehicle would sit during the summer resulting in the vehicle sustaining significant damage. PW 122 has been utilized by the Village in both snow removal and day to day operations for over 14 years. Over the years, the vehicle has had a bed replacement, engine replacement and several other large costly repairs. Staff believes that these repair costs are beginning to outweigh the current value of the vehicle and recommends its immediate disposal. Both of these vehicles hold some value and staff will sell the vehicles through an auto auction to obtain as much revenue as possible. Both of these vehicles are being replaced with a new purchases in FY2020.

RECOMMENDATION:

Staff recommends the approval of this ordinance declaring these items as surplus and direct the Purchasing Manager to dispose of the item through auction donate, sell, scrap, dispose or other online transaction type.

ATTACHMENTS:

- Ordinance
- Exhibit A – Building and Zoning Vehicle Replacement Evaluation Form – BZ 29
- Exhibit B – Police Department Vehicle Replacement Evaluation Form – PD 101
- Exhibit C – Public Works Vehicle Replacement Evaluation Form – PW 04
- Exhibit D – Public Works Vehicle Replacement Evaluation Form – PW 122

**VILLAGE OF OSWEGO
KENDALL AND WILL COUNTY, ILLINOIS**

ORDINANCE NO. 19-- __

**AN ORDINANCE
AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY
OWNED BY THE VILLAGE OF OSWEGO, KENDALL & WILL COUNTIES, ILLINOIS**

**ADOPTED BY
THE PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF OSWEGO**

This 22nd day of April 2019

Prepared by and Return to:
Village of Oswego
100 Parkers Mill
Oswego, IL 60543

Published in pamphlet form by authority of the President
and Board of Trustees of the Village of Oswego on April 22, 2019.

**AN ORDINANCE
AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY
OWNED BY THE VILLAGE OF OSWEGO, KENDALL & WILL COUNTIES, ILLINOIS**

WHEREAS, the Village of Oswego (“Village”) has a population of more than 25,000 and is therefore a “Home Rule Unit” under the 1970 Illinois Constitution; and

WHEREAS, the Illinois Constitution of 1970 provides that a Home Rule Unit may exercise any power and perform any function pertaining to its government and affairs, including but not limited to the power to regulate for the protection of the public health, safety, morals and welfare; to license, to tax; and to incur debt; and

WHEREAS, the Village has in full force and effect a codified set of those ordinances of the Village which are of a general and permanent nature, which said codified set is known and designated as the Village Code of the Village of Oswego, as amended; and

WHEREAS, the Village has in full force and effect a codified set of those ordinances of the Village which are of a general and permanent nature, which said codified set is known and designated as the Village Code of the Village of Oswego, as amended; and

WHEREAS, the Village of Oswego is the owner of this property which no longer serves a useful purpose; and

WHEREAS, the Village wished to dispose of said property as described on Exhibit A attached hereto.

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS IN THE EXERCISE OF THEIR HOME RULE, STATUTORY AND OTHER POWERS, as follows:

Section 1: That pursuant to authority granted the Village and the findings of the Village corporate authorities, the Village Administrator is hereby authorized to dispose of the surplus property described on Exhibit A by sale or auction.

Section 2: SEVERABILITY

This ordinance and every provision thereof shall be considered severable. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent

jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 3: REPEALER

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4: EFFECTIVE DATE

This Ordinance shall be in full force and effect immediately upon its passage, approval and Publication in pamphlet form which is hereby authorized, as provided by law.

PASSED by the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois this 22nd day of April 2019.

RYAN KAUFFMAN	_____	JUDY SOLLINGER	_____
KARIN MCCARTHY-LANGE	_____	LUIS PEREZ	_____
PAM PARR	_____	JOE WEST	_____

APPROVED by me, Gail E. Johnson, as President of the Village of Oswego, Kendall and Will Counties, Illinois this 22nd day of April 2019.

GAIL E. JOHNSON, VILLAGE PRESIDENT

TINA TOUCHETTE, VILLAGE CLERK

STATE OF ILLINOIS)) SS
COUNTIES OF KENDALL)
AND WILL

CLERK'S CERTIFICATE
(ORDINANCE)

I, Tina Touchette, the duly qualified and acting Village Clerk of the Village of Oswego, Kendall and Will County, Illinois, do hereby certify that I am the keeper of its books and records and that the attached hereto is a true and correct copy of an Ordinance entitled:

**AN ORDINANCE
AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY
OWNED BY THE VILLAGE OF OSWEGO, KENDALL & WILL COUNTIES, ILLINOIS**

which Ordinance was duly adopted by said Board of Trustees at a special meeting held on the 22nd day of April 2019, approved by the Village President on the 22nd day of April 2019 and thereafter published in pamphlet form.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at said meeting and that the Board complied with all requirements of the Illinois Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto set my hand this 22nd day of April 2019.

Tina Touchette, Village Clerk
Village of Oswego

(Seal)

EXHIBIT A

Year	Make	Model	VIN	Mileage	Vehicle #
2005	Chevrolet	Silverado	1GCEC19X55Z161305	45,278	BZ 29
2006	Ford	F-150	1FTRX12W56KD98149	111,200	PD 101
2008	Ford	F-550	1FDAF57R08EC66245	48,531	PW 04
2004	Ford	F-250	1FTWF31Y85EA08517	66,573	PW 122

DRAFT

Vehicle #	29	Year	2005	VILLAGE OF OSWEGO		
Make	Chevrolet	Model	Silverado			
Miles	45,278	Hours		Vehicle Replacement Guideline Evaluation Form		
Original \$	20,155.00	in (date)	10/21/2004			
Budgeted Replacement \$	\$27,940.00		Replacement Point Range:			
Sale /Auction / Estimated Trade-in \$	\$5,000.00		Under 18 points	Condition I	Excellent	
Life Expectancy	5 Years		18 - 22 points	Condition II	Good	
Type of Service	Light Pickup		23 - 27 points	Condition III	Qualifies for replacement	
Division	Building and Zoning		28+ points	Condition IV	High priority replacement	

FACTOR	POINTS	DESCRIPTION	VEHICLE SCORE
AGE	1	Each year of chronological age	14
MILES / HOURS	1	Each 10,000 miles of usage	5
	1	Each 700 hours of usage (priority over miles on heavy duty and off-road equipment)	
TYPE OF SERVICE	1	Standard sedans and light pickups	1
	2	Standard vehicles with the occasional off-road usage	
	3	Vehicles that pull trailers, haul heavy loads, has continued off-road usage, and police administration	
	4	Any vehicle involved in snow removal	
	5	Police emergency response vehicles	
RELIABILITY (PM work is not included)	1	In shop one time within a three month time period, no major breakdowns or road calls	3
	2	In shop one time within a three month time period, 1 breakdown or road call within a three month period	
	3	In shop more than twice within a one month time period, no major breakdown or road call	
	4	In shop more than once within one month time period, two or more breakdowns/road calls within the same time period	
	5	In shop more than twice monthly, two or more breakdowns within one month time period	
MAINTENANCE AND REPAIR COSTS (Accident Repairs not included)	1	Maintenance costs (cumulative total) are ≤ 10% of purchase cost	2
	2	Maintenance costs (cumulative total) are ≤ 25% of purchase cost	
	3	Maintenance costs (cumulative total) are ≤ 45% of purchase cost	
	4	Maintenance costs (cumulative total) are ≤ 60% of purchase cost	
	5	Maintenance costs (cumulative total) are ≥ 61% of purchase cost	
CONDITION	1	Good drive train and minor body imperfections (road chips, scratches)	3
	2	Imperfections in body & paint, paint fading & dents, interior fair (no rips, tears, burns), and a good drive train	
	3	Noticeable imperfections in body and paint surface, some minor rust, minor damage from add-on equipment, worn interior (one or more rips, tears, burns), and a weak or noisy drive train	
	4	Previous accident damage, poor paint and body condition, rust (holes), bad interior (tears, rips, cracked dash), major damage from add-on equipment, and one drive train component bad	
	5	Previous accident damage, poor paint, bad interior, drive train that is damaged or inoperative, major damage from add-on equipment	

TOTAL 28

Vehicle #	101	Year	2006	VILLAGE OF OSWEGO		
Make	Ford	Model	F-150			
Miles	110,253	Hours	N/A	Vehicle Replacement Guideline Evaluation Form		
Original \$		in (date)	04/30/09			
Budgeted Replacement \$				Replacement Point Range:		
Sale /Auction / Estimated Trade-in \$				Under 18 points	Condition I	Excellent
Life Expectancy	7-10 Years			18 - 22 points	Condition II	Good
Type of Service	Citizen Volunteer Patrols (retired CSO unit)			23 - 27 points	Condition III	Qualifies for replacement
Division	Support Services			28+ points	Condition IV	High Priority replacement

FACTOR	POINTS	DESCRIPTION	VEHICLE SCORE			
AGE	1	Each year of chronological age	11			
MILES / HOURS	1	Each 10,000 miles of usage	11			
	1	Each 700 hours of usage (priority over miles on heavy duty and off-road equipment)				
TYPE OF SERVICE	1	Standard sedans and light pickups	3			
	2	Standard vehicles with the occasional off-road usage				
	3	Vehicles that pull trailers, haul heavy loads, has continued off-road usage, and police administration				
	4	Any vehicle involved in snow removal				
	5	Police emergency response vehicles				
RELIABILITY (PM work is not included)	1	In shop one time within a three month time period, no major breakdowns or road calls	1			
	2	In shop one time within a three month time period, 1 breakdown or road call within a three month period				
	3	In shop more than twice within a one month time period, no major breakdown or road call				
	4	In shop more than once within one month time period, two or more breakdowns/road calls within the same				
	5	In shop more than twice monthly, two or more breakdowns within one month time period				
MAINTENANCE AND REPAIR COSTS (Accident Repairs not included)	1	Maintenance costs (cumulative total) are ≤ 10% of purchase cost	2			
	2	Maintenance costs (cumulative total) are ≤ 25% of purchase cost				
	3	Maintenance costs (cumulative total) are ≤ 45% of purchase cost				
	4	Maintenance costs (cumulative total) are ≤ 60% of purchase cost				
	5	Maintenance costs (cumulative total) are ≥ 61% of purchase cost				
CONDITION	1	Good drive train and minor body imperfections (road chips, scratches)	3			
	2	Imperfections in body & paint, paint fading & dents, interior fair (no rips, tears, burns), and a good drive train				
	3	Noticeable imperfections in body and paint surface, some minor rust, minor damage from add-on equipment,				
	4	Previous accident damage, poor paint and body condition, rust (holes), bad interior (tears, rips, cracked dash),				
	5	Previous accident damage, poor paint, bad interior, drive train that is damaged or inoperative, major damage				
TOTAL						31

Vehicle #	4	Year	2008	VILLAGE OF OSWEGO		
Make	Ford	Model	F-550			
Miles	48,531	Hours	4,326	Vehicle Replacement Guideline Evaluation Form		
Original \$	59,575.00	in (date)	12/01/2015			
Budgeted Replacement \$	\$180,000.00			Replacement Point Range:		
Sale /Auction / Estimated Trade-in \$	\$10,000.00			Under 18 points	Condition I	Excellent
Life Expectancy	9			18 - 22 points	Condition II	Good
Type of Service	Day to Day/Snow Removal			23 - 27 points	Condition III	Qualifies for replacement
Division	Public Works			28+ points	Condition IV	High priority replacement

FACTOR	POINTS	DESCRIPTION	VEHICLE SCORE
AGE	1	Each year of chronological age	11
MILES / HOURS	1	Each 10,000 miles of usage	6
	1	Each 700 hours of usage (priority over miles on heavy duty and off-road equipment)	
TYPE OF SERVICE	1	Standard sedans and light pickups	4
	2	Standard vehicles with the occasional off-road usage	
	3	Vehicles that pull trailers, haul heavy loads, has continued off-road usage, and police administration	
	4	Any vehicle involved in snow removal	
	5	Police emergency response vehicles	
RELIABILITY (PM work is not included)	1	In shop one time within a three month time period, no major breakdowns or road calls	3
	2	In shop one time within a three month time period, 1 breakdown or road call within a three month period	
	3	In shop more than twice within a one month time period, no major breakdown or road call	
	4	In shop more than once within one month time period, two or more breakdowns/road calls within the same time period	
	5	In shop more than twice monthly, two or more breakdowns within one month time period	
MAINTENANCE AND REPAIR COSTS (Accident Repairs not included)	1	Maintenance costs (cumulative total) are ≤ 10% of purchase cost	3
	2	Maintenance costs (cumulative total) are ≤ 25% of purchase cost	
	3	Maintenance costs (cumulative total) are ≤ 45% of purchase cost	
	4	Maintenance costs (cumulative total) are ≤ 60% of purchase cost	
	5	Maintenance costs (cumulative total) are ≥ 61% of purchase cost	
CONDITION	1	Good drive train and minor body imperfections (road chips, scratches)	3
	2	Imperfections in body & paint, paint fading & dents, interior fair (no rips, tears, burns), and a good drive train	
	3	Noticeable imperfections in body and paint surface, some minor rust, minor damage from add-on equipment, worn interior (one or more rips, tears, burns), and a weak or noisy drive train	
	4	Previous accident damage, poor paint and body condition, rust (holes), bad interior (tears, rips, cracked dash), major damage from add-on equipment, and one drive train component bad	
	5	Previous accident damage, poor paint, bad interior, drive train that is damaged or inoperative, major damage from add-on equipment	

TOTAL 30

Vehicle #	122	Year	2004	VILLAGE OF OSWEGO		
Make	Ford	Model	F-250			
Miles	66,573	Hours		Vehicle Replacement Guideline Evaluation Form		
Original \$	20,155.00	in (date)	10/21/2004			
Budgeted Replacement \$	\$55,000.00			Replacement Point Range:		
Sale / Auction / Estimated Trade-in \$				Under 18 points	Condition I	Excellent
Life Expectancy	9 Years			18 - 22 points	Condition II	Good
Type of Service	Pick-Up/Snow Plow			23 - 27 points	Condition III	Qualifies for replacement
Division	Public Works			28+ points	Condition IV	High priority replacement

FACTOR	POINTS	DESCRIPTION	VEHICLE SCORE
AGE	1	Each year of chronological age	15
MILES / HOURS	1	Each 10,000 miles of usage	8
	1	Each 700 hours of usage (priority over miles on heavy duty and off-road equipment)	
TYPE OF SERVICE	1	Standard sedans and light pickups	4
	2	Standard vehicles with the occasional off-road usage	
	3	Vehicles that pull trailers, haul heavy loads, has continued off-road usage, and police administration	
	4	Any vehicle involved in snow removal	
	5	Police emergency response vehicles	
RELIABILITY (PM work is not included)	1	In shop one time within a three month time period, no major breakdowns or road calls	2
	2	In shop one time within a three month time period, 1 breakdown or road call within a three month period	
	3	In shop more than twice within a one month time period, no major breakdown or road call	
	4	In shop more than once within one month time period, two or more breakdowns/road calls within the same time period	
	5	In shop more than twice monthly, two or more breakdowns within one month time period	
MAINTENANCE AND REPAIR COSTS (Accident Repairs not included)	1	Maintenance costs (cumulative total) are ≤ 10% of purchase cost	3
	2	Maintenance costs (cumulative total) are ≤ 25% of purchase cost	
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	5	Maintenance costs (cumulative total) are ≥ 61% of purchase cost	
CONDITION	1	Good drive train and minor body imperfections (road chips, scratches)	3
	2	Imperfections in body & paint, paint fading & dents, interior fair (no rips, tears, burns), and a good drive train	
	3	Noticeable imperfections in body and paint surface, some minor rust, minor damage from add-on equipment, worn interior (one or more rips, tears, burns), and a weak or noisy drive train	
	4	Previous accident damage, poor paint and body condition, rust (holes), bad interior (tears, rips, cracked dash), major damage from add-on equipment, and one drive train component bad	
	5	Previous accident damage, poor paint, bad interior, drive train that is damaged or inoperative, major damage from add-on equipment	

TOTAL 35

**Village of Oswego
Bill List
April 22, 2019**

<u>Fund/Department:</u>	<u>Vendor Name:</u>	<u>Description:</u>	<u>Amount:</u>	<u>Department Totals:</u>
General Fund:				
Corporate:				
1001100	Ancel, Glink, Diamond, Bush, DiCianni	Legal Services	2,303.96	
1001100	CareerBuilder	Pre-Employment Background Check	48.75	
1001100	Discovery Benefits	FSA Monthly Payments	98.00	
1001100	ILCMA	ILCMA Posting for PW Supervisor	50.00	
1001100	Metro West Council of Govt	Metro West Meetings	35.00	
1001100	Northern IL University	PA Student Support Services	1,285.71	
		Corporate Total:		3,821.42
Community Relations:				
1000000	Widely Interactive	Annual Website Hosting & Security	1,008.33	
1002000	Widely Interactive	Annual Website Hosting & Security	91.67	
1002000	Widely Interactive	GoOswego Plugin Renewal	250.00	
		Community Relations Total:		1,350.00
Building & Zoning:				
1002500	Kendall County Recorder	Lien-108 Chicago Rd	53.00	
1002500	Kendall County Recorder	Lien-117 Seton Creek Dr	53.00	
1002500	Kendall County Recorder	Lien-121 Old Post Rd	53.00	
1002500	Kendall County Recorder	Lien-174 Amherst Cir	53.00	
1002500	Kendall County Recorder	Lien-346 Madison St	53.00	
1002500	Kendall County Recorder	Lien-356 Century Dr	53.00	
1002500	Kendall County Recorder	Lien-547 Danbury Dr	53.00	
1002500	Kendall County Recorder	Lien-68 Seton Creek Dr	53.00	
1002500	Kendall County Recorder	Lien-703 Blossom Ct	53.00	
1002500	Stivers Staffing Services	B&Z Temporary Administrative Asst	878.00	
1002500	Stivers Staffing Services	Temporary B&Z Staffing Asst	878.00	
		Building & Zoning Total:		2,233.00
Community Development:				
1003000	Cirone, Dominick	PZ Meeting 4/4/19	25.00	
1003000	Garland, Matthew	PZ Meeting 4/4/19	25.00	
1003000	Holmstrom, Kenneth	PZ Meeting 4/4/19	25.00	
1003000	Kuhn, Rick	PZ Meeting 4/4/19	25.00	
1003000	Pajor, Charles	PZ Meeting 4/4/19	25.00	
1003000	Premier Mailing & Printing	Business Cards, RZ	30.00	
		Community Development		155.00
Finance:				
1004000	Robinson, Billie	Travel Reimb - Tyler Convention	172.25	
		Finance Total:		172.25
Information Technologies:				
1004500	Carbonite, INC	Server Backup Product	12,486.10	
1004500	CDW Government, INC	Cisco SMARTnet SA Extension	7,598.51	
1004500	GovITC	Consortium Master Contract Final	716.43	
1004500	PCM Tiger Direct	Symantec AntiVirus License Renewal	1,977.60	
1004500	PCM Tiger Direct	Symantec Hosted AntiSpam Licence	2,583.00	
1004500	REACH Media Network	REACH Media Network - Digital Signage	4,350.00	
		Information Technologies Total:		29,711.64
Police:				
1005030	Elvin, Ron	Police Commission Meetings	25.00	
1005030	Foremost Promotions	Pens, Post-Its (Restock)	240.79	
1005030	Foremost Promotions	Police Activity Books, Bookmarks	487.75	
1005030	Hahn, Jeff	Police Commission Meetings	25.00	
1000000	NEMRT	Annual Membership Fees	4,845.00	
1005030	Niesman, Carrie	Police Commission Meetings	25.00	
1005030	Oswego Printing Services	Admin Booking Fee Forms	89.30	
1005030	Oswego Printing Services	Crime Prevention Notice Forms	197.50	
1005030	Oswego Printing Services	Evidence Envelopes	182.90	
1005030	Oswego Printing Services	Notice of Vehicle Seizure Form	87.70	
1005030	Oswego Printing Services	Original Statement Envelopes	171.50	
1005030	Oswego Printing Services	Vehicle Seizure Form	89.30	
1005030	P F Pettibone & Co.	Illinois State Citation Ticket Books	924.30	
1000000	Power DMS	Annual License Fee	2,144.57	
1005040	Splash Auto Repair	Squad Car Wash - March	10.00	
1005030	Sterioti, Frank	Duty Boots	160.82	
1005030	Warehouse Direct	Toner for Adjudication Printer	41.14	

**Village of Oswego
Bill List
April 22, 2019**

<u>Fund/Department:</u>	<u>Vendor Name:</u>	<u>Description:</u>	<u>Amount:</u>	<u>Department Totals:</u>
			Police Total:	9,747.57
Public Works:				
1006050	Al Warren Oil Co, INC	Diesel Fuel	669.71	
1006050	Al Warren Oil Co, INC	Diesel Fuel	583.15	
1006030	Circelli, Jaime	Reimb for Damaged Mailbox	72.48	
1006060	Citadel Lock & Safe	PW - Replace Door Closer	569.15	
1006060	Citadel Lock & Safe	VH - Adjust Door Spring Tension	136.50	
1006060	Citadel Lock & Safe	VH - Adjust Door Strikes	194.00	
1006030	Comed	104 E Jackson Street Lights	204.21	
1006030	Comed	1945 Wiesbrook Controller	55.25	
1006030	Comed	3523 Rt 34 Booster 1	28.96	
1006030	Constellation Newenergy	692 Canton Ct Lights	5,887.32	
1000000	IL Public Works Mutual Aid Network	Annual Membership	208.32	
1006030	IL Public Works Mutual Aid Network	Annual Membership	41.68	
1006060	Imperial Service Systems	Monthly Janitorial Services	2,900.00	
1006060	Imperial Service Systems	Monthly Janitorial Services	1,886.00	
1006050	JX Enterprises, INC.	Peterbilt 348 Repair Truck PW	2,847.43	
1006060	Orkin Pest Control	VH - Quarterly Pest Control Service	357.82	
1006050	Safety Products of IL	Truck Dump Bed Lock Offset	1,300.00	
			Public Works Total:	17,941.98
			General Fund Total:	65,132.86
Water & Sewer Fund:				
5006070	Al Warren Oil Co, INC	Diesel Fuel	562.73	
5006070	Al Warren Oil Co, INC	Diesel Fuel	490.00	
5006070	Al Warren Oil Co, INC	Gasoline Fuel	2,510.99	
5009999	Calatlantic Group, INC	Refund Overpayment of Utility Bill	151.13	
5006070	Charles Equipment Energy Systems	Well 7-Replaced ATS Controller	2,800.00	
5009999	Coffey, Kariel	Refund Overpayment of Utility Bill	362.24	
5006070	Comed	107A Rt. 25 Well 1	141.28	
5006070	Comed	405A Chicago Rd. Well 2	21.54	
5006070	Concentric Integration	Phase II SCADA Upgrades Water	4,300.00	
5006070	Dynegy Energy Services	Master Acct. Wells	49,246.33	
5006070	Hawkins Water Treatments	Well 10 - Chlorine Water Treatment	249.00	
5006070	Hawkins Water Treatments	Well 11 - Chlorine Water Treatment	172.50	
5006070	Hawkins Water Treatments	Well 11 - Polyphosphate Water Treatment	491.49	
5006070	Hawkins Water Treatments	Well 3 - Chlorine Water Treatment	96.00	
5006070	Hawkins Water Treatments	Well 3 - Polyphosphate Water Treatment	491.49	
5006070	Hawkins Water Treatments	Well 4 - Chlorine Water Treatment	172.50	
5006070	Hawkins Water Treatments	Well 4 - Polyphosphate Water Treatment	226.09	
5006070	Hawkins Water Treatments	Well 5 - Chlorine Water Treatment	96.00	
5006070	Hawkins Water Treatments	Well 6 - Polyphosphate Water Treatment	501.32	
5009999	Illg, Gary	Refund Overpayment of Utility Bill	9.62	
5006070	Illinois Collection Services	Collection Services	38.95	
5006070	Layne Christensen Co	Well #7 Repairs	34,500.25	
5006070	Layne Christensen Co	Well #7 Repairs	8,457.47	
5009999	Margraf, Tom	Refund Overpayment of Utility Bill	100.88	
5009999	Price, Kristopher	Refund Overpayment of Utility Bill	73.48	
5006070	Suburban Laboratories	Bacteriological Water Samples	679.00	
5006070	Third Millennium	Green Pay Server, Quarterly	9,295.65	
5006070	Water Remediation Technology	Base Treatment Charge	3,725.55	
5006070	Water Remediation Technology	Base Treatment Charge	6,101.14	
5006070	Water Remediation Technology	Base Treatment Charge	4,768.70	
5006070	Water Remediation Technology	Base Treatment Charge	4,768.70	
5006070	Water Remediation Technology	Base Treatment Charge	4,768.70	
5006070	Water Remediation Technology	Base Treatment Charge	4,768.70	
5006070	Water Remediation Technology	Base Treatment Charge	4,768.70	
5006070	Water Remediation Technology	Base Treatment Charge	4,768.70	
5006070	Water Remediation Technology	Base Treatment Charge	4,768.70	
5006070	Water Remediation Technology	Excess Gallon Charge	119.18	
5006070	Water Remediation Technology	Excess Gallon Charge	1,583.90	
5006070	Water Remediation Technology	Excess Gallon Charge	1,756.43	
5006070	Water Remediation Technology	Excess Gallon Credit	-2,109.88	
5006070	Water Remediation Technology	Excess Gallon Credit	-3,725.56	
5006070	Water Remediation Technology	Excess Gallon Credit	-2,601.52	
5006070	Water Remediation Technology	Excess Gallon Credit	-1,359.84	
5006070	Water Remediation Technology	Excess Gallon Credit	-256.20	
			Water & Sewer Fund:	148,083.33
Water & Sewer Capital Fund:				
5106070	Ferguson Waterworks	Water Meter Equipment	12,138.30	
5106070	Ferguson Waterworks	Water Meter Equipment	3,708.60	

**Village of Oswego
Bill List
April 22, 2019**

<u>Fund/Department:</u>	<u>Vendor Name:</u>	<u>Description:</u>	<u>Amount:</u>	<u>Department Totals:</u>
5106070	Water Services Co of IL	Water Meter Change Out Program	99,479.20	
			Water & Sewer Capital Fund:	<u>115,326.10</u>
Capital Fund:				
3003000	Gilbane Building Company	New PD Construction #31	547,285.51	
3003000	Kasper & Nottage, PC	Lobbyist Services	7,000.00	
			Capital Fund:	<u>554,285.51</u>
Vehicle Fund:				
6001000	Fleet Safety Supply	Squad 26 - Emergency Equipment	4,140.56	
			Vehicle Fund:	<u>4,140.56</u>
Expendable Trust Fund:				
2300000	ARC Pyrotechnics	4th of July Fireworks	10,000.00	
2300000	Maggie Speaks	WOTF-Entertainment Final	1,600.00	
2300000	Mush Music, LLC.	Final Pmt-WOTF Entertainment	1,350.00	
2300000	Oswego Brewing Co	WOTF-Event Supplies	1,125.00	
2300000	Petty Cash-Corporate	Cash on Hand for Wine on the Fox	5,500.00	
2302000	Quick Signs	Christmas Walk 2018 Banners	216.00	
2302000	Village Grind	50 Cookies for Downtown Construction	92.50	
2300000	Woods, Kristina	Wine on the Fox Entertainment-Final	600.00	
			Expendable Trust Fund:	<u>20,483.50</u>
Subdivision Escrow Fund:				
9000000	Baxter & Woodman Co	150803.81-195 Kendall Pt	1,891.63	
9000000	Baxter & Woodman Co	181042.80-7-Eleven Plan Review	1,305.38	
9000000	Baxter & Woodman Co	190355.80-1945 Wiesbrook	2,072.63	
9000000	Robinson Engineering	17-R0496 Hummel Trails #14	1,012.50	
9000000	Robinson Engineering	18-R0317 Hummel Trails #10	787.50	
9000000	Robinson Engineering	18-R0933 Burkhart Subdivision	1,000.00	
			Sub Escrow Fund:	<u>8,069.64</u>
TIF Fund:				
2503500	Ancel, Glink, Diamond, Bush, DiCianni	Legal Services	5,500.00	
2503500	Robinson Engineering	17-R0416 Potters Place	3,115.00	
			TIF Fund:	<u>8,615.00</u>
Other General Fund:				
1000000	Trustmark	Additional Life Insurance	197.13	
1000000	Trustmark	Additional Life Insurance	469.34	
1000000	Trustmark	Additional Life Insurance	1,624.28	
			Other General Fund:	<u>2,290.75</u>
			Grand Total:	<u><u>926,427.25</u></u>

AGENDA ITEM

MEETING TYPE: Village Board

MEETING DATE: April 22, 2019

SUBJECT: Adopt Fiscal Year 2020 Village Budget

ACTION REQUESTED:

Adopt an Ordinance adopting the budget for all corporate purposes of the Village of Oswego, Kendall and Will Counties, Illinois, in lieu of the appropriation Ordinance for the fiscal year commencing on May 1, 2019 and ending on April 30, 2020. (First Read of Ordinance, Waive Second Read)

BOARD/COMMISSION REVIEW:

N/A

ACTION PREVIOUSLY TAKEN:

Date of Action	Meeting Type	Action Taken
12/18/2018	N/A	Distribution of Request Budget
02/12/2019	N/A	Distribution of Draft Budget
03/02/2019	Special COW	Budget Workshop
4/09/2019	Village Board	Public Hearing on Draft Budget

DEPARTMENT: Finance

SUBMITTED BY: Mark G. Horton, CPFO, Finance Director

FISCAL IMPACT:

Ordinance authorizes the Village to spend up to the budgeted amount per Fund for the period beginning May 1, 2019 through April 30, 2020.

BACKGROUND:

The Village of Oswego adopted Ordinance No. 02-106, AN ORDINANCE ADOPTING AN ANNUAL BUDGET PROCESS FOR THE VILLAGE OF OSWEGO, KENDALL COUNTY, ILLINOIS. This Ordinance adopted the provisions of the Illinois Municipal Code, Chapter 65 ILCS 5/8-2-9 through 5/8-2-9.10. This Code section is commonly referred to as the Budget Act. The Village of Oswego held a public hearing on the annual budget on April 9, 2019.

DISCUSSION:

The Fiscal Year 2020 Village of Oswego Annual Budget has been available for public inspection since March 8, 2019. The Budget was reviewed and discussed with the Village Board at the Special Committee of the Whole meeting on March 2nd.

During the February 19, 2019, Committee of the Whole meeting, the Village Administrator presented a staffing analysis to the Village Board. The analysis analyzed the Village's current and future staffing levels in anticipation of the increased service needs of a growing population. At the conclusion of the analysis, staff recommended adding one Civil Engineer and one Administrative Assistant for Village Hall in the FY 20 Budget. During the Budget Workshop on March 2, 2019, the Board also considered adding a third position to the FY 20 Budget, a new Public Works Maintenance Technician. Since the Budget Workshop, Public Works has undergone a slight reorganization by converting a Superintendent position to a Technician, thereby adding one additional Technician to the street. As this is a recent change, staff recommends holding off on adding a new Technician to the FY 20 Budget until the impact of the reorganization is better known. Therefore, the FY 20 Budget presented for approval only includes two new positions: the Civil Engineer and the Administrative Assistant.

Civil Engineer

Hiring a Civil Engineer is the top personnel need in the FY 20 Budget. The Public Works section of the staffing analysis shows that Oswego has 14 less Public Works positions than similarly sized communities. Of those 14, most communities have 2 staff Civil Engineers plus an Engineering Technician in addition to the Director, and Oswego has none. Hiring an in-house professional engineer is necessary at this time to assist the Public Works Director on a myriad of projects including development issues, water issues, and special projects.

Village Hall Administrative Assistant

Another key position included in the FY 20 Budget is an additional Village Hall Administrative Assistant. Since the recession, Village Hall still has 5.5 less administrative positions than in FY 09. The demands of development are putting a strain on Departments in Village Hall, and an additional administrative assistant would help relieve workload across several departments and improve customer service.

The Budget has total revenues for all Funds of \$46.1 million compared to total expenditures for all Funds of \$49.8 million. Since the public hearing, the following changes have been made to the Draft Budget;

Fund	Organization	Account	Draft Budget	Final Draft Budget	Difference	reason	
General	Corporate	Salaries & wages	\$729,929	\$775,929	\$46,000	add Admin Asst	
		Employee Benefits	\$218,248	\$258,096	\$39,848	add Admin Asst	
		Professional Services	\$369,910	\$367,410	-\$2,500	move Adjudication to PD	
	Building & zoning						
		Salaries & wages	\$487,026	\$490,039	\$3,013	compensation study adjustment	
		Employee Benefits	\$172,012	\$172,566	\$554	compensation study adjustment	
	Finance						
		Salaries & wages	\$335,100	\$335,994	\$894	compensation study adjustment	
		Employee Benefits	\$104,783	\$104,940	\$157	compensation study adjustment	
	Police						
		Professional Services	\$61,957	\$63,957	\$2,000	increase for actuarial valuation	
		Employee Benefits	\$3,129,219	\$3,146,556	\$17,337	Insurance changes	
		Professional Services	\$240,698	\$243,198	\$2,500	Adjudication expense	
		Other services	\$503,188	\$506,188	\$3,000	add for tuition reimb.	
	Public Works						
		Salaries & wages	\$854,097	\$909,440	\$55,343	add civil engineer	
		Employee Benefits	\$349,223	\$391,434	\$42,211	add civil engineer	
			Total personnel cost adjustments			\$188,020	
			Other cost adjustments			\$5,000	
Water & Sewer							
		Salaries & wages	\$1,003,519	\$987,679	-\$15,840	staffing changes	
		Employee Benefits	\$389,288	\$387,128	-\$2,160	staffing changes	
		Contractual services					
		Maintenance-wells	\$365,600	\$526,346	\$160,746	extending current contracts	
		Water analysis	\$38,880	\$39,450	\$570	additional required sampling	
		Total personnel cost adjustments			-\$18,000		
		Other cost adjustments			\$161,316		
Water Capital							
	Utility System Improvements	\$2,948,600	\$3,065,400	\$116,800	Main replacement & lift station		

The Final Budget document will be completed, distributed and accessible from the Village website. The Budget document includes updated Financial Policies and the fiscal year 2020 Pay Ranges. The Financial Policies and Fiscal Year 2020 Pay Ranges will be adopted with the Village Board’s adoption of the Ordinance.

RECOMMENDATION:

Staff recommends the Village Board adopt the Ordinance.

ATTACHMENTS:

1. Ordinance
2. Village of Oswego Budget

**VILLAGE OF OSWEGO
KENDALL AND WILL COUNTY, ILLINOIS**

ORDINANCE NO. 19 –

**AN ORDINANCE ADOPTING THE BUDGET FOR ALL CORPORATE PURPOSES OF
THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS, IN
LIEU OF THE APPROPRIATION ORDINANCE FOR THE FISCAL YEAR
COMMENCING ON MAY 1, 2019 AND ENDING ON APRIL 30, 2020.**

**ADOPTED BY
THE PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF OSWEGO**

This 22nd day of April 2019

Published in pamphlet form by authority of the President
and Board of Trustees of the Village of Oswego on 22nd day of April 2019.

ORDINANCE NO. 19 -

AN ORDINANCE ADOPTING THE BUDGET FOR ALL CORPORATE PURPOSES OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS, IN LIEU OF THE APPROPRIATION ORDINANCE FOR THE FISCAL YEAR COMMENCING ON MAY 1, 2019 AND ENDING ON APRIL 30, 2020.

WHEREAS, the Village of Oswego (“Village”) has a population of more than 25,000 and is therefore a “Home Rule Unit” under the 1970 Illinois Constitution; and

WHEREAS, the Illinois Constitution of 1970 provides that a Home Rule Unit may exercise any power and perform any function pertaining to its government and affairs, including but not limited to the power to regulate for the protection of the public health, safety, morals and welfare; to license, to tax; and to incur debt; and

WHEREAS, the Village has in full force and effect a codified set of those ordinances of the Village which are of a general and permanent nature, which said codified set is known and designated as the Village Code of the Village of Oswego, as amended; and

WHEREAS, on February 12, 2019, there was submitted to the Village President and Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois, a proposed Budget of all corporate purposes of the Village of Oswego for the fiscal year commencing on May 1, 2019 and ending on April 30, 2020; and

WHEREAS, a Public Hearing on said proposed Budget was conducted on April 9, 2019 pursuant to legal notice published March 28, 2019 in the *Oswego Ledger*, a newspaper having a general circulation in the Village of Oswego; and

WHEREAS, the above procedure, is in conformance with Village of Oswego Ordinance No. 02-106, AN ORDINANCE ADOPTING AN ANNUAL BUDGET PROCESS FOR THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS; and

WHEREAS, the Village has enacted such ordinance under the provisions of the Illinois Municipal Code, including 65 ILCS 5/8-2-9.1 et seq.

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS IN THE EXERCISE OF THEIR HOME RULE, STATUTORY AND OTHER POWERS, as follows:

Section 1: That pursuant to authority granted the Village under Illinois Compiled Statute, Chapter 65 ILCS 5/8-2-9.1 et seq. and the findings of the Village corporate authorities, the Village of Oswego hereby adopts the Annual Budget for the Fiscal Year beginning May 1, 2019 and ending April 30, 2020 for the various corporate purposes for the Village of Oswego, Kendall and Will Counties, Illinois, as detailed in Exhibit A.

Section 2: SEVERABILITY

This ordinance and every provision thereof shall be considered severable. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 3: REPEALER

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4: EFFECTIVE DATE

This Ordinance shall be in full force and effect immediately upon its passage, approval and Publication in pamphlet form which is hereby authorized, as provided by law.

PASSED by the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois this 22nd day of April 2019.

RYAN KAUFFMAN _____

JUDY SOLLINGER _____

KARIN MCCARTHY-LANGE _____

LUIS PEREZ _____

PAM PARR _____

JOE WEST _____

APPROVED by me, Gail E. Johnson, as President of the Village of Oswego, Kendall and Will Counties, Illinois this 22nd day of April 2019.

GAIL E. JOHNSON, VILLAGE PRESIDENT

TINA TOUCHETTE, VILLAGE CLERK

DRAFT

STATE OF ILLINOIS)
) SS
COUNTIES OF KENDALL)
AND WILL

CLERK'S CERTIFICATE
(ORDINANCE)

I, Tina Touchette, the duly qualified and acting Village Clerk of the Village of Oswego, Kendall and Will County, Illinois, do hereby certify that I am the keeper of its books and records and that the attached hereto is a true and correct copy of an Ordinance entitled:

AN ORDINANCE ADOPTING THE BUDGET FOR ALL CORPORATE PURPOSES OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS, IN LIEU OF THE APPROPRIATION ORDINANCE FOR THE FISCAL YEAR COMMENCING ON MAY 1, 2019 AND ENDING ON APRIL 30, 2020.

which Ordinance was duly adopted by said Board of Trustees at a special meeting held on the 22nd day of April, 2019, approved by the Village President on the 22nd day of April, 2019 and thereafter published in pamphlet form.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at said meeting and that the Board complied with all requirements of the Illinois Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto set my hand this 22nd day of April 2019.

Tina Touchette, Village Clerk
Village of Oswego

(Seal)



Village of
Oswego

ANNUAL BUDGET

**FISCAL YEAR
MAY 1, 2019– APRIL 30, 2020**



Principal Officials

VILLAGE PRESIDENT

Gail Johnson

(Term Expires April 2019)

VILLAGE TRUSTEES

Pam Parr

(Term Expires April 2021)

Ryan Kauffman

(Term Expires April 2019)

Luis Perez

(Term Expires April 2021)

Karin McCarthy-Lange

(Term Expires April 2019)

Judy Sollinger

(Term Expires April 2021)

Joe West

(Term Expires April 2019)

MANAGEMENT STAFF

Dan Di Santo

Village Administrator

Rod Zenner

Community Development Director

Christina Burns

Assistant Village Administrator/
Human Resource Director

Corinna Cole

Economic Development Director

Tina Touchette

Village Clerk

Jennifer Hughes

Public Works Director

Mark Horton

Finance Director/Village Treasurer

Jeff Burgner

Police Chief

Officials and Staff may be contacted at:
village@oswegoil.org or 630/554-3618



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

Village of Oswego

Illinois

For the Fiscal Year Beginning

May 1, 2018

Christopher P. Morill

Executive Director

READER'S GUIDE TO UNDERSTANDING THE BUDGET

The various sections of the budget are described here to assist the reader in understanding this complex budget document.

BUDGET MESSAGE

This is a message about the challenges, opportunities and uncertainties the Village faces in preparing the annual budget. The message highlights the Village's budget priorities and the principles adhered to in developing the budget.

GOALS AND PLANS

This section contains a copy of the Village's long-term, entity-wide goals and the current Strategic Plan.

VILLAGE OVERVIEW

The Village Overview section gives general information about the Village of Oswego, including location, history, demographics, community economics, and organizational charts.

BUDGET OVERVIEW

The Budget Overview section includes descriptions of the Village's fund structure and basis of accounting, summarizes the financial management policies, details the overall budget process and gives a basic understanding of how the Village creates and presents a budget and provides detailed explanations of the major revenue sources and financial trends of the Village.

BUDGET SUMMARIES

The Budget Summaries present the Village's Budget in table and chart form. The Village presents this financial information in several different ways and compares current year information to prior years in order to gain a better understanding of the flow of funds and to note significant changes year after year. This section contains information on staffing levels and changes in fund balances for each of the Village's funds.

CAPITAL PLANNING & DEBT

A summary of the Capital Improvement Program (CIP) is included within this section. A summary of the first five years of capital projects is listed by project category. Each capital project that is categorized as significant and non-routine will have a detailed explanation of the project by fund and will specify its impact on the Operating Budget. The budget for the Capital Improvements Program is developed and presented separate from the Operating Budget. The section also includes financial details on current debt obligations, including the effects of existing debt on current operations.

FUNDS & DEPARTMENTAL BUDGETS

Budget Narratives are included by fund, then department, then division, if applicable. Each fund, as well as each department/division within each fund, will have a budget narrative. These narratives start with a description of the department/division, historical staffing levels, analysis of the upcoming Budget, current challenges/issues, prior year accomplishments, goals and objectives for the current year budget. It also shows performance measures for the specific department. The goals for each division will reflect the linkage to the Village's strategic goals, if applicable.

APPENDIX

The Appendix of this document includes a copy of the Ordinance Adopting the Village Budget, the annual compensation disclosure required by State Statute and a statistical section, a glossary, a list of common acronyms used in this document.

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100 Parkers Mill • Oswego, IL. 60543 • (630) 554-3618 • Fax:
(630) 554-3306

April 22, 2019

Village Residents
Village President and Village Board of Trustees
Village Administrator

Staff is pleased to present the Fiscal Year 2020 Village of Oswego Annual Budget. The Annual Budget serves as the spending authority for the fiscal year beginning on May 1, 2019 and ending April 30, 2020. The Village operates under the Municipal Budget Act as defined under Illinois Compiled Statutes. The Budget estimates both revenues and expenditures/expenses for the fiscal year providing the legal level of control at the Fund level. A budgetary system of monitoring and control has been established to ensure accountability and budgetary compliance.

The Fiscal Year 2020 Annual Budget was created in accordance with the Village's Mission Statement;

*It is our mission to responsibly grow our community and maintain the public's trust.
We do this through the innovative and collaborative delivery of public services that
meet the community's quality of life expectations.*

The budgets of all Funds and departments are based on the goals and objectives outlined in the Village Strategic Plan. The Strategic Plan is the driving force for development of the budgets along with Citizen's requests and Village Board initiatives.

Budget Factors/Assumptions/Planning

Many different factors and assumptions are discussed during the course of creating the annual Budget. Every department head must use their knowledge and experience to look to the future in crafting their respective budget. They also must be mindful of accomplishing the objectives and goals of the Village Strategic Plan and any short term initiatives gleaned from the Village Board. The challenge for all of us is identifying funding to allow for all of these objectives and goals to be included in the annual budgets. Some of the many factors and assumptions used in developing the annual budgets are listed here;

Factors;

- Revenues must exceed expenditures in the General Fund
- Use only available funding for capital infrastructure improvements
- Maintain/improve current service levels with sufficient staffing levels
- Improve economic development and residential growth within the Village
- Financial sustainability and planning for the future
- Emphasis on becoming more efficient and economical in providing Village services

Assumptions used throughout the budget process were;

- Local economic activity and the global economy
- Expanding local growth in residential housing, economic development and population increases within the Village and surrounding municipalities
- State of Illinois financial problems and concerns of reductions in state shared revenues
- Long term capital planning funding for Village infrastructure

Keeping expenditures within the revenue streams on an annual basis puts an even greater emphasis on estimating revenues for the budget. The rebounding local economic activity, renewed growth/interest in residential building tempered by the uneasiness with State shared revenues has kept conservative revenue

estimates for the Budget. Department budget requests were reduced to keep revenues exceeding expenditures in operating Funds. The various revenue sources were derived based on historical trend data kept on specific sources of revenue, current year to date receipts and knowledge on the current/future economic environment. Expenditure budgets are compiled from worksheets submitted from department heads based on historical patterns, adjustments for new programs and annual line item adjustments.

Local Economy/Development

You have heard the phrase; What a difference a year makes! Fiscal year 2019 has been a banner year for the local economy and local development. Strong revenue growth coupled with increased development has the Village optimistic for the future. Local unemployment at 3.4% and Sales tax revenue showing growth the past two years, new businesses openings, low overall vacancy rates influenced the revenue budgets with increases in revenue estimates. Building of new residential homes exploded in FY 2019 with an increase of 400 new permits issued including a 280-unit apartment complex constructed generating more than \$6.0 million in permit and impact fees. Building related revenues are budgeted at an increased amount compared to the FY 2019 budget due to the increase in development. The Village and a developer broke ground in February on the development project in the downtown known as “The Reserve at Hudson Crossing”. This \$62 million mixed use residential/commercial/public parking deck project will serve as the catalyst for more downtown. A craft beer brewery opened in May 2018 in the downtown and two more development sites will be getting underway in FY 2020.

Current Fiscal Year Accomplishments

The Village Board and Village staff accomplished much over this fiscal year achieving many of the goals set out in the 2017 Strategic Plan. A brief list of fiscal year 2019 accomplishments includes;

- Ground breaking for the Reserve at Hudson Crossing occurred in February 2019. The \$62 million mixed use residential/commercial/public parking deck development in the downtown will include two six story buildings, two parking decks, retail and street improvements on a long-standing vacant lot in the Village’s downtown.
- Information technology improvements included complete server upgrades and migrations to Office 365, total computer workstation refresh across all departments, implementation of the entire computer infrastructure in the new Police Headquarters facility and installation of new Mobile Device Terminals for the police squad fleet.
- Environmental Phase I engineering is nearing completion for the Wolfs Crossing Road improvements. This two-lane rural roadway will be reconstructed to a 4 or 5 lane fully improved roadway.
- New Police Headquarters Facility was completed opening in November 2018. The \$30 million, 70,000 square foot building includes numerous features to enhance policing efforts in the community.
- Completed phase 2 (payroll) of the Enterprise Resource Planning System and phase 3 (EnerGov) and continued implementation of phase 4 (Utility Billing).
- Water meter replacement program was begun. This will be a four-year program to replace all existing meters throughout the Village.

The completion of all these listed items and many more accomplishments during the year show the resolve of the Village Board in getting things done for the betterment of the Community.

Challenges and Issues

Expenditures increase annually with the Fiscal Year 2020 Budget being no exception. The challenge is to generate the revenues to support the expenditures and maintain reserve balances for the unexpected events which do occur. Mindful of the various revenue sources available to the Village, we do not want to put a burden on the residents and businesses alone which is why any new revenue sources are user based to spread the burden to non-residents as well. Most of the revenue sources for operations are received from some type of tax revenue distributed by the State of Illinois. It’s not a secret that our state is not in the best financial position which puts a damper on projecting and creating a revenue budget for subsequent fiscal years. Conservative budget estimates are utilized knowing that the State legislature could pass

legislation at any time which could take away some of the revenue distributed to the Village. Changes to State sales tax revenues, pension reform, workers compensation reform, property tax freezes, state shared revenue distribution formulas and many other ideas are on the table for consideration every year in the State Legislature. These potential changes to the Village revenue sources are worrisome and affects the revenue budget from showing growth year over year. Any reduction in the distribution of these state shared revenues would have a serious consequence to current Village operations and subsequent year's operations. Without these shared revenues, the Village would have to increase local taxes, increase the property tax levy (if the State doesn't pass a property tax freeze) and/or reduce expenditures and halt capital improvements.

The Village completed the update to the Village Comprehensive Plan in the summer of 2015 which details a number of exciting and promising opportunities to make the Village a popular destination place. The challenge is finding the means to move forward with these visions and making them a reality. The balance of planning for these projects with financing them will be a great achievement and may require some public private partnerships to see them through.

Future Village infrastructure improvements outlined in the Capital Improvement Plan (CIP) is another huge challenge for the Village. The costs of future capital projects will require the Village to determine the best way to pay for them without putting too much of a burden on the local taxpayers. Responding to this challenge, the Village Board increased the local sales tax rate by three quarters of a percent effective January 1, 2016 and implemented a 4 cent per gallon Local Motor Fuel Tax in October 2017 to generate revenue to use towards capital infrastructure improvements. The Village does have some significant high cost projects identified for years 5 through 20 in the CIP which will need funding. Downtown development projects will require the Village to use the next two to three years of designated capital improvement funding for infrastructure improvements related to the developments. Long term discussions continue on an annual basis to determine how to plan/fund for all of the projects. Future development within the Village will be expected to contribute towards the completion of some of the capital improvements.

Providing the core services at current levels to residents with the existing staffing levels is a concern. The Village has maintained a lean staff for the past 10 years. A staffing study was completed this spring showing the number of new employees needed with the population increases expected over the next ten years. Hiring will not be the problem but finding the revenue to pay them will be. Hiring new staff will always be vetted comparing the costs of outsourcing services to the private sector with the costs of providing the service by the Village and sharing services with neighboring communities as we have done recently with the shared Purchasing Manager hired in FY 2017 and the shared Facility Manager hired in FY 2018.

Priorities for this year in preparing the Budget were to:

- ❖ maintain and improve the current service levels and programs for the residents;
- ❖ budget capital infrastructure improvements up to the amount of available funding;
- ❖ implement the new Enterprise Resource Planning System; and
- ❖ find efficiencies in existing operations.

Financial Reporting and Long Term Planning

The Village President and Board of Trustees together with the Village Administrator have always encouraged and insisted upon complying with the highest standards of excellence in planning and conducting the financial operations of the Village. The audited Comprehensive Annual Financial Report has received fifteen (16) consecutive Certificates of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA). The "Residents Annual Financial Report" for the year ending April 30, 2018 received the GFOA Award for Outstanding Achievement in Popular Annual Financial Reporting for the third consecutive year. In addition, the Village received the GFOA's Distinguished Budget Award for the fourteenth (15) straight year with the submission of the Fiscal Year 2019 Annual Budget. The Fiscal Year 2020 Annual Budget complies with the high standards established by this program and will be submitted to the GFOA Award Program.

The Finance Department completes a Five-Year Financial Forecast based on the latest fiscal year Budget. The forecast to be completed in calendar 2019 will be presented to the Village Board sometime over the summer months. Looking out five years provides the opportunity to adjust and refocus the prioritization of established goals and objectives. Issues regarding service levels for operations, capital improvements and community needs are identified and reviewed focusing on funding availability. The Financial Forecast will be available for review on the Village website www.oswegoil.org as soon as it is completed. A summary of the latest forecast is included within this Budget.

The Capital Improvement Plan (CIP) is updated and adopted annually along with the Village Budget. The CIP provides the long term view of expenditures associated with upcoming village improvements to roadways, vehicles/equipment, water/sewer infrastructure and other major Village projects. Funding is always of special focus to determine the projects which are approved for the first five years of the Plan as well as significant costly projects identified beyond the first five years. The complete CIP is available on the Village website; www.oswegoil.org .

Downtown economic development projects had a major effect on the use of capital funding for FY 2020. Of the \$10 million in capital improvement projects included in the FY 2020 Budget, 50% or \$5.1 million is for public improvements within the TIF District. The \$5.1 million is funded from the Village's Capital Improvement Fund, Water & Sewer Capital Fund and Garbage Collection Fund. The reallocation of funding impacts the Village's long-term planning process due to other projects being pushed back to future years awaiting funding and knowing the \$5.1 million to be spent in FY 2020 will take years before the Funds supporting the expenditures will be reimbursed.

The Strategic Plan has three financial initiatives which all impact long term planning and future budgets. All of the financial reporting, financial forecasting and capital planning had an effect preparing the current year and subsequent year's budgets. The desire to maintain expenditures within the revenue streams becomes a balancing issue for the Village Board and Village Staff as approved capital projects reduce the amount of funding available for improving and expanding general department operating budgets.

Acknowledgments

The preparation of the Fiscal Year 2020 Annual Budget could not have been accomplished without the efficient and dedicated services of the Village Administrator, Village Department Heads and the Finance Department staff. I would like to express my sincere appreciation to the Village President and Village Trustees and the Village Administrator who encourage and insist upon the highest standards of excellence in planning and conducting the financial operations of the Village. Please do not hesitate to contact me if you have any questions on the Village Budget or any of the financial reports we prepare.

Respectfully submitted,



Mark G. Horton
Director of Finance

Highlights of the Fiscal Year 2020 Village Budget

Fiscal Year 2020 Budget Overview

The Budget has projected total revenues of \$48 million compared to total expenditures of \$50 million. \$6 million is budgeted in the expenditures of the Capital Improvement Fund for public improvements causing the total expenditures to exceed the total revenues.

Revenues

The following table shows the Revenues for all Funds. Total revenues for all funds are 19% greater than the Fiscal Year 2019 budget amount. The Tax Increment Financing Fund, Water & Sewer Capital Fund and Vehicle Fund have the largest area of increases in revenue due to increased transfer amounts from other Funds.

REVENUES - ALL FUNDS						
FUND	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	FY 2020 Budget vs FY 2019 Budget	
					\$	%
General	17,824,997	17,907,814	19,371,245	19,017,795	1,109,981	6%
Motor Fuel Tax	956,168	855,758	864,758	856,000	242	0%
Tax Increment Financing	23,397	1,485,107	36,183	5,147,500	3,662,393	247%
Capital Improvement	4,177,227	3,953,000	5,808,911	4,148,000	195,000	5%
Debt Service	2,923,217	2,825,200	2,825,400	2,827,507	2,307	0%
Water and Sewer	6,045,442	6,389,120	6,909,436	7,496,700	1,107,580	17%
Water and Sewer Capital	252,089	1,430,000	2,380,400	2,530,000	1,100,000	77%
Garbage Collection	2,434,765	2,473,400	2,473,580	2,535,380	61,980	3%
Vehicle	122,453	370,500	371,000	537,970	167,470	45%
Police Pension	3,764,492	2,265,000	3,283,827	2,250,199	(14,801)	-1%
TOTAL REVENUES	38,524,247	39,954,899	44,324,740	47,347,051	7,392,152	19%

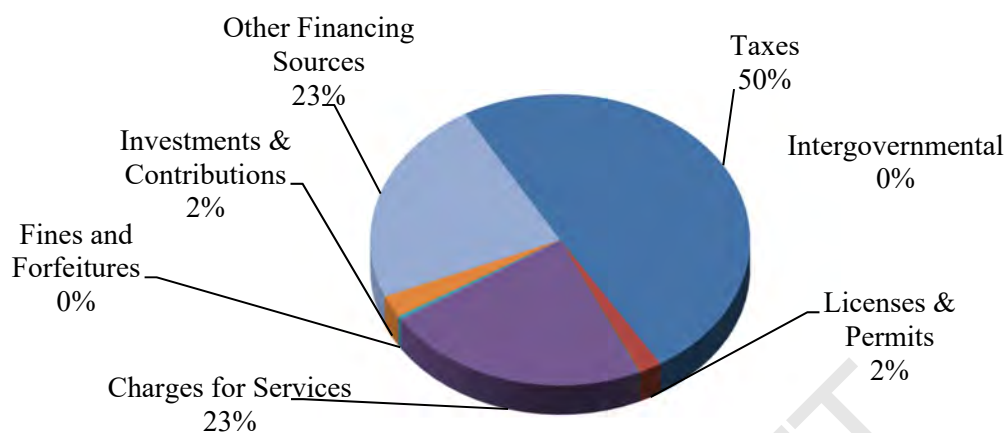
Comparing Fiscal Year 2020 Budget amounts with Fiscal Year 2019 Budget amounts;

- General Fund revenue is 6% greater than FY 2019 due to increases in tax revenues and building related revenues.
- Tax Increment Financing Fund revenue is greater due to the transfer of \$5 million from four other Funds to pay for the public improvements scheduled in the TIF District.
- Capital Improvement Fund revenue is 5% greater because of the first full year of Local Motor Fuel Tax revenue to be received.
- Water & Sewer Fund revenue is 17% greater because of the increases in usage rates and corresponding increase in Charges for services revenue.
- Water & Sewer Capital Fund revenue is up 77% or \$1.1 million due to the increase in the transfer of money from the Water & Sewer Fund.
- Vehicle Fund revenue has increased as more vehicle replacements are budgeted and increased transfers from other Funds.
- Police Pension Fund revenue is 1% lower than FY 2019 because of the lower amount of participant contributions due to retirements and new employee hired.

The following chart shows the Village's total revenues for all Funds classified by type of revenue for Fiscal Year 2020. For FY 2020, Taxes are the largest revenue source accounting for 50% of total revenues. Tax revenues are comprised of state shared taxes, locally imposed taxes and property taxes.

Charges for Services are the second largest revenue source accounting for 23% of the total revenues. The Village's enterprise funds account for 93% of the total Charges for Services revenues. Tax revenues and Charges for Services revenues combined account for 73% of the entire Village's revenues.

Fiscal Year 2020 Revenues



Most of the Village's revenue sources are elastic revenues which are dependent on the economy and will increase with growth in the local and national economy. Property tax revenue is the one major revenue source which is not elastic and controlled by the Village Board. The Village Board determines the annual amount of property tax levied on property located within the Village. The Village Board has the option to increase the annual property tax levy to alleviate any future revenue shortfalls should any of the major sources of revenue decline in any given year.

Expenditures

The Fiscal Year 2020 budget has total expenditures of \$50 million compared to FY 2019 budgeted expenditures of \$52 million. The decrease in expenditures is due to the \$11 million decrease in expenditures in the Capital Improvement Fund.

EXPENDITURES - ALL FUNDS						
FUND	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	FY 2020 Budget vs FY 2019 Budget	
					\$	%
General	16,782,087	17,859,282	18,056,326	18,883,559	1,024,277	6%
Motor Fuel Tax	1,089,128	402,500	367,500	1,062,500	660,000	164%
Tax Increment Financing	175,268	1,510,107	123,410	5,177,500	3,667,393	243%
Capital Improvement	20,471,602	16,879,992	14,769,150	5,853,270	(11,026,722)	-65%
Debt Service	2,922,195	2,824,550	2,824,507	2,826,407	1,857	0%
Water and Sewer	3,797,038	6,277,169	6,979,367	7,437,867	1,160,697	18%
Water and Sewer Capital	115,561	2,672,115	2,050,000	4,933,400	2,261,285	85%
Garbage Collection	2,408,455	2,481,070	2,466,900	2,533,885	52,815	2%
Vehicle	31,318	330,500	429,841	497,970	167,470	51%
Police Pension	820,214	989,323	1,049,995	1,193,312	203,989	21%
TOTAL EXPENDITURES	48,612,866	52,226,609	49,116,996	50,399,669	(1,826,939)	-3%

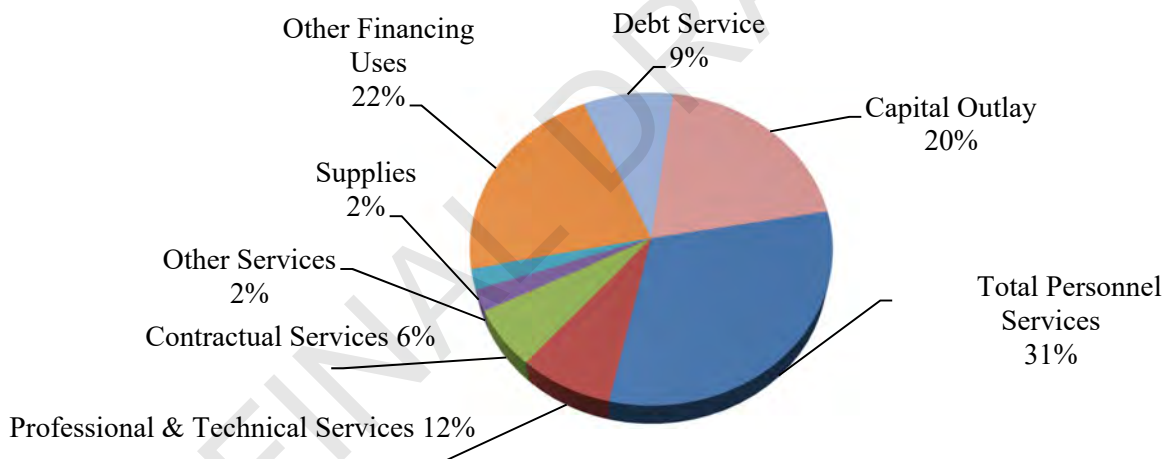
Comparing Fiscal Year 2020 Budget amounts with Fiscal Year 2019 Budget amounts;

- General Fund expenditures increased 6% due to personnel cost increases and increase in the supply budgets.

- Motor Fuel Tax Fund budget increased 164% or \$0.7 million for a greater amount to be spent on annual roadway improvements.
- TIF Fund expenditures are budgeted to increase 243% or \$3.7 million to complete public improvements in two development sites in the downtown.
- Capital Improvement Fund budget decreased 65% or \$11 million primarily due to the police headquarters facility construction being completed in FY 2019.
- Water & Sewer Fund expenses increased 18% or \$1.2 million due to the increase in the transfer to the Water & Sewer Capital Fund.
- Water & Sewer Capital Fund has increased 85% or \$2.2 million due to a transfer of funds to the TIF Fund to pay for public improvements.
- Vehicle Fund expenses have increased because of more vehicle and equipment replacements in the budget.
- Police Pension Fund budget has increased due to the increase in pension benefit payments.

The following chart details the various categories for expenditures across all funds. The Village is a service provider and as expected Personnel Services account for 31% of total expenditures. Other Financing Uses (transfers to other Funds) and Capital Outlay account for 42% of expenditures for FY 2020.

Fiscal Year 2020 Expenditures



The Fiscal Year 2020 Budget includes increases/decreases to numerous line item accounts. In some cases, new line items not previously budgeted have been added or some line items have been combined with existing line items to provide better transparency with expenditures. Some major changes are listed here:

General Fund

- Corporate budget includes \$20,000 increase for an Insurance Consultant to review the liability insurance for the Village and a \$20,000 increase to the Wellness program for employees to help reduce health insurance costs.
- Community Relations department includes a \$51,000 increase to contract for the redesign of the Village website.
- Information Technology budget has a \$32,000 decrease in the Maintenance-equipment line item and a \$46,000 increase in the Maintenance-licensing line item.
- Police department has a budget increase of \$219,000 for personnel cost increases. Various decreases in Professional & Technical Services total \$40,000 and a \$76,000 increase in general liability insurance are included in the budget.
- Public works has a budget increase of \$384,000 in personnel costs, \$119,000 increase in snow removal services, \$56,000 reduction in landscaping services, \$48,000 reduction in Tree purchase and a \$24,000 increase in building maintenance costs. Supplies have

increased \$57,000 for a one-time purchase of holiday decorations and an increase in street lighting expense.

MFT Fund

- Increase in roadway public improvements budget of \$725,000.

TIF Fund

- \$3.7 million increase in public infrastructure improvements within the District.

Capital Improvement Fund

- \$13.3 million decrease in capital improvements due to the \$30 million Police headquarters building project completed in FY 2019.

Water and Sewer Fund

- \$44,000 increase in IT Services SCADA improvements and new meter reader software costs.
- \$93,000 increase in contractual services for system wide maintenance line items.
- \$1,100,000 increase in transfer to the Water & Sewer Capital Fund

Water and Sewer Capital Fund

- \$600,000 in utility system improvements.
- \$1.6 million increase in transfers to the TIF District for water/sewer public improvements.

Individual Funds

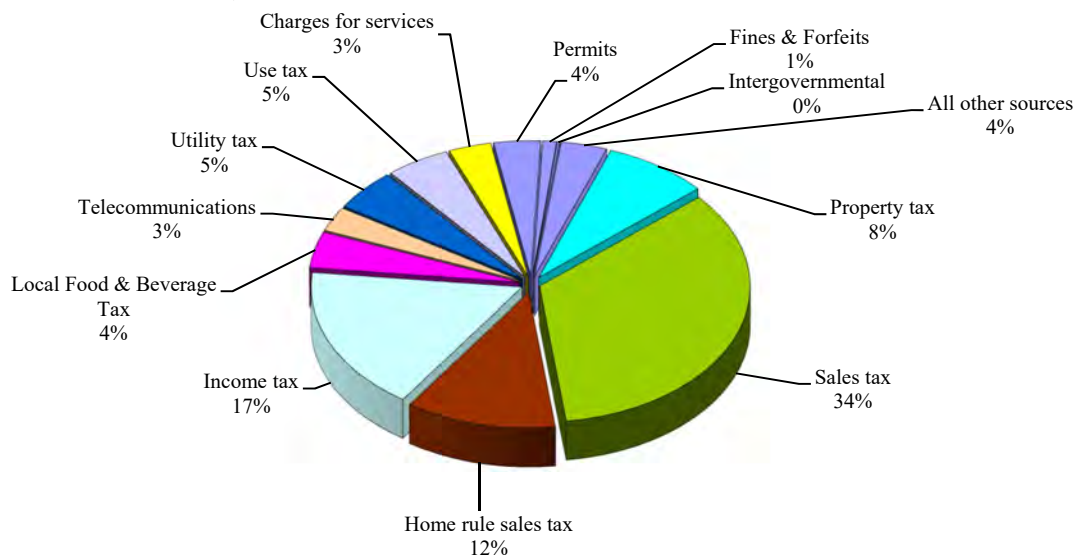
General Fund

The General Fund is the largest fund of the Village accounting for all of the services provided for the residents. Police protection, public works services (street maintenance, forestry, snow plowing), building and code enforcement, economic development, planning and zoning, engineering, legal services, and general administration are accounted for in this fund. General Fund expenditures account for 38% of the total Village expenditures budget for Fiscal Year 2020.

General Fund Revenues

Most of the major revenues that the Village receives are allocated to this Fund. Some of the more significant revenues include the Village’s sales tax, home rule sale tax, income tax, property taxes levied to fund pensions, local food & beverage tax and utility tax revenues.

The General Fund revenue budget is \$19 million which is \$1.1 million greater than the Fiscal Year 2019 revenue budget. Major revenue increases included in the budget are \$472,000 in sales tax, \$125,000 in Food & Beverage tax and \$180,000 in building related permits. The chart which follows shows three (3) revenue sources comprise 64% of all General Fund revenues. These three sources are sales tax, income tax and home rule sales tax.

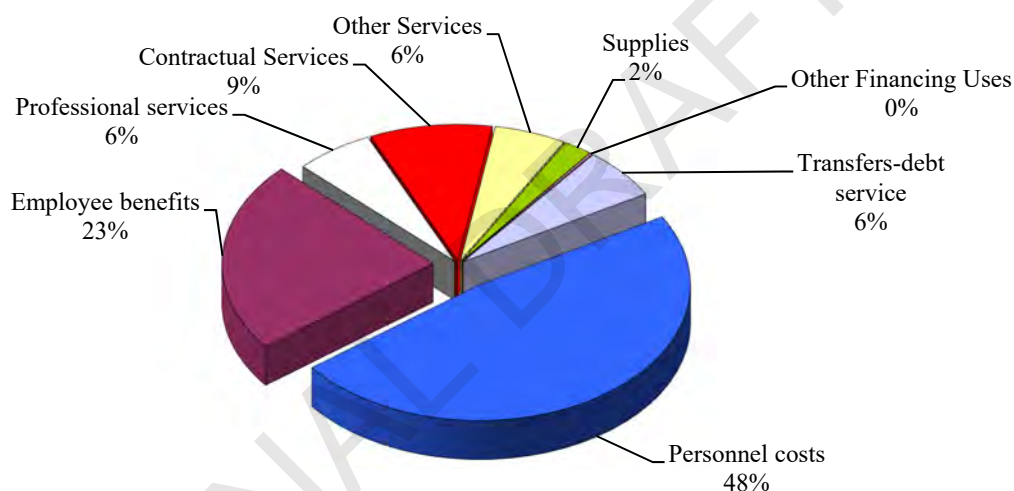


Taxes account for 88% of General Fund revenues and are budgeted to increase \$0.8 million compared to the Fiscal Year 2019 Budget. Sales tax and income tax revenues are the two largest sources of tax revenues accounting for 34% and 17% respectively. Revenues collected by the State of Illinois and distributed to the Village account for 71% of the total tax revenues received.

General Fund Expenditures

The General Fund accounts for all the expenditures for the operating organizations including corporate administration, community relations, building and zoning, community development, economic development, finance, information technology, police protection and public works. General Fund expenditures for Fiscal Year 2020 total \$18.9 million compared to the Fiscal Year 2019 Budget of \$17.9 million, an increase of \$1 million.

General Fund expenditures budgeted for Fiscal Year 2020 by category are detailed in the next chart. As expected with a governmental entity whose primary function is to provide services, personnel related costs are the largest expense. Salaries and wages combined with the employer insurance and benefit costs total 71% of the total expenditures.



The Motor Fuel Tax Fund is used to account for the State of Illinois motor fuel tax distributions which are restricted for specific uses. The Village uses the entire amount received to pay a portion of the debt service on roadway improvements paid for from debt issuances and the balance to pay for the Village’s annual roadway improvement program. The FY 2020 budget includes \$0.8 million for the annual road program. Roadway improvements were increased \$200,000 to catch up the small amount of patching that was completed last fiscal year.

The Tax Increment Financing Fund is used to account for all the revenues and expenditures associated with the redevelopment within the established Downtown Tax Increment Financing District. The District was created in September 2016 and redevelopment for two sites are budgeted in FY 2020. The budget includes \$5.1 million in estimated revenues and expenditures of \$5.2 million for downtown infrastructure improvements on the two development sites. The General Fund has loaned the TIF Fund \$2,000,000 to date to support administrative expenditures. The Capital Improvement Fund, Water & Sewer Fund and Garbage Collection Fund are transferring funding to the TIF Fund to complete the budgeted expenditures. Future tax increment is intended to pay back all the loan and transfers.

The Capital Improvement Fund is used to account for bond proceeds, grant proceeds and development fee revenue used for the construction of municipal facilities, roads and other infrastructure improvements. Beginning in FY 2017, all general capital outlay expenditures are recorded in this Fund. Revenues of \$4.1 million plus reserve balances will support the expenditures of \$5.8 million for FY 2020.

The Debt Service Fund is used to account for the principal, interest and paying agent fees for general obligation debt issued by the Village. General Sales tax revenues and Motor Fuel tax revenues have been pledged to finance the annual debt service costs. If the pledged revenues are insufficient in any given year, then the Village is required to extend the tax levy for the respective debt issuance to insure the debt is paid. The total outstanding principal and interest at April 30, 2019 is \$53.7 million. The Village has four (4) separate debt issuances outstanding which are paid out of the Debt Service Fund. Expenditures in the Debt Service Fund for Fiscal Year 2020 total \$2.8 million. The reader may refer to the Financial Policies section of this document for a more detailed discussion of the Village's outstanding debt.

Enterprise Operations

The Village's enterprise operations consist of the Water and Sewer Fund, Water & Sewer Capital Fund and Garbage Collection Fund. These three funds are accounted for as though each fund is a separate business entity. Each fund has the ability to support the funds' expenditures by changing the rates and fees charged for providing the services of each fund. Please reference these funds in each fund's respective section for further analysis and information regarding each Fund.

Water and Sewer Fund

Revenues are dependent on water usage and the associated water rate calculated by the Village. A water rate study was completed in FY 2018 and the Village Board authorized rate increases annually for the through May 1, 2022. The current water rate is projected to generate \$6.1 million in water service charges and the sewer rate is projected to generate \$1.3 million in Fiscal Year 2020 based on normal usage. The new water rate increases will support operations, debt service and capital improvements for the next five to seven years. Future water & sewer costs will include replacement costs (rehabilitation of existing facilities and infrastructure), as well as system expansion and a sustainable water source.

Revenues are estimated to increase 17% compared to the Fiscal Year 2019 Budget due to the rate increases. Expenses have increased 18% compared to the Fiscal Year 2019 Budget because of increases in Professional & Technical Services and Other Financing Uses categories.

The Water and Sewer Fund pledges water and sewer revenues to pay the debt service for five outstanding Bond issuances and one Illinois Environmental Protection Agency loan. The total Fiscal Year 2020 debt service is \$1.5 million. 20% of the estimated water and sewer revenue budget will be used to pay the debt service in Fiscal Year 2020. The total outstanding principal and interest at April 30, 2019 is \$9.8 million. The reader may refer to the Financial Policies section of this document for further discussion on the Fund's debt.

Water & Sewer Capital Fund

The Water & Sewer Capital Fund accounts for all the utility system improvements. FY 2020 budget includes \$2.5 million in revenue inclusive of a \$2.4 million transfer from the Water & Sewer Fund. Expenses are budgeted at \$4.9 million. Expenses include \$3.1 million for improvement projects and a \$1.8 million transfer to the TIF Fund for water & sewer improvements on two development sites.

Garbage Collection Fund

This Fund accounts for the revenue and expenses for the Village garbage collection service which is contracted with a licensed waste hauler for the removal of trash from resident's homes. The contract price is passed onto the residents who are billed bi-monthly for the service. Total revenues for Fiscal Year 2020 are \$2.5 million compared to total expenses of \$2.5 million. The Fund reserve balance is at 21% of expenses providing sufficient reserves should any unexpected circumstances occur.

Internal Service Fund

Internal Service Funds account for the financing of goods and services provided by one department to other departments. User charges are determined and paid by the user departments to support the expenses of the Fund.

Vehicle Fund

This Fund was created in FY 2017 to account for all the vehicular and motorized equipment purchases to provide for a centralization of these expenses and determine an annual funding source for future purchases. The FY 2020 Budget has \$0.5 million in expenses and \$0.5 million in total operating transfers from the Capital Improvement Fund to support the expenses. Subsequent year's revenue will be from charges to the respective departments using the vehicles and equipment based on the annual depreciation of the respective vehicles and equipment.

Police Pension Fund

The Village maintains one trust fund mandated by law for the Police Officers' pensions (other employees are covered by the Illinois Municipal Retirement Fund). The Village will contribute \$1.4 million to the pension fund in Fiscal Year 2020 based on the actuarial report as of the fiscal year ending April 30, 2018. Fiscal Year 2020 revenues of \$2.2 million exceed expenditures of \$1.2 million. Expenditures have increased because of annual pension increases mandated by Illinois State Law. The Fund will have an estimated reserve balance at April 30, 2020 of \$32.4 million or a ratio of 30:1 for paying pension benefits.

The following pages provide a look at the Village's goals/objectives, community attributes/demographics, budget policies/procedures and the financial data supporting the summary numbers provided in the preceding pages. All of this information should allow the reader to gain a good understanding of the Village and its financial operations.

FINAL DRAFT

Village of Oswego Long Term Goals and Objectives

A Strategic Plan for the years 2017-2020 was adopted by the Village Board during Fiscal Year 2017 which involved the services of an outside consultant, employees and members of the community. The Strategic Plan provides direction for staff on what needs to be accomplished by 2020. The Strategic Plan has five strategic priorities or Long Term Goals. Under each goal is a collaboration of objectives to review in order to obtain success in reaching the long term goal.

Financial Sustainability

Pensions, diversification of revenues, sustainable revenue sources, high reliance on sales tax, Springfield issues, fee structures, financing for large capital (mega) projects

Infrastructure Maintenance and Expansion

Underground—streets, sewer, water, storm sewer, mass transit, facilities, streetscape, capital equipment-rolling stock, appropriate/timely expansion, adequate funding

Community Engagement

Greater involvement/caring, regional positioning, bond with new community, conversation—not dialogue, welcoming and engaging all groups and segments (marginalized), customer service/problem solving practices

Effective Growth and Development

Residential development, commercial growth, meets needs, downtown redevelopment, environmentally responsible

Productive and Engaged Workforce

Recruitment, retention, training, capable of meeting changing needs, succession planning/leadership training, managing outsourced services, appropriate staffing ratios, continuous improvement, competitive compensation

Each long term objective is further broken down into a number of strategic initiatives which can be found in the following pages. The individual department budgets are prepared in direct correlation with the underlying initiatives associated with each Long Term Goal and the associated strategic initiatives.

VILLAGE OF OSWEGO, ILLINOIS STRATEGIC PLAN

January 2017

FINAL DRAFT

CENTER FOR GOVERNMENTAL STUDIES
NORTHERN ILLINOIS UNIVERSITY
DEKALB, ILLINOIS 60115



NORTHERN ILLINOIS UNIVERSITY

**Center for
Governmental Studies**

Outreach, Engagement, and Information Technologies



January 31, 2017

Village of Oswego
100 Parkers Mill
Oswego, IL 60543

RE: 2017-2020 Strategic Plan- Village of Oswego

Dear Village President Johnson,

On behalf of the Center for Governmental Studies at Northern Illinois University, I am pleased to present this 2017-2020 Strategic Plan and Summary Report to The Village of Oswego.

The plan reflects the organization's commitment to strategic planning, and to delivering measurable results. I appreciate the dedicated effort put forth by you, the Board of Trustees, and senior staff.

I also want to thank Village Administrator Daniel Di Santo and Assistant Village Administrator Christina Burns for their assistance and support during the process.

Yours truly,

A handwritten signature in black ink, appearing to read 'Craig R. Rapp'. The signature is stylized and cursive.

Craig R. Rapp
Senior Associate
President, Craig Rapp LLC

Executive Summary

The Village of Oswego engaged in a strategic planning process over three sessions on November 29, December 20, 2016, and January 6, 2017. The sessions yielded a draft strategic plan for the three-year period 2017-2020.

The strategic plan consists of five *strategic priorities*, which are the highest priority issues for the next three years; a series of *desired outcomes*, which provide a vision of success, *key outcome indicators*, which will be monitored to determine success; and a set of *performance targets*, which define the successful outcome.

The Board and senior staff engaged in two major efforts to examine their operations, and the needs and expectations of their customers. The first, an environmental scan, conducted by staff, examined the current conditions of Village operations and the external influences affecting those operations. The second was a strategic planning retreat held over two meetings—November 29 and December 20, 2016.

On November 29, the leadership team began the process of developing the strategic plan. The group reviewed the environmental scan, and examined the organization's strengths, weaknesses, opportunities and threats (SWOT analysis). They identified the major challenges facing the Village.

On December 20, based upon the challenges facing the community, the group adopted a set of five strategic priorities. They then developed a set of desired outcomes, key indicators and performance targets for each priority, which established the desired performance for the next three years.

On January 6, the senior management team met and developed a set of strategic initiatives. The initiatives are the projects and programs that will be necessary to achieve the outcomes identified.

The Village Board reviewed the revised plan at its January 17 Committee of the Whole Meeting, providing final input. The Strategic Plan was adopted at the February 7 Regular Village Board Meeting.

The strategic priorities, key outcome indicators, targets and initiatives are summarized on the following page.

Village of Oswego - Strategic Plan 2017-2020

Vision, Mission and Values

Vision

Oswego will continue to be a friendly, caring, and forward-thinking community that provides a high quality of life based upon sustainable growth and a respect for our rich heritage and environment

Mission

It is our mission to responsibly grow our community and maintain the public's trust. We do this through the innovative and collaborative delivery of public services that meet the community's quality of life expectations.

Values

Integrity: We are honest, ethical and we honor our commitments.

Accountability: We take responsibility for our actions, and are transparent in the fulfillment of our public duties

Innovative: We value creative thinking and problem solving in our service to the public

Pride in work performed: We value a commitment to excellence and pride in the performance of our work

Community: We believe in contributing to something greater than ourselves

FINAL DRAFT

Village of Oswego - Strategic Plan Summary 2017-2020

Strategic Priority	Desired Outcome	Key Outcome Indicator (KOI's)	Target	Strategic Initiatives
Financial Sustainability FINANCE	Meet our fund balance policy in General Fund	Fiscal year fund balance-General Fund	Revenues exceed expenditures in the General Fund	a) Conduct analyses-megaprojects b) Create a revenue strategy c) Analyze programs for cost-effectiveness *focus on public engagement
	Reduced reliance on sales tax	Revenue sources	Sales tax reduced by ___% of total revenue	
	Clarity on mega projects	Financial analyses	Funding options identified for megaprojects by ___	
Infrastructure Maintenance and Expansion OPERATIONS	Sustainable water source	-Analyses -Project schedules	Sustainable water source connected in 2026	a) Water source decision process b) Water plan implementation c) Master plan –Wolf’s Crossing d) Funding strategy-Wolf’s Crossing e) Funding strategy-CIP f) Phase I- Metra study g) Metra lobbying strategy
	Safe and efficient Wolf’s Crossing	-Analyses -Milestones, plan	Secure funding -\$14M for Section 1 by 2020	
	Metra service to Oswego	CMAP plan project schedule	Oswego is a high priority project by 2018	
	Safe and efficient infrastructure	Maintenance plan	CIP funding in place to meet current needs	
Community Engagement CUSTOMER	Recognized as a regional destination	RPP implementation schedule	- ___% increase in online visits - ___% increase in H/MT	a) Complete and Implement Regional Positioning Plan b) Implement tourism plan c) Develop marketing plan-Village services d) Create internal service response to citizen feedback e) Conduct community survey f) Marketing and promotion program for community events *focus on metrics
	Positive public perception of services	Village survey, citizen feedback	___% increase in public satisfaction with services	
	Well-attended events that enhance connectedness	-Attendance -Community survey results	- ___% increase in attendance /yr. - ___% report feeling connected	
Effective Growth and Development GROWTH	Expanded downtown	Redevelopment Agreements	- =/>Two ground-breaking by July 2019 in TIF District - ___% increase in TIF	a) 59 S. Adams St. project plan b) Old Village Hall Block plan c) TIF District marketing plan d) Residential development strategy e) Economic development strategic plan
	Growth in residential units	-Existing & new developments	=/> 100 new residential units under permit/year	
	Expand commercial investment	-Building permits -EAV	New commercial investment of \$___/ year	
Productive and Engaged Workforce WORKFORCE	Staff sized to meet growing community’s needs	Workload indicators	Develop a long-term projection for service delivery and staffing	a) ERP implementation-establish best practices-operating processes b) Shared services initiative c) Create leadership development program d) Conduct employee survey e) Connect strategic plan to evaluation system
	Highly qualified workforce	Internal hiring rate	50% or > of non-entry level positions filled from	
	Empowered employees	Opinions/employee feedback	___% or > report feeling empowered, supported	
	Accountable organization	-Results achieved, bonuses, surveys	--% goals achieved	

* Some targets are blank intentionally, to enable development of baseline measures

Village of Oswego Strategic Planning Process

Strategic planning is a process that helps leaders examine the current state of the organization, determine a future course, establish priorities, and define a set of actions to achieve desired outcomes. The process followed by the Village of Oswego was designed to answer four key questions: (1) Where are we now? (2) Where are we going? (3) How will we get there? and (4) What will we do?

Environmental Scan—Assessing the Current Environment

To begin the strategic planning process, the senior staff conducted an environmental scan, which is a review of elements in the external and internal environments that impact performance. Included in the scan was a detailed review and summary of finance, operations, staffing, facilities and equipment. The scan revealed the most difficult challenges facing the Village overall, as well as in each of the departments. The scan was presented to the Village Board, and used as foundation and background for the strategic planning retreat.

Strategic Plan Development—Reviewing the Environment, Setting Priorities

On November 29, 2016, the leadership team—the Board of Trustees and senior staff—held the first of two meetings to develop a strategic plan. As part of the exploration of “Where are we now?” the group was challenged to define the current organizational culture and its value proposition—understanding that an organization’s culture, and the value proposition it puts forth provide the foundation for the way in which services are delivered and strategic direction is set.

The group engaged in an extended discussion regarding the value proposition and its relationship to the culture. While there were a variety of different perceptions regarding the value proposition, it was generally believed that customer intimacy reflects much of the current approach, however, operational excellence is important and will continue to be important for operational stability, therefore it should be the primary value proposition, with customer intimacy as a secondary focus.

The team then conducted a brief review of their Mission, Vision and Values statements. The team felt that each needed slight adjustments to reflect current reality, and they worked on new ideas for each. They brainstormed key concepts, which were used to create draft statements. The proposed statements, along with the originals, are listed below:

Mission Statement (2012-2017 Strategic Plan):

The Village of Oswego provides a vibrant, sustainable community, rich in heritage, prosperity and genuine partnership, for the benefit and enjoyment of present and future generations.

Brainstormed Mission Statement concepts: Partnership, collaboration, responsibly grow the community, preserving heritage, enhancing qualities of life, growing together, being innovative, building confidence, creative, imaginative, public trust

Mission Statement (draft):

It is our mission to responsibly grow our community, and maintain the public's trust. We do this through the innovative and collaborative delivery of public services that meet the community's quality of life expectations.

Vision Statement (2012-2017 Strategic Plan):

Governance and Municipal Services

Elected officials and staff partner effectively to guide and serve our community

Prospering Economy

Innovative industrial, professional and commercial growth advances and sustains our economic vitality

Community Enrichment

Quality development and use of public and private space, culture and entertainment make Oswego a sought-after destination

Environmental Sensibility

Plans, decisions and practices are environmentally conscious and honor the natural environment

Culture of Partnership

People eagerly participate in community life and enjoy creating a Village that works for all

Strategic Infrastructure

Highly effective public facilities and modes of transportation keep pace with community needs

Brainstormed Vision Statement concepts: Enlightened, friendly, engaged, thriving, diverse, successful, collaboration, responsible, sustainable, safe, caring people, respectful, curious, forward-thinking, tradition, heritage, vibrant, stewardship, playful, neighborly, optimistic, connected

Vision Statement (draft):

"We envision Oswego to be a friendly, caring, and forward-thinking community that provides a high quality of life based upon sustainable growth and a respect for our rich heritage."

Values (2012-2017 Strategic Plan):

In Oswego, we:

- Demonstrate integrity, respect and goodwill
- Focus on the well-being of the whole community
- Are open-minded and listen well to the ideas, beliefs and opinions of others
- Trust that the intentions of others are good
- Are accountable, transparent and fiscally responsible
- Serve with dedication and unwavering commitment

Brainstormed Values: Integrity/ethical, accountability, collaboration, creativity, innovative, engaged, pride in work, passion, community-commitment to something greater than ourselves, results-oriented, loyalty, public service

Values (draft):

Integrity

We are honest, ethical and we honor our commitments.

Accountability

We take responsibility for our actions, and are transparent in the fulfillment of our public duties

Innovative

We value creative problem-solving and original thinking in our service to the public

Pride in work performed

We value a commitment to excellence and pride in the performance of our work

Community

We believe in contributing to something greater than ourselves

SWOT Analysis

Following the mission, vision and values discussion, the group assessed the Village's operating environment. This was done via a SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis—a process that examines the organization's internal strengths and weaknesses, as well as the opportunities and threats in the external environment. To facilitate this, a SWOT questionnaire was distributed to all participants in advance of the planning session. The results of the questionnaire revealed the most frequently mentioned characteristics in each area:

STRENGTHS

- Collaboration (internally/externally), Leadership (unified Board/strong management), Financial Stability, forward thinking culture--professional development, CIP, ERP

WEAKNESSES

- Staffing is stretched thin (high-level projects), employee recruitment/retention, communication, staff engagement, wage dissatisfaction, succession planning, staff afraid to take risks

OPPORTUNITIES

- Growth/development—residential, commercial, downtown, infrastructure—Metra, Wolf's Crossing, natural resources—environmental conservation, Fox River, demographics

THREATS

- Taxes, Springfield issues, transportation (lack of), growth-stagnation, water

The group engaged in an exercise using the summarized SWOT data. They compared strengths with opportunities and weaknesses with threats, to determine which opportunities would

maximize strengths, and which weaknesses would be exacerbated by the threats. This crystallized the current challenges and opportunities facing the community. The results are listed below:

STRENGTHS-OPPORTUNITIES

(Make good things happen)

- Forward thinking-culture
- Leadership
- Financial stability
- Collaboration
- Infrastructure
- Natural resources

WEAKNESSES-THREATS

(Keep bad things from happening)

- Staffing stretched too thin/growth stagnation—serving future growth, planning for growth
- Taxes/wages/Springfield
- Transportation/recruitment

A discussion ensued regarding the two lists. A broad set of issues and challenges facing the Village emerged:

ISSUES/CHALLENGES

- Growth and development
- Infrastructure – building and paying for it
- Natural resources
- Staffing
- Communications—risk taking
- Recruitment
- Springfield/State
- Tax burden
- Demographic changes—challenges of diversity—embracing and welcoming
- Engagement-community
- Revenue/financial sustainability

The group agreed that to successfully address these challenges, they would need to focus and prioritize their efforts. From that discussion, a set of six Strategic Priorities emerged:

STRATEGIC PRIORITIES

1. Financial Sustainability
2. Infrastructure—Maintenance and Expansion

3. Community Engagement
4. Effective Growth and Development
5. Productive and Engaged Workforce

Defining the Strategic Priorities

To clarify the meaning of each priority in the context of The Village of Oswego, the group identified key concepts for each. These will be used to develop final definitions.

Financial Sustainability

Pensions, diversification of revenues, sustainable revenue sources, high reliance on sales tax, Springfield issues, fee structures, financing for mega projects

Infrastructure—Maintenance and Expansion

Underground—streets, sewer, water, storm sewer, mass transit, facilities, streetscape, capital equipment-rolling stock, appropriate/timely expansion, adequate funding

Community Engagement

Greater involvement/caring, regional positioning, bond with new community, conversation—not dialogue, welcoming and engaging all groups and segments (marginalized), customer service/problem solving practices

Effective Growth and Development

Residential development, commercial growth, meets needs, downtown redevelopment, environmentally responsible

Productive and Engaged Workforce

Recruitment, retention, training, capable of meeting changing needs, succession planning/leadership training, managing outsourced services, appropriate staffing ratios, continuous improvement, competitive compensation

Determining Success: Defining the Desired Outcomes, Indicators, Targets

On December 20, the group defined a set of desired outcomes for each strategic priority. Once the outcomes were established, Key Outcome Indicators (KOI's) were identified and Performance Targets were developed. KOI's are measures that will be tracked to reveal progress toward the desired outcomes. Performance Targets define successful outcomes, expressed in measureable terms.

The alignment created between Strategic Priorities, Outcomes, KOI's, and Targets is important, not only for clarity, but also for maintaining a disciplined focus on the desired results.

Implementing the Vision: Developing Strategic Initiatives and Action Plans

To successfully address the strategic priorities and achieve the intended outcomes expressed in the Targets, it is necessary to have a focused set of actions, including detailed implementation steps to guide organizational effort. The Village of Oswego will accomplish this through strategic initiatives developed for each priority. Strategic initiatives are broadly described, but narrowly focused activities that are aligned with the priorities, and targeted to the achievement of outcomes expressed in the Targets.

Strategic Planning Participants

The strategic plan was developed with the hard work and dedication of many individuals. The Board, elected officials and senior staff worked collaboratively, defining a direction and a set of outcomes that are important to the Village. The entire group spent time engaged in new ways of thinking to come up with a set of plans that will help the Village successfully measure and achieve the outcomes they defined.

Board of Trustees

President

Gail Johnson

Trustees

Ryan Kauffman

Karin McCarthy

Pam Parr

Luiz Perez

Judy Sollinger

Joe West

Senior Management Team

Village Administrator

Daniel Di Santo

Assistant Village Administrator

Christina Burns

Community Development Director

Rod Zenner

Community Relations Manager

Michele Brown

Building and Zoning Manager

Jay Hoover

Finance Director

Mark Horton

GIS/IT Coordinator

Joe Renzetti

Police Chief

Jeff Burgner

Public Works Director/PE

Jennifer Hughes

Village Clerk

Tina Touchette

Economic Development Director

Corinna Cole

AGENDA ITEM

MEETING TYPE: Village Board

MEETING DATE: January 15, 2019

SUBJECT: Strategic Plan Update and Board Priorities

ACTION REQUESTED:

Discussion on progress of the 2017-2020 Strategic Plan and annual priority setting workshop

BOARD/COMMISSION REVIEW:

N/A

ACTION PREVIOUSLY TAKEN:

Date of Action	Meeting Type	Action Taken
August 7, 2018	Committee of the Whole	Strategic Plan Semi-Annual Update
January 16, 2018	Committee of the Whole	Strategic Plan Semi-Annual Update
July 18, 2017	Village Board Meeting	Semi-annual Strategic Plan Update
Feb. 7, 2017	Village Board Meeting	Adoption of a Resolution Adopting the 2017-2020 Mission, Vision, Values and Strategic Plan
December 20, 2016	Special VB Meeting	Strategic Planning Workshop

DEPARTMENT: Administration

SUBMITTED BY: Christina Burns, Assistant Village Administrator

FISCAL IMPACT:

N/A

BACKGROUND:

The Village Board adopted the Strategic Plan in January 2017, which establishes five broad priorities of focus through 2020. Regularly, staff reports back to the Board on progress for each of these priority issues. In addition, the Village Board has held an annual priorities setting workshop to further refine the priorities for the coming year.

The adopted Strategic Plan document defines five strategic priorities:

- Financial Stability
- Infrastructure Maintenance and Expansion
- Community Engagement
- Effective Growth and Development
- Productive and Engaged Workforce

Each priority includes a range of desired outcomes, key outcome indicators, targets and strategic initiatives. The Strategic Plan Summary, as well as the Vision, Mission and Values, is attached for reference.

DISCUSSION:

Strategic Plan

Two years into the strategic plan, staff continues to make significant progress in all areas of the Strategic Plan. The current status is included on the attached Strategic Plan Summary and further described below.

Financial Sustainability

Addressing the Village's financial sustainability was a key task in 2017. The Village made significant progress in reducing reliance on sales tax by implementing a food and beverage tax and a gas tax. These revenues are shared by non-residents, who also benefit from municipal services.

Target status:

- Revenues exceed expenditures in General Fund: \$800,000 surplus for FY18. Budgeted revenues exceeded expenditures for FY19.
- Sales tax maintained at 35% of total revenue: Sales tax was 29% of total revenues for FY18, and 33% of General Fund revenues in FY18.
- Funding options identified for megaprojects by 2020: Project ongoing.

Strategic Initiatives:

- Conduct analysis of megaprojects: Analysis under way; on target for 2020.
- Create a revenue strategy: New revenues adopted in 2017; targeting project inclusion in state capital bill.
- Analyze programs for cost-effectiveness: Planning for program analysis in 2019.

Infrastructure Maintenance and Expansion

The Strategic Plan focuses on ensuring ongoing maintenance of the Village's infrastructure as well as planning for three key "megaprojects": a new water source, Wolf's Crossing and Metra.

Target Status:

- Sustainable water source connected by 2026: Lake Michigan connection analysis under way; next Board discussion in Spring 2019. Overall goal connecting to a sustainable water source by 2026 remains on target.

- Secure \$14 million in funding for Section 1 of Wolf's Crossing by 2020: Phase 1 engineering to be completed in in 2019. Apply for CMAQ funding in STP funding by March 1, 2019.
- Metra expansion to Oswego is included as a high priority project by 2018: Oswego's Metra is included as a cost effective but low priority in the ON TO 2050 plan. Engineering and environmental work, as well as a funding strategy, are required to advance to a higher priority. The Village and United City of Yorkville have hired a lobbyist in light of the anticipated state capital bill. We are also currently awaiting Metra's Phase I study anticipated at the end of 2019.
- CIP funding in place to meet current needs: Staff annually reviews and updates the CIP to prioritize projects. Updates to be discussed and updated in conjunction with the FY2020 budget.

Strategic Initiatives:

- Water source decision process: Additional analysis under way. Target date for decision is now mid-2019.
- Water plan implementation: Presentation of governance options for shared water facility completed in July 2018. Implementation would follow source decision.
- Master plan- Wolf's Crossing: Phase 1 engineering will set the foundation for a project master plan. Current engineering set for completion this winter.
- Funding strategy-Wolf's Crossing: To follow Phase 1 engineering and project plan.
- Phase I-Metra Study: Currently under way. Timeline is under Metra's authority.
- Metra Lobbying strategy: Lobbyist hired jointly with the United City of Yorkville.

Community Engagement

In January 2018, staff proposed new targets and metrics for the Community Engagement Strategic Priority based on a re-boot of the Village's community engagement initiatives, which were formally included in July.

Target Status:

- Establish baseline in visits to GoOswego.org: Staff is continuing to investigate appropriate metric.
- 2% increase in hotel/motel tax revenue: Hotel/motel tax has declined 4%. Staff will investigate potential causes.
- Establish benchmark for social media and print marketing reach: Staff is continuing to investigate appropriate metric.
- 2 percentage point increase in satisfaction with quality of life: The 2018 Community Survey showed a 1% decrease in overall satisfaction with the Village, though this is in light of national trends that are showing much larger decreases.
- 5% increase in residents getting their information from e-mail and social media: Current measurement gathered in 2018 Community Survey. Based on results, 28% of residents receive Village information on social media and 17% receive through e-mail.
- Increase in residents reporting feeling connected: Staff has found this a difficult metric to measure through current resources; current evaluating.
- 50 business retention visits conducted annually: January business resource event planned; business survey conducted this fall as part of expanded business retention visits.

- 70% of survey participants report a positive view of events:
- Event hard costs are covered with sponsorship and general event revenue: Goal achieved for 2018 event calendar.

Strategic Initiatives:

- Ongoing regional positioning plan implementation: Staff continues to refresh GoOswego.org and ongoing brand recognition.
- Implement Tourism Plan: The Village of Oswego joined the AACVB and continue to evaluate its success.
- Launch a comprehensive communication plan: Development under way.
- Conduct bi-annual community survey: 2018 Community Survey completed.
- Develop an event framework to define, manage and measure the success of events: Will be reported on in future updates.

Effective Growth and Development

This strategic priority is the one in which the Village has made the most significant progress, though plenty of work remains. Enhancing downtown has been a key priority for the Village Board with tremendous results over the last year.

Target Status:

- =>Two ground breakings by July 2019 in TIF District: On pace to achieve with 59 S. Adams and 63 Washington. The Village also received interest in the old Village Hall block.
- TIF EAV growth is greater than overall Oswego EAV: The TIF's EAV increased 4.5%. This metric is most important at the end of the strategic planning period as developments come online.
- New commercial investment of \$X/year: Current investment is focused on downtown, however Economic Development is expanding its efforts in economic sectors.
- =>100 new residential units under permit/year: After falling below the target in 2017, the Village will far exceed the target for 2018 and expected in 2019. For 2018 year end, we estimate 176 one- and two-family dwellings and 280 multi-family were under permit.

Strategic Initiatives:

- 59 S. Adams project plan: Ground breaking coming.
- Old Village Hall Block Plan: Necessary block-wide improvements included in the FY2020 capital budget. Redevelopment agreement approved for 63 W. Washington, which would trigger many of the improvements.
- TIF District marketing plan: TIF goals and policies previously completed. The primary focus is on the current projects, however staff continues to promote the other available properties and seeking out potential new businesses for downtown.
- Residential development strategy: Staff proposes delaying a review of fee structure based on current school district financial initiatives. The proposed revised date for this project is May 2019. Staff continues to engage the building community to identify impediments to developing in Oswego and to promote development opportunities in Oswego.

- Economic development strategic plan: Economic Development Strategic Plan adopted by the Village Board in June 2018. Staff continues to work with the Economic Development Committee

Productive and Engaged Workforce

Achieving the other strategic priorities is made possible by fostering a positive work environment that gets the most of its employees, ensuring they have the skills and resources necessary to serve the community.

Target Status:

- Develop a long-term projection for service delivery and staffing: Staffing analysis is under way.
- 50% or > of non-entry-level positions filled from within: The Village is not currently on target. In 2017 the Village hired 12 employees; 3 of which were not considered entry level. So far in 2018, we have hired 15 employees, 4 of which were not considered entry level. In no instance was an internal candidate selected for the non-entry level positions. One factor is the need for a single individual within an organization with a specialized skill set. In fall 2018, we debuted the Growing Together Leadership Program to continue to prepare the next generation of leaders within the organization.
- Achieve average engagement score on six Engagement Metrics of 4.0 by 2020: Both the 2017 and 2018 survey averaged 3.78.
- 75% goals achieved: Staff exceeded this goal with 86% of all goals achieved for FY18. The next measure of goals will take place with spring performance reviews.

Strategic Initiatives:

- ERP implementation – establish best practices/operating process: Implementation generally on schedule with appropriate analysis and documentation taking place with each module.
- Shared services initiatives: Regular meetings ongoing; two shared staff positions in place, with future needs and opportunities under discussion.
- Create leadership development program: Growing Together Leadership Development program launched in November 2018. Eight employees are participating.
- Conduct employee survey: Annual survey results distributed in November.
- Connect strategic plan to evaluation system: FY18 performance review cycle reflect 86% of goals achieved. Staff continue to incorporate completion of strategic plan and goals as a key component of the performance evaluation process.

Village Board Priorities

The Board has also regularly conducted a priorities setting workshop, which includes tasks on the strategic plan as well as other projects important for Village operations. Staff collaborated to develop an updated list of priorities and solicited input from the Village Board. As part of the Committee of the Whole discussion, the Village Board will be asked for their feedback in order to help staff prioritize their individual work.

RECOMMENDATION:

Presentation and discussion of Strategic Plan progress and feedback from Village Board on priorities.

ATTACHMENTS:

- Village of Oswego Strategic Plan Summary 2017-2020 and Mission, Vision and Values
- 2019 Village Board Priorities Brainstorming list

FINAL DRAFT

Village of Oswego - Strategic Plan Summary 2017-2020

Strategic Priority	Desired Outcome	Key Outcome Indicator (KOI's)	Target	Strategic Initiatives
Financial Sustainability FINANCE	Meet our fund balance policy in General Fund	Fiscal year fund balance-General Fund	Revenues exceed expenditures in the General Fund	a) Conduct analyses-megaprojects b) Create a revenue strategy c) Analyze programs for cost-effectiveness *focus on public engagement
	Reduced reliance on sales tax	Revenue sources	Sales tax not to exceed 35 percent of total revenue.	
	Clarity on mega projects	Financial analyses	Funding options identified for megaprojects by 2020	
Infrastructure Maintenance and Expansion OPERATIONS	Sustainable water source	-Analyses -Project schedules	Sustainable water source connected in 2026	a) Water source decision process b) Water plan implementation c) Master plan –Wolf’s Crossing d) Funding strategy-Wolf’s Crossing e) Funding strategy-CIP f) Phase I- Metra study g) Metra lobbying strategy
	Safe and efficient Wolf’s Crossing	-Analyses -Milestones, plan	Secure funding -\$14M for Section 1 by 2020	
	Metra service to Oswego	CMAP plan project schedule	Oswego is a high priority project by 2018	
	Safe and efficient infrastructure	Maintenance plan	CIP funding in place to meet current needs	
Community Engagement CUSTOMER	Recognized as a regional destination	RPP implementation schedule	-Establish baseline in visits to GoOswego.org -2% increase in H/MT revenue -Establish benchmark for social media and print marketing reach	a) Ongoing regional positioning plan implementation. b) Implement tourism plan c) Launch a comprehensive communication plan. e) Conduct bi-annual community survey f) Develop an event framework to define, manage and measure the success of events. *focus on metrics
	Positive public perception of services	Village survey, citizen feedback	2%-point increase in satisfaction with quality of life. =5% increase in residents getting information from e-mail and social media	
	Enhanced community connectedness.	-Community survey results -Business feedback	-__% report feeling connected -50 business retention visits conducted annually	
	Successful events	Event surveys Financial outcomes	-70% of surveyed participants report a positive view of events. -Event hard costs are covered with sponsorship and general event revenue.	
Effective Growth and Development GROWTH	Expanded downtown	Redevelopment Agreements	- =/>Two ground-breakings by July 2019 in TIF District - __% increase in TIF increment	a) 59 S. Adams St. project plan b) Old Village Hall Block plan c) TIF District marketing plan d) Residential development strategy e) Economic development strategic plan
	Growth in residential units	-Existing & new developments	=/> 100 new residential units under permit/year	
	Expand commercial investment	-Building permits -EAV	New commercial investment of \$___/ year	

Village of Oswego - Strategic Plan Summary 2017-2020

Productive and Engaged Workforce	Staff sized to meet growing community's needs	Workload indicators	Develop a long-term projection for service delivery and staffing	a) ERP implementation- establish best practices-operating processes b) Shared services initiative c) Create leadership development program d) Conduct employee survey e) Connect strategic plan to evaluation system
	Highly qualified workforce	Internal hiring rate	50% or > of non-entry level positions filled from within	
	Empowered employees	Opinions/employee feedback	Achieve average engagement score on six Engagement Metrics of 4.0 by 2020.	
	Accountable organization	-Results achieved, bonuses, surveys	75% of goals achieved	
WORKFORCE				

* Some targets are blank intentionally, to enable development of baseline measures

FINAL DRAFT

Village Profile

Historical Background

At the confluence of the Fox River and Waubonsie Creek, 50 miles west of Chicago, Oswego was settled, at least in part, for its transportation potential. A limestone shelf created a natural, smooth-bottomed, ford across the river just above the mouth of the creek, making it a favored crossing first for Native Americans and then for the American settlers who began arriving in the 1830s. William Smith Wilson and his wife, Rebecca, were the first settlers on the site of what is now Oswego. Wilson and his brother-in-law, Daniel Pearce, scouted the area in 1832, permanently moving their families to their claims in 1833. The area began growing that year, and in 1834 two newly arrived businessmen, Lewis Brinsmaid Judson and Levi F. Arnold, platted a new village they called Hudson.

One of the early roads to Galena crossed the Fox River ford at the new town, and in 1836 the Temple, later Frink & Walker, stagecoach line began regular service on the “High Prairie Trail” branch of the Chicago to Ottawa Road through the village.

Although Judson and Arnold had called their new village Hudson, the U.S. Post Office decided to call the post office established in 1837 *Lodi*. The evolving confusion led to an informal referendum in 1837 during which neither Hudson nor Lodi was picked as the town’s name. Instead, they decided on Oswego, named after the city in New York near which several early settlers lived.



The ford across the Fox River was an economic draw from the very beginning. Decoalia Towle and his wife Elizabeth established an inn and tavern at Oswego on the road to the ford, joining Arnold’s general store and, after 1837, the post office, in Oswego’s growing business district.

By 1838, Oswego consisted of about 30 wooden buildings. Hotels, including the stately National Hotel on Main Street, the Kendall House, the Smith House and others were soon built to handle the stagecoach passengers and other travelers.



The county seat remained in Oswego until it was moved back to the more centrally located Yorkville in 1864. Although Oswego lost the county seat, the extension of the Fox River Branch of the Chicago Burlington & Quincy Railroad through the village in 1870 proved another economic boost.

In 1910, the Aurora Elgin & Yorkville Railway, an interurban trolley line, made another connection to Oswego from Aurora to the north and Yorkville to the south. With the advent of inexpensive automobiles in the early years of this century, and the paved roads they required, **Oswego once again found itself to be a transportation hub** where three state highways, Ill. Route 25, Ill. Route 71, and Ill. Route 31, originated and through which two U.S. highways, U.S. Route 34 and U.S. Route 30 pass.

From the removal of the county seat until the mid-1950s, Oswego was the mercantile hub of a large surrounding agricultural area. In the mid-1950s, Caterpillar, Inc. and Western Electric built facilities within Oswego Township close to the village. The proximity of the two large industrial plants led to the development of the sprawling Boulder Hill Subdivision just north in unincorporated Oswego Township. For the next 40 years, Boulder Hill was the largest community in Kendall County.

In the mid-1980s, the homebuilding boom in Naperville and Aurora spread west, and housing developments began to spring up around Oswego. In order to control development in its immediate area,



Oswego began to encourage annexations, extending its boundaries west of the Fox River for the first time in its history, and growing east and north to U.S. Route 30.

In the 1990 U.S. Census, Oswego's population stood at 3,875. Just seven years later, a special census showed its population had risen above 9,000, finally surpassing Boulder Hill and making it the largest community in Kendall County. The 2010 Official Census put the Village's population

at 30,355. The 2016 Special Census certified the population at 33,078.

Community Profile

The Village of Oswego is governed by a Village President and six Trustees elected at large to overlapping four year terms. The appointed Village Administrator is responsible for the day-to-day administration of the Village and its 110 full time employees. The first collective bargaining agreement in the Village was agreed to in FY 2010 for the Police patrol officers.

The Village Hall building opened May 2, 2008 and was constructed for \$12.8 million. The building, with 30,000 square feet of finished space and 15,000 square feet of unfinished space will provide the Village with a facility that has the potential to serve as the Village Hall for well over 50 years. All departments are housed in the Village Hall, with the exception of the Police Department and Public Works Labor force which have their own facilities.

The Police Department of the Village is located on Woolley Road next to the Fire District headquarters facility. Together they form a public safety campus. The Police Headquarters opened in November, 2018 and totals 70,000 square feet. This building will serve the community far into the future.

The Public Works department is located in the Public Works facility in the Stonehill industrial park. The facility opened in December 2002, is 22,000 square feet and was constructed for \$2.8 million. The facility is expandable to meet future growth demands and has additional vacant, Village owned land surrounding it.



The Village owns and operates a water supply system and a wastewater delivery system. The Village’s system consists of eight deep wells and six water towers that serve as storage facilities. The towers have capacities in excess of 4.5 million gallons. The Village plans for increases in the systems size on a continual basis. The system currently serves approximately 11,300 water customers. Average daily consumption is approximately 2.3 million gallons. Fox Metro Water Reclamation District treats all wastewater that the Village’s wastewater

delivery system transports to them. The Village has state-of-the-art equipment installed at its eight existing well sites for removing the radium (a naturally occurring radioactive particle found in ground water).

The Village of Oswego is served by the 7th largest public community school district in the State; Community Unit School District 308.

Public Education - School District 308			
Type of School	No. of Schools	Student to teacher ratio	Enrollment
Early Learning Center	1		489
Elementary (K-5)	13	19	7,466
Junior High (6-8)	5	19	4,373
High School	2	20	5,445
East View Academy /GOAL	1		133
Transition Center	1		30
Outplaced			81
Total Number of Schools	23		18,017
Total Teachers			1,296
Total Employees			2,255

Waubonsee Community College District 516 serves the Village of Oswego for post secondary education. The main campus is north of the Village in Sugar Grove and there is a satellite campus just north of the Village in Aurora and to the southwest in the City of Plano. There are also three nearby four-year institutions which include Aurora University, North Central College in Naperville and Northern Illinois University in DeKalb.

The Oswegoland Park District operates park and recreational facilities in and around the Villages corporate limits. The District’s area is approximately 36 square miles and is over 993 acres. The largest

amenity, Fox Bend Golf Course, (located within Village limits), covers 14 acres and is a championship sized golf course consistently rated in the top public courses in the Chicagoland area.

Recreational Facilities	
60 parks	25 half court basketball courts
9 greenways	4 full court basketball courts
33 picnic areas	1 18 hole disc golf course
29 picnic shelters	160 acre 18 hole golf course
33 playgrounds	20 miles of biking and hiking trails
10 ball fields	993 acres of natural areas
11 tennis courts	1 aquatic park
9 sand volleyball courts	1 swimming pools and splash pad
2 skate parks	19 fishing areas

The Oswego Public Library District has served the Village since 1964. The Library District has two libraries serving a population of 64,594. The Library has 50,810 registered users and had over 832,800 in circulated items. The Library is part of the Prairie Area Library System (PALS) which enables users to utilize facilities of other member libraries.

The Oswego Fire Protection District provides fire protection to Oswego’s residents. The fire district has 70 sworn firefighters/paramedics on the streets. It provides fire protection and emergency medical services to an area over 59 square miles with over 50,000 residents. The district has four fire stations and responded to 5,104 calls in calendar year 2016.

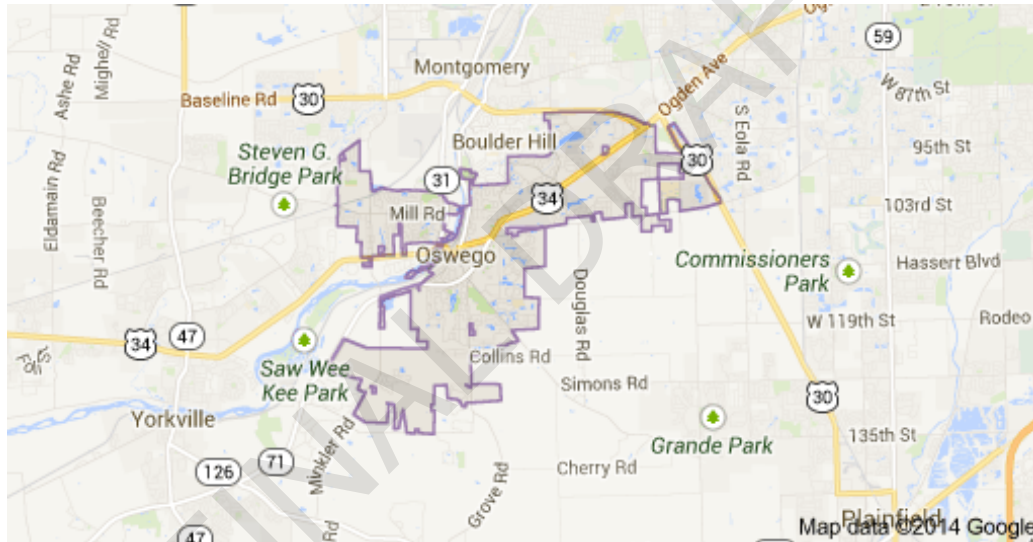
Oswego is a growing community, the largest municipality in Kendall County, continuing to attract new residents to enjoy the abundance of activities and services readily available. Residents enjoy the small country charm of a small rural town while having the opportunity to experience big city life when desired. Oswego is a great place to be a resident, visit, garner employment or attend community recreational events.

Location

The Village of Oswego is located approximately 50 miles southwest of the Chicago Loop in the northeast section of Kendall County at the border of the three “collar” counties: Will, Kane and DuPage. This four county area is recognized as one of the most rapidly growing regions in Illinois and the Midwest. The Village is located within a short distance of the City of Aurora and the Village of Naperville, the two largest municipalities in the metropolitan area outside the City of Chicago. The Village of Montgomery is immediately north and adjacent to the Village of Oswego. The county seat of Kendall

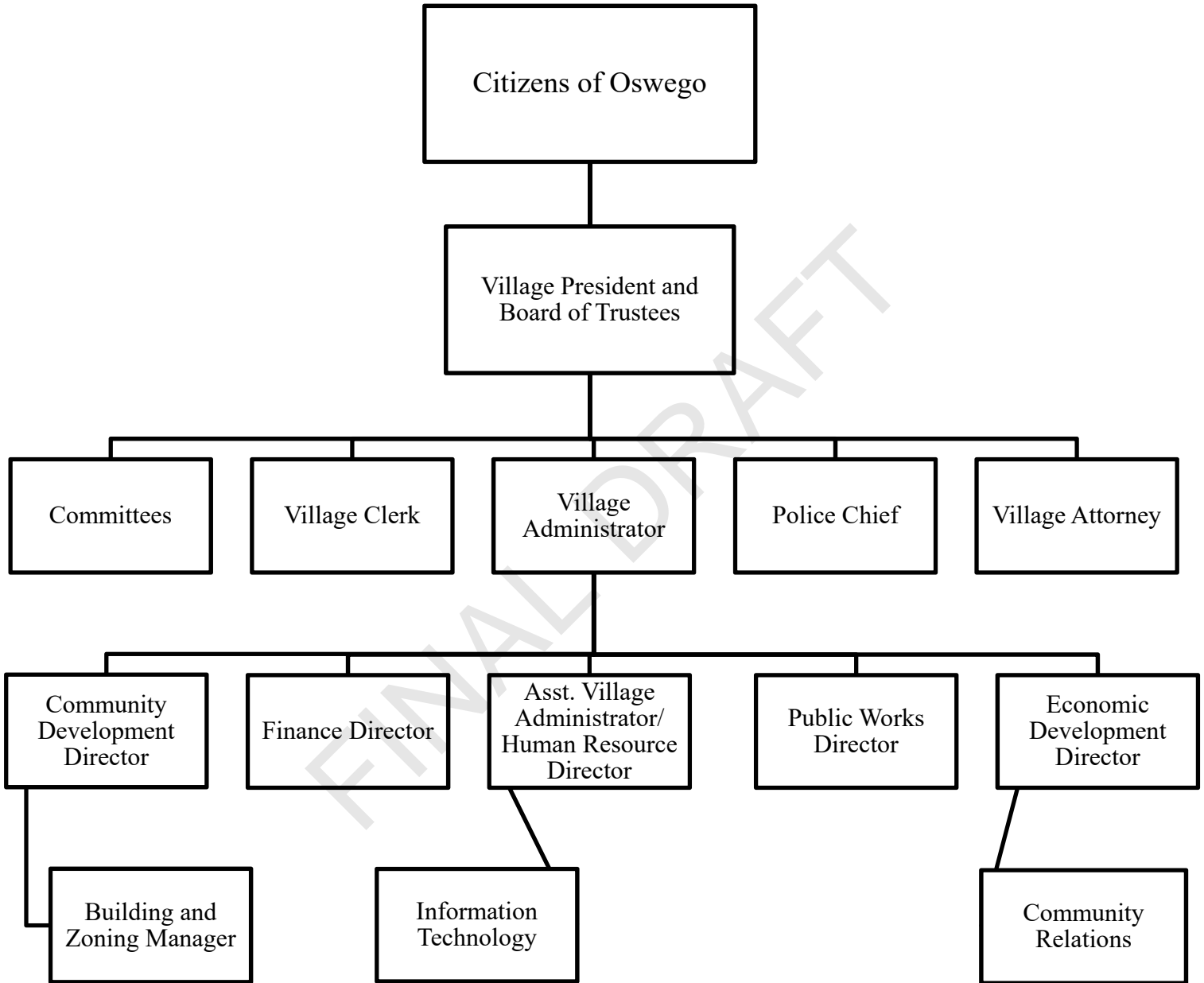


County, the City of Yorkville, is five miles southwest of the Village. It is strategically located at the southern end of the Fox River Valley. As part of the eight-county Chicago metropolitan area, Oswego benefits from the area's highly developed transportation network. A toll way interchange at Orchard Road and I-88 (the East-West Tollway) and the improvement and extension of Orchard road to U.S. 34 in Oswego provided an important new connection to the growing western part of the Village. Major highways, which serve the Village, include U.S. 34 (Ogden Avenue); U.S. 30; and Illinois routes 71, 25 and 31. Other north-south routes near the Village include Illinois 59 to the east and Illinois 47 to the west. Access to the nation's interstate highway system is provided by I-88 (10 miles north of the Village), I-55 (10 miles east), and I-80 (18 miles south). O'Hare International Airport and Midway Airport are 33 and 36 miles northeast of the Village, respectively. Private and corporate aircraft are based in Aurora Airport and DuPage Airport, which are each about 35 minutes from the Village. Commuter rail service is available at Aurora's Transportation Center northeast of the Village.



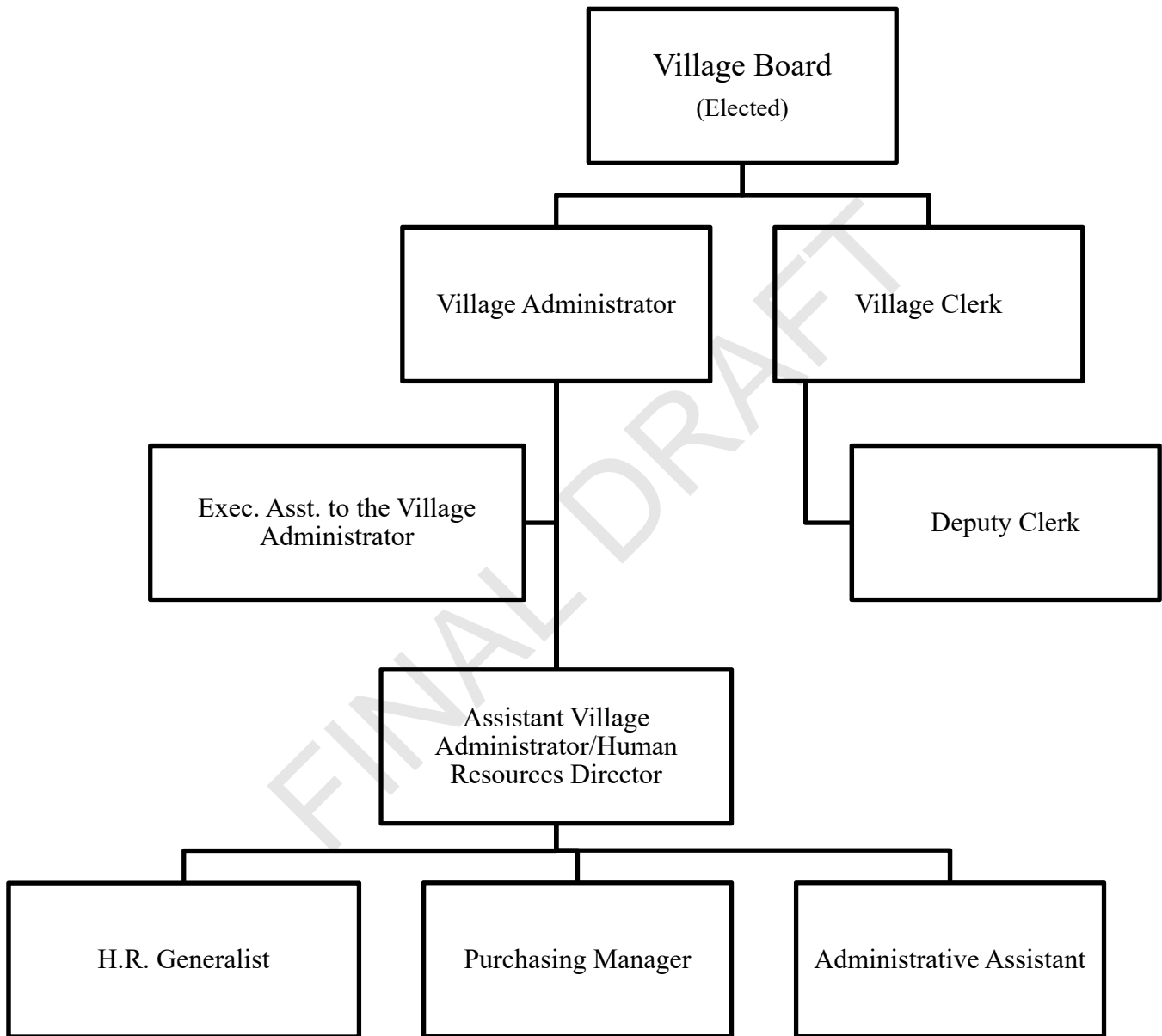
Offering a pro-business atmosphere, business incentives, and a well-educated and skilled labor workforce, Oswego is fast becoming an employment hub for manufacturing, engineering, and companies in every sector of the economy. The area is poised for growth and well suited for business success.

VILLAGE OF OSWEGO ORGANIZATIONAL CHART

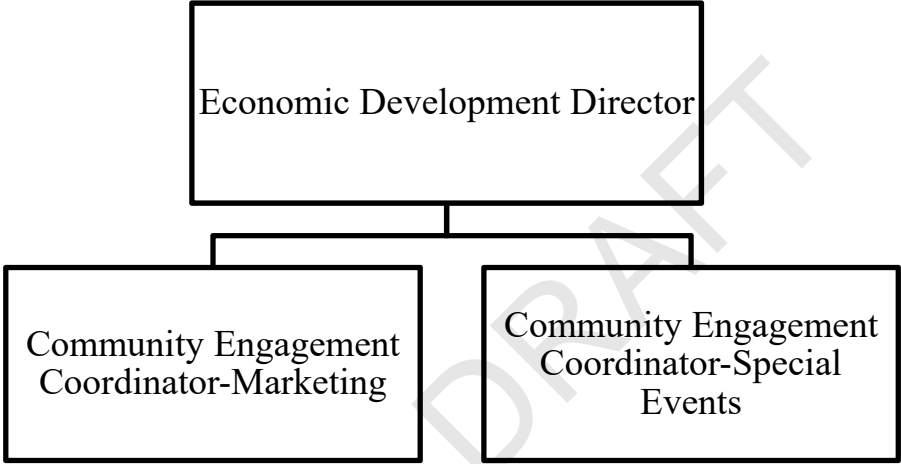


- The Village President and Board of Trustees are the only elected positions

CORPORATE ORGANIZATIONAL CHART

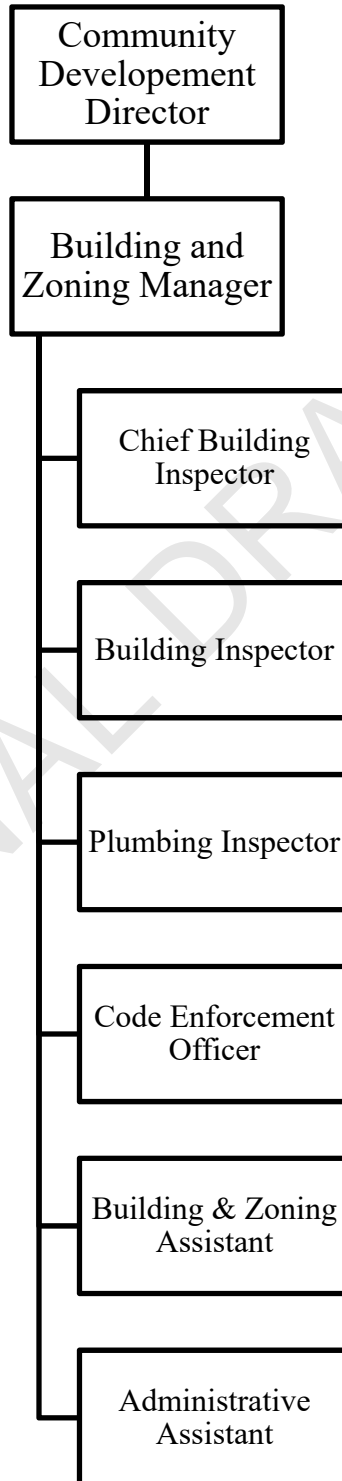


ECONOMIC DEVELOPMENT/COMMUNITY RELATIONS ORGANIZATIONAL CHART

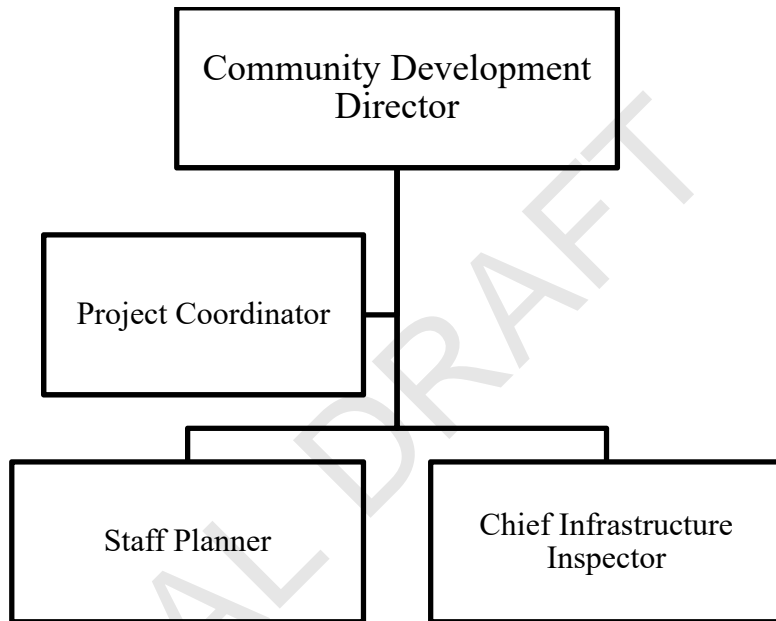


FINAL DRAFT

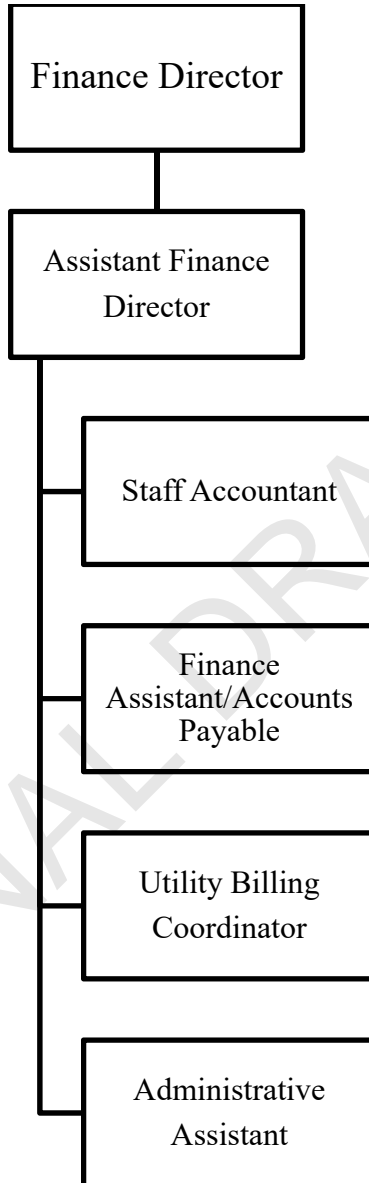
BUILDING AND ZONING ORGANIZATIONAL CHART



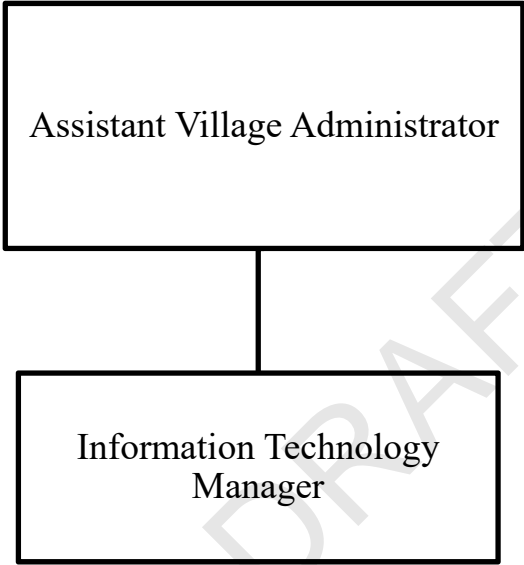
COMMUNITY DEVELOPMENT ORGANIZATIONAL CHART



FINANCE ORGANIZATIONAL CHART

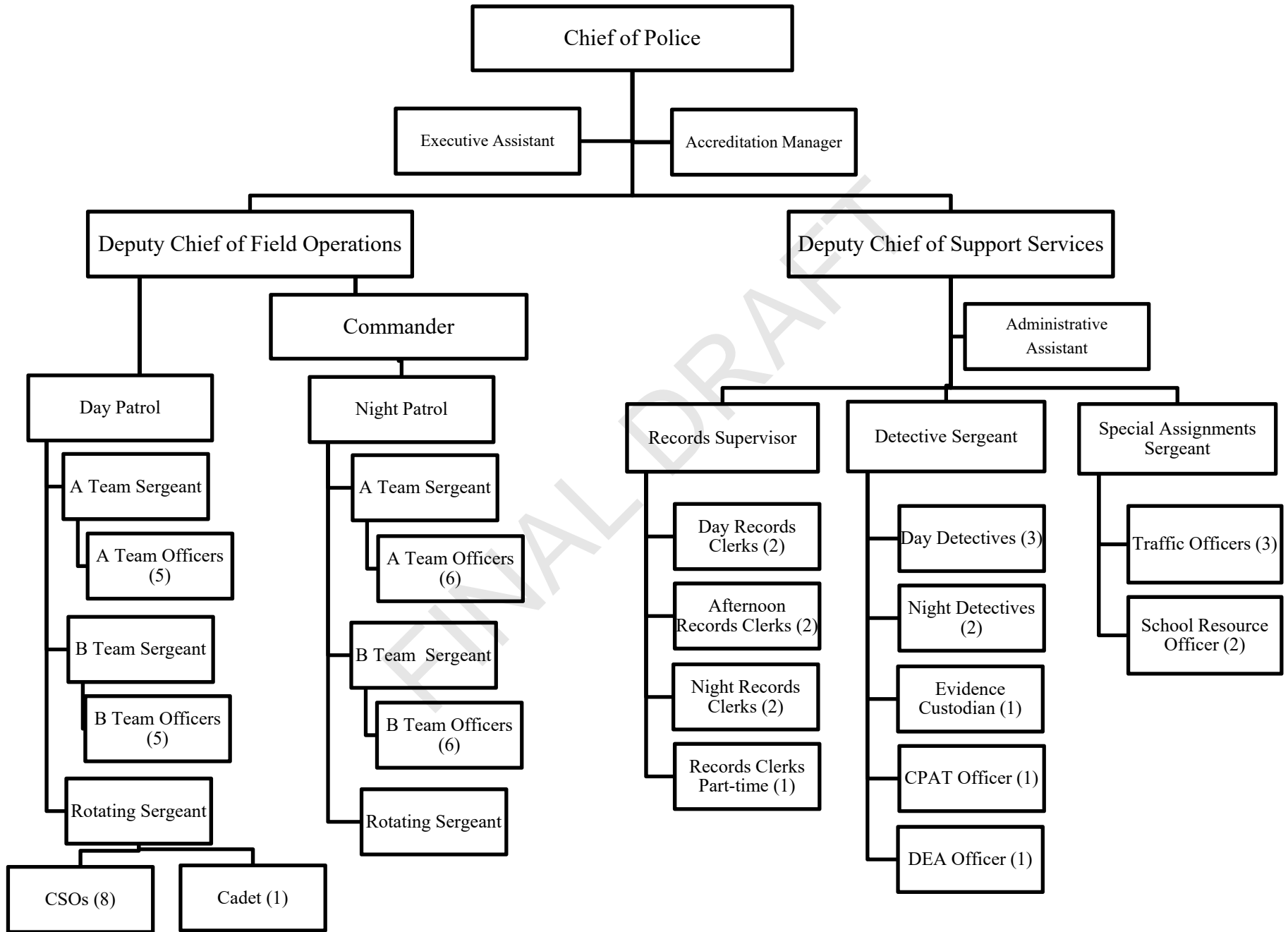


INFORMATION TECHNOLOGY ORGANIZATIONAL CHART

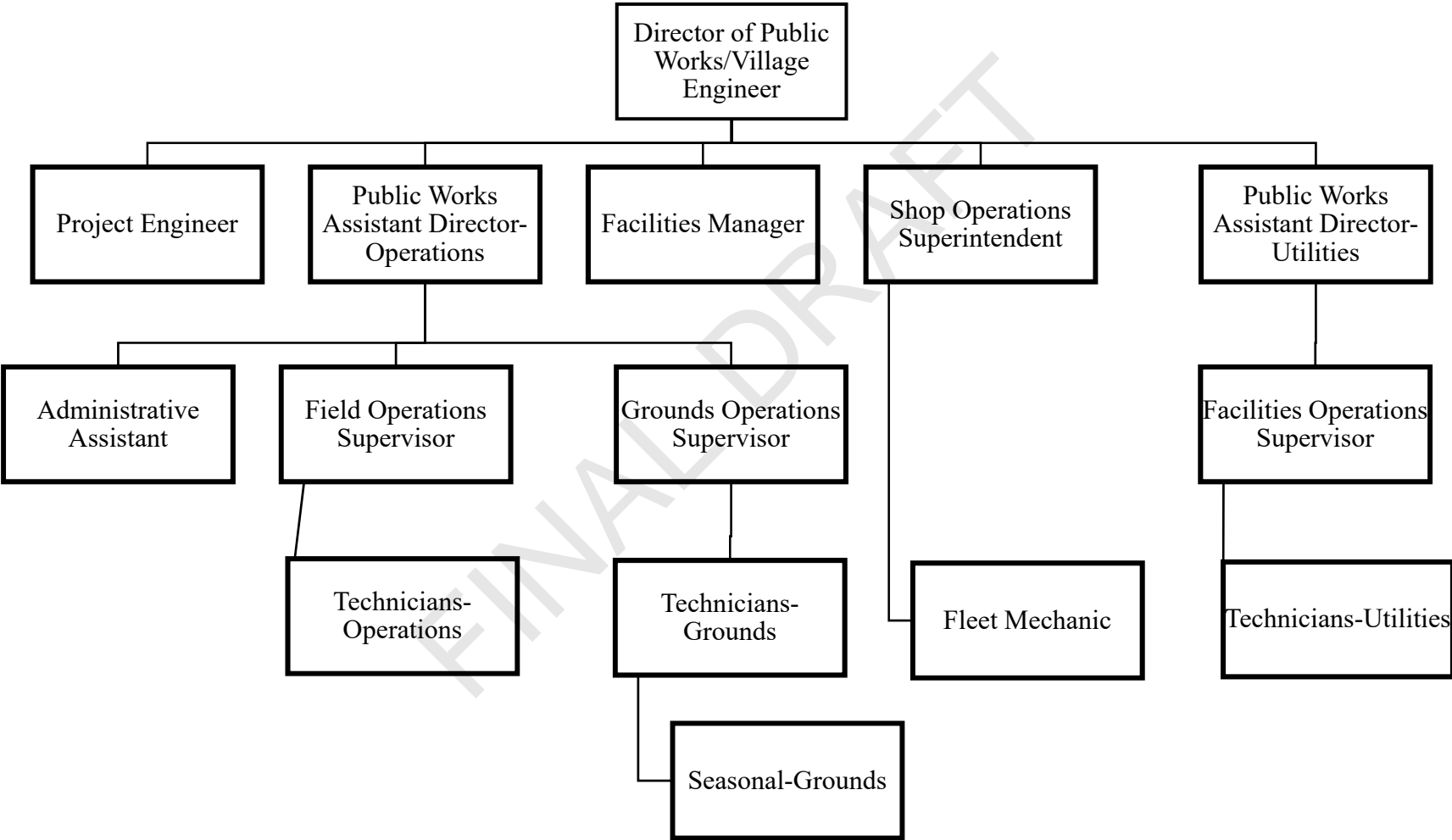


FINAL DRAFT

POLICE ORGANIZATIONAL CHART



PUBLIC WORKS ORGANIZATIONAL CHART



Fund Structure and Basis of Accounting and Budgeting

For accounting purposes, a state or local government is not treated as a single, integral entity. Rather, a government is often viewed instead as a collection of smaller, separate entities known as funds. Funds used by a government are traditionally classified into one of seven fund types. In addition, governmental financial reporting for state and local governments now require the classification of individual funds as either “Major” or “Nonmajor.” The Village defines Major Funds as those that are equal to or greater than 10% of total expenditures for the fiscal year. The impact of this distinction is that the financial activity of nonmajor funds is reported in specific instances in the audited financial statements in a consolidated format while major funds are reported separately. Generally, the General Fund, Debt Service Fund and Water & Sewer Fund are considered “Major” Funds and all of the other funds are considered “Nonmajor” Funds (See Glossary for definition of these terms). It is useful to provide an overview of the Village’s fund structure since the budget is prepared, organized and presented on a fund basis. The following fund types and each fund budgeted for by the Village which falls into that fund type classification, are further described:

1. **General Fund:** The General Fund (a Governmental Fund) is by far the largest Fund of the Village and accounts for most expenditures traditionally associated with government, including police protection, road and bridge (street improvements), building and zoning, community development, economic development, community relations, finance, information technology and general administration.

2. **Special Revenue Funds:** Special Revenue Funds are used to account for revenues derived from specific taxes or other earmarked revenue sources which, often due to legal requirements, are designated to finance specific functions or activities of government which therefore cannot be diverted to other uses. The Village has two Special Revenue Funds:

Motor Fuel Tax Fund: This Fund is used to account for the operation of street maintenance programs and capital projects as authorized by the Illinois Department of Transportation utilizing the Village’s per capita share of gasoline taxes collected by the State of Illinois.

Tax Increment Financing Fund (TIF): This Fund is used to account for all the revenue and expenditures associated in the TIF District including development and infrastructure improvements. Financing is provided from incremental real estate taxes from the project area.

3. **Debt Service Fund:** The Debt Service Fund is used to account for the payment of interest, principal and paying agent fees on general obligation bonds. Sales tax and motor fuel tax revenues are currently pledged to make the annual debt service payments on the outstanding bond issuances.

4. **Capital Improvement Fund:** The Capital Improvement Fund accounts for the acquisition and construction of major capital facilities and other capital improvements financed through the issuance of debt and operating revenues.

5. **Enterprise Funds:** Enterprise Funds are classified as Proprietary Funds. Proprietary funds are used to account for a government's business-type activities (activities which receive a significant portion of their funding through user charges and fees). The operations of Enterprise Funds are accounted for similarly to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Enterprise Funds established by the Village include:

Water & Sewer Fund: This Fund accounts for the revenues and expenses related to the provision of water services to residents and businesses. This Fund also accounts for the revenues and expenses related to the transportation and repairs to the Village's sanitary sewer and storm sewer systems. All activities necessary to provide such services including administration, operations, maintenance, financing and related debt service, and billing and collection are included in this Fund.

Water & Sewer Capital Fund: This Fund accounts for the revenues and expenses associated with annual capital infrastructure improvements for the water and sewer system. Growth related revenues and water and sewer usage fees provide the needed revenue.

Garbage Collection Fund: This Fund accounts for the revenues and expenses related to the collection and disposal of garbage, recycling and yard waste. Billing is completed in conjunction with the Water & Sewer Fund billing process. No administration, cash receipting, billing charges or customer service costs are expensed within this Fund.

5. **Internal Service Fund:** Internal Service Funds are also classified as Proprietary Funds and are used by state and local governments to account for the financing of goods and services provided by one department to another department, and to other governments on a cost reimbursement basis. Internal Service Funds established by the Village include:

Vehicle Fund: This Fund was created in Fiscal Year 2017 to account for the purchase of vehicular equipment used by the Village departments. Operating transfers from the Capital Improvement Fund and Water & Sewer Capital Fund provide the revenue to purchase vehicle replacements.

6. **Trust and Agency Funds:** Trust and agency funds are classified as Fiduciary Funds and are used when a government holds or manages financial resources in an agent or fiduciary capacity. The Village has only one Trust Fund:

Police Officers' Pension Fund: This fund is used to account for the accumulation of resources to pay pension costs. Monies are contributed by police members at rates fixed by state statutes and by the Village through an annual contribution from the corporate property tax levy and general operating revenues.

Non-Budgeted Funds

The Village also has three special revenue Funds which we do not prepare budgets for as these Funds account for specific revenues to be used for specific purposes and two agency Funds

which account for monies held on behalf of others. These three special revenue Funds are not budgeted as the revenue streams are not predictable and expenditures are not known until the actual time of spending.

Special Revenue Funds

Public Works Escrow Fund

This Fund accounts for developer contributions received through original subdivision agreements or permit fees received as homes are built within the subdivision. The monies on hand are dedicated to roadway infrastructure improvements to roadways which need expansion because of the increased traffic created by the subdivision.

Economic Development Fund

This Fund accounts for the economic development grant received from the State of Illinois to be used to provide low interest loans to assist new business startups and job creation for people who have low to moderate incomes. Payments made on existing loans replenish the available amount for subsequent loans. The Fund currently has three loans outstanding.

Public Service Fund

This Fund accounts for donations/contributions received from numerous sources and must be used for an intended purpose. The revenues are restricted by State Statutes or dedicated to fund the specific event the money was received for. The Fund has 34 sets of revenue and expense accounts for the different events and specific purpose items.

Agency Funds

These two Funds are not budgeted as the transactions within these Funds are not known until the actual time of the activity.

Agency Fund

This Fund accounts for land/cash and transition fees collected from developers for other governmental agencies.

Subdivision Escrow Fund

This Fund accounts for developer deposits received through the development and planning stages. Village staff time and engineering costs are charged against the deposits and billed to developers if the deposits are insufficient to cover all the costs.

Basis of Accounting and Basis of Budgeting

The **modified accrual basis of accounting** is used for all **governmental fund types** (General Fund, Special Revenue Funds, Capital Project Funds and the Debt Service Fund) and agency funds (the Village currently does not budget for any agency funds). Under the modified accrual basis of accounting, revenues are recognized when they are both measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Property taxes are recognized when they become both measurable and available in the period that the tax is intended to

finance. Expenditures generally are recorded when a fund liability is incurred. However, debt service expenditures are recorded only when payment is due.

Those revenues susceptible to accrual are property taxes, motor fuel taxes, franchise fees, licenses, interest revenue, court fines and charges for services. Sales taxes and telecommunication taxes owed to the state at year end on behalf of the Village are also recognized as revenue. Other fines and permit revenue are not susceptible to accrual because generally they are not measurable until cash is received by the Village.

The **accrual basis of accounting** is utilized by **proprietary fund types** including enterprise funds, internal service funds, and **pension trust fund types**. Under this method, revenues and additions are recorded when earned and expenses and deductions are recorded when a liability is incurred.

Both the modified accrual basis of accounting and the accrual basis of accounting are consistent with generally accepted accounting principles (GAAP).

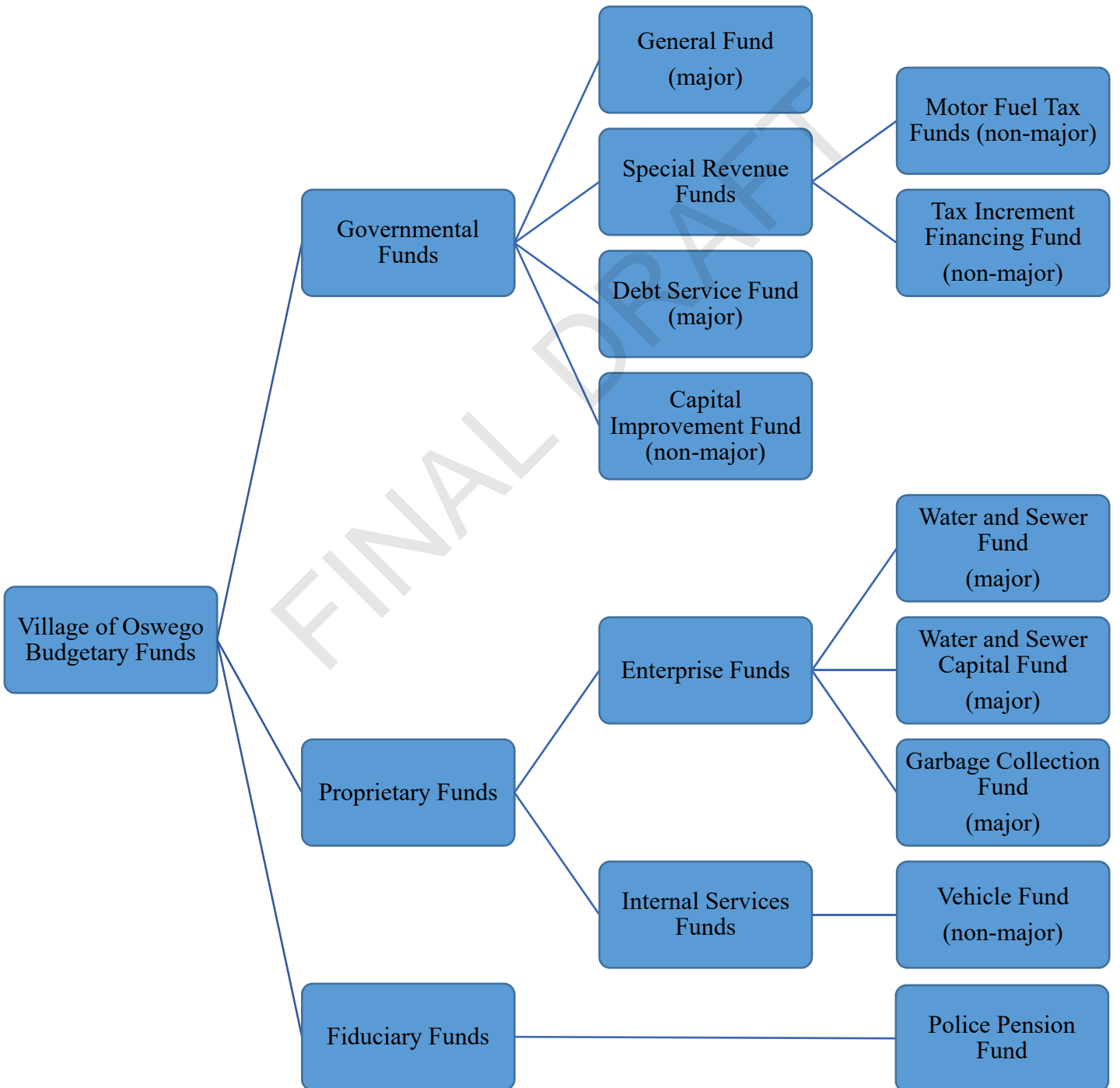
Basis of Budgeting

The budget for the Village is prepared on a basis **consistent with GAAP** as described above except for the following major exceptions described and identified below as the budgetary basis:

1. Capital outlay within the proprietary fund types are capitalized and recorded as assets on a GAAP basis but expensed on the budgetary basis. In addition, depreciation expense is not shown on the budgetary basis for the proprietary fund types since capital outlay is expensed and not depreciated. The budgetary basis provides a more accurate description of the actual expenditures made during the year for the proprietary fund-types. The capitalization threshold for infrastructure (land, building and land improvements) is \$25,000. The threshold for vehicles, machinery and equipment is \$10,000.
2. Bond proceeds in Enterprise funds are shown as revenues on the budgetary basis, and assets on a GAAP basis. Likewise, principal payments are shown as expenditures on a budgetary basis but reflected as a decrease in long-term debt payable on a GAAP basis. Under GAAP, bond proceeds for proprietary funds would be shown as an asset and offset with long-term debt payable.
3. Unrealized gains and losses on investments are treated as adjustments to revenue under the GAAP basis whereas under the basis of budgeting these amounts are not recognized and are excluded from revenue.

Fund Structure

The Village has the following Fund structure for recording all the financial transactions in a given fiscal year. Funds are classified into one of seven fund types. The chart shows the Village's fund structure by Fund type and the Fund's status as a Major or Non-major fund.



FUND /DEPARTMENT STRUCTURE

Department Involvement													
		Major Fund	Non-Major Fund	Budget	Corporate	Building & Zoning	Community Development	Public Works	Community Relations	Economic Development	Finance	Information Technology	Police
Governmental Funds													
General Fund		yes		yes	X	X	X	X	X	X	X	X	X
Special Revenue Funds													
Motor Fuel Tax Fund			yes	yes				X			X		
Tax Increment Financing Fund			yes	yes	X	X	X	X		X	X		
Public Works Escrow Fund			yes	no				X			X		
Economic Development Fund			yes	no	X					X	X		
Public Service Fund			yes	no	X		X				X		
Capital Improvement Fund			yes	yes	X			X			X		X
Debt Service Fund		yes		yes							X		
Enterprise Funds													
Water & Sewer Fund		yes		yes				X			X		
Water & Sewer Capital Fund		yes		yes				X			X		
Garbage Collection Fund		yes		yes	X						X		
Internal Service Fund													
Vehicle Fund			yes	yes	X	X	X	X			X		X
Fiduciary Funds													
Pension Trust Fund													
Police Pension Fund			yes	yes							X		X
Agency Funds													
Agency Fund			yes	no			X				X		
Subdivision Escrow Fund			yes	no			X				X		

FINAL DRAFT

Fund Balance and Cash Reserve Policies

The Village of Oswego has adopted a Fund Balance Policy for governmental fund types and established the following Unrestricted Net Assets balances and/or cash reserve balances for other fund types. The purpose of these policies is to enhance long-term financial planning and mitigate the risks associated with changes in revenues due to economic and local market conditions. These policies also aim to assist in the allocation of monies for the purchase of capital equipment, construction of capital improvements, and unanticipated expenditures that may occur. Unassigned/Unrestricted reserve balances will be utilized for emergency expenditures, annual budget shortfalls or other approved capital projects.

All the balances refer to the amounts available as of the end of the fiscal year, April 30. The Finance Department monitors these reserve levels and informs the Village Administrator of any significant changes that occur and the potential effect on funding future operations.

Fund Balance Policy for Reporting of Governmental Funds

Statement of Purpose

The purpose of this policy is to establish fund balance classifications that establish a hierarchy based on the extent to which the Village of Oswego (Village) must observe constraints imposed upon use of the resources that are reported by the governmental funds. More detailed fund balance financial reporting and the increased disclosures will aid the user of the financial statements in understanding the availability of resources.

The fund balance will be composed of three primary categories: 1) Nonspendable Fund Balance, 2) Restricted Fund Balance and 3) Unrestricted Fund Balance.

Definitions

Governmental Funds – are used to account for all or most of the Village’s general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general capital assets (capital projects funds) and the servicing of general long-term debt (debt service funds). The General Fund is used to account for all activities of the Village not accounted for in some other fund.

Fund Balance – the difference between assets and liabilities in a Governmental Fund.

Nonspendable Fund Balance – the portion of a Governmental Fund’s net assets that are not available to be spent, either short-term or long-term, in either form or through legal restrictions (e.g., inventories, prepaid items, land held for resale and endowments).

Restricted Fund Balance - the portion of a Governmental Fund’s net assets that are subject to external enforceable legal restrictions (e.g., grantor, contributors and property tax levies).

Unrestricted Fund Balance is made up of three components:

Committed Fund Balance - the portion of a Governmental Fund's net assets with self-imposed constraints or limitations that have been placed at the highest level of decision making.

Assigned Fund Balance - the portion of a Governmental Fund's net assets to denote an intended use of resources

Unassigned Fund Balance - available expendable financial resources in a governmental fund that are not the object of tentative management plans (i.e. assignments).

Fund Balance Philosophy

It is the Village's philosophy to support long-term financial strategies, where fiscal sustainability is its priority, while also building funds for future growth. It is essential to maintain adequate levels of fund balance to mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenditures) and to ensure stable tax rates. Fund balance levels are also a crucial consideration in long-term financial planning.

Scope

This policy establishes the hierarchy of fund balance and provides for the minimum amount of fund balance each governmental fund should maintain. Credit rating agencies carefully monitor levels of fund balance and unassigned fund balance in the general fund to evaluate the Village's continued creditworthiness.

Minimum Unrestricted Fund Balance Levels

This Policy applies to the Village's governmental funds as follows:

- A. ***General Fund*** - The General Fund is a major fund and the general operating fund of the Village. It is used to account for most expenditures traditionally associated with government including police protection, road and bridge (street improvements), building and zoning, community development, economic development, community relations, finance, and general administration and all other financial resources except those that are accounted for in another fund.

Spendable fund balance will be classified as follows:

- a. Restricted – A portion of the fund balance will be restricted based on the amount of assets at fiscal yearend which have external limitations on their use.
- b. Committed – A portion of the fund balance may be committed through formal action of the Village Board of Trustees either through a resolution or ordinance.
- c. Assigned – This assigned fund balance will be maintained at a minimum level of 30% of annual budgeted expenditures to ensure long term fiscal sustainability.
- d. Unassigned – The unassigned fund balance is the amount which could be utilized for funding of one-time projects or expenditures.

- B. **Special Revenue Funds** - Special revenue funds are used to account for and report the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes other than debt service or capital projects. These funds fund balances will be considered restricted, committed, or assigned depending on the intended source/use of the funds.
- C. **Debt Service Fund** - This fund is a major fund and was established to account for financial resources that are restricted, committed, or assigned to expenditure for principal and interest on the Village's outstanding debt issuances. This fund's fund balance will be considered restricted, committed, or assigned depending on the intended source/use of the funds.
- D. **Capital Projects Fund** – This fund is a non-major fund established to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays including the acquisition or construction of capital facilities and other capital assets, excluding those types of capital related outflows financed by proprietary funds. This fund's fund balance will be considered restricted, committed, or assigned depending on the intended source/use of the funds.

Flow Assumptions

Some projects (funds) are funded by a variety of resources, including both restricted and unrestricted (committed, assigned and unassigned). When restricted funds exist, those funds are used first, then unrestricted. For unrestricted funds, committed funds are used first, then assigned, then unassigned.

Authority

- A. **Committed Fund Balance** – A self-imposed constraint on spending the fund balance must be approved by ordinance or resolution of the Village Board of Trustees. Any modifications or removal of the self-imposed constraint must use the same action used to commit the fund balance. Formal action to commit fund balance must occur before the end of the fiscal year. The dollar amount of the commitment can be determined after year end.
- B. **Assigned Fund Balance** – A self-imposed constraint on spending the fund balance based on the Village's intent to use fund balance for a specific purpose. The authority for imposing the amount of assigned fund balance at the end of the fiscal year is delegated to the Village President and Board of Trustees.

The following are guidelines for establishing and retaining fund balance and cash reserves for the Village's operating funds.

General Fund

The Village will strive to maintain a minimum assigned fund balance of 30% of the estimated subsequent year's annual operating expenditures. In addition, the Village will also strive to maintain a minimum cash reserve balance equal to 25% of the estimated subsequent year's annual operating expenditures.

Motor Fuel Tax Fund

The Village will strive to maintain a minimum assigned fund balance equal to 50% of the estimated subsequent year's annual expenditures. This level is necessary to provide for the payment of expenditures related to the Village's annual road program, which is paid for almost entirely during the first six months of the fiscal year.

Tax Increment Financing Fund

The Village will strive to maintain a cash reserve level to timely meet all expenditures incurred during the fiscal year.

Debt Service Fund

The Village will strive to maintain a cash reserve level in the Debt Service Fund to timely meet all principal and interest payments for the following fiscal year based on the bond ordinance requirements for pledged revenues and bond coverage requirements.

Water & Sewer Fund

The Village will strive to maintain an unrestricted net assets balance equal to 30% of the estimated subsequent year's annual operating expenditures. The Village will also maintain an additional reserve to meet all principal and interest payments for the following fiscal year based on the bond ordinance requirements for pledged revenues and bond coverage requirements. Annual surplus reserves will be transferred to the Water & Sewer Capital Fund to support capital improvements for the water and sewer systems.

Water & Sewer Capital Fund

The Village shall plan for future capital improvements to be paid from cash reserves by maintaining a reserve level based on the capital improvements scheduled for the next two to five years.

Vehicle Fund

The Village shall plan for future vehicular equipment replacements to be paid from cash reserves by maintaining a reserve level based on the accumulated depreciation of the current fleet and the scheduled year of replacement.

Garbage Collection Fund

The Village will strive to maintain an unrestricted net assets balance equal to 25% of the estimated subsequent year's annual operating expenditures. This level will provide for three months of operating expenses.

Revenue and Expenditure Policies

Revenue

The Village desires to maintain a diversified and stable revenue base to reduce the impacts of fluctuations in any one revenue source. The revenue mix combines elastic and inelastic revenue sources to minimize the effects of an economic downturn. The Village also incorporates the following principles related to revenues as it furthers its financial planning and fulfills its fiscal responsibilities:

- Through the Village’s economic development program, the Village will strive to strengthen its revenue base.
- Through the annual financial planning process, the Village will project each revenue source for at least the next five years and will update this planning document annually.
- The Village will maintain a revenue monitoring system to assist in trend analysis and revenue forecasting.
- The Village follows a “cost of service” approach which results in user fees, rates and customer charges being sufficient to cover appropriate costs. These fees and rates will be evaluated annually.
- The Village will set fees and user charges for each enterprise fund, such as the Water & Sewer Fund at levels that fully support the total direct and indirect cost of the activity. Indirect costs include the cost of annual depreciation of capital assets.
- The Village will use all out of the ordinary or one-time revenues received as surplus revenue for the respective fiscal year to build up reserve balances or earmark for special projects.
- The Village will use all revenues received for special events, special purpose donations/contributions and State Statute regulated revenues for only their intended purposes.

Expenditure

All disbursements will adhere to the Village Purchasing Policy and be subsequently approved by the Village Board through the bi-weekly Bills List. The Village Budget serves as the annual appropriation or spending authority. All expenditures in Funds which are not part of the annual budget process are still subject to the Village Purchasing Policy and appear on the bi-weekly Bills List approved by the Village Board.

- The Village will consistently budget the minimum level of expenditures which will provide for the public well-being and safety of the residents and businesses of the community.
- Expenditures will be within the confines of generated revenue. Reserve balances will be used to fund operating expenditures only for the short-term duration of one to two years.
- Through the financial planning process, the Village will forecast expenditures for each of the next five years and will update this forecast annually, considering anticipated increases in operating expenditures, significant changes in operating and staffing needs, and future capital projects and improvements that have been identified as needed for the community.
- Capital Planning will be completed annually to prioritize and select those projects which will be funded in upcoming budgets. The Vehicle Replacement Policy and scoring system will be used to determine vehicle and large equipment replacements to be included in annual budgets. All capital outlay will be subject to available funding.

Budgeting, Accounting, Auditing and Reporting Policies

- The Village will establish and maintain a high standard of accounting practices in conformance with Generally Accepted Accounting Principals (GAAP) for governmental entities as promulgated by the Governmental Accounting Standards Board (GASB).
- The accounting system will maintain records on a basis consistent with accepted standards for local government accounting (according to GASB).
- Where possible, the reporting system will also provide monthly information on the total cost of specific services by type of expenditure and by Fund.

- An independent firm of certified public accountants will perform an annual financial and compliance audit of the Village's financial statements according to Generally Accepted Auditing Standards (GAAS) and will publicly issue an opinion which will be incorporated in the Comprehensive Annual Financial Report.
- The Village will annually seek the GFOA Certificate of Achievement for Excellence in Financial Reporting Award and the GFOA Distinguished Budget Award.
- The Village will promote full disclosures in its annual financial statements and its bond presentations.
- The Village will comply with all financial reporting requirements including all annual reports to be filed with the State and all annual debt disclosures filed with the respective agencies.

Cash Management / Investment Policies

- An investment policy has been adopted by the Village Board. The investment policy provides guidelines for the prudent investment of the temporary idle cash and outlines the policies for maximizing the efficiency of the cash management system. The goal is to enhance the economic status of the Village while protecting its pooled cash.
- The cash management system is designed to accurately monitor and forecast expenditures and revenues, thus enabling the Village to invest funds to the fullest extent possible. The Village attempts to match funds to projected disbursements.
- To maximize interest earnings, the Village commingles the cash of all funds excluding the Police Officers' Pension Fund. Interest revenue derived from commingled cash is allocated to the participating funds monthly based on the relative cash balance of each fund.
- Criteria for selecting investments and the order of priority are:
 - **Safety.** Safety of principal is the foremost objective of the investment program. Investments of the Village shall be undertaken in a manner that seeks to insure the preservation of capital in the portfolio.
 - **Liquidity.** The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands. Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary markets.
 - **Return on Investment.** Return on investment is of tertiary concern when compared to the safety and liquidity objectives described above. The investment portfolio shall be designed with the objective of attaining a market rate of return throughout economic cycles, considering the investment risk constraints and liquidity needs. Investments are limited to very low risk securities in anticipation of earning a fair return relative to the risk being assumed.

Budget Process and Budget Structure

Budget Process

The budget process for the Village of Oswego involves the citizens, the Village President and Village Board, Village Administrator, Department Heads, supervisors, and many others throughout the organization. Each person plays a critical role in the development of the budget for the upcoming year. Although much of the time and effort in preparing the budget takes place during the months of October through April, the development, implementation, monitoring and review of the Village's budget is part of a comprehensive process that occurs throughout the entire year.

The Village has adopted the Budget Act as defined in Chapter 65, Section 5/8-2-9 of the State of Illinois Compiled Statutes. The Act requires the adoption of the Budget prior to the beginning of the fiscal year for which it pertains and provides the spending authority for the fiscal year. The goal of the Village Administrator and Budget Officer is to present the Village Board with a balanced operating budget for review and adoption.

A balanced budget is a budget in which revenues meet or exceed expenditures and cash reserves or unrestricted-unassigned fund balance or unrestricted net assets is not considered a revenue source.

The Village will occasionally drawdown cash reserves or fund balance to return the reserves to desired levels as stated in the Village's policy on Fund Balances found in the Financial Policies section of this document. Fund balance reserves were not used to balance budgets in any Fund for Fiscal Year 2020. However, intentional drawdowns of fund reserves will occur in four Funds which have total expenditures exceeding total revenues or one-time expenditures; the Motor Fuel Tax Fund, the Tax Increment Financing Fund, the Capital Improvement Fund and the Water & Sewer Capital Fund. The Motor Fuel Tax Fund will reduce the reserve balance by \$206,500 to complete additional road improvements, the Tax Increment Financing Fund will add \$30,000 to the deficit Fund Balance if the estimated expenditures are realized. The Capital Improvement Fund will drawdown reserves by \$1,705,270 to complete public improvements within the downtown in two redevelopment areas. The Water & Sewer Capital Fund is using reserves in the amount of \$2,686,600 to complete scheduled water and sewer system improvements. All other Funds are presented with balanced budgets.

The Village's annual budget is prepared for the fiscal year which begins on May 1 and ends on April 30. During the first three months of the fiscal year, the Finance Department begins the year-long process of monitoring the Village's revenues and expenditures and discussing and resolving any significant variances with each Department. The Village's current budgetary control is at the fund level and a budget is adopted for the following Funds.

General Fund
Motor Fuel Tax Fund
Tax Increment Financing Fund

Debt Service Fund
Capital Improvement Fund

Water & Sewer Fund
Water & Sewer Capital Fund
Vehicle Fund

Garbage Collection Fund
Police Officers' Pension Fund

Total expenditures may not exceed the total amount approved for each Fund unless a budget amendment is approved by the Village Board.

Budget Preparation

The fiscal year financial calendar is completed in July/August of each year. The financial calendar shows the scheduled dates for the preparation of the Capital Improvement Plan (CIP), annual Village property tax levy and the Annual Village Budget and Financial Plan.

The CIP begins in July with the departments updating of the CIP listed projects and the addition of new projects for the next five years. Large dollar projects beyond five years are also included in the CIP for discussion and planning. The Public Works department completes a Street Analysis annually to determine the amount of roadway improvements to be undertaken for each budget year. The analysis provides the amount to be budgeted in the Motor Fuel Tax Fund for public improvements and is included in the CIP. The CIP is reviewed with the Village Board and approved capital projects are included within the respective Fiscal Year Village Budget. The CIP is formally adopted in April. The budgeted capital projects do have an impact on the revenue available for the operating budgets of respective departments as lower amounts will be available for normal operating expenditures.

Preparation of the annual budget begins in September of each year. The Village Board is solicited for any ideas for the Budget and budget worksheets are made available to each department head containing the current year budget, year-end projections and prior fiscal year actual data. The Village Administrator and Budget Officer provide broad directives regarding the development of each Department's budget. Each department then prepares a budget for each line item under that Department's scope of responsibility. Budgets were required to be completed and submitted to the Budget Officer in December 2018.

The preliminary Request Budget was compiled by the Finance Department for review by the Village Administrator and Budget staff and distributed to the Village Board for their review. Included in the Request Budget are revenue projections for each Fund which are used for controlling requested expenditures. Meetings with individual department heads were held to review their respective portion of the Request Budget in the first part of January 2019. Any changes to the departments' budgets were completed and a copy of the Draft Budget was prepared and distributed to the Village Board on February 12, 2019. The Draft Budget was also made available for public viewing on the Village website as of February 22, 2019.

The Draft Budget was reviewed and discussed at the Budget Workshop meeting held on March 2, 2019 which was open to the public. A formal Public Hearing on the budget was held on April 9, 2019, where the public was invited to comment on any issues concerning the budget for the upcoming year. Any final changes to the budget, resulting from the public hearing, were processed and a formal budget adoption ordinance was approved at the Village Board meeting on April 16, 2019 providing the legal authority to spend public funds starting May 1st.

Amending the Budget

If necessary, the annual budget may be amended by the Village Board during the year, increasing or decreasing total revenues or expenditures for the respective fund. These budget amendments are usually necessary if anticipated expenditures are expected to exceed the total amount budgeted at the fund level due to changing priorities or unexpected occurrences. Budget transfers within a fund between line item accounts may be authorized by the Finance Director at any time.

Long-Term Financial Planning

Monthly financial reports and quarterly financial reports are prepared for the Village Board and department heads as well as made available for public viewing. These reports provide the basis for the identification of any immediate trends which may need to be addressed regarding revenues and expenditures. The reports also provide transparency into Village finances throughout the year.

A Financial Plan is included with the Fiscal Year Draft Budget. The Financial Plan projects revenues and expenditures for the next four fiscal years based on the draft Budget. The Financial Plan is presented and discussed with the Village Board to identify revenue and expenditure trends. This allows the Village Board and Village Staff to proactively plan for any potential concerns arising in subsequent fiscal years.

The Village Comprehensive Plan was updated and presented to the Village Board in the summer of 2015. The plan provides the basis for directing growth in a controlled, manageable, and sustainable manner.

The Village website at www.oswegoil.org has all these documents available for public review.

FINAL DRAFT

***Fiscal Year 2020 Financial Calendar
Capital Improvement Plan, Tax Levy and Annual Budget***

Calendar Year 2018

Scheduled (subject to change)

Wednesday, August 22	Capital Improvement Plan (CIP) kickoff meeting with staff
Wednesday, September 19	Fiscal Year 2020 Budget kickoff at leadership meeting MUNIS Budget refresher training (pm)
Thursday, September 20	MUNIS Budget refresher training (am)
Tuesday, October 2	Present Financial Forecast at Committee of the Whole
Tuesday, October 16	Committee of the Whole Meeting Auditors present Fiscal Year 2018 Village Audit 2018 tax levy discussion Solicit Village Board ideas for Fiscal Year 2020 Budget
Wednesday, October 17	Capital Improvement description forms submitted to finance
Tuesday, November 13	Adopt Calendar Year 2018 Tax Levy Review Capital Improvement Plan Projects
Monday, November 26	Department Budget requests completed
Monday, December 10- Tuesday, December 18	Meetings with department heads on budget requests
Tuesday, December 18	Request Budget distributed via email to Village Board

Calendar Year 2019

Tuesday, January 8	Final meeting with Village Administrator on budget requests
Tuesday, February 12	Draft budget delivered electronically to Village President/Trustees
Saturday, March 2	Budget workshop –overview and departmental budget review
Tuesday, March 19	Committee of the Whole Fiscal Year 2020 Budget review (if necessary)
Tuesday, April 9	Public Hearing on Fiscal Year 2020 Budget
Tuesday, April 16	Approve Ordinance Adopting Fiscal Year 2020 Budget Adopt Capital Improvement Plan

Major Revenue Sources

The Village of Oswego has eight major revenue sources which account for over 75% of the total Village revenues for all funds, excluding operating transfers and bond proceeds. These revenue sources are described individually in the following pages. These revenues are estimated annually using historical trend data, current economic activity and local knowledge regarding each revenue source.

State shared sales tax revenue is the largest single source of revenue for the Village. Sales tax revenue increased 3.4% in FY 2018 to a total of \$6.2 million and FY 2019 projections are estimating a 2.4% increase. The FY 2020 Budget is estimated to increase another 2% to a total of \$6.5 million. The growth in new residents coupled with new development is lending to the annual growth in sales tax revenue.

Water & Sewer usage revenues account for the second largest source of Village revenues. Annual population increases provided growth in this revenue source through FY 2013, while FY 2014 through FY 2016 revenues decreased 2% on average each year. The Village completed a water rate study in FY 2017 which led to the Village Board adopting rate increases annually for the next five years to support operations and capital improvements. The Fiscal Year 2020 budget estimates this revenue at \$7.4 million which is a \$.8 million increase from the FY 2019 projected amount. Surplus revenue is being used to support the capital improvements scheduled for the next five years.

The Home Rule sales tax revenue is the third largest revenue source for the Village. The Village implemented a 0.50% home rule sale tax rate in July, 2010 and increased the rate to 1.25% effective January 1, 2016. This revenue source mirrors the State shared sales tax revenue and is collected by the State and remitted monthly to the Village. The FY 2020 budget totals \$5.3 million with \$3.1 million allocated for capital improvements.

Income tax revenue is the fourth major revenue source for the Village. This tax is distributed on a per capita basis from the State of Illinois. The Village received approximately \$235,000 less in FY 2017 and FY 2018 as the State of Illinois corrected a formula distribution error for prior year's distributions. The FY 2020 budget of \$3.3 million is a 2% increase from the previous fiscal year due to legislative changes in the distribution of this revenue in favor of more dollars distributed to municipalities, estimated stronger corporate profits and a stronger economy.

Garbage Collection revenue is the fifth largest generator of revenue. This revenue is used to pay the disposal costs of garbage collection contracted with a third party. The Village bills the residents and collects the revenue through the water and sewer usage billing process. The Fiscal Year 2020 Budget estimates the revenue at \$2.5 million.

Property tax revenue is the sixth largest source of revenue for the Village and does not fluctuate due to the overall performance of the local and state economy. The Village annually determines how much in property tax revenue will be received from the property owners by

levying a total dollar amount each December. The revenue is used to pay the pension costs of the Police Officer's Pension Fund and the Illinois Municipal Retirement Fund (all non-police employees) with any remaining funds used for general operations. For Fiscal Year 2020, 100% of the tax levy will be used to pay the Village contribution to the Police Officer's Pension system and a small portion of the Village contribution to the IMRF pension system. \$1.4 million was levied and is expected to be received in FY 2020.

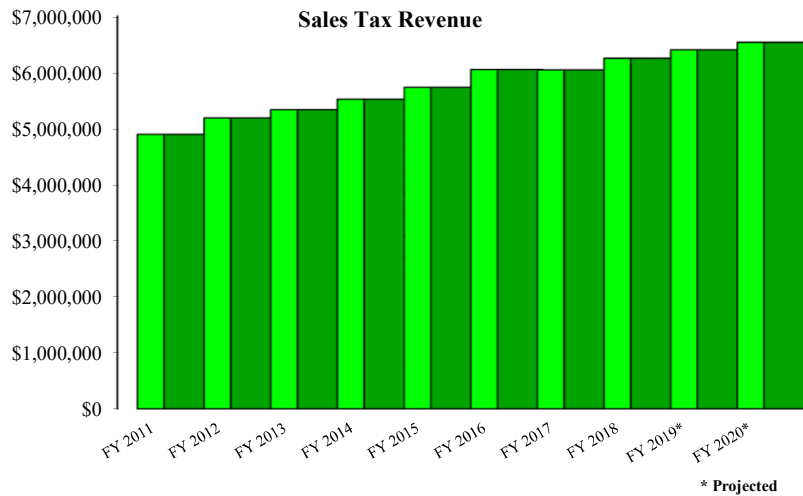
Utility tax revenue is the seventh largest revenue source for the Village. The Village taxes the use of three utilities: natural gas, electricity, and telecommunications. Telecommunications tax revenues have declined annually over the past five fiscal years and are budgeted to decrease to \$0.5 million for Fiscal Year 2020. Gas and electric utility taxes are expected to stay at the FY 2019 amount of \$1.0 million.

Motor Fuel Tax revenues are another major source of revenue for the Village. This revenue is dedicated to paying the costs of roadway infrastructure repairs completed within the Village. The revenue is distributed to the Village from the State of Illinois tax on gasoline and petroleum products on a per capita basis. The revenue increased to \$885,000 in FY 2017 due to the certified special census completed in 2016. The Village expects to receive \$850,000 in FY 2020. MFT allotments distributed to the Village peaked in FY 2018 to a total of \$950,000 but are projected to decrease 10% for FY 2019.

FINAL DRAFT

General Fund

Sales Tax Revenue



Fiscal Year	Sales Tax Revenue	% Change
FY 2011	4,892,537	1.3%
FY 2012	5,183,713	6.0%
FY 2013	5,331,846	2.9%
FY 2014	5,519,552	3.5%
FY 2015	5,729,920	3.8%
FY 2016	6,047,817	5.5%
FY 2017	6,041,568	-0.1%
FY 2018	6,248,838	3.4%
FY 2019*	6,400,000	2.4%
FY 2020*	6,533,159	2.1%

*Projected

Description

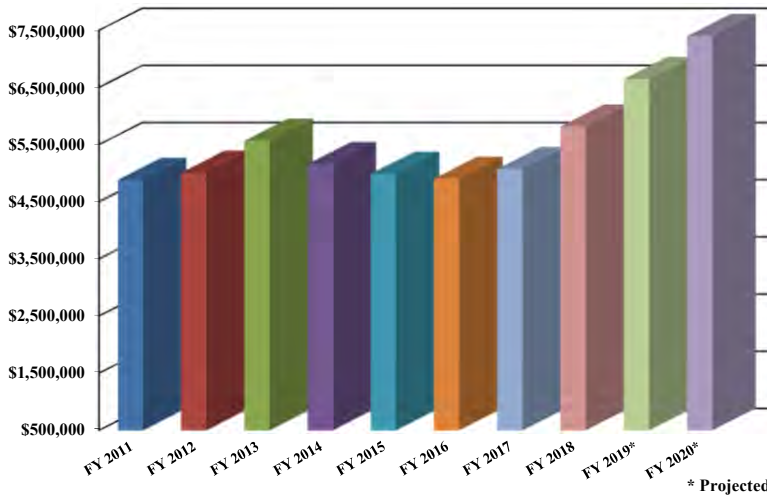
The Village of Oswego receives from the State of Illinois, 16% of the 6.25% State sales tax on general merchandise (1% of gross sales). In addition, the Village also receives 100% of the 1.25% State sales tax on food and qualifying drugs (also 1% of gross sales). The tax money that the Village receives is based on actual sales made within the Village corporate limits. Kendall county has also implemented an additional sales tax rate of 1.0% on sales within the Village. The general sales tax rate for the Village is 6.25%. Adding the county tax rate and local tax rates bring the overall Village sales tax rate to 9.5%.

Analysis and Trends

Sales tax revenue received by the Village is directly related to the dollar value of sales made within the Village limits. Sales in four categories account for 70% of the sales tax revenue received by the Village. General Merchandise, Auto/filling stations, Drinking & Eating Places and Drugs & Misc. Retail business types are where the majority of the overall sales occur within the Village. Annual growth in Sales tax revenue has averaged 2% annual increases since FY 2016. The FY 2020 budget is estimating a 2% increase in sales tax revenue based on the last three years of positive growth.

Category	2015		2016		2017		2018 (thru Qtr. #3)	
	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total
General Merchandise	\$ 1,770,195	29.68%	\$ 1,739,752	28.80%	\$ 1,722,784	28.07%	\$ 1,256,732	26.67%
Food	\$ 600,712	10.07%	\$ 569,734	9.43%	\$ 618,676	10.08%	\$ 500,638	10.63%
Drinking & Eating Places	\$ 797,498	13.37%	\$ 844,653	13.98%	\$ 896,932	14.61%	\$ 702,569	14.91%
Apparel	\$ 276,743	4.64%	\$ 287,756	4.76%	\$ 296,426	4.83%	\$ 232,532	4.94%
Furniture & Fixtures	\$ 244,566	4.10%	\$ 226,675	3.75%	\$ 187,436	3.05%	\$ 129,283	2.74%
Lumber, Bldg., Hardware	\$ 279,081	4.68%	\$ 292,939	4.85%	\$ 304,910	4.97%	\$ 240,529	5.11%
Auto & Filling Stations	\$ 952,616	15.97%	\$ 979,398	16.21%	\$ 1,022,267	16.65%	\$ 838,395	17.80%
Drugs & Misc. Retail	\$ 581,195	9.74%	\$ 749,123	12.40%	\$ 757,550	12.34%	\$ 525,672	11.16%
Agriculture & All Others	\$ 425,135	7.13%	\$ 301,602	4.99%	\$ 289,574	4.72%	\$ 248,629	5.28%
Manufacturers	\$ 37,015	0.62%	\$ 49,030	0.81%	\$ 41,374	0.67%	\$ 36,407	0.77%
Total	\$ 5,964,757	100.00%	\$ 6,040,663	100.00%	\$ 6,137,930	100.00%	\$ 4,711,384	100.00%

Water & Sewer Charges for Service Revenue



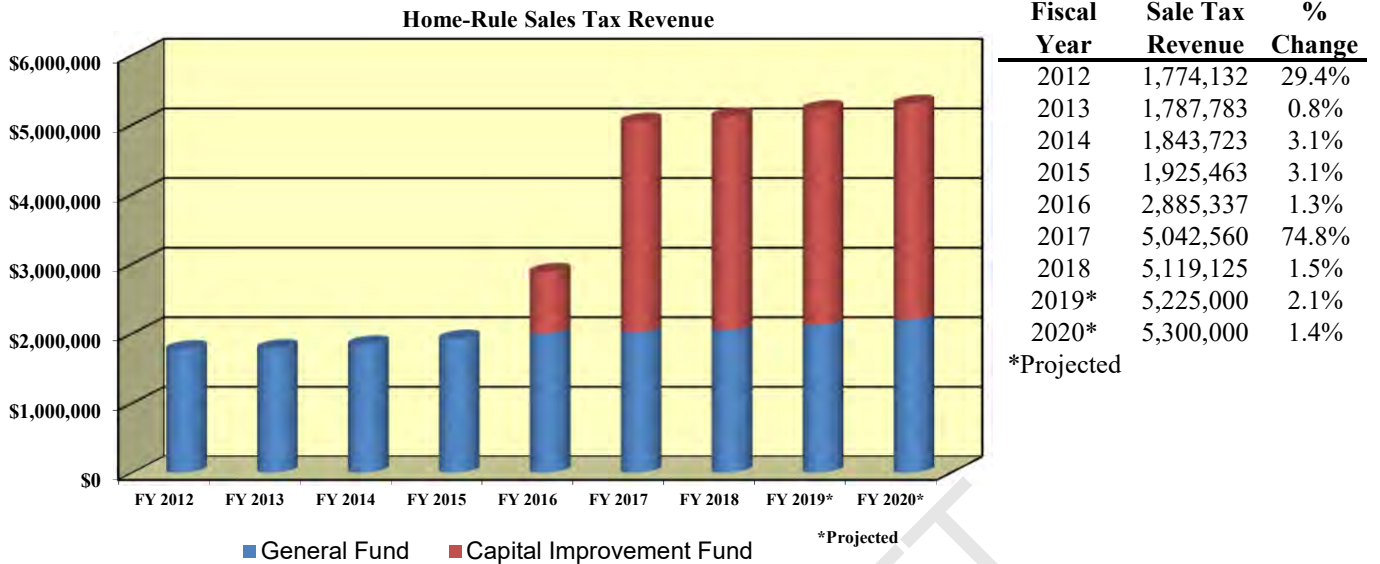
Fiscal Year	Charges for Service	% Change
2011	4,883,915	3.6%
2012	5,009,047	2.6%
2013	5,567,132	11.1%
2014	5,159,314	-7.3%
2015	4,988,572	-3.3%
2016	4,904,822	-1.7%
2017	5,074,360	3.5%
2018	5,819,084	14.7%
2019*	6,650,000	14.3%
2020*	7,400,000	11.3%

Description

Water customers are billed bi-monthly for water and sewer services used at the current rate of \$4.63 for every 100 cubic feet of water used (\$6.19 per 1,000 gallons) and \$1.28 per 100 cubic feet of water used (\$1.71 per 1,000 gallons) for sanitary sewer maintenance. A monthly access fee of \$3.17 per month is also included on the bill. The Village's water system consists of eight wells, six water towers and the distribution system. The water rate set by the Village must be sufficient to cover all operating and capital costs for maintaining the entire waterworks system. On May 1, 2019 the water rate will increase another \$0.80 cents per 100 cubic feet of water used to \$5.43 for every 100 cubic feet of water used (\$7.26 per 1,000 gallons)

Analysis and Trends

Water and sewer usage fees account for 98% of all the revenues received to be used for maintaining and operating the water and sewer system. The Village increased water rates with the November, 2017 billing, May 1, 2018 and will increase them in May 2019. Rate increases for bills issued in May are already approved for the next three years. The rate increases will insure the rate structure is sufficient to support the operating, capital, and debt service costs of this enterprise system. The FY 2020 revenue budget is increasing 17% due to the rate increase effective May 1, 2019. The surplus revenue above policy limits for the unrestricted net assets balance is transferred annually to the Water & Sewer Capital Fund. Additional rate increases of \$0.10 per 100 cubic feet are scheduled for May 1, 2020 and May 1, 2021. These may be adjusted depending on what decision is made on the future water source for the Village. Two options under consideration will require millions in capital funding.



Description

The Village of Oswego, pursuant to its home rule powers, implemented a 0.50% local home rule sales tax effective July 1, 2010. Communities over 25,000 are considered to be "home rule" by the State of Illinois and thus have the option of levying such a tax without voter approval. This tax is applicable to all sales except qualifying food and drugs not prepared for immediate consumption and titled vehicles. This sales tax applies to approximately 65% of all sales made within the Village. As of January 1, 2016, the Village increased the home rule sales tax rate 0.75%, bringing the total HR sales tax rate to 1.25%. The additional revenue will support the annual road program, debt service on the new police facility and other capital improvements and will be recorded in the Capital Improvement Fund.

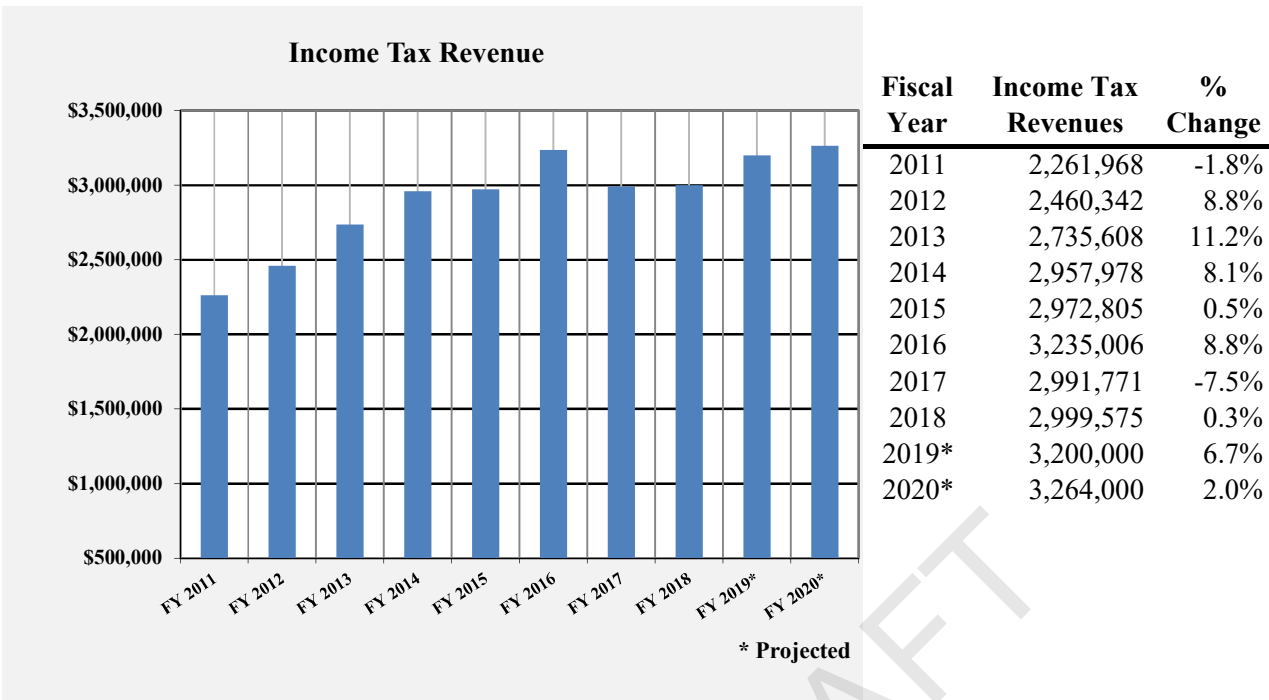
Analysis and Trends

This revenue source will trend similarly to the general sales tax revenue. Home Rule Sales tax revenue is budgeted to increase \$75,000. The table below is presented to distinguish the sources of local home rule sales tax revenue received by the Village. The information is presented by calendar year, rather than fiscal year, since it is only provided by the Illinois Department of Revenue. The two largest categories generating Home Rule Sales tax revenues are "General Merchandise" and "Drinking & Eating places" for the past four years.

Home Rule Sales Tax Revenue By Type of Business (Calendar Year)								
Category	2015		2016		2017		2018 (thru Qtr. #3)	
	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total
General Merchandise	519,197	26.2%	1,291,982	25.8%	1,288,092	25.1%	922,626	23.5%
Food	136,196	6.9%	317,198	6.3%	348,693	6.8%	293,125	7.5%
Drinking & Eating places	395,760	20.0%	1,044,375	20.8%	1,107,532	21.6%	863,542	22.0%
Apparel	138,204	7.0%	354,666	7.1%	369,862	7.2%	290,183	7.4%
Furniture & HH & Radio	120,653	6.1%	281,364	5.6%	233,614	4.6%	161,649	4.1%
Lumber, Bldg., Hardware	139,352	7.0%	361,767	7.2%	380,543	7.4%	300,477	7.7%
Auto & Filling Stations	156,009	7.9%	386,040	7.7%	437,955	8.5%	371,604	9.5%
Drugs & Misc. Retail	219,204	11.1%	562,918	11.2%	571,499	11.1%	409,496	10.4%
Agriculture & All Others	138,599	7.0%	353,244	7.1%	344,593	6.7%	267,413	6.8%
Manufacturers	16,448	0.8%	56,253	1.1%	46,427	0.9%	41,563	1.1%
Total	1,979,624	100%	5,009,807	100%	5,128,811	100%	3,921,680	100%

General Fund

Income Tax Revenue



Description

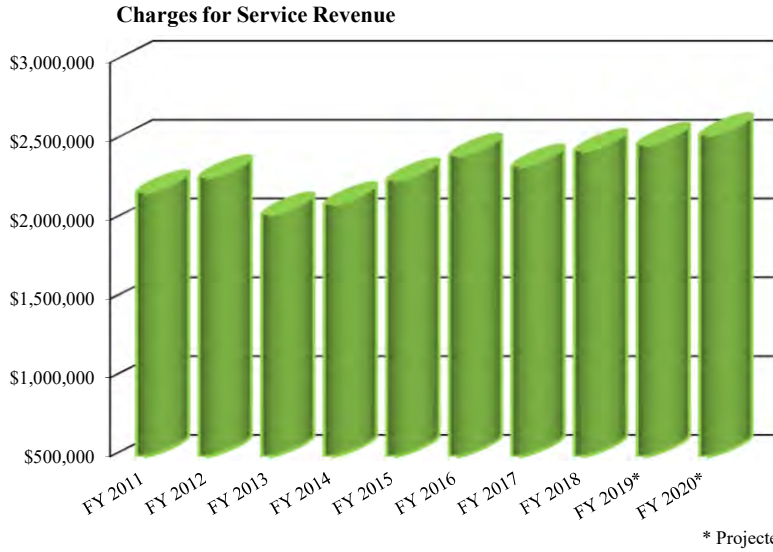
The State of Illinois currently has an income tax rate of 4.95% for individuals, trusts and estates and 7.0% for corporations. Of the total net income tax collections received by the State, 1/6th is set aside into the Local Government Distributive Fund (LGDF). The LGDF receipts are then distributed to municipalities and counties based on their population as a percentage of the State's official census population. There are no restrictions on the types of expenditures that a municipality may fund with their share of income tax revenues. On average, 10% of all income tax revenue received by the State is from corporations and 90% is from individuals, trusts and estates. This is a very elastic revenue source that fluctuates significantly based on the performance of the national and state economy.

Analysis and Trends

The Village's share of income tax revenue peaked in FY 2016 at \$3.2 million. FY 2017 and FY 2018 decreases were due to the State of Illinois' lowering the distribution percentage formulas. FY 2019 revenues are estimated to increase 6.7% due to the latest legislative changes restoring 50% of the prior reduction, anticipated stronger corporate profits and a stronger economy. The State Legislature annually considers bills which would be a detriment to local municipalities with this revenue source. As one of the largest revenue sources for the Village, any changes would have a substantial negative impact on sustaining Village services.

Garbage Collection Fund

Disposal Fees



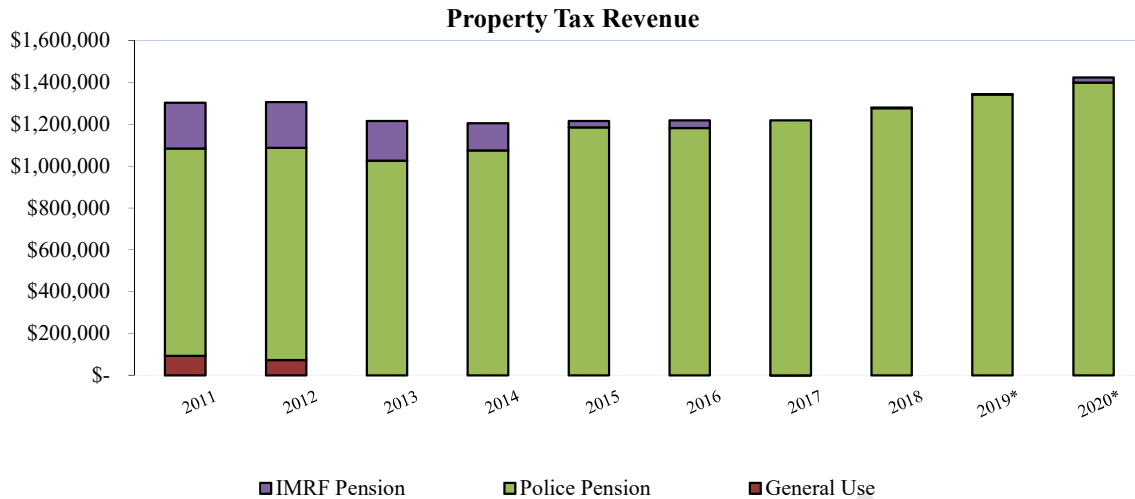
<u>Fiscal Year</u>	<u>Charges for Service</u>	<u>% Change</u>
FY 2011	2,172,351	4.2%
FY 2012	2,267,598	4.4%
FY 2013	2,032,054	-10.4%
FY 2014	2,097,286	3.2%
FY 2015	2,248,211	7.2%
FY 2016	2,405,709	7.0%
FY 2017	2,336,683	-2.9%
FY 2018	2,434,765	4.2%
FY 2019*	2,473,580	1.6%
FY 2020*	2,535,380	2.5%

Description

Disposal fee service charges represent 99% of all Garbage Collection Fund revenue. The Village contracts with a third party for refuse collection and bills residents for the service through the Village utility bill. Residents are billed bi-monthly but payments to the vendor are remitted monthly based on the current months active number of accounts. The Village must keep one to two months of vendor payments in reserve within the Fund. Rates are set per the contracted party and passed on to the residents. The revenue received should equal what is paid to the contractor.

Analysis and Trends

The Village pays the vendor based on the number of accounts being serviced by the Village. Revenue has increased over the years due to the population growth of the Village. The revenue was also increasing due to annual rate increases but a new negotiated contract beginning in FY 2013 resulted in lower costs for the service. In FY 2017, the contract was extended at rates lower than the current contract for FY 2017 and annual increases will be the lesser of 2% or the February to February CPI. The contract expires on April 30, 2022.



Description

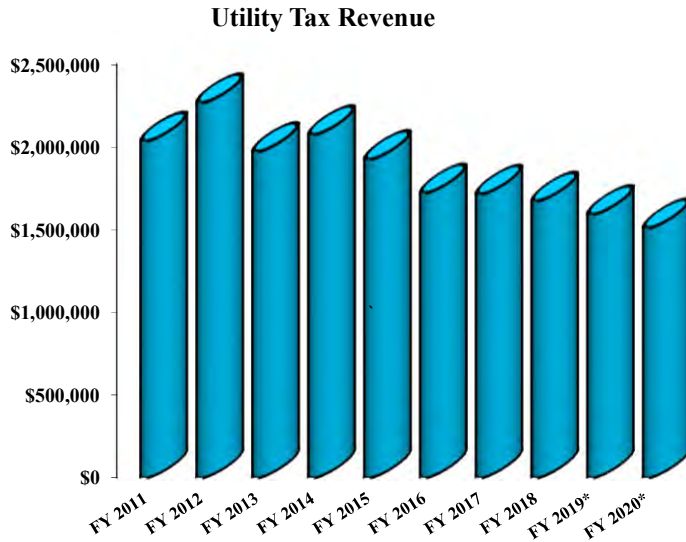
The Village levies a property tax based on the assessed valuation of each property within Village limits for funding pension costs. Property values are assessed by the Township Assessor on a quadrennial basis. The value of the property is equalized by the state and further equalized at 33% of the property value. The equalized value is then divided by 100 and multiplied by the Village tax rate. Property taxes are collected one year in arrears. For example, the taxes levied at the end of December 2018 for calendar year 2018 will be collected between June 2019 and January 2020 and finance the Village's FY 2020. The levy on the tax bill includes the taxes levied to fund: General Use, the Village (IMRF) and Police Pensions. All property tax collections are recorded as revenue in the General Fund when received. The taxes levied for the Police Pension are expensed in the General Fund and recorded as Employer contributions in the Police Pension Fund.

Analysis and Trends

The entire property tax levy is used to support the Village contribution to the Police Pension Fund and a small portion of the Village contribution to the IMRF pension for non police employees as the bar chart above shows. The Village Board desires to keep the tax levy as low as possible using other revenue streams to support Village operations and contributions to the pension funds. The annual tax levy has increased over the last three years as the Village Board has tried to keep the tax rate the same while capturing any new growth occurring within the Village.

Fiscal Year	General Use	Police Pension	IMRF Pension	General Use % of Total
2011	\$ 92,950	\$ 990,650	\$ 219,050	7.1%
2012	\$ 72,312	\$ 1,015,000	\$ 218,765	5.5%
2013	\$ -	\$ 1,025,000	\$ 189,729	0.0%
2014	\$ -	\$ 1,075,000	\$ 130,100	0.0%
2015	\$ -	\$ 1,185,000	\$ 31,000	0.0%
2016	\$ -	\$ 1,181,869	\$ 36,696	0.0%
2017	\$ 9	\$ 1,218,289	\$ -	0.0%
2018	\$ -	\$ 1,277,210	\$ 2,000	0.0%
2019*	\$ -	\$ 1,341,944	\$ 620	0.0%
2020*	\$ -	\$ 1,398,759	\$ 25,197	0.0%

* Projected

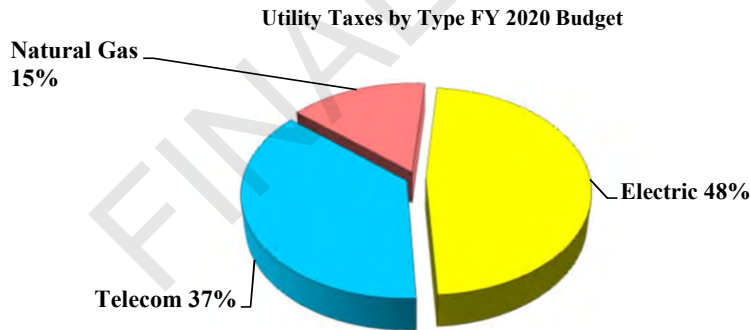


Fiscal Year	Utility Tax Revenue	% Change
2011	2,032,494	3.7%
2012	2,263,962	11.4%
2013	1,969,166	-13.0%
2014	2,071,323	5.2%
2015	1,921,694	-7.2%
2016	1,719,282	-10.5%
2017	1,712,064	-0.4%
2018	1,670,265	-2.4%
2019*	1,589,000	-4.9%
2020*	1,508,000	-5.1%

* Projected

Description

The Village taxes the use of three utilities: natural gas, electricity, and telecommunications. The rates for each tax are: \$0.045 cents per therm for natural gas for those users subject to the gas use tax, a 3% of gross charges for natural gas, a 6.0% of gross charges for telecommunications, and a tiered kilowatt-hour use rate for electricity roughly equivalent to 3.0% of gross charges. Payments for the taxes on natural gas and electricity are remitted directly to the Village every month by the utility companies; Nicor for natural gas and Exelon, the parent company of ComEd for electricity. Telecommunications companies pay all taxes to the State of Illinois and the State remits the appropriate amounts to the Village on a monthly basis.

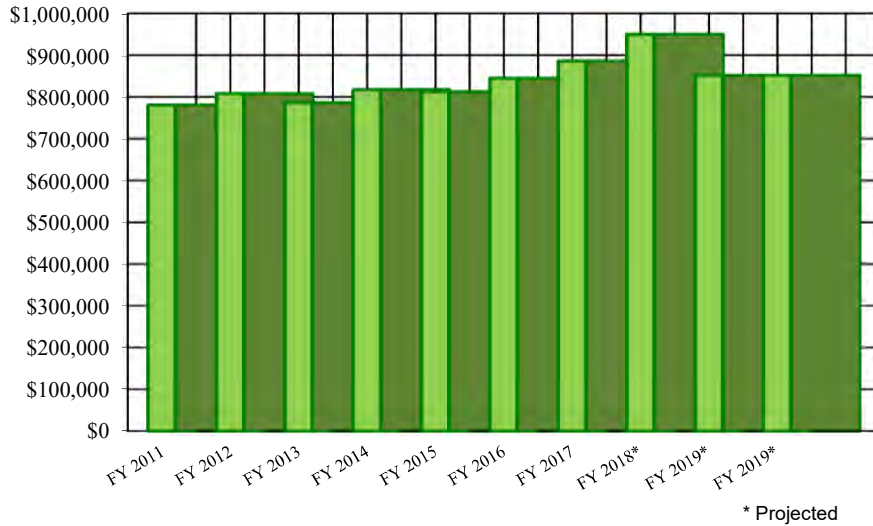


Analysis and Trends

Utility tax revenues continue the downward trend in total revenues. Telecommunication revenues collected by the State of Illinois and distributed to municipalities has seen a 33% decline over the last four years. Natural gas usage and electric usage will fluctuate from year to year based on the price of the commodity and on individual usage. Low oil prices has allowed for the low rates for consumers for these commodities. This revenue source is 55% less than what it was in FY 2012. The Village has the ability to increase the rates on electric and natural gas usage to increase this revenue stream. However, any increase may be offset by the continuing decline in the Telecommunications tax.

Motor Fuel Tax Fund

Motor Fuel Tax Revenue



Fiscal Year	Total MFT Allotment	% Change
2011	780,549	0.2%
2012	807,637	3.5%
2013	786,270	-2.6%
2014	817,817	4.0%
2015	812,454	-0.7%
2016	845,024	4.0%
2017	885,751	4.8%
2018	949,817	7.2%
2019*	851,758	-10.3%
2020*	852,000	0.0%

Description

The Village receives monthly distributions from the State of Illinois for Motor Fuel Tax (MFT) revenues. The revenues are derived from a State-imposed 19 cent per gallon tax on gasoline and a 21.5 cent per gallon tax on diesel fuel. A portion of this tax revenue is allocated to all municipalities in the State based on their total population as a percentage of the total municipal state population. Municipalities may use this revenue only for road maintenance and improvements authorized by the Illinois Department of Transportation (IDOT) and are subject to an annual audit by IDOT.

Analysis and Trends

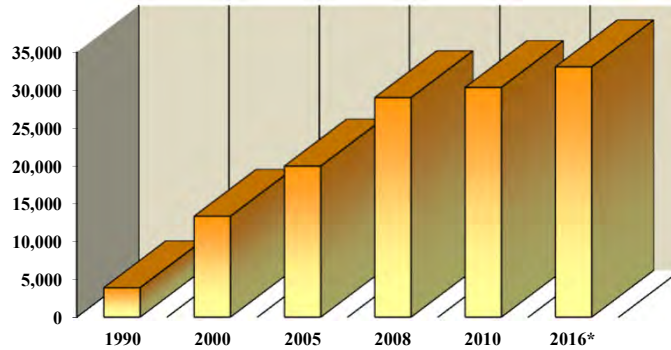
This revenue source is one of the state shared revenues distributed on a per capita basis. The Village population increases have allowed the Village to receive a greater share of this revenue as noted in FY 2017 with the certification of the 2016 special census halfway through the fiscal year. FY 2018 revenues increased 7.2% due to the greater per capita share of the state total. FY 2019 is expected to realize a 10% reduction in revenue due to lower overall consumption and the State of Illinois holding the distributions equivalent to the 2017 distributions. This revenue source is anticipated to remain around current levels for years to come with little if any annual growth.

TRENDS

Village of Oswego Population

<u>Year</u>	<u>Population</u>
1990	3,876
2000	13,326
2005	19,956
2008	29,012
2010	30,355
2016*	33,078

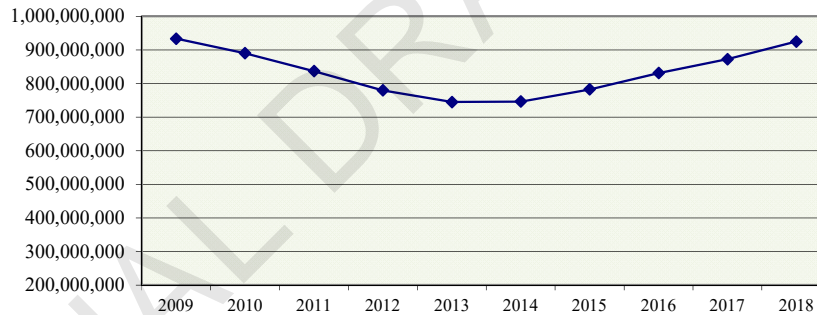
*special census



Village of Oswego population is estimated to be approximately 35,000 residents as of the end of 2018. The greatest growth and development expansion for Oswego took place between 2000 and 2008 when the Village's population increased by over 117%. The 2016 partial special census certified the population at 33,078. Oswego's population is expected to continue to grow reaching an estimated 40,000 by the year 2030.

<u>Levy Year</u>	<u>EAV</u>
2009	933,315,018
2010	889,906,116
2011	836,708,892
2012	779,490,106
2013	744,930,605
2014	746,521,305
2015	782,841,868
2016	830,834,534
2017	872,705,185
2018	925,067,496

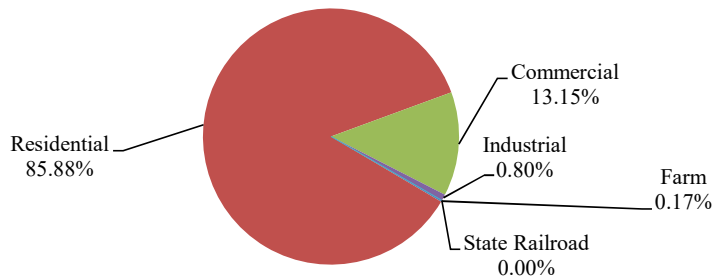
Village of Oswego Equalized Assessed Valuation



The Village of Oswego's total Equalized Assessed Valuation (EAV) on property increased at an average rate of 15.8% between 2000 and 2009 before annually declining through 2013 because of the housing downturn and mortgage crisis. The EAV has been increasing since 2014 at an average annual rate of 5%.

2018 EAV by Property Type

<u>2018 EAV by Property Type</u>	
Farm	1,588,306
Residential	794,406,875
Commercial	121,618,355
Industrial	7,426,267
State Railroad	27,693
	<u>925,067,496</u>



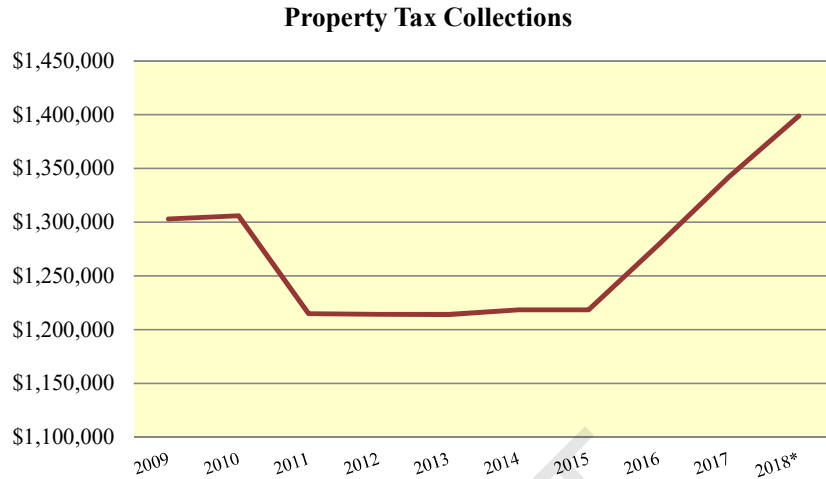
The Village of Oswego's total EAV is comprised of five different property types. However, over 85% of the EAV comes from residential properties.

TRENDS

Total Village Property Tax Collections

Levy Year	Property Tax	% Change
2009	\$ 1,303,051	4.32%
2010	\$ 1,306,002	0.23%
2011	\$ 1,214,730	-6.99%
2012	\$ 1,214,380	-0.03%
2013	\$ 1,213,992	-0.03%
2014	\$ 1,218,564	0.38%
2015	\$ 1,218,341	-0.02%
2016	\$ 1,279,292	5.00%
2017	\$ 1,341,944	4.90%
2018*	\$ 1,398,759	4.23%

* estimated

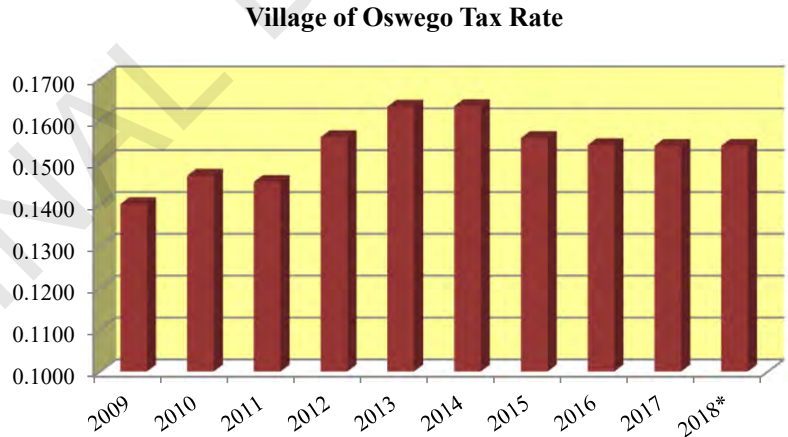


The Village's property tax collection consists of taxes levied for general corporate use, municipal employee's pensions, and police officers pensions. Collections for levy year 2008 and 2009 increased above the previous year due to increases in the levies to pay for rising pensions and operating costs. The 2010 levy increased marginally as the Village Board held the line on tax increases. The 2011 levy was reduced to compensate for the decreasing property assessments and the Village Board desire to keep the tax rate from increasing. Beginning with the 2016 levy, the Village Board has decided to keep the tax rate the same and generate some additional revenue from the EAV on new growth within the Village.

Total Village Property Tax Rate

Levy Year	Tax Rate	% Change
2009	0.1400	0.50%
2010	0.1468	4.86%
2011	0.1453	-1.02%
2012	0.1560	7.36%
2013	0.1633	4.68%
2014	0.1634	0.06%
2015	0.1558	-4.65%
2016	0.1541	-1.09%
2017	0.1539	-0.11%
2018*	0.1539	0.00%

*estimated



The Village of Oswego property tax rate has fluctuated slightly based on the EAV increases or decreases over the last 10 levy years. The tax rate had risen since 2008 to the 2014 rate of \$16.34 cents per \$100 of a property's EAV before dropping 5% in 2015. The Village Board has kept the tax rate at approximately the same the past four levy years to keep taxes low while minimally capture the new growth occurring in the Village.

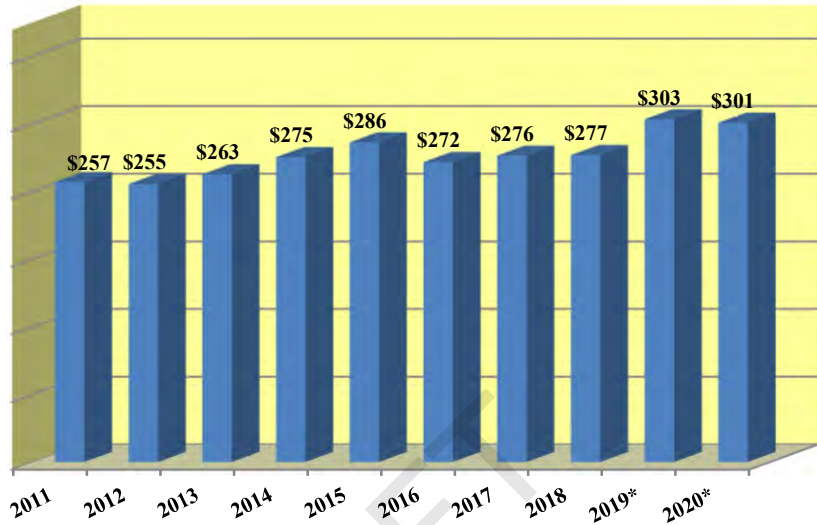
TRENDS

Police Protection Service Costs

Fiscal Year	Operating Cost	Resident Cost
2011	\$7,454,940	\$257
2012	\$7,753,773	\$255
2013	\$8,010,759	\$263
2014	\$8,466,514	\$275
2015	\$8,802,689	\$286
2016	\$8,938,046	\$272
2017	\$9,143,681	\$276
2018	\$9,158,210	\$277
2019*	\$10,034,083	\$303
2020*	\$9,949,790	\$301

* projected

Police Protection Cost per Resident



The Village's population was certified at 29,012 in 2010 causing the per resident costs to decline in FY 2010 to a low of \$250 per resident. Since 2010, per resident costs have steadily increased due to rising pension costs and increases in operating costs over the time period. Operating costs are estimated to remain equal to FY 2019 levels from efficiencies gained from the new police headquarters building occupied in November, 2018.

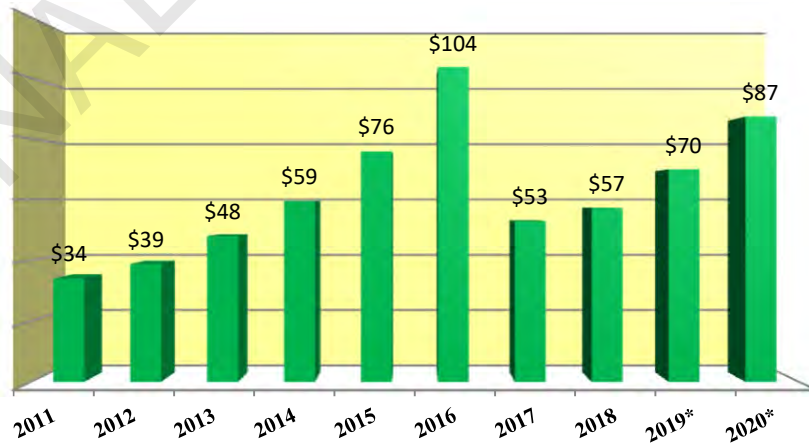
**starting in FY 2017, costs associated with capital expenditures are accounted for in the Capital Improvement Fund or the Vehicle Fund, whichever is applicable.

Public Works Service Costs

Fiscal Year	Operating Cost	Resident Cost
2011	\$980,614	\$34
2012	\$1,176,395	\$39
2013	\$1,462,157	\$48
2014	\$1,829,494	\$59
2015	\$2,331,042	\$76
2016	\$3,184,640	\$104
2017	\$1,736,922	\$53
2018	\$1,891,156	\$57
2019*	\$2,311,305	\$70
2020*	\$2,888,119	\$87

* projected

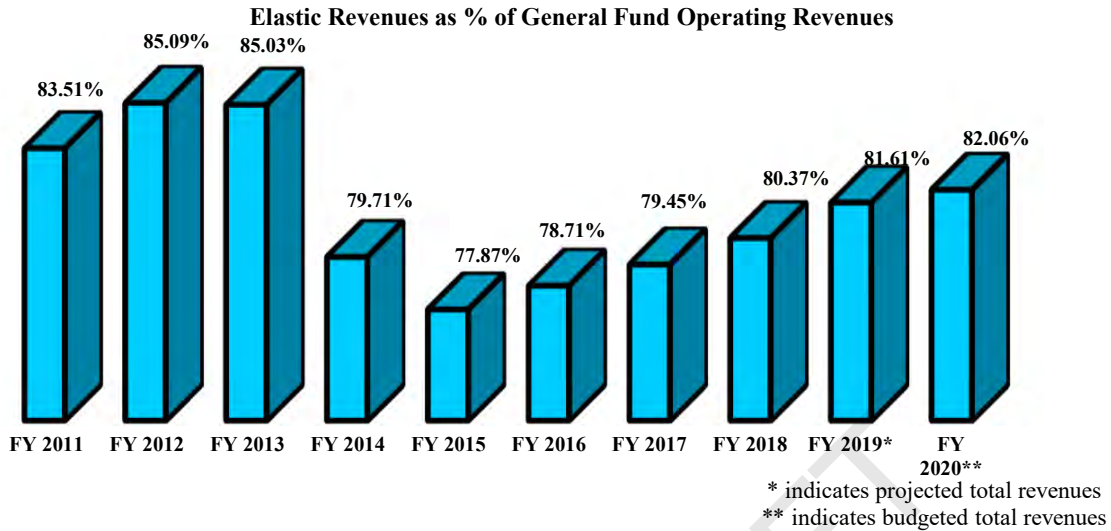
Public Works Cost per Resident



The Public Works cost per resident peaked in FY 2016 because of additional roadway improvements completed that fiscal year. Costs per resident decreased in 2017 because of removing all capital outlay costs from this departments budget. The trend is for continued increases in operating costs to sustain all the current services provided to residents and additional programs added in FY 2020.

**starting in FY 2017, costs associated with capital expenditures are accounted for in the Capital Improvement Fund or the Vehicle Fund, whichever is applicable.

TRENDS



Indicator Description

Elastic revenues are very responsive to changes in the economy. The general fund revenues considered to be elastic include: sales and use taxes, municipal utility taxes, licenses and permits, interest on investments and income taxes. The property tax is an example of a non-elastic revenue. During strong economic conditions, elastic tax revenues will parallel business growth providing increases in existing revenue sources. A balance between elastic and inelastic revenues alleviates the effects of economic growth or decline. During inflation, it is desirable to have a high percentage of elastic revenues because inflation increases the revenue received, keeping pace with the higher prices that the Village must pay for goods and services. If the percentage of elastic revenues declines during inflation, the Village receives less revenue, but the Village becomes more vulnerable because inflation pushes up the price of services.

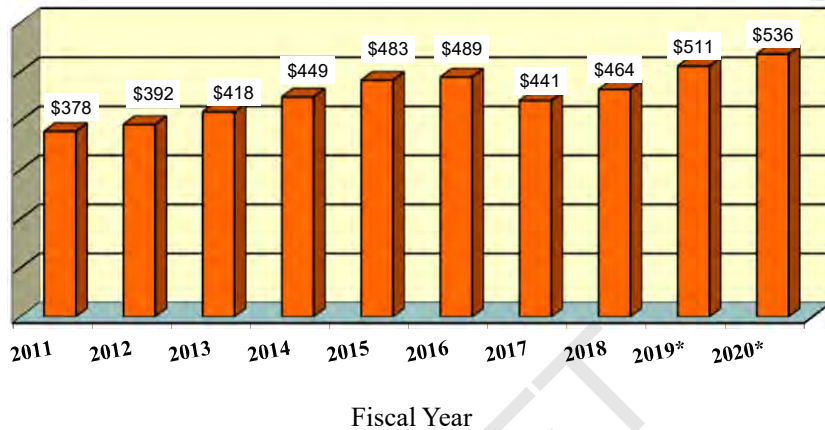
Analysis and Trends

As the graph indicates, the Village's general fund sources of operating revenue are primarily elastic in nature. The percentage of elastic revenues peaked in FY 2012 at 85% of general operating revenues. The addition of the new Food & Beverage tax in FY 2018 has increased the percentage to 80%. FY 2020 is estimated to show a slight incline in the %. The Village will be able to sustain current operations much easier if more non elastic revenue sources are implemented to weather any economic downturns.

TRENDS

General Fund Operating Expenditures per Resident

Fiscal Year	Operating Expenditures
2011	\$ 11,482,780
2012	\$ 11,969,047
2013	\$ 12,862,327
2014	\$ 13,792,208
2015	\$ 14,840,200
2016	\$ 16,176,090
2017	\$ 14,585,121
2018	\$ 15,344,071
2019*	\$ 16,916,426
2020*	\$ 17,730,852



* Projected

Indicator Description

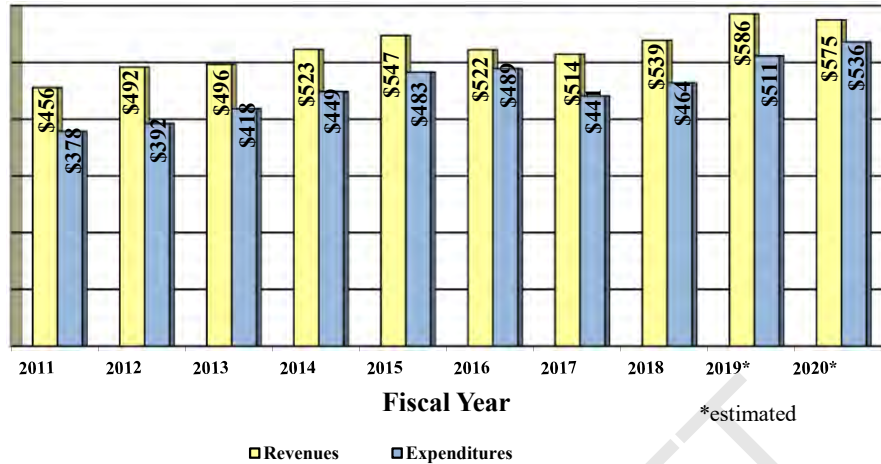
The graph shows operating expenditures for the general fund per Village of Oswego resident. Changes in expenditures per resident fluctuate as expenditures and population changes. If the population remains constant and expenditures continue to increase the cost per resident will increase indicating the need for greater operating revenues to sustain operations. If expenditures remain constant and population increases, the cost per resident will decline which could suggest the current level of expenditures will not be sufficient to provide the same level of services to the residents.

Trend Analysis

General Fund operating expenditures have trended higher over the past ten years. The 2020 cost per resident is estimated to increase to \$526 based on the fiscal year budget. The population growth is increasing each year along with costs to provide the same level of services to the residents. If revenue does not increase to support the expenditure growth, either program eliminations or more efficient operations will need to be implemented by the Village.

TRENDS

Comparison of General Fund Revenue & Expenditures per Resident



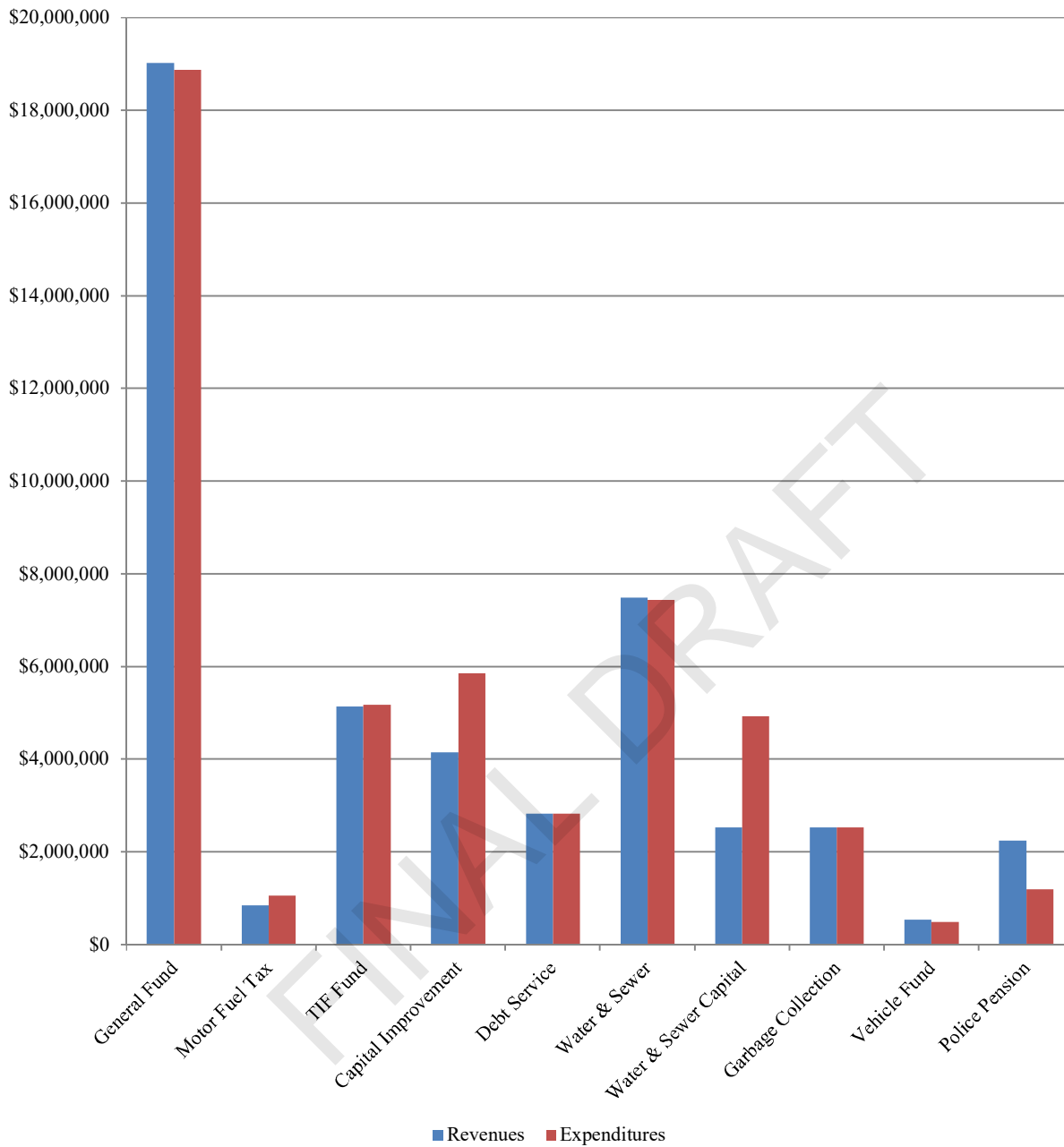
Indicator Description

The graph shows both the operating revenue and expenditures for the general fund per Village of Oswego resident. As the cost of the Village’s population increases, it is expected the cost of services will need to increase proportionately. Decreasing per resident revenues may indicate the Village may not be able to maintain existing service levels unless new revenue sources are identified. Changes in expenditures per resident fluctuate as expenditures and population changes. If the population remains constant and expenditures continue to increase the cost per resident will increase indicating the need for greater operating revenues to sustain operations. If expenditures remain constant and population increases, the cost per resident will decline which could suggest the current level of expenditures will not be sufficient to provide the same level of services to the residents.

Trend Analysis

As illustrated above, the Village's General Fund operating revenue per resident has continued to trend higher exceeding operating expenditures annually. The FY 2020 budget has a difference of only \$15 per resident of revenues exceeding expenditures which is the lowest variance since FY 2011. To continue providing all the current services to the residents in subsequent years, revenues may need to increase.

Revenue and Expenditure Comparison by Fund



The General Fund accounts for the greatest amount of revenues and expenditures included in Village Budget. The Capital Improvement and TIF Fund are the next largest major governmental funds. The Water & Sewer Fund and Water & Sewer Capital Fund are the two largest enterprise funds within the Budget.

Budget Year Comparison Summary - All Funds

Fund	Fiscal Year 2020 Revenues	Fiscal Year 2020 Expenditures	Fiscal Year 2020 Difference
<u>Major Governmental Funds</u>			
General Fund	19,017,795	18,883,559	134,236
Capital Improvement Fund	4,148,000	5,853,270	(1,705,270)
Debt Service Fund	2,827,507	2,826,407	1,100
Total Major Governmental Funds	25,993,302	27,563,236	(1,569,934)
<u>Non-Major Governmental Funds</u>			
Motor Fuel Tax Fund	856,000	1,062,500	(206,500)
Tax Increment Financing	5,147,500	5,177,500	(30,000)
Total Non Major Governmental Funds	6,003,500	6,240,000	(236,500)
<u>Proprietary Funds</u>			
Enterprise Funds			
Waterworks & Sewer Fund	7,496,700	7,437,867	58,833
Waterworks & Sewer Capital Fund	2,530,000	4,933,400	(2,403,400)
Garbage Fund	2,535,380	2,533,885	1,495
Internal Service Funds			
Vehicle Fund	537,970	497,970	40,000
Total Proprietary Funds	13,100,050	15,403,122	(2,303,072)
Total Operating Funds	45,096,852	49,206,357	(4,109,505)
<u>Non Operating Funds</u>			
<u>Fiduciary Funds</u>			
Police Officers' Pension Fund	2,250,199	1,193,312	1,056,887
Total Fiduciary Funds	2,250,199	1,193,312	1,056,887
Total Non Operating Funds	2,250,199	1,193,312	1,056,887
Total All Funds	47,347,051	50,399,669	(3,052,618)

REVENUES - ALL FUNDS

FUND	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	FY 2020 Budget vs FY 2019 Budget	
					\$	%
General	17,824,997	17,907,814	19,371,245	19,017,795	1,109,981	6%
Motor Fuel Tax	956,168	855,758	864,758	856,000	242	0%
Tax Increment Financing	23,397	1,485,107	36,183	5,147,500	3,662,393	247%
Capital Improvement	4,177,227	3,953,000	5,808,911	4,148,000	195,000	5%
Debt Service	2,923,217	2,825,200	2,825,400	2,827,507	2,307	0%
Water and Sewer	6,045,442	6,389,120	6,909,436	7,496,700	1,107,580	17%
Water and Sewer Capital	252,089	1,430,000	2,380,400	2,530,000	1,100,000	77%
Garbage Collection	2,434,765	2,473,400	2,473,580	2,535,380	61,980	3%
Vehicle	122,453	370,500	371,000	537,970	167,470	45%
Police Pension	3,764,492	2,265,000	3,283,827	2,250,199	(14,801)	-1%
TOTAL REVENUES	38,524,247	39,954,899	44,324,740	47,347,051	7,392,152	19%

FUND HIGHLIGHTS

General Fund revenues have increased 6% compared to the FY 2019 budget because of estimated increases in tax revenues. General state sales tax and local food & beverage taxes are the major contributors.

Motor Fuel Tax revenues are the same as last year as little growth is projected in this revenue.

TIF Fund revenues increased from greater tax increment and \$4.9 million in transfers from other Funds.

The Capital Improvement Fund revenue is 5% greater from Local MFT taxes, permits and interest.

Debt Service total revenues are estimated to remain at the same level as last year.

The Capital Improvement Fund revenue is 5% greater from Local MFT taxes, permits and interest.

Water & Sewer Fund revenues are up due to the rate increase effective 5/1/19.

The Water & Sewer Capital Fund revenue increased due to the budgeted transfer from the Water & Sewer Fund.

Garbage Collection Fund revenue is up 3% from the expected rate increase effective 5/1/19.

The Vehicle Fund revenue increased because of transfers from other Funds to support the expenses budgeted.

Police Pension revenue increased slightly from anticipated investment income.

EXPENDITURES - ALL FUNDS

FUND	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	<i>FY 2020 Budget vs FY 2019 Budget</i>	
					\$	%
General	16,782,087	17,859,282	18,056,326	18,883,559	1,024,277	6%
Motor Fuel Tax	1,089,128	402,500	367,500	1,062,500	660,000	164%
Tax Increment Financing	175,268	1,510,107	123,410	5,177,500	3,667,393	243%
Capital Improvement	20,471,602	16,879,992	14,769,150	5,853,270	(11,026,722)	-65%
Debt Service	2,922,195	2,824,550	2,824,507	2,826,407	1,857	0%
Water and Sewer	3,797,038	6,277,169	6,979,367	7,437,867	1,160,697	18%
Water and Sewer Capital	115,561	2,672,115	2,050,000	4,933,400	2,261,285	85%
Garbage Collection	2,408,455	2,481,070	2,466,900	2,533,885	52,815	2%
Vehicle	31,318	330,500	429,841	497,970	167,470	51%
Police Pension	820,214	989,323	1,049,995	1,193,312	203,989	21%
TOTAL EXPENDITURES	48,612,866	52,226,609	49,116,996	50,399,669	(1,826,939)	-3%

FUND HIGHLIGHTS

General Fund expenditures have increased 9% over the FY 2019 budget due to increases in personnel and employee benefit costs and increases across all the operating costs.

The Motor Fuel Tax Fund expenditures increased from planned roadway improvements included in the Village's Annual Road Program.

The TIF Fund expenditures have increased because of the public infrastructure projects scheduled for development begun in the spring of FY 2019.

The Capital Improvement Fund expenditures decreased because of the completion of the new Police Headquarters.

The Debt Service Fund expenditures are slightly greater than FY 2019.

The Water & Sewer Fund expenses increased due to the increase in the transfer to the Water & Sewer Capital Fund.

The Water & Sewer Capital Fund expenses increased due to the meter replacement program costs associated with year two of the four year schedule.

Garbage Collection Fund expenses have increased due to the annual rate increase.

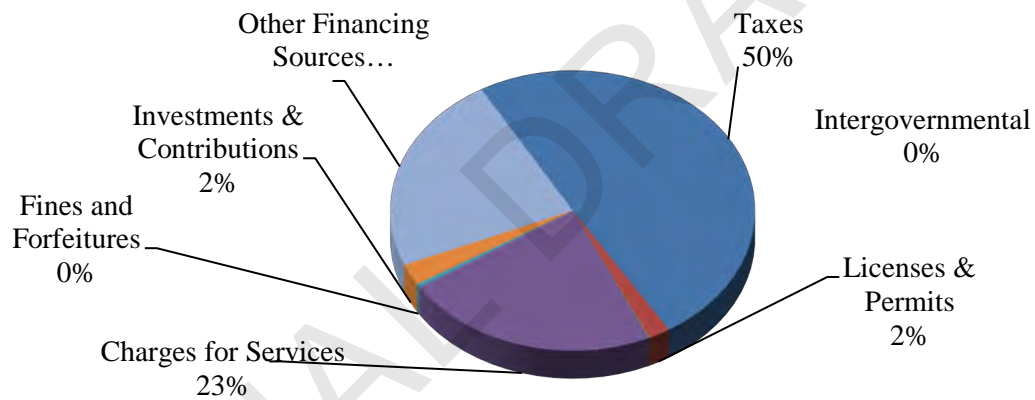
The Vehicle Fund expenses increased because of replacement costs planned in FY 2020.

The Police Pension Fund expenses increased due to greater benefit payments in FY 2020.

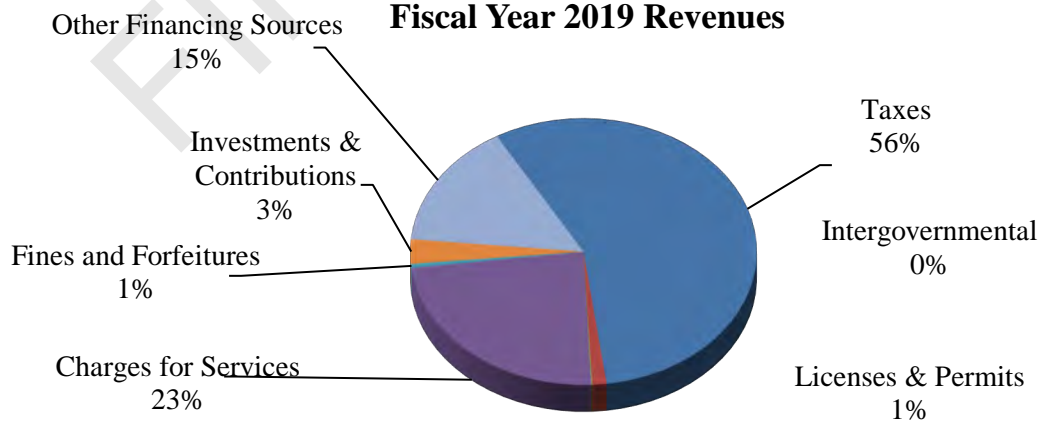
REVENUES BY SOURCE - ALL FUNDS

REVENUES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	FY 2020 Budget vs FY 2019 Budget	
					\$	%
Taxes	21,965,727	22,454,247	23,102,779	23,437,454	983,207	4%
Licenses & Permits	749,672	532,000	2,637,750	896,950	364,950	69%
Intergovernmental	110,845	40,000	215,911	35,000	(5,000)	-13%
Charges for Services	9,148,239	9,487,000	11,120,186	10,722,000	1,235,000	13%
Fines and Forfeitures	213,116	197,000	198,000	204,000	7,000	4%
Investments & Contributions	2,929,806	1,179,742	2,456,260	1,157,929	(21,813)	-2%
Other Financing Sources	3,406,843	6,064,910	4,593,854	10,893,718	4,828,808	80%
TOTAL REVENUE	38,524,247	39,954,899	44,324,740	47,347,051	7,392,152	19%

Fiscal Year 2020 Revenues



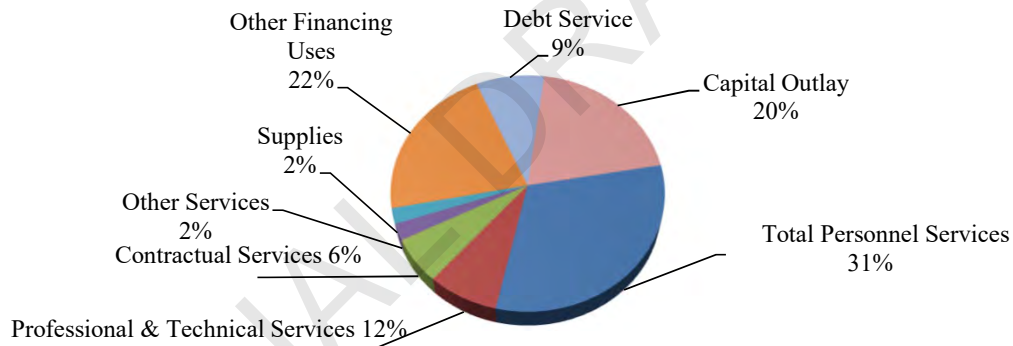
Fiscal Year 2019 Revenues



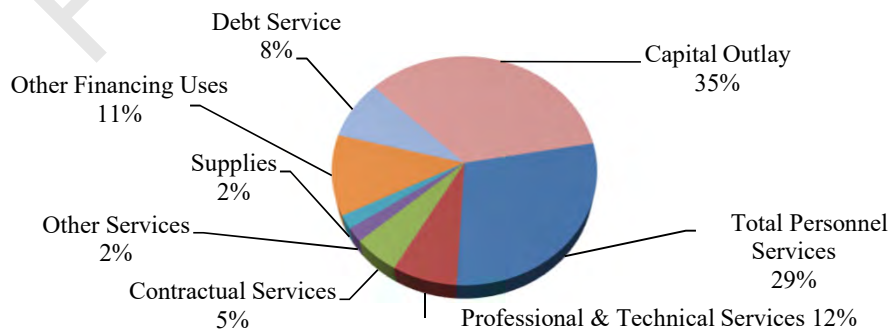
EXPENDITURES BY TYPE - ALL FUNDS

EXPENDITURES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	FY 2020 Budget vs FY 2019 Budget	
					\$	%
Salaries & Wages	9,816,421	10,459,605	10,725,936	11,097,421	637,817	6%
Employee Benefits	4,205,384	4,511,171	4,462,904	4,668,842	157,671	3%
Total Personnel Services	14,021,805	14,970,776	15,188,840	15,766,263	795,488	5%
Professional & Technical Services	3,680,176	3,875,792	3,949,631	3,976,772	100,980	3%
Contractual Services	2,328,185	2,768,425	2,968,274	3,101,082	332,657	12%
Other Services	950,469	1,061,643	1,205,878	1,134,954	73,310	7%
Supplies	1,034,546	1,008,453	1,080,125	1,061,269	52,816	5%
Other Financing Uses	3,054,619	5,952,007	4,525,550	10,872,877	4,920,870	83%
Debt Service	3,323,156	4,350,056	4,656,857	4,330,982	(19,074)	0%
Capital Outlay	20,219,909	18,239,457	15,541,841	10,155,470	(8,083,987)	-44%
TOTAL EXPENSES	48,612,866	52,226,609	49,116,996	50,399,669	(1,826,939)	-3%

Fiscal Year 2020 Expenditures



Fiscal Year 2019 Expenditures



**Village of Oswego
Revenue History - By Fund**

	Actual FY 2017	Actual FY 2018	Budget FY 2019	Projected FY 2019	Budget FY 2020	Budget Analysis			
						Budget vs Projected Increase (Decrease)	Percent Change	Budget vs Budget Increase (Decrease)	Percent Change
General Fund									
Taxes									
Property Tax-IMRF	9	2,000	500	620	25,197	24,577	3964%	24,697	4939%
Property Tax- Police Pension	1,218,289	1,277,210	1,342,897	1,341,944	1,398,759	56,815	4%	55,862	4%
Road and Bridge Tax	107,728	105,531	104,000	103,000	102,000	(1,000)	-1%	(2,000)	-2%
Personal Property Replacement Tax	11,539	10,083	7,500	7,500	7,500	-	0%	-	0%
Property Tax-SSA 04	-	-	5,500	210	350	140	66%	(5,150)	-94%
Property Tax-SSA 05	-	-	1,560	308	330	22	7%	(1,230)	-79%
Total Property Taxes	1,337,565	1,394,824	1,461,957	1,453,582	1,534,136	80,554	6%	72,179	5%
Sales Tax	6,041,568	6,248,837	6,161,000	6,400,000	6,533,159	133,159	2%	372,159	6%
Local Sales Tax	2,017,024	2,047,650	2,100,000	2,125,000	2,200,000	75,000	4%	100,000	5%
Sales Tax Rebate	(411,178)	(330,309)	(300,000)	(288,000)	(295,000)	(7,000)	2%	5,000	-2%
Use Tax	798,372	874,738	869,951	930,000	935,000	5,000	1%	65,049	7%
Income Tax	2,991,771	2,999,575	3,168,872	3,200,000	3,264,000	64,000	2%	95,128	3%
Games Tax	100,094	149,646	135,000	156,000	160,000	4,000	3%	25,000	19%
Coin Operated Device Fee	3,500	3,300	3,500	3,500	3,500	-	0%	-	0%
Hotel/Motel Tax	75,441	72,428	80,000	72,000	75,000	3,000	4%	(5,000)	-6%
Telecommunications	674,036	632,625	500,000	595,000	558,000	(37,000)	-6%	58,000	12%
Cable TV Franchise Fees	509,196	495,470	500,312	500,312	500,000	(312)	0%	(312)	0%
Utility Tax	1,038,028	1,037,640	1,020,000	994,000	950,000	(44,000)	-4%	(70,000)	-7%
Local Food & Beverage Tax	-	546,263	700,000	825,000	825,000	-	0%	125,000	18%
Total Taxes	15,175,417	16,172,688	16,400,592	16,966,394	17,242,795	276,401	2%	842,203	5%

**Village of Oswego
Revenue History - By Fund**

	Actual FY 2017	Actual FY 2018	Budget FY 2019	Projected FY 2019	Budget FY 2020	Budget Analysis				
						Budget vs Projected Increase (Decrease)	Percent Change	Budget vs Budget Increase (Decrease)	Percent Change	
Licenses and Permits										
Liquor Licenses	82,150	86,200	80,000	80,000	80,000	-	0%	-	0%	
Misc. Licenses	1,340	605	500	500	500	-	0%	-	0%	
Video Gaming License Fee	3,950	11,634	10,000	30,000	19,000	(11,000)	-37%	9,000	90%	
Tobacco License Fee	1,250	1,250	1,300	1,250	1,250	-	0%	(50)	-4%	
Business Registration	17,292	24,165	20,000	22,000	22,000	-	0%	2,000	10%	
Misc. Permits	6,837	2,458	5,000	2,000	2,000	-	0%	(3,000)	-60%	
Solicitors Permits	4,231	7,789	3,500	3,500	3,500	-	0%	-	0%	
Special Event Permits	1,150	1,225	1,400	1,300	1,300	-	0%	(100)	-7%	
Contractor Registration	67,300	65,250	70,000	80,000	80,000	-	0%	10,000	14%	
Building Permits	145,650	174,500	90,000	500,000	240,000	(260,000)	-52%	150,000	167%	
Sign Permits	11,515	7,484	10,000	7,500	8,000	500	7%	(2,000)	-20%	
Accessory Permits	255,661	152,675	150,000	300,000	180,000	(120,000)	-40%	30,000	20%	
Demolition Permits	400	800	100	600	200	(400)	-67%	100	100%	
Truck Permits	6,140	4,600	5,000	6,000	6,000	-	0%	1,000	20%	
Transition Fees	-	31,000	-	40,000	40,000	-	0%	40,000	0%	
Total Licenses and Permits	604,867	571,633	446,800	1,074,650	683,750	(390,900)	-36%	236,950	53%	
Intergovernmental										
Federal Grants	19,850	4,070	-	-	-	-	0%	-	0%	
State Grants	30,690	28,775	40,000	70,000	35,000	(35,000)	-50%	(5,000)	-13%	
Total Intergovernmental	50,540	32,845	40,000	70,000	35,000	(35,000)	-50%	(5,000)	-13%	

**Village of Oswego
Revenue History - By Fund**

	Actual FY 2017	Actual FY 2018	Budget FY 2019	Projected FY 2019	Budget FY 2020	Budget Analysis				
						Budget vs Projected Increase (Decrease)	Percent Change	Budget vs Budget Increase (Decrease)	Percent Change	
Charges for Services										
Filing Fees	4,330	11,370	10,000	11,000	10,000	(1,000)	-9%	-	0%	
Inspection/Observation Fee	9,634	6,530	7,000	7,200	7,300	100	1%	300	4%	
Plan Review Fees	129,989	111,957	80,000	245,000	100,000	(145,000)	-59%	20,000	25%	
Elevator Inspections	4,478	2,739	4,000	3,500	3,500	-	0%	(500)	-13%	
Community Room Rental	300	-	-	-	-	-	0%	-	0%	
Accident Report Fees	2,717	3,455	2,500	3,300	3,300	-	0%	800	32%	
Fingerprint Fees	2,874	3,183	2,400	3,000	3,000	-	0%	600	25%	
Sex Offender Registration Fee	120	455	-	200	-	(200)	-100%	-	0%	
Subpoena Fee	280	263	150	300	150	(150)	-50%	-	0%	
Books, Maps, & Plans	-	-	-	-	-	-	0%	-	0%	
Reimbursements	41,066	23,251	30,000	30,000	30,000	-	0%	-	0%	
Newsletter Advertising Fees	7,133	5,003	6,500	7,000	7,500	500	7%	1,000	15%	
Salary Reimbursement	34,869	84,669	145,000	125,000	130,000	5,000	4%	(15,000)	-10%	
Handicap Park-Temp. Hang Tags	-	20	-	-	-	-	0%	-	0%	
Building Rent	1,891	1,223	-	-	-	-	0%	-	0%	
Tower Rent	65,146	72,441	76,000	76,000	77,500	1,500	2%	1,500	2%	
Police Security	266,645	256,934	200,000	250,000	250,000	-	0%	50,000	25%	
Total Charges for Services	571,472	583,492	563,550	761,500	622,250	(139,250)	-18%	58,700	10%	
Fines & Forfeitures										
Court Fines	78,211	81,902	80,000	80,000	80,000	-	0%	-	0%	
Ordinance Violation Fines	110,530	87,149	95,000	88,000	90,000	2,000	2%	(5,000)	-5%	
Liquor Violations	2,000	10,450	1,500	1,500	1,500	-	0%	-	0%	
Booking/Bonding of Arrestees	3,140	3,060	2,500	2,500	2,500	-	0%	-	0%	
Administrative Tow Fee	22,270	30,555	18,000	26,000	30,000	4,000	15%	12,000	67%	
Total Fines & Forfeitures	216,151	213,116	197,000	198,000	204,000	6,000	3%	7,000	4%	
Investments & Contributions										
Interest	23,457	31,767	15,000	70,000	25,000	(45,000)	-64%	10,000	67%	
Member Contributions	98,773	112,398	150,504	130,000	130,000	-	0%	(20,504)	-14%	
Cobra/Retiree Contributions	48,233	55,858	59,519	60,000	60,000	-	0%	481	1%	
Community Relations Contributions	1,750	825	200	-	-	-	0%	(200)	-100%	
Total Investments & Contributions	172,213	200,847	225,222	260,000	215,000	(45,000)	-17%	(10,222)	-5%	

**Village of Oswego
Revenue History - By Fund**

	Actual FY 2017	Actual FY 2018	Budget FY 2019	Projected FY 2019	Budget FY 2020	Budget Analysis			
						Budget vs Projected Increase (Decrease)	Percent Change	Budget vs Budget Increase (Decrease)	Percent Change
Other Financing Sources									
Asset Sales	217	300	-	700	-	(700)	-100%	-	0%
Miscellaneous	155,264	10,344	34,650	15,000	15,000	-	0%	(19,650)	-57%
Cash Shortage/Overage		101	-	1	-	(1)	-100%	-	0%
Insurance Proceeds	25,532	39,631	-	25,000	-	(25,000)	-100%	-	0%
Total Other Financing Services	181,013	50,376	34,650	40,701	15,000	(25,701)	-63%	(19,650)	-57%
Total General Fund	16,971,673	17,824,997	17,907,814	19,371,245	19,017,795	(353,450)	-2%	1,109,981	6%
Motor Fuel Tax Fund									
Taxes									
Motor Fuel Tax Allotments	885,751	949,817	851,758	851,758	852,000	242	0%	242	0%
Interest									
Interest	4,857	6,351	4,000	13,000	4,000	(9,000)	-69%	-	0%
Total Motor Fuel Tax Fund	890,607	956,168	855,758	864,758	856,000	(8,758)	-1%	242	0%
Tax Increment Financing Fund									
Taxes									
Property Tax	-	19,604	39,000	32,683	34,000	1,317	4%	(5,000)	-13%
Interest									
Interest	1,336	3,793	1,500	3,500	1,500	(2,000)	-57%	-	0%
Other Financing Sources									
Transfer from MFT Fund	-	-	65,000	-	-	-	0%	(65,000)	-100%
Transfer from CIP Fund	-	-	1,153,842	-	3,263,000	3,263,000	0%	2,109,158	183%
Transfer from Water & Sewer Capital	-	-	225,765	-	1,838,000	1,838,000	0%	1,612,235	714%
Transfer from Garbage Collection Fund	-	-	-	-	11,000	11,000	0%	11,000	0%
Total Other Financing Sources	-	-	1,444,607	-	5,112,000	5,112,000	0%	3,667,393	254%
Total Tax Increment Financing Fund	1,336	23,397	1,485,107	36,183	5,147,500	5,111,317	14126%	3,662,393	247%

**Village of Oswego
Revenue History - By Fund**

	Actual FY 2017	Actual FY 2018	Budget FY 2019	Projected FY 2019	Budget FY 2020	Budget Analysis				
						Budget vs Projected Increase (Decrease)	Percent Change	Budget vs Budget Increase (Decrease)	Percent Change	
Capital Improvement Fund										
Taxes										
Local Sales Tax	3,025,536	3,071,475	3,100,000	3,100,000	3,100,000	-	0%	-	0%	
Local Motor Fuel Tax	-	474,933	720,000	810,000	810,000	-	0%	90,000	13%	
Total Taxes	3,025,536	3,546,408	3,820,000	3,910,000	3,910,000	-	0%	90,000	2%	
Licenses & Permits	125,339	177,838	85,000	1,563,000	213,000	(1,350,000)	-86%	128,000	151%	
Intergovernmental	973,583	-	-	145,911	-	(145,911)	-100%	-	0%	
Charges for Services	93,000	33,900	-	-	-	-	0%	-	0%	
Investments & Contributions	137,682	289,081	15,000	190,000	25,000	(165,000)	-87%	10,000	67%	
Other Financing Sources	30,988,608	130,000	33,000	-	-	-	0%	(33,000)	-100%	
Total Capital Improvement Fund	35,343,748	4,177,227	3,953,000	5,808,911	4,148,000	(1,660,911)	-29%	195,000	5%	
Debt Service Fund										
Investments & Contributions										
Interest	1,057	201	150	350	100	(250)	-71%	(50)	-33%	
Other Financing Sources										
Transfer In - General Fund	2,126,525	1,438,316	1,139,900	1,139,900	1,152,707	12,807	1%	12,807	1%	
Transfer In - MFT Fund	262,500	262,500	262,500	262,500	262,500	-	0%	-	0%	
Transfer In - Capital Improvement Fund	-	1,222,200	1,422,650	1,422,650	1,412,200	(10,450)	-1%	(10,450)	-1%	
Total Other Financing Sources	2,389,025	2,923,016	2,825,050	2,825,050	2,827,407	2,357	0%	2,357	0%	
Total Debt Service Fund	2,390,082	2,923,217	2,825,200	2,825,400	2,827,507	2,107	0%	2,307	0%	
Water and Sewer Fund										
Licenses & Permits										
Temporary Water Permits	340	200	200	100	200	100	100%	-	0%	
Intergovernmental										
Federal Grants	84,572	78,000	-	-	-	-	0%	-	0%	
Charges for Services										
Inspection/Observation Fees	2,942	3,177	1,000	18,000	10,000	(8,000)	-44%	9,000	900%	
Reimbursements	29,078	16,906	7,500	16,000	10,000	(6,000)	-38%	2,500	33%	
Water	3,762,071	4,477,286	5,000,000	5,350,000	6,100,000	750,000	14%	1,100,000	22%	
Sewer Maintenance	1,312,289	1,341,798	1,300,000	1,300,000	1,300,000	-	0%	-	0%	
Water & Sewer Recapture	-	6,014	-	7,200	-	(7,200)	-100%	-	0%	
Meter Sales	1,362	3,167	2,000	225	500	275	122%	(1,500)	-75%	
Bulk Water Sales	29,830	13,245	750	10,411	5,000	(5,411)	-52%	4,250	567%	
Consumption Reports	34,251	33,268	34,000	33,000	34,000	1,000	3%	-	0%	
Total Charges for Services	5,171,823	5,894,861	6,345,250	6,734,836	7,459,500	724,664	11%	1,114,250	18%	

**Village of Oswego
Revenue History - By Fund**

	Actual FY 2017	Actual FY 2018	Budget FY 2019	Projected FY 2019	Budget FY 2020	Budget Analysis			
						Budget vs Projected Increase (Decrease)	Percent Change	Budget vs Budget Increase (Decrease)	Percent Change
Investments & Contributions									
Interest	(7,730)	38,033	25,000	47,000	30,000	(17,000)	-36%	5,000	20%
Member Contributions	9,283	6,349	18,670	7,000	7,000	-	0%	(11,670)	-63%
Total Investments & Contributions	1,552	44,382	43,670	54,000	37,000	(17,000)	-31%	(6,670)	-15%
Other Financing Sources									
Transfers In	64,295	-	-	-	-	-	0%	-	0%
Asset Sales	-	-	-	-	-	-	0%	-	0%
Miscellaneous	45	13,010	-	-	-	-	0%	-	0%
Insurance Proceeds	3,500	14,989	-	500	-	(500)	-100%	-	0%
Total Other Financing Sources	67,840	27,999	-	500	-	(500)	-100%	-	0%
Total Water and Sewer Fund	5,326,127	6,045,442	6,389,120	6,789,436	7,496,700	707,264	10%	1,107,580	17%
Water and Sewer Capital Fund									
Charges for Services									
Water Line Contribution	-	400	-	200	-	(200)	-100%	-	0%
Sewer Line Contribution	-	400	-	200	-	(200)	-100%	-	0%
Water Tap On Fees	123,200	162,800	80,000	930,000	80,000	(850,000)	-91%	-	0%
MXU Fees	29,787	38,116	25,000	100,000	25,000	(75,000)	-75%	-	0%
Total Charges for Services	152,987	201,716	105,000	1,030,400	105,000	(925,400)	-90%	-	0%
Investments & Contributions									
Interest	(7,730)	50,373	25,000	50,000	25,000	(25,000)	-50%	-	0%
Other Financing Sources									
Transfers In	-	-	1,300,000	1,300,000	2,000,000	700,000	54%	700,000	54%
Total Water and Sewer Capital Fund	145,257	252,089	1,430,000	2,380,400	2,130,000	(250,400)	-11%	700,000	49%
Garbage Collection Fund									
Charges for Services									
Disposal Fees	2,336,683	2,433,176	2,472,000	2,472,000	2,533,800	61,800	3%	61,800	3%
Waste Stickers	1,387	1,094	1,200	1,450	1,450	-	0%	250	21%
Total Charges for Services	2,338,069	2,434,270	2,473,200	2,473,450	2,535,250	61,800	2%	62,050	3%
Investments & Contributions									
Interest	462	495	200	130	130	-	0%	(70)	-35%
Total Garbage Collection Fund	2,338,531	2,434,765	2,473,400	2,473,580	2,535,380	61,800	2%	61,980	3%

**Village of Oswego
Revenue History - By Fund**

	Actual FY 2017	Actual FY 2018	Budget FY 2019	Projected FY 2019	Budget FY 2020	Budget Analysis			
						Budget vs Projected Increase (Decrease)	Percent Change	Budget vs Budget Increase (Decrease)	Percent Change
Vehicle Fund									
Investments & Contributions									
Interest	1,193	334	-	500	-	(500)	-100%	-	0%
Other Financing Sources									
Transfer from the Water & Sewer Fund	232,500	35,000	-	-	-	-	0%	-	0%
Transfer from the Capital Improvement	500,000	50,000	330,500	330,500	497,970	167,470	51%	167,470	51%
Asset Sales	17,495	37,118	40,000	40,000	40,000	-	0%	-	0%
Total Other Financing Sources	749,995	122,118	370,500	370,500	537,970	167,470	45%	167,470	45%
Total Vehicle Fund	751,188	122,452	370,500	371,000	537,970	166,970	45%	167,470	45%
Police Pension Fund									
Taxes									
Property Taxes	1,218,289	1,277,210	1,342,897	1,341,943	1,398,659	56,716	4%	55,762	4%
Investments & Contributions									
Interest	782,303	1,231,390	400,000	750,000	400,000	(350,000)	-47%	-	0%
Realized Gain/loss	-	665,473	-	650,000	-	(650,000)	-100%	-	0%
Member Contributions	422,606	437,086	465,000	444,000	450,199	6,199	1%	(14,801)	-3%
Member Contributions- Prior Service	829	-	-	14,529	-	(14,529)	-100%	-	0%
Interest-Prior Service Contribution	4	-	-	26,251	-	(26,251)	-100%	-	0%
Total Investments & Contributions	1,205,742	2,333,948	865,000	1,884,780	850,199	(1,034,581)	-55%	(14,801)	-2%
Other Financing Sources									
Miscellaneous	331,722	153,334	57,103	57,103	1,341	(55,762)	-98%	(55,762)	-98%
Total Police Pension Fund	2,755,753	3,764,492	2,265,000	3,283,826	2,250,199	(1,033,627)	-31%	(14,801)	-1%
Total Revenues	66,914,301	38,524,247	39,954,899	44,204,740	46,947,051	2,742,311	6%	6,992,152	18%

**Village of Oswego
Expenditure History - By Fund**

	Actual FY 2017	Actual FY 2018	Budget FY 2019	Projected FY 2019	Budget FY 2020	Budget Analysis			
						Budget vs Projected		Budget vs Budget	
						Increase (Decrease)	Percent Change	Increase (Decrease)	Percent Change
General Fund									
Corporate									
Personnel Services - Salaries & Wages	610,681	676,877	700,360	710,780	775,929	65,149	9%	75,570	11%
Personnel Services - Employee Benefits	153,096	177,334	199,801	197,842	258,096	60,254	30%	58,295	29%
Professional & Technical Services	-	177,918	354,730	299,968	367,410	67,442	22%	12,680	4%
Contractual Services	261,716	100,225	44,000	45,980	46,000	20	0%	2,000	5%
Other Services	101,853	98,289	118,390	107,330	106,499	(831)	-1%	(11,891)	-10%
Supplies	102,658	123,278	8,600	4,100	4,100	-	0%	(4,500)	-52%
Other Financing Uses	6,129	1,135	-	-	-	-	-	-	-
Corporate Total	1,236,134	1,355,057	1,425,880	1,366,000	1,558,034	192,034	14%	132,154	9%
Community Relations									
Personnel Services - Salaries & Wages	127,710	96,394	131,040	130,500	137,432	6,932	5%	6,392	5%
Personnel Services - Employee Benefits	44,433	26,746	29,220	37,140	39,268	2,128	6%	10,048	34%
Professional & Technical Services	110,837	81,124	99,000	110,300	153,000	42,700	39%	54,000	55%
Contractual Services	30,745	134	500	300	10,000	9,700	3233%	9,500	1900%
Other Services	21,982	36,249	45,143	45,833	51,731	5,898	13%	6,588	15%
Supplies	546	1,356	2,430	3,180	2,430	(750)	-24%	-	0%
Other Financing Uses	679	45,768	51,850	40,000	35,500	(4,500)	-11%	(16,350)	-32%
Community Relations Total	336,934	287,772	359,183	367,253	429,361	62,108	17%	70,178	20%
Building & Zoning									
Personnel Services - Salaries & Wages	447,526	457,279	484,894	469,500	490,039	20,539	4%	5,145	1%
Personnel Services - Employee Benefits	174,056	178,014	188,656	155,235	172,566	17,331	11%	(16,090)	-9%
Professional & Technical Services	4,859	4,024	15,500	19,500	15,500	(4,000)	-21%	-	0%
Contractual Services	38,049	3,715	5,100	5,500	5,100	(400)	-7%	-	0%
Other Services	7,898	43,775	48,182	49,119	54,910	5,791	12%	6,728	14%
Supplies	6,039	5,336	9,000	9,000	11,750	2,750	31%	2,750	31%
Other Financing Uses	8,354	-	-	-	-	-	-	-	-
Building & Zoning Total	686,780	692,143	751,332	707,854	749,865	42,011	6%	(1,468)	0%

**Village of Oswego
Expenditure History - By Fund**

	Budget Analysis								
	Actual FY 2017	Actual FY 2018	Budget FY 2019	Projected FY 2019	Budget FY 2020	Budget vs Projected		Budget vs Budget	
						Increase (Decrease)	Percent Change	Increase (Decrease)	Percent Change
Community Development									
Personnel Services - Salaries & Wages	272,360	311,668	314,044	322,250	328,770	6,520	2%	14,726	5%
Personnel Services - Employee Benefits	95,875	101,965	114,323	104,668	113,130	8,462	8%	(1,193)	-1%
Professional & Technical Services	8,694	2,885	8,100	8,100	8,100	-	0%	-	0%
Contractual Services	25,077	346	1,600	1,400	2,100	700	50%	500	31%
Other Services	5,336	30,511	27,055	28,088	28,812	724	3%	1,757	6%
Supplies	2,689	3,489	9,500	7,300	9,500	2,200	30%	-	0%
Other Financing Uses	3,628	-	-	-	-	-	-	-	-
Community Development Total	413,657	450,865	474,622	471,806	490,412	18,606	4%	15,790	3%
Economic Development									
Personnel Services - Salaries & Wages	54,327	117,851	115,380	118,235	123,289	5,054	4%	7,909	7%
Personnel Services - Employee Benefits	9,963	21,007	20,079	21,302	21,680	378	2%	1,601	8%
Professional & Technical Services	8,550	25,000	49,400	42,500	52,000	9,500	22%	2,600	5%
Contractual Services	5,269	24	120	120	120	-	0%	-	0%
Other Services	4,400	13,935	20,320	22,819	22,390	(429)	-2%	2,070	10%
Supplies	10,101	477	1,350	930	1,050	120	13%	(300)	-22%
Other Financing Uses	1,382	-	-	-	-	-	-	-	-
Economic Development Total	99,992	178,293	206,649	205,906	220,529	14,623	7%	13,880	7%
Finance									
Personnel Services - Salaries & Wages	289,963	312,329	319,467	328,800	335,994	7,194	2%	16,528	5%
Personnel Services - Employee Benefits	98,158	100,103	103,385	101,819	104,940	3,121	3%	1,555	2%
Professional & Technical Services	77,783	77,713	72,677	71,513	63,957	(7,556)	-11%	(8,720)	-12%
Contractual Services	30,556	1,073	700	1,000	700	(300)	-30%	-	0%
Other Services	5,940	35,682	44,632	46,712	50,735	4,023	9%	6,103	14%
Supplies	8,042	4,211	3,500	3,710	4,700	990	27%	1,200	34%
Other Financing Uses	2,094	-	-	-	-	-	-	-	-
Finance Total	512,537	531,110	544,361	553,554	561,026	7,472	1%	16,665	3%
Information Technology									
Personnel Services - Salaries & Wages	81,120	82,126	83,742	87,000	89,246	2,246	3%	5,504	7%
Personnel Services - Employee Benefits	30,314	31,214	32,271	32,339	34,044	1,704	5%	1,772	5%
Professional & Technical Services	47,279	203,186	210,002	210,202	210,002	(200)	0%	-	0%
Contractual Services	151,100	453,377	490,762	533,700	505,922	(27,778)	-5%	15,160	3%
Other Services	89,525	5,747	13,355	12,573	12,271	(302)	-2%	(1,084)	-8%
Supplies	350	23,817	24,850	22,850	32,230	9,380	41%	7,380	30%
Other Financing Uses	3,264	-	-	-	-	-	-	-	-
Information Technology Total	402,953	799,466	854,982	898,664	883,715	(14,949)	-2%	28,733	3%

**Village of Oswego
Expenditure History - By Fund**

	Actual FY 2017	Actual FY 2018	Budget FY 2019	Projected FY 2019	Budget FY 2020	Budget Analysis			
						Budget vs Projected Increase (Decrease)	Percent Change	Budget vs Budget Increase (Decrease)	Percent Change
Police									
Personnel Services - Salaries & Wages	5,288,308	5,394,599	5,680,502	5,893,997	5,853,791	(40,206)	-1%	173,289	3%
Personnel Services - Employee Benefits	2,951,683	2,941,207	3,101,090	3,117,963	3,146,556	28,593	1%	45,467	1%
Professional & Technical Services	102,278	215,498	283,953	284,028	243,198	(40,830)	-14%	(40,755)	-14%
Contractual Services	443,286	70,229	55,883	44,950	53,370	8,420	19%	(2,513)	-4%
Other Services	197,372	396,776	426,135	545,180	506,188	(38,992)	-7%	80,053	19%
Supplies	46,875	139,901	148,335	147,965	146,686	(1,279)	-1%	(1,649)	-1%
Other Financing Uses	113,881	-	-	-	-	-	-	-	-
Police Total	9,143,682	9,158,210	9,695,897	10,034,083	9,949,790	(84,293)	-1%	253,893	3%
Public Works									
Personnel Services - Salaries & Wages	432,411	485,551	638,445	641,202	909,440	268,239	42%	270,995	42%
Personnel Services - Employee Benefits	143,261	159,475	278,566	262,852	391,434	128,582	49%	112,868	41%
Professional & Technical Services	18,570	14,150	19,260	23,200	21,460	(1,740)	-8%	2,200	11%
Contractual Services	928,725	868,378	1,100,218	957,698	1,153,285	195,587	20%	53,067	5%
Other Services	16,287	202,076	221,186	254,664	206,620	(48,044)	-19%	(14,566)	-7%
Supplies	9,576	161,525	148,800	171,690	205,880	34,190	20%	57,080	38%
Other Financing Uses	188,091	-	-	-	-	-	-	-	-
Public Works Total	1,736,922	1,891,156	2,406,475	2,311,305	2,888,119	576,814	25%	481,644	20%
General Administration									
Transfers	1,491,894	1,438,016	1,139,900	1,139,900	1,152,707	12,807	1%	12,807	1%
General Administration Total	1,491,894	1,438,016	1,139,900	1,139,900	1,152,707	12,807	1%	12,807	1%
General Fund Total	16,061,484	16,782,087	17,859,282	18,056,326	18,883,559	827,233	5%	1,024,277	6%
Motor Fuel Tax Fund									
General Administration									
Transfers	262,500	262,500	327,500	292,500	262,500	(30,000)	-10%	(65,000)	-20%
Capital Outlay	611,760	826,628	75,000	75,000	800,000	725,000	967%	725,000	967%
General Administration Total	874,260	1,089,128	402,500	367,500	1,062,500	695,000	189%	660,000	164%
Motor Fuel Tax Fund Total	874,260	1,089,128	402,500	367,500	1,062,500	695,000	189%	660,000	164%

**Village of Oswego
Expenditure History - By Fund**

	Actual FY 2017	Actual FY 2018	Budget FY 2019	Projected FY 2019	Budget FY 2020	Budget Analysis			
						Budget vs Projected Increase (Decrease)	Percent Change	Budget vs Budget Increase (Decrease)	Percent Change
Tax Increment Financing Fund									
Professional & Technical Services	115,240	127,874	65,000	72,710	65,000	(7,710)	-11%	-	0%
Other Services	-	394	500	700	500	(200)	-29%	-	0%
Capital Outlay	1,494,287	47,000	1,444,607	50,000	5,112,000	5,062,000	10124%	3,667,393	254%
Tax Increment Financing Fund Total	1,609,527	175,268	1,510,107	123,410	5,177,500	5,054,090	4095%	3,667,393	243%
Capital Improvement Fund									
Professional & Technical Services	353,077	-	-	14,000	-	(14,000)	-100%	-	0%
Capital Outlay	4,491,866	19,199,402	13,973,000	13,002,000	680,100	(12,321,900)	-95%	(13,292,900)	-95%
Other Financing Uses	1,134,631	1,272,200	2,906,992	1,753,150	5,173,170	3,420,020	195%	2,266,178	78%
Capital Improvement Fund Total	5,979,574	20,471,602	16,879,992	14,769,150	5,853,270	(8,915,880)	-60%	(11,026,722)	-65%
Debt Service Fund									
Professional & Technical Services	2,981	1,551	1,250	1,207	1,207	-	0%	(43)	-3%
Debt Service	2,385,025	2,920,644	2,823,300	2,823,300	2,825,200	1,900	0%	1,900	0%
Debt Service Fund Total	2,388,006	2,922,195	2,824,550	2,824,507	2,826,407	1,900	0%	1,857	0%
Water & Sewer Fund									
Operating									
Personnel Services - Salaries & Wages	1,110,587	1,175,331	1,128,909	1,115,797	987,679	(128,118)	-11%	(141,230)	-13%
Personnel Services - Employee Benefits	447,372	468,319	443,780	431,744	387,128	(44,616)	-10%	(56,652)	-13%
Professional & Technical Services	115,228	241,705	104,100	210,610	143,260	(67,350)	-32%	39,160	38%
Contractual Services	1,391,955	830,683	1,069,542	1,377,626	1,324,485	(53,141)	-4%	254,943	24%
Other Services	73,283	83,836	88,745	83,960	85,297	1,337	2%	(3,448)	-4%
Supplies	113,967	561,203	616,588	627,280	605,443	(21,838)	-3%	(11,145)	-2%
Debt Service	1,601,732	400,961	1,525,506	1,832,350	1,504,575	(327,775)	-18%	(20,931)	-1%
Other Financing Uses	-	35,000	1,300,000	1,300,000	2,400,000	1,100,000	85%	1,100,000	85%
Water & Sewer Fund Total	4,854,123	3,797,038	6,277,169	6,979,367	7,437,867	458,500	7%	1,160,697	18%

**Village of Oswego
Expenditure History - By Fund**

	Actual FY 2017	Actual FY 2018	Budget FY 2019	Projected FY 2019	Budget FY 2020	Budget Analysis			
						Budget vs Projected Increase (Decrease)	Percent Change	Budget vs Budget Increase (Decrease)	Percent Change
Water & Sewer Capital Fund									
Supplies	-	-	30,000	65,000	30,000	(35,000)	-54%	-	0%
Other Financing Uses	214,325	-	225,765	-	1,838,000	1,838,000	100%	1,612,235	714%
Capital Outlay	78,268	115,561	2,416,350	1,985,000	3,065,400	1,080,400	54%	649,050	27%
Water & Sewer Capital Fund Total	292,593	115,561	2,672,115	2,050,000	4,933,400	2,883,400	141%	2,261,285	85%
Garbage Fund									
Professional & Technical Services	2,346,478	2,408,455	2,481,070	2,465,000	2,520,885	39,815	2%	39,815	2%
Supplies	-	-	-	1,900	2,000	2,000	105%	2,000	100%
Other Financing Uses	-	-	-	-	11,000	11,000	100%	11,000	100%
Garbage Fund Total	2,346,478	2,408,455	2,481,070	2,466,900	2,533,885	39,815	2%	52,815	2%
Vehicle Replacement Fund									
Capital Outlay	713,680	31,318	330,500	429,841	497,970	68,129	16%	167,470	51%
Vehicle Replacement Fund Total	713,680	31,318	330,500	429,841	497,970	68,129	16%	167,470	51%
Police Pension Fund									
General Administration									
Personnel Services	619,053	706,417	862,823	907,875	1,065,812	157,937	17%	202,989	24%
Professional & Technical Services	88,228	100,643	113,000	118,000	113,000	(5,000)	-4%	-	0%
Other Services	2,289	3,199	8,000	8,900	9,000	100	1%	1,000	13%
Supplies	6,353	9,955	5,500	15,220	5,500	(9,720)	-64%	-	0%
Police Pension Fund Total	715,923	820,214	989,323	1,049,995	1,193,312	143,317	14%	203,989	21%
Grand Total	35,835,649	48,612,866	52,226,609	49,116,996	50,399,669	1,282,674	3%	(1,826,939)	-3%

Summary of Fund Balances and Unrestricted Net Assets

Fund Balance/ Net Assets

The Village has adopted a Fund Balance Policy for Governmental Fund types and Unrestricted Net Assets balances for other Fund types. The policy can be found in the Budget Overview section of this Budget. The policies establish guidelines for desired balances to be maintained within the respective Funds. Fund Balances or Net Asset balances are a good indicator of the financial strength of the local government. The following schedule details the estimated Fund/Net Asset balances at the end of Fiscal Year 2020.

FUND	Fiscal Year				
	Actual FY 2017	Actual FY 2018	Budget FY 2019	Projected FY 2019	Budget FY 2020
GENERAL					
Beginning Fund Balance	6,726,461	7,660,614	8,703,524	8,703,524	10,018,443
Revenues	17,010,950	17,824,997	17,907,814	19,371,245	19,017,795
Expenditures	14,585,120	15,344,071	16,719,382	16,916,426	17,730,852
Change in Fund Balance	2,425,830	2,480,926	1,188,432	2,454,819	1,286,943
Other Financing Sources/(Uses)	(1,491,677)	(1,438,016)	(1,139,900)	(1,139,900)	(1,152,707)
Ending Fund Balance	7,660,614	8,703,524	8,752,056	10,018,443	10,152,680
Non-spendable	2,255,381	2,288,351	2,300,000	2,300,000	2,300,000
Unrestricted-assigned	5,405,233	5,357,803	5,416,898	5,665,068	6,014,338
Unrestricted-unassigned	-	1,057,370	1,035,159	2,053,376	1,838,342

The General Fund Ending Fund Balance is projected to increase \$134,236 from the Fiscal Year Ending 2019 projected Fund Balance. The increase is due to the the increase in tax revenues.

MOTOR FUEL TAX

Beginning Restricted Fund Balance	906,115	922,462	789,502	789,502	1,286,760
Revenues	890,607	956,168	855,758	864,758	856,000
Expenditures	611,760	826,628	75,000	75,000	800,000
Change in Fund Balance	278,847	129,540	780,758	789,758	56,000
Other Financing Sources/(Uses)	(262,500)	(262,500)	(327,500)	(292,500)	(262,500)
Ending Restricted Fund Balance	922,462	789,502	1,242,760	1,286,760	1,080,260

The Ending Restricted Fund Balance decrease is due to the increase in scheduled annual road program expenditures.

FUND	Fiscal Year				
	Actual FY 2017	Actual FY 2018	Budget FY 2019	Projected FY 2019	Budget FY 2020
TAX INCREMENT FINANCING					
Beginning Restricted Fund Balance	-	(1,608,191)	(1,760,062)	(1,760,062)	(1,847,289)
Revenues	1,336	23,397	40,500	36,183	35,500
Expenditures	1,609,527	175,268	1,510,107	123,410	5,177,500
Change in Fund Balance	(1,608,191)	(151,871)	(1,469,607)	(87,227)	(5,142,000)
Other Financing Sources/(Uses)	-	-	1,444,607	-	5,112,000
Ending Restricted Fund Balance	(1,608,191)	(1,760,062)	(1,785,062)	(1,847,289)	(1,877,289)

The Tax Increment Financing Fund was established during FY 2017. The Ending Fund Balance deficit will increase \$30,000 compared to the FY 2019 projected ending fund balance if all the planned expenditures are realized.

CAPITAL IMPROVEMENT FUND

Beginning Fund Balance	799,452	30,163,626	13,869,250	13,869,250	4,909,011
Revenues	3,381,557	4,177,227	3,953,000	5,808,911	4,148,000
Expenditures	4,844,943	19,199,402	13,973,000	13,016,000	680,100
Change in Fund Balance	(1,463,386)	(15,022,176)	(10,020,000)	(7,207,089)	3,467,900
Other Financing Sources/(Uses)	30,827,560	(1,272,200)	(2,906,992)	(1,753,150)	(5,173,170)
Ending Fund Balance	30,163,626	13,869,250	942,258	4,909,011	3,203,741
Restricted-road fees	216,909	-	-	-	-
Restricted-Bond Proceeds	29,946,717	13,863,641	-	-	-
Unrestricted-assigned	-	-	942,258	4,909,011	3,203,741

The Ending Fund Balance is estimated to decrease \$1,705,270 as capital funds are being used for public improvements for development within the Village TIF District. The funds are to be repaid with future TIF increment from the increased property values.

DEBT SERVICE

Beginning Restricted Fund Balance	65,964	68,040	69,062	69,062	69,955
Revenues	1,057	201	150	350	100
Expenditures	2,388,006	2,922,195	2,824,550	2,824,507	2,826,407
Change in Fund Balance	(2,386,949)	(2,921,994)	(2,824,400)	(2,824,157)	(2,826,307)
Other Financing Sources/(Uses)	2,389,025	2,923,016	2,825,050	2,825,050	2,827,407
Ending Restricted Fund Balance	68,040	69,062	69,712	69,955	71,055

The Ending Restricted Fund Balance has increased due to interest earnings on reserve balances. Any additional surplus will be used to reduce an upcoming interest bond payment.

FUND	Fiscal Year				
	Actual FY 2017	Actual FY 2018	Budget FY 2019	Projected FY 2019	Budget FY 2020
WATER & SEWER					
Unrestricted Net Assets	237,950	1,616,486	3,864,890	3,864,890	3,794,959
Revenues	5,285,653	6,045,442	6,389,120	6,909,436	7,496,700
Expenses	4,854,123	3,361,077	3,451,663	3,847,017	3,533,291
Change in Unrestricted Net Assets	431,530	2,684,365	2,937,457	3,062,419	3,963,409
Other Financing Sources/(Uses)	947,006	(435,961)	(2,825,506)	(3,132,350)	(3,904,575)
Unrestricted Net Assets	1,616,486	3,864,890	3,976,841	3,794,959	3,853,792

Unrestricted Net Assets increased because of the usage rate increases beginning in November, 2017. The rate increases will provide the additional funding for operations and capital infrastructure.

WATER & SEWER CAPITAL

Unrestricted Net Assets	5,646,483	5,499,147	5,635,675	5,635,675	5,966,075
Revenues	145,257	252,089	130,000	1,080,400	130,000
Expenses	78,268	115,561	2,446,350	2,050,000	3,095,400
Change in Unrestricted Net Assets	66,989	136,528	(2,316,350)	(969,600)	(2,965,400)
Other Financing Sources/(Uses)	(214,325)	-	1,074,235	1,300,000	562,000
Unrestricted Net Assets	5,499,147	5,635,675	4,393,560	5,966,075	3,562,675

Unrestricted Net Assets will decrease because funds are being used to pay for public improvements scheduled for completion within the Village TIF District. The funds will be repaid from future TIF increment.

GARBAGE

Unrestricted Net Assets	513,437	505,490	531,800	531,800	538,480
Revenues	2,338,531	2,434,765	2,473,400	2,473,580	2,535,380
Expenses	2,346,478	2,408,455	2,481,070	2,466,900	2,533,885
Change in Unrestricted Net Assets	(7,947)	26,310	(7,670)	6,680	1,495
Other Financing Uses	-	-	-	-	-
Unrestricted Net Assets	505,490	531,800	524,130	538,480	539,975

Unrestricted Net Assets increased slightly due to the annual rate increases and late payments paid on accounts.

FUND	Actual FY 2017	Actual FY 2018	Fiscal Year Budget FY 2019	Projected FY 2019	Budget FY 2020
VEHICLE FUND					
Unrestricted Net Assets	-	62,711	153,846	153,846	95,005
Revenues	18,688	37,453	40,000	40,500	40,000
Expenses	988	31,318	330,500	429,841	497,970
Change in Unrestricted Net Assets	17,700	6,135	(290,500)	(389,341)	(457,970)
Other Financing Sources	45,011	85,000	330,500	330,500	497,970
Unrestricted Net Assets	62,711	153,846	193,846	95,005	135,005

Unrestricted Net Assets increased from the sales of replaced vehicles. Transfers from the respective user Fund will cover the expenses incurred in this Fund.

POLICE PENSION

Net Assets held in Trust	22,553,626	26,176,299	29,120,577	29,120,577	31,354,409
Additions	4,338,596	3,764,492	2,265,000	3,283,827	2,250,199
Deductions	715,923	820,214	989,323	1,049,995	1,193,312
Change in Net Assets	3,622,673	2,944,279	1,275,677	2,233,832	1,056,887
Net Assets held in Trust	26,176,299	29,120,577	30,396,254	31,354,409	32,411,296

Net Assets held in Trust for pension benefits will increase each year as the actuarially required contribution is far greater than the annual pension payments. It will be a number of years before the pension payments for additional retirees catch up with the annual contribution.

Summary of Positions and Personnel Changes

Personnel Changes and Compensation

The Fiscal Year 2020 Budget includes the expenditures for 113 full time and 15 part time positions. Two new positions are included in the FY 2020 Budget; a Civil Engineer in the Public Works department and an Administrative Assistant position in the Corporate department. Total salaries and wages have increased 5% or \$795,000 compared to the Fiscal Year 2019 Budget. Employee benefit costs have increased 3% from the Fiscal Year 2019 Budget. Salaries and wages cost increases are due to normal wage growth, compensation adjustments and two new positions. Employee benefits increases are due to the wage growth and insurance premium increases.

Village employees are compensated based on individual contracts/agreements approved by the Village Board, the Village Compensation Policy or the contents of a Collective Bargaining Agreement. The Village Administrator and Police Chief have individual contracts with the Village Board which expire April 30, 2019.

Non-union employees are covered by the Village Compensation Policy, which provides for merit-based pay adjustments and bonus opportunities for high performers. Merit adjustments are allocated based on three criteria; performance, overall achievement of goals and tasks and the appropriate level of pay within the range considering performance. The budget for Fiscal Year 2020 includes 4% pay increases for these employees, inclusive of a 3 percent merit pool and 1 percent bonus pool. Actual increases will be based on performance evaluations and the bonus programs.

The 37 police patrol officers are members of the Metropolitan Alliance of Police (MAP) for collective bargaining with the Village. The latest agreement was approved in July 2018. The agreement included an eight year pay plan where patrol officers move to the next year in the pay plan on their anniversary hire date. Annual cost of living increases effective May 1, 2018 (2.5%), 2019 (3.0%), 2020 (2.75%) and 2021 (2.75%) combined with the yearly advancement in pay provide the officers with annual increases ranging from 8.7% to 10.3%. As of April 30, 2019, there are 26 officers who have reached the top year of pay under the pay plan. The current agreement expires April 30, 2022.

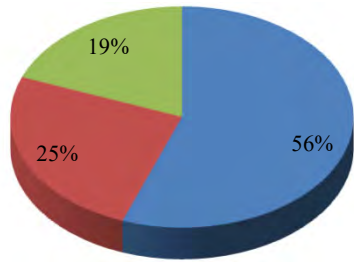
The Village has a non-unionized agreement with the Police Sergeants employed in the Village Police Department. The current Agreement was effective May 1, 2018 and expires April 30, 2022. Sergeants have a 3-step compensation plan. A first year Sergeant will be paid 10% above the highest paid patrol officer's base salary; a second-year sergeant will be paid 12.5% above the highest paid patrol officer's base salary and a third-year sergeant will be paid 15% above the highest paid patrol officer's base salary. This pay plan allows for annual wage increases of 5% to 5.4% depending on the years in the position.

The Village also has a collective bargaining agreement with the Public Works employees who are represented by the International Union of Operating Engineers, Local 150 Public Employees. The current agreement was approved in December 2018. The agreement was effective May 1, 2018 for four positions: Technician, Mechanic, Supervisor and Superintendent and expires April 30, 2022. A total of 18 employees are represented by the union. Employees were placed into a 14-step wage program with progression through the steps on an employee's anniversary date and May 1 cost of living increases of 3.0% in 2019, 2.75% in 2020 and 2.75% in 2021. Annual increases with the May 1 increase and advancement to the next step provide the members 5.6% annual wage increases.

The Village Compensation Policy, FY 2020 Pay Ranges and five-year history of staffing levels are detailed on the next few pages. Total staffing measured in FTE's has increased by 5 over the five-year period. This amount is comprised of 4 full-time positions and 2 additional part-time employees.

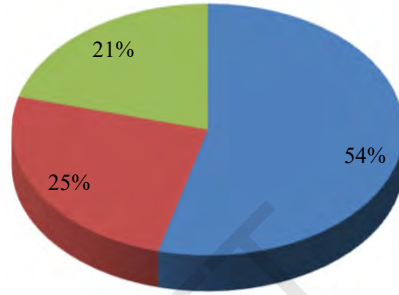
Village of Oswego

**Summary of Staffing by Function
2016**



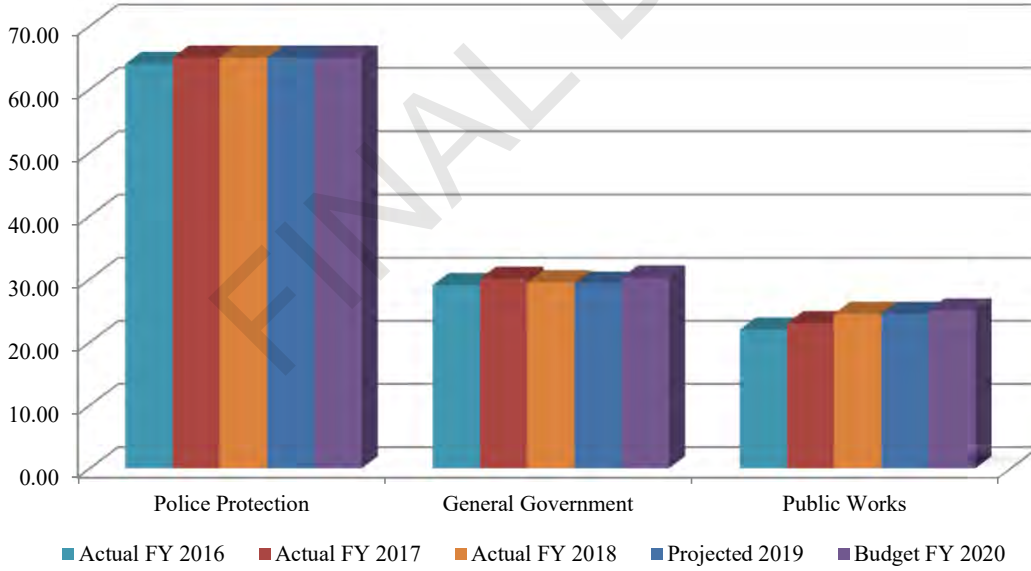
■ Police Protection ■ General Government
■ Public Works

**Summary of Staffing by Function
2020**



■ Police Protection ■ General Government
■ Public Works

Five-Year History of Staffing by Function



■ Actual FY 2016 ■ Actual FY 2017 ■ Actual FY 2018 ■ Projected 2019 ■ Budget FY 2020

Village of Oswego
Summary of Staffing by Full-Time Equivalents (FTE)

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Budget FY 2019	Budget FY 2020
<u>Corporate</u>					
Village Administrator	1.00	1.00	1.00	1.00	1.00
Assistant Village Administrator	0.50	0.50	0.50	0.50	0.50
Purchasing Manager	-	1.00	1.00	1.00	1.00
Executive Assistant	0.50	0.50	0.50	0.50	0.50
Administrative Assistant	-	-	-	-	1.00
Graduate Student Intern	0.50	0.50	0.50	0.50	0.50
OHS Intern	0.25	0.25	-	-	-
Village Clerk	1.00	1.00	1.00	1.00	1.00
Deputy Clerk	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.50	0.50	0.50	0.50	0.50
Human Resources Director	0.50	0.50	0.50	0.50	0.50
Human Resources Generalist	1.00	1.00	1.00	1.00	1.00
Total	6.75	7.75	7.50	7.50	8.50
<u>Community Relations</u>					
Community Engagement Coordinator-Marketing	-	-	-	1.00	1.00
Community Engagement Coordinator-Events	-	-	-	1.00	1.00
Community Relations Manager	1.00	1.00	1.00	-	-
Visitors' Bureau Assistant	1.00	1.00	1.00	-	-
Intern	-	-	0.25	0.25	0.25
Total	2.00	2.00	2.25	2.25	2.25
<u>Building & Zoning</u>					
Building and Zoning Manager	1.00	1.00	1.00	1.00	1.00
Chief Building Inspector	1.00	1.00	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00	1.00	1.00
Plumbing Inspector	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Code Enforcement Summer Intern	0.30	0.30	-	-	-
Permit Coordinator	1.00	1.00	-	-	-
Building & Zoning Assistant	-	-	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Building & Zoning Intern	-	-	0.50	0.50	0.50
Total	7.30	7.30	7.50	7.50	7.50

Village of Oswego
Summary of Staffing by Full-Time Equivalents (FTE)

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Budget FY 2019	Budget FY 2020
<u>Community Development</u>					
Community Development Director	1.00	1.00	1.00	1.00	1.00
Project Coordinator	1.00	1.00	-	-	-
Building & Zoning Assistant	1.00	1.00	1.00	1.00	1.00
Staff Planner	1.00	1.00	1.00	1.00	1.00
GIS/IT Coordinator	1.00	-	-	-	-
Chief Infrastructure Inspector	1.00	1.00	1.00	1.00	1.00
Total	6.00	5.00	4.00	4.00	4.00
<u>Economic Development</u>					
Economic Development Director	1.00	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00	1.00
<u>Finance</u>					
Finance Director	1.00	1.00	1.00	1.00	1.00
Assistant Finance Director	1.00	1.00	1.00	1.00	1.00
Staff Accountant	1.00	1.00	1.00	1.00	1.00
Finance Assistant/AP	1.00	1.00	1.00	1.00	1.00
Utility Billing Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total	6.00	6.00	6.00	6.00	6.00
<u>Information Technology</u>					
IT Manager	-	1.00	1.00	1.00	1.00
Intern	-	-	0.25	-	-
Total	-	1.00	1.25	1.00	1.00
<u>Police Department</u>					
Chief of Police	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Deputy Chiefs of Police	2.00	2.00	2.00	2.00	2.00
Captain	-	-	-	-	-
Commander	1.00	1.00	1.00	1.00	1.00
Sergeants	8.00	8.00	8.00	8.00	8.00
Patrol Officers	37.00	37.00	37.00	37.00	37.00
Community Service Officers	4.00	4.00	4.00	4.00	4.00
Administrative Assistants	1.00	1.00	1.00	1.00	1.00
CALEA Manager	1.00	1.00	1.00	1.00	1.00
Evidence Custodian	-	1.00	1.00	1.00	1.00
Records Supervisor	1.00	1.00	1.00	1.00	1.00
Records Clerk	6.50	6.50	6.50	6.50	6.50
Police Cadet	0.50	0.50	0.50	0.50	0.50
Police Department Total	64.00	65.00	65.00	65.00	65.00
Sworn Personnel	49.00	49.00	49.00	49.00	49.00

Village of Oswego
Summary of Staffing by Full-Time Equivalents (FTE)

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Budget FY 2019	Budget FY 2020
<u>Public Works Department</u>					
Public Works Director	1.00	1.00	1.00	1.00	1.00
Utility Services Director	1.00	1.00	1.00	-	-
Public Works Assistant Director	1.00	1.00	1.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.50	1.50	1.00
Facilities Manager	-	-	1.00	1.00	1.00
Engineer/Project Manager	-	-			1.00
Operations Superintendent	2.00	2.00	2.00	2.00	1.00
Operations Supervisor	3.00	3.00	3.00	3.00	3.00
Technicians	13.00	13.00	13.00	13.00	14.00
Seasonal	-	1.00	1.00	1.00	1.00
Total	22.00	23.00	24.50	24.50	25.00
<u>Village Summary</u>					
Corporate	6.75	7.75	7.50	7.50	8.50
Community Relations	2.00	2.00	2.25	2.25	2.25
Building and Zoning	7.30	7.30	7.50	7.50	7.50
Community Development	6.00	5.00	4.00	4.00	4.00
Economic Development	1.00	1.00	1.00	1.00	1.00
Finance	6.00	6.00	6.00	6.00	6.00
Information Technology	-	1.00	1.25	1.00	1.00
Police Department	64.00	65.00	65.00	65.00	65.00
Public Works Department	22.00	23.00	24.50	24.50	25.00
Total Village Full-Time	115.05	118.05	119.00	118.75	120.25

Village of Oswego
Summary of Staffing by Full-Time Equivalents (FTE)

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Budget FY 2019	Budget FY 2020
<u>Reconciliation of FTE's to Number of Employees</u>					
Total Full-Time Employees					
Corporate	6.00	7.00	7.00	7.00	8.00
Community Relations	2.00	2.00	2.00	2.00	2.00
Building and Zoning	7.00	7.00	7.00	7.00	7.00
Community Development	6.00	5.00	4.00	4.00	4.00
Economic Development	1.00	1.00	1.00	1.00	1.00
Finance	6.00	6.00	6.00	6.00	6.00
Information Technology	-	1.00	1.00	1.00	1.00
Police Department	59.00	60.00	60.00	60.00	60.00
Public Works Department	22.00	22.00	23.00	23.00	24.00
Total Full-Time Employees	109.00	111.00	111.00	111.00	113.00
Total Part-Time Employees					
Village President, Trustees, Clerk's					
Depart, Corporate	2.00	2.00	1.00	1.00	1.00
Building and Zoning	1.00	1.00	1.00	1.00	1.00
Community Development	-	-	-	-	-
Community Relations	-	-	1.00	1.00	1.00
Economic Development	-	-	-	-	-
Finance	-	-	-	-	-
Information Technology	-	-	1.00	-	-
Police Department	10.00	10.00	10.00	10.00	10.00
Public Works Department	2.00	2.00	3.00	3.00	2.00
Total Part-Time Employees	15.00	15.00	17.00	16.00	15.00
(Equates to Full-Time Equivalents)	6.05	8.05	8.00	7.75	7.25
Total Staff by FT Equivalents	115.05	119.05	119.00	118.75	120.25
Total Employees	124.00	126.00	128.00	127.00	128.00

**Village of Oswego
Compensation and Performance Pay Policy**

The Village of Oswego annually adopts a classification and compensation system to provide a logical, objective and uniform process for making job classification and salary decisions. The goal of the Village is to

1. Administer individual salaries within a classification range/pay band based upon experience, qualifications and performance.
2. Recognize individual job responsibilities, performance and contributions to Village objectives.
3. Provide competitive compensation, which considers the value of all pay and benefits.
4. Reward exceptional performance in a meaningful and ongoing way.

Compensation for employees covered by a collective bargaining agreement or employment agreement will be determined by the terms of the applicable agreements. These employees are only eligible for the provisions as specifically noted below.

Classification and Compensation System

The Village's Classification and Compensation System is adopted annually by the Village Board. Adjustments are recommended by the Human Resource Director and Village Administrator based on changes in the external wage market, consumer price index, and changes to individual positions. Any changes to the Village's compensation plan will be made in the context of the Village's overall financial condition.

- a. Annual Range Adjustments: The compensation system will be reviewed each year with overall adjustments recommended based on changes in the consumer price index and overall wage market, and updated to recognize changes in specific positions or new positions within the Village.
- b. Benchmarking: Approximately every four years, a full compensation analysis will survey the Village's comparable community set and public sector data in order to maintain alignment with the overall wage market. Adjustments to wage ranges does not relate to individual employee wage adjustments except where an employee would otherwise fall below the range and the employee's performance meets standards.

Each position and pay range is listed in the following table. The CPI increase of 2.10% was used to increase the minimum and maximum amounts of each pay range.

VILLAGE OF OSWEGO - Salary Ranges
Fiscal Year 2020

<u>Position</u>	<u>Min.</u>	<u>Mid.</u>	<u>Max.</u>	
<u>Grade I-A (Part-Time)</u>	\$ 20,520.11	\$ 24,829.34	\$ 29,138.56	
Police Cadet	\$ 1,710.01	\$ 2,069.11	\$ 2,428.21	Monthly Salary
Public Works Seasonal Intern (Undergraduate)	\$ 9.87	\$ 11.94	\$ 14.01	Hourly Rate
<u>Grade I-B (Part-Time)</u>	\$ 29,612.21	\$ 35,830.78	\$ 42,049.34	
Community Service Officer	\$ 2,467.68	\$ 2,742.56	\$ 3,134.35	Monthly Salary
Graduate Student Intern	\$ 14.24	\$ 17.23	\$ 20.22	Hourly Rate
Records Clerk (part-time)				
<u>Grade II</u>	\$ 38,844.23	\$ 47,001.52	\$ 55,158.81	
Vacant	\$ 3,237.02	\$ 3,916.79	\$ 4,596.57	Monthly Salary
	\$ 18.68	\$ 22.60	\$ 26.52	Hourly Rate
<u>Grade III</u>	\$ 41,994.78	\$ 50,813.68	\$ 59,632.58	
Records Clerk	\$ 3,499.56	\$ 4,234.47	\$ 4,969.38	Monthly Salary
	\$ 20.19	\$ 24.43	\$ 28.67	Hourly Rate
<u>Grade IV</u>	\$ 45,144.39	\$ 54,624.71	\$ 64,105.03	
Administrative Assistant	\$ 3,762.03	\$ 4,552.06	\$ 5,342.09	Monthly Salary
	\$ 21.70	\$ 26.26	\$ 30.82	Hourly Rate
<u>Grade V</u>	\$ 48,530.20	\$ 58,721.55	\$ 68,912.89	
Deputy Village Clerk	\$ 4,044.18	\$ 4,893.46	\$ 5,742.74	Monthly Salary
Utility Billing Coordinator	\$ 23.33	\$ 28.23	\$ 33.13	Hourly Rate
B&Z Assistant				
Finance Assistant				
<u>Grade VI</u>	\$ 52,169.98	\$ 63,125.67	\$ 74,081.37	
Code Enforcement Officer	\$ 4,347.50	\$ 5,260.47	\$ 6,173.45	Monthly Salary
Executive Assistant	\$ 25.08	\$ 30.35	\$ 35.62	Hourly Rate
Accreditation Manager				
Evidence Custodian				
<u>Grade VII</u>	\$ 60,288.93	\$ 72,949.60	\$ 85,610.28	
Human Resource Generalist	\$ 5,024.08	\$ 6,079.13	\$ 7,134.19	Monthly Salary
Plumbing Inspector	\$ 28.99	\$ 35.07	\$ 41.16	Hourly Rate
Staff Accountant				
Building Inspector				
Community Engagement Coordinator				
<u>Grade VIII</u>	\$ 64,810.60	\$ 78,420.82	\$ 92,031.05	
Chief Building Inspector	\$ 5,400.88	\$ 6,535.07	\$ 7,669.25	Monthly Salary
Planner	\$ 31.16	\$ 37.70	\$ 44.25	Hourly Rate
Chief Infrastructure Inspector				
<u>Grade IX</u>	\$ 67,748.68	\$ 81,975.90	\$ 96,203.13	
Village Clerk	\$ 5,645.72	\$ 6,831.33	\$ 8,016.93	Monthly Salary
Records Supervisor				
Purchasing Manager				
Facilities Manager				
Project Engineer				
<u>Grade X</u>	\$ 75,878.52	\$ 94,848.15	\$ 113,817.78	
Assistant Public Works Director	\$ 6,323.21	\$ 7,904.01	\$ 9,484.81	Monthly Salary
IT/GIS Manager				
<u>Grade XI</u>	\$ 84,983.94	\$ 106,229.93	\$ 127,475.91	
Building and Zoning Manager	\$ 7,082.00	\$ 8,852.49	\$ 10,622.99	Monthly Salary
Assistant Finance Director				
Police Commander				

VILLAGE OF OSWEGO - Salary Ranges
Fiscal Year 2020

<u>Position</u>	<u>Min.</u>	<u>Mid.</u>	<u>Max.</u>	
<u>Grade XII</u>	\$ 95,182.01	\$ 118,977.51	\$ 142,773.01	
Deputy Chief	\$ 7,931.83	\$ 9,914.79	\$ 11,897.75	Monthly Salary
Assistant Village Administrator				
Economic Development Director				
<u>Grade XIII</u>	\$ 106,603.84	\$ 133,254.81	\$ 159,905.77	
Community Development Director	\$ 8,883.65	\$ 11,104.57	\$ 13,325.48	Monthly Salary
Finance Director				
Public Works Director				
Police Chief				
<u>Grade XIV</u>	\$ 119,396.32	\$ 149,245.40	\$ 179,094.48	
Vacant	\$ 9,949.69	\$ 12,437.12	\$ 14,924.54	Monthly Salary
<u>Grade XV</u>	\$ 133,723.87	\$ 167,154.84	\$ 200,585.81	
Village Administrator (see agreement)	\$ 11,143.66	\$ 13,929.57	\$ 16,715.48	Monthly Salary
<u>Represented Employees:</u>	<u>Min</u>	<u>Max</u>	<u>No. Steps</u>	
Technician (5/1/2019 to 4/30/2020)	\$ 44,805.00	\$ 61,764.19	13	
Mechanic (5/1/2019 to 4/30/2020)	\$ 51,500.00	\$ 70,993.32	13	
Supervisor (5/1/2019 to 4/30/2020)	\$ 55,620.00	\$ 76,672.78	13	
Superintendent (5/1/2019 to 4/30/2020)	\$ 61,800.00	\$ 85,191.98	13	
Police Officer (5/1/2019 to 4/30/2020)	\$ 61,183.73	\$ 96,051.24	9	
Sergeant (5/1/2019 to 4/30/2020)	\$ 105,647.64	\$ 110,456.79	3	

*Local 150, MAP and Sergeants Agreements expire April 30, 2022

FINAL DRAFT

Village of Oswego Capital Improvement Program (CIP) Fiscal Years 2020-2024

The Village adopted the CIP Plan for Fiscal Years 2020-2039 in April 2019. The CIP is updated annually and discussed in conjunction with the Annual Village Budget. A summary of the first five years of the CIP are included within the Village Budget since the Fiscal Year 2020 capital projects have been included in the Budget. The goal of the CIP is to assist the Village Board and Staff in the long-term financial planning of capital improvements. The Strategic Plan adopted by the Village in February 2017 provides guidance in prioritizing capital improvements for subsequent years. There are several high cost projects listed in the Strategic Plan which require further research by staff;

- ❖ Infrastructure for roadways and water/sewer lines
- ❖ Defining an alternate water source and associated costs
- ❖ Construction of a new Police Headquarters Facility (Completed FY 19)
- ❖ Bringing METRA (train service) to the Village
- ❖ Researching funding alternatives for widening Wolf's Crossing Road

Background

The population of Oswego increased from 13,000 residents in calendar year 2000 to over 33,000 residents in calendar year 2016. With the increased population came numerous new subdivisions, commercial development and a host of public infrastructure improvements. With the new development came miles of new roadways, curb and gutter, water mains, sewer mains, storm sewers, street lighting, traffic signals, wells and water towers, street signage and landscaping. The Village is responsible for the maintenance and future replacement of all this new infrastructure. Long term planning discussions allow the Village to appropriately schedule and secure the funding needed to ensure the Village infrastructure is maintained at acceptable levels for the residents now and in the future.

Capital Planning

The Capital Planning process is a financial tool used to plan for future infrastructure replacement. By identifying the future costs and year of replacement for the respective project/infrastructure improvement, action can be taken to determine the sources of funding to use to pay for the capital item. Accumulating the money over time or using debt financing are a couple of possible funding options. The product of this planning is formally known as a Capital Improvement Plan/Program (CIP).

Capital Improvement Plan (Program), or CIP, is a short-range plan, usually four to ten years, which identifies capital projects and equipment purchases, provides a planning schedule and funding options for the plan.

Capital Improvement/Project- a capital improvement is a substantial, nonrecurring expenditure for a physical improvement with a useful life greater than one year. Repairs and maintenance expenditures are generally not considered as capital improvements unless the repair extends the useful life or productive capacity of the asset. Capital improvements/projects included in the CIP have a cost equal to or greater than \$25,000. Vehicle replacements are included in the CIP for long term planning purposes.

The completed CIP is available for viewing on the Village of Oswego website at www.oswegoil.org. Funding for capital improvements is supported from the annual Motor Fuel tax revenue, Roadway capital

improvement fees/Developer contributions and local sales tax revenues received by the Village. Capital improvements to our water distribution and sanitary sewage collection systems are generally funded from user fees billed to customers. The CIP has an extended time horizon out to twenty years because most of the public infrastructure within the Village is less than ten years old and will require replacement beyond ten years from today. A concern for the Village is the fact that a large amount of the infrastructure replacement will be due for completion at the same time.

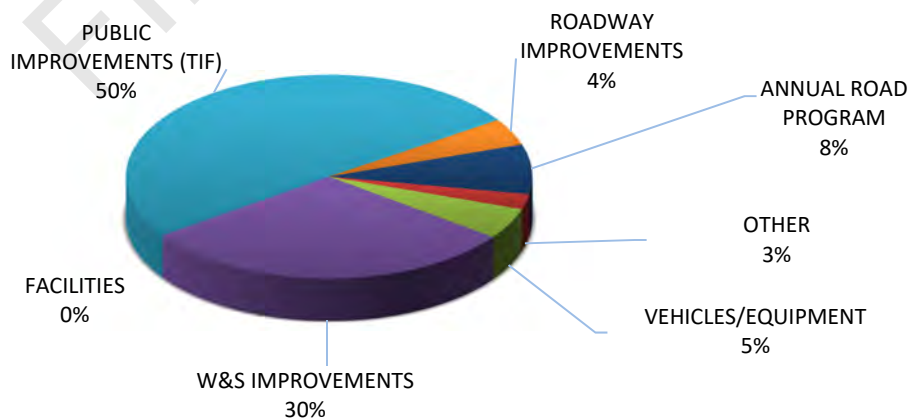
Fiscal Year 2020-2024 CIP

The CIP has listed expenditures over the next five years totaling more than \$79 million. The Village Board and staff will be reviewing the listed capital projects to determine priorities, determine project timing, determining the need for the project and identifying funding sources. Projects may be deferred or even eliminated if no funding can be found to pay for the project. All the listed Fiscal Year 2020 projects have been approved and included in the Fiscal Year 2020 Budget.

Funding for the projects is provided from the General Fund, Motor Fuel Tax Fund, TIF Fund, Capital Improvement Fund and the Water & Sewer Capital Fund. The expenditures for all the capital improvements are accounted for in the Motor Fuel Tax Fund, TIF Fund, Capital Improvement Fund, the Water & Sewer Capital Fund or the Vehicle Fund. The following table shows the capital improvements listed by category and by year for Fiscal Year 2020-2024.

Category	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
FACILITIES	-	45,000	65,000	-	77,000
OTHER	245,000	-	400,000	325,000	-
VEHICLES/EQUIPMENT	497,970	546,881	520,538	490,481	580,105
W&S IMPROVEMENTS	3,058,600	3,623,000	8,261,500	1,395,000	2,250,000
PUBLIC IMPROVEMENTS (TIF)	5,112,000	594,000	-	-	-
ROADWAY IMPROVEMENTS	435,100	612,500	1,594,800	546,200	196,500
ANNUAL ROAD PROGRAM	800,000	800,000	2,000,000	2,000,000	2,000,000
TOTAL	10,148,670	6,221,381	12,841,838	4,756,681	5,103,605

Public Improvement expenditures are 50% of the capital projects for Fiscal Year 2020. Development in the downtown TIF district is slated to start in FY 2020 with the old Alexander Lumber block.



Water & Sewer Improvements total \$3.0 million with the continuance of the meter replacement program at \$1.5 million.

Vehicles/equipment average an annual cost of \$527,000 over the first five years of the CIP. The Village vehicle policy and grading system are used to determine the year of replacement for each vehicle and piece of equipment. Even though an item's grading score warrants the item for replacement, many vehicles and equipment are not replaced until sometime after the scheduled replacement year. For Fiscal Year 2020, \$498,000 is budgeted including \$28,000 for a Building & Zoning pickup truck replacement, \$60,000 for police vehicles and \$410,000 for a Public Works vehicle and equipment replacements.

Fiscal Year 2020 Budget

The Fiscal Year 2020 budget includes a total of \$10.1 million in capital improvements. The capital projects are budgeted in the Motor Fuel Tax Fund, TIF Fund, Capital Improvement Fund, Water/Sewer Capital Fund and the Vehicle Fund. All these expenditures are being supported from operating revenues or reserve balances of the respective Fund. Transfers from the Capital Improvement Fund and Water & Sewer Capital Fund are budgeted to support the Vehicle Fund expenditures. There are also transfers from the Capital Improvement Fund, Water & Sewer Capital Fund, and Garbage fund to support TIF Fund expenditures.

Motor Fuel Tax Fund

The annual capital expenditures charged to this Fund are for the Annual Road Program. The Village has \$800,000 in the FY 2020 Budget for road infrastructure improvements. The roads are selected based on the Public Works departments rating condition of the streets, street usage and other local agency factors.

TIF Fund

\$5.1 million is budgeted for the development of two blocks residing within the TIF District. These improvements are needed for roadways, utility relocations and construction of a parking lot. This is the first year of a multiyear project.

Capital Improvement Fund

\$680,000 in capital improvement projects is included in the Fiscal Year 2020 Budget. Ten projects are being started or completed during the fiscal year.

- Roadway Improvements- \$435,100 included for five separate projects, including the Village share for State Route 30 Roadway Improvement at the Treasure Road intersection, engineering for two stop lights on Washington in the downtown, the Village share of a traffic signal installation being paid jointly with a neighboring Village, downtown railroad safety improvements, and minor bridge repairs for three of our bridges. The Wolf Road-section 1 (phase 2&3 planning) is also included at \$212,600.
- Enterprise Information Planning System- \$65,000 is budgeted for the purchase of the ERP system modules, implementation training and implementation project oversight. The ERP system includes new financial software with integrated modules for accounting, cash receipting, payroll, human resources, payables, permitting, reporting, budget, customer service, utility billing, accounts receivable billing, etc. Modules will also include integrated adjudication software, ticketing software, work management software and this system will be accessible and used by all departments.
- Two new equipment purchases are budgeted. The first a virtual server for the Police Department at (\$100,000). The second is a new 3D digital scanner to aid investigations in the reconstruction of crime/accident scenes (\$80,000).

Water and Sewer Capital Fund

\$3,058,600 is included in the Budget for this Fund. Seven projects account for the budget amount in Fiscal Year 2020.

- Sanitary Sewer Lining Program-\$160,000 to continue the annual sewer lining program.
- Water meter & remote reader replacement program- \$1,533,000 is budgeted for the second year of this program. Total cost of the program is estimated to be \$5.0 million over a five-year period.
- \$120,000 is included in the budget for the purchase of lift station generators
- Decommissioning of the Woolley Road sanitary lift station budgeted at \$110,000.
- A new Lead Service Replacement Program is budgeted at \$50,000.
- Replacement of Water Main at Brock and Sedgwick Ct. for \$330,000.
- Future Water Source- \$405,600 for analysis of an alternative water source for the Village.

Vehicle Fund

\$497,970 is included in the budget to replace five vehicles, two vehicle lifts, and new fuel tanks at the Public Work's facility.

- Police- one police patrol SUVs \$ 60,000
- Building & zoning pickup truck - \$ 27,970
- Public works-
 - Medium Ford dump truck w plow- \$160,000
 - Flatbed Truck \$ 85,000
 - PW Vehicle GPS \$ 30,000
 - Vehicle Lifts \$ 65,000
 - PW Fuel Tanks \$ 70,000

Impact of Capital Improvements on Operating Costs

Most capital improvement projects are non-recurring in nature and are considered a one-time outlay. However, some projects do add to future operating costs. Some capital improvements are considered recurring because dollars are spent annually on that type of improvement. Of all the projects listed previously, four improvements are considered as recurring by the Village. The Annual Road Program, Sewer Sanitary Lining program, new lead service line replacement program, and Vehicle replacements budgeted in the Motor Fuel Tax Fund, Capital Improvement Fund, Water & Sewer Capital Fund or Vehicle Fund are the only recurring expenditures. The Annual Road Program is spending \$800,000 in FY 2020. The program saves the Village thousands in reconstruction costs as the cost to resurface a road is \$14/square foot compared to \$80/square foot to reconstruct the road. The Sanitary Sewer Lining program spends \$80,000 to \$125,000 annually on relining the existing sanitary sewer system rather than replace the existing lines through major construction. This saves the Village thousands in contracted construction costs and liability insurance claims for sewerage backups in homes. The vehicle replacement expenditures effectively reduce the maintenance and repair costs which would occur if the vehicles were kept in the fleet for longer time periods. The vehicle maintenance budgets are not increasing above the FY 2019 budget amounts. The replacements also provide a positive effect on the environment because of the more efficient vehicles being purchased and a positive morale boost to the employees.

The other listed items are all significant nonrecurring expenditures.

Motor Fuel Tax Fund

The Annual Road Program is supported from State Shared revenue received from the State imposed fuel tax (\$850,000) which is restricted in use to only allowable expenditures per IDOT. If the Village did not use this money for road rehabilitation, it would be used to offset operating costs for snow removal and the cold patching of pot-hole repairs and other general street maintenance costs. \$800,000 will be used to remove and install new surface course, curb repairs, installation of handicap ramps and pavement markings.

TIF Fund

Development infrastructure improvements in the TIF Fund are supported from dollars in other Village Funds. This impacts the operating budgets of those other Funds. Over the next few years, the funding for the complete the improvements budgeted in the TIF Fund will come from the Capital Improvement Fund and the Water and Sewer Capital Fund. The TIF Fund will reimburse the Other Funds in future years.

Capital Improvement Fund

The \$680,100 in capital improvement projects included in the Fiscal Year 2020 Budget are all non-recurring expenditures. If we break the projects into categories of equipment and roadway improvements, the impacts on operations can be identified.

Equipment account for three of the listed projects.

- The Computer server at the Police department is at the end of its life. IT is suggesting moving this to a virtual server for approximately \$100,000.
- Police department imaging scanner is a 3D scanner that is used to reconstruct accidents. This is budgeted at \$80,000.
- The Enterprise-Wide Software is also a one-time non-recurring expenditure which will have an increase to the cost of operations. The annual maintenance fee after the initial installation and implementation will be \$202,000 for support and system upgrades. The efficiencies gained from the new system should more than offset the increase in annual costs.

Roadway Improvement projects account for seven items.

- The installation of traffic signals at an intersection bordering a neighboring community will cost \$102,500. This will be a one-time cost but add future operating costs to the budget.
- The installation of traffic signals at the intersection of Washington and Main and the intersection of Washington and Harrison will cost \$330,000 each. Each signal location's cost will be split over two FYs. This will be a one-time cost but add maintenance costs to the budget.
- The Village share of intersection improvements for another IDOT road improvement project is \$21,000. This will add some future operating costs to the budget.
- Wolfs Crossing Road Improvements- section one, phase 2&3 engineering is budgeted at \$212,600. This is part of a large improvement project which will be funded from federal and state grants and possibly bond proceeds. The payments for the bond issue will ultimately take away funds from operations for the term of the debt issuance.
- Downtown Railroad Safety Improvements of \$20,000 is included in the budget. The total three-year project totals \$1.2 million. This project would create a quiet zone near the downtown. This may add additional liability to the Village for accidents that occur with trains and vehicles/pedestrians, but also will improve the quality of life for residents living near the crossing.
- Bridge Repairs for three Village owned bridges. \$19,000 budgeted this year is for the engineering for the bridge repairs. Estimated costs for FY 21 are \$112,500 to complete the repairs

Water and Sewer Capital Fund

Six of the eight projects totaling \$2,738,600 are non-recurring projects included in the Budget.

- Water Meter & Remote Reader Replacement-The budget includes \$1,533,000 for the second year of a five-year system upgrade. The obsolescence of current equipment is forcing the replacement of the approximately 11,000 water meters and remote meter readers. Estimated total project cost of over \$5.0 million.
- Sanitary Lift Stations Generators - \$120,000 is budgeted this year for the purchase of generators for the Village's lift stations. In total there are five generators to be purchased. This project spans over two years with a total cost of \$225,000. By purchasing generators, the Village reduces the risk of back up into service lines in the event of an extended power outage or catastrophic event.
- Electrical Upgrades for Well 6 and 8-\$350,000 is budgeted for this project. If these wells were to malfunction, there would be a significant impact on the remaining wells in the system.
- Decommission of Woolley Road Lift station-\$110,000 is slated to be spent on this project. By removing this lift station, operational and maintenance costs will be eliminated.
- Water Main at Brock and Sedgwick Ct-\$220,000 is budgeted for the replacement and upgrade of the 2" main to a 6" main. The new water main will provide improved water quality for the residents in this area.
- Future Water Source - \$405,600 is budgeted for costs associated with studies, consultants and engineering to determine the most optimal choice for the Village to pursue in providing a sustainable water source for the residents. As part of a larger project, these costs do not impact current operations but in the end will add additional costs to future budgets for operations once the water source is chosen and operational.

All the above projects are being funded through accumulated reserves, sales tax revenue and annual operating transfers from the respective Funds.

Additional Projects

The Village has identified four projects that are not included in this Capital Improvement Plan. They are all multi-year, multi-million-dollar projects that do not have any specified/dedicated revenues. The projects and costs associated with these projects are below.

- Wolf's Crossing Road Reconstruction-This project includes the widening and reconstruction of Wolf's Crossing Road. The cost is estimated to be \$57 million. It has a time span of 20 years.
- Wolf's Crossing Water Main-This project will be done in conjunction with the reconstruction of Wolf's Crossing Road. It is estimated to have a cost of \$5.8 million and has a time span of 5 years.
- New Water Source-This project is to put into place an alternative water source for the Village. There are currently two options the Village Board/staff is considering. The first is building a new water plant and using the Fox River as the water source. This option has an estimated cost of \$60 million. The second option is to join the DuPage Water Commission, and in turn using Lake Michigan water. This option is estimated at \$41 million.
- Bringing METRA Station to the Oswego Area. The cost of the station itself is approximately \$1 million. This doesn't include the Village's share of the extension. Total costs for the projects are estimated in the hundreds of millions.

Five Year Capital Improvement Projects	FY 20	FY 21	FY 22	FY 23	FY 24	Total Next 5 Yrs
CAPITAL IMPROVEMENT FUND						
Equipment						
Computer Replacements (every 4 years)			200,000			200,000
Imaging Scanner for Police Department	80,000					80,000
Network Switches (every 5 years)				200,000		200,000
Planimetric Capture				125,000		125,000
Server Refresh (every 4 years)			200,000			200,000
Squad CAR MDT Upgrade				110,000		110,000
Virtual Server Appliance for Police Department	100,000					100,000
ERP System	65,000					65,000
Equipment Total	245,000		400,000	435,000		1,080,000
Facilities						
Public Works Facility - Fenced Area Expansion					77,000	77,000
Public Works Facility Parking Lot Repairs			65,000			65,000
Village Hall- Parking Lot Seal Coat		45,000				45,000
Facilities Total		45,000	65,000		77,000	187,000
Road Improvements						
Annual Road Program - CIP			1,400,000	1,400,000	1,400,000	4,200,000
Bridge Repair (3) - Barnaby, Old Post, & Pearce's Ford	19,000	112,500				131,500
Bridge-Minkler Rd (Str 047-3056) - Replacement		194,000	60,800	463,700		718,500
Downtown Railroad Safety Improvements	20,000	6,000	1,174,000			1,200,000
Streetlights - LED Conversion					196,500	196,500
Streetlights - LED Conversion - Park & Ride/ Village Hall/Public Works Facility				47,500		47,500
Traffic Signal at Galena/S. Concord	102,500					102,500
Traffic Signal at Washington/Harrison	30,000		300,000			330,000
Traffic Signal at Washinton and Main	30,000	300,000				330,000
Village's Share of IDOT Improvements - US 30 at Intersection with Treasure Road	21,000					21,000
Waubensee Creek Repairs			15,000	35,000		50,000
Wolf's Crossing- Section 1 - Phase 2 & 3	212,600					212,600
Bike Paths - Seal Coat			45,000			45,000
Road Improvements Total	435,100	612,500	2,994,800	1,946,200	1,596,500	7,585,100
CAPITAL IMPROVEMENT FUND Total	680,100	657,500	3,459,800	2,381,200	1,673,500	8,852,100

Five Year Capital Improvement Projects	FY 20	FY 21	FY 22	FY 23	FY 24	Total Next 5 Yrs
MOTOR FUEL TAX FUND						
Road Improvements						
Annual Road Program - MFT	800,000	800,000	600,000	600,000	600,000	3,400,000
Road Improvements Total	800,000	800,000	600,000	600,000	600,000	3,400,000
MOTOR FUEL TAX FUND Total	800,000	800,000	600,000	600,000	600,000	3,400,000
VEHICLE FUND						
Facilities						
Fuel Tanks - Public Works	70,000					70,000
Facilities Total	70,000					70,000
Vehicles/Equipment						
2019 - Flatbed Truck - Replace PW122	85,000					85,000
2019 - Medium Dump Truck w/ Plow - Replaces PW 04	160,000					160,000
Replacement Vehicles - B&Z	27,970	28,809	29,555			86,334
Replacement Vehicles - Police	60,000	114,072	209,983	220,481	229,105	833,641
Replacement Vehicles - Public Works		404,000	261,000	160,000	351,000	1,176,000
Smart Trailer			20,000			20,000
Vehicle Lift, 20,000 LB - Replacement	20,000					20,000
Vehicle Lift, 75,000 LB - Replacement	45,000					45,000
PW Vehicle GPS	30,000					30,000
Vehicles/Equipment Total	427,970	546,881	520,538	380,481	580,105	2,455,975
VEHICLE FUND Total	497,970	546,881	520,538	380,481	580,105	2,525,975
WATER & SEWER CAPITAL FUND						
Infrastructure						
Fox River Water Treatment Facility - Preliminary Engineering & Land Acquisition	405,600					405,600
Lead Service Line Replacement	50,000	50,000	100,000	100,000	100,000	400,000
Sanitary Lift Station - Decommission Woolley Road LS	110,000					110,000
Sanitary Lift Station - Generators	120,000	105,000				225,000
Sanitary Sewer Lining & Televising	160,000	180,000	200,000	200,000	200,000	940,000
Water Main, New - Minkler Road Watermain				375,000	1,950,000	2,325,000
Water Meter & Reader Replacement	1,533,000	1,593,000	1,665,000			4,791,000
Water Tower - Fox Chase			750,000			750,000
Water Tower - Hunt Club		1,000,000				1,000,000
Water Tower - Village Center				675,000		675,000
Water Towers - Cleaning (every 5 years)				45,000		45,000
Wells 3 & 4 - Generators			450,000			450,000
Wells 6 & 8 - Electrical Upgrades	350,000					350,000
Water Main, New - Brock/Sedgwick/Faro Ct	330,000					330,000
Infrastructure Total	3,058,600	2,928,000	3,165,000	1,395,000	2,250,000	12,796,600
WATER & SEWER CAPITAL FUND Total	3,058,600	2,928,000	3,165,000	1,395,000	2,250,000	12,796,600
TAX INCREMENT FINANCING FUND						
WATER & SEWER CAPITAL FUND						
Block 11 Public Improvements - W&S	200,000					200,000
Blocks 4 & 5 Public Improvements - W&S	1,638,000					1,638,000
WATER & SEWER CAPITAL FUND Total	1,838,000					1,838,000
GARBAGE FUND						
Block 11 Public Improvements - Garbage	11,000					11,000
GARBAGE FUND Total	11,000					11,000
CAPITAL IMPROVEMENT FUND						
Block 11 Public Improvements - CIP	889,000					889,000
Blocks 4 & 5 Public Improvements - CIP	2,374,000	594,000				2,968,000
CAPITAL IMPROVEMENT FUND Total	3,263,000	594,000				3,857,000
TAX INCREMENT FINANCING FUND Total	5,112,000	594,000				5,706,000
Total	10,148,670	5,526,381	7,745,338	4,756,681	5,103,605	33,280,675

Village of Oswego's Debt Restrictions and Requirements

Debt restrictions in the State of Illinois differ for home rule municipalities and non-home-rule municipalities. The Village of Oswego is a home rule municipality. All municipalities in the State of Illinois with a population greater than 25,000 are automatically granted home rule status unless this designation is removed by the voters through a referendum. Municipalities with a population under 25,000 may achieve home rule status if approved by the voters through a referendum.

Currently, there are **no substantive legal restrictions or limits** imposed by the State of Illinois on the amount of debt that a **home rule municipality** can incur. However, non-home-rule municipalities are limited in the amount of debt they can incur to 8.625% of the community's equalized assessed valuation. Home rule municipalities are also not required to submit a referenda question to the voters regarding the issuance of debt whereas non-home-rule municipalities under most circumstances may not issue debt unless a referendum has been approved by the voters which authorizes the issuance of said debt.

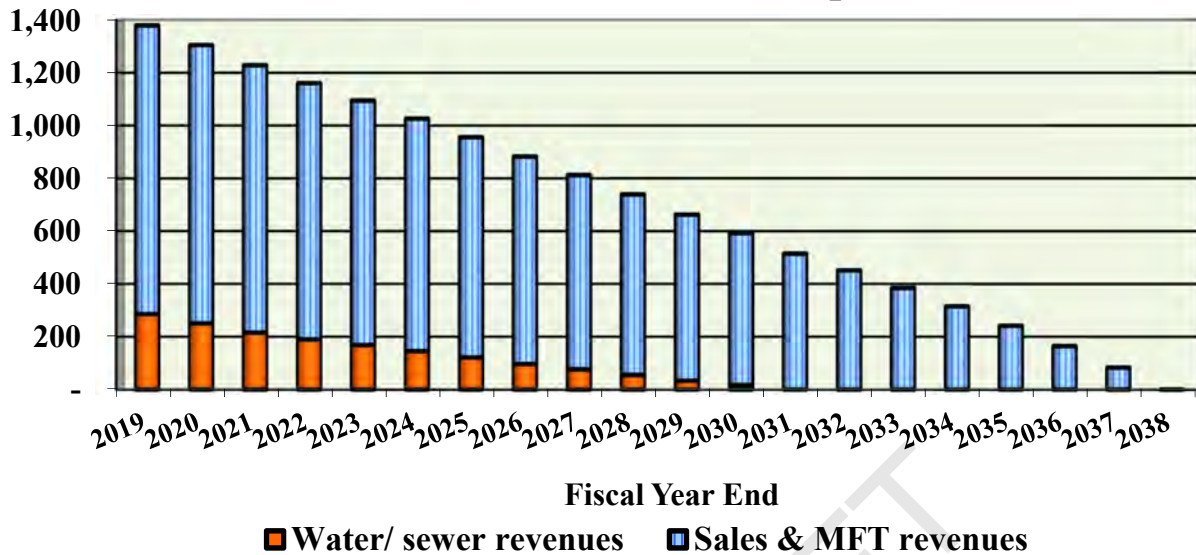
Debt Guidelines

The Village adheres to the following guidelines regarding the issuance of debt:

- ✓ The Village will limit short and long-term borrowing to capital improvements or projects which carry a benefit that exceeds five years (5 years) and cannot be financed from current revenues.
- ✓ When the Village finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the useful life of the project.
- ✓ The Village will limit the amount of outstanding general obligation debt of the Village to a maximum of 5% of the equalized assessed valuation of the Village.
- ✓ When issuing debt, the Village will strive to maintain a level annual debt service repayment schedule to maintain a stable debt service tax rate from year to year. When possible, debt issues will be re-paid using alternate revenue sources.
- ✓ The Village will comply with all annual debt disclosures and file them with the respective agencies.

Although the **Village of Oswego is not restricted to the amount of debt that it may incur**, there always exists the possibility that the State may impose such a restriction in the future. The Village's estimated taxable equalized assessed valuation for the 2018 levy year is \$925,067,496. Using the current debt limit restriction for non-home-rule municipalities, 8.625% of the Village's EAV would yield a maximum debt limit amount of \$79,787,071. As of May 1, 2019, the Village had principal outstanding of \$44,470,000 which would be applicable to the limit if such a limit were imposed upon all municipalities in the State, including home rule municipalities. As of May 1, 2019, the Village's debt to EAV ratio calculates to 4.80% using the 2018 estimated equalized assessed valuation.

Total Debt Per Capita



The Village’s current bond rating is Aa2 assigned by Moody’s Investor Service. The official U.S. Census population for the village is 33,078 which results in a gross debt per capita as of May 1, 2019 of \$1,344. The debt per capita for issuances supported by pledged Sales taxes and Motor Fuel Tax (MFT) revenues is \$1,094 compared to the issuances supported by water & sewer revenues of \$250. Of the six outstanding debt issuances described below, a portion of the 2011, a portion of the 2013, a portion of the 2014 and the 2016 debt issuances are to be repaid from sales and MFT revenues and a portion of the 2011, the 2012, a portion of the 2013, a portion of the 2014 and the 2017 debt issuances are to be repaid from water & sewer revenues. All of the debt issuances would be supported from property tax levies if the pledged revenue sources were not sufficient to cover the annual debt service requirements.

Summary of Current Debt Issues as of May 1, 2019

- Corporate Purpose Refunding Bond Series of 2011
 Original Issue Amount: \$4,055,000 Outstanding Principal: \$2,215,000
 Original Issue Date: August 15, 2009 Outstanding Interest: \$ 278,250
 Date of Maturity: December 15, 2029
 Description: Bonds issued to refund \$2,300,000 of Corporate Purpose Bond Series 2004A and \$1,755,000 of Corporate Purpose Bond Series 2004B. Financing is being provided from motor fuel tax revenues, sales tax revenues and water and sewer revenues. The outstanding debt is being retired by the Debt Service Fund (\$1,260,000) and the Water & Sewer Fund (\$955,000).
- Corporate Purpose Refunding Bond Series of 2012
 Original Issue Amount: \$2,325,000 Outstanding Principal: \$ 365,000
 Original Issue Date: October 11, 2012 Outstanding Interest: \$ 10,950
 Date of Maturity: December 30, 2019
 Description: Bonds issued to refund \$2,430,000 of Corporate Purpose Refunding Bond Series 2004. Financing is being provided from water and sewer revenues. The debt is being retired by the Water & Sewer Fund.

- Corporate Purpose Refunding Bond Series of 2013**
 Original Issue Amount: \$8,595,000 Outstanding Principal: \$8,320,000
 Original Issue Date: May 17, 2013 Outstanding Interest: \$1,333,150
 Date of Maturity: December 15, 2027
 Description: Bonds issued to refund \$3,350,000 of Corporate Purpose Bond Series 2006A, \$1,725,000 of Corporate Purpose Bond Series 2007A and \$2,950,000 of Corporate Purpose Bond Series 2007B. Financing is being provided from motor fuel tax revenues, sales tax revenues and water and sewer revenues. The outstanding debt is being retired by the Debt Service Fund (\$6,545,000) and the Water & Sewer Fund (\$1,775,000).
- Corporate Purpose Refunding Bond Series of 2014**
 Original Issue Amount: \$4,040,000 Outstanding Principal: \$1,925,000
 Original Issue Date: November 20, 2014 Outstanding Interest: \$ 80,100
 Date of Maturity: December 15, 2027
 Description: Bonds issued to refund \$1,725,000 of Corporate Purpose Bond Series 2006A, \$395,000 of Corporate Purpose Bond Series 2006B, \$675,000 of Corporate Purpose Bond Series 2007A and \$1,170,000 of Corporate Purpose Bond Series 2007B. Financing is being provided from motor fuel tax revenues, sales tax revenues and water and sewer revenues. The outstanding debt is being retired by the Debt Service Fund (\$1,485,000) and the Water & Sewer Fund (\$440,000).
- Corporate Purpose Bond Series of 2016**
 Original Issue Amount: \$27,105,000 Outstanding Principal: \$26,905,000
 Original Issue Date: June 8, 2016 Outstanding Interest: \$16,232,600
 Date of Maturity: December 15, 2037
 Description: Bonds issued to pay for the land acquisition and construction of a new Police Headquarters Facility. Financing is being provided from sales tax revenues. The outstanding debt is being retired by the Debt Service Fund.
- Corporate Purpose Bond Series of 2017**
 Original Issue Amount: \$5,070,000 Outstanding Principal: \$4,740,000
 Original Issue Date: July 25, 2017 Outstanding Interest: \$1,100,850
 Date of Maturity: December 15, 2029
 Description: Bonds issued to refund \$5,295,000 General Obligation Bonds, Series 2009. The Financing is being provided from water revenues. The outstanding debt is being retired by the Water & Sewer Fund.

Summary of Current Loans as of May 1, 2019

- IEPA Low Interest Loan**
 Original Loan Amount: \$1,346,766 Outstanding Principal: \$ 480,292
 Loan Date: January 15, 2005 Outstanding Interest: \$ 39,912
 Date of Maturity: January 15, 2025
 Description: Loan acquired to provide for the installation of radium removal equipment at well sites. The loan is being paid from water and sewer revenues from the Water and Sewer Fund.

Principal and interest payments are paid out of the Village's Debt Service Fund for debt supported by pledged sales tax and MFT tax revenues. The Water & Sewer Fund pays out the principal and interest for debt supported by water and sewer revenues. Of the \$4,243,075 in Bond principal and interest payments to be made in FY 2020, \$2,825,200 will be paid from general sales tax and motor fuel tax revenue and \$1,417,875 will be paid from water and sewer revenues.

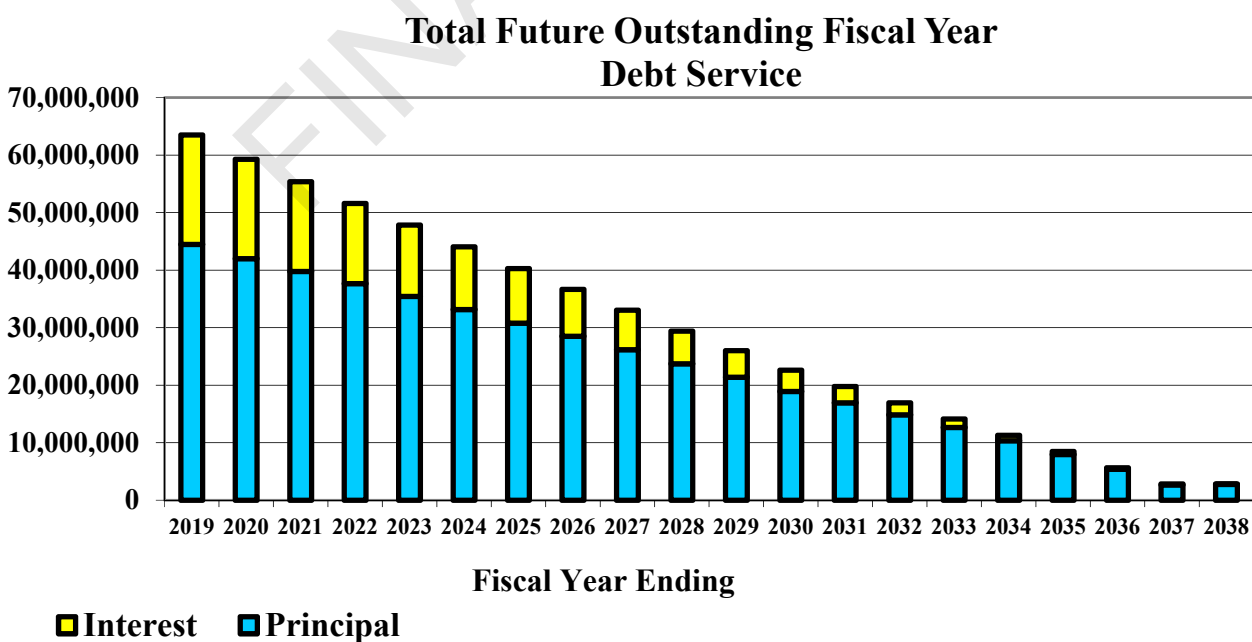
Summary of Debt Outstanding and Fiscal Year 2020 Debt Service Requirements					
Debt Issuance Name	Original	Principal	Principal	Interest	Total
	Issue	Outstanding as of May 1, 2019	Due FY 2020	Due FY 2020	Due FY 2020
2011 (Refunding Bonds 2004A & B)	4,055,000	2,215,000	340,000	77,525	417,525
2012 (Refunding Bonds 2004)	2,325,000	365,000	365,000	10,950	375,950
2013 (Refunding Bonds 2006A, 2007A & B)	8,595,000	8,320,000	65,000	248,950	313,950
2014 (Refunding Bonds 2006A&B, 2007A&B)	4,040,000	1,925,000	1,180,000	57,750	1,237,750
2016 General Obligation Bonds	27,105,000	26,905,000	195,000	1,215,750	1,410,750
2017 General Obligation Refunding Bonds	5,070,000	4,740,000	335,000	152,150	487,150
Total Debt Service	51,190,000	44,470,000	2,480,000	1,763,075	4,243,075
2004 IEPA Loan #17-1445	1,346,766	480,292	75,160	11,540.47	86,700.28
Total Debt and Loans	52,536,766	44,950,292	2,555,160	1,774,615	4,329,775

The Water and Sewer Fund is also responsible for repaying the IEPA loan. The principle and interest to be paid in FY 2020 totals \$86,701.

Impact of Debt Issuances

The Village is committed to paying the annual debt service through fiscal year 2038. The Fiscal Year debt service gradually declines annually until the final payment in fiscal year 2038. The general sales taxes, motor fuel taxes and water revenues used to pay down the debt would be utilized to expand existing programs, create new programs, increase roadway maintenance and save for designated capital improvements if the Village did not have the outstanding debt service payments.

The following chart shows the total principal and interest outstanding at the end of each fiscal year. The IEPA Loans are not included in this chart. The Village abates the tax levies for all of these debt issuances each year.



If the pledged revenues are not sufficient to meet the annual debt service, the debt issuances if left on the property tax rolls would create the tax rates indicated in the following chart. The Tax rates reflect the Village's desire to maintain a level debt service structure to avoid large variations year over year. The fiscal year tax rate is calculated based on the 2018 EAV.

Future Debt Service Payments

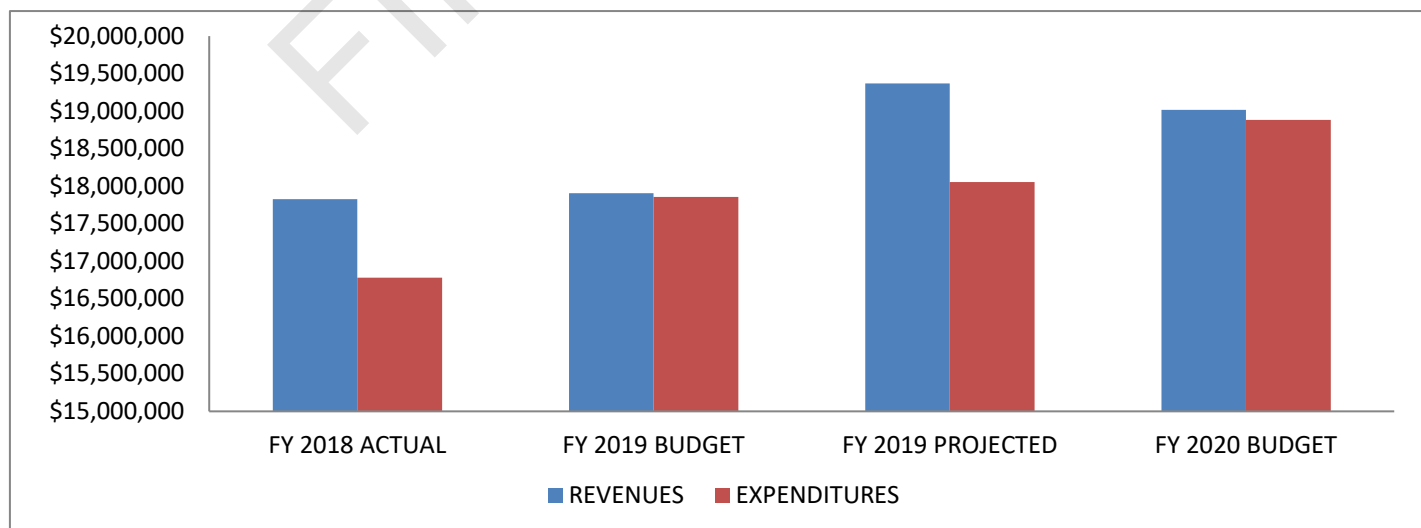
Fiscal Year	Principal	Interest	Total	Tax Rate*
2020	2,480,000	1,763,075	4,243,075	0.4587
2021	2,205,000	1,690,975	3,895,975	0.4212
2022	2,135,000	1,624,725	3,759,725	0.4064
2023	2,210,000	1,560,525	3,770,525	0.4076
2024	2,285,000	1,490,350	3,775,350	0.4081
2025	2,370,000	1,419,850	3,789,850	0.4097
2026	2,270,000	1,344,400	3,614,400	0.3907
2027	2,350,000	1,271,300	3,621,300	0.3915
2028	2,455,000	1,171,150	3,626,150	0.3920
2029	2,335,000	1,066,500	3,401,500	0.3677
2030	2,455,000	955,050	3,410,050	0.3686
2031	1,990,000	837,900	2,827,900	0.3057
2032	2,085,000	738,400	2,823,400	0.3052
2033	2,190,000	634,150	2,824,150	0.3053
2034	2,300,000	524,650	2,824,650	0.3053
2035	2,415,000	409,650	2,824,650	0.3053
2036	2,535,000	288,900	2,823,900	0.3053
2037	2,665,000	162,150	2,827,150	0.3056
2038	2,740,000	82,200	2,822,200	0.3051
	<u>\$44,470,000</u>	<u>\$19,035,900</u>	<u>\$63,505,900</u>	

**Tax Rate based on 2018 estimated EAV

925,067,496

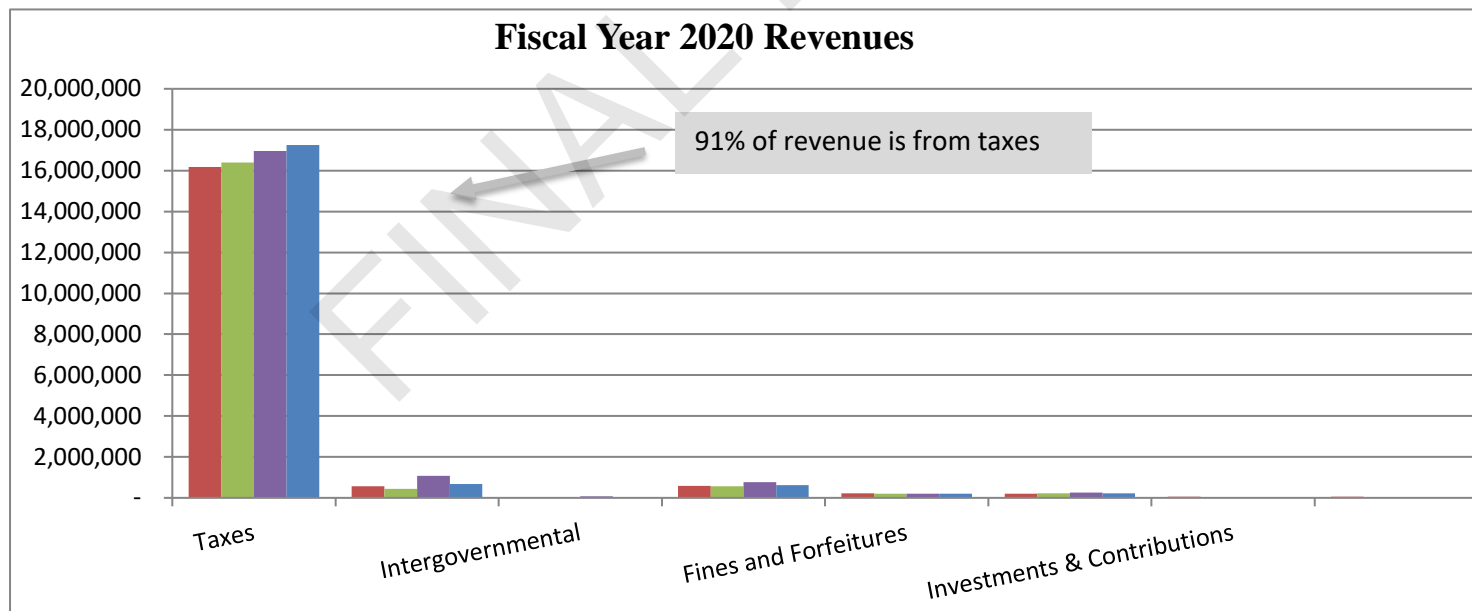
GENERAL FUND FUND SUMMARY

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	FY 2020 Budget vs FY 2019 Budget	
					\$	%
Beginning Fund Balance	7,660,614	8,703,524	8,703,524	10,018,443		
REVENUES						
Taxes	16,172,688	16,400,592	16,966,394	17,242,795	842,203	5%
Licenses and Permits	571,633	446,800	1,074,650	683,750	236,950	53%
Intergovernmental	32,845	40,000	70,000	35,000	(5,000)	-13%
Charges for Services	583,492	563,550	761,500	622,250	58,700	10%
Fines and Forfeitures	213,116	197,000	198,000	204,000	7,000	4%
Investments & Contributions	200,847	225,222	260,000	215,000	(10,222)	-5%
Other Financing Sources	50,376	34,650	40,701	15,000	(19,650)	-57%
TOTAL REVENUE	17,824,997	17,907,814	19,371,245	19,017,795	1,109,981	6%
EXPENDITURES						
Corporate	1,355,057	1,425,880	1,366,000	1,558,034	132,154	9%
Community Relations	287,772	359,183	367,253	429,361	70,178	20%
Building and Zoning	692,143	751,332	707,854	749,865	(1,468)	0%
Community Development	450,865	474,622	471,806	490,412	15,790	3%
Economic Development	178,293	206,649	205,906	220,529	13,880	7%
Finance	531,110	544,361	553,554	561,026	16,665	3%
Technology	799,466	854,982	898,664	883,715	28,733	3%
Police	9,158,210	9,695,897	10,034,083	9,949,790	253,893	3%
Public Works	1,891,156	2,406,475	2,311,305	2,888,119	481,644	20%
Operating Expenditures	15,344,071	16,719,382	16,916,426	17,730,852	1,011,470	6%
Other Financing Uses	1,438,016	1,139,900	1,139,900	1,152,707	12,807	1%
Total Expenditures	16,782,087	17,859,282	18,056,326	18,883,559	1,024,277	6%
Revenues Over/(Under)						
Expenditures	1,042,910	48,532	1,314,919	134,236	85,704	177%
Ending Fund Balance	8,703,524	8,752,056	10,018,443	10,152,680	1,400,623	16%



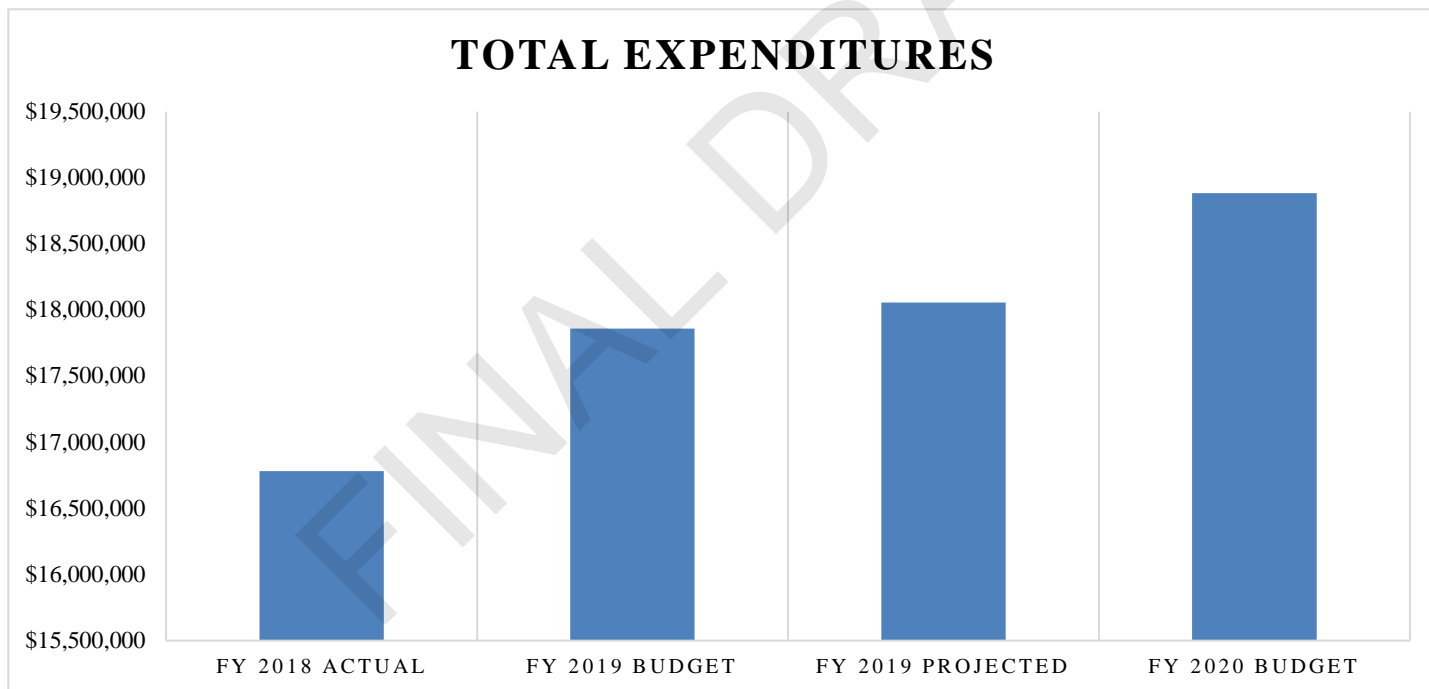
GENERAL FUND REVENUE SUMMARY

REVENUE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	FY 2020 Budget vs FY 2019 Budget	
					\$	%
Property Taxes	1,394,824	1,461,957	1,453,582	1,534,136	72,179	5%
Sales Taxes	6,248,837	6,161,000	6,400,000	6,533,159	372,159	6%
Local Sales Tax	2,047,650	2,100,000	2,125,000	2,200,000	100,000	5%
Sales Tax Rebate	(330,309)	(300,000)	(288,000)	(295,000)	5,000	-2%
Use Tax	874,738	869,951	930,000	935,000	65,049	7%
Income Tax	2,999,575	3,168,872	3,200,000	3,264,000	95,128	3%
Games Tax	149,646	135,000	156,000	160,000	25,000	19%
Coin Operated Device Tax	3,300	3,500	3,500	3,500	-	0%
Hotel/Motel Tax	72,428	80,000	72,000	75,000	(5,000)	-6%
Telecommunications	632,625	500,000	595,000	558,000	58,000	12%
Cable Franchise Fees	495,470	500,312	500,312	500,000	(312)	0%
Utility Tax	1,037,640	1,020,000	994,000	950,000	(70,000)	-7%
Local Food & Beverage Tax	546,263	700,000	825,000	825,000	125,000	18%
Total Tax Revenues	16,172,688	16,400,592	16,966,394	17,242,795	842,203	5%
Licenses and Permits	571,633	446,800	1,074,650	683,750	236,950	53%
Intergovernmental	32,845	40,000	70,000	35,000	(5,000)	-13%
Charges for Services	583,492	563,550	761,500	622,250	58,700	10%
Fines and Forfeitures	213,116	197,000	198,000	204,000	7,000	4%
Investments & Contributions	200,847	225,222	260,000	215,000	(10,222)	-5%
Other Financing Sources	50,376	34,650	40,701	15,000	(19,650)	-57%
TOTAL REVENUES	17,824,997	17,907,814	19,371,245	19,017,795	1,109,981	6%



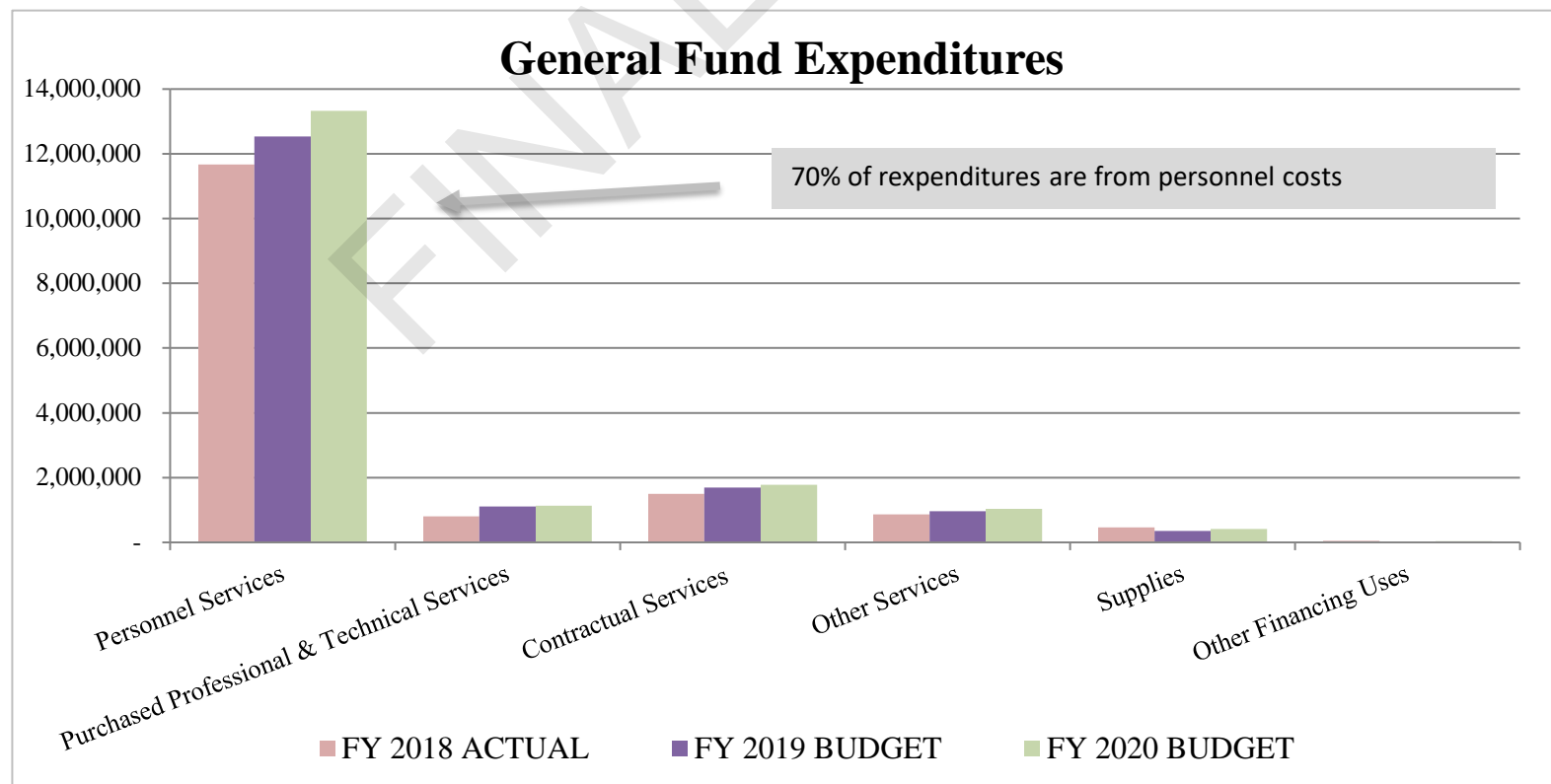
**GENERAL FUND
EXPENDITURE SUMMARY BY DEPARTMENT**

EXPENDITURES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	FY 2020 Budget vs FY 2019 Budget	
					\$	%
Corporate	1,355,057	1,425,880	1,366,000	1,558,034	132,154	9%
Community Relations	287,772	359,183	367,253	429,361	70,178	20%
Enforcement	692,143	751,332	707,854	749,865	(1,468)	0%
Community Development	450,865	474,622	471,806	490,412	15,790	3%
Economic Development	178,293	206,649	205,906	220,529	13,880	7%
Finance	531,110	544,361	553,554	561,026	16,665	3%
Information Technology	799,466	854,982	898,664	883,715	28,733	3%
Police	9,158,210	9,695,897	10,034,083	9,949,790	253,893	3%
Public Works	1,891,156	2,406,475	2,311,305	2,888,119	481,644	20%
Sub-Total Expenditures	15,344,071	16,719,382	16,916,426	17,730,852	1,011,470	6%
Transfer to Debt Service	1,438,016	1,139,900	1,139,900	1,152,707	12,807	1%
TOTAL EXPENDITURES	16,782,087	17,859,282	18,056,326	18,883,559	1,024,277	6%



**GENERAL FUND (100)
EXPENDITURES BY TYPE-ALL
DEPARTMENTS**

EXPENDITURES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	FY 2020 Budget vs FY 2019 Budget	
					\$	%
Salaries and Wages						
Salaries Full-Time	7,423,401	7,885,033	8,059,231	8,481,936	596,903	8%
Salaries Part-Time	26,688	40,476	116,453	135,043	94,567	234%
Other Salaries (Police)	142,135	119,996	119,000	17,863	(102,133)	-85%
Contractual Employees	-	10,286	11,600	18,720	8,434	82%
Overtime	300,128	367,002	351,400	345,289	(21,713)	-6%
Salaries, Elected Officials	28,120	28,080	28,080	28,080	-	0%
Stipends	14,200	17,000	16,500	17,000	-	0%
Total Salaries & Wages	7,934,673	8,467,873	8,702,264	9,043,931	576,058	7%
Employee Benefits	3,737,065	4,067,391	4,031,160	4,281,714	214,323	5%
Total Personnel Services	11,671,738	12,535,264	12,733,424	13,325,644	790,381	6%
Professional & Technical Services	801,499	1,112,622	1,069,311	1,134,627	22,005	2%
Contractual Services	1,497,502	1,698,883	1,590,648	1,776,597	77,714	5%
Other Services	863,040	964,399	1,112,318	1,040,157	75,758	8%
Supplies	463,389	356,365	370,725	418,326	61,961	17%
Other Financing Uses	46,903	51,850	40,000	35,500	(16,350)	-32%
Total Operating Expenditures	15,344,071	16,719,382	16,916,426	17,730,852	1,801,851	6%
Transfers	1,438,016	1,139,900	1,139,900	1,152,707	12,807	1%
TOTAL EXPENDITURES	16,782,087	17,859,282	18,056,326	18,883,559	1,814,658	6%



Corporate

The Corporate department is the general administrative hub of the Village. Village Board, Administration, Village Clerk and Human Resources expenditures are all found within this department.

Administration

The Village Administrator is responsible for the day-to-day administration of the Village. The Village Administrator supervises members of the management team and coordinates efforts to implement the policy direction of the Village Board.

The Village Clerk's Office is the official keeper of the records for the Village that includes but is not limited to intergovernmental agreements, Village project files, ordinances, resolutions, minutes of Board meetings and all other legal documentation of the Village of Oswego. Records retention, storage and destruction are functions of the Village Clerk. The Clerk is also appointed as the Local Election Official and the Freedom of Information Act (FOIA) and Open Meetings Act (OMA) officer for the Village.

The Assistant Village Administrator/Human Resource Director is responsible for the personnel management of the Village and oversees special projects at the direction of the Village Administrator, including shared service initiatives. The Assistant Village Administrator oversees the Human Resources Generalist, IT/GIS Manager and Purchasing Manager.

The Human Resource Department maintains a centralized personnel program that assists departments with recruiting, risk management, training and supervising the Village workforce while complying with local, state and federal laws. The Department coordinates the Village's insurance programs and all employee benefit programs.

The number of full-time equivalents fluctuates over the years based on the number of hours interns work for the department. The purchasing manager was added in FY 2017. The position is currently shared with another municipality which reimburses the Village a portion of the annual costs of the position. An Administrative Assistant position is being added for FY 2020.

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Budget FY 2019	Budget FY 2020
<u>Corporate</u>					
Village Administrator	1.00	1.00	1.00	1.00	1.00
Assistant Village Administrator	0.50	0.50	0.50	0.50	0.50
Purchasing Manager	-	1.00	1.00	1.00	1.00
Executive Assistant	0.50	0.50	0.50	0.50	0.50
Administrative Assistant	-	-	-	-	1.00
Graduate Student Intern	0.50	0.50	0.50	0.50	0.50
OHS Intern	0.25	0.25	-	-	-
Village Clerk	1.00	1.00	1.00	1.00	1.00
Deputy Clerk	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.50	0.50	0.50	0.50	0.50
Human Resources Director	0.50	0.50	0.50	0.50	0.50
Human Resources Generalist	1.00	1.00	1.00	1.00	1.00
Total	6.75	7.75	7.50	7.50	8.50

Fiscal Year 2020 Budget

Total department budget expenditures increased 9% or \$132,200 compared to the FY 2019 Budget due to salary and employee benefit increases and the new position.

- Salaries & Wages are increasing \$75,600 due to pay adjustments, annual wage increases, potential merit bonus payments and the new position.
- Employee Benefits are increasing \$58,300 due to employee medical cost increases.
- Professional & Technical Services has increased \$12,700 due to the inclusion of two significant items: \$20,000 for an insurance consultant to review the Village's liability and workers compensation programs and a planned expenditure of accrued IPBC wellness incentive funds of \$25,000 for employee wellness programming.
- Contractual Services has increased \$2,000 due to a budgeted increase in Utility tax rebate payments to senior citizens.
- Other Services is decreasing \$11,900 due to a reduction of \$10,000 for unemployment insurance expenditures.
- Supplies has decreased \$4,500 due to a reduction of \$5,000 in postage expenditures.

Accomplishments

Implementation of the 2017 Strategic Plan continues to be a major focus. While the Village Administrator will have a role moving all Strategic Priorities forward, the Administration Staff will particularly focus in two areas: Efficient Growth and Development and a Productive and Engaged Workforce.

- Effective Growth and Development: Progress continues in targeting downtown development opportunities. Major achievements in FY 2019 included a ground breaking for a significant new development at 59 S. Adams, as well as redevelopment agreements for 63 W. Washington and 113 Main Street. Downtown redevelopment will continue to be a key priority in FY 2020.
- Creating a Productive and Engaged Workforce: In FY 2019, we launched a leadership development program in conjunction with our neighboring communities of Montgomery and Yorkville. In addition, implementation of the Munis ERP system continues to be a significant task for many departments.
- The Village continues to lead and participate in shared service initiatives. Regular meetings with the Village of Montgomery and the United City of Yorkville have resulted in several shared service opportunities, including expanding shared staffing to include a Facilities Manager hired in FY 2019.

Strategic Plan Goals and Objectives

Village Administrator

- Support economic development efforts, especially downtown redevelopment and residential growth in the community.
- Continue to advocate for Metra extension to Oswego, including developing a lobbying strategy and working with CMAP to list the project as a high priority project.

Village Clerk

- The Village Clerk's office will be involved in the implementation of the permitting and licensing portion of the ERP system, providing a more efficient tool for managing these processes.

Assistant Village Administrator/Human Resources Director

- Continue Shared Service Initiatives
- Support employee skill development
- Work with departments to create service improvement goals

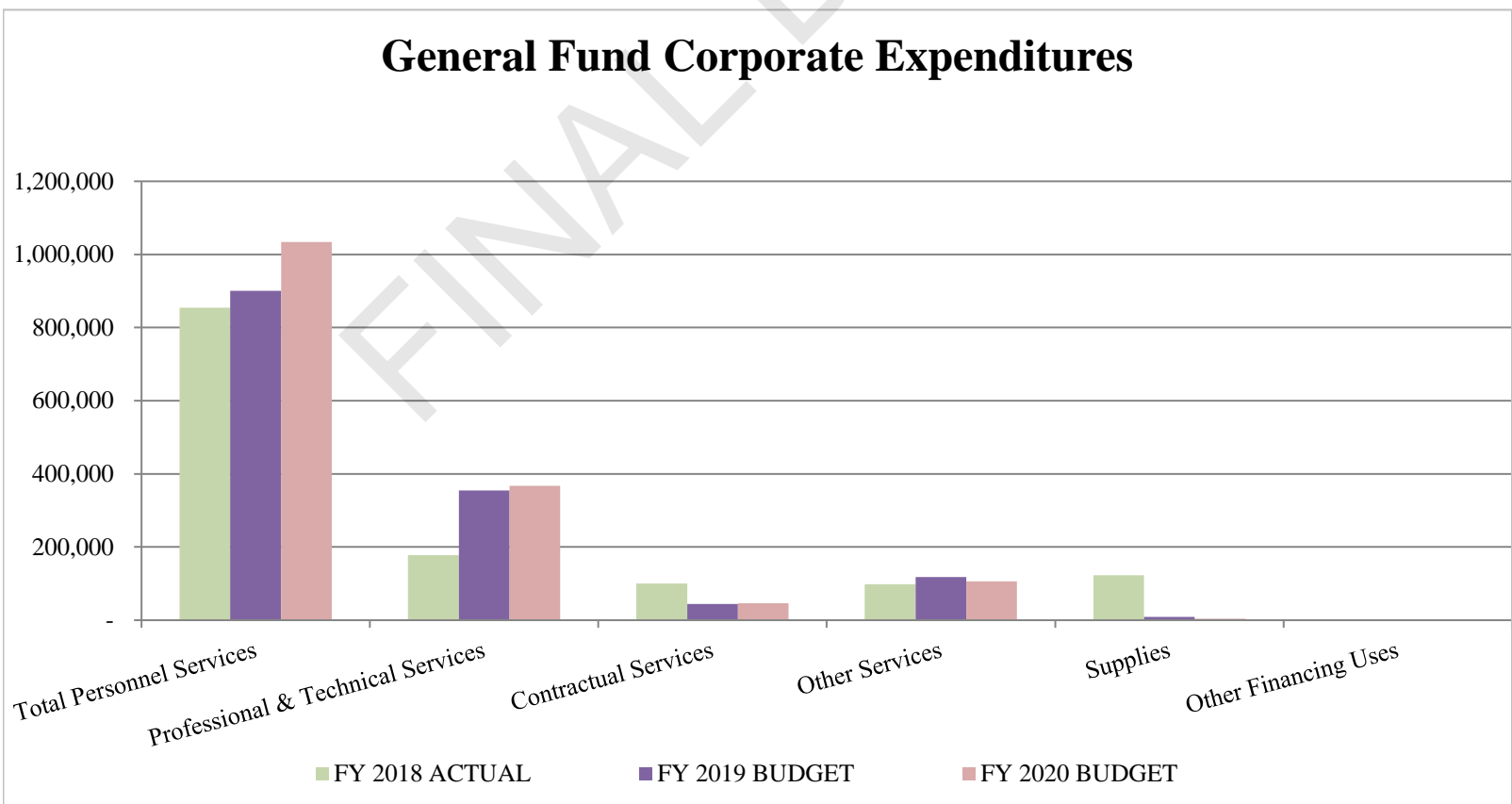
Performance Measures

	Calendar Year					
	2013	2014	2015	2016	2017	2018
<u>Human Resources</u>						
Staff Turnover	12	10	11	12	11	14
Number of insurance claims	18	20	37	28	22	25
Total claim dollars paid as of Jan. 1 for CY claims	\$4,258	\$158,941	\$2,489,459	\$140,539	\$60,034	\$128,386
<u>Village Clerk</u>						
Commercial Business Registrations Processed	650	713	660	684	678	699
Home Business Registrations Processed	388	405	390	359	344	320
No. of Ordinances	82	113	84	71	88	100
No. of Resolutions	56	60	81	94	107	98
FOIA Requests Processed	259	335	293	227	273	303
Bodyworks Licenses Processed	NA	NA	NA	NA	NA	9
Coin Operated Device Licenses Processed	17	14	12	11	9	10
Liquor Licenses Processed	63	63	65	60	67	71
Mobile Food Registrations Processed	NA	NA	NA	NA	NA	3
Pawnbroker Licenses Processed	NA	NA	NA	2	2	2
Raffles Licenses Processed	24	18	14	12	13	11
Special Event Permits Processed	84	84	93	86	89	104
Tattoo Licenses Processed	1	2	2	3	3	2
Tobacco Licenses Processed	28	26	28	25	25	29
Video Gaming Licenses Processed	6	8	8	9	9	13
Video Gaming Distributor Licenses Processed	NA	NA	NA	NA	NA	13

All Data based on calendar year

GENERAL FUND (100)
ADMINISTRATION (1001100)

EXPENDITURES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	FY 2020 Budget vs FY 2019 Budget	
					\$	%
Salaries & Wages						
Salaries Full-Time	620,359	635,998	642,000	706,129	70,132	11%
Salaries Part-Time	13,971	8,996	10,000	6,000	(2,996)	-33%
Contractual Employees	-	10,286	11,600	18,720	8,434	82%
Overtime	227	-	2,600	-	-	0%
Salaries, Elected Officials	28,120	28,080	28,080	28,080	-	0%
Stipends	14,200	17,000	16,500	17,000	-	0%
Total Salaries & Wages	676,877	700,360	710,780	775,929	75,570	11%
Employee Benefits	177,334	199,801	197,842	258,096	58,295	29%
Total Personnel Services	854,211	900,160	908,622	1,034,025	133,865	15%
Professional & Technical Services	177,918	354,730	299,968	367,410	12,680	4%
Contractual Services	100,225	44,000	45,980	46,000	2,000	5%
Other Services	98,289	118,390	107,330	106,499	(11,891)	-10%
Supplies	123,278	8,600	4,100	4,100	(4,500)	-52%
Other Financing Uses	1,135	-	-	-	-	0%
TOTAL EXPENDITURES	1,355,057	1,425,880	1,366,000	1,558,034	132,154	9%



GENERAL FUND (100)
ADMINISTRATION (1001100)

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	\$ Change FY 2020 Budget vs FY 2019	% Change FY 2020 Budget vs FY 2019		
Personnel Services - Salaries & Wages								
511000 Salaries, Full-Time								
Administration	381,634	387,883	395,000	442,946	47,946	55,064	12%	14%
Clerks Office	128,676	132,883	132,000	138,153	6,153	5,270	5%	4%
Human Resources	110,049	115,232	115,000	125,030	10,030	9,798	9%	9%
Total Salaries, Full-Time	620,359	635,998	642,000	706,129	64,129	70,132	10%	11%
511005 Salaries, Part-Time	13,971	8,996	10,000	6,000	(4,000)	(2,996)	-40%	-33%
511010 Salaries, Elected Officials	28,120	28,080	28,080	28,080	-	-	0%	0%
511015 Meeting Stipend	14,200	17,000	16,500	17,000	500	-	3%	0%
511040 Contractual Employees	-	10,286	11,600	18,720	7,120	8,434	61%	82%
511300 Over-Time	227	-	2,600	-	(2,600)	-	-100%	0%
Total Personnel Services - Salaries & Wages	676,877	700,360	710,780	775,929	65,149	75,570	9%	11%
Personnel Services - Employee Benefits								
521000 Health Insurance	59,943	74,245	78,000	119,057	41,057	44,811	53%	60%
521005 Life Insurance	212	213	202	245	43	31	21%	15%
521010 Dental Insurance	5,467	6,055	6,640	7,997	1,357	1,942	20%	32%
521015 Optical Insurance	-	-	-	-	-	-	0%	0%
522000 FICA/MEDI, Village Share	47,321	52,972	50,000	58,195	8,195	5,223	16%	10%
522300 IMRF, Village Share	64,391	66,315	63,000	72,603	9,603	6,288	15%	9%
Total Personnel Services - Employee Benefits	177,334	199,801	197,842	258,096	60,254	58,295	30%	29%
Professional & Technical Services								
533010 Legal Services	80,071	180,000	130,000	180,000	50,000	-	38%	0%
533030 Miscellaneous Professional Services								
Adjudication Services	2,500	2,500	2,500	-	(2,500)	(2,500)	-100%	-100%
IL Railway - Annual Rent	1,250	1,330	1,330	1,410	80	80	6%	6%
Community Survey	-	25,000	25,000	-	(25,000)	(25,000)	-100%	-100%
Miscellaneous	2,012	2,000	-	2,000	2,000	-	100%	0%
Total Miscellaneous Professional Service	5,762	30,830	28,830	3,410	(25,420)	(27,420)	-88%	-89%
533045 Human Resources Professional Services								
Miscellaneous	300	1,000	-	1,000	1,000	-	100%	0%
Flex Spending Program	900	900	1,100	1,000	(100)	100	-9%	11%
Pre-employment Expenditures	4,533	3,500	3,500	3,500	-	-	0%	0%
Insurance Consultant	-	-	-	20,000	20,000	20,000	100%	100%
Total Human Resources Professional Services	5,733	5,400	4,600	25,500	20,900	20,100	454%	372%
533050 Human Resource Programs								
Wellness Program	2,342	5,000	5,000	25,000	20,000	20,000	400%	400%
Employee Relations	7,000	10,000	10,000	10,000	-	-	0%	0%
Safety Committee	1,000	1,000	1,000	1,000	-	-	0%	0%
Staff Development	6,500	15,000	10,000	15,000	5,000	-	50%	0%
Total Human Resources Programs	16,842	31,000	26,000	51,000	25,000	20,000	96%	65%

GENERAL FUND (100)
ADMINISTRATION (1001100)

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	\$ Change FY 2020 Budget vs FY 2019		% Change FY 2020 Budget vs FY 2019		
533060 Senior Committee									
Village Support for Senior Center	40,000	40,000	40,000	40,000	-	-	0%	0%	
Total Senior Committee	40,000	40,000	40,000	40,000	-	-	0%	0%	
533085 Transit Services									
Para Transit	23,871	47,000	64,000	47,000	(17,000)	-	-27%	0%	
Total Transit Services	23,871	47,000	64,000	47,000	(17,000)	-	-27%	0%	
533145 Codification Expense									
Sterling Codifiers - Update of Code Books	2,548	17,000	3,500	17,000	13,500	-	386%	0%	
On-line codification	500	500	500	500	-	-	0%	0%	
Total Codification Expense	3,048	17,500	4,000	17,500	13,500	-	338%	0%	
533175 Property Tax Rebate	2,591	3,000	2,538	3,000	462	-	18%	0%	
Total Professional & Technical Services	177,918	354,730	299,968	367,410	67,442	12,680	22%	4%	
Contractual Services									
543020 Maintenance, Building	55,890	-	-	-	-	-	0%	0%	
543025 Maintenance, Equipment	853	1,000	850	1,000	150	-	18%	0%	
543080 Utility Tax Rebate	43,482	43,000	45,130	45,000	(130)	2,000	0%	5%	
Total Contractual Services	100,225	44,000	45,980	46,000	20	2,000	0%	5%	
Other Services									
552000 Unemployment Insurance	5,852	15,000	5,000	5,000	-	(10,000)	0%	-67%	
552005 General Insurance	32,147	36,492	37,205	37,010	(195)	518	-1%	1%	
553000 Telephone Expense	5,871	6,077	5,800	6,000	200	(77)	3%	-1%	
554000 Advertising, Bids and Records	1,291	1,500	500	1,000	500	(500)	100%	-33%	
554005 HR Advertising	1,292	4,000	3,000	3,000	-	(1,000)	0%	-25%	
555000 Printing Expense									
Multi-Function Copier Lease	1,875	1,875	1,875	928	(947)	(947)	-51%	-51%	
Community Conversations	100	1,500	489	1,600	11	100	227%	7%	
Business Conversations	600	500	-	-	-	(500)	0%	-100%	
Miscellaneous	419	500	500	500	-	-	0%	0%	
Total Printing Expense	2,994	4,375	2,864	3,028	(936)	(1,347)	6%	-31%	
558000 Travel and Training									
Administration	6,700	9,200	12,000	9,200	(2,800)	-	-23%	0%	
Village Clerk's Office	2,450	2,500	2,500	2,500	-	-	0%	0%	
Mileage Reimbursements	1,200	1,500	500	2,000	1,500	500	300%	33%	
Village Board	9,917	10,000	10,000	10,000	-	-	0%	0%	
Human Resources	1,200	2,500	2,500	2,000	(500)	(500)	-20%	-20%	
Total Travel and Training	21,467	25,700	27,500	25,700	(1,800)	-	-7%	0%	
558010 Meeting Expense	346	1,000	1,000	1,000	-	-	0%	0%	
558015 Dues									
Illinois Lincoln Highway Coalition	405	405	-	405	405	-	100%	0%	
Fox River ECO	100	100	-	100	100	-	100%	0%	
Metropolitan Mayors Caucus	1,370	1,400	1,400	1,400	-	-	0%	0%	
International City Managers Association(ICMA)	2,200	2,250	2,250	2,500	250	250	11%	11%	
Illinois City Managers Association (ILCMA)	625	625	625	625	-	-	0%	0%	
HR Public Salary	400	400	400	400	-	-	0%	0%	
Illinois Public Employee Labor Relations Assoc.	205	225	225	250	25	25	11%	11%	
Society of Human Resource Managers	190	190	190	190	-	-	0%	0%	

GENERAL FUND (100)
ADMINISTRATION (1001100)

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	\$ Change FY 2020 Budget vs FY 2019		% Change FY 2020 Budget vs FY 2019	
Metro West Council of Governments	11,590	11,600	11,600	12,000	400	400	3%	3%
CMAP	2,065	1,300	1,300	1,300	-	-	0%	0%
Illinois Municipal League	2,000	2,000	2,000	2,000	-	-	0%	0%
Int'l Institute of Municipal Clerks	195	185	185	195	10	10	5%	5%
Municipal Clerks of Illinois	80	80	80	80	-	-	0%	0%
Local Memberships - Optimist Club	100	100	100	100	-	-	0%	0%
Oswego Chamber of Commerce	275	275	275	275	-	-	0%	0%
Legacy	40	255	80	80	-	(175)	0%	-69%
American Planning Association	400	595	600	600	-	5	0%	1%
Midwest & Ill Association of Public Procurement	-	71	71	71	-	-	0%	0%
The Institute for Public Procurement	-	190	190	190	-	-	0%	0%
Miscellaneous	2,790	500	1,390	500	(890)	-	-64%	0%
Will County Governmental League	2,000	1,500	1,500	1,500	-	-	0%	0%
Total Dues	27,030	24,246	24,461	24,761	300	515	1%	2%
Total Other Services	98,289	118,390	107,330	106,499	(1,931)	(11,891)	-1%	-10%
Supplies								
561005 Office Supplies	1,931	2,000	2,000	2,000	-	-	0%	0%
561015 Postage & Freight	824	5,000	500	500	-	(4,500)	0%	-90%
561065 Miscellaneous	119,362	-	-	-	-	-	0%	0%
564000 Books and Publications								
Administration	-	250	250	250	-	-	0%	0%
AHEAD Capital Fax	500	500	500	500	-	-	0%	0%
Local Government News	661	850	850	850	-	-	0%	0%
Total Books and Publications	1,161	1,600	1,600	1,600	-	-	0%	0%
Total Supplies	123,278	8,600	4,100	4,100	-	(4,500)	0%	-52%
Other Financing Uses								
595000 Community Relations	1,135	-	-	-	-	-	0%	0%
TOTAL ADMINISTRATION	1,355,057	1,425,880	1,366,000	1,558,034	190,934	132,154	14%	9%

Community Relations

The Community Relations Department includes two Community Engagement Coordinators, one with a focus on marketing and communications and the other on special events and business outreach and retention. The Community Relations Department reports to the Economic Development Director. This structure streamlines the integration of economic development messaging through the tools of marketing, special events, and community outreach.

The Community Engagement Coordinators oversee external Village communications and marketing efforts, including the continuation of the 2016-2017 “Go Oswego” regional positioning branding initiative. The Department also acts as the planner and coordinator of a variety of community events, publications, promotional materials, press releases, website and other written communications for the Village. The Coordinators work on community promotion and visitor attraction initiatives. The Community Relations Department provides a staff liaison to the Cultural Arts Commission.

The Village is a member of the Aurora Area Convention/Visitors Bureau (AACVB), which coordinates tourism efforts through the region. The AACVB has a track-record of success, particularly in drawing youth and league sport events to the region. The contract requires the Village allocate 90% of the annual Hotel Motel Tax revenue to the AACVB. The Economic Development director and a representative of one of Oswego’s hotels sit on the AACVB board.

Full-time staffing levels have remained constant since 2013 when the part time visitors’ bureau position and part time grant writer position were combined to a full-time position. Since FY 2018, an intern position has been added to assist in the department.

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Budget FY 2019	Budget FY 2020
<u>Community Relations</u>					
Community Engagement Coordinator- Marketing	-	-	-	1.00	1.00
Community Engagement Coordinator- Events	-	-	-	1.00	1.00
Community Relations Manager	1.00	1.00	1.00	-	-
Visitors' Bureau Assistant & Grant Writer	1.00	1.00	1.00	-	-
Intern		-	0.25	0.25	0.25
Total	2.00	2.00	2.25	2.25	2.25

Fiscal Year 2020 Budget

Total department budget increased by 20% or \$70,200 primarily due to the inclusion of a budget amount for the redevelopment of the Village website.

- Salaries & Wages increased by \$6,400 due to normal wage increases and the increase cost of the anticipated year-round marketing intern and increased overtime requirements.
- Employee Benefits increased \$10,100 due to increased health insurance costs.
- Professional & Technical Services increased \$54,000 to budget for a new Village website
- Contractual Services increased \$9,500 for the replacement of equipment used by multiple departments. Items could include a functional sound system, replacement projector and screen, replacement tents, replacement tables, and water coolers. This was not a previously budgeted line item.
- Other Services has increased \$6,600 from increases in liability insurance, advertising and travel and training costs.
- Supplies budget has remained at \$2,400.
- Other Financing Uses decreased \$16,300 due to the transition towards special events being self-sustaining.

Challenges/Issues

The department has undertaken an ambitious number of initiatives that require balancing innovation with core communications functions. Areas of challenge include:

- Proactively and effectively communicating with the area business owners and public regarding downtown redevelopment
- Developing or adapting events for the downtown during the construction period
- Achieving an overall profit or a financially neutral position for the special events fund, particularly during construction
- Maintaining and updating an outdated website
- Balancing financial constraints with the need to replace badly aging special events equipment
- Providing continually fresh content on GoOswego.org
- Integrating a business retention and expansion role into the department
- Continuing to build out a successful public art program

Fiscal Year FY 2019 Accomplishments

While maintaining ordinary functions, the Community Relations also made enormous strides towards realizing the Village's strategic goals:

- Collaborating with the AACVB has resulted in a greater advertising reaching for Oswego's offerings.
- With the Finance department's assistance, all special events funding was moved to a segregated fund. Community Relations developed policies and procedures for utilizing and budgeting for that fund with the goal of total financial sustainability for special events.
- Community relations created a sponsorship program which in FY 2019 brought in \$32,600 in monetary donations and \$19,000 in in-kind sponsorships. Also, staff reviewed and changed each event's business model which resulted in structural changes to the Wine on the Fox and Beats & Eats events. Wine on the Fox increased its profit over 400% and the Village broke even for the first time on Beats and Eats. In FY 2019, special events out earned corresponding expenses.

- In July 2018, Community Relations launched the second phase of the “Go Oswego” brand campaign. Now the GoOswego.org site includes an interactive directory of business attractions, with an emphasis on downtown offerings.
- In December, the department issued an RFP for an artist to design a creative manhole cover design for installation as part of the downtown redevelopment project. This project launched the Village’s public art program.
- With advice from the Cultural Arts Commission and important community stakeholders, the department lead the purchase of new winter decorations for Main Street. The decorations are unique, reflecting the aesthetic developed with the Commission. The decorations use LEDs which save power and, because the decorations are winter-themed, they can be left up in the winter months until a time the Public Works staff can remove them without incurring overtime.
- In June, staff modernized the Village’s email marketing efforts, streamlining efforts with our social media outlets and making digital communications with residents and visitors more professional and engaging. Also, in digital communication, our social media following increased more than 35% from 2017 to 2018, allowing the Village to communicate with a bigger portion of residents instantly.
- Staff redesigned the Village newsletter with an emphasis on feature articles and engaging photography and design, allowing the newsletter to function both as a major communication outlet and as a marketing piece for the community.

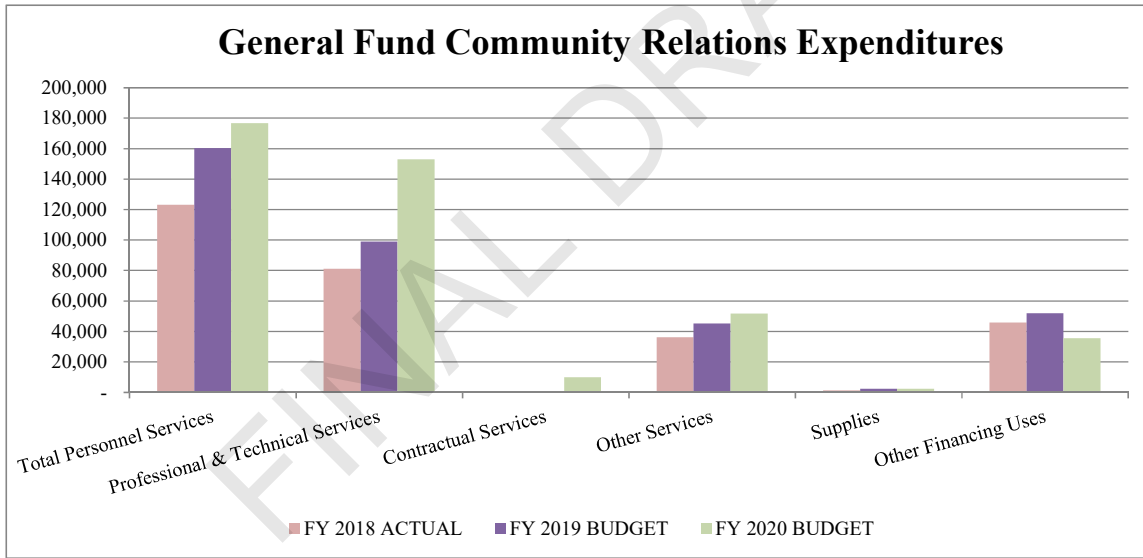
Strategic Planning Goals and Objectives

Community Engagement

1. Recognized as a regional destination
 - a. Establish baseline visits to GoOswego.org
 - b. 2% increase in Hotel Motel Tax revenue
 - c. Establish benchmark for social media and print marketing reach
2. Positive public perception of services
 - a. 2%-point increase in satisfaction with quality of life
 - b. 5% increase in residents getting information from e-mail and social media
3. Enhanced community connectedness
 - a. 50 business retention and expansion visits conducted annually
4. Successful events
 - a. 70% of surveyed participants report a positive view of events
 - b. Event hard costs are covered with sponsorship and event revenue

**GENERAL FUND (100)
COMMUNITY RELATIONS (1002000)**

EXPENDITURES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	FY 2020 Budget vs FY 2019 Budget	
					\$	%
Salaries & Wages						
Salaries Full-Time	89,733	124,800	124,000	127,632	2,832	2%
Salaries Part-Time	3,078	3,120	2,500	5,800	2,680	86%
Overtime	3,584	3,120	4,000	4,000	880	28%
Total Salaries & Wages	96,394	131,040	130,500	137,432	6,392	5%
Employee Benefits	26,746	29,220	37,140	39,288	10,068	34%
Total Personnel Services	123,140	160,260	167,640	176,720	16,460	10%
Professional & Technical Services	81,124	99,000	110,300	153,000	54,000	55%
Contractual Services	134	500	300	10,000	9,500	1900%
Other Services	36,249	45,143	45,833	51,731	6,588	15%
Supplies	1,356	2,430	3,180	2,430	-	0%
Other Financing Uses	45,768	51,850	40,000	35,500	(16,350)	-32%
TOTAL EXPENDITURES	287,772	359,183	367,253	429,381	70,198	20%



**GENERAL FUND (100)
COMMUNITY RELATIONS (1002000)**

		FY 2018	FY 2019	FY 2019	FY 2020	Budget vs FY 2019		Budget vs FY 2019	
		ACTUAL	BUDGET	PROJECTED	BUDGET	Projected	Budget	Projected	Budget
Personnel Services - Salaries & Wages									
511000	Salaries, Full-Time	89,733	124,800	124,000	127,632	3,632	2,832	3%	2%
511005	Salaries, Part-Time	3,078	3,120	2,500	5,800	3,300	2,680	132%	86%
511300	Overtime	3,584	3,120	4,000	4,000	-	880	0%	28%
Total Personnel Services - Salaries & Wages		96,394	131,040	130,500	137,432	6,932	6,392	5%	5%
Personnel Services - Employee Benefits									
521000	Health Insurance	9,390	5,242	14,048	15,178	1,130	9,937	8%	190%
521005	Life Insurance	38	61	62	61	(1)	-	-2%	0%
521010	Dental Insurance	605	1,479	630	668	38	(811)	6%	-55%
522000	FICA, Village Share	7,278	10,025	9,900	10,365	465	340	5%	3%
522300	IMRF, Village Share	9,436	12,414	12,500	13,016	516	602	4%	5%
Total Personnel Services - Employee Benefits		26,746	29,220	37,140	39,288	2,148	10,068	6%	34%
Professional & Technical Services									
533030	Miscellaneous Professional Services Aurora Area Convention Visitors Bureau	60,562	72,000	81,000	72,000	(9,000)	-	-11%	0%
533035	Web Site	3,932	5,000	6,900	56,000	49,100	51,000	712%	1020%
533185	Newsletter Delivery	16,631	22,000	22,400	25,000	2,600	3,000	12%	14%
Total Purchased Professional & Technical Servi		81,124	99,000	110,300	153,000	42,700	54,000	39%	55%
Contractual Services									
543025	Maintenance, Equipment	134	500	300	10,000	9,700	9,500	3233%	1900%
Other Services									
552005	General Insurance	9,629	10,116	12,956	11,104	(1,852)	988	-14%	10%
553000	Telephone Expense	1,311	1,200	1,250	1,200	(50)	-	-4%	0%
554000	Advertising, Bids & Records	18,888	22,000	22,000	27,100	5,100	5,100	23%	23%
555000	Printing Expense								
	Multi-Function Copier Lease	927	927	927	927	-	-	0%	0%
	Visitors Guide, Community Maps, misc.	5,083	6,400	4,000	6,400	2,400	-	0%	0%
Total Printing Expense		6,010	7,327	4,927	7,327	2,400	-	49%	0%
558000	Travel and Training	410	2,500	2,500	3,700	1,200	1,200	48%	48%
558005	Reimbursement, Meal	-	-	-	150	150	150	100%	100%
558010	Meeting Expense	-	-	200	150	(50)	150	-25%	100%
558015	Dues	-	2,000	2,000	1,000	(1,000)	(1,000)	-50%	-50%
Total Other Services		36,249	45,143	45,833	51,731	5,898	6,588	13%	15%

GENERAL FUND (100)
COMMUNITY RELATIONS (1002000)

	FY 2018	FY 2019	FY 2019	FY 2020	Budget vs FY 2019		Budget vs FY 2019	
	ACTUAL	BUDGET	PROJECTED	BUDGET	Projected	Budget	Projected	Budget
Supplies								
561005 Office Supplies	1,162	1,000	1,000	1,000	-	-	0%	0%
561010 Computer Supplies	-	-	30	-	(30)	-	-100%	0%
561015 Postage	94	500	500	500	-	-	0%	0%
561065 Miscellaneous	-	280	1,500	280	(1,220)	-	-81%	0%
564000 Books & Publications	100	150	150	150	-	-	0%	0%
565005 Furniture	-	500	-	500	500	-	100%	0%
Total Supplies	1,356	2,430	3,180	2,430	(750)	-	-24%	0%
Other Financing Uses								
595000 Community Relations Special Events								
<i>Events</i>								
AMOY Kayak	1,200	-	-	-	-	-	0%	0%
Art Fair	1,000	-	-	-	-	-	0%	0%
Christmas Walk	18,500	5,500	5,500	-	(5,500)	(5,500)	-100%	-100%
Cultural Arts Commission	2,000	2,000	2,000	2,000	-	-	0%	0%
Fireworks	8,500	8,500	8,500	-	(8,500)	(8,500)	-100%	-100%
Lunafest	-	1,000	1,000	-	(1,000)	(1,000)	-100%	-100%
Movies in the Park	1,500	1,600	1,600	-	(1,600)	(1,600)	-100%	-100%
					-	-		
<i>Sponsorships</i>								
Arranmore Center for The Arts	750	750	750	-	(750)	(750)	-100%	-100%
Beats & Eats	10,000	10,000	10,000	-	(10,000)	(10,000)	-100%	-100%
Oswego Chamber of Commerce	500	500	500	-	(500)	(500)	-100%	-100%
Prairie Fest	500	1,000	1,000	-	(1,000)	(1,000)	-100%	-100%
					-	-		
<i>Other</i>								
Event Support	-	-	-	15,000	15,000	15,000	100%	100%
Marketing Support	-	8,500	8,650	4,500	(4,150)	(4,000)	-48%	-47%
Public Art	-	7,500	500	7,500	7,000	-	1400%	0%
Miscellaneous	-	5,000	-	-	-	(5,000)	0%	-100%
Photo and Videography	-	-	-	6,500	6,500	6,500	100%	100%
Visitor's Bureau	1,318	-	-	-	-	-	0%	0%
Total Community Relations Professional Services	45,768	51,850	40,000	35,500	(4,500)	(16,350)	-11%	-32%
Total Other Financing Uses	45,768	51,850	40,000	35,500	(4,500)	(16,350)	-11%	-32%
TOTAL COMMUNITY RELATIONS	287,772	359,183	367,253	429,381	62,128	70,198	17%	20%

Building and Zoning

The function of the Building and Zoning Department is to foster healthy living conditions, to ensure building code compliance and to preserve the Village's existing housing/commercial stock through the administration and implementation of all adopted Village ordinances.

The Building and Zoning Department Mission Statement:

The purpose and function of the Building and Zoning Department is to increase public safety, health and welfare within the built environment, in both new construction and renovation; to secure the safety of life and property from hazards incidental to the design, erection, repair and occupancy of buildings. This is achieved through plan review, proper inspection practices, as well as education and enforcement of codes and standards. We strive to preserve the appearance and property value of existing structures through efficient code enforcement; all with the highest level of customer service attainable.

- We believe the residents of Oswego and builders alike are entitled to professional, efficient and accurate guidance from trained professionals in the areas of construction and maintenance of all property within the Village.
- We are committed to provide the highest level of professional, ethical and customer-oriented services to our residents and fellow professionals in a courteous and timely manner.
- We willingly participate in a program of continuing education and testing to keep our staff informed of the latest techniques and requirements within the building trades industry, national building and fire codes as well as customer service.

The Building and Zoning Department serves a vital role in the community and wants to provide that service in the most expeditious and courteous manner possible. Staffing has remained at the same levels since FY 2014 excluding the part time intern position.

The Department presides over three divisions: Inspection Services, Administrative Services, and Code Compliance. Staffing has remained constant over the past few years.

The purpose of the Inspection Services operation of the department is to secure the expressed intent of the building code and to ensure public health and safety insofar as they are affected by building construction. This is achieved by completing "plan reviews" (plans and specifications conform to the requirements of the building code) and "field inspections" (construction conforms to the plans and specifications).

The Code Compliance Division is responsible for ensuring compliance with property standards and adopted Village Ordinances zoning violations. Common issues include distressed property complaints, waste disposal violations, inoperable vehicles, tall grass, signage, and others. Code Compliance helps maintain a high-quality community environment. We strive to achieve those standards through education and enforcement of code, and by responding timely to complaints and communicating the resolution.

The Administrative function of the Department is responsible for the development and implementation of processes and procedures, building permit entry and billing, customer service, inspection scheduling, code enforcement coordination, contractor registration and other administrative tasks.

Personnel has remained at seven full-time positions since FY 2016. A change in a position title and restructuring of duties occurred in FY 2018.

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Budget FY 2019	Budget FY 2020
<u>Building & Zoning</u>					
Building and Zoning Manager	1.00	1.00	1.00	1.00	1.00
Chief Building Inspector	1.00	1.00	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00	1.00	1.00
Plumbing Inspector	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Code Enforcement Summer Intern	0.30	0.30	-	-	-
Permit Coordinator	1.00	1.00	-	-	-
Building & Zoning Assistant	-	-	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Building & Zoning Intern	-	-	0.50	0.50	0.50
Total	7.30	7.30	7.50	7.50	7.50

Fiscal Year 2020 Budget

Total department budget has decreased \$1,500 or 1% compared to FY 2019 Budget.

- Salaries & Wages has increased \$5,100 from the compensation study adjustments and other employee changes.
- Employee Benefits decreased \$16,000 due to insurance premium decreases from coverage choices by newly hired employees.
- Professional Services budgets have remained at \$15,500.
- Contractual Services budget has remained at \$5,100.
- Other Services have increased \$6,700 due to increases in liability insurance, telephone and training costs.
- Supplies have increased \$2,700 due to increases in general office supplies, fuel and code book purchases.

Challenges/Issues

The department has been operating with limited staff for completing all the requirements of Village Ordinances and the building code. Immediate needs within the department are more computerization of incoming data from field inspections. Scanning and electronic document management for permits will be necessary. As future growth occurs, staffing levels may need to be reviewed and more efficient operations put in place to keep up with the increase in demand for services. Revenue sources will also need to be analyzed to compensate for the potential number of employees hired and the operating costs which may be incurred. Increased housing starts will stretch the department to the

limits in spring and summer months. Additional clerical staff will be required as housing starts now far exceed 150/yr. and normal annual permit volume remains constant or increases.

Fiscal Year 2019 Accomplishments

- Increased cross departmental and inter-jurisdictional communication and cooperation.
- Cross Training of Community Development and Building and Zoning staff has helped get operations through some high demand times.
- Multiple employees retired from the department in FY 2019. The new employees are being trained and continue to improve towards 100% positional efficiency.
- Change Software has been worked on continuously and will release before the end of FY19.
- Staff training, and continuing education increased: newly hired staff is being trained to ensure best practices and the highest level of customer service.
- Maintained International Code Council 100% ICC certified department status.
- Increased safety updates were implemented to the sales counter.

Building Permits

	Calendar Year					
	2013	2014	2015	2016	2017	2018
Single family	131	103	53	54	27	112
Two family units	0	0	0	0	4	47
Multi-family units	83	10	0	0	0	280
Senior Housing Units	18	77	19	2	10	0
Total	232	190	72	56	41	439

Percentage Split

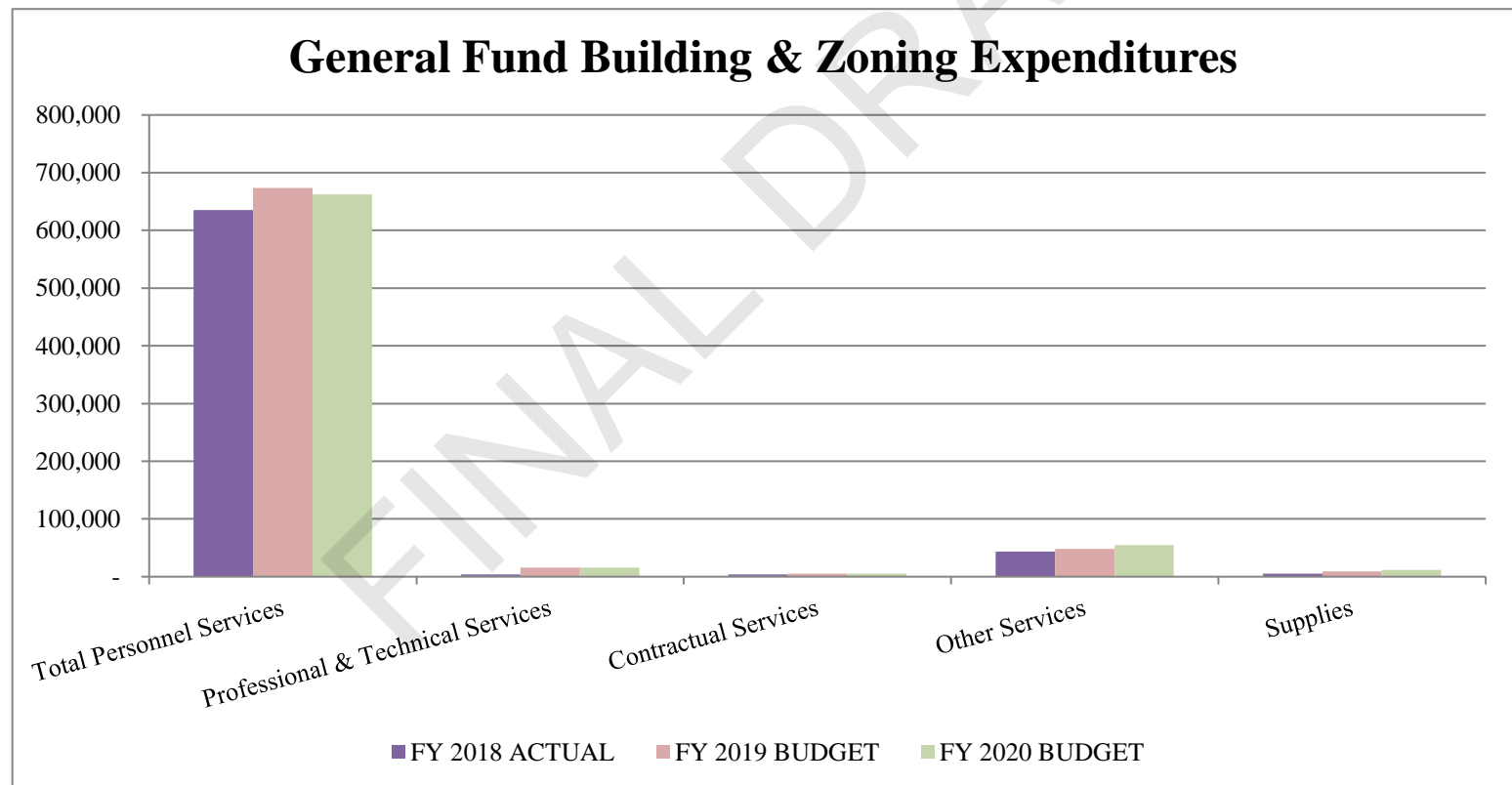
Single Family	57%	94.5%	100%	100%	100%	37.0%
Multi	43%	5.5%	0%	0%	20%	63.0%

Strategic Plan Goals and Objectives

- Implement new software to provide the highest level of customer service through efficient and accurate communication
- Implement Customer self-service Portal to allow 24-7 submission of many permits.
- Ongoing work with developers and contractors and Village staff to identify and define all areas of the building process which may be expedited and accelerated.
- Continue education through seminars and ICC certification testing.
- Participate in International Code Council (ICC) Safety Awareness Week.
- Cross train department employees to reduce exposure of limited staff numbers.
- Rebuild Building & Zoning information on the Village website to reflect new software and process.
- Update and amend Village codes to a newer version of the ICC code
- Eliminate outdated codes/ ordinances when possible.

GENERAL FUND (100)
BUILDING AND CODE ENFORCEMENT (1002500)

EXPENDITURES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	FY 2020 Budget vs FY 2019 Budget	
					\$	%
Salaries & Wages						
Salaries Full-Time	452,049	467,894	464,000	483,159	15,265	3%
Salaries Part-Time	4,118	15,000	3,500	4,800	(10,200)	-68%
Overtime	1,112	2,000	2,000	2,080	80	4%
Total Salaries & Wages	457,279	484,894	469,500	490,039	5,145	1%
Employee Benefits	178,014	188,656	155,235	172,566	(16,090)	-9%
Total Personnel Services	635,293	673,550	624,735	662,605	(10,945)	-2%
Professional & Technical Services	4,024	15,500	19,500	15,500	-	0%
Contractual Services	3,715	5,100	5,500	5,100	-	0%
Other Services	43,775	48,182	49,119	54,910	6,728	14%
Supplies	5,336	9,000	9,000	11,750	2,750	31%
TOTAL EXPENDITURES	692,143	751,332	707,854	749,865	(1,468)	0%



GENERAL FUND (100)
BUILDING AND CODE ENFORCEMENT (1002500)

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	\$ Change FY 2020 Budget vs FY 2019		% Change FY 2020 Budget vs FY 2019		
					<i>Projected</i>	<i>Budget</i>	<i>Projected</i>	<i>Budget</i>	
Personnel Services - Salaries & Wages									
511000 Salaries, Full-Time	452,049	467,894	464,000	483,159	19,159	15,265	4.1%	3.3%	
511005 Salaries, Part-Time	4,118	15,000	3,500	4,800	1,300	(10,200)	37.1%	-68.0%	
511300 Overtime	1,112	2,000	2,000	2,080	80	80	4.0%	4.0%	
Total Personnel Services-Salaries & Wages	457,279	484,894	469,500	490,039	20,539	5,145	4.4%	1.1%	
Personnel Services - Employee Benefits									
521000 Health Insurance	90,667	97,501	66,500	78,169	11,669	(19,333)	17.5%	-19.8%	
521005 Life Insurance	192	213	185	214	29	1	15.8%	0.4%	
521010 Dental Insurance	7,307	7,604	6,550	7,997	1,447	393	22.1%	5.2%	
522000 FICA, Village Share	33,919	36,738	35,500	37,203	1,703	465	4.8%	1.3%	
522300 IMRF, Village Share	45,929	45,599	45,500	47,983	2,483	2,384	5.5%	5.2%	
529010 Uniform Allowance	-	1,000	1,000	1,000	-	-	0.0%	0.0%	
Total Personnel Services-Employee Benefits	178,014	188,656	155,235	172,566	17,331	(16,090)	11.2%	-8.5%	
Purchased Professional & Technical Services									
533005 Engineering Service	-	2,500	2,500	2,500	-	-	0.0%	0.0%	
533030 Miscellaneous Professional Services Elevator Inspections and Building Plan Review	4,024	13,000	17,000	13,000	(4,000)	-	-23.5%	0.0%	
Total Purchased Professional & Technical Services	4,024	15,500	19,500	15,500	(4,000)	-	-20.5%	0.0%	
Contractual Services									
542400 Landscaping Services	225	600	600	600	-	-	0.0%	0.0%	
543025 Maintenance, Equipment	934	500	1,200	500	(700)	-	-58.3%	0.0%	
543090 Maintenance, Vehicles	2,556	4,000	3,700	4,000	300	-	8.1%	0.0%	
Total Contractual Services	3,715	5,100	5,500	5,100	(400)	-	-7.3%	0.0%	

GENERAL FUND (100)
BUILDING AND CODE ENFORCEMENT (1002500)

		FY 2018	FY 2019	FY 2019	FY 2020	\$ Change FY 2020		% Change FY 2020	
		ACTUAL	BUDGET	PROJECTED	BUDGET	Budget vs FY 2019	Projected Budget	Projected Budget	Budget
Other Services									
552005	General Insurance	33,738	33,718	34,500	37,010	2,510	3,292	7.3%	9.8%
553000	Telephone Expense	4,325	4,271	4,300	6,100	1,800	1,829	41.9%	42.8%
554000	Advertising, Bids and Records	-	500	500	500	-	-	0.0%	0.0%
555000	Printing Expense								
	Multi-Function Copier Lease	1,680	1,393	1,400	2,000	600	607	42.9%	43.5%
	Miscellaneous	5	500	600	500	(100)	-	-16.7%	0.0%
	Total Printing Expense	1,685	1,893	2,000	2,500	500	607	25.0%	32.0%
558000	Travel and Training	4,028	7,200	7,200	8,200	1,000	1,000	13.9%	13.9%
	ICC and NFPA sponsored certifications/seminars								
558010	Meeting Expense	-	-	19	-	(19)	-	-100.0%	0.0%
558015	Dues	-	600	600	600	-	-	0.0%	0.0%
	National Fire Protection Association(NFPA)								
	International Code Council(ICC)								
	South Suburban Building Officials Association (SSBOA)								
	Suburban Building Officials (SBOC)								
	Illinois Plumbing Inspectors Association (IPIA)								
	Total Other Services	43,775	48,182	49,119	54,910	5,791	6,728	11.8%	14.0%
Supplies									
561005	Office Supplies	1,090	2,500	2,500	3,250	750	750	30.0%	30.0%
561015	Postage & Freight	624	1,000	1,000	1,000	-	-	0.0%	0.0%
561025	Tool Expense	-	500	500	500	-	-	0.0%	0.0%
562600	Fuel Purchase	2,445	4,000	4,000	5,000	1,000	1,000	25.0%	25.0%
564000	Books and Publications	1,177	1,000	1,000	2,000	1,000	1,000	100.0%	100.0%
	2015 International Building Code								
	2002 National Fire Code, ASTM Standards								
	Total Supplies	5,336	9,000	9,000	11,750	2,750	2,750	30.6%	30.6%
TOTAL BUILDING AND CODE ENFORCEMENT		692,143	751,332	707,854	749,865	42,011	(1,468)	5.9%	-0.2%

Community Development

The Community Development Department is responsible for the administration of the development review process, including project management and current/ long-range planning. The department provides guidance to property owners, developers, citizens and other units of government on planning and other zoning related issues. Community Development prepares background reports and recommendations for the Planning and Zoning Commission and the Village Board. It also maintains and revises the Comprehensive Plan and Zoning Ordinance and prepares maps and other graphic materials for the Village, other agencies, and the public.

The Community Development Department provides staff liaisons to the Planning and Zoning Commission, the Historic Preservation Commission, and other committees as needed. The department assists and coordinates downtown redevelopment related projects and performs special projects.

Staffing has been reduced by two full-time positions since FY 2016. A Project Coordinator position was eliminated after FY 2017 due to a vacancy and reorganization of duties with remaining staff and the GIS/IT Coordinator position was moved to the Information Technology department in FY 2017.

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Budget FY 2019	Budget FY 2020
<u>Community Development</u>					
Community Development Director	1.00	1.00	1.00	1.00	1.00
Project Coordinator	1.00	1.00	-	-	-
Building & Zoning Assistant	1.00	1.00	1.00	1.00	1.00
Staff Planner	1.00	1.00	1.00	1.00	1.00
GIS/IT Coordinator	1.00	-	-	-	-
Chief Infrastructure Inspector	1.00	1.00	1.00	1.00	1.00
Total	6.00	5.00	4.00	4.00	4.00

Fiscal Year 2020 Budget

The department budget has increased 3% or \$15,800 compared to the FY 2019 Budget.

- Salaries & Wages are up \$14,726 due to salary increases.
- Employee Benefits have decreased \$1,193 due to health insurance cost decreases.
- Professional & Technical Services budget remains at \$8,100.
- Contractual services are up \$500 due to an increase for vehicle maintenance.
- Other Services have increased \$1,757 due to liability insurance increases.
- Supplies budget remains at \$9,500.

Challenges/Issues

Fiscal Year 2019 was a challenging and productive one for the Community Development Department. Staffing vacancies required the department to re-prioritize activities to focus on current development and economic development projects. The year saw an increase in the number of requests submitted to the department. Even with staffing vacancies, Community Development improved the average amount of time it takes for projects to receive, review and approval action by the Village Board. The department also worked with other staff members and consultants on the implementation strategy of the Comprehensive Plan and TIF District.

In the upcoming year, with the vacant positions being filled, staff will be able to continue its efforts towards current development, economic development, and the additional tasks as assigned by the Strategic Plan. Staff will also have to work around the incorporation of the new ERP system which will take time from the Department's core responsibilities to allow for training in the new software system.

Fiscal Year 2019 Accomplishments

- Completed several phases of the Downtown TIF District including processing entitlements for The Reserve at Hudson Crossing Project and the entitlements for the 63 W. Washington and 113 Main Street developments.
- Maintained timely development review process.
- Initial development of the ERP system.
- Maintained and updated the Zoning Map and Street Maps.
- Continual surveying of neighboring communities fee structures.
- Promoted vacant and incomplete residential developments to the building community.

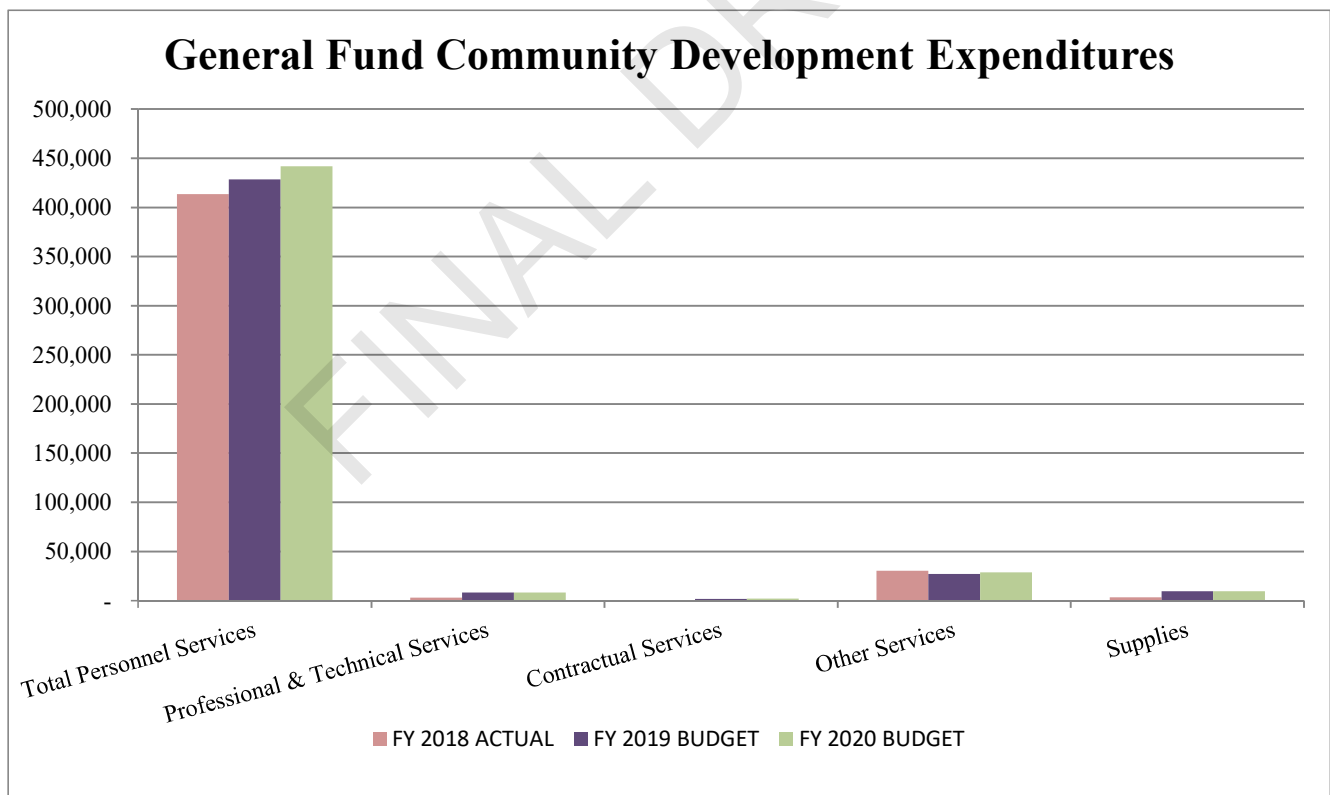
Strategic Planning Goals and Objectives

- Achieve a minimum of two ground breakings by 2019 within the TIF District
- Maintain the database of residential developments. Continue to engage the building community regarding residential development.
- Reach out and assist developers to encourage completion of existing projects and take advantage of available opportunities.
- Continue to analyses the fee structure to keep it aligned with market trends.
- Develop zoning updates to encourage development in the downtown area.
- Implement the ERP system to facilitate efficient use of resources.

Performance Measures	Calendar Year					
	2013	2014	2015	2016	2017	2018
Requests Submitted						
Annexation	1	1	0	1	0	0
Annexation Agreement	1	1	0	0	0	0
Rezoning: Residential	2	2	0	2	1	0
Rezoning: Commercial	0	1	0	2	2	4
Rezoning: Manufacturing	0	0	0	1	0	0
Concept Plan	0	2	0	2	1	0
PUD Agreement	1	1	0	1	1	1
Preliminary PUD: Residential	1	0	0	0	4	3
Preliminary PUD: Commercial	1	0	0	2	3	3
Preliminary PUD: Manufacturing	2	0	0	1	0	1
Preliminary Plat: Residential	0	0	0	0	4	5
Preliminary Plat: Commercial	0	0	0	2	4	3
Preliminary Plat: Manufacturing	0	0	0	1	0	1
Final PUD: Residential	0	1	0	1	1	3
Final PUD: Commercial	1	3	0	4	3	7
Final PUD: Manufacturing	2	0	1	1	0	2
Amendment to Final PUD	14	22	9	11	9	14
Final Plat: Residential	1	1	0	0	1	5
Final Plat: Commercial	2	2	1	1	1	5
Final Plat: Manufacturing	0	0	0	1	0	1
Special Use Permit: Residential	1	0	0	1	2	1
Special Use Permit: Commercial	2	3	1	2	5	10
Special Use Permit: Manufacturing	6	6	2	4	1	1
Site Plan: Staff Review Only	0	0	0	0	0	0
Site Plan:	0	1	4	1	1	1
Variances: Residential	2	4	3	2	3	2
Variances: Non-Residential	2	3	1	4	2	0
Zoning Ordinance Text Amendments	1	3	5	2	1	0
County Jurisdictional Review	0	0	0	0	0	0
Total Year-End Requested Actions	43	57	27	50	51	72
Projects Processed						
Plan Commission	19	20	21	21	28	33
Zoning Board of Appeals	6	5	6	5	0	0
Total Year-End Projects Processed	25	25	27	26	28	33
LENGTH OF REVIEW PROCESS	2013	2014	2015	2016	2017	2018
Average number of days between application submittal and Plan Commission Meeting	31 days	51 days	24 days	43 days	39 days	34 days
Days between application and Village Board decision	46 days	85 days	65 days	62 days	68 days	66 days

GENERAL FUND (100)
COMMUNITY DEVELOPMENT (1003000)

EXPENDITURES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	<i>FY 2020 Budget vs FY 2019 Budget</i>	
					\$	%
Salaries & Wages						
Salaries Full-Time	311,286	313,294	320,000	328,020	14,726	5%
Salaries Part-Time	-	-	750	-	-	0%
Overtime	382	750	1,500	750	-	0%
Total Salaries & Wages	311,668	314,044	322,250	328,770	14,726	5%
Employee Benefits	101,965	114,323	104,668	113,130	(1,193)	-1%
Total Personnel Services	413,633	428,367	426,918	441,900	13,533	3%
Professional & Technical Services	2,885	8,100	8,100	8,100	-	0%
Contractual Services	346	1,600	1,400	2,100	500	31%
Other Services	30,511	27,055	28,088	28,812	1,757	6%
Supplies	3,489	9,500	7,300	9,500	-	0%
TOTAL EXPENDITURES	450,865	474,622	471,806	490,412	15,790	3%



GENERAL FUND (100)
COMMUNITY DEVELOPMENT (1003000)

		FY 2018	FY 2019	FY 2019	FY 2020	\$ Change FY 2020		% Change FY 2020	
		ACTUAL	BUDGET	PROJECTED	BUDGET	Budget vs FY 2019	Budget	Budget vs FY 2019	Budget
						Projected		Projected	
Personnel Services - Salaries & Wages									
511000	Salaries, Full-Time	311,286	313,294	320,000	328,020	8,020	14,726	2.5%	4.7%
511005	Salaries, Part-Time	-	-	750	-	(750)	-	-100.0%	0.0%
511300	Overtime	382	750	1,500	750	(750)	-	-50.0%	0.0%
Total Personnel Services - Salaries & Wages		311,668	314,044	322,250	328,770	6,520	14,726	2.0%	4.7%
Personnel Services - Employee Benefits									
521000	Health Insurance	43,554	55,546	46,855	51,579	4,724	(3,967)	10.1%	-7.1%
521005	Life Insurance	115	122	115	122	7	-	6.1%	0.0%
521010	Dental Insurance	3,046	3,802	3,110	3,398	288	(404)	9.3%	-10.6%
522000	FICA, Village Share	23,406	23,877	23,900	25,020	1,120	1,143	4.7%	4.8%
522300	IMRF, Village Share	31,587	30,476	30,338	32,511	2,173	2,035	7.2%	6.7%
529000	Uniform Service	256	500	350	500	150	-	42.9%	0.0%
Total Personnel Services - Employee Benefits		101,965	114,323	104,668	113,130	8,462	(1,193)	8.1%	-1.0%
Professional & Technical Services									
533005	Engineering Services	980	4,000	4,000	4,000	-	-	0.0%	0.0%
553103	Plan Commission	1,820	2,100	2,100	2,100	-	-	0.0%	0.0%
533105	Historic Preservation Committee	85	2,000	2,000	2,000	-	-	0.0%	0.0%
Total Professional & Technical Services		2,885	8,100	8,100	8,100	-	-	0.0%	0.0%
Contractual Services									
543025	Maintenance, Equipment	333	600	400	600	200	-	50.0%	0.0%
543090	Maintenance, Vehicle	14	1,000	1,000	1,500	500	500	50.0%	50.0%
Total Contractual Services		346	1,600	1,400	2,100	700	500	50.0%	31.3%

GENERAL FUND (100)
COMMUNITY DEVELOPMENT (1003000)

		FY 2018	FY 2019	FY 2019	FY 2020	\$ Change FY 2020		% Change FY 2020	
		ACTUAL	BUDGET	PROJECTED	BUDGET	Budget vs FY 2019	Budget	Budget vs FY 2019	Budget
						Projected	Projected	Projected	Projected
Other Services									
552005	General Insurance	21,358	17,983	19,046	19,740	694	1,757	3.6%	9.8%
553000	Telephone Expense	2,392	2,495	2,415	2,495	80	-	3.3%	0.0%
554000	Advertising, Bids and Records	1,672	700	700	700	-	-	0.0%	0.0%
555000	Printing Expense								
	Multi-Function Copier Lease	850	927	927	927	-	(0)	0.0%	0.0%
	Miscellaneous		150	150	150	150	-	0.0%	0.0%
	Total Printing Expense	850	1,077	1,077	1,077	150	(0)	0.0%	0.0%
558000	Travel and Training	3,310	3,500	3,500	3,500	-	-	0.0%	0.0%
558005	Meeting Expense	-	-	50	-	(50)	-	-100.0%	0.0%
558015	Dues	929	1,300	1,300	1,300	-	-	0.0%	0.0%
	American Planning Association(APA)								
	American Institute of Certified Planners(AICP)								
	Total Contractual Services	30,511	27,055	28,088	28,812	874	1,757	2.6%	6.5%
Supplies									
561005	Office Supplies	1,397	2,000	2,000	2,000	-	-	0.0%	0.0%
	Administration and inspection supplies								
	Total Office Supplies	1,397	2,000	2,000	2,000	-	-	0.0%	0.0%
561010	Computer Supplies	-	-	300	-	-	-	-100.0%	0.0%
561015	Postage & Freight	771	500	500	500	-	-	0.0%	0.0%
561030	Operating Supplies		4,500	2,500	4,500	2,000	-	80.0%	0.0%
562600	Fuel Purchase	1,321	2,500	2,000	2,500	500	-	25.0%	0.0%
	Total Supplies	3,489	9,500	7,300	9,500	2,500	-	30.1%	0.0%
TOTAL COMMUNITY DEVELOPMENT		450,865	474,622	471,806	490,412	19,056	15,790	3.9%	3.3%

Economic Development

The Economic Development Director is charged with strategically supporting economic expansion and new development within the Village of Oswego. The department is responsible for creating and maintaining a robust Business Expansion and Retention initiative; site selection and other technical assistance for new businesses; promoting specific properties and the Oswego brand globally; connecting business owners to resources available in the community; and creating a business-friendly environment.

The Director takes an efficient and innovative approach to achieving these goals, by relying on new “out of the box” methods and community collaborations to streamline efforts and maximize impact. Moreover, the department wishes to deliver superior results and accountability and will implement performance metrics to benchmark success

The Department achieves these goals through innovative, creative approaches in partnerships and community-based collaborations to maximize impact for the Village’s business community.

The Economic Development director is also responsible for the implementation of the following initiatives included in the 2017 Strategic Plan:

- 59 S. Adams St. project plan
- Old Village Hall Block plan
- TIF District marketing plan
- Economic Development Strategic Plan

The staffing levels in this department remained unchanged with only the one authorized full-time position. However, the Economic Development director now oversees the Community Relations department to ensure a strategic and cohesive approach towards communications, tourism, marketing, business attraction and retention. It is intended that one of the Community Relations staff will be tasked with maintaining the Businesses Retention and Expansion program alongside the Economic Development director.

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Budget FY 2019	Budget FY 2020
<u>Economic Development</u>					
Economic Development Director	1.00	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00	1.00

Fiscal Year 2020 Budget

Total department budget is increasing 7% or \$13,900 compared to the FY 2019 Budget due to increased personnel and membership costs.

- Salaries & Wages is increasing \$7,900 due to normal wage increases and an annual contractual bonus award.
- Employee Benefits is increasing \$1,601 because of higher FICA and IMRF contributions.

- Professional & Technical Services is increasing \$2,600 due to an anticipated hotel study.
- Other Services is increasing \$2,000 to accommodate the ICSC, EDI, and other professional organizational dues.
- Supplies is decreasing \$300 due to lower anticipated postage costs.

Challenges/Issues:

The ED director continues work on numerous initiatives. Areas of greatest risk and opportunity include:

- **Downtown Oswego:** The revitalization of the downtown is critical with significant focus on new construction at 59 S. Adams and 63 W. Washington and potential projects at 113 Main Street. The Village will also exert considerable effort to assist current businesses through the redevelopment process.
- **Business retention and expansion:** The International Economic Development Council states that 80% of new jobs are created by existing businesses. To best harness Oswego's job creation potential, staff is developing a Businesses Retention and Expansion program. The program must address small businesses' needs to be successful.
- **Commercial Corridors:** The Rt. 34 and Orchard Rd corridors are critical to Oswego's tax base. Nationwide volatility in the retail has and may continue to impact the local stores of national chains. The Village will continue to market its commercial corridors to commercial tenants that demonstrate strength nationally and in comparable markets.
- **Industrial properties:** Reflecting the nationwide industrial market, Oswego's industrial vacancy rate was very low in FY 2019. Oswego's strategy for industrial development must balance the benefits of growth with the corresponding challenges of the high cost of spec-built new industrial properties, the need for speculative infrastructure, and Oswego's relative distance from major thorough-fairs. In lieu of taking on major capital infrastructure upgrades to incentivize new industrial development, the Village should focus its efforts on business outreach to existing industrial businesses to help keep those jobs and resource businesses to expand.

Fiscal Year 2019 Accomplishments

The Village of Oswego made significant strides towards realizing goals spelled out in its 2017 Strategic Plan. Altitude Trampoline Park opened in the former Bed Bath Beyond space in December 2018 and Gravity 34 is expected to open in the coming months. Although they have different offerings, both are youth focused entertainment businesses which will attract and keep in Oswego the business of the family/youth demographic.

Downtown development efforts are progressing. The Village expects a ground breaking in the Spring on the transformative Shodeen mixed use development at 59 S. Adams Street. In 2018, the Village signed a Redevelopment Agreement with JLAT LLC to bring the highly anticipated

Mexican restaurant to the site of 63. W Washington Street. A ground breaking for the project is anticipated in late spring 2019. The Village entered into a Purchase and Sale agreement with Imperial Investments for 113 Main Street to explore redevelopment opportunities at the site of the former Village Hall. Finally, the Oswego Brewing Company opened its 59 S Main Street location in May of 2018. The Brewery has developed a loyal following and has brought new visitors to downtown Oswego.

Overall, Oswego’s retail market has a current vacancy rate of 6.2%. The industrial and flex space vacancy rate stood at 1.6%.

Staff expects continued fluctuation in the commercial corridor retail sector, significant growth downtown, and growth in new home starts in FY 2020.

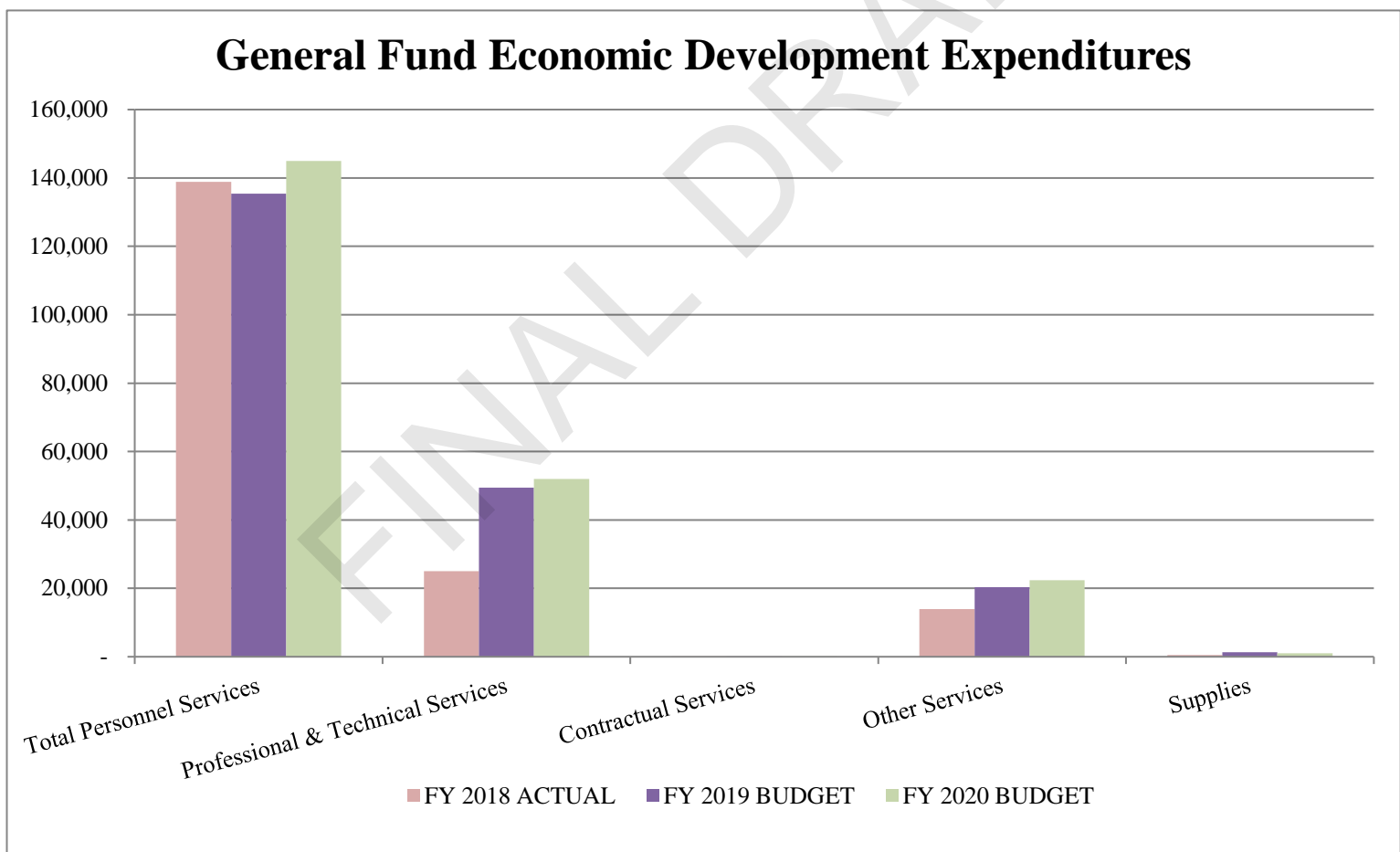
Economic Metrics:

	Fiscal (FY) or Calendar (CY) Year			
	2017	2018	2019	2020 est.
TIF Annual Increment - FY	\$ -	\$ 19,259	\$ 32,683	\$ 34,000
Annual Sales Tax Proceeds- FY	\$6,041,568	\$6,100,000	\$6,400,000	\$6,538,000
Annual Food & Beverage Tax Proceeds - F	\$ -	\$ 420,000	\$ 825,000	\$ 825,000
Number of Business Licenses Issued- CY	825	1,019	tbd	tbd

- TIF increment annual increase: \$1,317
- Annual sales tax proceeds: \$138,000
- Annual Food and Beverage tax proceeds: \$0.00
- Number of business licenses issued:
 - 699 commercial licenses
 - 320 home licenses
- Commercial Vacancy Rates
 - Commercial corridor vacancy rates:
 - Orchard: 12.3%
 - Rt. 34: 1.2%
 - Rt. 71: 2.6%
 - Rt. 30: 10.5%
 - Office vacancy rate: ~1%
 - Industrial vacancy rate: >1%

**GENERAL FUND (100)
ECONOMIC DEVELOPMENT (1003500)**

EXPENDITURES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	FY 2020 Budget vs FY 2019 Budget	
					\$	%
Salaries & Wages						
Salaries Full-Time	117,851	115,380	116,735	123,289	7,909	7%
Salaries Part-Time	-	-	1,500	-	-	0%
Total Salaries & Wages	117,851	115,380	118,235	123,289	7,909	300%
Employee Benefits	21,007	20,079	21,302	21,680	1,601	8%
Total Personnel Services	138,857	135,459	139,537	144,969	9,510	7%
Professional & Technical Services	25,000	49,400	42,500	52,000	2,600	5%
Contractual Services	24	120	120	120	-	0%
Other Services	13,935	20,320	22,819	22,390	2,070	10%
Supplies	477	1,350	930	1,050	(300)	-22%
TOTAL EXPENDITURES	178,293	206,649	205,906	220,529	13,880	7%



GENERAL FUND (100)
ECONOMIC DEVELOPMENT (1003500)

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	\$ Change FY 2020 Budget vs FY 2019 Projected Budget		% Change FY 2020 Budget vs FY 2019 Projected Budget	
Personnel Services - Salaries & Wages								
511000 Salaries, Full-Time	117,851	115,380	116,735	123,289	6,554	7,909	5.6%	6.9%
511005 Salaries, Part-Time	-	-	1,500	-	(1,500)	-	-100.0%	0.0%
Total Personnel Services - Salaries & Wages	117,851	115,380	118,235	123,289	5,054	7,909	4.3%	6.9%
Personnel Services - Employee Benefits								
521000 Health Insurance	26	25	30	25	(5)	-	-16.0%	0.0%
521005 Life Insurance	30	30	32	30	(2)	-	-4.8%	0.0%
521010 Dental Insurance	-	-	895	-	(895)	-	-100.0%	0.0%
522000 FICA, Village Share	9,007	8,827	9,100	9,432	332	605	3.6%	6.9%
522300 IMRF, Village Share	11,944	11,197	11,245	12,192	947	995	8.4%	8.9%
Total Personnel Services - Employee Benefits	21,007	20,079	21,302	21,680	378	1,601	1.8%	8.0%
Professional & Technical Services								
533025 Facade/Business Development Program	25,000	40,000	40,000	40,000	-	-	0.0%	0.0%
533030 Miscellaneous Professional Services								
Consulting, Appraisals, Website	-	9,400	2,500	12,000	9,500	2,600	380.0%	27.7%
Total Misc. Professional Services	25,000	49,400	42,500	52,000	9,500	2,600	22.4%	5.3%
Total Professional & Technical Services	25,000	49,400	42,500	52,000	9,500	2,600	22.4%	5.3%
Contractual Services								
543025 Maintenance, Equipment	24	120	120	120	-	-	0.0%	0.0%

GENERAL FUND (100)
ECONOMIC DEVELOPMENT (1003500)

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	\$ Change FY 2020 Budget vs FY 2019		% Change FY 2020 Budget vs FY 2019		
					Projected	Budget	Projected	Budget	
Other Services									
552005 General Insurance	4,606	4,496	4,365	4,936	571	440	13.1%	9.8%	
553000 Telephone Expense	1,080	1,027	1,027	1,027	-	-	0.0%	0.0%	
554000 Advertising, Bids & Records	559	4,000	4,000	3,000	(1,000)	(1,000)	-25.0%	-25.0%	
555000 Printing Expense									
Multi-Function Copier Lease	895	927	927	927	-	-	0.0%	0.0%	
Miscellaneous	-	500	500	500	-	-	0.0%	0.0%	
Total Printing Expense	895	1,427	1,427	1,427	-	-	0.0%	0.0%	
558000 Travel and Training	4,293	6,500	6,500	6,500	-	-	0.0%	0.0%	
ICSC Retail Conventions (National & Chicago)									
IEDC Training, APA Conference									
558010 Meeting Expense	-	2,000	2,000	2,000	-	-	0.0%	0.0%	
KEDA, NICAR, CRBA, AIRE Meetings									
558015 Dues	2,502	870	3,500	3,500	-	2,630	0.0%	302.3%	
Total Contractual Services	13,935	20,320	22,819	22,390	(429)	2,070	-1.9%	10.2%	
Supplies									
561005 Office Supplies	476	250	250	300	50	50	20.0%	20.0%	
565015 Computer Software	-	-	30	-	(30)	-	-100.0%	0.0%	
561015 Postage & Freight	-	600	150	250	100	(350)	66.7%	-58.3%	
564000 Books and Publications	1	500	500	500	-	-	0.0%	0.0%	
Total Supplies	477	1,350	930	1,050	120	(300)	12.9%	-22.2%	
TOTAL ECONOMIC DEVELOPMENT	178,293	206,649	205,906	220,529	14,623	13,880	7.1%	6.7%	

Finance

The Finance Department is responsible for the proper accounting, budgeting/financial reporting of all Village Funds, establishment/monitoring of internal controls, preparation/coordination of the annual budget, long term financial forecast and capital planning processes. The department is responsible for the annual audit of Village financial data, preparing annual tax levies; cash receipt collections, payroll, accounts payable, accounts receivable and billing, utility billing and collection and reception duties for incoming calls and visitors to Village Hall. Cash/investment of Village Funds, providing guidance for all types of debt issuances and overall financial oversight are duties of the department.

Full time staff consists of six positions and has not changed since Fiscal Year 2011.

<u>Finance</u>	<u>Actual FY 2016</u>	<u>Actual FY 2017</u>	<u>Actual FY 2018</u>	<u>Budget FY 2019</u>	<u>Budget FY 2020</u>
Finance Director	1.00	1.00	1.00	1.00	1.00
Assistant Finance Director	1.00	1.00	1.00	1.00	1.00
Staff Accountant	1.00	1.00	1.00	1.00	1.00
Finance Assistant/AP	1.00	1.00	1.00	1.00	1.00
Utility Billing Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total	6.00	6.00	6.00	6.00	6.00

Fiscal Year 2020 Budget

Total department budget is up \$3% or 16,700 compared to FY 2019 budget because of increased staff development costs.

- Salaries & Wages have increased \$16,500 due to annual wage increases and 2018 pay adjustments.
- Employee Benefits have increased \$1,600 due to the increased employment taxes.
- Professional & Technical Services has decreased \$8,700 due to the elimination of outsourcing the payroll processing.
- Contractual services have not changed from last year's budget.
- Other Services have increased \$6,100 from increases in general insurance and travel/training costs.
- Supplies have increased \$1,200 as office supply requirements have increased.

Challenges/Issues

The departments involvement in all phases of the implementation of the new ERP System has caused staffing issues within the department for the past 18 months. Overtime increases occurred due to staff falling behind with the daily work tasks and any new projects initiated by other departments. Staff has and will be challenged to keep up with the normal calendar year activities within the department during the year and learning the new software system. Phase 2, (Payroll) went live in January 2019 and has now brought the processing of the Village pay system in house which used to be outsourced. This will create an extra burden on the accounting staff to make sure all aspects of processing payroll are

completed accurately, and all filings completed on time. ERP phases 3, 4 and 5 will be going live in calendar year 2019 which will cause all staff to learn the new systems. Fiscal year 2020 cannot come soon enough as the ERP should be totally implemented by then.

Fiscal Year 2019 Major Accomplishments

- ✓ Completed all required financial reporting including the Annual Audit, Annual Budget, Treasurers Report, State Comptrollers Report, Actuarial Reports for Pensions, Municipal Compliance Report for Police Pension, Annual Residents Financial Report
- ✓ Completed the phase 2 implementation and participated in implementation of phases 3 &4.
- ✓ Updated the Capital Improvement Plan and presented to the Village Board for discussion
- ✓ Presented Financial Forecast to Village Board showing the results of the new taxes implemented in 2017 and the Villages strong financial position.
- ✓ Assisted Administration with Development Agreements within the TIF District.

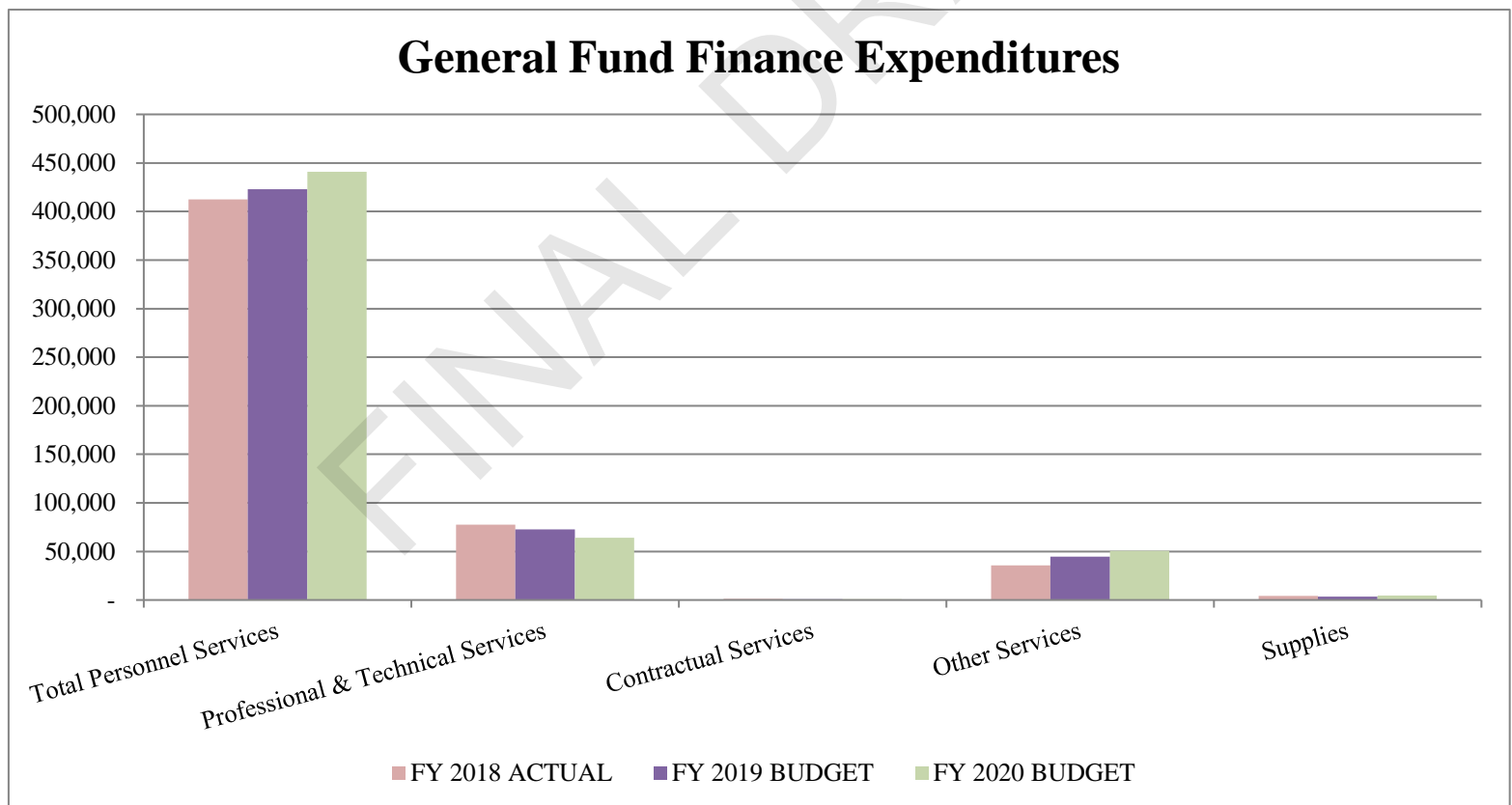
Strategic Plan Goals and Objectives

- Complete all State required financial reporting and file with respective agencies on time
- Implement the new Enterprise Information System across all Village departments. Train end users and create more efficient operations
- Research new revenue sources for the Village
- Review all department programs to prepare cost/benefit analysis of each program.

Finance Department Performance Objectives	Fiscal Year				
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Present balanced budget to Village Board	Yes	Yes	Yes	Yes	Yes
Complete long-term financial forecast	Yes	Yes	Yes	Yes	Yes
Survey revenues & present to Village Board	Yes	Yes	Yes	Yes	Yes
Receive GFOA CAFR Award	Yes	Yes	Yes	Yes	Yes
Number of CAFR Award Comments	5	2	4	7	TBD
Number of Auditor Management Comments	1	1	1	0	0
Receive GFOA Budget Award	Yes	Yes	Yes	Yes	Yes
Number of Budget Award Comments	6	9	7	8	6
Review department procedures	Yes	Yes	Yes	Yes	Yes
Accounts Payable Invoices Processed	5,136	5600	5200	4700	4918
Dollar Value of A/P Processed	15,840,000	17,113,696	17,459,434	19,940,007	33,770,043
Accounts Receivable Invoices Processed	1388	399	380	325	280
Journal Entries Processed	565	774	675	722	739

**GENERAL FUND (100)
FINANCE (1004000)**

EXPENDITURES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	FY 2020 Budget vs FY 2019 Budget	
					\$	%
Salaries & Wages						
Salaries Full-Time	310,559	317,907	324,000	334,372	16,466	5%
Overtime	1,770	1,560	4,800	1,622	62	4%
Total Salaries & Wages	312,329	319,467	328,800	335,994	16,528	5%
Employee Benefits	100,103	103,385	101,819	104,940	1,555	2%
Total Personnel Services	412,432	422,852	430,619	440,934	18,083	4%
Professional & Technical Services	77,713	72,677	71,513	63,957	(8,720)	-12%
Contractual Services	1,073	700	1,000	700	-	0%
Other Services	35,682	44,632	46,712	50,735	6,103	14%
Supplies	4,211	3,500	3,710	4,700	1,200	34%
TOTAL EXPENDITURES	531,110	544,361	553,554	561,026	16,665	3%



GENERAL FUND (100)
FINANCE (1004000)

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	\$ Change FY 2020 Budget vs FY 2019		% Change FY 2020 Budget vs FY 2019		
					Projected	Budget	Projected	Budget	
Personnel Services - Salaries & Wages									
511000 Salaries, Full-Time	310,559	317,907	324,000	334,372	10,372	16,466	3.2%	5.2%	
511300 Overtime	1,770	1,560	4,800	1,622	(3,178)	62	-66.2%	4.0%	
Total Personnel Services - Salaries & Wages	312,329	319,467	328,800	335,994	7,194	16,528	2.2%	5.2%	
Personnel Services - Employee Benefits									
521000 Health Insurance	40,565	43,018	41,809	41,284	(525)	(1,734)	-1.3%	-4.0%	
521005 Life Insurance	117	117	117	117	0	-	0.3%	0.0%	
521010 Dental Insurance	4,619	4,749	4,444	4,536	92	(213)	2.1%	-4.5%	
521015 Optical Insurance	223	223	231	232	1	9	0.4%	3.9%	
522000 FICA, Village Share	22,882	24,276	24,100	25,546	1,446	1,269	6.0%	5.2%	
522300 IMRF, Village Share	31,697	31,002	31,118	33,225	2,107	2,223	6.8%	7.2%	
Total Personnel Services - Employee Benefits	100,103	103,385	101,819	104,940	3,121	1,555	3.1%	1.5%	
Professional & Technical Services									
533000 Auditing Expense	32,850	37,402	35,088	38,182	3,094	780	8.8%	2.1%	
533020 Payroll Services	20,691	15,000	15,000	-	(15,000)	(15,000)	-100.0%	-100.0%	
533030 Miscellaneous Professional Service									
Annual Police Pension Fund Actuarial Valuation	3,000	3,000	3,000	6,500	3,500	3,500	116.7%	116.7%	
Fees	875	875	875	875	-	-	0.0%	0.0%	
Collection Fees	2,500	2,500	2,500	2,000	(500)	(500)	-20.0%	-20.0%	
Contractual Banking Fees	-	-	500	1,200	700	1,200	100.0%	100.0%	
Credit Card Processing Fees	5,500	5,500	5,700	6,800	1,100	1,300	19.3%	23.6%	
Investment Expense	500	5,000	5,000	5,000	-	-	0.0%	0.0%	
Miscellaneous	8,396	-	450	-	(450)	-	0.0%	0.0%	
OPEB Annual Actuarial Valuation	3,400	3,400	3,400	3,400	-	-	0.0%	0.0%	
Total Professional Services	24,171	20,275	21,425	25,775	4,350	5,500	20.3%	27.1%	
Total Professional & Technical Services	77,713	72,677	71,513	63,957	(7,556)	(8,720)	-10.6%	-12.0%	
Contractual Services									
543025 Maintenance, Equipment	1,073	700	1,000	700	(300)	-	-30.0%	0.0%	

**GENERAL FUND (100)
FINANCE (1004000)**

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	\$ Change FY 2020 Budget vs FY 2019		% Change FY 2020 Budget vs FY 2019		
					Projected	Budget	Projected	Budget	
Other Services									
552005 General Insurance	27,639	26,975	28,600	29,608	1,008	2,633	3.5%	9.8%	
553000 Telephone Expense	1,425	1,255	1,460	1,500	40	245	2.7%	19.5%	
554000 Advertising, Bids & Records	1,185	2,000	1,500	1,500	-	(500)	0.0%	-25.0%	
555000 Printing Expense									
Multi-Function Copier Lease	850	927	927	927	-	(0)	0.0%	0.0%	
Check stock, other paper	-	700	1,450	1,500	50	800	3.4%	114.3%	
Total Printing Expense	850	1,627	2,377	2,427	50	800	2.1%	49.1%	
558000 Travel and Training	3,478	12,000	12,000	15,000	3,000	3,000	25.0%	25.0%	
558015 Dues									
Government Finance Officers Association	350	250	275	200	(75)	(50)	-27.3%	-20.0%	
IL Government Finance Officers Assoc.	400	425	400	400	-	(25)	0.0%	-5.9%	
Illinois Municipal Treasurers Association	355	100	100	100	-	-	0.0%	0.0%	
Total Dues	1,105	775	775	700	(75)	(75)	-9.7%	-9.7%	
Total Other Services	35,682	44,632	46,712	50,735	4,023	6,103	8.6%	13.7%	
Supplies									
561005 Office Supplies	2,504	1,500	1,500	2,500	1,000	1,000	66.7%	66.7%	
561010 Computer Supplies	-	-	210	200	(10)	200	-4.8%	100.0%	
561015 Postage & Freight	1,707	2,000	2,000	2,000	-	-	0.0%	0.0%	
Total Supplies	4,211	3,500	3,710	4,700	990	1,200	26.7%	34.3%	
TOTAL FINANCE	531,110	544,361	553,554	561,026	7,472	16,665	1.3%	3.1%	

Information Technology

The Information Technology Department mission is to identify, implement and support applications and systems that enhance service delivery, enable employee productivity and to provide leadership in the management and distribution of information by working in partnership with other departments and other entities to utilize technology to further the Village's goals.

To meet its mission, the IT department provides the following services to village departments and offices:

- Offering innovative solutions which enable departments to better accomplish their goals in providing quality services to our citizens.
- Providing technical assistance and advice to the Village Administrator and Department Heads on all Information Technology concerns.
- Operating and maintaining a fiscally sound and reliable communications infrastructure while providing an exceedingly high level of service and support.
- Facilitating interdepartmental involvement in Information Technology decisions.
- Providing Village employees with the best available, most cost-effective technology and procedures relating to the field of Information Technology.
- Continuously research new technologies to keep improving Information Technology Systems and Processes.
- Support the Enterprise Resource Management (ERP) system.
- Geographic Information Systems (GIS) development and support, and
- Electronic Document Management System (EDMS) support.

Within the IT Department is the Geographic Information Systems (GIS) division. The GIS division helps village staff manage new development and changes in our infrastructure and natural environment. The goal of the GIS division is to broaden perception and incorporate a geographic perspective into existing workflows and business practices. Using GIS technologies, we strive to:

- Improve citizens' access to government
- Effectively manage assets and resources
- Ensure quality and effective decision making
- Improve data accuracy
- Automate workflows, improve production, and increase efficiency

Full time staffing included one full time position and a part time intern. The part time intern position has been eliminated due to the outsourcing of the IT support.

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Budget FY 2019	Budget FY 2020
<u>Information Technology</u>					
IT Manager	-	1.00	1.00	1.00	1.00
Intern	-	-	0.25	-	-
Total	-	1.00	1.25	1.00	1.00

Fiscal Year 2020 Budget

The total budget for Fiscal Year 2020 has increased 3% or \$28,700 compared to the FY 2018 budget due to personnel, contractual licensing and supply cost increases.

- Salaries & Wages have increased \$5,500 because of normal wage increases.
- Employee Benefits is up \$1,800 due to increases in health insurance costs and payroll taxes.
- Professional & Technical Services budget has remained at \$210,000 for outsourced IT support and connectivity.
- Contractual services increased \$15,200 due to increased computer application licensing.
- Other Services has decreased \$1,100 from reductions in telephone and printing costs.
- Supplies budget has increased \$7,400 from the increased computer supply line item.

Challenges/Issues

The major challenge in the Information Technology Department is the ability to get everything completed with only one staff personal. Any technology needs including GIS and ERP go through the IT Manager. The Village has outsourced the daily IT maintenance to a contracted firm to allow the IT Manager to focus on the larger projects and the implementation of the ERP project. The IT Manager still participates in daily IT activities.

Fiscal Year 2019 Major Accomplishments

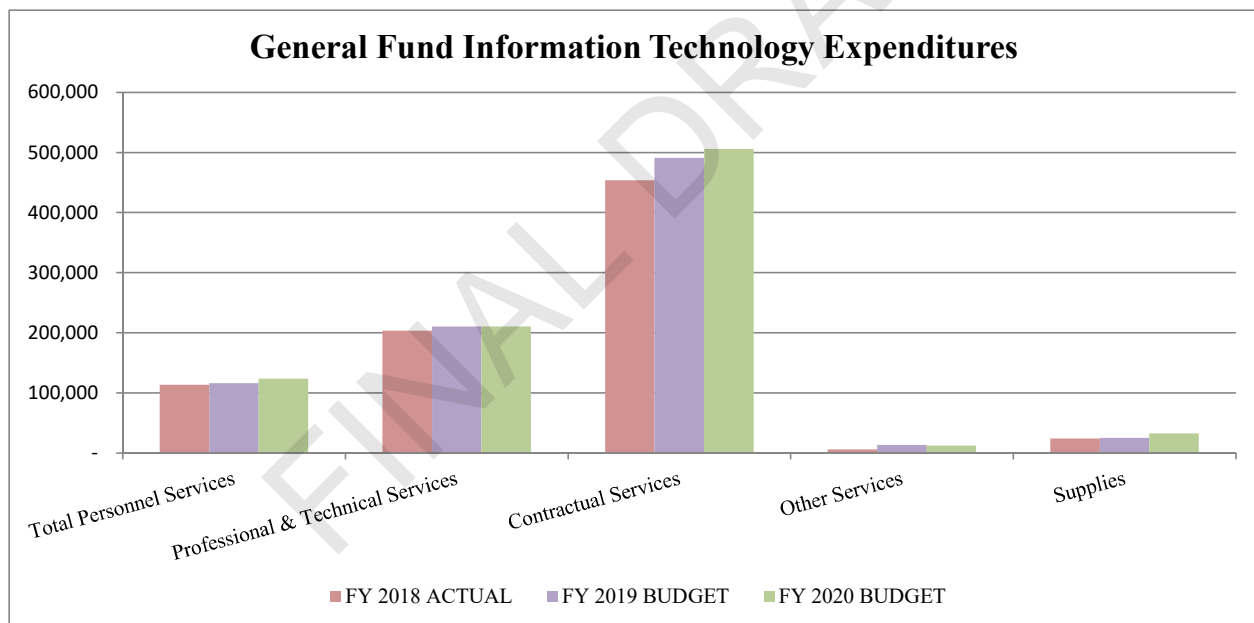
- Built and implemented the entire IT network infrastructure for the new Police Department.
- Migrated all technology needs from the old Police Dept to the new facility.
- Instrumental in working with vendors on all facets of the IT environment for the Police Department, IE. IP phone system, security camera network, access control.
- Migrated the Village's email system to Microsoft's Office 365 SaaS environment.
- Rolled out Single Sign-On for all Village staff.
- Completed the migration of all the Village's physical servers to a virtual environment
- Implemented a public facing GIS dynamic web mapping application.
- Refreshed computers workstations for all Villages departments.
- Refreshed all Mobile Device Terminals (MDT) for the squad cars at the Police Department.

Strategic Plan Goals and Objectives

- Implement the new Enterprise Information Management System assisting all departments in migrating existing data, setting up system and new processes
- Migrate the MDT's to a private MPLS network.
- Create GIS published services for use by internal staff.
- Analyze noncomputerized processes throughout Village to determine the ability to develop a more streamlined process with automated functions.

**GENERAL FUND (100)
INFORMATION TECHNOLOGY (1004500)**

EXPENDITURES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	FY 2020 Budget vs FY 2019 Budget	
					\$	%
Salaries & Wages						
Salaries Full-Time	81,351	83,742	87,000	89,246	5,504	7%
Salaries Part-Time	775	-	-	-	-	0%
Total Salaries & Wages	82,126	83,742	87,000	89,246	5,504	7%
Employee Benefits	31,214	32,271	32,339	34,044	1,772	5%
Total Personnel Services	113,340	116,013	119,339	123,290	7,277	6%
Professional & Technical Services	203,186	210,002	210,202	210,002	-	0%
Contractual Services	453,377	490,762	533,700	505,922	15,160	3%
Other Services	5,747	13,355	12,573	12,271	(1,084)	-8%
Supplies	23,817	24,850	22,850	32,230	7,380	30%
TOTAL EXPENDITURES	799,466	854,982	898,664	883,715	28,733	3%



**GENERAL FUND (100)
INFORMATION TECHNOLOGY (1004500)**

		FY 2018	FY 2019	FY 2019	FY 2020	\$ Change FY 2020		% Change FY 2020	
		ACTUAL	BUDGET	PROJECTED	BUDGET	Budget vs FY 2019	Budget	Projected	Budget
						Projected		Projected	
Personnel Services - Salaries & Wages									
511000	Salaries, Full-Time	81,351	83,742	87,000	89,246	2,246	5,504	2.6%	6.6%
511005	Salaries, Part-Time	775	-	-	-	-	-	0.0%	0.0%
Total Personnel Services - Salaries & Wages		82,126	83,742	87,000	89,246	2,246	5,504	2.6%	6.6%
Personnel Services - Employee Benefits									
521000	Health Insurance	15,671	16,624	16,300	17,274	974	650	6.0%	3.9%
521005	Life Insurance	30	30	30	30	-	-	0.0%	0.0%
521010	Dental Insurance	1,116	1,147	1,080	1,153	73	6	6.8%	0.5%
522000	FICA, Village Share	6,194	6,343	6,600	6,761	161	418	2.4%	6.6%
522300	IMRF, Village Share	8,203	8,127	8,329	8,825	496	698	6.0%	8.6%
Total Personnel Services - Employee Benefits		31,214	32,271	32,339	34,044	1,704	1,772	5.3%	5.5%
Purchased Professional & Technical Services									
533015	IT Services	140,028	150,000	150,000	150,000	-	-	0.0%	0.0%
533030	Miscellaneous Professional Services	-	-	200	-	(200)	-	-100.0%	0.0%
534005	Communication Infrastructure Expense	63,158	60,002	60,002	60,002	-	-	0.0%	0.0%
Total Professional & Technical Services		203,186	210,002	210,202	210,002	(200)	-	-0.1%	0.0%
Contractual Services									
543025	Maintenance, Equipment	82,568	57,000	57,000	25,000	(32,000)	(32,000)	-56.1%	-56.1%
543040	Maintenance, Licensing	356,884	411,612	454,700	457,922	3,222	46,310	0.7%	11.3%
543040	Maintenance, Licensing (GIS)	13,925	22,150	22,000	23,000	1,000	850	4.5%	3.8%
Total Contractual Services		453,377	490,762	533,700	505,922	(27,778)	15,160	-5.2%	3.1%
Other Services									
552005	General Insurance	4,284	5,620	4,888	4,936	48	(684)	1.0%	-12.2%
553000	Telephone Expense	1,367	1,600	1,600	1,600	-	-	0.0%	0.0%
555000	Printing Expense	-	500	450	100	(350)	(400)	-77.8%	-80.0%
558000	Travel and Training	31	5,000	5,000	5,000	-	-	0.0%	0.0%
558015	Dues	65	635	635	635	-	-	0.0%	0.0%
Total Other Services		5,747	13,355	12,573	12,271	(302)	(1,084)	-2.4%	-8.1%
Supplies									
561015	Office Supplies	226	750	750	750	-	-	0.0%	0.0%
561010	Computer Supplies	23,556	24,000	22,000	31,380	9,380	7,380	42.6%	30.8%
561015	Postage & Freight	34	100	100	100	-	-	0.0%	0.0%
Total Supplies		23,817	24,850	22,850	32,230	9,380	7,380	41.1%	29.7%
TOTAL INFORMATION TECHNOLOGY		799,466	854,982	898,664	883,715	(14,949)	28,733	-1.7%	3.4%

Police

The primary functions of the Oswego Police Department are the preservation of public peace and order, the prevention and detection of crime, the apprehension of offenders, and the protection of people and property. The Department must uphold the Constitution of the United States, the Constitution of the State of Illinois, as well as enforce the laws of the State of Illinois and the ordinances of the Village of Oswego.

The Oswego Police Department Mission Statement:

The Oswego Police Department is committed to enhancing the quality of life by ensuring the safety of the community through the protection of life, liberty and property. We will continue to foster cooperation by building diverse partnerships and serving the community with integrity, professionalism and compassion.

To this end, the Oswego Police Department shall:

Preserve the public peace, prevent crime, detect and arrest offenders against the criminal laws and ordinances effective within the Village, suppress riots, mobs and insurrections, disperse unlawful or dangerous assemblages, protect the rights of all and preserve order at all elections and assemblages.

Administer and enforce laws and ordinances to regulate, direct, control and restrict the movement of vehicular and pedestrian traffic and the use of streets by vehicles and persons, and to adhere to rules and regulations which shall facilitate the lawful goals of the department.

Remove all nuisances in public places, inspect and observe all places of public amusement or assemblage and all places of business within the Village limits which require any State, County or Municipal permit/license.

Provide for the attendance of Police Officers or civilian employees in court as necessary for the prosecution and trial of person(s) charged with crimes and other violations of the law, and cooperate fully with the law enforcement and prosecuting authorities of Federal, State, County and Municipal Governments.

Attain and retain maximum efficiency and effectiveness by creating policies and procedures designed to protect and serve the Village of Oswego and to satisfy the aforesaid goals.

The Oswego Police Department is comprised of two divisions: Field Operations and Support Services. Each division has their own responsibilities; however, some tasks require divisions to combine efforts in order to maximize effectiveness. An example of this would be the Support Services personnel providing crime and crash data analysis to the Field Operations for resource allocation.

The Field Operations Division has several duties that are completed on a daily basis. Some of these duties include: Calls for service, criminal complaints, traffic safety, preliminary

investigations, neighborhood watch, preventative patrols in residential/business areas and protect life & property within the Village of Oswego. The Patrol Division operates 24-hours a day, 7 days a week with two 12-hour shifts.

The Support Services Division is comprised of three different units within this Division. These units are Records, Investigations and Special Assignments (Traffic Officers and School Resource Officers). In addition to these specialty units, the Support Services Division is responsible for personnel management, training, records, data retrieval, building and vehicle maintenance, budget control, scheduling and Uniform Crime Reporting.

The Investigations Unit has several duties, some of which are completed on a daily basis, while others are over an extended period of time. Some of these duties include: Follow-up to criminal police reports, conduct more complex investigations, gather intelligence information on criminal activity, proactive computer investigations, evidence and property control, crime scene unit, school liaisons, juvenile services, neighborhood watch, crime prevention and narcotics. The Records Unit is maintained in compliance with the State of Illinois and United States Department of Justice. The Special Assignment Unit has several duties, some of which are completed on a daily basis, while others are covered over an extended period of time. Some of these duties include: Follow up to accident reports or school related incidents, traffic enforcement, educational speaking, juvenile services and proactive enforcement efforts to address certain high frequency crash locations.

Staffing levels within the Police Department have remained the same since FY 2017. Total staffing is currently at 65 employees with 49 sworn personnel.

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Budget FY 2019	Budget FY 2020
<u>Police Department</u>					
Chief of Police	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Deputy Chiefs of Police	2.00	2.00	2.00	2.00	2.00
Captain	-	-	-	-	-
Commander	1.00	1.00	1.00	1.00	1.00
Sergeants	8.00	8.00	8.00	8.00	8.00
Patrol Officers	37.00	37.00	37.00	37.00	37.00
Community Service Officers	4.00	4.00	4.00	4.00	4.00
Administrative Assistants	1.00	1.00	1.00	1.00	1.00
CALEA Manager	1.00	1.00	1.00	1.00	1.00
Evidence Custodian	-	1.00	1.00	1.00	1.00
Records Supervisor	1.00	1.00	1.00	1.00	1.00
Records Clerk	6.50	6.50	6.50	6.50	6.50
Police Cadet	0.50	0.50	0.50	0.50	0.50
Police Department Total	64.00	65.00	65.00	65.00	65.00
Sworn Personnel	49.00	49.00	49.00	49.00	49.00

Fiscal Year 2020 Budget

Total Department budget is up 3% or \$253,900 from increased personnel and liability insurance costs.

- Salaries & Wages are up \$173,300 due to contractual wage increases offset by a \$22,700 decrease in the Overtime budget.
- Employee Benefits increased \$45,500 due to increases in health insurance costs.
- Professional & Technical Services are down \$40,800 from reductions in dispatching, IT and police commission expenditures.
- Contractual Services are down \$2,500 from reductions in police equipment and rental service costs.
- Other Services are up \$80,000 due to an increase in liability insurance.
- Supplies were decreased by approximately \$1,600.

FY 2019 Major Accomplishments

- The Department continued to maintain crime enforcement and prevention while seeing a slight decrease in Part 1 and 2 crimes.

	Part 1 Crimes	Part 2 Crimes
2018	391	423
2017	322	417
Difference	69 (Down 18%)	6 (Down 1%)

- The new Police Headquarters is currently open and operational. Village staff was diligent in making the transition to the new facility seamless. The opening date was in line with the targeted “Go-Live” date and the project remained on budget.
- The Department continued to be vigilant in protecting our community from gang related crimes and violence. Our commitment to this effort while using our existing resources as well as being a member agency of the (CIT) Criminal Intelligence Team resulted in no gang related shootings or significant violent crimes occurring in the Village in 2018.

Strategic Plan Goals and Objectives

Strategic Plan – Productive & Engaged Workforce

- The Department continues to focus on staffing levels as a priority and will focus on improving recruitment efforts as well as retention challenges we face in the training process. Staff will monitor Village growth and determine staffing needs to be conveyed to the Village Board.

Strategic Plan – Community Engagement

- The police department continues to strive to provide quality police services by creating a positive public perception of our organization. This is accomplished through numerous community engagement opportunities that the Department generates on a daily basis.

Through ongoing training and community feedback, our membership builds community trust using the knowledge they obtain from working in a professional organization.

Strategic Plan – Infrastructure Maintenance and Expansion

- The new Police Headquarters is now complete, and staff will work with our Facilities Manager to establish a maintenance schedule that will ensure that the building is properly cared for with intent to prolong the life of the equipment and structure.

Comparisons

In an effort to provide a benchmark for expenditures, we surveyed communities with a similar population size and created the following table for FY 2019. We then took the overall budget and divided it by the population and the result is a cost per capita. As you can see in this comparison, we provide law enforcement services at a lower cost per capita than the average rate. We also supplied an average as well. Each community supplied us with the personnel, total budget and population.

FULLTIME PERSONNEL INCLUDES SWORN AND CIVILIAN PERSONNEL FOR THE PD					
City / Village	Fulltime Personnel	Part-time Personnel	Total Budget	Population	Cost Per Capita
	Total Authorized	Total Authorized			
Batavia	46	4	\$9,906,166.00	26,045	\$380.35
Bloomingtondale	60	5	\$9,856,635.00	22,018	\$447.66
Carol Stream	91	1.3	\$15,793,764.00	39,989	\$394.95
Darien	40	4	\$7,492,431.00	22,086	\$339.24
Glen Ellyn	48	9	\$8,819,648.00	27,500	\$320.71
Lisle	46.5	4	\$8,880,901.00	23,440	\$378.88
Lockport	43	5	\$8,462,000.00	25,590	\$330.68
New Lenox	41	2	\$7,711,046.00	27,916	\$276.22
Plainfield	70	15	\$13,052,604.00	43,926	\$297.15
Roselle	42	0	\$7,444,235.00	22,814	\$326.30
St. Charles	62	18	\$12,911,789.00	32,974	\$391.57
West Chicago	51	0	\$10,127,000.00	27,086	\$373.88
Westmont	43	0	\$9,490,436.00	24,685	\$384.46
Woodridge	58	5	\$8,322,503.00	33,476	\$248.61
Average	52.96	5	\$9,876,511.29	28,539	\$349.33
Oswego	59	10	\$9,852,418.05	34,833	\$282.85

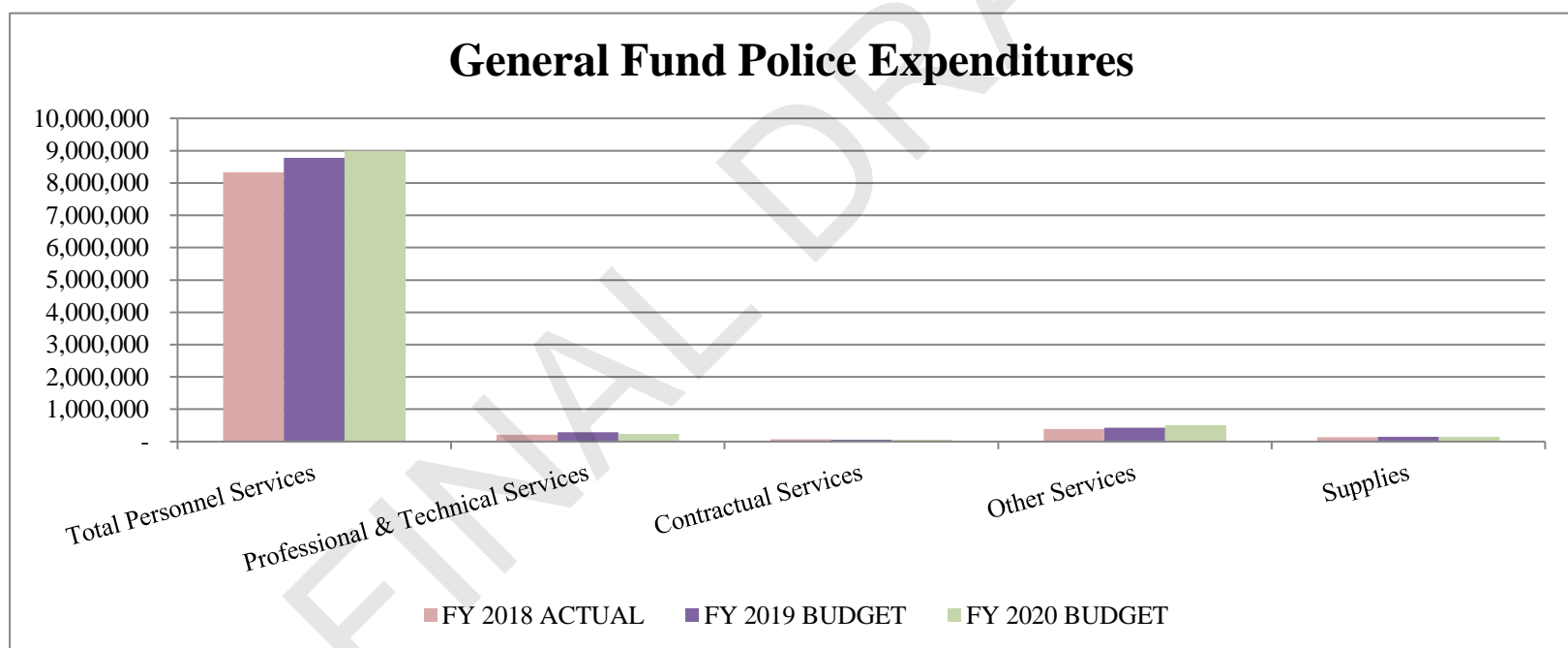
Police Department Statistics

The Department has provided the projected statistics for fiscal year 2019 and included actual statistics fiscal years 2017 and 2018 for comparison. The reason for this table is so one can relate and identify with the Department's changes in service demands.

Fiscal Year	FY 2017	FY 2018	FY 2019
Population	33,078	32,174	34,833
Full Time Personnel (Authorized)	59	59	59
Part Time Personnel	10	8	10
Police Reports	3,360	3,596	3,526
Criminal	1,071	1,178	1,167
Non-criminal	573	660	770
Calls for Service	24,356	24,231	23,412
Total Arrests	734	691	670
Felony	144	62	145
Misdemeanors	590	629	525
D.U.I.	28	41	36
Accident Reports	824	840	896
Property Damage	612	609	576
Personal Injury	98	116	75
Hit & Run	114	114	111
Fatal	0	1	1
Traffic Citations	1,819	1,752	1,443
Traffic Warnings	8,937	8,391	7,246
Ordinance Citations	3,473	2,546	2,592
Miles Patrolled	375,863	366,040	391,848
Total Alarm Calls	801	783	925
Burglar	775	756	910
Hold Up	26	27	18
Court Dispositions	\$78,459	\$80,263	\$65,040
Total Fines/Fees & Reimbursements	\$508,756	\$472,260	\$459,912
Hours Worked	122,046	128,116	131,616
Comp Time Earned	3,325	3,829	3,840
Total Overtime (Hours)	4,133	3,463	3,696
Contractual Service Hours	475	490	367
Training Hours	6,758	6,786	6,804

**GENERAL FUND (100)
POLICE (1005000)**

EXPENDITURES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	FY 2020 Budget vs FY 2019 Budget	
					\$	%
Salaries & Wages						
Salaries, Full-Time	5,040,156	5,258,134	5,419,797	5,447,848	189,714	4%
Salaries, Part-Time	227	-	90,200	108,443	108,443	100%
Overtime	212,081	302,372	265,000	279,637	(22,735)	-8%
Other Salaries	142,135	119,996	119,000	17,863	(102,133)	-85%
Total Salaries & Wages	5,394,599	5,680,502	5,893,997	5,853,791	173,289	3%
Employee Benefits	2,941,207	3,101,090	3,117,963	3,146,556	45,467	1%
Total Personnel Services	8,335,806	8,781,591	9,011,960	9,000,347	218,756	2%
Professional & Technical Services	215,498	283,953	284,028	243,198	(40,755)	-14%
Contractual Services	70,229	55,883	44,950	53,370	(2,513)	-4%
Other Services	396,776	426,135	545,180	506,188	80,053	19%
Supplies	139,901	148,335	147,965	146,686	(1,649)	-1%
TOTAL EXPENDITURES	9,158,210	9,695,897	10,034,083	9,949,790	253,893	3%



GENERAL FUND (100)
POLICE (1005000) - ALL DIVISIONS

		FY 2018	FY 2019	FY 2019	FY 2020	\$ Change FY 2020		% Change FY 2020	
		ACTUAL	BUDGET	PROJECTED	BUDGET	Budget vs FY 2019	Budget	Budget vs FY 2019	Budget
						Projected		Projected	
Personnel Services - Salaries & Wages									
511000	Salaries, Full-Time	5,040,156	5,258,134	5,419,797	5,447,848	28,051	189,714	0.5%	3.6%
511020	Salaries, Part-Time	227	-	90,200	108,443	18,243	108,443	20.2%	100.0%
511020	Other Salaries	142,135	119,996	119,000	17,863	(101,137)	(102,133)	-85.0%	-85.1%
511300	Overtime	212,081	302,372	265,000	279,637	14,637	(22,735)	5.5%	-7.5%
Total Personnel Services - Salaries & Wages		5,394,599	5,680,502	5,893,997	5,853,791	(40,206)	173,289	-0.7%	3.1%
Personnel Services - Employee Benefits									
521000	Health Insurance	955,796	1,111,159	1,144,000	1,150,869	6,869	39,710	0.6%	3.6%
521005	Life Insurance	1,850	1,989	1,985	2,003	18	14	0.9%	0.7%
521010	Dental Insurance	57,298	63,458	54,838	61,391	6,553	(2,067)	11.9%	-3.3%
521015	Optical Insurance	1,933	1,754	1,953	1,985	32	230	1.6%	13.1%
522000	FICA/MEDI, Village Share	401,826	426,685	416,727	437,810	21,083	11,126	5.1%	2.6%
522300	IMRF, Village Share	56,045	54,785	57,200	57,569	369	2,784	0.6%	5.1%
522305	Pension Contributions	1,430,544	1,400,000	1,400,000	1,400,000	-	-	0.0%	0.0%
529005	Uniform Purchases	30,715	35,710	35,710	29,380	(6,330)	(6,330)	-17.7%	-17.7%
529010	Uniform Allowances	5,200	5,550	5,550	5,550	-	-	0.0%	0.0%
Total Personnel Services - Employee Benefits		2,941,207	3,101,090	3,117,963	3,146,556	28,593	45,467	0.9%	1.5%
Professional & Technical Services									
532005	Dispatching Services	147,658	188,130	188,130	176,934	(11,196)	(11,196)	-6.0%	-6.0%
533015	IT Services	10,075	31,858	31,858	12,132	(19,726)	(19,726)	-61.9%	-61.9%
533030	Miscellaneous Professional Services	18,054	26,905	26,905	27,597	692	692	2.6%	2.6%
533115	Police Commission Expense	23,086	21,095	21,095	12,745	(8,350)	(8,350)	-39.6%	-39.6%
533125	Crime Prevention	4,123	8,515	8,515	5,740	(2,775)	(2,775)	-32.6%	-32.6%
533130	Tobacco/Alc Compliance Checks	406	450	525	450	(75)	-	-14.3%	0.0%
533135	Juvenile Assistance	12,096	7,000	7,000	7,600	600	600	8.6%	8.6%
Total Professional & Technical Services		215,498	283,953	284,028	243,198	(40,830)	(40,755)	-14.4%	-14.4%

**GENERAL FUND (100)
POLICE (1005000) - ALL DIVISIONS**

		FY 2018	FY 2019	FY 2019	FY 2020	\$ Change FY 2020		% Change FY 2020	
		ACTUAL	BUDGET	PROJECTED	BUDGET	Budget vs FY 2019	Budget	Budget vs FY 2019	Budget
						<i>Projected</i>		<i>Projected</i>	
Contractual Services									
543020	Maintenance, Buildings	33,256	-	-	-	-	-	0.0%	0.0%
543025	Maintenance, Equipment	7,589	10,933	-	11,400	11,400	467	100.0%	4.3%
543026	Maintenance, Police Equipment	2,578	12,550	12,550	10,750	(1,800)	(1,800)	-14.3%	-14.3%
543045	Maintenance, Office Equipment	-	-	-	-	-	-	0.0%	0.0%
543090	Maintenance, Vehicles	25,811	30,150	30,150	30,140	(10)	(10)	0.0%	0.0%
544200	Rental Service	996	2,250	2,250	1,080	(1,170)	(1,170)	-52.0%	-52.0%
Total Contractual Services		70,229	55,883	44,950	53,370	8,420	(2,513)	18.7%	-4.5%
Other Services									
552005	General Insurance	300,880	292,227	415,527	369,178	(46,349)	76,951	-11.2%	26.3%
553000	Telephone Expense	38,172	59,962	56,376	61,214	4,838	1,252	8.6%	2.1%
554000	Advertising, Bids and Records	-	250	250	250	-	-	0.0%	0.0%
555000	Printing Expense	9,759	12,669	12,000	10,956	(1,044)	(1,713)	-8.7%	-13.5%
558000	Travel and Training	40,382	57,787	57,787	61,155	3,368	3,368	5.8%	5.8%
558005	Meal Reimbursement	202	-	-	-	-	-	0.0%	0.0%
558015	Dues	7,382	3,240	3,240	3,435	195	195	6.0%	6.0%
Total Other Services		396,776	426,135	545,180	506,188	(38,992)	80,053	-7.2%	18.8%
Supplies									
561005	Office Supplies	6,373	8,600	8,600	7,650	(950)	(950)	-11.0%	-11.0%
561015	Postage & Freight	2,315	3,500	3,650	3,500	(150)	-	-4.1%	0.0%
561030	Operating Supplies	53,996	41,860	41,390	41,436	46	(424)	0.1%	-1.0%
561065	Miscellaneous	1,220	3,050	3,000	3,050	50	-	1.7%	0.0%
562600	Fuel Purchase	74,380	90,525	90,525	90,450	(75)	(75)	-0.1%	-0.1%
564000	Books and Publications	1,616	800	800	600	(200)	(200)	-25.0%	-25.0%
Total Supplies		139,901	148,335	147,965	146,686	(1,279)	(1,649)	-0.9%	-1.1%
TOTAL POLICE DEPARTMENT		9,158,210	9,695,897	10,034,083	9,949,790	(84,293)	253,893	-0.8%	2.6%

**GENERAL FUND (100)
POLICE (1005030)**

SUPPORT SERVICES		FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	\$ Change FY 2020		% Change FY 2020	
					Budget vs FY 2019 Projected	Budget	Budget vs FY 2019 Projected	Budget
Personnel Services - Salaries & Wages								
511000	Salaries, Full-Time	2,241,923	2,403,000	2,362,036	(40,964)	120,113	-1.7%	5.4%
511020	Salaries, Part-Time	-	200	-	(200)	-	-100.0%	0.0%
511020	Other Salaries	-	-	-	-	-	0.0%	0.0%
511300	Overtime	103,512	160,000	174,100	14,100	70,588	8.8%	68.2%
Total Personnel Services - Salaries & Wages		2,345,435	2,563,200	2,536,136	(27,064)	190,701	-1.1%	8.1%
Personnel Services - Employee Benefits								
521000	Health Insurance	573,433	642,000	569,060	(72,941)	(4,374)	-11.4%	-0.8%
521005	Life Insurance	1,014	1,020	1,024	4	10	0.4%	1.0%
521010	Dental Insurance	31,899	27,700	30,183	2,483	(1,717)	9.0%	-5.4%
521015	Optical Insurance	1,754	1,953	1,985	32	230	1.6%	13.1%
522000	FICA/MEDI, Village Share	174,715	172,600	189,575	16,975	14,860	9.8%	8.5%
522300	IMRF, Village Share	54,785	57,200	57,569	369	2,784	0.6%	5.1%
522305	Pension Contributions	1,400,000	1,400,000	1,400,000	-	-	0.0%	0.0%
529005	Uniform Purchases	8,600	8,600	8,000	(600)	(600)	-7.0%	-7.0%
529010	Uniform Allowances	4,850	4,850	4,850	-	-	0.0%	0.0%
Total Personnel Services - Employee Benefits		2,251,050	2,315,923	2,262,245	(53,678)	11,195	-2.3%	0.5%
Professional & Technical Services								
532005	Dispatching Services	187,330	187,330	176,134	(11,196)	(11,196)	-6.0%	-6.0%
533015	IT Services	31,858	31,858	11,732	(20,126)	(20,126)	-63.2%	-63.2%
533030	Miscellaneous Professional Services	25,655	25,655	26,347	692	692	2.7%	2.7%
533115	Police Commission Expense	21,095	21,095	12,745	(8,350)	(8,350)	-39.6%	-39.6%
533125	Crime Prevention	8,065	8,065	5,290	(2,775)	(2,775)	-34.4%	-34.4%
533130	Tobacco/Alc Compliance Checks	450	450	450	-	-	0.0%	0.0%
533135	Juvenile Assistance	7,000	7,000	7,600	600	600	8.6%	8.6%
Total Professional & Technical Services		281,453	281,453	240,298	(41,155)	(41,155)	-14.6%	-14.6%

**GENERAL FUND (100)
POLICE (1005030)**

SUPPORT SERVICES		FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	\$ Change FY 2020		% Change FY 2020	
					Budget vs FY 2019 Projected	Budget	Budget vs FY 2019 Projected	Budget
Contractual Services								
543020	Maintenance, Buildings	-	-	-	-	-	0.0%	0.0%
543025	Maintenance, Equipment	10,933	-	11,400	11,400	467	100.0%	4.3%
543026	Maintenance, Police Equipment	850	850	1,050	200	200	23.5%	23.5%
543045	Maintenance, Office Equipment	-	-	-	-	-	0.0%	0.0%
543090	Maintenance, Vehicles	900	900	890	(10)	(10)	-1.1%	-1.1%
544200	Rental Service	2,250	2,250	1,080	(1,170)	(1,170)	-52.0%	-52.0%
Total Contractual Services		14,933	4,000	14,420	10,420	(513)	260.5%	-3.4%
Other Services								
552005	General Insurance	292,227	121,527	59,217	(62,310)	(233,010)	-51.3%	-79.7%
553000	Telephone Expense	51,586	48,000	51,518	3,518	(68)	7.3%	-0.1%
554000	Advertising, Bids and Records	250	250	250	-	-	0.0%	0.0%
555000	Printing Expense	12,669	12,000	10,956	(1,044)	(1,713)	-8.7%	-13.5%
558000	Travel and Training	29,030	29,030	27,990	(1,040)	(1,040)	-3.6%	-3.6%
558005	Meal Reimbursement	-	-	-	-	-	0.0%	0.0%
558015	Dues	1,940	1,940	1,940	-	-	0.0%	0.0%
Total Other Services		387,702	212,747	151,871	(60,876)	(235,831)	-28.6%	-60.8%
Supplies								
561005	Office Supplies	8,600	8,600	7,650	(950)	(950)	-11.0%	-11.0%
561015	Postage & Freight	3,450	3,450	3,450	-	-	0.0%	0.0%
561030	Operating Supplies	30,470	30,000	25,963	(4,037)	(4,507)	-13.5%	-14.8%
561065	Miscellaneous	2,850	2,800	2,850	50	-	1.8%	0.0%
562600	Fuel Purchase	525	525	450	(75)	(75)	-14.3%	-14.3%
564000	Books and Publications	800	800	600	(200)	(200)	-25.0%	-25.0%
Total Supplies		46,695	46,175	40,963	(5,212)	(5,732)	-11.3%	-12.3%
TOTAL POLICE DEPARTMENT SUPPORT SERVICES		5,327,268	5,423,498	5,245,933	(177,565)	(81,335)	-3.3%	-1.5%

Note: FY 2019 was first year of breakout by Division

**GENERAL FUND (100)
POLICE (1005040)**

FIELD OPERATIONS		FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	\$ Change FY 2020		% Change FY 2020	
					Budget vs FY 2019 Projected	Budget	Budget vs FY 2019 Projected	Budget
Personnel Services - Salaries & Wages								
511000	Salaries, Full-Time	3,016,211	3,016,797	3,085,812	69,015	69,601	2.3%	2.3%
511020	Salaries, Part-Time	-	90,000	108,443	18,443	108,443	20.5%	0.0%
511020	Other Salaries	119,996	119,000	17,863	(101,137)	(102,133)	0.0%	0.0%
511300	Overtime	198,860	105,000	105,537	537	(93,323)	0.5%	-46.9%
Total Personnel Services - Salaries & Wages		3,335,067	3,330,797	3,317,655	(13,142)	(17,412)	-0.4%	-0.5%
Personnel Services - Employee Benefits								
521000	Health Insurance	537,726	502,000	581,809	79,809	44,083	15.9%	8.2%
521005	Life Insurance	975	965	979	14	4	1.5%	0.4%
521010	Dental Insurance	31,559	27,138	31,208	4,070	(351)	15.0%	-1.1%
521015	Optical Insurance	-	-	-	-	-	0.0%	0.0%
522000	FICA/MEDI, Village Share	251,970	244,127	248,235	4,108	(3,735)	1.7%	-1.5%
522300	IMRF, Village Share	-	-	-	-	-	0.0%	0.0%
522305	Pension Contributions	-	-	-	-	-	0.0%	0.0%
529005	Uniform Purchases	27,110	27,110	21,380	(5,730)	(5,730)	-21.1%	-21.1%
529010	Uniform Allowances	700	700	700	-	-	0.0%	0.0%
Total Personnel Services - Employee Benefits		850,040	802,040	884,312	82,272	34,272	10.3%	4.0%
Professional & Technical Services								
532005	Dispatching Services	800	800	800	-	-	0.0%	0.0%
533015	IT Services	-	-	400	400	400	100.0%	100.0%
533030	Miscellaneous Professional Services	1,250	1,250	1,250	-	-	0.0%	0.0%
533115	Police Commission Expense	-	-	-	-	-	0.0%	0.0%
533125	Crime Prevention	450	450	450	-	-	0.0%	0.0%
533130	Tobacco/Alc Compliance Checks	-	75	-	(75)	-	-100.0%	0.0%
533135	Juvenile Assistance	-	-	-	-	-	0.0%	0.0%
Total Professional & Technical Services		2,500	2,575	2,900	325	400	12.6%	16.0%

**GENERAL FUND (100)
POLICE (1005040)**

FIELD OPERATIONS		FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	\$ Change FY 2020		% Change FY 2020	
					Budget vs FY 2019 Projected	Budget	Budget vs FY 2019 Projected	Budget
Contractual Services								
543020	Maintenance, Buildings	-	-	-	-	-	0.0%	0.0%
543025	Maintenance, Equipment	-	-	-	-	-	0.0%	0.0%
543026	Maintenance, Police Equipment	11,700	11,700	9,700	(2,000)	(2,000)	-17.1%	-17.1%
543045	Maintenance, Office Equipment	-	-	-	-	-	0.0%	0.0%
543090	Maintenance, Vehicles	29,250	29,250	29,250	-	-	0.0%	0.0%
544200	Rental Service	-	-	-	-	-	0.0%	0.0%
Total Contractual Services		40,950	40,950	38,950	(2,000)	(2,000)	-4.9%	-4.9%
Other Services								
552005	General Insurance	-	294,000	309,962	15,962	309,962	100.0%	100.0%
553000	Telephone Expense	8,376	8,376	9,696	1,320	1,320	15.8%	15.8%
554000	Advertising, Bids and Records	-	-	-	-	-	0.0%	0.0%
555000	Printing Expense	-	-	-	-	-	0.0%	0.0%
558000	Travel and Training	28,757	28,757	33,165	4,408	4,408	15.3%	15.3%
558005	Meal Reimbursement	-	-	-	-	-	0.0%	0.0%
558015	Dues	1,300	1,300	1,495	195	195	15.0%	15.0%
Total Other Services		38,433	332,433	354,318	21,885	315,885	6.6%	821.9%
Supplies								
561005	Office Supplies	-	-	-	-	-	0.0%	0.0%
561015	Postage & Freight	50	200	50	(150)	-	-75.0%	0.0%
561030	Operating Supplies	11,390	11,390	15,473	4,083	4,083	35.8%	35.8%
561065	Miscellaneous	200	200	200	-	-	0.0%	0.0%
562600	Fuel Purchase	90,000	90,000	90,000	-	-	0.0%	0.0%
564000	Books and Publications	-	-	-	-	-	0.0%	0.0%
Total Supplies		101,640	101,790	105,723	3,933	4,083	3.9%	4.0%
TOTAL POLICE DEPARTMENT FIELD OPERATIONS		4,368,630	4,610,585	4,703,857	93,272	335,228	2.0%	7.7%

Note: FY 2019 was first year of breakout by Division

Public Works

The Public Works department is responsible for the maintenance, repair and replacement of the Village's roadway system (137 center lane miles). Activities related to streets include the following: street patching; concrete sidewalk repair; curb and gutter replacement; pavement marking; street sign replacement and maintenance; streetlights (2,149) and traffic signal maintenance and repairs; street sweeping; and snow and ice control operations. The department annually inspects and maintains village bridges, manages landscapes, performs tree trimming and replacement, performs brush chipping, storm sewer maintenance, the annual leaf removal program, oversees contractual mowing of all Village owned properties, including rights-of-way, and mosquito spraying.

The Village has 4 certified arborists who manage all the tree removal and tree maintenance. The Public Works department staffing levels increased to 25.0 FTE's, with the addition of the Civil Engineer position. The part time Administrative Assistant position was removed to supplement the cost of hiring the new position. The FTE's of the department are allocated to the Public Works and the Water and Sewer Fund based upon work assignments.

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Budget FY 2019	Budget FY 2020
<u>Public Works Department</u>					
Public Works Director	1.00	1.00	1.00	1.00	1.00
Utility Services Director	1.00	1.00	1.00	-	-
Public Works Assistant Director	1.00	1.00	1.00	2.00	2.00
Civil Engineer/Project Manager	-	-	-	-	1.00
Administrative Assistant	1.00	1.00	1.50	1.50	1.00
Facilities Manager	-	-	1.00	1.00	1.00
Operations Superintendent	2.00	2.00	2.00	2.00	1.00
Operations Supervisor	3.00	3.00	3.00	3.00	3.00
Technicians	13.00	13.00	13.00	13.00	14.00
Seasonal	-	1.00	1.00	1.00	1.00
Total	22.00	23.00	24.50	24.50	25.00

Fiscal Year 2020 Budget

The total department budget has increased 20% or \$481,6 from personnel, professional & technical services and supplies cost increases.

- Salaries & Wages have increased \$271,000 due to the latest collective bargaining agreement and normal wage increases, an adjustment in allocation of salaries between the Water & Sewer fund and the General Fund and the addition of the Civil Engineer position.
- Employee Benefits increased \$112,900 due to payroll taxes and uniform allowance increases and an adjustment in allocation of benefits between the Water & Sewer fund and the General Fund.
- Professional & Technical Services increased \$2,200 due to budget increases for The Conservation Foundation and the Environmentally Conscious Oswegoans Commission.

- Contractual services increased \$53,000 due to modifications as noted below:
 - Disposal services decreased \$2,500 based upon historical expenses.
 - Snow removal expense is anticipated to increase \$119,387. The increase reflects a reduction in salt costs offset by an increase in contractual snow removal.
 - Landscaping costs decreased by \$56,248 based upon prices established through bids in FY 19 as well as the reduction in the number of mowing cycles.
 - Purchased landscape materials decreased by \$4,500 as herbicide treatments are now included in the landscaping contract.
 - Tree purchases are reduced \$48,500.
 - Pavement markings are reduced by \$2,500.
 - Building maintenance increased \$24,328 and includes maintenance of the mothballed old police station until the facility is sold.
 - Equipment Maintenance increased \$14,500 to purchase existing wood leaf collection boxes with metal ones and to refurbish on snow plow blade and mount.
 - Maintenance-PW Garage increased \$11,800 for one-time purchases of a pressure washer and new ongoing inspections of vehicle lifts and cranes.
 - Safety equipment increased \$500.
 - Street light maintenance decreased \$10,000 as the backlog of work is reduced.
 - The budget for signs increased \$5,200 to replace old street name signs.
 - Maintenance-Streets/Storm Sewer decreased \$11,600 as we decrease catch basin cleaning and allowances for emergency street sweeping.
 - Traffic signal maintenance increased \$8,200 to historical amounts for signal locates.
- Other Services decreased \$14,600 due to a reduction in mosquito control services under a new contract in FY19 offset by increases in general insurance and travel and training.
- Supplies increased \$57,100 due to modifications as noted below:
 - New project of \$30,000 to replace worn out wreathes in the downtown.
 - Electric expenses related to street lights increased \$20,820.
 - Fuel purchase increased \$5,880 due to anticipated increases in the unit price of fuel.
 - Miscellaneous expenses are projected to decrease \$4,820.

Challenges/Issues

The Village's 20-year Capital Improvement Plan identifies large investments necessary to maintain and enhance our existing infrastructure. This plan demonstrates that funding will remain an issue. The department continues to investigate new technologies, improve upon existing ones, and evaluate services to meet these challenges. We are partnering with neighboring communities to realize efficiencies through shared equipment and personnel as well as joint contracts.

Increased routine maintenance as infrastructure expands and ages will be difficult with the current available man hours of existing staff.

We have substantially completed removal of trees infected by the Emerald Ash Borer. Replacement trees remain backlogged based upon funding levels.

Fiscal Year 2019 Major Accomplishments

- The Kane-Kendall Council of Mayors Transportation approved STP funding for Federal Fiscal Year 2016-2020. Oswego will receive \$2.5 million towards the widening of Wolfs Crossing Segment 1 between Harvey Road and Eola Road. The total cost to widen the road from US 34 to Eola Road is \$50.6 million. KKCOM programmed the funds to be available starting in FFY18. The Village continued work on Phase I engineering for this project in FY 2019. Completion of this study is a prerequisite for receiving any federal funds and commencing Phase 2 (design).
- The Illinois Department of Transportation continued construction to widen US 34 at the Village's western border from Orchard Road west to IL 47 in Yorkville. IDOT anticipates completing the project in late 2018.
- The Village received the prestigious Arbor Day Foundation's "Tree City USA" award for the 24th year in recognition of its commitment to the environment by recognizing that trees are a valued part of our infrastructure. The Arbor Day Foundation confers this award upon communities that undertake activities that promote education; partnerships; planning and management; and tree planting and maintenance.
- The Village collaborated with The Conservation Foundation to sell rain barrels as part of the annual recycling extravaganza.
- Provided vehicle maintenance services for and worked collaboratively with the Village of Montgomery on snow response.
- Provided technical assistance for the construction of the new police headquarters

Strategic Plan Goals and Objectives for 2020

1. Safe and efficient Wolfs Crossing – Initiate Phase 2 and 3 engineering for Wolfs Crossing while continuing to seek funding.
2. Metra service to Oswego – Continue to monitor Metra's progress on the Phase I engineering study.
3. Safe and efficient infrastructure
4. Meet with surrounding communities and utilize services that can be shared between communities.
5. Coordinate future road projects with Kendall County including Collins Road.
6. Complete annual street resurfacing program.
7. Implement the Enterprise Resource Planning project.
8. Monitor IDOT's US 34 reconstruction project and their US 30 at Treasure Road traffic signal project. Advocate Village and resident interests to IDOT. Provide public information updates.
9. Conduct preliminary engineering for the installation of traffic signals at the intersections of Washington Street with Main Street and Harrison Street.

10. Provide technical assistance for TIF projects including the reconstruction of Adams Streets, Harrison Street, Jackson Street, and improvements to Block 11 of the original subdivision of Oswego.

Performance Measures

Performance Indicator	Actual FY 2016	Actual FY 2017	Actual FY 2018	Budgeted FY 2019	Projected FY 2019	Budgeted FY 2020
<u>Work Orders - Total</u>						
Total Work Orders Issued	2,746	2,479	1,685	2,400	2,470	2,400
Total Work Orders Completed	2,676	2,417	1,684	2,400	2,363	2,400
Percentage Work Orders Completed	97%	97%	100%	100%	96%	100%
<u>Street Lights/Traffic Signals</u>						
Total Street Lights	2,179	2,194	2,194	2,194	2,194	2,224
Street Light Lamps Repaired	457	492	431	520	556	600
Percentage Lights Repaired	21%	22%	20%	24%	25%	27%
Light Heads Replaced	11	3	1	15	5	5
Photo Cells Replaced	55	81	55	100	68	70
Work Orders Issued	551	437	508	590	762	700
Work Orders Completed	501	401	501	600	750	700
Percentage Work Orders Completed	91%	92%	99%	102%	98%	100%
<u>Traffic Signals</u>						
Total Traffic Signals	29	28	28	30	28	32
Work Orders Issued	8	12	10	15	10	12
Work Orders Completed	8	8	10	15	10	12
Percentage Work Orders Completed	100%	67%	100%	100%	100%	100%
<u>Parkway Tree Maintenance</u>						
Total Trees	15,625	15,758	16,040	16,284	16,190	16,300
Tree removals	<u>617</u>	<u>445</u>	<u>151</u>	<u>130</u>	150	<u>100</u>
EAB	553	321	10	100	100	50
Storm damage/other	64	124	140	30	50	100
Percentage Trees Removed	4%	3%	1%	1%	1%	1%
Remaining EAB Trees	164	248	100	248	100	50
Tree Planted	591	604	433	500	300	300
EAB	481	462	333	450	50	50
Other	110	142	100	50	150	150
Trees pruned	76	524	1,184	800	1,000	
Percentage Trees Pruned	0.50%	3%	7%	5%	6%	0%

Stumps removed	617	181	175	250	150	150
Wood Chips Produced (yds)	4,264	3,800	3600	3,000	3000	3000
Performance Indicator	Actual FY 2016	Actual FY 2017	Actual FY 2018	Budgeted FY 2019	Projected FY 2019	Budgeted FY 2020
Work Orders Issued	350	400	310	400	350	350
Work Orders Completed	275	369	290	350	350	350
Percentage Work Orders Completed	78%	92%	94%	88%	100%	100%
<u>J.U.L.I.E. Locate Tickets</u>	5,180	10,235	9,795	8,300	11,100	11,100
<u>Snow & Ice Control</u>						
Total snow (inches)	10.99	8	43.17	29	35	40
Times Plowed or Salted	5	7	11	20	16	25
Contractor Call-outs	3	3	19	9	25	20
Total salt used (tons)		318	2,000	2,000	2,000	2,400
Total Hours	414	293	1,150	1,800	1,800	1,800
Mailboxes damaged	16	8	25	20	10	15
<u>Landscaping</u>						
Leaf Collection (loads)	294	329	317	255	317	300
Refuse Accounts	10,560	10,614	10,530	11,000	10,600	11,000
Yard Waste (cubic yards)						
Yard Waste (tons)	1,346	1,498	1,064	700	1,281	1,281
Yard Waste (pounds/household)		550	202	425	376	376
Solid Waste (tons)	6,296	9,500	10,101	11,000	12,000	12,000
Solid Waste (pounds/person)						
Solid Waste (pounds/household)		1,808	1,760	1,800	1,784	1,784
Recycling (tons)	2,352	4,060	3,744	4,000	4,500	4,500
Recycling (pounds/person)						
Recycling (pounds/household)	105	179	599	500	650	650
<u>Streets</u>						
Lane miles	323	325	325	325	325	335
Pothole patch (tons)	25.13	7	25.13	20	17	20
Street sweeping - miles	308	288	288	288	290	295
Total street signs	N/A	N/A	N/A	N/A	N/A	N/A
Street signs repaired/replaced	53	99	131	120	100	120
Sidewalk repairs	177	120	67	200	105	100
Curb repairs	23	4	11	15	12	15
<u>Storm Drains</u>						
Number of Inlets	4,020	4,020	4,020	4,020	4,020	4,020
Inlets inspected	275	0	75	600	300	300

Percentage inspected	7%	0%	2%	15%	7%	7%
Inlets cleaned	36	42	113	100	100	100
Percentage cleaned	0.90%	1%	3%	2%	2%	2%

Performance Indicator	Actual FY 2016	Actual FY 2017	Actual FY 2018	Budgeted FY 2019	Projected FY 2019	Budgeted FY 2020
Total Outfalls	152	184	184	184	184	184
Outfalls inspected	68	0	0	78	106	78
Percentage inspected	45%	0%	0%	42%	58%	42%

Special Events

Number of events assisted	?	54	65	60	57	60
Hours	?	583	558.25	610	575	575
Work Orders Issued	213	128	83	136	120	110
Work Orders Completed	213	128	71	136	120	110
Percentage Work Orders Completed	100%	100%		100%	100%	100%

Mosquito Abatement

Catch basins treated	3,996	3,735	3,699	3,858	3,750	3,800
Adulticide applications	9	10	10	10	10	10

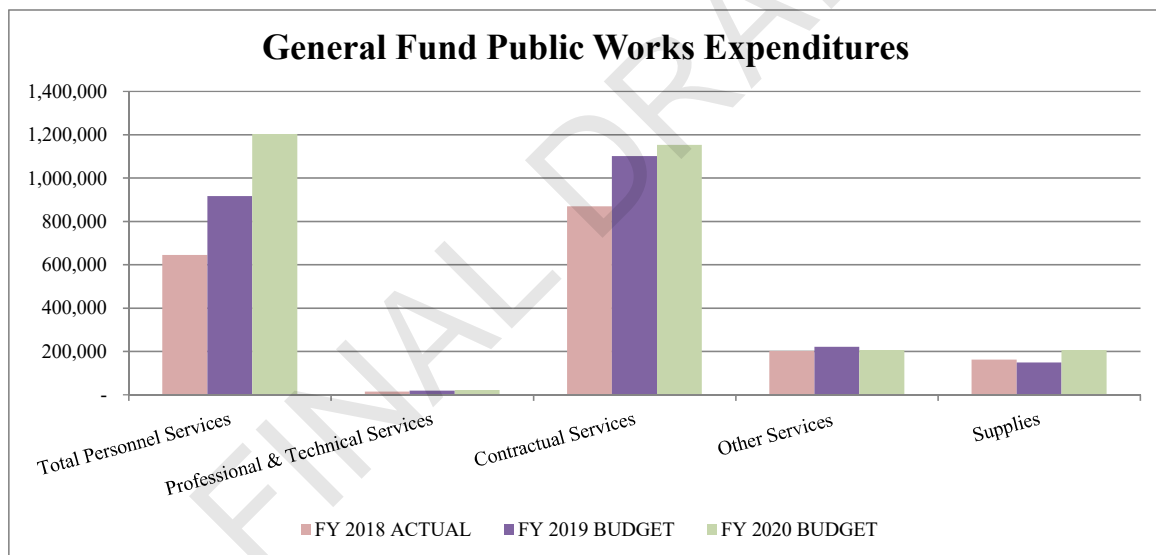
Mowing

Fine cut mowing - cycles	26	28	25	28	26	21
Rough cut mowing- cycles	6	6	6	6	6	6
Landscape maintenance - cycles	21	20	25	28	26	28

FINAL DRAFT

**GENERAL FUND (100)
PUBLIC WORKS (1006000)**

EXPENDITURES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	FY 2020 Budget vs FY 2019 Budget	
					\$	%
Salaries & Wages						
Salaries Full-Time	400,059	567,885	561,699	777,535	209,650	37%
Salaries Part-Time	4,520	13,360	8,003	19,362	6,002	45%
Overtime	80,972	57,200	71,500	57,200	-	0%
Total Salaries & Wages	485,551	638,445	641,202	854,097	215,652	34%
Employee Benefits	159,475	278,566	262,852	349,223	70,657	25%
Total Personnel Services	645,026	917,011	904,054	1,203,320	286,309	31%
Professional & Technical Services	14,150	19,260	23,200	21,460	2,200	11%
Contractual Services	868,378	1,100,218	957,698	1,153,285	53,067	5%
Other Services	202,076	221,186	254,664	206,620	(14,566)	-7%
Supplies	161,525	148,800	171,690	205,880	57,080	38%
TOTAL EXPENDITURES	1,891,156	2,406,475	2,311,305	2,790,565	384,090	16%



GENERAL FUND (100)
PUBLIC WORKS (1006000) - ALL DIVISIONS

		FY 2018	FY 2019	FY 2019	FY 2020	\$ Change FY 2020		% Change FY 2020	
		ACTUAL	BUDGET	PROJECTED	BUDGET	Budget vs FY 2019	Budget	Budget vs FY 2019	Budget
						Projected		Projected	
Personnel Services - Salaries & Wages									
511000	Salaries, Full-Time	400,059	567,885	561,699	842,240	280,541	274,355	49.9%	48.3%
511005	Salaries, Part-Time	4,520	13,360	8,003	10,000	1,998	(3,360)	25.0%	-25.1%
511300	Overtime	80,972	57,200	71,500	57,200	(14,300)	-	-20.0%	0.0%
Total Personnel Services - Salaries & Wages		485,551	638,445	641,202	909,440	268,239	270,995	41.8%	42.4%
Personnel Services - Employee Benefits									
521000	Health Insurance	70,262	152,582	128,195	209,233	81,038	56,651	63.2%	37.1%
521005	Life Insurance	153	239	244	362	118	123	48.4%	51.5%
521010	Dental Insurance	4,768	8,616	7,487	12,046	4,559	3,430	60.9%	39.8%
521015	Optical Insurance	74	223	501	223	(278)	-	-55.4%	0.0%
522000	FICA, Village Share	35,528	47,747	48,124	68,127	20,003	20,380	41.6%	42.7%
522300	IMRF, Village Share	48,185	60,659	65,651	88,943	23,292	28,284	35.5%	46.6%
529000	Uniform Service	506	8,500	2,650	-	(2,650)	(8,500)	-100.0%	-100.0%
529010	Uniform Allowance	-	-	10,000	12,500	2,500	12,500	25.0%	100.0%
Total Personnel Services - Employee Benefits		159,475	278,566	262,852	391,434	128,582	112,868	48.9%	40.5%
Professional & Technical Services									
533005	Engineering Service	12,815	16,000	16,000	13,200	(2,800)	(2,800)	-17.5%	-17.5%
533030	Miscellaneous Professional Service	1,335	3,260	7,200	8,260	1,060	5,000	14.7%	153.4%
	Drug Screens & OSHA Testing								
	Environment Commission								
	Conservation Foundation Membership								
Total Professional & Technical Services		14,150	19,260	23,200	21,460	(1,740)	2,200	-7.5%	11.4%
Contractual Services									
542100	Disposal Service	-	5,000	2,800	2,500	(300)	(2,500)	-10.7%	0.0%
542200	Snow Removal Service								
	Salt purchase for snow removal	58,960	87,488	87,000	140,000	53,000	52,512	60.9%	60.0%
	Deicing Chemicals	11,395	12,400	12,000	16,235	4,235	3,835	35.3%	30.9%
	Contracted snow removal	100,175	114,465	114,000	175,355	61,355	60,890	53.8%	53.2%
	Miscellaneous	58,477	975	950	3,125	2,175	2,150	228.9%	220.5%
Total Snow Removal Service		229,007	215,328	213,950	334,715	120,765	119,387	56.4%	55.4%
542400	Landscaping Services	108,165	127,050	80,200	70,802	(9,398)	(56,248)	-11.7%	-44.3%
542405	Landscape Materials	5,960	11,000	6,500	6,500	-	(4,500)	0.0%	-40.9%
542410	Tree Purchase	139,885	100,000	99,500	51,500	(48,000)	(48,500)	-48.2%	-48.5%
542415	Tree Removal Service	19,907	31,000	31,250	31,000	(250)	-	-0.8%	0.0%

GENERAL FUND (100)
PUBLIC WORKS (1006000) - ALL DIVISIONS

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	\$ Change FY 2020 Budget vs FY 2019		% Change FY 2020 Budget vs FY 2019	
					Projected	Budget	Projected	Budget
542420 Leaf Removal Expense	13,440	20,000	20,000	20,000	-	-	0.0%	0.0%
Maintenance on Leaf Vacuum Machines								
Leaf removal dump charges								
543005 Maintenance, Pavement Markings	69,357	95,000	83,456	92,500	9,044	(2,500)	10.8%	-2.6%
543015 Maintenance, Bridges	-	5,000	-	5,000	5,000	-	100.0%	0.0%
543020 Maintenance, Building	34,945	175,602	177,077	199,930	22,853	24,328	12.9%	13.9%
Public Works \$23,500								
Police Facility \$67,902								
Village Hall \$84,200								
543025 Maintenance, Equipment	51,332	12,688	30,950	27,188	(3,762)	14,500	-12.2%	114.3%
543030 Maintenance, Fire Hydrants	19,450	-	-	-	-	-	0.0%	0.0%
543035 Maintenance, Garage	1,814	9,500	6,650	21,300	14,650	11,800	220.3%	124.2%
543045 Maintenance, Office Equipment	-	-	35	-	(35)	-	-100.0%	0.0%
543055 Maintenance, Safety Equipment	2,503	2,500	2,550	3,000	450	500	17.6%	20.0%
543065 Maintenance, Sidewalks	11,142	26,000	23,300	26,000	2,700	-	11.6%	0.0%
543070 Maintenance, Street Lights	60,408	65,000	55,000	55,000	-	(10,000)	0.0%	-15.4%
Rewiring of street lights, bulbs, fuses, etc. and repairing fallen poles by Village or								
543075 Maintenance, Safety Signs	8,884	7,000	10,000	12,200	2,200	5,200	22.0%	74.3%
Purchase of safety signs for all Village buildings as required by law, supplies for sign machine and sign room, supplies for school zone signage and PD requested signage								
543080 Maintenance, Streets/Storm Sewer	69,127	110,950	43,700	99,350	55,650	(11,600)	127.3%	-10.5%
NPDES annual costs and annual reporting								
Cold patching of Village streets								
Small curb work								
Digging and replacing storm sewer inlets								

GENERAL FUND (100)
PUBLIC WORKS (1006000) - ALL DIVISIONS

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	\$ Change FY 2020 Budget vs FY 2019		% Change FY 2020 Budget vs FY 2019		
					Projected	Budget	Projected	Budget	
543085 Maintenance, Traffic Signals Maintenance of and rental agreements for traffic lights, bulbs, etc.	21,689	36,480	28,680	44,680	16,000	8,200	55.8%	22.5%	
543090 Maintenance- Vehicle	240	40,120	37,100	45,120	8,020	5,000	21.6%	12.5%	
544200 Rental Service Rental of equipment for roadway work and street lighting	1,122	5,000	5,000	5,000	-	-	0.0%	0.0%	
Total Contractual Services	868,378	1,100,218	957,698	1,153,285	195,587	53,067	20.4%	4.8%	
Other Services									
550005 Mosquito Control Service	109,257	110,620	110,000	85,000	(25,000)	(25,620)	-22.7%	-23.2%	
552005 General Insurance	72,346	83,172	112,342	91,293	(21,049)	8,121	-18.7%	9.8%	
553000 Telephone Expense	8,334	12,264	16,399	11,677	(4,722)	(587)	-28.8%	-4.8%	
554000 Advertising, Bids and Records	846	1,000	2,000	1,000	(1,000)	-	-50.0%	0.0%	
555000 Printing Expense									
Multi-Function Copier Lease	-	1,680	1,800	1,680	(120)	-	-6.7%	0.0%	
Notification printing of any Village project	-	1,000	-	-	-	(1,000)	0.0%	-100.0%	
Miscellaneous	1,539	-	268	500	232	500	86.8%	100.0%	
Total Printing Expense	1,539	2,680	2,068	2,180	112	(500)	5.4%	-18.7%	
558000 Travel & Training	7,269	8,500	9,005	12,220	3,215	3,720	35.7%	43.8%	
558005 Reimbursement-meal	-	100	100	100	-	-	0.0%	0.0%	
558015 Dues American Public Works Association American Society of Civil Engineers Association of State Foodplain Managers Illinois Arborist Association Illinois Municipal Signage Assocation Illinois Department of Agriculture (Pest Control)	2,485	2,850	2,750	3,150	400	300	14.5%	10.5%	
Total Other Services	202,076	221,186	254,664	206,620	(48,044)	(14,566)	-18.9%	-6.6%	

GENERAL FUND (100)
PUBLIC WORKS (1006000) - ALL DIVISIONS

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	\$ Change FY 2020 Budget vs FY 2019		% Change FY 2020 Budget vs FY 2019		
					Projected	Budget	Projected	Budget	
Supplies									
560005 Decorations	-	-	12,000	30,000	18,000	30,000	-	-	
561005 Office Supplies	1,163	2,500	2,000	2,500	500	-	25.0%	100.0%	
561015 Postage & Freight	44	1,000	500	500	-	(500)	0.0%	-50.0%	
561025 Tools	21,384	7,000	4,300	12,400	8,100	5,400	188.4%	77.1%	
561055 Radios, Communication Equipment									
Replacement of two-way radios/ cell phones	-	800	800	800	-	-	0.0%	0.0%	
Mobile radio replacement	429	1,000	-	1,000	1,000	-	100.0%	0.0%	
Total Radios, Communication Equipment	429	1,800	800	1,800	1,000	-	125.0%	0.0%	
561065 Miscellaneous	1,006	7,500	2,070	2,680	610	(4,820)	0.0%	0.0%	
561070 Maintenance, Supplies	30,811	3,100	3,100	3,100	-	-	0.0%	0.0%	
562205 Street Lighting Expense	91,401	104,700	125,520	125,520	-	20,820	0.0%	0.0%	
562600 Fuel Purchase	15,269	21,000	21,200	26,880	5,680	5,880	0.0%	0.0%	
564000 Books & Publications	19	200	200	500	300	300	-	-	
Total Supplies	161,525	148,800	171,690	205,880	34,190	57,080	19.9%	38.4%	
TOTAL PUBLIC WORKS	1,891,156	2,406,475	2,311,305	2,888,119	576,814	481,644	25.0%	20.0%	

GENERAL FUND (100)

PUBLIC WORKS (1006010) - ADMINISTRATION

		FY 2018	FY 2019	FY 2019	FY 2020	\$ Change FY 2020		% Change FY 2020	
		ACTUAL	BUDGET	PROJECTED	BUDGET	Budget vs FY 2019	Budget	Budget vs FY 2019	Budget
						Projected		Projected	
Personnel Services - Salaries & Wages									
511000	Salaries, Full-Time	-	140,782	140,000	173,180	33,180	32,398	23.7%	23.0%
511005	Salaries, Part-Time	-	11,440	5,000	10,000	5,000	(1,440)	100.0%	-12.6%
511300	Overtime	-	-	3,000	-	(3,000)	-	-100.0%	100.0%
Total Personnel Services - Salaries & Wages		-	152,222	148,000	183,180	35,180	30,958	23.8%	20.3%
Personnel Services - Employee Benefits									
521000	Health Insurance	-	45,100	42,649	40,957	(1,692)	(4,143)	-4.0%	-9.2%
521005	Life Insurance	-	54	45	55	10	1	22.2%	1.9%
521010	Dental Insurance	-	2,566	2,015	2,443	428	(123)	21.2%	-4.8%
521015	Optical Insurance	-	223	501	223	(278)	-	-55.4%	0.0%
522000	FICA, Village Share	-	12,760	9,100	13,836	4,736	1,076	52.0%	8.4%
522300	IMRF, Village Share	-	15,766	14,100	17,125	3,025	1,359	21.5%	8.6%
529000	Uniform Service	-	8,500	2,650	-	(2,650)	(8,500)	-100.0%	-100.0%
529010	Uniform Allowance	-	-	3,000	5,500	2,500	5,500	83.3%	100.0%
Total Personnel Services - Employee Benefits		-	84,969	74,060	80,139	6,079	(4,830)	8.2%	-5.7%
Purchased Professional & Technical Services									
533030	Miscellaneous Professional Service	820	3,260	7,200	8,260	1,060	5,000	14.7%	153.4%
	Drug Screens & OSHA Testing								
	Environment Commission								
	Conservation Foundation Membership								
Total Purchased Professional & Technical Serv		820	3,260	7,200	8,260	1,060	5,000	14.7%	153.4%
Contractual Services									
542100	Disposal Service	-	-	300	-	(300)	-	-100.0%	0.0%
543020	Maintenance, Building	694	-	450	-	(450)	-	-100.0%	0.0%
543025	Maintenance, Equipment	580	-	250	-	(250)	-	-100.0%	0.0%
543045	Maintenance, Office Equipment	-	-	35	-	-	-	-100.0%	0.0%
543055	Maintenance, Safety Equipment	213	2,500	1,000	1,500	500	(1,000)	50.0%	-40.0%
Total Contractual Services		1,488	2,500	2,035	1,500	(500)	(1,000)	-26.3%	-40.0%

GENERAL FUND (100)
PUBLIC WORKS (1006010) - ADMINISTRATION

		FY 2018	FY 2019	FY 2019	FY 2020	\$ Change FY 2020		% Change FY 2020	
		ACTUAL	BUDGET	PROJECTED	BUDGET	Budget vs FY 2019	Budget vs FY 2019	Budget vs FY 2019	Budget vs FY 2019
						Projected	Budget	Projected	Budget
Other Services									
550005	Mosquito Control Service	26,295	110,620	110,000	85,000	(25,000)	(25,620)	-22.7%	-23.2%
552005	General Insurance	18,491	83,172	89,000	91,293	2,293	8,121	2.6%	9.8%
553000	Telephone Expense	1,053	1,886	2,810	1,863	(947)	(23)	-33.7%	-1.2%
554000	Advertising, Bids and Records	-	1,000	1,000	1,000	-	-	0.0%	0.0%
555000	Printing Expense								
	Multi-Function Copier Lease	-	1,680	1,800	1,680	(120)	-	-6.7%	0.0%
	Notification printing of any Village project	-	1,000	-	-	-	(1,000)	0.0%	-100.0%
	Miscellaneous	979	-	-	500	500	500	100.0%	100.0%
	Total Printing Expense	979	2,680	1,800	2,180	380	(500)	21.1%	-18.7%
558000	Travel & Training	2,197	7,300	6,271	9,495	3,224	2,195	51.4%	30.1%
558005	Reimbursement-meal	-	100	100	100	-	-	0.0%	0.0%
558015	Dues	1,100	1,000	1,000	1,000	-	-	0.0%	0.0%
	American Public Works Association								
	American Society of Civil Engineers								
	Association of State Foodplain Managers								
	Illinois Arborist Association								
	Illinois Municipal Signage Assocation								
	Illinois Department of Agriculture (Pest								
	Total Other Services	50,114	207,758	211,981	191,931	(20,050)	(15,827)	-9.5%	-7.6%
Supplies									
560005	Decorations	-	-	12,000	30,000	18,000	30,000	100.0%	100.0%
561005	Office Supplies	855	2,500	2,000	2,500	500	-	25.0%	0.0%
561015	Postage & Freight	-	1,000	500	500	-	(500)	0.0%	-50.0%
561055	Radios, Communication Equipment								
	Replacement of two-way radios/ cell phones	-	800	800	800	-	-	0.0%	0.0%
	Mobile radio replacement	429	1,000	-	1,000	1,000	-	100.0%	0.0%
	Total Radios, Communication Equipment	429	1,800	800	1,800	1,000	-	125.0%	0.0%
561065	Miscellaneous	184	7,500	1,180	2,180	1,000	(5,320)	84.7%	-70.9%
561070	Maintenance, Supplies	55	3,100	3,100	3,100	-	-	0.0%	0.0%
564000	Books & Publications	19	200	200	500	300	300	150.0%	150.0%
	Total Supplies	1,542	16,100	19,780	40,580	20,800	24,480	105.2%	152.0%
TOTAL PUBLIC WORKS ADMINISTRATION		53,963	466,809	463,056	505,590	42,569	38,781	9.2%	8.3%

**GENERAL FUND (100)
PUBLIC WORKS (1006020) - ENGINEERING**

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	\$ Change FY 2020 Budget vs FY 2019		% Change FY 2020 Budget vs FY 2019		
					Projected	Budget	Projected	Budget	
Personnel Services - Salaries & Wages									
511000	Salaries, Full-Time	-	24,857	24,282	106,220	81,938	81,363	337.4%	327.3%
511005	Salaries, Part-Time	-	1,920	2,503	-	(2,503)	(1,920)	-100.0%	-100.0%
511300	Overtime	-	-	300	-	(300)	-	-100.0%	0.0%
	Total Personnel Services - Salaries & Wages	-	26,777	27,085	106,220	79,136	79,443	292.2%	296.7%
Personnel Services - Employee Benefits									
521000	Health Insurance	-	2,016	2,013	33,227	31,214	31,211	1550.6%	1548.2%
521005	Life Insurance	-	5	5	36	31	31	620.0%	620.0%
521010	Dental Insurance	-	128	124	1,289	1,165	1,161	939.5%	907.0%
522000	FICA, Village Share	-	2,034	2,034	7,637	5,603	5,603	275.5%	275.5%
522300	IMRF, Village Share	-	2,412	2,481	10,504	8,023	8,092	323.4%	335.5%
	Total Personnel Services - Employee Benefits	-	6,595	6,657	52,693	46,036	46,098	691.5%	699.0%
Professional & Technical Services									
533005	Engineering Service	8,355	10,000	10,000	10,000	-	-	0.0%	0.0%
	Total Professional & Technical Services	8,355	10,000	10,000	10,000	-	-	0.0%	0.0%
Other Services									
553000	Telephone Expense	-	268	272	268	(4)	(0)	-1.5%	0.0%
558000	Travel & Training	525	-	-	-	-	-	0.0%	0.0%
558015	Dues	160	400	400	800	400	400	100.0%	100.0%
	American Public Works Association								
	American Society of Civil Engineers								
	Association of State Foodplain Managers								
	Illinois Arborist Association								
	Illinois Municipal Signage Asssociation Control)								
	Total Other Services	685	668	672	1,068	396	400	58.9%	59.9%
TOTAL PUBLIC WORKS ENGINEERING		9,040	44,040	44,414	169,981	125,568	125,941	282.7%	286.0%

GENERAL FUND (100)
PUBLIC WORKS (1006030) - ROADS

		FY 2018	FY 2019	FY 2019	FY 2020	\$ Change FY 2020		% Change FY 2020	
		ACTUAL	BUDGET	PROJECTED	BUDGET	Projected	Budget	Projected	Budget
						Budget vs FY 2019	Budget vs FY 2019	Budget vs FY 2019	Budget vs FY 2019
Personnel Services - Salaries & Wages									
511000	Salaries, Full-Time	-	105,556	99,800	153,302	53,502	47,746	53.6%	45.2%
511005	Salaries, Part-Time	-	-	-	-	-	-	0.0%	0.0%
511300	Overtime	-	45,760	45,760	57,200	11,440	11,440	25.0%	100.0%
Total Personnel Services - Salaries & Wages		-	151,316	145,560	210,502	64,942	59,186	44.6%	39.1%
Personnel Services - Employee Benefits									
521000	Health Insurance	-	28,113	30,076	56,007	25,931	27,894	86.2%	99.2%
521005	Life Insurance	-	57	59	85	26	28	44.1%	49.1%
521010	Dental Insurance	-	1,788	1,959	3,117	1,158	1,329	59.1%	74.3%
521015	Optical Insurance	-	-	-	-	-	-	0.0%	0.0%
522000	FICA, Village Share	-	11,539	13,000	15,648	2,648	4,109	20.4%	35.6%
522300	IMRF, Village Share	-	14,684	18,000	20,816	2,816	6,132	15.6%	41.8%
529000	Uniform Service	-	-	-	-	-	-	0.0%	0.0%
529010	Uniform Allowance	-	-	3,500	3,500	-	3,500	0.0%	100.0%
Total Personnel Services - Employee Benefits		-	56,181	66,594	99,173	32,579	42,992	48.9%	76.5%
Professional & Technical Services									
533005	Engineering Service	1,361	6,000	6,000	3,200	(2,800)	(2,800)	-46.7%	-46.7%
Total Professional & Technical Services		1,361	6,000	6,000	3,200	(2,800)	(2,800)	-46.7%	-46.7%
Contractual Services									
542200	Snow Removal Service								
	Salt purchase for snow removal	58,960	87,488	87,000	140,000	53,000	52,512	60.9%	60.0%
	Deicing Chemicals	11,395	12,400	12,000	16,235	4,235	3,835	35.3%	30.9%
	Contracted snow removal	100,175	114,465	114,000	175,355	61,355	60,890	53.8%	53.2%
	Miscellaneous	2,775	975	950	3,125	2,175	2,150	228.9%	220.5%
Total Snow Removal Service		173,305	215,328	213,950	334,715	120,765	119,387	56.4%	55.4%

GENERAL FUND (100)
PUBLIC WORKS (1006030) - ROADS

		FY 2018	FY 2019	FY 2019	FY 2020	\$ Change FY 2020		% Change FY 2020	
		ACTUAL	BUDGET	PROJECTED	BUDGET	Projected	Budget	Projected	Budget
						Budget vs FY 2019	Budget vs FY 2019	Budget vs FY 2019	Budget vs FY 2019
543005	Maintenance, Pavement Markings	68,663	95,000	83,456	92,500	9,044	(2,500)	10.8%	-2.6%
543015	Maintenance, Bridges	-	5,000	-	5,000	5,000	-	100.0%	0.0%
543020	Maintenance, Building	-	-	1,039	-	(1,039)	-	-100.0%	0.0%
	Public Works \$23,500								
	Police Facility \$67,902								
	Village Hall \$84,200								
543055	Maintenance, Safety Equipment	970	-	500	500	-	500	0.0%	100.0%
543065	Maintenance, Sidewalks	7,945	26,000	17,000	26,000	9,000	-	52.9%	0.0%
543070	Maintenance, Street Lights	47,923	65,000	55,000	55,000	-	(10,000)	0.0%	-15.4%
	and repairing fallen poles by Village or								
543075	Maintenance, Safety Signs	4,126	7,000	10,000	12,200	2,200	5,200	22.0%	74.3%
	buildings as required by law, supplies for sign								
543080	Maintenance, Streets/Storm Sewer	54,968	110,950	43,700	99,350	55,650	(11,600)	127.3%	-10.5%
	NPDES annual costs and annual reporting								
	Cold patching of Village streets								
	Small curb work								
	Digging and replacing storm sewer inlets								
543085	Maintenance, Traffic Signals	12,933	36,480	28,680	44,680	16,000	8,200	55.8%	22.5%
	traffic lights, bulbs, etc.								
544200	Rental Service	1,122	2,000	2,200	2,000	(200)	-	-9.1%	0.0%
	street lighting								
	Total Contractual Services	371,956	562,758	454,486	671,945	217,459	109,187	47.8%	19.4%
Other Services									
552005	General Insurance	13,845	-	23,342	-	(23,342)	-	-100.0%	0.0%
553000	Telephone Expense	4,827	3,948	7,797	3,948	(3,849)	-	-49.4%	0.0%
554000	Advertising, Bids and Records	121	-	1,000	-	(1,000)	-	-100.0%	0.0%
555000	Printing Expense	-	-	-	-	-	-	-	-
	Multi-Function Copier Lease	-	-	-	-	-	-	0.0%	0.0%
	Notification printing of any Village project	-	-	-	-	-	-	0.0%	0.0%
	Miscellaneous	-	-	87	-	(87)	-	-100.0%	0.0%
	Total Printing Expense	-	-	87	-	(87)	-	-100.0%	0.0%
558000	Travel & Training	745	-	500	-	(500)	-	-100.0%	0.0%

GENERAL FUND (100)
PUBLIC WORKS (1006030) - ROADS

		FY 2018	FY 2019	FY 2019	FY 2020	\$ Change FY 2020		% Change FY 2020	
		ACTUAL	BUDGET	PROJECTED	BUDGET	Projected	Budget	Projected	Budget
						Budget vs FY 2019	Budget vs FY 2019	Projected	Budget
558015	Dues	-	50	50	50	-	-	0.0%	0.0%
	American Public Works Association								
	American Society of Civil Engineers								
	Association of State Foodplain Managers								
	Illinois Arborist Association								
	Illinois Municipal Signage Association								
	Control)								
	Total Other Services	19,537	3,998	32,776	3,998	(28,778)	-	-87.8%	0.0%
Supplies									
561025	Tools	-	700	1,000	2,000	1,000	1,300	100.0%	185.7%
561065	Miscellaneous	327	-	210	180	(30)	180	-14.3%	100.0%
561070	Maintenance, Supplies	21	-	-	-	-	-	0.0%	0.0%
562205	Street Lighting Expense	86,337	104,700	125,520	125,520	-	20,820	0.0%	19.9%
	Total Supplies	86,685	105,400	126,730	127,700	970	22,300	0.8%	21.2%
TOTAL PUBLIC WORKS ROADS		479,539	885,653	832,146	1,116,518	284,372	230,865	34.2%	26.1%

GENERAL FUND (100)
PUBLIC WORKS (1006040) - FORESTRY

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	\$ Change FY 2020 Budget vs FY 2019		% Change FY 2020 Budget vs FY 2019	
					Projected	Budget	Projected	Budget
Personnel Services - Salaries & Wages								
511000 Salaries, Full-Time	-	119,843	118,269	186,609	68,340	66,766	57.8%	55.7%
511005 Salaries, Part-Time	-	-	500	-	(500)	-	-100.0%	0.0%
511300 Overtime	-	11,440	11,440	-	(11,440)	(11,440)	-100.0%	100.0%
Total Personnel Services - Salaries & Wages	-	131,283	130,209	186,609	56,400	55,326	43.3%	42.1%
Personnel Services - Employee Benefits								
521000 Health Insurance	-	36,634	29,800	47,285	17,485	10,651	58.7%	29.1%
521005 Life Insurance	-	65	65	97	32	32	49.2%	49.2%
521010 Dental Insurance	-	2,068	1,922	3,099	1,177	1,031	61.2%	49.9%
521015 Optical Insurance	-	-	-	-	-	-	0.0%	0.0%
522000 FICA, Village Share	-	9,777	9,650	14,080	4,430	4,303	45.9%	44.0%
522300 IMRF, Village Share	-	12,740	12,278	18,453	6,175	5,713	50.3%	44.8%
529000 Uniform Service	-	-	-	-	-	-	0.0%	0.0%
529010 Uniform Allowance	-	-	2,500	2,500	-	2,500	0.0%	100.0%
Total Personnel Services - Employee Benefits	-	61,284	56,215	85,514	29,299	24,230	52.1%	39.5%
Contractual Services								
542100 Disposal Service	-	5,000	2,500	2,500	-	(2,500)	0.0%	-50.0%
542400 Landscaping Services	30,950	127,050	80,200	70,802	(9,398)	(56,248)	-11.7%	-44.3%
542405 Landscape Materials	4,832	11,000	6,500	6,500	-	(4,500)	0.0%	-40.9%
542410 Tree Purchase	89,165	100,000	99,500	51,500	(48,000)	(48,500)	-48.2%	-48.5%
542415 Tree Removal Service	3,000	31,000	31,250	31,000	(250)	-	-0.8%	0.0%
542420 Leaf Removal Expense	13,440	20,000	20,000	20,000	-	-	0.0%	0.0%
Maintenance on Leaf Vacuum Machines								
Leaf removal dump charges								
543025 Maintenance, Equipment	157	2,000	2,000	2,000	-	-	0.0%	0.0%
543055 Maintenance, Safety Equipment	-	-	500	500	-	500	0.0%	100.0%
543065 Maintenance, Sidewalks	-	-	6,300	-	(6,300)	-	-100.0%	0.0%
544200 Rental Service	-	1,000	1,000	1,000	-	-	0.0%	0.0%
street lighting								
Total Contractual Services	141,545	297,050	249,750	185,802	(63,948)	(111,248)	-25.6%	-37.5%

GENERAL FUND (100)
PUBLIC WORKS (1006040) - FORESTRY

					<i>\$ Change FY 2020</i>		<i>% Change FY 2020</i>	
					<i>Budget vs FY 2019</i>		<i>Budget vs FY 2019</i>	
					<i>Projected</i>	<i>Budget</i>	<i>Projected</i>	<i>Budget</i>
	FY 2018	FY 2019	FY 2019	FY 2020				
	ACTUAL	BUDGET	PROJECTED	BUDGET				
Other Services								
553000 Telephone Expense	-	4,512	3,900	3,948	48	(564)	1.2%	-12.5%
554000 Advertising, Bids and Records	171	-	-	-	-	-	0.0%	0.0%
558000 Travel & Training	438	1,000	934	1,325	391	325	41.8%	32.5%
558015 Dues	715	1,300	1,200	1,200	-	(100)	0.0%	-7.7%
American Public Works Association								
American Society of Civil Engineers								
Association of State Foodplain Managers								
Illinois Arborist Association								
Illinois Municipal Signage Association								
Control)								
Total Other Services	1,324	6,812	6,034	6,473	439	(339)	7.3%	-5.0%
Supplies								
561025 Tools	428	1,000	1,000	1,000	-	-	0.0%	0.0%
561065 Miscellaneous	-	-	460	200	(260)	200	-56.5%	100.0%
561070 Maintenance, Supplies	136	-	-	-	-	-	0.0%	0.0%
Total Supplies	563	1,000	1,460	1,200	(260)	200	-17.8%	20.0%
TOTAL PUBLIC WORKS FORESTRY	143,432	497,429	443,668	465,598	21,930	(31,831)	4.9%	-6.4%

GENERAL FUND (100)
PUBLIC WORKS (1006050) - FLEET

		FY 2018	FY 2019	FY 2019	FY 2020	\$ Change FY 2020		% Change FY 2020	
		ACTUAL	BUDGET	PROJECTED	BUDGET	Budget vs FY 2019	Budget vs FY 2019	Budget vs FY 2019	Budget vs FY 2019
						Projected	Budget	Projected	Budget
Personnel Services - Salaries & Wages									
511000	Salaries, Full-Time	-	58,620	54,348	90,709	36,361	32,089	66.9%	54.7%
511005	Salaries, Part-Time	-	-	-	-	-	-	0.0%	0.0%
511300	Overtime	-	-	8,000	-	(8,000)	-	-100.0%	100.0%
Total Personnel Services - Salaries & Wages		-	58,620	62,348	90,709	28,361	32,089	45.5%	54.7%
Personnel Services - Employee Benefits									
521000	Health Insurance	-	7,608	13,972	22,046	8,074	14,438	57.8%	189.8%
521005	Life Insurance	-	15	26	40	14	25	53.8%	166.7%
521010	Dental Insurance	-	529	935	1,470	535	941	57.2%	177.9%
521015	Optical Insurance	-	-	-	-	-	-	0.0%	0.0%
522000	FICA, Village Share	-	3,220	5,000	6,855	1,855	3,635	37.1%	112.9%
522300	IMRF, Village Share	-	3,584	6,800	8,970	2,170	5,386	31.9%	150.3%
529010	Uniform Allowance	-	-	1,000	1,000	-	1,000	0.0%	100.0%
Total Personnel Services - Employee Benefits		-	14,956	27,733	40,381	12,648	25,425	45.6%	170.0%
Contractual Services									
543020	Maintenance, Building	32	-	-	-	-	-	0.0%	0.0%
	Public Works \$23,500								
	Police Facility \$67,902								
	Village Hall \$84,200								
543025	Maintenance, Equipment	31,144	10,688	28,700	25,188	(3,512)	14,500	-12.2%	135.7%
543035	Maintenance, Garage	1,396	9,500	6,300	21,300	15,000	11,800	238.1%	124.2%
543055	Maintenance, Safety Equipment	285	-	550	500	(50)	500	-9.1%	100.0%
543090	Maintenance- Vehicle	240	40,120	37,100	45,120	8,020	5,000	21.6%	12.5%
544200	Rental Service	-	1,000	1,000	1,000	-	-	0.0%	0.0%
	Rental of equipment for roadway work and street lighting								
Total Contractual Services		33,097	61,308	73,650	93,108	19,458	31,800	26.4%	51.9%

GENERAL FUND (100)
PUBLIC WORKS (1006050) - FLEET

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	\$ Change FY 2020 Budget vs FY 2019		% Change FY 2020 Budget vs FY 2019		
					Projected	Budget	Projected	Budget	
Other Services									
553000 Telephone Expense	-	1,128	1,100	1,128	28	-	2.5%	0.0%	
554000 Advertising, Bids and Records	171	-	-	-	-	-	0.0%	0.0%	
555000 Printing Expense							0.0%	0.0%	
Multi-Function Copier Lease	-	-	-	-	-	-	0.0%	0.0%	
Notification printing of any Village project	-	-	-	-	-	-	0.0%	0.0%	
Miscellaneous	-	-	180	-	(180)	-	-100.0%	0.0%	
Total Printing Expense	-	-	180	-	(180)	-	-100.0%	0.0%	
558000 Travel & Training	43	-	1,200	1,200	-	1,200	0.0%	100.0%	
558015 Dues	30	-	100	100	-	100	0.0%	100.0%	
American Public Works Association									
American Society of Civil Engineers									
Association of State Foodplain Managers									
Illinois Arborist Association									
Illinois Municipal Signage Assocation									
Illinois Department of Agriculture (Pest Control)									
Total Other Services	244	1,128	2,580	2,428	(152)	1,300	-5.9%	115.2%	
Supplies									
561015 Postage & Freight	-	-	20	-	(20)	-	-100.0%	0.0%	
561025 Tools	13,376	5,000	2,000	8,800	6,800	3,800	340.0%	76.0%	
561065 Miscellaneous	-	-	120	120	-	120	0.0%	100.0%	
562600 Fuel Purchase	15,183	21,000	21,200	26,880	5,680	5,880	26.8%	28.0%	
Total Supplies	28,559	26,000	23,340	35,800	12,460	9,800	53.4%	37.7%	
TOTAL PUBLIC WORKS FLEET	61,900	162,012	189,651	262,426	72,775	100,414	38.4%	62.0%	

GENERAL FUND (100)
PUBLIC WORKS (1006060) - FACILITIES

		FY 2018	FY 2019	FY 2019	FY 2020	\$ Change FY 2020		% Change FY 2020	
		ACTUAL	BUDGET	PROJECTED	BUDGET	Projected	Budget	Projected	Budget
						Budget vs FY 2019	Budget vs FY 2019	Budget vs FY 2019	Budget vs FY 2019
Personnel Services - Salaries & Wages									
511000	Salaries, Full-Time	-	118,227	125,000	132,220	7,220	13,993	5.8%	11.8%
511005	Salaries, Part-Time	-	-	-	-	-	-	100.0%	100.0%
511300	Overtime	-	-	3,000	-	(3,000)	-	-100.0%	100.0%
Total Personnel Services - Salaries & Wages		-	118,227	128,000	132,220	4,220	13,993	3.3%	11.8%
Personnel Services - Employee Benefits									
521000	Health Insurance	-	33,111	9,685	9,711	26	(23,400)	0.3%	-70.7%
521005	Life Insurance	-	43	44	49	5	6	11.4%	14.0%
521010	Dental Insurance	-	1,537	532	628	96	(909)	18.0%	-59.1%
521015	Optical Insurance	-	-	-	-	-	-	0.0%	0.0%
522000	FICA, Village Share	-	8,417	9,340	10,071	731	1,654	7.8%	19.7%
522300	IMRF, Village Share	-	11,473	11,992	13,075	1,083	1,602	9.0%	14.0%
Total Personnel Services - Employee Benefits		-	54,581	31,593	33,534	1,941	(21,047)	6.1%	-38.6%
Contractual Services									
543020	Maintenance, Building	24,206	175,602	175,588	199,930	24,342	24,328	13.9%	13.9%
	Public Works \$28,000								
	New Police Facility \$71,310; Old PD \$15,620								
	Village Hall \$85,000								
543035	Maintenance, Garage	13	-	350	-	(350)	-	-100.0%	-350.0%
543055	Maintenance, Safety Equipment	126	-	-	-	-	-	0.0%	0.0%
543065	Maintenance - Sidewalks	146	-	-	-	-	-	0.0%	0.0%
543070	Maintenance, Street Lights	888	-	-	-	-	-	0.0%	0.0%
	Rewiring of street lights, bulbs, fuses, etc. and repairing fallen poles by Village or outside contractors.								
543080	Maintenance, Streets/Storm Sewer	30	-	-	-	-	-	0.0%	0.0%
	NPDES annual costs and annual reporting								
	Cold patching of Village streets								
	Small curb work								
	Digging and replacing storm sewer inlets								

GENERAL FUND (100)
PUBLIC WORKS (1006060) - FACILITIES

		FY 2018	FY 2019	FY 2019	FY 2020	\$ Change FY 2020		% Change FY 2020	
		ACTUAL	BUDGET	PROJECTED	BUDGET	Projected	Budget	Projected	Budget
						Budget vs FY 2019	Budget vs FY 2019	Budget vs FY 2019	Budget vs FY 2019
544200	Rental Service street lighting	-	1,000	800	1,000	200	-	25.0%	0.0%
Total Contractual Services		25,410	176,602	176,738	200,930	24,192	24,328	13.7%	13.8%
Other Services									
553000	Telephone Expense	-	522	520	522	2	-	0.4%	0.0%
558000	Travel & Training	54	200	100	200	100	-	100.0%	0.0%
558015	Dues	-	100	-	-	-	(100)	0.0%	-100.0%
American Public Works Association									
American Society of Civil Engineers									
Association of State Foodplain Managers									
Illinois Arborist Association									
Illinois Municipal Signage Assocation Control)									
Total Other Services		54	822	620	722	102	(100)	16.5%	-12.2%
Supplies									
561005	Office Supplies	-	-	25	-	(25)	-	-100.0%	0.0%
561025	Tools	1,410	300	300	600	300	300	100.0%	100.0%
561065	Miscellaneous	115	-	100	-	(100)	-	-100.0%	0.0%
Total Supplies		1,525	300	425	600	175	300	41.2%	100.0%
TOTAL PUBLIC WORKS FACILITIES		26,989	350,532	337,376	368,006	30,630	17,474	9.1%	5.0%

Motor Fuel Tax Fund

The Motor Fuel Tax Fund (MFT) accounts for motor fuel tax revenues received from the State of Illinois and expenditures related to the Village's annual road rehabilitation and construction program. Village streets are selected for resurfacing or major rehabilitation based on analysis conducted by the Village Department of Public Works. The annual program is awarded to an outside contractor based on the bid results received. Village oversight is provided by the Director of Public Works and the Village contracted engineering firm.

Motor Fuel Tax Funds are disbursed to the Village from the Illinois Department of Transportation on a per capita basis. Motor Fuel Taxes are derived from a tax on the privilege of operating motor vehicles upon public highways based on the consumption of motor fuel. Use of Motor Fuel Tax Funds is restricted to direct expenses associated with, but not limited to, street improvements and maintenance, storm sewers and bicycle parking facilities, paths, signs and markings based upon the appropriate Illinois State Statutes. Motor Fuel Tax operations include: micro-surfacing, concrete curb and gutter replacement, street rebuilding and improvements.

Fiscal Year 2020 Budget

- State shared motor fuel tax allotments are estimated at \$852,000.
- \$800,000 budgeted for repairs to complete the selected roadway improvements.
- \$262,500 transfer to the Debt Service fund.
- Estimated Restricted Fund Balance at April 30, 2020 of \$1,080,260.

Challenges/Issues

IMS Infrastructure Management Services inspected the Village's road system in 2014. On average, the road system is in "Very Good" condition. This rating is influenced by the miles of roads installed in the past ten years. More than 54% of the road area in the Village is "Very Good" or better. Of concern is the 9% of the pavement area that is currently rated at "Fair" or "Poor". These roads will require work sooner rather than later.

The 2014 study found that by 2019, the average road condition would decrease from an engineering assessment rating of 80 to 71 if no work was done. More importantly, the percentage of road area rated "Fair" or "Poor" (rating of 60 to 40) would increase to 18%. For the purposes of discussion, roads in these two categories were referred to as "approaching reconstruction." Roads with a score of 69 today would reach a score of 40 within 10 years. The score of 40 is important, as this is the score at which resurfacing is no longer viable. The road would need to be reconstructed. The cost to resurface a road was \$14/square foot compared to \$80/square foot to reconstruct the road.

The cost of roadway improvement expenditures will far exceed the annual amount of revenue the Village receives from the motor fuel tax. In July 2015, the Village Board approved a 0.75 percentage-point increase in the home rule sales tax. Approximately

\$1.4 million of the revenue from this increase will supplement MFT Funds to create an annual road program valued at \$2 million.

Fiscal Year 2019 Major Accomplishments

The Village spent \$75,000 of MFT Funds for patching and repairing roads and alleys while reserving the remaining funds for FY 2020.

FY 2020 Expenditure descriptions:

The Village is anticipating spending \$800,000 of reserved funding for the FY 2020 road program. The scope of work is currently under consideration.

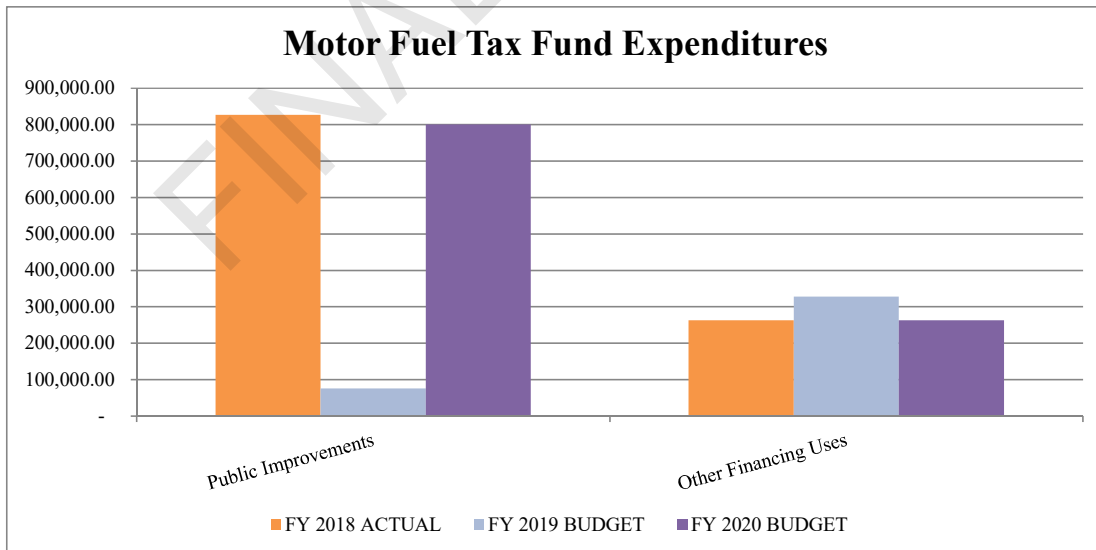
Strategic Plan Outcome

- Safe and efficient infrastructure

FINAL DRAFT

MOTOR FUEL TAX FUND (200)
PUBLIC WORKS - ROADS (2006030)

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	FY 2020 Budget vs FY 2019 Budget	
					\$	%
Beginning Fund Balance	922,462	789,502	789,502	1,286,760		
REVENUES (2009999)						
Taxes						
433503 Motor Fuel Tax Allotments	949,817	851,758	851,758	852,000	242	0%
Investments & Contributions						
436100 Interest Income	6,351	4,000	13,000	4,000	-	0%
TOTAL REVENUE	956,168	855,758	864,758	856,000	242	0%
EXPENDITURES (2006030)						
Capital Outlay						
572010 Public Improvements	826,628	75,000	75,000	800,000	725,000	967%
TOTAL CAPITAL OUTLAY	826,628	75,000	75,000	800,000	725,000	967%
Other Financing Uses						
591000 Transfer to TIF Fund	-	65,000	30,000	-	(65,000)	-100%
591400 Transfer to Debt Service Fund	262,500	262,500	262,500	262,500	-	0%
Total Other Financing Uses	262,500	327,500	292,500	262,500	(65,000)	-20%
TOTAL EXPENDITURES	1,089,128	402,500	367,500	1,062,500	660,000	164%
Revenues Over/(Under) Expenditures	(132,960)	453,258	497,258	(206,500)	(659,758)	-146%
Ending Fund Balance	789,502	1,242,760	1,286,760	1,080,260	(659,758)	-13%



Tax Increment Financing (TIF) Fund

The TIF Fund accounts for revenues and expenditures associated with the redevelopment activities within the Downtown TIF District established in September, 2016.

Fiscal Year 2020 Budget

- Revenues total \$5,147,500 including transfers from two Funds of \$5,112,000.
- Total expenditures of \$5,177,500
- Estimated ending Fund Balance of (\$1,877,289)

Challenges/Issues

The TIF District will be three years old in September 2019 with no new development being assessed since creation. Much discussion has occurred over the past two years regarding development with some shovels in the ground in spring 2019. It will be year four or five of the TIF life before the District begins to see rising assessments and major TIF increment generated. Until then, the expenditures incurred will be paid from loans to the TIF Fund from the General Fund. Types of expenditures incurred to date have been for Legal fees, Consultant fees, land purchases and other Development related costs.

Major Accomplishments

- The Reserve at Hudson Crossing broke ground on February 6, 2019. This \$69 million residential and commercial development, including 245 luxury rental units in two buildings, 506 total parking spaces, including 447 public parking spaces in two-story decks that will be owned by the Village and 12,000 square feet of commercial space for restaurants and retail is anticipated to be completed within three years.
- Redevelopment agreement approved with developer JLAT for a new casual dining restaurant concept developed by partners in the successful Potter's Place and Jimmy's Grill in Naperville that will feature outdoor seating and a full bar.
- Discussions with a third developer regarding the old Village Hall site are nearing RDA approval. The Development will include a three-story mixed-use building on Main Street and a complete reimagining of the streetscape.

FY 2020 Expenditure descriptions:

- Block 11 public improvements of \$1,100,000 for construction of a 20-space parking lot, trash compactor, alley and utility improvements
- Block 4 & 5 improvements of \$4,012,000 for utility, roadway and streetscape improvements

Strategic Plan Outcome

- Expanded downtown
- Expand commercial investment

**TAX INCREMENT FINANCING FUND (250)
ECONOMIC DEVELOPMENT (2503500)**

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	FY 2020 Budget vs FY 2019 Budget	
					\$	%
Beginning Fund Balance	(1,608,191)	(1,760,062)	(1,760,062)	(1,847,289)		
REVENUES (2509999)						
Taxes						
431100 Property tax	19,604	39,000	32,683	34,000	(5,000)	-12.8%
Investments & Contributions						
436100 Interest Income	3,793	1,500	3,500	1,500	-	0.0%
Other Financing Sources						
439100 Transfer from MFT Fund	-	65,000	-	-	(65,000)	-100.0%
439100 Transfer from Capital Impr. Fund	-	1,153,842	-	3,263,000	2,109,158	182.8%
439100 Transfer from Water & Sewer	-	225,765	-	1,838,000	1,612,235	714.1%
439101 Transfer from Garbage Collection	-	-	-	11,000	11,000	100.0%
Total Other Financing Sources	-	1,444,607	-	5,112,000	3,667,393	253.9%
TOTAL REVENUE	23,397	1,485,107	36,183	5,147,500	3,662,393	246.6%
EXPENDITURES (2503500)						
Professional & Technical Services						
533005 Engineering	30,349	-	7,710	-	-	0.0%
533010 Legal Services	76,210	50,000	50,000	50,000	-	0.0%
533030 Miscellaneous Profesional Service	21,315	15,000	15,000	15,000	-	0.0%
Total Professional & Technical Services	127,874	65,000	72,710	65,000	-	0.0%
Other Services						
554000 Advertising, Bids & Records	394	500	700	500	-	0.0%
Capital Outlay						
572010 Public Improvements						
Improvements	47,000	-	50,000	-	-	0.0%
Block 11- Public Improvements	-	1,224,607	-	1,100,000	(124,607)	-10.2%
Block 4&5- Public Improvements	-	220,000	-	4,012,000	3,792,000	1723.6%
Total Public Improvements	47,000	1,444,607	50,000	5,112,000	3,667,393	253.9%
TOTAL EXPENDITURES	175,268	1,510,107	123,410	5,177,500	3,667,393	242.9%
Revenues Over/(Under) Expenditures	(151,871)	(25,000)	(87,227)	(30,000)	(5,000)	20.0%
Ending Fund Balance	(1,760,062)	(1,785,062)	(1,847,289)	(1,877,289)	(5,000)	5.2%

Capital Improvement Fund

The Capital Improvement Fund is used to account for all major capital projects undertaken by the Village. These projects are generally completed over more than one fiscal year and in most instances are funded from accumulated reserves, grant revenue or General Obligation Debt Issuances. All these projects are contracted out with general oversight provided by Village staff.

Fiscal Year 2020 Budget

- Revenues total \$4,148,000.
- Expenditure budget of \$5,853,270 including \$5,173,170 in transfers to other Funds.
- There are 8 projects for FY 2020 consisting of traffic signal installation, traffic signal engineering, bridge repairs, computer infrastructure and ERP implementation.

Challenges/Issues

Funding for FY 2020 capital improvements is from the 0.75% Home Rule Sales Tax implemented January 1, 2016. Funding for all the identified capital improvements is always challenging as revenues are not enough to complete them all. Annually, through the updating of the Capital Improvement Plan, projects are selected based on available funding. Current revenues will be used to pay the annual debt service on the 2016 Bond Issuance for the new police headquarters through December 2037 and on downtown development infrastructure improvements for the next three fiscal years.

Major Accomplishments

- Continued support of IDOT's US 34 reconstruction project
- Completed and opened the new Police Headquarters
- Reconstructed Woolley Road at the new Police Headquarters Facility
- Continued implementation of the enterprise resource planning software specifically, phases 2, 3 and 4.
- Completed the Wolf's Crossing Phase I (environmental) engineering
- Village Hall and Public Works Facility security camera system (\$35,000)
- Computer upgrades for the Police Facility (\$225,000) – network switch and system upgrades
- Continued implementation of enterprise resource planning software (\$150,000)
- Installation of new MDT's in police fleet (\$110,000)

FY 2020 Expenditure descriptions:

- \$19,000 is included in the budget for planning/design repairs for three Village owned bridges. Repairs will be completed in FY 2021. The total project cost is \$131,500 over the two years.

- Village share of new traffic signal at South Concord Drive and Galena Road (\$102,500) – partner with the Village of Montgomery and Kendall County
- Village share of IDOT’s US 30 reconstruction project (\$21,000) – Harvey Road and Treasure Drive
- Traffic signal engineering for US Rt. 34 at the intersections of Main and Harrison streets (\$60,000)
- Police department computer infrastructure updates (\$180,000)
- Final costs for the implementation of the ERP software are budgeted at \$65,000.
- Wolf’s Crossing Rd (\$212,500) –Phase 2 and 3 (design and right-of-way acquisition) engineering

Strategic Plan Outcome

- Safe and efficient infrastructure
- Safe and efficient Wolfs Crossing

FINAL DRAFT

CAPITAL IMPROVEMENT FUND (300)
COMMUNITY DEVELOPMENT (3000)

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	<i>FY 2020 Budget vs FY 2019 Budget</i>	
					<i>\$</i>	<i>%</i>
Beginning Fund Balance	30,163,626	13,869,250	13,869,250	4,909,011	(8,960,239)	-65%
REVENUES (3009999)						
Taxes						
431305 Local Sales Tax	3,071,475	3,100,000	3,100,000	3,100,000	-	0%
431820 Local Motor Fuel Tax	474,933	720,000	810,000	810,000	90,000	13%
Total Taxes	3,546,408	3,820,000	3,910,000	3,910,000	90,000	2%
Licenses & Permits						
432305 Roadway Capital Improvement Fees	1,020	-	-	-	-	0%
432310 Impact Fees	172,618	85,000	1,500,000	150,000	65,000	76%
432315 EFC-RD Resurface Recapture	4,200	-	63,000	63,000	63,000	100%
Total Licenses & Permits	177,838	85,000	1,563,000	213,000	128,000	151%
Intergovernmental Revenue						
433401 State Grants	-	-	145,911	-	-	0%
Charges for Services						
434170 Reimbursements	33,900	-	-	-	-	0%
Investments & Contributions						
436100 Interest	289,081	15,000	190,000	25,000	10,000	67%
Other Financing Sources						
439100 Transfers	100,000	-	-	-	-	0%
439500 Miscellaneous	30,000	33,000	-	-	(33,000)	0%
Total Other Financing Sources	130,000	33,000	-	-	(33,000)	0%
TOTAL REVENUE	4,177,227	3,953,000	5,808,911	4,148,000	195,000	5%
EXPENDITURES (3003000)						
Purchased Professional & Technical Services						
533030 Miscellaneous Professional Services	-	-	14,000	-	-	0%
Capital Outlay						
570000 Other Capital Outlays	829,588	-	24,000	-	-	0%
572000 Infrastructure	-	392,000	242,000	415,100	23,100	6%
572010 Public Improvements	880,924	-	99,000	20,000	20,000	0%
573000 Buildings	-	381,000	462,000	-	(381,000)	-100%
573005 Police Facility (New)	17,113,469	13,000,000	12,000,000	180,000	(12,820,000)	-99%
573010 Village Hall Expenditures	375,421	200,000	175,000	65,000	(135,000)	-68%
Total Capital Outlay	19,199,402	13,973,000	13,002,000	680,100	(13,292,900)	-95%
Other Financing Uses						
591310 Transfer to Vehicle Fund	50,000	330,500	330,500	497,970	167,470	51%
591400 Transfer to Debt Service Fund	1,222,200	1,422,650	1,422,650	1,412,200	(10,450)	-1%
591250 Transfer to TIF Fund	-	1,153,842	-	3,263,000	2,109,158	183%
Total Other Financing Uses	1,272,200	2,906,992	1,753,150	5,173,170	264%	78%
TOTAL EXPENDITURES	20,471,602	16,879,992	14,769,150	5,853,270	(13,292,897)	-65%
Revenues Over/(Under) Expenditures	(16,294,376)	(12,926,992)	(8,960,239)	(1,705,270)	11,221,722	-87%
Ending Fund Balance	13,869,250	942,258	4,909,011	3,203,741	2,261,483	240%

**CAPITAL IMPROVEMENT FUND (300)
COMMUNITY DEVELOPMENT (3000)**

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	FY 2020 Budget vs FY 2019 Budget	
					\$	%
Capital Outlay						
Annual Road Program	734,832	-			-	-
Bridge repairs	-			19,000	19,000	1
Buildings			462,000		-	-
Infrastructure			75,000		-	-
Traffic signal@Concord & Galena	-	150,000		102,500	(47,500)	(0)
Traffic signals Main & Harrison intersections				60,000	60,000	1
Village Hall camera system	-	46,000			(46,000)	(1)
Network switch for PD	-	145,000			(145,000)	(1)
Computer upgrade PD	-	80,000		180,000	100,000	1
Computer Systems (PD Vehicles)	-	110,000			(110,000)	(1)
US 30-Village Share (IDOT)	-	21,000		21,000	-	-
Police Facility (New)	17,113,469	13,000,000	10,100,000	-	(13,000,000)	(1)
Rt 34 from W Village Limits to Orchard Rd	65,556	71,000			(71,000)	(1)
Railroad Safety Improvements				20,000	20,000	1
Salt Dome Roof Repair	29,200	-			-	-
Village Hall Expenditures	375,421	200,000	138,000	65,000	(135,000)	(1)
Wolf Road section 1-phase 2,3		150,000		212,600	62,600	0
Wolf's Crossing Rd	880,924	-	99,000		-	-
Total Capital Outlay	19,199,403	13,973,000	10,874,000	680,100	(13,292,900)	0

Debt Service Fund

The Debt Service Fund is used to account for the principal, interest payments and paying agent fees for general obligation debt issued by the Village. Pledged Sales tax and Motor Fuel tax revenues transferred from the General Fund, Motor Fuel Tax Fund and Capital Improvement Fund are used to finance the annual payment requirements. Principal payments are due in December for each issue and interest payments are made twice a year in June and December. The Finance department oversees all the transactions within this Fund and assures the debt payments are made on time.

Fiscal Year 2020 Budget

- \$2,827,507 in total estimated revenue exceeding expenditures by \$1,100.
- \$2,826,407 will be spent on paying debt service.
- \$71,000 estimated ending Restricted Fund Balance.

Challenges/Issues

All the debt service is supported from the Village's share of the State's general sales tax, the Village's local home rule sales tax and motor fuel tax revenues which are all collected and distributed by the State of Illinois. Any substantial economic downturn or legislative change in the distribution of these tax revenues would have a negative effect on the Village's ability to make the annual debt service payments. The Village does have the ability to stop annually abating the property tax levies for each debt issuance if revenues do decrease below the annual debt service requirements.

Debt Issues

As of April 30, 2019, the Village has total gross outstanding debt of \$53,682,350 of which \$36,195,000 is principal. Additional descriptions of each bond issue are provided in the Financial Policy Section of the budget. The five outstanding debt issuances accounted for in this Fund are as follows:

- **Corporate Purpose 2011 Refunding Bonds**
Original Issue Amount: \$2,300,000 Outstanding Principal: \$1,260,000
Date of Maturity: December 15, 2024 Outstanding Interest: \$ 158,200

- **Corporate Purpose 2013 Refunding Bonds**
Original Issue Amount: \$6,770,000 Outstanding Principal: \$6,545,000
Date of Maturity: December 15, 2027 Outstanding Interest: \$1,034,000

- **Corporate Purpose 2014 Refunding Bonds**
Original Issue Amount: \$2,955,000 Outstanding Principal: \$1,485,000
Date of Maturity: December 15, 2027 Outstanding Interest: \$ 62,550

- Corporate Purpose Bond Series of 2016

Original Issue Amount:	\$27,105,000	Outstanding Principal:	\$26,905,000
Date of Maturity:	December 15, 2039	Outstanding Interest:	\$16,232,600

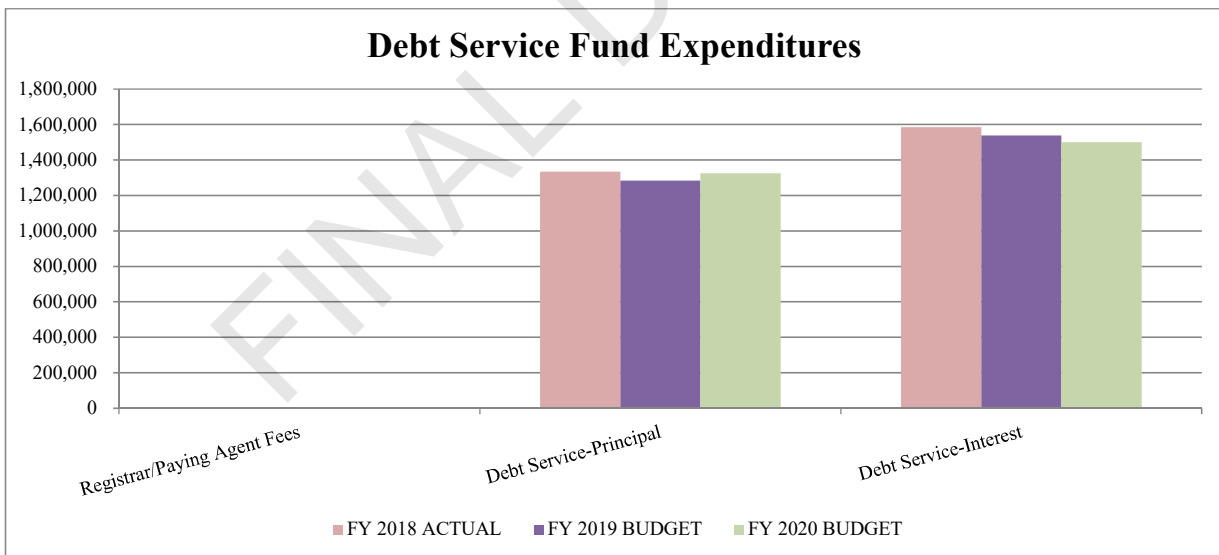
When issuing debt, the Village adheres to the following guidelines:

- √ The Village will limit short and long-term borrowing to capital improvements or projects which carry a benefit that exceeds five years (5 years) and cannot be financed from current revenues
- √ When the Village finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the useful life of the project
- √ The Village will limit the amount of outstanding general obligation debt of the Village to a maximum of 5% of the equalized assessed valuation of the Village. As of May 1, 2019, 5% of the equalized assessed valuation was approximately \$46,253,375. Outstanding principal of \$36,195,000 is under the limit.
- √ The Village will strive to maintain a level annual debt service repayment schedule to maintain a stable debt service tax rate from year to year.
- √ The Village will comply with all annual debt disclosures and file them with the respective agencies

FINAL DRAFT

DEBT SERVICE FUND (400)

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	FY 2020 Budget vs FY 2019 Budget	
					\$	%
Beginning Fund Balance	68,040	69,062	69,062	69,955		
REVENUES						
Investments & Contributions						
436100 Interest	201	150	350	100	-5000.0%	-33.3%
Other Financing Sources						
439100 Transfer In - General Fund	1,438,316	1,139,900	1,139,900	1,152,707	1280700.0%	1.1%
439200 Transfer In - MFT Fund	262,500	262,500	262,500	262,500	0.0%	0.0%
Transfer In - Capital Improvement						
439120 Fund	1,222,200	1,422,650	1,422,650	1,412,200	-1045000.0%	-0.7%
Total Other Financing Sources	2,923,016	2,825,050	2,825,050	2,827,407	235700.0%	0.4%
TOTAL REVENUE	2,923,217	2,825,200	2,825,400	2,827,507	2,307	0.1%
EXPENDITURES						
533140 Registrar/Paying Agent Fees	1,551	1,250	1,207	1,207	-4300.0%	-3.4%
580105 Debt Service-Principal	1,335,000	1,285,000	1,285,000	1,325,000	400000.0%	3.1%
580205 Debt Service-Interest	1,585,644	1,538,300	1,538,300	1,500,200	-381000.0%	-2.5%
TOTAL EXPENDITURES	2,922,195	2,824,550	2,824,507	2,826,407	1,857	0.1%
Revenues Over/(Under) Expenditures	1,022	650	893	1,100	45000.0%	69.2%
Ending Fund Balance	69,062	69,712	69,955	71,055	450	69.2%



DEBT SERVICE FUND (400)
FINANCE (4000)

		FY 2018	FY 2019	FY 2019	FY 2020	\$ Change FY 2020		% Change FY 2020	
		ACTUAL	BUDGET	PROJECTED	BUDGET	Budget vs FY 2019	Budget	Budget vs FY 2019	Budget
						<i>Projected</i>		<i>Projected</i>	
Purchased Professional & Technical Services									
533140	Registrar/Paying Agent Fees	1,551	1,250	1,207	1,207	-	(43)	0.0%	-3.4%
	Total Professional Services	1,551	1,250	1,207	1,207	0	(43)	0%	-3%
Debt Service									
580105	Debt Principal								
	2006A - Village Hall & Town Center	525,000	0	0	0	-	-	0.0%	0.0%
	2009 - Douglas Rd	285,000	0	0	0	-	-	0.0%	0.0%
	2011 - Refunding 2004A	180,000	180,000	180,000	190,000	10,000	10,000	5.6%	5.6%
	2013-Refunding Bond	45,000	45,000	45,000	55,000	10,000	10,000	22.2%	22.2%
	2014-Refunding Bond	300,000	860,000	860,000	885,000	25,000	25,000	2.9%	2.9%
	2016-Police Headquarters	0	200,000	200,000	195,000	(5,000)	(5,000)	-2.5%	-2.5%
	Total Debt Principal	1,335,000	1,285,000	1,285,000	1,325,000	40,000	40,000	3.1%	3.1%
580205	Bond Payments - Interest								
	2006A - Village Hall & Town Center	22,575	0	0	0	-	-	0.0%	0.0%
	2009 - Douglas Rd	12,469	0	0	0	-	-	0.0%	0.0%
	2011 - Refunding 2004A	54,900	49,500	49,500	44,100	(5,400)	(5,400)	-10.9%	-10.9%
	2013-Refunding Bond	197,600	196,700	196,700	195,800	(900)	(900)	-0.5%	-0.5%
	2014-Refunding Bond	76,350	70,350	70,350	44,550	(25,800)	(25,800)	-36.7%	-36.7%
	2016-Police Headquarters	1,221,750	1,221,750	1,221,750	1,215,750	(6,000)	(6,000)	-0.5%	-0.5%
	Total Bond Payments - Interest	1,585,644	1,538,300	1,538,300	1,500,200	(38,100)	(38,100)	-2.5%	-2.5%
	Total Debt Service	2,920,644	2,823,300	2,823,300	2,825,200	1,900	1,900	0.1%	0.1%
	Total Debt Service Expenditures	2,922,195	2,824,550	2,824,507	2,826,407	1,900	1,857	0%	-3%

Water and Sewer Fund

The Water and Sewer Fund is managed by the Public Works Director with the assistance of the Assistant Director – Utilities. The water system includes eight wells, five water towers, the radium removal systems, 180 miles of water main, 2,800 fire hydrants and several thousand feet of water service lines. The system has 11,300 water meters installed providing the basis for billing customers which generates the revenues for this Fund. The sewer system consists of 628,132 feet (119 miles) of sanitary sewer lines 15” and smaller and six lift stations. Sanitary sewers 18” and larger are maintained by the Fox Metro Water Reclamation District. The Public Works department is responsible for completing all the maintenance and repairs to the water and sewer systems.

The Public Works department staffing levels increased by one full time position with the hiring of the new Civil Engineer/Project Manager.

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Budget FY 2019	Budget FY 2020
<u>Public Works Department</u>					
Public Works Director	1.00	1.00	1.00	1.00	1.00
Utility Services Director	1.00	1.00	1.00	-	-
Public Works Assistant Director	1.00	1.00	1.00	2.00	2.00
Civil Engineer/Project Manager	-	-	-	-	1.00
Administrative Assistant	1.00	1.00	1.50	1.50	1.00
Facilities Manager	-	-	1.00	1.00	1.00
Operations Superintendent	2.00	2.00	2.00	2.00	1.00
Operations Supervisor	3.00	3.00	3.00	3.00	3.00
Technicians	13.00	13.00	13.00	13.00	14.00
Seasonal	-	1.00	1.00	1.00	1.00
Total	22.00	23.00	24.50	24.50	25.00

Fiscal Year 2020 Budget

- Total revenues of \$7.5 million
- Total expenses of \$7.4 million
- Transfer to Water & Sewer Capital Fund of \$2.4 million
- Ending Unrestricted Net Assets Balance of \$3.8 million

Revenues

Budgeted total revenues are increasing \$1.1 million compared to last year because of the rate increase effective May 2019.

- The largest component of water revenue is user charges which are estimated to increase \$1.1 million.
- Interest earnings are estimated to increase \$5,000 from FY 2019 Budget amounts.
- Member contributions are decreasing \$11,600 because of insurance changes along with a better allocation method utilized.

Expenses

Total expenses increased 18% or \$1,200,000 compared to the FY 2019 Budget due to increases in Professional & Technical Services, Contractual Services and Other Financing Uses.

- Salaries & Wages decreased \$141,200 due to an adjustment in allocation of salaries between the Water & Sewer fund and the General Fund.
- Employee Benefits decreased \$56,700 due to an adjustment in allocation of benefits between the Water & Sewer fund and the General Fund.
- Professional and Technical Services increased \$39,200 primarily due to increases in IT services charged to this account.
- Contractual Services increased \$254,900. Major changes include:
 - Underground locating services increased \$4,000 due to an increase in construction activity in the area.
 - Building Maintenance increased \$5,621 for new HVAC preventative maintenance inspections.
 - Equipment maintenance decreased \$10,000 as two one-time purchases were completed in FY19.
 - Fire hydrant maintenance increased \$19,500 as a new painting program is implemented.
 - Safety equipment reduction of \$500 consistent with past expenditures.
 - Proposed one-time repairs to the Hunt Club pumps and purchase of a spare pump caused sewer maintenance to increase \$34,900.
 - Water Main maintenance increased \$4,968 with the introduction of a flow testing program to meet ISO requirements and reduction in parts and materials.
 - Water Tower maintenance increased \$1,000 with the introduction of a cathodic protection inspections offset by a reduction in overall maintenance.
 - Well Maintenance increased \$194,000 for one-time purchases of UPS and surge suppressors for the wells and other maintenance.
 - Water Analysis increased \$1,400 due to increases in sampling costs.
- Other Services decreased \$3,400 with the removal of a budget for the Fox River Study Group which has been budgeted but not expended for the past few years.
- Supplies decreased \$11,100. Major changes include:
 - Water meter supplies decreased \$29,000 due to the meter changeout program.
 - Fuel increased \$10,200 due to anticipated increases in the unit price of fuel.
- Debt Service decreased \$20,900 due to less interest being paid on outstanding balances.
- Other Financing Uses increased \$1,700,000 to increase the transfer to the Water & Sewer Capital Fund.

Challenges/Issues

The primary source of revenue for this Fund is related to Charges for Services issued in the form of bills to customers. Water and sewer usage charges received are 98% of the total revenues. Total operating revenues support operating expenses and some capital improvements to existing system components. The Village receives its water from a deep aquifer which the Illinois State Water Service estimates has approximately 20-40 years of supply at the current usage rates. The Village is studying alternative water sources to find a sustainable, cost effective alternative to groundwater. The Village continues to monitor potential regulatory changes at the state and federal level which may require the Village to proactively replace all lead service lines in the Village. The Village treats the water with polyphosphate to protect against lead leaching from the pipes.

Fiscal Year 2019 Major Accomplishments

- The Village continues to study the feasibility study for obtaining Lake Michigan water through the DuPage Water Commission.
- Completed annual rehab/relining program of old manholes and deteriorating sanitary lines in Village to reduce inflow and infiltration of storm water into the sanitary sewers.
- Monitored IDOT's US 34 reconstruction projects. Protected and adjusted Village facilities as necessary.
- Continued the annual leak detection and well meter testing programs to reduce real losses.
- Continued a 4-year valve exercising program.
- Implemented a proactive maintenance program for the Village's wells. Completed the pulling and maintenance of the Well #4 pump.

Strategic Planning Objectives for Fiscal Year 2020

- Safe and efficient infrastructure - Rehab/relining program of old manholes and deteriorating sanitary lines continues within the Village to reduce inflow and infiltration of storm water into the sanitary sewers.
- Monitor IDOT's US 34 roadway reconstruction project. Protect and adjust Village facilities as necessary.
- Sustainable water source – Select the preferred water source and begin preliminary engineering regarding system requirements.
- Safe and efficient infrastructure – Continue replacement of outdated water meters throughout the Village.

Billed Water Accounts on a Bi-Monthly Basis for the Last Four Fiscal Years

	FY 2016	FY 2017	FY 2018	FY 2019
May	11,083	10,900	11,186	11,220
July	11,068	10,890	11,193	11,216
September	11,123	10,970	11,215	11,236
November	11,120	10,915	11,204	11,297
January	11,117	10,995	11,233	11,305
March	11,125	11,000	11,218	11,320

Performance Indicator	Actual FY 2016	Actual FY 2017	Actual FY 2018	Budgeted FY 2019	Projected FY 2019	Budgeted FY 2020
<u>Water System</u>						
Wells	8	8	8	8	8	8
Water Towers	5	5	5	5	5	5
# of Accounts	11,177	11,204	11,450	11,300	11,573	11,650
Population Served	33,995	34,647	34,414	34,414	35,866	36,911
Wells out of service (total hours)	1,000	3,000	3,336	1,500	4,416	3,500
Media change outs	1	4	1	1	1	1
Total B-boxes	11,083	11,081	11,440	11,303	11,560	11,640
B-box Inspected	1,362	1,663	1,792	1,800	2,615	3,000
B-box Repaired	53	168	68	125	102	125
Percentage B-box Repaired	0	0	0	0	0	0
Total Meters	11,185	11,204	11,305	11,700	11,457	11,657
Meter/reader repaired	109	75	12	266	18	20
Percentage Meter/reader repaired	0	0	>1%	0	>1%	>1%
Customer Meter Readings	45,194	67,167	45,800	70,528	72,537	79,065
Final reads	1,280	1,033	1,023	3,244	1,534	2,000
Well Readings	5,480	5,480	5,480	5,480	5,480	5,480
Shutoff (letter/shutoffs)	394	1,154	1,279	1,300	1,918	2,000
Service Calls from Property Owner	103	312	226	300	339	450
Miles of water main	167	172	151	180	170	172
Water leaks in main line	7	12	11	15	16	16
Leaks / mile of main	0	0	0	0	0	0
Water leaks in service line	9	26	7	18	10	15
Water valves repaired or replaced	2	6	25	4	-	10
Total fire hydrants	2,285	2,772	2,672	2,800	2,672	2,750
Hydrants flushed	4,589	4,200	2,778	4,650	4,114	4,200
Percentage flushed	2	2	1	2	2	2
Hydrants repaired or replaced	36	13	15	49	24	40
Percentage repaired	0	0	>1 %	0	>1%	>2%

Sanitary System

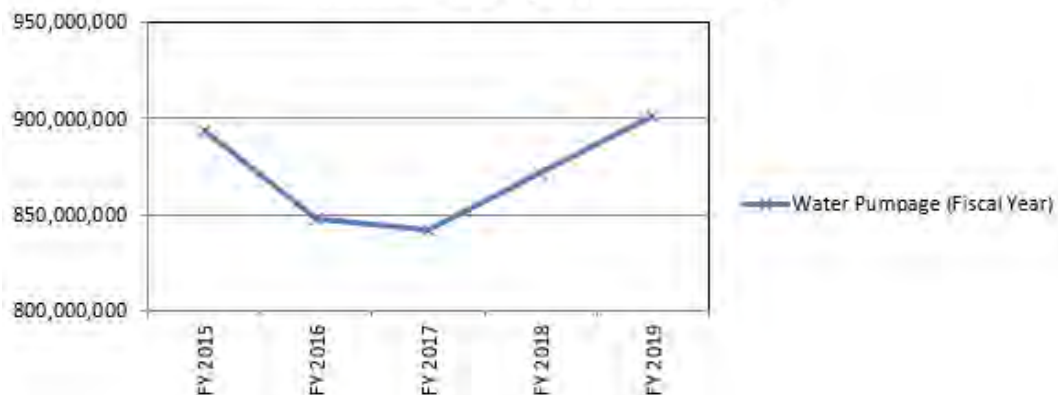
	Actual FY 2016	Actual FY 2017	Actual FY 2018	Budgeted FY 2019	Projected FY 2019	Budgeted FY 2020
# of Accounts	10820	10846	10950	10950	10989	11200
Shutoff for Fox Metro (letter/shutoffs)	177	291	265	265	545	550
Service Calls from Property Owner	36	25	25	30	37	40

Water Pumpage by Month for the Last Four Fiscal Years

	FY 2016	FY 2017	FY 2018	FY 2019
May	72,035,000	75,755,000	70,647,000	78,496,000
June	72,181,000	83,512,000	84,221,000	79,409,000
July	79,457,000	83,066,000	86,314,000	96,952,000
August	89,103,000	83,482,000	83,224,000	95,505,000
September	77,146,000	74,998,000	85,155,000	80,439,000
October	69,747,000	70,424,000	73,642,000	75,675,000
November	63,146,000	60,109,000	63,234,000	62,699,000
December	64,379,000	63,850,000	66,646,000	64,043,000
January	65,434,000	61,686,000	67,293,000	66,424,000
February	61,452,000	56,300,000	60,012,000	*65,000,000
March	63,457,000	61,728,000	66,195,000	*67,000,000
April	69,978,000	67,487,000	64,887,000	*70,000,000
Totals:	847,515,000	842,397,000	871,470,000	901,642,000

*Estimated

Water Pumpage (Fiscal Year)



WATER FUND (500)
FUND SUMMARY

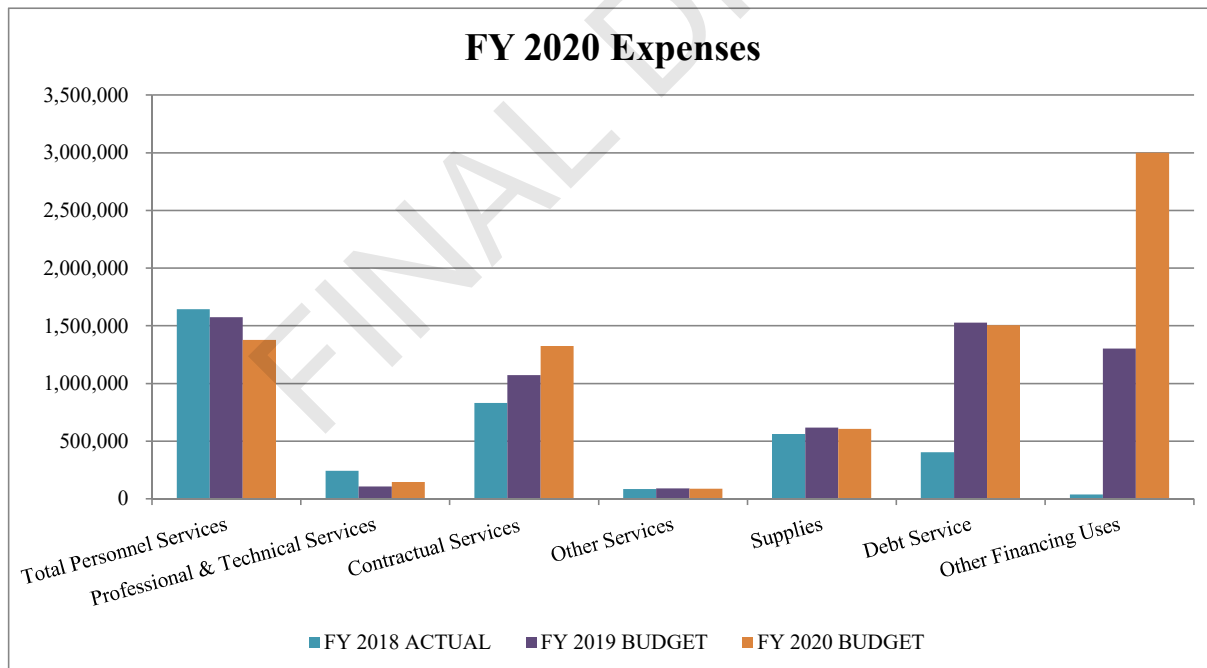
	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	<i>FY 2020 Budget vs FY 2019 Budget</i>	
					\$	%
Beginning Unrestricted Net Assets	1,616,486	3,864,890	3,864,890	3,794,959	(69,931)	-2%
REVENUES						
Licenses & Permits	200	200	100	200	-	0%
Intergovernmental Revenue	78,000	-	-	-	-	0%
Charges for Services	5,894,861	6,345,250	6,854,836	7,459,500	1,114,250	18%
Investments & Contributions	44,382	43,670	54,000	37,000	(6,670)	-15%
Other Financing Sources	27,999	-	500	-	-	0%
TOTAL REVENUE	6,045,442	6,389,120	6,909,436	7,496,700	1,107,580	17%
EXPENSES						
Salaries & Wages	1,175,331	1,128,909	1,115,797	987,679	(141,230)	-13%
Employee Benefits	468,319	443,780	431,744	387,128	(56,652)	-13%
Total Personnel Services	1,643,650	1,572,689	1,547,541	1,374,807	(197,882)	-13%
Professional & Technical Services	241,705	104,100	210,610	143,260	39,160	38%
Contractual Services	830,683	1,069,542	1,377,626	1,324,485	254,943	24%
Other Services	83,836	88,745	83,960	85,297	(3,448)	-4%
Supplies	561,203	616,588	627,280	605,443	(11,145)	-2%
Debt Service	400,961	1,525,506	1,832,350	1,504,575	(20,931)	-1%
Other Financing Uses	35,000	1,300,000	1,300,000	1,800,000	500,000	38%
TOTAL EXPENSES	3,797,038	6,277,169	6,979,367	6,837,867	560,697	9%
Change in Unrestricted Net Assets	2,248,404	111,951	(69,931)	658,833	(10)	489%
Ending Unrestricted Net Assets	3,864,890	3,976,841	3,794,959	4,453,792	(69,941)	12%

**WATER FUND (500)
REVENUES (5009999)**

REVENUE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	FY 2020 Budget vs FY 2019 Budget		
					\$	%	
Licenses & Permits							
432110 Temporary	200	200	100	200	-	0%	
Intergovernmental Revenue							
433101 Federal Grants	78,000	-	-	-	-	0%	
Charges for Services							
434110 Inspections/Observations	3,177	1,000	18,000	10,000	9,000	900%	
434170 Reimbursements	16,906	7,500	16,000	10,000	2,500	33%	
434801 Water	4,477,286	5,000,000	5,470,000	6,100,000	1,100,000	22%	
434805 Sewer Maintenance	1,341,798	1,300,000	1,300,000	1,300,000	-	0%	
434810 Water & Sewer Recapture	6,014	-	7,200	-	-	0%	
434815 Meter Sales	3,167	2,000	225	500	(1,500)	-75%	
434830 Bulk Water Sales	13,245	750	10,411	5,000	4,250	567%	
434835 Consumption Reports	33,268	34,000	33,000	34,000	-	0%	
Total Charges for Services	5,894,861	6,345,250	6,854,836	7,459,500	1,114,250	18%	
Investments & Contributions							
436100 Interest	38,033	25,000	47,000	30,000	5,000	20%	
436401 Member Contributions	6,349	18,670	7,000	7,000	(11,670)	-63%	
Total Investments & Contributions	44,382	43,670	54,000	37,000	(6,670)	-15%	
Other Financing Sources							
439100 Transfers In	-	-	-	-	-	0%	
439500 Miscellaneous	13,010	-	-	-	-	0%	
439601 Insurance Proceeds	14,989	-	500	-	-	0%	
Total Other Financing Sources	27,999	-	500	-	-	0%	
TOTAL REVENUE	6,045,442	6,389,120	6,909,436	7,496,700	1,107,580	17%	

**WATER FUND (500)
EXPENSE SUMMARY**

EXPENSES	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	FY 2020 Budget vs FY 2019 Budget	
					\$	%
Salaries & Wages						
Salaries Full-Time	1,124,954	1,059,469	1,025,097	930,479	(128,990)	-12%
Salaries Part-Time	4,520	12,240	0	0	(12,240)	-100%
Overtime	45,857	57,200	90,700	57,200	-	0%
Total Salaries & Wages	1,175,331	1,128,909	1,115,797	987,679	(141,230)	-13%
Employee Benefits	468,319	443,780	431,744	387,128	(56,652)	-13%
Total Personnel Services	1,643,650	1,572,689	1,547,541	1,374,807	(197,882)	-13%
Professional & Technical Services	241,705	104,100	210,610	143,260	39,160	38%
Contractual Services	830,683	1,069,542	1,377,626	1,324,485	254,943	24%
Other Services	83,836	88,745	83,960	85,297	(3,448)	-4%
Supplies	561,203	616,588	627,280	605,443	(11,145)	-2%
Debt Service	400,961	1,525,506	1,832,350	1,504,575	(20,931)	-1%
Other Financing Uses	35,000	1,300,000	1,300,000	3,000,000	1,700,000	131%
TOTAL EXPENSES	3,797,038	6,277,169	6,979,367	8,037,867	1,760,697	28%



WATER FUND (500)
OPERATIONS AND MAINTENANCE (5006070)

		FY 2018	FY 2019	FY 2019	FY 2020	\$ Change FY 2020		% Change FY 2020	
		ACTUAL	BUDGET	PROJECTED	BUDGET	Budget vs FY 2019	Budget	Budget vs FY 2019	Budget
						Projected		Projected	
Personnel Services - Salaries & Wages									
511000	Salaries, Full-Time	1,124,954	1,059,469	1,025,097	930,479	(94,618)	(128,990)	0.0%	-12.2%
511005	Salaries, Part-Time	4,520	12,240	-	-	-	(12,240)	100.0%	-100.0%
511300	Overtime	45,857	57,200	90,700	57,200	(33,500)	-	-36.9%	0.0%
Total Personnel Services - Salaries & Wages		1,175,331	1,128,909	1,115,797	987,679	(128,118)	(141,230)	-11.5%	-12.5%
Personnel Services -Employee Benefits									
521000	Health Insurance	242,811	225,097	216,167	198,934	(17,233)	(26,163)	-8.0%	-11.6%
521005	Life Insurance	583	527	517	438	(79)	(89)	-15.3%	-16.9%
521010	Dental Insurance	17,929	16,011	14,650	13,029	(1,621)	(2,982)	-11.1%	-18.6%
521015	Optical Insurance	-	-	-	-	-	-	0.0%	0.0%
522000	FICA/MEDI, Village Share	87,415	85,580	89,000	74,560	(14,440)	(11,020)	-16.2%	-12.9%
522300	IMRF, Village Share	117,398	108,365	106,410	97,667	(8,743)	(10,698)	-8.2%	-9.9%
529000	Uniform Service	2,184	8,200	2,500	-	(2,500)	(8,200)	-100.0%	-100.0%
529010	Uniform Allowance	-	-	2,500	2,500	-	100	0.0%	100.0%
Total Personnel Services - Employee Benefits		468,319	443,780	431,744	387,128	(25,683)	(29,818)	-10.3%	-12.8%
Professional & Technical Services									
533005	Engineering Service	79,909	7,000	5,000	5,000	-	(2,000)	0.0%	-28.6%
533010	Legal Services	-	2,000	-	2,000	2,000	-	100.0%	0.0%
533015	IT Services	15,898	58,700	86,700	103,000	16,300	44,300	18.8%	75.5%
533030	Miscellaneous Professional Services								
	Investment Expense	-	-	-	-	-	-	0.0%	0.0%
	Credit Card & Collection Processing Fees	30,000	28,000	55,000	28,000	(27,000)	-	-49.1%	0.0%
	VANCO Services	2,200	2,200	2,350	2,200	(150)	-	-6.4%	0.0%
	Drug Screens	500	500	500	500	-	-	0.0%	0.0%
	OSHA Testing	600	600	600	600	-	-	0.0%	0.0%
	Morgan Creek Drainage Assessment	-	-	60	60	-	60	0.0%	100.0%
	Miscellaneous	10,715	3,700	9,000	500	(8,500)	(3,200)	-94.4%	-86.5%
	Total Miscellaneous Professional Services	44,015	35,000	67,510	31,860	(35,650)	(3,140)	-52.8%	-9.0%
533140	Registrar/Paying Agent Fees	101,017	1,400	1,400	1,400	-	-	0.0%	0.0%
553150	Uncollectable Utility Bills	866	-	50,000	-	(50,000)	-	-100.0%	0.0%
Total Professional & Technical Services		241,705	104,100	210,610	143,260	(67,350)	39,160	-32.0%	37.6%

WATER FUND (500)
OPERATIONS AND MAINTENANCE (5006070)

		FY 2018	FY 2019	FY 2019	FY 2020	\$ Change FY 2020		% Change FY 2020	
		ACTUAL	BUDGET	PROJECTED	BUDGET	Budget vs FY 2019		Budget vs FY 2019	
						Projected	Budget	Projected	Budget
Contractual Services									
541000	J.U.L.I.E. (underground locating services)	16,399	12,000	13,788	16,000	2,212	4,000	16.0%	33.3%
541005	Utilities	-	-	250	-	(250)	-	-100.0%	0.0%
542100	Disposal Service	660	-	-	-	-	-	0.0%	0.0%
543010	Maintenance Booster Stations	-	1,000	1,000	1,000	-	-	0.0%	0.0%
543020	Maintenance; Building	25,406	32,700	32,736	38,321	5,585	5,621	17.1%	17.2%
543025	Maintenance; Equipment	29,188	49,500	39,500	39,500	-	(10,000)	0.0%	-20.2%
543030	Maintenance; Fire Hydrants	5,857	13,000	13,000	32,500	19,500	19,500	150.0%	150.0%
543035	Maintenance; Garage	-	1,000	1,000	1,000	-	-	0.0%	0.0%
543055	Maintenance; Safety Equipment	607	2,000	1,500	1,500	-	(500)	0.0%	-25.0%
543060	Maintenance; Sewer Main	38,665	66,400	61,900	101,300	39,400	34,900	63.7%	52.6%
543065	Maintenance, Sidewalks	285	-	-	-	-	-	0.0%	0.0%
543090	Maintenance, Vehicle	-	-	4,000	-	(4,000)	-	-100.0%	0.0%
543095	Maintenance; Water Main	80,022	99,600	84,600	104,568	19,968	4,968	23.6%	5.0%
543100	Maintenance; Water Meters	13,101	14,000	14,000	14,000	-	-	0.0%	0.0%
543105	Maintenance; Water Tower	5,130	5,000	6,000	6,000	-	1,000	0.0%	20.0%
543110	Maintenance; Wells	256,595	332,330	495,600	526,346	30,746	194,016	6.2%	58.4%
543115	Maintenance; Radium Removal	342,801	400,000	575,800	400,000	(175,800)	-	-30.5%	0.0%
543155	Water Analysis	15,788	38,012	30,452	39,450	8,998	1,438	29.5%	3.8%
544200	Rental Service	180	3,000	2,500	3,000	500	-	20.0%	0.0%
Total Contractual Services		830,683	1,069,542	1,377,626	1,324,485	(53,141)	254,943	-3.9%	23.8%
Other Services									
552005	General Insurance	35,236	26,975	28,800	29,608	808	2,633	2.8%	9.8%
553000	Telephone Expense	26,239	25,610	25,610	25,579	(31)	(31)	-0.1%	-0.1%
554000	Advertising, Bids and Records	1,018	500	500	500	-	-	0.0%	0.0%
555000	Printing Expense	13,898	20,100	20,100	20,100	-	-	0.0%	0.0%
558000	Travel and Training	891	4,700	4,300	4,950	650	250	15.1%	5.3%
558015	Dues	6,553	10,860	4,650	4,560	(90)	(6,300)	-1.9%	-58.0%
	American Water Works Association								
	Illinois Rural Water Association								
	Kane County Water								
	National Safety Council								
	Fox River Water Source								
Total Other Contractual Services		83,836	88,745	83,960	85,297	1,337	(3,448)	1.6%	-3.9%

WATER FUND (500)
OPERATIONS AND MAINTENANCE (5006070)

		FY 2018	FY 2019	FY 2019	FY 2020	\$ Change FY 2020		% Change FY 2020	
		ACTUAL	BUDGET	PROJECTED	BUDGET	Projected	Budget	Projected	Budget
						vs FY 2019	vs FY 2019	vs FY 2019	vs FY 2019
						Projected	Budget	Projected	Budget
Supplies									
561005	Office Supplies	1,229	3,000	3,000	3,000	-	-	0.0%	0.0%
561010	Computer Supplies	374	-	-	-	-	-	0.0%	0.0%
561015	Postage & Freight	31,813	35,000	35,000	35,000	-	-	0.0%	0.0%
561025	Tools	1,800	1,500	1,500	1,500	-	-	0.0%	0.0%
561030	Operating Supplies	10	-	-	-	-	-	0.0%	0.0%
561040	Water Meter Supplies								
	Water Meters for New Homes & Commercial					-	-	0.0%	0.0%
	Cable, repair parts, reading software,	14,611	29,000	40,000	-	(40,000)	(29,000)	-100.0%	-100.0%
	Total Water Meter Supplies	14,611	29,000	40,000	-	(40,000)	(29,000)	-100.0%	-100.0%
561065	Miscellaneous	52	1,000	1,180	1,180	-	180	0.0%	18.0%
561070	Maintenance Supplies	24	500	-	-	-	(500)	0.0%	-100.0%
562200	Pumping Expense, Electricity	478,177	506,500	506,500	514,500	8,000	8,000	1.6%	1.6%
562600	Fuel Purchase	33,113	39,888	39,900	50,063	10,163	10,175	25.5%	25.5%
564000	Books & Publications	-	200	200	200	-	-	0.0%	0.0%
	Total Supplies	561,203	616,588	627,280	605,443	(21,838)	(11,145)	-3.5%	-1.8%
Debt Service									
580100	Water Revolving Loan-Principal(2004 IEPA loan)	-	73,316	75,160	75,160	-	1,844	0.0%	2.5%
580110	2012 Bond Payment - Principal	-	355,000	355,000	365,000	10,000	10,000	2.8%	2.8%
580115	2013 Bond Payment - Principal	-	10,000	10,000	10,000	-	-	0.0%	0.0%
580120	2014 Bond Payment - Principal	-	305,000	305,000	295,000	(10,000)	(10,000)	-3.3%	-3.3%
580125	2006 Bond Payment - Principal	-	-	305,000	-	(305,000)	-	-100.0%	0.0%
580135	2011 Refund Payment - Principal	-	145,000	145,000	150,000	5,000	5,000	3.4%	3.4%
580145	2017 Bond Payment- Principal	-	330,000	330,000	335,000	5,000	5,000	1.5%	1.5%
580200	Water Revolving Loan-Interest(2004 IEPA loan)	14,662	13,365	13,365	11,540	(1,825)	(1,825)	-13.7%	-13.7%
580210	2012 Bond Payment - Interest	28,400	21,600	21,600	10,950	(10,650)	(10,650)	-49.3%	-49.3%
580215	2013 Bond Payment - Interest	53,475	53,350	53,350	53,150	(200)	(200)	-0.4%	-0.4%
580220	2014 Bond Payment - Interest	24,475	22,350	22,350	13,200	(9,150)	(9,150)	-40.9%	-40.9%
580225	2006 Bond Payment - Interest	3,321	-	-	-	-	-	0.0%	0.0%
580235	2011 Refund Payment - Interest	40,212	37,775	37,775	33,425	(4,350)	(4,350)	-11.5%	-11.5%
580240	2009 Bond Payment - Interest	176,885	-	-	-	-	-	0.0%	0.0%
580245	2017 Bond Payment- Interest	59,531	158,750	158,750	152,150	(6,600)	(6,600)	-4.2%	-4.2%
	Total Debt Service	400,961	1,525,506	1,832,350	1,504,575	(327,775)	(20,931)	-17.9%	-1.4%
Other Financing Uses									
591310	Transfer to Vehicle Fund	35,000	-	-	-	-	-		
591510	Transfer to Water Capital Fund	-	1,300,000	1,300,000	3,000,000	1,700,000	1,700,000	130.8%	130.8%
	Total Other Financing Uses	35,000	1,300,000	1,300,000	3,000,000	1,700,000	1,700,000	130.8%	130.8%
TOTAL WATER AND SEWER FUND		3,797,038	6,277,169	6,979,367	8,037,867	1,077,433	1,787,531	15.2%	28.0%

Water and Sewer Capital Fund

The Water and Sewer Fund is managed by the Public Works Director with the assistance of the Assistant Director of Public Works – Utilities. The water system includes eight wells, five water towers, the radium removal systems, 180 miles of water main, 2,800 fire hydrants and several thousand feet of water service lines. The system has 11,657 water meters installed providing the basis for billing customers that generates the revenues for this Fund. The sewer system consists of 628,132 feet (119 miles) of sanitary sewer lines 15” and smaller and seven lift stations.

Fiscal Year 2020 Budget

- Total revenues of \$3,130,000 including \$2,400,000 transferred from the Water & Sewer Fund.
- Total expenses of \$4,933,400 including a transfer to the TIF Fund of \$1,838,000.
- Ending Unrestricted Net Assets Balance of \$3.5 million

Challenges/Issues

The Village Board approved rate increases for five years commencing in FY18 to provide funding for capital improvements necessary to meet the needs of an aging system in an evolving regulatory environment.

We continue to monitor the state’s analysis of the groundwater supply and plan for the eventual shift to a sustainable water supply. The state estimates that water is being withdrawn from the deep aquifers that supply the Village at twice the rate at which it is being replenished. We are evaluating new water sources including Lake Michigan and the Fox River.

The national issue of lead in the water supply in older towns will likely result in regulations requiring the Village to identify and replace all lead service lines within the Village. Although we treat the water to inhibit leaching, proposed regulations may force the Village to take an aggressive stance in dealing with this issue. In preparation for these anticipated regulations, the Village has begun to inspect service lines for lead while completing the water meter changeout program.

Major Accomplishments

- Contractually replaced approximately 2,500 water meters with new meters.
- Contractually completed \$80,000 in sanitary sewer lining.
- Completed engineering for emergency generators at six lift stations.
- Completed repairs to Booster Station 2 in the Kendall Point Subdivision.

FY 2020 Expenditure descriptions:

Water Meter Replacement Program

\$1,533,000 is budgeted to continue the water meter replacement program. This year's program is the second of a five-year program. The total program cost is estimated to be \$5.6 million.

Sanitary Sewer Lining Program

The budget includes \$160,000 to continue the annual sewer-lining program. The program is completed by the Fox Valley Metropolitan Sanitary District contractor because of an Intergovernmental Agreement the Village has with the Sanitary District. The program will eliminate tree root blockages and infiltration problems in the system.

Lift Station Emergency Generators

We will install emergency generators at the Stone Hill, Herrens Run, and Rivermist lift stations. The budget is \$120,000 for this project. We will install the remaining generators at Penn Ct. and Walgreen's in 2021.

Future Water Source

Included in the budget is \$405,000 to be used for either costs associated with proceeding with the initial planning for a future water plant or joining the DuPage Water Commission for the supply of water to the Village.

Lead Service Line Replacement Program

Homes built prior to 1986 may have lead service lines. The state and federal Environmental Protection Agencies are contemplating adoption of regulations to require municipal water suppliers to replace lead water service lines. This project anticipates such requirements. This project budgets \$50,000 for the replacement of five service lines in what is expected to be the first of a multi-year program.

Sedgwick Ct., Brock Ct. and Faro Ct. Water Main Replacement

Responding to a watermain break in 2018, crews determined that homes off Sedgwick Court, Brock Court and Faro Ct. are serviced by single 2" water mains. This project replaces those lines with new 6" water mains. The budgeted cost for this work is \$330,000.

Lift Station Decommissioning

We have budgeted \$110,000 to decommission and remove the Woolley Road sanitary lift station. Fox Metro has constructed an interceptor line which allows for drainage by gravity that used to be pumped.

Electrical Upgrades - Wells 6 & 8

The master control center and associated components have reached the end of their service life at Well 6 and will be replaced. The transformer and variable frequency drive will be replaced at Well 8. The budget for this project is \$350,000.

Strategic Plan Outcome

- Safe and efficient infrastructure
- Sustainable water source

FINAL DRAFT

**WATER & SEWER CAPITAL FUND (510)
PUBLIC WORKS (6070)**

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	<i>FY 2020 Budget vs FY 2019 Budget</i>	
					<i>\$</i>	<i>%</i>
Beginning Net Assets	5,499,147	5,635,675	5,635,675	5,966,075		
REVENUES (5109999)						
Charges for Service						
434820 Water Line Contribution	400	-	200	-	-	0%
434825 Sewer Line Contribution	400	-	200	-	-	0%
434850 Water Tap on Fees	162,800	80,000	930,000	80,000	-	0%
434855 MXU Fees	38,116	25,000	100,000	25,000	-	0%
Total Charges for Services	201,716	105,000	1,030,400	105,000	-	0%
Investments & Contributions						
436100 Interest	50,373	25,000	50,000	25,000	-	0%
Other Financing Sources						
439100 Transfer from Water & Sewer Fund	-	1,300,000	1,300,000	3,000,000	1,700,000	131%
TOTAL REVENUE	252,089	1,430,000	2,380,400	3,130,000	1,700,000	119%
EXPENSES						
Supplies						
561040 Water Meter Supplies	-	30,000	65,000	30,000	-	0%
Capital Outlay						
574000 Utility System Improvements	115,561	2,416,350	1,985,000	3,065,400	649,050	27%
Other Financing Uses						
591000 Transfer to Other Funds	-	225,765	-	1,838,000	1,612,235	714%
591310 Transfer to Vehicle Fund	-	-	-	-	-	0%
Total Other Financing Uses	-	225,765	-	1,838,000	1,612,235	714%
TOTAL EXPENSES	115,561	2,672,115	2,050,000	4,933,400	2,261,285	85%
Revenues Over/(Under) Expenses	136,528	(1,242,115)	330,400	(1,803,400)	(561,285)	45%
Ending Net Assets	5,635,675	4,393,560	5,966,075	4,162,675	(561,285)	-5%

**WATER & SEWER CAPITAL FUND (510)
PUBLIC WORKS (6070)**

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	<i>FY 2020 Budget vs FY 2019 Budget</i>	
					<i>\$</i>	<i>%</i>
<u>EXPENSES</u>						
Supplies						
561040 Water Meter Supplies	-	30,000	65,000	30,000	-	0.0%
Capital Outlay						
574000 Utility System Improvements						
Engineering for Lift station generators	-	75,000	75,000	6,800	(68,200)	-90.9%
Booster station repairs	-	130,000	130,000		(130,000)	-100.0%
Generators Brock and Sedgwick Ct.				120,000	120,000	100.0%
Water Main Replacement				330,000	330,000	100.0%
Alternative Water Source Study	-	405,600		405,600	-	0.0%
Sanitary Sewer Lining Program	34,979	80,000	80,000	160,000	80,000	100.0%
Lead Service Line Replacement Program				50,000	50,000	100.0%
SCADA Replacements/Lift Stations				110,000	110,000	100.0%
Water Meter & Reader Replacement	-	1,725,750	1,700,000	1,533,000	(192,750)	-11.2%
Water Tower Demo.-Kendall Point	46,782	-			-	0.0%
Water Tower Washing	33,800	-			-	0.0%
Electrical Upgrades - Wells 6 & 8				350,000	350,000	100.0%
Total Capital Improvements	115,561	2,446,350	2,050,000	3,095,400	649,050	26.5%

Garbage Collection Fund

Garbage, recycling and yard waste collection in residential areas are funded through the Garbage Collection Fund. Collection is accomplished by contract with a waste hauling contractor. The Village has a flat-rate garbage pick-up program that allows for almost unlimited amounts of refuse and recyclables to be picked up each week. Use of a cart for recycling is required by customers and each household is supplied with a 65-gallon cart.

In FY 2017, the Village negotiated a five-year extension of the current contract. Fiscal Year 2019 rates are \$19.58 per month for regular residential service and \$15.67 per month for senior citizen residential. Rates increase each May 1 based on the February to February CPI increase or the lessor of 2%. These services are billed bi-monthly. Residents pay \$1.00 per sticker for yard waste stickers. The current garbage contract expires on April 30, 2022.

Fiscal Year 2020 Budget

- Total expenditures exceed revenues by \$1,495
- Estimated reserve balance of \$539,975 at April 30, 2020
- \$11,000 is included for a new trash compactor in the new downtown parking lot

Challenges/Issues

The short- and long-term goals are to provide the residents with the garbage, recycling and yard waste collection service they prefer at the lowest cost available. The Village conducted a survey of residents in 2011 and 2012 to determine the scope of services to be put out to bid. The contractual cost of the collection service is passed through to the residents. The Village provides the administrative costs and billing costs of the program utilizing village staff with none of these costs allocated to this Fund.

Garbage Collection Accounts on a Bi-Monthly Basis for the Last Five Fiscal Years

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
May	10,028	10,230	10,545	10,568	10,589
July	10,068	10,284	10,564	10,580	10,583
September	10,116	10,259	10,577	10,601	10,602
November	10,142	10,361	10,591	10,585	10,656
January	10,209	10,343	10,596	10,614	10,670
March	10,412	10,540	10,602	10,600	10,615

**GARBAGE COLLECTION FUND (560)
PUBLIC WORKS (6010)**

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	FY 2020 Budget vs FY 2019 Budget	
					\$	%
Beginning Net Assets	505,490	531,800	531,800	538,480		
REVENUES (5609999)						
Charges for Services						
434840 Disposal Fees	2,433,176	2,472,000	2,472,000	2,533,800	61,800	3%
434845 Waste Stickers and Bins	1,094	1,200	1,450	1,450	250	21%
Total Charges for Services	2,434,270	2,473,200	2,473,450	2,535,250	62,050	3%
Investment & Contributions						
436100 Interest	495	200	130	130	(70)	-35%
TOTAL REVENUE	2,434,765	2,473,400	2,473,580	2,535,380	61,980	3%
EXPENSES						
Professional & Technical Services						
533110 Disposal Service	2,408,455	2,481,070	2,465,000	2,520,885	39,815	2%
Supplies						
561030 Operating Supplies	-	-	1,900	2,000	2,000	100%
Other Financing Uses						
591000 Transfer to Other Funds	-	-	-	11,000	11,000	100%
TOTAL EXPENSES	2,408,455	2,481,070	2,466,900	2,533,885	3%	2%
Revenues Over/(Under) Expenditures	26,310	(7,670)	6,680	1,495	61,980	-119%
Ending Net Assets	531,800	524,130	538,480	539,975	61,980	3%

FINAL DRAFT

Vehicle Fund

The Vehicle Fund is used to account for all major equipment and vehicle purchases. Prior to the establishment of this fund in FY 2017, the Village paid for major equipment and vehicle purchases directly from various accounts in the General Fund and Water and Sewer Fund. Centralization of vehicle and equipment purchases allows the Village to simplify tracking of purchases previously made across multiple Funds. Centralization will assist in prioritizing purchases for all departments.

Fiscal Year 2020 Budget

Vehicle and equipment purchase of \$497,970 is included in the budget. The purchases will be benefiting the Building & zoning, Police and Public Works departments. Funding will be provided from the Capital Improvement Fund from sales tax revenue collections.

Challenges/Issues

Vehicles are eligible for replacement in accordance with the Village Vehicle Replacement Policy. The Village has more vehicles eligible for replacement than what can be replaced because of not having a replacement plan in previous years. The Village regularly monitors vehicle condition to determine if efforts to extend the service life of the vehicle are cost-effective. Funding for the past two years has come from sales tax revenues dedicated for capital improvements. A transfer from the Capital Improvement Fund to the Vehicle Fund in the amount of vehicle and equipment budget amounts supports the purchases.

FY 2020 Expenditure descriptions:

Vehicles

- Police
 - A Patrol SUV's \$ 60,000
- Public Works
 - Medium Duty Dump Truck w/plow \$160,000
 - Flatbed truck \$ 85,000
- Building & Zoning
 - Pick-up truck \$ 27,970

Equipment

- Public Works
 - GPS and Camera System \$ 30,000
 - Fuel tank replace and install \$ 70,000
 - Vehicle lifts for repair facility \$ 65,000

Strategic Plan Outcome

- Safe and efficient infrastructure

VEHICLE FUND (600)
ADMINISTRATION (1000)

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	<i>FY 2020 Budget vs FY 2019 Budget</i>	
					\$	%
Beginning Net Assets	62,711	153,846	153,846	95,005	(58,841)	-38.2%
REVENUES (6009999)						
Investments & Contributions						
436100 Interest	335	-	500	-	-	0.0%
Other Financing Sources						
439115 Transfer from Water & Sewer Fund	35,000	-	-	-	-	0.0%
439120 Transfer from Capital Improvement Fund	50,000	330,500	330,500	497,970	167,470	50.7%
439210 Asset Sales	37,118	40,000	40,000	40,000	-	0.0%
TOTAL REVENUE	122,453	370,500	371,000	537,970	167,470	45.2%
EXPENSES						
Capital Outlay						
575100 Equipment Purchase	4,318	17,000	17,000	-	(17,000)	-100.0%
575150 Equipment Police	-	-	19,550	-	-	0.0%
575160 Equipment PW	-	-	-	165,000	165,000	100.0%
575225 Vehicle Purchase- B&Z	27,000	27,040	28,240	27,970	930	3.4%
575250 Vehicle Purchase- Police	-	136,460	120,051	60,000	(76,460)	-56.0%
575260 Vehicle Purchase- PW	-	150,000	245,000	245,000	95,000	63.3%
Total Capital Outlay	31,318	330,500	429,841	497,970	167,470	50.7%
TOTAL EXPENSES	31,318	330,500	429,841	497,970	167,470	50.7%
Revenues Over/(Under) Expenses	91,135	40,000	(58,841)	40,000	-	0.0%
Ending Net Assets	153,846	193,846	95,005	135,005	(58,841)	-30.4%

FINAL DRAFT

Police Officers' Pension Fund

The Police Officers' Pension Fund accounts for revenues and expenditures associated with the provision of retirement, disability and other pension benefits for sworn police personnel through a single-employer pension plan. Benefits provided to sworn police personnel are governed by Illinois State Statutes. The Police Officers' Pension Board, which consists of two active pension members, one retired member, and two individuals appointed by the Village, is responsible for administering the pension fund, with advice and assistance provided by the Village Treasurer.

Fiscal Year 2020 Budget

- Total revenues exceed expenditures by \$1,056,900.
- Municipal contribution of \$1,400,000 is equal to last fiscal year's contribution. This amount is slightly higher than the actuarially required amount.
- Expenditures total just under \$1.2 million with the largest increase from increased pension payouts.
- Estimated Ending Net Assets Balance of \$32.4 million

Challenges/Issues

The Village is responsible for determining, on an annual basis through an actuarial study, the amount of employer contributions, usually from the property tax levy, that the Village must contribute to the fund in order to provide monies for future pension costs. The annual contribution to be provided by the Village is the amount necessary to provide for the annual requirements of the pension fund plan, and an amount necessary to ensure the accumulation of a reserve equivalent to the fund's accrued liabilities annualized over the remaining 23-year amortization period.

The Village Board has committed to contributing more than the required amount to ensure the 100% funding level by the end of the amortization period. For Fiscal Year 2020, the Village is not contributing amounts above the actuarial required amount due to constraints on the Village budget. The May 1, 2019 actuarial valuation for the pension fund is predicted to show a larger increase in the municipal contribution for Fiscal Year 2021 due to the equity markets downturn in December 2018. This will cause more strain on the Village to find the additional funding. The Village Board will need to discuss where the additional funding will come from to support the annual contributions in the next few years.

The actuarial report, presenting the actuarial position of the Fund as of April 30, 2018, showed that the Police Pension Fund had a funding level of 70% and a return on its investments of 7%.

As of April 30, 2018, the Police Pension Fund had ten retirees collecting benefits and four members entitled to benefits but not yet receiving them. The Fund could have one more retirement in Fiscal Year 2020.

**POLICE OFFICERS' PENSION FUND (800)
ADMINISTRATION (1000)**

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 PROJECTED	FY 2020 BUDGET	FY 2020 Budget vs FY 2019 Budget	
					\$	%
Beginning Net Assets	26,176,298	29,120,577	29,120,577	31,354,408	2,233,832	8%
REVENUES (8009999)						
Taxes						
431100 Property Taxes	1,277,210	1,342,897	1,341,943	1,398,659	55,762	4%
Investments & Contributions						
436100 Interest	1,231,390	400,000	750,000	400,000	-	0%
436115 Realized Gain/Loss	665,473	-	650,000	-	-	0%
436401 Member Contributions	437,086	465,000	444,000	450,199	(14,801)	-3%
436410 Member Contributions- Prior SVC	-	-	14,529	-	-	0%
436415 Interest - Prior SVC Contribution	-	-	26,251	-	-	0%
Total Investments & Contributions	2,333,948	865,000	1,884,780	850,199	(14,801)	-2%
Other Financing Sources						
439500 Miscellaneous	153,334	57,103	57,103	1,341	(55,762)	-98%
TOTAL REVENUES	3,764,492	2,265,000	3,283,827	2,250,199	(14,801)	-1%
EXPENDITURES (8001000)						
Salaries & Wages						
511025 Pension Payments	706,417	862,823	862,823	1,065,812	202,989	24%
511030 Refunds	-	-	45,052	-	-	0%
511035 Service Credit Transfer	-	-	52,439	-	-	0%
Total Salaries & Wages	706,417	862,823	907,875	1,065,812	202,989	24%
Professional & Technical Services						
533010 Legal Services	3,293	3,000	3,000	3,000	-	0%
533155 Accounting Services	11,250	15,000	35,000	15,000	-	0%
533160 Investment Expense	86,101	95,000	80,000	95,000	-	0%
Total Professional & Technical Services	100,643	113,000	118,000	113,000	-	0%
Other Services						
552005 General Insurance	-	4,000	4,000	4,000	-	0%
558000 Travel & Training	2,404	4,000	4,100	5,000	1,000	25%
558015 Dues	795	-	800	-	-	0
Total Other Services	3,199	8,000	8,900	9,000	1,000	13%
Supplies						
561005 Supplies	-	5,500	5,300	5,500	-	0%
561065 Miscellaneous	9,955	-	9,920	-	-	0%
Total Supplies	9,955	5,500	15,220	5,500	-	0%
TOTAL EXPENDITURES	820,214	989,323	1,049,995	1,193,312	203,989	21%
Revenues Over/(Under) Expenditures	2,944,279	1,275,677	2,233,832	1,056,887	(218,790)	-17%
Ending Net Assets	29,120,577	30,396,254	31,354,408	32,411,295	2,015,042	7%

FY 2020 EMPLOYEE COMPENSATION DISCLOSURE (Public Act 97-0609)

(Amounts are based on Budgeted Salaries as of 5/01/19)

Employee Name	Employee Title	Department	Salaries FY 20	Car Allowance	Phone Allowance	Uniform Allowance	Contingent Bonus	Employer Pension Contribution	Employer Health Insurance	Employer Dental Insurance	Employer Life Insurance	Total Compensation	Vacation Days Granted	Sick Days Granted
Di Santo, Daniel	Village Administrator	Corporate	200,126	6,000	480			29,578	1,525	1,153	31	238,893	20	9
Burgner, Jeffery	Police - Chief	Police	151,933			700		33,571	5,174	716	197	192,292	20	12
Hughes, Jennifer	Director of Public Works/Village Engineer	Public Works	155,760	6,000	480			16,043	11,005	758	31	190,076	20	12
Delphey, Brad	Deputy Chief	Police	130,468			350		28,571	16,411	1,153	31	176,984	20	12
Horton, Mark	Finance Director	Finance	144,767					14,315	16,411	1,153	31	176,677	15	12
Norwood, Kevin	Commander	Police	121,505			350		28,571	24,695	1,153	31	176,305	20	12
Jensen, James	Deputy Chief	Police	133,670			700		28,571	7,786	1,153	31	171,910	20	12
Biggs, Christopher	Sergeant	Police	110,459					28,571	24,695	1,153	31	164,909	23	12
Blessing, William	Sergeant	Police	110,459					28,571	24,695	1,153	31	164,909	20	12
Bond, Page	Sergeant	Police	110,459					28,571	24,695	1,153	31	164,909	23	12
Barajas, Michael	Sergeant	Police	108,058					28,571	24,695	1,153	31	162,508	18	12
Bastin, Jason	Sergeant	Police	110,459			700		28,571	16,411	1,153	31	157,325	18	12
Zenner, Rod	Community Dev. Director	Community Development	126,475		480			12,554	16,411	1,153	31	157,103	18	12
Nehring, Brian	Sergeant	Police	110,459					28,571	16,411	1,153	31	156,625	20	12
Yackley, Shane	Sergeant	Police	110,459					28,571	16,411	1,153	31	156,625	18	12
Santa, Andrew	Sergeant	Police	109,628					28,571	16,411	1,153	31	155,793	20	12
Guisti, Terry	Patrol	Police	96,051			200		28,571	24,695	1,153	31	150,701	20	12
Torrance, Michael	Patrol	Police	96,051			200		28,571	24,695	1,153	31	150,701	20	12
Cosimo, Kelly	Patrol	Police	96,051					28,571	24,695	1,153	31	150,501	18	12
Snow, Anthony	Patrol	Police	96,051					28,571	24,695	1,153	31	150,501	18	12
Cummins, Bryan	Patrol	Police	96,051			200		28,571	16,411	1,153	31	142,417	20	12
Wicyk, Patrick	Patrol	Police	96,051			200		28,571	16,411	1,153	31	142,417	20	12
Dilg, Brandon	Patrol	Police	96,051					28,571	16,411	1,153	31	142,217	18	12
Foote, Kenneth	Patrol	Police	96,051					28,571	16,411	1,153	31	142,217	15	12
Gerry, Joshua	Patrol	Police	96,051					28,571	16,411	1,153	31	142,217	20	12
Graver, Justin	Patrol	Police	96,051					28,571	16,411	1,153	31	142,217	18	12
Hackl, Ben	Patrol	Police	96,051					28,571	16,411	1,153	31	142,217	18	12
Hart, Scott	Patrol	Police	96,051					28,571	16,411	1,153	31	142,217	20	12
Melhouse, Ryan	Patrol	Police	96,051					28,571	16,411	1,153	31	142,217	18	12
Pan, Justin	Patrol	Police	96,051					28,571	16,411	1,153	31	142,217	18	12
Unger, Matthew	Patrol	Police	96,051					28,571	16,411	1,153	31	142,217	20	12
Vargas, Chad	Patrol	Police	96,051					28,571	16,411	1,153	31	142,217	18	12
Bailey, Stephen	Patrol	Police	96,051					28,571	16,561	758	31	141,972	18	12
Dickey, Chad	Patrol	Police	96,051					28,571	16,561	758	31	141,972	23	12
Hayes, Rebecca	Patrol	Police	96,051					28,571	15,920	1,153	31	141,726	20	12
Lawrence, Steven	Patrol	Police	96,051					28,571	16,561	334	31	141,548	23	12
Sterioti, Frank	Patrol	Police	93,784					28,571	16,411	1,153	31	139,949	15	12
Slocum, Daniel	Patrol	Police	83,984					28,571	24,695	1,153	31	138,434	15	12
Mall, John	Patrol	Police	96,051					28,571	11,005	758	31	136,416	23	12
Szliage, Joe	Patrol	Police	96,051					28,571	11,005	758	31	136,416	15	12
Burgwald, Shane	Patrol	Police	96,051					28,571	10,579	716	31	135,949	18	12
Cole, Corinna	Economic Development Director	Economic Development	116,789				5,000	12,192	1,525	-	31	135,537	15	9
Burns, Christina	Director	Corporate	119,600		480			12,022	1,525	758	31	134,416	20	12
Lombardi, Jordan	Patrol	Police	79,444					28,571	24,695	1,153	31	133,894	15	12
Spears, Cheresse	Patrol	Police	96,051			200		28,571	7,786	334	31	132,973	20	12
Heitzman, Kristyn	Patrol	Police	86,450					28,571	16,561	758	31	132,370	15	12

FY 2020 EMPLOYEE COMPENSATION DISCLOSURE (Public Act 97-0609)

(Amounts are based on Budgeted Salaries as of 5/01/19)

Employee Name	Employee Title	Department	Salaries FY 20	Car Allowance	Phone Allowance	Uniform Allowance	Contingent Bonus	Employer Pension Contribution	Employer Health Insurance	Employer Dental Insurance	Employer Life Insurance	Total Compensation	Vacation Days Granted	Sick Days Granted
Robinson, Billie	Assistant Finance Director	Finance	104,000					10,284	16,411	1,153	31	131,878	20	12
Zasada, Tim	Assistant Public Works Director-Utility	Public Works	102,705		480			10,203	16,411	1,153	31	130,982	15	9
Most, Andrew	Patrol	Police	84,154					28,571	16,411	1,153	31	130,320	15	12
Runyon, Mark	Assistant Public Works Director-Admin	Public Works	101,353					10,022	16,411	1,153	31	128,969	20	12
Mumm, Matthew	Patrol	Police	97,351					28,571	1,525	-	31	127,478	20	12
Hoover, Jay	Building & Zoning Manager	Building & Zoning	96,597		480			9,600	16,411	1,153	31	124,271	13	9
Catberro, Cassandra	Patrol	Police	79,444					28,571	7,786	334	31	116,166	13	12
Renzetti, Joe	IT Manager	Technology	88,766		480			8,825	16,411	1,153	31	115,666	15	12
Gallup, Matthew	Patrol	Police	68,474					28,571	16,411	1,153	31	114,639	12	9
Zavala, Jose	Chief Building Inspector	Building & Zoning	83,200					8,227	16,411	1,153	31	109,022	15	9
Wagner, Andrew	Patrol	Police	64,837					28,571	11,005	758	31	105,202	12	9
Raasch, Steve	Facilities Manager	Public Works	93,600					9,256	1,525	-	31	104,411	10	9
Denatale, Anthony	Patrol	Police	69,634					28,571	5,174	334	31	103,744	13	9
Parker, Carrie	Purchasing Manager	Corporate	70,240		480			6,993	24,695	1,153	31	103,592	15	9
Novy, James	Patrol	Police	68,764					28,571	5,174	334	31	102,874	13	9
Jardine, Zachary	Supervisor/Field Operations	Public Works	76,532			500		7,568	16,411	1,153	31	102,194	20	12
Jackson, Connie M	Records Supervisor	Police	75,189			350		7,435	16,411	1,153	31	100,568	20	12
Touchette, Tina	Village Clerk	Corporate	75,384					7,454	16,411	1,153	31	100,433	15	12
Trotsky, Lewis	Patrol	Police	63,105					28,571	6,914	1,153	31	99,774	12	9
Garcia, Russ	Supervisor-/Ground Services	Public Works	74,018			500		7,319	16,411	1,153	31	99,432	20	12
Laurenzo, Timothy	Patrol	Police	64,837					28,571	5,174	334	31	98,947	12	9
Burbridge, Jim	Chief Insfrastructure Inspector	Community Development	78,151					7,728	11,005	758	31	97,672	20	12
Morphey, Rick	Plumbing Inspector	Building & Zoning	77,861					7,699	11,005	758	31	97,354	18	12
Bavuso, Anthony	Superintendent/Shop Operations	Public Works	71,345			500		7,055	16,411	1,153	31	96,494	12	9
Schiber, Erin	Human Resource Generalist	Corporate	64,240					6,352	16,411	1,153	31	88,187	18	12
Simpson, Kenneth	Evidence Custodian	Police	56,679					5,605	24,695	1,153	31	88,162	12	9
Miller, Tracy	P.W. Technician	Public Works	62,804			500		6,210	16,411	1,153	31	87,109	20	12
Markowski, David	P.W. Technician	Public Works	62,804			500		6,210	16,561	758	31	86,864	20	12
Schultz, Dan	P.W. Technician	Public Works	61,764			500		6,108	16,411	1,153	31	85,966	20	12
Zine, Natalie	Planner	Community Development	72,800					7,199	5,174	334	31	85,537	12	9
Justiz, Hector	Building Inspector	Building & Zoning	60,975					6,030	16,411	1,153	31	84,599	18	12
Fisher, Michael	Combination Building Inspector	Building & Zoning	66,188					6,545	10,579	716	31	84,059	18	12
St. Laurent, Kevin	P.W. Technician	Public Works	58,233			500		5,758	16,411	1,153	31	82,086	12	9
Doud, Patrick	P.W. Technician	Public Works	58,233			500		5,758	16,411	1,153	31	82,085	18	12
Derdzinski, Vel	Deputy Village Clerk	Corporate	62,769					6,207	11,005	758	31	80,769	20	12
Lawrence, Denise	Executive Asst.	Police	71,203			350		7,041	1,525	334	31	80,483	18	12
Nevara, Cathleen	CALEA Manager	Police	61,953			350		6,126	10,579	716	31	79,756	18	12
Klatt, Lisa	Utility Billing Coordinator	Finance	59,073					5,990	12,505	758	31	78,357	20	12
Hoffman, Julie	Community Engagemant Coordinator- Events	Community Relations	62,400		480			6,218	7,786	334	31	77,248	10	9
Mikutis, Eric	P.W. Technician	Public Works	53,400			500		5,280	16,411	1,153	31	76,774	15	12
Sturges, Jenette	Community Engagemant Coordinator- Marketing	Community Relations	64,272		480			6,403	5,174	334	31	76,694	10	9
Blair, Darcy	Staff Accountant	Finance	62,879					6,218	5,174	1,153	31	75,455	18	12
Densberger, Amy	Adminstrative Assistant	Police	52,319			350		5,174	16,411	1,153	31	75,436	12	9
Towery, Sandy	P.W. Technician	Public Works	61,703			500		6,102	5,174	334	31	73,843	18	12
Gunter, Michael	P.W. Technician	Public Works	61,648			500		6,096	5,174	334	31	73,783	18	12
Johnson, Pamela	B&Z Assistant	Community Development	50,115					4,956	17,274	1,153	31	73,528	10	9

FY 2020 EMPLOYEE COMPENSATION DISCLOSURE (Public Act 97-0609)

(Amounts are based on Budgeted Salaries as of 5/01/19)

Employee Name	Employee Title	Department	Salaries FY 20	Car Allowance	Phone Allowance	Uniform Allowance	Contingent Bonus	Employer Pension Contribution	Employer Health Insurance	Employer Dental Insurance	Employer Life Insurance	Total Compensation	Vacation Days Granted	Sick Days Granted
King, Robert	P.W. Technician	Public Works	55,325			500		5,471	11,005	758	31	73,090	18	12
Palomo, Ramon	P.W. Technician	Public Works	47,888			500		4,735	16,411	1,153	31	70,718	12	12
Navarro, Jesus	P.W. Technician	Public Works	47,797			500		4,726	16,411	1,153	31	70,618	12	12
Walat, Karen	Records Clerk	Police	47,376					4,685	16,411	1,153	31	69,655	18	12
Amodio, Pietro	P.W. Technician	Public Works	46,852			500		4,633	16,411	1,153	31	69,580	12	9
Tallman, Justin	P.W. Technician	Public Works	45,925			500		4,541	16,411	1,153	31	68,561	12	9
Weikum, Michelle	Records Clerk	Police	43,471					4,299	16,411	1,153	31	65,364	15	12
Favela, Julia	Records Clerk	Police	42,987					4,251	16,411	1,153	31	64,832	10	9
Schiltz, Kathy	Administrative Assistant	Finance	46,000					4,549	11,005	758	31	62,342	18	12
Krueger, Rachel	Records Clerk	Police	44,067					4,358	10,579	716	31	59,750	15	12
Bates, Amy	Permit Coordinator	Building & Zoning	51,858					5,128	1,525	1,153	31	59,694	10	9
Gatske, Jennie	Finance Assistant	Finance	51,845					5,127	1,525	1,153	31	59,681	12	9
Stoner, Kimberly	Records Clerk	Police	43,471					4,299	11,005	758	31	59,563	12	9
McGillis, Joseph	P.W. Technician	Public Works	48,024			500		4,749	5,174	334	31	58,811	12	12
Schmitt, Meredith	Administrative Assistant	Public Works	46,731					4,621	5,174	334	31	56,891	10	9
Stevens, Natalie	Records Clerk	Police	43,471					4,299	6,213	334	31	54,347	13	9
Anderson, Jeanne	Administrative Assistant	Building & Zoning	46,000					4,549	1,525	1,153	31	53,257	10	9
			9,051,908	12,000	4,800	13,700		1,840,842	1,504,522	101,428	3,502	12,537,703		

FINAL DRAFT

STATISTICAL SECTION

This part of the annual budget presents detailed information including statistical and supplemental data on the Village of Oswego

Revenue Capacity

These schedules contain information to help the reader assess the Village's most significant local revenues resource, the sales tax.

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment with which the Village's financial activities take place.

Operating Information

These schedules contain service and infrastructure data to help the reader understand how the information on the Village's financial report relates to the services that Village provides and the activities it performs

FINAL DRAFT

VILLAGE OF OSWEGO, ILLINOIS

ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY

Last Ten Levy Years

Levy Year	Fiscal Year	Farm	Residential Property	Commercial Property	Industrial Property	Railroad Local	Railroad State	Total Taxable EAV Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Estimated Actual Taxable Value
2008	2010	1,015,643	768,055,888	120,267,641	8,426,867	9,200	27,693	\$ 897,802,932	0.1393	\$ 2,696,104,901	33.30%
2009	2011	1,011,885	790,703,227	132,681,817	8,887,396	3,000	27,693	\$ 933,315,018	0.1400	\$ 2,802,747,802	33.30%
2010	2012	874,234	748,097,856	132,123,809	8,779,509	3,015	27,693	\$ 889,906,116	0.1468	\$ 2,672,390,739	33.30%
2011	2013	916,416	700,657,817	126,530,094	8,573,857	3,015	27,693	\$ 836,708,892	0.1468	\$ 2,512,639,315	33.30%
2012	2014	959,934	645,685,646	124,345,342	8,468,446	3,015	27,723	\$ 779,490,106	0.1468	\$ 2,340,811,129	33.30%
2013	2015	1,038,430	615,982,517	119,791,336	8,090,629	0	27,693	\$ 744,930,605	0.1468	\$ 2,237,028,844	33.30%
2014	2016	1,264,871	618,500,657	118,659,688	8,068,396	0	27,693	\$ 746,521,305	0.1468	\$ 2,241,805,721	33.30%
2015	2017	1,448,288	654,818,991	119,120,630	7,426,266	0	27,693	\$ 782,841,868	0.1558	\$ 2,350,876,480	33.30%
2016	2018	1,517,689	702,215,302	119,846,365	7,426,266	0	27,693	\$ 831,033,315	0.1541	\$ 2,495,595,541	33.30%
2017	2019	1,588,286	743,170,473	120,811,248	7,426,266	0	27,693	\$ 873,023,966	0.1539	\$ 2,621,693,592	33.30%
2018	2020	1,588,306	794,406,875	121,618,355	7,426,266	0	27,693	\$ 925,067,495	1.1539	\$ 693,974,115	133.30%

Note: 2017 Levy Year Commercial property includes 5,000 EAV for Will County.

Note : Property in the Village is reassessed each year. Property is assessed at 33% of actual value.

Data Source

Kendall County Clerk

Oswego EAV History



■ Farm ■ Residential ■ Commercial ■ Industrial

VILLAGE OF OSWEGO, ILLINOIS

PROPERTY TAX RATES - PER \$100 OF ASSESSED VALUATION - DIRECT AND OVERLAPPING GOVERNMENTS

Last Ten Levy Years

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Village of Oswego	0.1393	0.1400	0.1468	0.1453	0.1560	0.1633	0.1634	0.1558	0.1541	0.1540
Kendall County	0.5724	0.5734	0.6396	0.6998	0.7446	0.8009	0.8085	0.7909	0.7477	0.7088
Kendall County Mental Health	-	-	-	-	-	-	-	-	-	-
Kendall County Health	-	-	-	-	-	-	-	-	-	-
Oswego Township	0.0745	0.0729	0.0790	0.0800	0.0845	0.0920	0.0947	0.0904	0.0855	0.0814
Kendall County Forest Preserve	0.0966	0.0944	0.1041	0.1204	0.1495	0.1640	0.1826	0.1787	0.1755	0.1752
Oswego School CU-308	5.0600	5.0600	5.8377	6.6570	7.3488	7.8596	7.8803	7.3176	6.9712	6.9131
Waubonsie JC #516	0.3990	0.4037	0.4115	0.4702	0.5306	0.5690	0.5973	0.5885	0.5601	0.5514
Oswego Fire Protection District	0.5821	0.5731	0.6286	0.6713	0.7216	0.7806	0.8045	0.7871	0.7524	0.7377
Oswego Library District	0.2031	0.2012	0.2206	0.2449	0.2721	0.2961	0.3058	0.2996	0.2864	0.2808
Oswego Park District	0.3880	0.3594	0.3830	0.4116	0.4203	0.4872	0.5103	0.4973	0.4764	0.4668
Oswego Road District	0.1711	0.1675	0.1804	0.1870	0.1963	0.2059	0.2124	0.2027	0.1917	0.1824
TOTAL	7.6861	7.6456	8.6313	9.6875	10.6243	11.4186	11.5598	10.9086	10.4011	10.2514

Property tax rates are per \$100 of assessed valuation.

*Levy Year finances the subsequent fiscal year (i.e. Levy Year 2017 finances Fiscal Year 2019)

Data Source

Kendall County Clerk

VILLAGE OF OSWEGO, ILLINOIS
 PRINCIPAL PROPERTY TAXPAYERS

Current Year and Nine Years Ago

Taxpayer	2017 Levy			2008 Levy		
	Taxable Assessed Value	Rank	Percentage of Total Village Taxable Assessed Valuation	Taxable Assessed Value	Rank	Percentage of Total Village Taxable Assessed Valuation
Farmington Lakes, LLC	5,232,066	1	0.60%	5,419,954	2	0.60%
Richport Property Prairie Market, LLC	4,566,626	2	0.52%	-	n/a	0.00%
Meijer Stores LTD Partnership	4,037,374	3	0.46%	3,840,197	3	0.43%
Oswego Gerry Centennial, LLC	3,946,450	4	0.45%	3,755,889	4	0.42%
Wal-Mart Real Estate Business Trust	3,733,483	5	0.43%	3,536,750	5	0.39%
Inland Western Oswego Douglass	3,524,736	6	0.40%	6,433,783	1	0.72%
Target Corporation	2,255,050	7	0.26%	2,983,574	8	0.33%
Oswego Partners, LLC	2,180,447	8	0.25%	-	n/a	0.00%
Retail Properties of America, Inc.	1,972,955	9	0.23%	-	n/a	0.00%
Home Depot USA	1,766,595	10	0.00%	2,977,568	9	0.33%
KDR-Oswego associates LLC		n/a	0.00%	3,424,957	6	0.38%
Lowes Home Centers		n/a	0.00%	3,020,020	7	0.34%
Jewel Food Stores		n/a	0.00%	2,851,822	10	0.32%
	<u>\$ 33,215,782</u>		<u>3.60%</u>	<u>\$ 38,244,514</u>		<u>4.26%</u>

Data Source
 Office of the County Clerk

VILLAGE OF OSWEGO, ILLINOIS
PROPERTY TAX LEVIES AND COLLECTIONS

Last Ten Levy Years

Levy Year	Tax Levied	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2008	1,249,762	1,248,470	99.90%	666	1,249,136	99.95%
2009	1,306,268	1,303,787	99.81%	(736)	1,303,051	99.75%
2010	1,306,204	1,304,363	99.86%	1,639	1,306,002	99.98%
2011	1,216,073	1,215,196	99.93%	(466)	1,214,730	99.89%
2012	1,216,083	1,214,638	99.88%	(258)	1,214,380	99.86%
2013	1,216,099	1,214,768	99.89%	(776)	1,213,992	99.83%
2014	1,219,666	1,218,564	99.91%	-	1,218,564	99.91%
2015	1,219,659	1,218,341	99.89%	(340)	1,218,001	99.86%
2016	1,280,500	1,279,300	99.91%	(126)	1,279,174	99.90%
2017	1,343,397	-	0.00%	-	-	0.00%

Data Source

Office of the County Clerk

Note : Property in the Village is reassessed each year. Property is assessed at 33% of actual value.

VILLAGE OF OSWEGO, ILLINOIS

DIRECT AND OVERLAPPING BONDED DEBT

April 30, 2018

Governmental unit	Gross Bonded Debt	Percentage Debt Applicable to the Village of Oswego *	Village of Oswego Share of Debt
Village of Oswego	\$ 37,480,000	100.00%	\$ 37,480,000
Oswego Community Unit School District #308	309,466,053	56.59%	175,131,087
Yorkville Community Unit School District #115	72,795,667	1.92%	1,397,677
Kendall County	29,675,000	28.82%	8,551,670
Kendall County Forest Preserve	41,575,000	28.82%	11,980,983
Waubensee Community College #516	58,005,000	9.52%	5,522,076
Oswegoland Park District	8,055,000	64.59%	5,202,521
Oswego Public Library District	6,320,000	58.52%	3,698,741
Will County	316,457,488	0.00%	1,812
Total Overlapping Debt	<u>842,349,208</u>		<u>211,486,566</u>
TOTAL DIRECT AND OVERLAPPING DEBT	<u>\$ 879,829,208</u>		<u>\$ 248,966,566</u>
Per Capita Overlapping Debt			<u>\$ 7,564.84</u>

Data Source

Kendall County Clerk

* percentage is calculated by dividing the Village equalized assessed value (EAV) by the respective taxing district

VILLAGE OF OSWEGO, ILLINOIS
DEMOGRAPHIC AND ECONOMIC INFORMATION

Last Ten Fiscal Years

Fiscal Year	Population	Personal Income	Per Capita Personal Income	Unemployment Rate
2008	19,956	542,883,024	27,204	3.9%
2009	29,364	798,818,256	27,204	5.2%
2010	30,355	954,543,330	31,446	8.5%
2011	30,780	950,763,420	30,889	8.7%
2012	30,750	1,013,058,750	32,945	8.0%
2013	30,750	1,033,384,500	33,606	8.3%
2014	30,750	1,027,234,500	33,406	7.0%
2015	33,100	1,075,352,800	32,488	5.0%
2016	32,901	1,089,483,714	33,114	5.2%
2017 *	33,078	1,098,454,224	33,208	3.4%
2018 *	33,078	1,180,256,118	35,681	2.7%

*2017 and 2018 population from 2016 special census

Source: U.S. Census Bureau Fact Sheet

VILLAGE OF OSWEGO, ILLINOIS

PRINCIPAL EMPLOYERS

Current Year and Nine Years Ago

2018				2009			
Employer	Rank	Number	% of Total Village Population	Employer	Rank	Number	% of Total Village Population
Oswego Comm. Unit School Dist. No. 308	1	1,893	5.7%	Oswego Comm. Unit School Dist. No. 308	1	1400	4.4%
Jewel/Osco- 2 locations	2	362	1.1%	Wal-Mart Stores, Inc.	2	450	1.4%
Meijer Corporation	3	300	0.9%	Meijer Corporation	3	425	1.3%
Radiac Abrasives, Inc.	4	250	0.8%	Dominick's Fresh Foods, Inc.	4	275	0.9%
Wal-Mart Stores	5	260	0.8%	Jewel/Osco	5	275	0.9%
Coldwell Banker Honig-Bell	6	225	0.7%	Lowe's Home Improvement, Inc.	6	250	0.8%
UPS Freight	7	100	0.3%	Target Corporation	7	250	0.8%
Village of Oswego	8	118	0.4%	Home Depot USA	8	250	0.8%
Target Corporation	9	117	0.4%	Kohl's	9	225	0.7%
Home Depot USA	10	115	0.3%	Anfinsen Assembly, Inc.	10	150	0.5%

Data Source

Village of Oswego

VILLAGE OF OSWEGO, ILLINOIS
 FULL-TIME EQUIVALENT EMPLOYEES
 Last Ten Fiscal Years

Function/Program	2009*	2010*	2011*	2012*	2013*	2014*	2015*	2016*	2017*	2018*
GENERAL GOVERNMENT										
Administration	8.50	7.00	4.50	3.50	3.50	4.25	4.25	4.25	5.25	5.00
Finance	4.00	4.00	6.00	6.00	6.00	6.00	7.00	6.00	6.00	6.00
Village Clerk	3.00	3.00	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50
Information Technology									1.00	1.00
Community relation	-	-	-	1.50	2.00	2.00	2.00	2.00	2.00	2.25
Economic Development	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	15.50	14.00	13.00	14.50	15.00	15.75	16.75	15.75	17.75	17.75
Building and Zoning	12.00	6.00	7.00	7.00	7.30	7.30	7.30	7.30	7.30	7.50
Community Development	6.50	4.00	4.00	4.00	5.00	5.00	5.00	5.00	4.00	4.00
	18.50	10.00	11.00	11.00	12.30	12.30	12.30	12.30	11.30	11.50
PUBLIC SAFETY										
Police	68.00	62.00	62.50	62.50	62.50	63.00	64.00	64.00	65.00	65.00
Officers	53.00	49.00	49.00	49.00	49.00	49.00	49.00	49.00	49.00	49.00
Civilians	15.00	13.00	13.50	13.50	13.50	14.00	15.00	15.00	16.00	16.00
PUBLIC WORKS										
Road and Bridge/Water and Sewer	32.00	24.00	23.50	23.50	21.50	21.00	23.50	22.00	23.00	24.50
TOTAL	236.00	196.00	196.50	199.50	201.10	203.10	209.60	206.10	211.10	213.00

* Totals include part-time and seasonal positions. A full-time employee works 2080 hours in a year. (For instance, if an employee is scheduled to work 500 hours a year, their full-time equivalent amount would be 0.25).

VILLAGE OF OSWEGO, ILLINOIS

OPERATING INDICATORS

Last Ten Fiscal Years

Function/Program	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Building and Zoning										
Permits issued	1,123	1,492	982	1,285	1,191	1,585	1,530	1,624	2,115	1,833
Community Development										
Total year-end requested projects	46	45	47	38	34	48	41	27	50	51
Total year-end projects approved	45	45	46	27	32	45	34	26	19	28
Public Safety										
Police										
Physical arrests	1,371	1,140	1,201	1,174	997	748	741	688	518	518
Parking violations	758	1,137	505	604	1,225	1,297	547	997	1,608	2,553
Traffic violations	4,565	5,033	5,246	11,622	12,548	10,841	11,017	12,391	10,679	10,190
Criminal reports	2,185	1,770	1,862	4,339	3,982	1,436	1,048	1,332	1,162	1,178
Calls for service	46,378	47,813	25,128	22,607	23,568	22,885	19,317	24,946	24,321	24,231
Road and Bridge										
Pothole repairs (tons)	94	65	109	31	37	80	30	25	28	20
Parkway tree replacement	57	0	1	214	586	546	733	604	591	602
Water										
Number of accounts	10,350	10,344	10,597	10,733	10,829	10,873	11,083	11,177	11,289	11,361
Total annual consumption	898,847,000	895,657,000	868,978,000	909,085,000	971,176,000	934,131,000	915,941,000	847,515,000	842,397,000	800,823,000
Average daily consumption	2,462,595	2,453,855	2,380,762	2,490,644	2,660,756	2,559,263	2,509,427	2,321,958	2,307,936	2,194,036
Peak daily consumption	5,951,000	4,588,000	4,146,000	4,723,000	4,943,000	4,683,000	4,175,000	3,964,000	3,964,000	3,964,000
Water main breaks	13	7	9	10	9	3	13	7	11	12
Water service repairs	8	11	69	4	74	153	73	63	147	117
Main line valve repairs	0	0	5	0	1	0	4	1	1	27
Fire hydrant replacements	1	0	4	4	2	4	7	4	2	2

Data Source

Various Village Departments

VILLAGE OF OSWEGO, ILLINOIS

CAPITAL ASSET STATISTICS

Last Ten Fiscal Years

Function/Program	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
PUBLIC SAFETY										
Police										
Stations	1	1	1	1	1	1	1	1	1	1
Patrol units	38	37	34	34	32	34	33	33	32	32
PUBLIC WORKS										
Miles of streets	128	128	128	128	128	129	139	156	156	156
Streetlights	2,120	2,126	2,133	2,145	2,149	2,149	2,149	2,153	2,153	2,160
Traffic signals	20	20	20	20	20	24	24	24	24	24
WATER										
Water mains (miles)	161	161	161	161	162	162	162	163	163	165
Fire hydrants	2,517	2,511	2,503	2,543	2,544	2,543	2,543	2,559	2,559	2,760
Storage capacity (gallons)	3,800,000	3,800,000	5,300,000	5,300,000	5,300,000	5,300,000	5,300,000	5,300,000	5,300,000	5,300,000

n/a = not available

Data Source

Various Village Departments



CHART OF ACCOUNTS

The Village of Oswego’s MUNIS Chart of Accounts is comprised of four segments. The first segment represents the fund (3 digits). The second segment is the function (2 digits). The third segment is department (3 digits). The fourth segment is the division (4 digits). The fifth segment is the object code (6 digits). To simplify the long account numbers, the first four segments are compressed into one group of numbers called the organization code (7 digits). This number in combination with the object code, make up the commonly used account numbers.

The organization code (org code) designates “who” the transactions are being recoded for. The object code defines “what” is being transacted, purchased, received, or adjusted. It defines whether the account type is an expense, revenue, or balance sheet amount.

There is also a two-digit Character Code set up as a grouping mechanism. This can be used to group and sort the different types of revenues and expenses.

FUNDS: The funds are listed in Fund number order. The **bolded** funds are the most commonly used.

100 - General Fund: The General Fund (a Governmental Fund) is by far the largest Fund of the Village and accounts for most expenditures traditionally associated with government, including police protection, public works, building and code, community development, economic development, community relations, finance, information technology and general administration.

200- Motor Fuel Tax Fund: This Fund is a special revenue fund. It is used to account for the operation of street maintenance programs and capital projects as authorized by the Illinois Department of Transportation utilizing the Village’s per capita share of gasoline taxes collected by the State of Illinois. This fund’s revenues have legal requirements and cannot be used for other purposes.

210 - Public Works Escrow Fund: This Fund accounts for developer contributions received through original subdivision agreements or permit fees received as homes are built within the subdivision. The monies on hand are dedicated to roadway infrastructure improvements to roadways which need expansion because of the increased traffic created by the subdivision.

220 - Economic Development Fund: This Fund accounts for the economic development grant received from the State of Illinois to be used to provide low interest loans to assist new business startups and job creation for low to moderate incomes. Payments made on existing loans replenish the available amount for subsequent loans.

230 – Special Events Fund: This Fund accounts for donations/contributions received and expenses used for the purpose of Village Events.



240 – Restricted Accounts Fund: This Fund accounts for donations/contributions received from numerous sources and must be used for an intended purpose. The revenues are restricted by State Statutes or dedicated to fund the specific purpose the money was received for.

250 – Tax Increment Financing Fund: This Fund is a special revenue fund.

300 – Capital Improvement Fund: The Capital Improvement Fund accounts for the acquisition and construction of major capital facilities and other capital improvements financed primarily through the issuance of debt.

400 – Debt Service Fund: The Debt Service Fund is used to account for the payment of interest, principal and paying agent fees on general obligation bonds. Sales tax and motor fuel tax revenues are currently pledged to make the annual debt service payments on the outstanding bond issuances.

500 – Water & Sewer Fund: This Fund accounts for the revenues and expenses related to the provision of water services to residents and businesses. This Fund also accounts for the revenues and expenses related to the transportation, repairs and improvements of the Village's sanitary sewer and storm sewer systems. All activities necessary to provide such services including administration, operations, maintenance, financing and related debt service, and billing and collection are included.

510 – Water & Sewer Capital Fund: This Fund accounts for the capital expenses and one-time revenues to support Water and Sewer projects in the long-term capital improvement plan.

560 – Garbage Collection Fund: This Fund accounts for the revenues and expenses related to the collection and disposal of garbage, recycling and yard waste. Billing is completed in conjunction with the Water & Sewer Fund billing process. No administration, cash receipting, billing charges or customer service costs are expensed within this Fund.

600 – Vehicle Fund: This Fund is used to account for all purchases of licensed equipment and vehicles.

800 – Police Officers' Pension Fund: This fund is used to account for the accumulation of resources to pay pension costs. Monies are contributed by police members at rates fixed by state statutes and by the Village through an annual contribution from the corporate property tax levy.

900 – Subdivision Escrow Fund: This Fund accounts for developer deposits received through the development and planning stages. Village staff time and engineering costs are charged against the deposits and billed to developers if the deposits are not sufficient to cover all the costs.

910 – Agency Fund: This Fund accounts for land/cash and transition fees collected from developers for other governmental agencies.



DEPARTMENTS: The departments are imbedded within the org code, identifying where the expenditure/expense is being charged to.

- 100 – Administration
- 200 – Community Relations
- 250 – Building and Code Enforcement
- 300 – Community Development
- 350 – Economic Development
- 400 – Finance
- 450 – Information Technology
- 500 – Police
- 600 – Public Works

DIVISION: The division is also imbedded within the org code, identifying what division the expenditure/expense is being charged to.

- | | |
|--------------------------------------|------------------------------------|
| 1010 – Administration | 5040 – Police Field Operations |
| 2000 – Community Relations | 6010 – Public Works Administration |
| 2500 – Building and Code Enforcement | 6020 – Public Works Engineering |
| 3000 – Community Development | 6030 – Public Works Roads |
| 3500 – Economic Development | 6040 – Public Works Forestry |
| 4000 – Finance | 6050 – Public Works Fleet |
| 4500 – Information Technology | 6060 – Public Works Facilities |
| 5030 – Police Support Services | 6070 – Public Works Water |

CHARACTER CODES: The character is imbedded within the object code, identifying what type of expense is being spent. This can be used to group and sort the different types of expenses.

- | | |
|---|---------------------------|
| 51 – Personnel Services-Salaries & Wages | 56 – Supplies |
| 52 – Personnel Services-Employee Benefits | 57 – Capital Outlay |
| 53 – Professional & Technical Services | 58 – Debt Service |
| 54 – Contractual Services | 59 – Other Financing Uses |
| 55 – Other Services | |

OBJECT CODES:

This classification is used to describe the service or commodity obtained as a result of a specific expenditure. There are eight major object categories, each of which is further subdivided. The following are definitions of the object classifications and individual expenditure/other financing use accounts/classifications presently used by the Village of Oswego.

51XXXX PERSONAL SERVICES - SALARIES & WAGES

Compensation to individuals in the form of wages and salaries for officials and employees in permanent full-time or part-time positions. All wages and salaries must be charged to account number 51. This series is reserved for exclusive use by the payroll department.

- 5110000 **Salaries, Full-Time**
Compensation for paid time, including hours worked, paid vacation, holiday, and personal time off, paid sick leave, and retroactive salaries and wage adjustments.
- 511005 **Salaries, Part-Time**
Compensation paid to employees other than full-time personnel holding part-time positions of employment in all departments.
- 511010 **Salaries, Elected Officials**
Elected Officials annual salaries
- 511015 **Meeting Stipends – Officials**
Elected Officials per meeting stipends
- 511020 **Salaries, Extra Pay**
Compensation paid to employees including periodic, special compensation for unusual situations or assignments unrelated to normal work duties, principally in public safety.
- 511040 **Contractual Employees**
Northern Illinois University Graduate Intern
- 511300 **Overtime – all departments**
Includes compensation for overtime hours worked by Village employees regardless of department.

52XXXX PERSONAL SERVICES - EMPLOYEE BENEFITS

Amounts paid by the government on behalf of employees. These amounts are not included in the gross salary but are in addition to that amount. Such payments are fringe benefit payments and, although not paid directly to employees, are part of the cost of personnel services.

- 521000 **Health Insurance Premium Expense**
Total health insurance premiums paid to the Village's Insurance Carrier on behalf of active employees and pensioners.



- 521005 **Life Insurance Premiums**
Employer paid life insurance premiums.
- 521010 **Dental Insurance Premiums**
Employer paid dental insurance premiums.
- 521015 **Optical Insurance Premiums**
Employer paid optical insurance premiums.
- 522000 **FICA Contribution**
This retirement contribution represents the employer's share of Social Security taxes paid on behalf of all compensated employees eligible for participation in social security as a percentage of their gross pay.
- 522300 **IMRF Contribution**
Employer contribution to state pension plans provided by the governmental unit: Illinois Municipal Retirement Fund.
- 522305 **PENSION Contribution**
Employer contribution to pension plans provided by the governmental unit: Police Pension Fund.
- 529000 **Uniform Service**
Uniform rental service for Public Works staff
- 529005 **Uniform Purchases**
Cost of uniforms purchased, excluding uniform allowances paid to employees as a contractual obligation.
- 529010 **Uniform Allowance**
Allowance paid directly to employees for the purchase of work clothing.
- 529015 **CDL Reimbursement**
Amounts paid to employees for reimbursement of job required CDL licenses.
- 53XXXX** **PURCHASED PROFESSIONAL & TECHNICAL SERVICES**
Services that, by their nature, can only be performed by persons or firms with specialized skills and knowledge.
- 532005 **Dispatching Services**
Annual Dispatching fees from the county.



- 533000 **Auditing Expense**
Payments to the selected vendor for services provided to audit the Village finances, grants received, internal audits

- 533005 **Engineering Services**
Charges for engineering services provided by contracted providers. Such costs include the preparation of plan materials, inspections, and overall project oversight, as directed by the Village.

- 533010 **Legal Service**
Village Corporation Council Expenses

- 533015 **IT Services**
Services pertaining to computer maintenance, infrastructure system maintenance, system upgrades, licensing, software maintenance, backup systems, and misc. hardware purchases.

- 533020 **Payroll Services**
Outsourcing Payroll Expense

- 533025 **Façade/Downtown Development**
Expenditures for grants approved to merchants for upgrading facilities

- 533030 **Miscellaneous Professional Services**
Costs for services incurred which do not have a specific account dedicated to the service.

- 533035 **Website**
Monthly fee for website maintenance

- 533045 **Human Resources Professional Services**
Employee professional expenses, including flex spending, employee assistance program, per-employment testing, etc.

- 533050 **Human Resources Programs**
Employee program related expense wellness program, service awards, recognition awards, etc.

- 533060 **Senior Committee**
Village Support for Senior Services



- 533080 **Utility Tax Rebate**
Rebate of Utility Taxes paid on Gas & Electric bills for senior residents. The rebate is given as a \$6.00 credit on each bi-monthly utility bill.
- 533085 **Transit Services**
Park-N-Ride and Para Transit Services
- 533095 **Lawn Mowing Services**
Costs associated with code violations
- 533100 **Zoning Board of Appeals**
Meeting stipends for zoning board members
- 533105 **Historic Preservation Expense**
Expenses pertaining to the Historic Preservation Commission.
- 533110 **Disposal Service**
Village wide refuse/recycling collection charges paid to a third party vendor. Generally reserved for Fund 560.
- 533115 **Police Commission**
Expenses associated with the Police Commission including Officer promotional testing, meeting fees, attorney fees, etc.
- 533125 **Crime Prevention**
Police department expenses for police explorer program, police academy and other educational programs
- 533130 **Tobacco Compliance Checks**
Expenses associated with police operations in checking retail sales of tobacco products to underage buyers
- 533135 **Juvenile Assistance**
Annual Probation Fee to Kendall County
- 533140 **Paying Agent/Registrar Fees**
Bond related registrar/agent fees
- 533145 **Codification Expense**
Update of code books and on-line codification



533150 **Uncollectable Utility Bills**
Utility Bill write off account after all efforts are exhausted

533165 **Cleaning Services**
Cleaning service expenses for Village facilities.

533175 **Property Tax Rebate**
Property Tax rebates per annexation agreements

533180 **Property Taxes**
Property Tax expenses pertaining to the TIF fund

533185 **Newsletter Delivery**
Newsletter preparation, printing, and delivery

533190 **Sidwell Aerials**
Sidwell Aerial Maps

534005 **Communication Infrastructure**
Internet and connection between Village properties

54XXXX **CONTRACTUAL SERVICES**

Contractual services are services which are obtained by an express or implied contract which are of such nature that they normally would be obtained by such a contract. This does not include the direct purchase of commodities of any kind although commodities may be incidentally used by or furnished to the Village by persons and firms rendering contractual services and may be the major components of a bill charged to a contractual service account.

541000 **JULIE**
Underground utility location services and supplies

541005 **Utilities**
Utilities on Village owned property

542015 **Tree Removal Expense**
All costs associated with the removal of trees including stump grinding

542100 **Disposal Fees**
Village fees associated with disposing spoils



- 542200 **Snow Removal Expense**
Salt purchase and contracted snow removal

- 542400 **Landscape Services**
Landscaping Services for Village owned properties.

- 542405 **Landscape Material**
Landscaping Material for Village owned properties.

- 542410 **Tree Purchase**
Purchase of trees for EAB replacement program

- 542420 **Leaf Removal Expense**
Expenses to operate, repair, and/or maintain leaf vacuum machines and leaf dump charges.

- 543010 **Maintenance, Booster Stations**
Expenses to operate, repair, and/or maintain current village boosters and pressure reducing stations.

- 543015 **Maintenance, Bridges**
Expenses to operate, repair, and/or maintain current village bridges

- 543020 **Maintenance, Building**
Expenses to operate, repair, and/or maintain current Village buildings. Exterior and interior building repairs, grounds repair, cleaning supplies, pest control, HVAC services, alarm, sprinkler, lighting, bathroom supplies, etc.

- 543025 **Maintenance, Equipment**
Expenses to operate, repair, and/or maintain current Village equipment (departments other than public safety).

- 543026 **Maintenance, Police Equipment**
Expenses to operate, repair, and/or maintain current village police equipment.

- 543030 **Maintenance, Fire Hydrants**
Expenses to operate, repair, and/or maintain all fire hydrants.

- 543035 **Maintenance, Garage**
Expenses to operate, repair, and/or maintain Public Works Facility garage



- 543045 **Maintenance, Office Equipment**
Expenses to operate, repair, and/or maintain current Village office equipment (copier machines, recording devices, folding machines, letter openers, etc.).
- 543050 **Maintenance, Pumps**
Expenses to operate, repair, and/or maintain the pumps used in water main breaks.
- 543055 **Maintenance, Safety Equipment**
Safety Equipment purchases, i.e. hard hats, safety glasses, etc
- 543060 **Maintenance, Sewer Main**
Expenses to operate, repair, and/or maintain current village sewer mains.
- 543065 **Maintenance, Sidewalks**
Purchase of concrete for sidewalk and curb repair
- 543070 **Maintenance, Street Lights**
Expenses to operate, repair, and/or maintain current village street lights
- 543075 **Maintenance, Safety Signs**
Purchase of safety signs for all Village buildings as required by law, supplies for sign machine, school zone signs, and PD requested signs
- 543080 **Maintenance, Streets/Storm Sewer**
Expenses to operate, repair, and/or maintain current village street/storm sewers.
- 543085 **Maintenance, Traffic Signals**
Expenses to repair, and/or maintain current village traffic signals, and agreements for traffic lights.
- 543090 **Maintenance, Vehicle**
Expenses to operate, repair, and/or maintain current village vehicles.
- 543095 **Maintenance, Water Main**
Expenses to operate, repair, and/or maintain all water main breaks.
- 543100 **Maintenance, Water Meters**
Expenses to operate, repair, and/or maintain current village water meters.



- 543105 **Maintenance, Water Tower**
Expenses to operate, repair, and/or maintain current water towers, including light bulbs and cathodic protection

- 543110 **Maintenance, Wells**
Expenses to operate, repair, and/or maintain current village wells.

- 543115 **Maintenance, Radium Removal**
Expenses to operate, repair, and/or maintain radium removal equipment

- 543155 **Water Analysis**
Supplies for in-house water sampling and community water supply testing

- 544200 **Rental Expense**
Rental of equipment for roadway work and street lighting or payments made for the use of non-Village owned facilities

- 55XXXX** **OTHER SERVICES**
This category includes any other services that are provided that do not fit into the other two service categories.

- 550005 **Mosquito Control Expense**
Expense for continued spraying of the Village

- 552005 **General Insurance**
Insurance premiums for workers compensation and liability insurance, including boiler and machinery, vehicle, property, etc.

- 553000 **Telephone Expense**
Telephone service, including landlines and cell phones

- 553103 **Plan Commission**
Meeting stipends for plan commission members

- 554000 **Advertising, Bids, and Records**
Posting of legal notices, requests for proposals, etc

- 554005 **HR Advertising**
Advertising of open Village positions, excluding sworn personnel.



- 555000 **Printing**
Multi-function copier lease, other printed items such as stickers, business cards, etc.
- 558000 **Travel and Training**
All Expenses related to Training, Classes, and Conferences for all departments (includes class/conference, meals, transportation costs, lodging, etc).
- 558010 **Meeting Expense**
Expenses related to Economic Development meetings
- 558015 **Dues/Subscriptions**
Memberships or dues for professional organizations and governmental groups and all subscriptions.
- 56XXXX** **SUPPLIES**
This category accounts for those items which are consumed during the normal course of business. Supplies may also be of a tangible nature which are necessary to complete various projects.
- 561005 **Office Supplies**
General office supplies such as pens, pencils, paper, folder, paper clips, stationary, small equipment (staplers, waste baskets, in-baskets).
- 561015 **Postage**
All costs of mailing and shipping items by the Village. (Does not include freight and shipping charges on equipment and parts)
- 561025 **Tool Expense**
Small tool purchases
- 561030 **Operating Supplies**
General operating materials and supplies (i.e. targets, art supplies, gun cleaning fluid, tear gas, road paint, gravel, anchors, etc.).
- 561040 **Water Meter Supplies**
Meters and supplies for new homes and commercial development, as well as, water meter replacements
- 561055 **Communication Services and Equipment**
Mobile data and replacement of 2-way radios, cell phones, and mobile radio replacements



561065 **Miscellaneous**
Expenses that do not fit into any other categories

562200 **Pumping, Electricity**
All electric costs associated with village wells

562205 **Street Lighting Expenses**
Electricity costs for all Village street lights.

562600 **Fuel Purchase**
Purchase of all gasoline/fuel for village vehicles.

564000 **Books and Publications**
Purchase of books and publications

565005 **Furniture**
Furniture purchases

57XXXXX **CAPITAL OUTLAY**
Capital outlay refers to the purchase of land, buildings, other improvements, and also to the purchase of machinery and equipment items which have an estimated useful life of three years or more and belong to one of the general classes of property commonly considered a fixed asset in accounting. As a working rule, an item which has an estimated life of three years or more and a unit cost of \$10,000 or greater should be classified as a capital outlay. Repair or replacement parts for capital items should be charged to an appropriate contractual object. Borderline situations requiring further interpretations of this definition are common and should be referred to the Finance Department.

570000 **Other Capital Expense**
Any Capital expense that meets the capital outlay criteria, but doesn't fit in any other line item.

572010 **Public Improvements-Roads**
Expenses related to resurfacing, rehabilitation, and construction programs of Village roads.



- 573000 **Buildings**
Building Expenses that meets the capital outlay criteria (see above).
- 573005 **Police Facility**
- 573010 **Village Hall**

- 574000 **Utility System Improvements**
Capital expenses for infrastructure improvements to the system.

- 575000 **Office Equipment**
Office Equipment that meets the capital outlay criteria (see above)..

- 575100 **Equipment Purchase**
Operating Equipment that meets the capital outlay criteria (see above).
- 575150 **Equipment-Police**
- 575160 **Equipment-Public Works**

- 575200 **Vehicle Purchase**
The cost and delivery of Village vehicles, including all expenses to make street ready, i.e. striping and/or logo, plow, etc.
- 575225 **Vehicle Purchase-Building and Code**
- 575230 **Vehicle Purchase-Community Development**
- 575250 **Vehicle Purchase-Police**
- 575260 **Vehicle Purchase-Public Works**

- 595XXX Community Relations**
Fund 230 and 240 accounts are used for specific events/items. The funds received and coded in these funds have specific spending guidelines/requirements.

- 595000 **Community Relations**
Expenses that pertain to smaller events, i.e.-Concerts in the park, Lunafest, Holiday house walk)

- 595005 **Bicycle Expenses**
Expenses related to the Police Department's Bicycle program.

- 595010 **Earth day Expenses**
Expenses related to Earth day. (Account has been inactive since 2006).



- 595015 **Veterans' Memorial Expense**
Expenses related to the construction, electricity, and maintenance of the Veteran's Memorial.
- 595020 **Cultural Arts Expense**
Expenses related to the Cultural Arts Commission.
- 595025 **Child Safety Seat Expense**
Expenses related to the Child Safety Seat Program.
- 595030 **Police Canine Expense**
Expenses related to the Public Safety Canine unit.
- 595035 **Fine Arts Show Expense**
Expenses related to the Fine Arts Festival (Event).
- 595040 **Fireworks Expense**
Expenses related to the 4th of July Fireworks Festivities.
- 595045 **DUI Expense**
These funds are restricted for certain expenses relating to DUI.
- 595050 **Recycling Expense**
Expenses related to recycling/pro-environment, as determined and approved by the Village Board.
- 595055 **PD Explorers Expense**
Expenses related to the PD Explorers Program.
- 595060 **Warning Siren Expense**
Expenses related to the Warning Siren purchase, maintenance, and repair.
- 595065 **Honor Guard Expense**
Expenses related to the Police Honor Guard.
- 595075 **PD Vehicle Expense**
Expenses related to the purchase and/or maintenance of police vehicles. These funds are received from Kendall County specifically for Police vehicles.



- 595080 **Wine on the Fox Expense**
Expenses related to the Village's Wine on the Fox event.
- 595085 **Gazebo-Village Hall Expense**
Expenses related to maintenance and repair of the Village Hall Gazebo.
- 595090 **PD Educational Equipment Expense**
Expenses related to the purchase of Police gym equipment. Funds for expenses are donations.
- 595100 **PD Tobacco Expense**
Expenses for law enforcement related items.
- 595105 **Junior Police Academy Expense**
Expenses related to the Junior Police Academy.
- 595115 **E-Citation Systems Expense**
Expenses used for the establishment and maintenance of an electronic citation system. Funds received from Kendall County.
- 595125 **Christmas Walk Expense**
Expenses related to the Annual Christmas Walk Event.
- 595130 **Beats and Eats**
Expenses related to the Summer Music Events.
- 595140 **IT Services**
Expenses related to the purchase of new IT system hardware, such as computers, servers, switches, etc.
- 595150 **Seized Drug Funds Expense**
See Official Expense Guidelines for eligible expenses.
- 595155 **Landscape-Access Box Expenses**
Expenses related to landscape maintenance for the areas around the AT&T installed Video Ready Access Devices.
- 595165 **Seized Items**
Expenses specifically used for Police Department related expenses.



Finance Department
100 Parkers Mill • Oswego, IL. 60543
(630) 554-3618 • Fax: (630) 554-3306
Website: <http://www.oswego.il.org>

- 595170 **Recycling Expense (ECO)**
ECO Committee Expenses

- 595175 **Movies in the Park Expense**
Expenses related to Movies in the Park.

- 595180 **DARE Expenses**
Expenses related to the DARE program.

All questions regarding these definitions should be directed to the Finance Department. An invoice should always be coded to the accurate account number regardless of remaining budgeted funds. If you are uncertain as to where a bill/invoice should be coded, please contact the Assistant Finance Director for assistance.

FINAL DRAFT

ACRONYMS

AICPA	American Institute of Certified Public Accountants
APA	American Planning Association
BOCA	Building Officials Code Administrators
BVM	Burglary to Motor Vehicles
CAFR	Comprehensive Annual Financial Report or Certificate of Achievement in Financial Reporting
CALEA	Commission for Accreditation on Law Enforcement Agencies
CIP	Capital Improvement Plan
CMAP	Chicago Metropolitan Agency for Planning
C.O.W. or COW	Committee of the Whole
CSO	Community Service Officer
DARE	Drug Abuse Resistance Education
EAB	Emerald Ash Borer
EAV	Equalized Assessed Valuation
ECO	Environmentally Conscious Oswegoans
FICA	Social Security and Medicare
FTE	Full Time Equivalent
FTO	Field Training Officer
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographic Information System
GLTD	General Long-term Debt

GPS	Global Positioning System
GREAT GRANT	Gang Resistance Education And Training federal grant
HOA	Home Owners Association
IAMMA	Illinois Association of Municipal Management Assistants
ICC	International Code Council
ICMA	International City Managers Association
ICSC	International Council of Shopping Centers
IDOT	Illinois Department of Transportation
IEPA	Illinois Environmental Protection Agency
ILCMA	Illinois City Managers Association
IML	Illinois Municipal League
IMRF	Illinois Municipal Retirement Fund
IT	Information Technology
JULIE	Joint Utility Locating Information for Excavators
LAPP	Local Agency Paving Project
MFT	Motor Fuel Tax
MIS	Management Information Systems
MSI	Municipal Software Incorporated
NAHRO	National Association of Human Rights Workers Organization
NCBI	National Coalition Building Institute
NEMRT	North East Multi-Regional Training
NIPC	Northeastern Illinois Planning Commission
NPDES	National Pollution Discharge Elimination System

NPELRA	National Public Employee Labor Relations Association
OEDC	Oswego Economic Development Corporation
OSHA	Occupational Safety Hazards Act
PAAC	Police Activities and Athletics Center
RFP	Request For Proposals
SCADA	Supervisory Control and Data Acquisition
SPO	Strategic Plan Objective
SRT	Special Response Team
TIF	Tax Increment Financing

FINAL DRAFT

GLOSSARY

Abatement: A partial or complete cancellation of a property tax levy imposed by the Village.

Account: A term used to identify an individual asset, liability, expenditure control, revenue control or fund balance.

Accounting system: The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

Activity: The smallest unit of budgetary accountability and control which encompasses specific and distinguishable lines of work performed by an organizational unit for the purpose of accomplishing a function for which the Village is responsible.

Accrual Basis of Accounting: A method of accounting that matches revenues and expenses with the period to which they relate, rather than focusing on actual cash flows. In this method, for example, an asset is depreciated as it is “used up”, and the expense is recognized in periodic increments, rather than assuming the asset holds its value until it is actually disposed of

Annexation: The incorporation of land into an existing Village with a resulting change in the boundaries of that Village.

Appropriation: an authorization by the Village Board to make expenditures and to incur obligations for a specific purpose

Assessed Valuation: A value established for real property for use as a basis in levying property taxes.

Audit: Prepared by an independent certified public accountant, the primary objective of an audit is to determine if the Village’s financial statements fairly represent the Village’s financial position and results of operations in conformity with generally accepted accounting principles.

Balanced Budget: A balanced budget is a budget in which revenues and reserves meet or exceed expenditures. The Village will sometimes use cash reserves or fund balance to finance a significant capital improvement or capital project. This use of reserve to finance a capital project will convey the impression that the budget is not balanced when in fact the financing of a capital project with cash reserves was the result of good financial planning. Reserves may also be used on a limited basis to fund operations for a fixed amount of time during recessions or local economic downturns.

Bond: A form of borrowing that reflects a written promise from the Village to repay a sum of money on a specific date at a specified interest rate. Bonds are used to finance large capital projects.

Bonding: The act of borrowing money to be repaid, including interest, at specified dates.

Budget: a financial plan for a specified period of time that matches projected revenues and planned expenditures to municipal services, goals and objectives. The Village of Oswego uses a budget covering one fiscal year, May 1 through April 30th.

Budget Amendment: A legal procedure utilized by the Village staff and Village Board to revise the budget.

Budget Message: A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body.

Budget Ordinance: The official enactment, by the Village Board to legally authorize Village staff to obligate and expend resources.

Budgetary Control: Control of management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Assets: Assets of a long term character which are intended to continue to be held or used with a value typically over \$10,000. Examples of capital assets include items such as land, buildings, machinery, vehicles and other equipment.

Capital Improvements/Expenditures: Major projects that typically involve the construction of or improvement/repair to buildings, roads, water, sewer, sanitary sewer, and other related infrastructure.

Capital Improvement Plan (CIP): A five-year financial plan of proposed capital improvement projects that is adopted annually.

Cash Management: The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash Management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the balance of the highest interest and return, liquidity and minimal risk with these temporary cash balances.

Capital Outlay: Any expense that results in the acquisition of capital such as department equipment, office furniture and equipment, or building improvements (interchangeable with the term capital expenditure).

Capital Projects: The largely one-time cost for acquisition, construction, improvement, or renovation of land, structures and improvements thereon. The cost must be \$25,000 or more in order to be considered a capital project. Vehicle purchases with a cost of \$10,000 or more are also considered capital projects.

Census: An official population count of all or part of a municipality by the federal government. An official census count determines the amount of revenues that the Village receives from the State of Illinois for specific state shared revenues.

Charges for Services: a revenue category which includes a charge for a specific service. These primarily include water & sewer revenues, employee insurance contributions, and other miscellaneous user fees.

Commodities: Items which, after use, are consumed or show material change in, or an appreciable impairment, of their physical condition, and which are generally of limited value and characterized by rapid depreciation.

Component Unit: A component unit is a legally separate organization that a primary government must include as part of its financial reporting entity for fair presentation in conformity with GAAP.

Comprehensive Plan: An official public document adopted by the local government as a policy guide to decisions about the physical development of the community. It is a general long range physical plan.

Cost Allocation: Assignment of cost charges from one department that reimburse another department for services received.

Debt Service: Payment of principal and interest on an obligation resulting from the issuance of bonds or notes.

Deficit: An excess of expenditures over revenues.

Department: An organizational unit responsible for carrying out a major governmental function, such as Police or Public Works.

Depreciation: The loss of asset value over time and usage, recorded as an expense under the full accrual method of accounting.

Draft Budget: The preliminary budget document distributed to the Village Board and available for inspection by the public.

Enterprise Fund: Used to account for operations that are financed and operated in a manner similar to private business enterprises- where the costs of providing goods or services are financed or recovered primarily through user charges.

Equalized Assessed Valuation (EAV): A value established for real property for use as a basis in levying property taxes within Kendall County, Illinois. The EAV is calculated by taking the Assessed Valuation multiplied by the Kendall County equalization factor, which changes every year.

Expenditure: The outflow of funds paid or to be paid for an asset or goods and services obtained, regardless of when the expense is actually paid.

Fiduciary Funds: Fund used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the government.

Fiscal Year: A consecutive 12-month period of time to which the budget applies; the fiscal year for the Village of Oswego is May 1 to April 30.

Forecast: The projection of revenues and expenditures usually for a time period that is greater than one year based on clearly defined assumptions and predictions related to future events and activities.

Franchise Agreement: An agreement between the Village and a utility setting forth the terms and conditions under which a utility, such as a cable company, may provide a service to residents. A franchise agreement often provides compensation to the Village for the use of the public right-of-way by the utility company.

Full-Time Equivalent: The decimal equivalent of a part-time position converted to a full-time base (an employee that works a 40-hour work week is 1.0)

Fund: An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created

Fund Balance: The amount of financial resources available for use; the excess of assets over Liabilities.

Governmental Accounting Standards Board: An independent organization which has ultimate authority over the establishment of Generally Accepted Accounting Principles (GAAP) for state and local government. GASB members are appointed by the Financial Accounting Foundation (FAF); however the GASB enjoys complete autonomy from the FAF in all technical and standard-setting activities.

Generally Accepted Accounting Principles: Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

General Fund: The General Fund (a Governmental Fund) accounts for most expenditures traditionally associated with government, including police protection, road and bridge (street improvements), building and zoning, community development, economic development, community relations, finance, information technology and general administration.

Governmental Funds: are used to account for all or most of the Village's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general capital assets (capital projects funds) and the servicing of general long-term debt (debt service funds). The General Fund is used to account for all activities of the Village not accounted for in some other fund.

Grant: Contribution of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility

Interfund Transfers: Monies moved from one fund to another; money is transferred to finance the operations of another fund or to reimburse the fund for expenses

Levy: (Verb) to impose taxes, special assessments or service charges for the support of governmental activities, usually based on the assessed value of property. (Noun) The total amount of property taxes imposed by the Village for a specific year.

Liability: Debt or other legal obligations arising out of transactions in the past which must be liquidated renewed or refunded at some future date.

Liquidity: The amount of cash and easily sold securities a local government has at one time.

Major Fund: A classification given to a fund when the fund's expenditures/expenses is equal to or greater than 10% of the total Governmental Fund or Enterprise Fund total of that category (whichever category the fund belongs to) *and* 5% of the total Governmental and Enterprise total combined for that category. The General Fund is always classified as a Major Fund. Funds which do not pass this test are considered a Non-major Fund.

Modified Accrual Basis of Accounting: an adaptation of the accrual basis of accounting for governmental fund types - revenues and other financing sources are recognized when they become available to finance expenditures of the current period

Motor Fuel Tax: The Motor Fuel Tax is a tax on fuel consumption imposed and collected by the State. Distribution of the tax to municipalities is based on the municipality's certified population.

Municipality: A term used to describe a unit of government in Illinois such as a city, Village or town.

Municipal Code: A collaboration of Village Board approved ordinances currently in effect

Non-major Fund: A classification given to a fund when the fund's total assets, liabilities, revenues or expenditures/expenses is not equal to or greater than 10% of the total Governmental Fund or Enterprise Fund total of that category (whichever category the fund belongs to) *or* is not equal to 5% of the total Governmental and Enterprise total combined for that category. Funds which do pass this test are considered Major Funds.

Operating Budget: Annual appropriation of funds for ongoing program costs.

Ordinance: A formal legislative enactment by the Village Board that is the full force and effect of law within the Village boundaries

Pension: Future payments made to an eligible employee after that employee has left employment or retired. Pensions for police officers' are based on the number of years of service working for the Village and the employee's salary at the time the employee either left employment or retired.

Per Capita: Per capita is a term used to describe the amount of something for every resident living within the Village.

Performance Indicators: Specific quantitative (can be defined in numerical terms) and qualitative (cannot be counted, use of measures that require descriptive answers) measures of work performed as an objective of the department.

Portfolio: A list of investments for a specific fund or group of funds.

Private Sector: Businesses owned and operated by private individuals, as opposed to government-owned operations.

Public Hearing: An official forum called for the purpose of soliciting input from residents, businesses, and other stakeholders regarding a topic, plan or document. Illinois State law requires municipalities to hold a public hearing on the budget for the coming fiscal year before the budget is approved by the Board.

Public Sector: The policies and procedures as conducted by local governments, states and the federal government.

Property Tax: A tax based on the assessed value of real property.

Proprietary Funds: used to account for activities similar to those found in the private sector, where determination of net income is necessary or useful for sound financial administration

Referendum: The submission of a proposed public measure, law or question, which has been submitted by legislature, convention or council, to a vote of the people for ratification or rejection.

Request for Proposal: A document used to request specific information from vendors regarding the scope of goods or services they can provide to meet a specific need of the Village as well as their proposed cost of providing those goods or services.

Restricted Net Assets: The portion of net assets that is held for a specific purpose. The Village would typically restrict assets for debt service.

Reserve: Account used to record that a portion of the fund's balance is legally restricted for a specific purpose

Revenue: amount received for taxes, fees, permits, licenses, interest and intergovernmental sources during the fiscal year

Special Revenue Funds: Funds used to account for revenues derived from specific taxes or other earmarked revenue sources which, by law, are designated to finance particular functions or activities of government and which therefore cannot be diverted to other uses.

Sworn: A term used to describe police personnel who are hired by the Police Commission.

Tax Rate: The amount of property tax levied or extended for each \$100 of assessed valuation.

Tax-Increment Financing: A redevelopment tool available for use by municipalities where the Village's cost of providing assistance with capital improvements, public improvements and development or redevelopment of properties within the legally designated area are funded by the future property tax, sales tax, or other types of revenue that were generated with those capital or development/redevelopment improvements.

TIF District: An area of property within the Village legally defined by a municipality that meets all the necessary requirements to be eligible for TIF.

Trust and Agency Funds: Funds used to account for assets held by the Village in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.

Unrestricted Net Assets: That portion of net assets that is neither restricted nor invested in capital assets (net of related debt). Unrestricted net assets are typically used as the "fund balance" equivalent for Proprietary Funds

User Fees: Payment of a fee or direct receipt of a public service by benefiting from the service for a specific purpose and is, therefore, not available for general appropriation

AGENDA ITEM

MEETING TYPE: Village Board

MEETING DATE: April 22, 2019

SUBJECT: Capital Improvement Plan (CIP) Fiscal Years 2020-2039

ACTION REQUESTED:

Adopt an Ordinance adopting the Capital Improvement Plan Fiscal Years 2020-2039 of the Village of Oswego, Kendall and Will Counties, Illinois. (First Read of Ordinance, Waiver of Second Read)

BOARD/COMMISSION REVIEW:

None

ACTION PREVIOUSLY TAKEN:

Date of Action	Meeting Type	Action Taken
3/2/2018	COW	Discussion of Capital Improvement Plan

DEPARTMENT: Finance

SUBMITTED BY: Mark G. Horton, CPFO, Finance Director

FISCAL IMPACT:

The Capital Improvement Plan details over \$79 million in capital improvements identified for completion within the next five years.

BACKGROUND:

Staff reviewed the Capital Improvement Plan with the Village Board at the Special Committee of the Whole meeting on Saturday, March 2nd.

DISCUSSION:

The CIP is a planning document created to allow staff and the Village Board to discuss the improvements and plan for their completion. The CIP will be reviewed and updated annually with projects being prioritized and funding determined for project completion. The CIP is intended to be a working document and not meant to suggest everything in the document will be completed as scheduled. \$10

million in capital improvements is included in the Fiscal Year 2020 Village Budget. General accounting best practices suggest the CIP be adopted by the governing body.

RECOMMENDATION:

Staffs recommends waiving the Second Read and adopt the Ordinance.

ATTACHMENTS:

1. Ordinance
2. Capital Improvement Plan 2020-2039

**VILLAGE OF OSWEGO
KENDALL AND WILL COUNTY, ILLINOIS**

**ORDINANCE NO. 19 –
AN ORDINANCE ADOPTING THE CAPITAL IMPROVEMENT PLAN FISCAL
YEARS 2020-2039 OF THE VILLAGE OF OSWEGO, KENDALL AND WILL
COUNTIES, ILLINOIS.**

**ADOPTED BY
THE PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF OSWEGO**

This 22nd day of April, 2019

Published in pamphlet form by authority of the President
and Board of Trustees of the Village of Oswego on 22nd day of April, 2019.

ORDINANCE NO. 19 -

AN ORDINANCE ADOPTING THE CAPITAL IMPROVEMENT PLAN FISCAL YEARS 2020-2039 OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS.

WHEREAS, the Village of Oswego (“Village”) has a population of more than 25,000 and is therefore a “Home Rule Unit” under the 1970 Illinois Constitution; and

WHEREAS, the Illinois Constitution of 1970 provides that a Home Rule Unit may exercise any power and perform any function pertaining to its government and affairs, including but not limited to the power to regulate for the protection of the public health, safety, morals and welfare; to license, to tax; and to incur debt; and

WHEREAS, the Village has in full force and effect a codified set of those ordinances of the Village which are of a general and permanent nature, which said codified set is known and designated as the Village Code of the Village of Oswego, as amended; and

WHEREAS, the Village has reviewed and discussed the Capital Improvement Plan and desires to formally adopt the plan.

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS IN THE EXERCISE OF THEIR HOME RULE, STATUTORY AND OTHER POWERS, as follows:

Section 1: The Capital Improvement Plan Fiscal Years 2020-2039 attached hereto as Exhibit A is hereby approved and adopted.

Section 2: SEVERABILITY

This ordinance and every provision thereof shall be considered severable. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 3: REPEALER

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4: EFFECTIVE DATE

This Ordinance shall be in full force and effect immediately upon its passage, approval and Publication in pamphlet form which is hereby authorized, as provided by law.

PASSED by the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois this 22nd day of April, 2019.

RYAN KAUFFMAN	_____	JUDY SOLLINGER	_____
KARIN MCCARTHY-LANGE	_____	LUIS PEREZ	_____
PAM PARR	_____	JOE WEST	_____

APPROVED by me, Gail E. Johnson, as President of the Village of Oswego, Kendall and Will Counties, Illinois this 22nd day of April, 2019.

GAIL E. JOHNSON, VILLAGE PRESIDENT

TINA TOUCHETTE, VILLAGE CLERK

DRAFT

STATE OF ILLINOIS)
) SS
COUNTIES OF KENDALL)
AND WILL

CLERK'S CERTIFICATE
(ORDINANCE)

I, Tina Touchette, the duly qualified and acting Village Clerk of the Village of Oswego, Kendall and Will County, Illinois, do hereby certify that I am the keeper of its books and records and that the attached hereto is a true and correct copy of an Ordinance entitled:

AN ORDINANCE ADOPTING THE CAPITAL IMPROVEMENT PLAN FISCAL YEARS 2020-2039 OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS.

which Ordinance was duly adopted by said Board of Trustees at a special meeting held on the 22nd day of April, 2019, approved by the Village President on the 22nd day of April, 2019 and thereafter published in pamphlet form.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at said meeting and that the Board complied with all requirements of the Illinois Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto set my hand this 22nd day of April, 2019.

Tina Touchette, Village Clerk
Village of Oswego

(Seal)

Village of Oswego Capital Improvement Plan (CIP) Fiscal Years 2020-2039



Village of Oswego

Capital Improvement Plan (CIP)

Fiscal Years 2020-2039

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Village of Oswego Capital Improvement Program (CIP) Fiscal Years 2020-2039

The Village staff is pleased to present the 2020 Capital Improvement plan. The CIP is updated annually and discussed in conjunction with the Annual Village Budget. A summary of the first five years of the CIP are included within the Village Budget since the Fiscal Year 2020 capital projects have been included in the Budget. The goal of the CIP is to assist the Village Board and Staff in the long term financial planning of capital improvements. The Strategic Plan adopted by the Village in February, 2017 provides guidance in prioritizing capital improvements for the next three years. There are a number of high cost projects listed in the Strategic Plan which require further research by staff;

- ❖ Infrastructure for roadways and water/sewer lines
- ❖ Defining an alternate water source and associated costs
- ❖ Bringing METRA (train service) to the Village
- ❖ Researching funding alternatives for widening Wolf's Crossing Road

Background

The population of Oswego increased from 13,000 residents in calendar year 2000 to over 33,000 residents in calendar year 2016. With the increased population came numerous new subdivisions, commercial development and a host of public infrastructure improvements. With the new development came miles of new roadways, curb and gutter, water mains, sewer mains, storm sewers, street lighting, traffic signals, wells and water towers, street signage and landscaping. The Village is responsible for the maintenance and future replacement of this entire new infrastructure. Long term planning discussions allow the Village to appropriately schedule and secure the funding needed to ensure the Village infrastructure is maintained at acceptable levels for the residents now and in the future.

Capital Planning

The Capital Planning process is a financial tool used to plan for future infrastructure replacement. By identifying the future costs and year of replacement for the respective project/infrastructure improvement, action can be taken to determine the sources of funding to use to pay for the capital item. Accumulating the money over time or using debt financing are a couple of possible funding options. The end product of this planning is formally known as a Capital Improvement Plan/Program (CIP).

Capital Improvement Plan (Program), or CIP, is a short-range plan, usually four to ten years, which identifies capital projects and equipment purchases, provides a planning schedule and funding options for the plan.

Capital Improvement/Project- a capital improvement is a substantial, nonrecurring expenditure for a physical improvement with a useful life greater than one year. Repairs and maintenance expenditures are generally not considered as capital improvements unless the repair extends the useful life or productive capacity of the asset. Capital improvements/projects included in the CIP have a cost equal to or greater than \$25,000. Vehicle replacements are included in the CIP for long term planning purposes.

The CIP has extended the time period to twenty years because the majority of the public infrastructure within the Village is around ten years old and will require replacement beyond ten years from today. A concern for the Village is the fact that a large amount of the infrastructure replacement will need to be done over the span of a few years bringing with it a large price tag. The CIP process attempts to alleviate

this problem by identifying resources to pay for the replacements and scheduling the improvements out over a number of years.

Overview

Capital planning requires that infrastructure needs be examined on a regular basis so that repair and replacement schedules can be determined over a multi-year period. The Capital Plan provides the basis for planning large capital expenditures over a twenty year period. The key factor regulating the spending for these capital items will be the availability of funding. Some of the capital projects will be able to be decided upon annually as a part of the annual budget process but others will require the funding source to be determined to allow for the accumulation of funds over time before the capital project can be completed.

All the listed projects in the CIP are reviewed to determine if they should remain in the listed year, moved out to a new year, costs are still accurate or the project is no longer viable. The CIP is presented using a broad overview to show the annual cost of needed projects and the available funding for the projects. The majority of the CIP has no funding at this time and needs to be determined as we move forward with identifying and prioritizing of the listed projects.

Definitions

Capital Improvement/Project- a capital improvement is a substantial, nonrecurring expenditure for a physical improvement with a useful life greater than one year. Repairs and maintenance expenditures are generally not considered as capital improvements unless the repair extends the useful life or productive capacity of the asset. Capital improvements/projects included in this CIP have a cost equal to or greater than \$25,000.

1. Characteristics of a capital project:

Essential public purpose Long useful life
Infrequent and expensive Related to other government functions
Village's general responsibility to provide/maintain or facilitate its occurrence

2. What qualifies for the CIP?

Road maintenance (preservative and restorative sealers, crack filling, patching, resurfacing, overlays) and reconstruction
New road construction and roadway extensions
Purchase of land and/or buildings
Additions to or renovations of buildings that exceed \$25,000
Improvements to land other than buildings that exceed \$25,000
Infrastructure additions/improvements, (i.e., water and sewer lines, storm sewers, parking lots, streetscape improvements, signalization, path/sidewalk extensions)
Vehicle and equipment replacements

3. What costs are chargeable to a capital project?

Construction costs (labor and material), Engineering fees (Phase I, II, III), Architect fees
Legal fees associated with the project
Acquisition of land or other property for the project, including brokerage fees
Preparation of land for construction and landscaping during or after construction
Easements related to the project
Equipment and furnishings that are affixed to the project
Initial inventory of movable furnishings and equipment
Interest and other financing charges during construction

Category Descriptions

Facilities- Facilities include three Village buildings and grounds related items. Buildings have long useful lives requiring costly repairs to maintain the buildings in good condition. Newly constructed facilities, major renovations or expansion of existing facilities are also capital items.

Other- Items in this category are those that are of a community wide nature such as signage, costly non-registered/titled equipment, IT items, and items not specific to one of the other categories of the CIP.

Vehicles/equipment- All titled or registered mobile equipment including vehicles, tractors, trucks, trailers, generators, etc. are listed within this category. Replacement is based on the estimated useful life of the vehicle/equipment, overall usage and condition of the item.

Water & Sewer improvements-Water and sewer utilities are comprised of infrastructure related to the Village's water main and sanitary sewer collection systems. They include: water mains, fire hydrants, valves, services, wells, pressure adjusting stations, water towers, pumping stations, water treatment systems, sanitary sewer mains, laterals, manholes, lift stations, force mains and other components.

Public Improvements (TIF)-This category is for all public improvements associated with the Tax Increment Financing district, including, but not limited to Water & Sewer improvements and roadway improvements.

Roadway improvements- Roadways include all structures and appurtenances associated with the Village's roadway system including streets, sidewalks, paths, street lights, roadway drainage and storm water systems, pavement markings, signs, curb and gutter, bridges, culverts, traffic control signals and parkway landscaping.

Capital Plan Funding

Funding is one of the biggest concerns for all municipalities in developing a CIP. The list of capital improvements generally is never fully funded due to the expansive costs associated with the projects. The Village of Oswego currently has the following available revenue sources to fund capital improvements;

- | | |
|---------------------------------------|----------------------------------|
| General Obligation Bonds | General operating revenues |
| Grants/donations | Debt issuance & other borrowings |
| Developer contributions | Motor Fuel tax revenue |
| Water & Sewer operating revenues | Roadway capital improvement fees |
| Expiring Sales tax sharing agreements | |

A single revenue source or a combination of revenue sources may be allocated for the completion of a specific project. The Village actively solicits financial assistance or engages in partnerships with other units of government to secure grant or other cost-sharing participation for completion of capital projects.

The Village may decide to earmark specific revenue sources for capital improvements by implementing any of the options listed in this section.

- | | |
|---------------------------------|------------------------------------|
| ▪ Gasoline tax | ▪ Special service area tax |
| ▪ Property tax increase | ▪ Sales taxes |
| ▪ Local sales tax increase | ▪ Utility tax increases |
| ▪ Tax increment financing (TIF) | ▪ Water & sewer utility surcharges |
| ▪ General Obligation Bonds | ▪ Storm water fees |

Currently, the Village has dedicated 60% of the local sales tax received for funding capital projects. State shared revenues are the major sources of revenue for the Village allowing capital improvements to be completed. Concerns of the Village are the external threats from legislative changes to reduce these existing revenues, such as State-shared revenue distribution formulas, which would have the potential to impact the long-term viability of the funding from General Fund operating revenues for the CIP.

Capital improvements to our water distribution and sanitary sewage collection systems are normally funded entirely from user fees billed to customers. Billing rates are generally established to cover both the day-to-day costs of operating these systems as well as to fund capital improvements and infrastructure improvements to the systems.

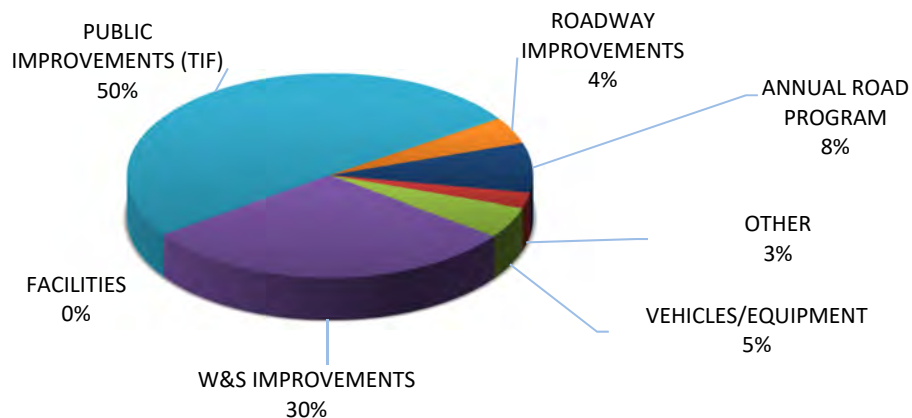
Fiscal Year 2020-2024 CIP

The CIP has listed expenditures over the next five years totaling more than \$79 million. The Village Board and staff will be reviewing the listed capital projects to determine priorities, determine project timing, determining the need for the project and identifying funding sources. Projects may be deferred or even eliminated if no funding can be found to pay for the project. All the listed Fiscal Year 2020 projects have been approved and included in the Fiscal Year 2020 Budget.

Funding for the projects is provided from the General Fund, Motor Fuel Tax Fund, TIF Fund, Capital Improvement Fund and the Water & Sewer Capital Fund. The expenditures for all the capital improvements are accounted for in the Motor Fuel Tax Fund, TIF Fund, Capital Improvement Fund, the Water & Sewer Capital Fund or the Vehicle Fund. The following table shows the capital improvements listed by category and by year for Fiscal Year 2020-2024.

Category	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
FACILITIES	-	45,000	65,000	-	77,000
OTHER	245,000	-	400,000	325,000	-
VEHICLES/EQUIPMENT	497,970	546,881	520,538	490,481	580,105
W&S IMPROVEMENTS	3,058,600	2,928,000	3,165,000	1,395,000	2,250,000
PUBLIC IMPROVEMENTS (TIF)	5,112,000	594,000	-	-	-
ROADWAY IMPROVEMENTS	435,100	612,500	1,594,800	546,200	196,500
ANNUAL ROAD PROGRAM	800,000	800,000	2,000,000	2,000,000	2,000,000
TOTAL	10,148,670	5,526,381	7,745,338	4,756,681	5,103,605

Public Improvement expenditures are 50% of the capital projects for Fiscal Year 2020. Development in the downtown TIF district is slated to start in FY 2020 with the old Alexander Lumber block.



Water & Sewer Improvements total \$3.0 million with the continuance of the meter replacement program at \$1.5 million.

Vehicles/equipment average an annual cost of \$527,000 over the first five years of the CIP. The Village vehicle policy and grading system are used to determine the year of replacement for each vehicle and piece of equipment. Even though an item's grading score warrants the item for replacement, many vehicles and equipment are not replaced until sometime after the scheduled replacement year. For Fiscal Year 2020, \$498,000 is budgeted including \$28,000 for a Building & Zoning pickup truck replacement, \$60,000 for police vehicles and \$410,000 for a Public Works vehicle and equipment replacements.

Included in the appendix are the detailed project pages for listed items contained in the CIP for the first five years. Each of these pages have a description of the project, justification for the project, costs by fiscal year of the project and a description of the operational impact of the project.

Fiscal Year 2025-2039 CIP

Expenditures for Fiscal Years 2025-2039 of the Capital Improvement Plan are listed in the following tables. The majority of these expenditures are for the Water & Sewer improvements and Roadway improvements categories. All of these will be reevaluated as we get closer to the actual fiscal year to determine if the capital item is still a viable project and a benefit to the Village of Oswego and its residents. Funding is not shown for these fiscal years at this time as doing so might suggest the Village already has this funding on hand which is certainly not the case. Long term funding solutions need to be identified for how to pay for these listed capital improvements.

Category	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
FACILITIES	778,000	6,997,700	2,056,000	800,000	-
OTHER	50,000	400,000	-	250,000	-
VEHICLES/EQUIPMENT	509,384	932,665	413,199	365,768	407,038
W&S IMPROVEMENTS	1,192,000	894,000	4,656,000	347,000	508,000
TOWN CENTER RENOVATION	-	100,000	1,281,800	8,450,000	7,700,000
PUBLIC IMPROVEMENTS (TIF)	-	-	-	-	-
ROADWAY IMPROVEMENTS	450,700	1,504,000	2,714,500	2,225,500	2,052,000
ANNUAL ROAD PROGRAM	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
TOTAL	\$4,980,084	\$12,828,365	\$13,121,499	\$14,438,268	\$12,667,038

Category	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034
FACILITIES	-	500,000	-	-	215,000
OTHER	400,000	50,000	-	200,000	450,000
VEHICLES/EQUIPMENT	487,999	355,499	390,662	447,908	479,896
W&S IMPROVEMENTS	1,130,000	200,000	200,000	249,000	200,000
TOWN CENTER RENOVATION	11,300,000	-	-	-	-
PUBLIC IMPROVEMENTS (TIF)	-	-	-	-	-
ROADWAY IMPROVEMENTS	196,500	-	-	-	-
ANNUAL ROAD PROGRAM	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
TOTAL	\$15,514,499	\$3,105,499	\$2,590,662	\$2,896,908	\$3,344,896

Category	FY 2035	FY 2036	FY 2037	FY 2038	FY 2039
FACILITIES	-	-	-	-	-
OTHER	-	-	50,000	600,000	600,000
VEHICLES/EQUIPMENT	526,759	518,509	498,594	495,277	719,908
W&S IMPROVEMENTS	200,000	1,200,000	950,000	926,000	200,000
TOWN CENTER RENOVATION	-	-	-	-	-
PUBLIC IMPROVEMENTS (TIF)	-	-	-	-	-
ROADWAY IMPROVEMENTS	-	-	-	-	-
ANNUAL ROAD PROGRAM	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
TOTAL	\$2,726,759	\$3,718,509	\$3,498,594	\$4,021,277	\$3,519,908

Capital Projects beyond 20 Years

The 20 Year Capital Improvement Plan schedule includes descriptions for six roadways which will require expansion based on future growth within the Village occurring outside the 20 year scope of this CIP. These roadways were identified in the Baxter & Woodman 2011 Transportation Plan completed at the request of the Village. These roadway expansions will be paid for by the new development as it occurs with some costs to be paid by the Village. The roadways have been listed in the 20 Year Plan schedule with the costs identified for the entire improvement for reference purposes and potential discussion.

Additional Projects

The Village has identified four projects that are not included in this Capital Improvement Plan. They are all multi-year, multi-million-dollar projects that do not have any specified/dedicated revenues. The projects and costs associated with these projects are below.

- Wolf's Crossing Road Reconstruction-This project includes the widening and reconstruction of Wolf's Crossing Road. The cost is estimated to be \$57 million. It has a time span of 20 years.
- Wolf's Crossing Water Main-This project will be done in conjunction with the reconstruction of Wolf's Crossing Road. It is estimated to have a cost of \$5.8 million and has a time span of 5 years.
- New Water Source-This project is to put into place an alternative water source for the Village. There are currently two options the Village Board/staff is considering. The first is building a new water plant and using the Fox River as the water source. This option has an estimated cost of \$60 million. The second option is to join the DuPage Water Commission, and in turn using Lake Michigan water. This option is estimated at \$41 million.
- Bringing METRA Station to the Oswego Area. The cost of the station itself is approximately \$1 million. This doesn't include the Village's share of the extension. Total costs for the projects are estimated in the hundreds of millions.

Recommendations

Staff and the Village Board have discussed the capital items listed in the CIP at previous Village Board meetings.

Staff will work with the Village Board to determine where funding can be found to complete the listed capital projects. Staff will pursue all sources of revenue available to the Village to reduce as much of the burden on residents as possible. Specific amounts of General Fund operating revenues and Water & Sewer Fund revenues may be authorized to be used for funding the CIP on an annual basis.

Five Year Capital Improvement Projects	FY 20	FY 21	FY 22	FY 23	FY 24	Total Next 5 Yrs
CAPITAL IMPROVEMENT FUND						
Equipment						
Computer Replacements (every 4 years)			200,000			200,000
Imaging Scanner for Police Department	80,000					80,000
Network Switches (every 5 years)				200,000		200,000
Planimetric Capture				125,000		125,000
Server Refresh (every 4 years)			200,000			200,000
Squad CAR MDT Upgrade				110,000		110,000
Virtual Server Appliance for Police Department	100,000					100,000
ERP System	65,000					65,000
Equipment Total	245,000		400,000	435,000		1,080,000
Facilities						
Public Works Facility - Fenced Area Expansion					77,000	77,000
Public Works Facility Parking Lot Repairs			65,000			65,000
Village Hall- Parking Lot Seal Coat		45,000				45,000
Facilities Total		45,000	65,000		77,000	187,000
Road Improvements						
Annual Road Program - CIP			1,400,000	1,400,000	1,400,000	4,200,000
Bridge Repair (3) - Barnaby, Old Post, & Pearce's Ford	19,000	112,500				131,500
Bridge-Minkler Rd (Str 047-3056) - Replacement		194,000	60,800	463,700		718,500
Downtown Railroad Safety Improvements	20,000	6,000	1,174,000			1,200,000
Streetlights - LED Conversion					196,500	196,500
Streetlights - LED Conversion - Park & Ride/ Village Hall/Public Works Facility				47,500		47,500
Traffic Signal at Galena/S. Concord	102,500					102,500
Traffic Signal at Washington/Harrison	30,000		300,000			330,000
Traffic Signal at Washinton and Main	30,000	300,000				330,000
Village's Share of IDOT Improvements - US 30 at Intersection with Treasure Road	21,000					21,000
Waubonsee Creek Repairs			15,000	35,000		50,000
Wolf's Crossing- Section 1 - Phase 2 & 3	212,600					212,600
Bike Paths - Seal Coat			45,000			45,000
Road Improvements Total	435,100	612,500	2,994,800	1,946,200	1,596,500	7,585,100
CAPITAL IMPROVEMENT FUND Total	680,100	657,500	3,459,800	2,381,200	1,673,500	8,852,100

Five Year Capital Improvement Projects	FY 20	FY 21	FY 22	FY 23	FY 24	Total Next 5 Yrs
MOTOR FUEL TAX FUND						
Road Improvements						
Annual Road Program - MFT	800,000	800,000	600,000	600,000	600,000	3,400,000
Road Improvements Total	800,000	800,000	600,000	600,000	600,000	3,400,000
MOTOR FUEL TAX FUND Total	800,000	800,000	600,000	600,000	600,000	3,400,000
VEHICLE FUND						
Facilities						
Fuel Tanks - Public Works	70,000					70,000
Facilities Total	70,000					70,000
Vehicles/Equipment						
2019 - Flatbed Truck - Replace PW122	85,000					85,000
2019 - Medium Dump Truck w/ Plow - Replaces PW 04	160,000					160,000
Replacement Vehicles - B&Z	27,970	28,809	29,555			86,334
Replacement Vehicles - Police	60,000	114,072	209,983	220,481	229,105	833,641
Replacement Vehicles - Public Works		404,000	261,000	160,000	351,000	1,176,000
Smart Trailer			20,000			20,000
Vehicle Lift, 20,000 LB - Replacement	20,000					20,000
Vehicle Lift, 75,000 LB - Replacement	45,000					45,000
PW Vehicle GPS	30,000					30,000
Vehicles/Equipment Total	427,970	546,881	520,538	380,481	580,105	2,455,975
VEHICLE FUND Total	497,970	546,881	520,538	380,481	580,105	2,525,975
WATER & SEWER CAPITAL FUND						
Infrastructure						
Fox River Water Treatment Facility - Preliminary Engineering & Land Acquisition	405,600					405,600
Lead Service Line Replacement	50,000	50,000	100,000	100,000	100,000	400,000
Sanitary Lift Station - Decommission Woolley Road LS	110,000					110,000
Sanitary Lift Station - Generators	120,000	105,000				225,000
Sanitary Sewer Lining & Televising	160,000	180,000	200,000	200,000	200,000	940,000
Water Main, New - Minkler Road Watermain				375,000	1,950,000	2,325,000
Water Meter & Reader Replacement	1,533,000	1,593,000	1,665,000			4,791,000
Water Tower - Fox Chase			750,000			750,000
Water Tower - Hunt Club		1,000,000				1,000,000
Water Tower - Village Center				675,000		675,000
Water Towers - Cleaning (every 5 years)				45,000		45,000
Wells 3 & 4 - Generators			450,000			450,000
Wells 6 & 8 - Electrical Upgrades	350,000					350,000
Water Main, New - Brock/Sedgwick/Faro Ct	330,000					330,000
Infrastructure Total	3,058,600	2,928,000	3,165,000	1,395,000	2,250,000	12,796,600
WATER & SEWER CAPITAL FUND Total	3,058,600	2,928,000	3,165,000	1,395,000	2,250,000	12,796,600
TAX INCREMENT FINANCING FUND						
WATER & SEWER CAPITAL FUND						
Block 11 Public Improvements - W&S	200,000					200,000
Blocks 4 & 5 Public Improvements - W&S	1,638,000					1,638,000
WATER & SEWER CAPITAL FUND Total	1,838,000					1,838,000
GARBAGE FUND						
Block 11 Public Improvements - Garbage	11,000					11,000
GARBAGE FUND Total	11,000					11,000
CAPITAL IMPROVEMENT FUND						
Block 11 Public Improvements - CIP	889,000					889,000
Blocks 4 & 5 Public Improvements - CIP	2,374,000	594,000				2,968,000
CAPITAL IMPROVEMENT FUND Total	3,263,000	594,000				3,857,000
TAX INCREMENT FINANCING FUND Total	5,112,000	594,000				5,706,000
Total	10,148,670	5,526,381	7,745,338	4,756,681	5,103,605	33,280,675

Project Name	Category	Lead Dept.	Brief description	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028	Fiscal Year 2029	Fiscal Year 2030	Fiscal Year 2031	Fiscal Year 2032	Fiscal Year 2033	Fiscal Year 2034	Fiscal Year 2035	Fiscal Year 2036	Fiscal Year 2037	Fiscal Year 2038	Fiscal Year 2039
FACILITIES																		
1	Amphitheater	FACILITIES	PW	Construct an amphitheater at police station		40,000	460,000											
2	Metra Station	FACILITIES	PW	New Metra train station at Park & Ride facility ; 80/20 split between Metra and Village; \$3 million total cost			200,000	800,000										
3	Park-n-Ride Lot - Resurface	FACILITIES	PW	Resurface existing Park & Ride facility parking lot		204,700												
4	Public Works Facility - Expansion	FACILITIES	PW	Construct additional building for Vehicle/equip. storage	426,000	4,728,000	946,000											
5	Public Works Facility - Parking Lot Resurface	FACILITIES	PW	Resurface existing Public Works Facility parking lot		250,000												
6	Public Works Facility - Roof Replacement	FACILITIES	PW	roof replacement		510,000												
7	Public Works Facility Parking Lot Repairs	FACILITIES	PW	Partial repair of PW Facility Parking Lot														
8	Public Works Facility - Fenced Area Expansion	FACILITIES	PW	Expand the PW Facility Yard by adding fence														
9	Public Works Salt Dome	FACILITIES	PW	Construct a new salt dome									215,000					
10	Tap House Lot - Resurface	FACILITIES	PW	Resurface parking lot at existing Tap House	94,000													
11	Village Hall - Buildout	FACILITIES	B&Z	Complete build out of unfinished floors	50,000	500,000	450,000			500,000								
12	Village Hall - Roof Replacement	FACILITIES	PW	Roof Replacement		765,000												
13	Village Hall- Parking Lot Seal Coat	FACILITIES	PW	Resurface existing Village Hall parking lot														
14	Village Hall- Parking Lot Resurface	FACILITIES	PW	Resurface existing Village Hall parking lot	208,000													
15	TOTAL: FACILITIES				778,000	6,997,700	2,056,000	800,000	0	0	500,000	0	0	215,000	0	0	0	0
16																		
OTHER																		
18	Virtual Server for Police Department	OTHER	IT	Migration of physical server to Virtual Appliance														
19	Imaging Scanner for Police Department	OTHER	IT	3D Laser Scanner - accident reconstruction														
20	ERP System	OTHER	Fin	New financial/work mgmt./adjudication software														
21	Planimetric Capture	OTHER	IT	Planimetric Mapping and Aerial Imagery (Initial Map in FY18, update every 3 years)	50,000			50,000		50,000			50,000				50,000	
22	Computer Replacements (every 4 years)	OTHER	IT	Purchase Computer Replacement (All Facilities)		200,000			200,000				200,000				200,000	200,000
23	Server Refresh (every 4 years)	OTHER	IT	Server Refresh		200,000			200,000				200,000				200,000	200,000
24	Network Switches (every 5 years)	OTHER	IT	Network Switches, Access Points & Firewalls				200,000				200,000					200,000	200,000
25	TOTAL: OTHER				50,000	400,000	0	250,000	0	400,000	50,000	0	200,000	450,000	0	0	50,000	600,000
26																		
VEHICLES/EQUIPMENT																		
28	Replacement Vehicles - B&Z	VEHICLES	CD	Building & Zoning Vehicles/Vehicle Replacements		51,198	30,475			30,475	30,475							
29	Replacement Vehicles - CD	VEHICLES	CD	Community Development Vehicle Replacement			37,935										37,935	37,935
30	Replacement Vehicles - Police	VEHICLES	Pol	Police Vehicles/Equipment Replacements	323,384	254,665	344,789	280,768	376,011	457,524	325,024	390,662	410,195	479,896	526,759	474,852	498,594	457,342
31	Replacement Vehicles - Public Works	VEHICLES	PW	Public Works Vehicle Replacements														
32	2019 - Flatbed Truck - Replace PW122	VEHICLES	PW	Public Works Vehicle/Equipment Replacements														
33	2019 - Medium Dump Truck w/ Plow - Replaces PW 04	VEHICLES	PW	Public Works Vehicle/Equipment Replacements														
34	PW Vehicle GPS	VEHICLES	PW	Install GPS and dashboard cameras in trucks														
35	Smart Trailer	EQUIPMENT	Pol	Purchase one new speed trailer		26,802			31,027				37,713				43,657	
36	Squad CAR MDT UpgradeMil	EQUIPMENT	IT	Update all Mobile Digital Compters														
37	Vehicle Lift, 20,000 LB - Replacement	EQUIPMENT	PW	Replace small vehicle lift														
38	Vehicle Lift, 75,000 LB - Replacement	EQUIPMENT	PW	Replace large vehicle lift w/ portable lift														
39	Leaf Machine - New	EQUIPMENT	PW	New Leaf VAC Machine	186,000													
40	Fuel Tanks - Public Works	EQUIPMENT	PW	Replace fuel tanks, pumps, and monitoring system														
41	Sewer Vacuum/Excavator Truck	EQUIPMENT	PW	New Vactor Truck		600,000												
42	Wood Chipper - Replacement	EQUIPMENT	PW	Wood chipper to replace existing 2002 chipper				85,000										
43	Trailer Mounted Diesel Generator - Replacement	EQUIPMENT	PW	Replacement trailer mounted generator				80,000										
44	TOTAL: VEHICLE/EQUIPMENT				509,384	932,665	413,199	365,768	407,038	487,999	355,499	390,662	447,908	479,896	526,759	518,509	498,594	495,277
45																		

Project Name	Category	Lead Dept.	Brief description	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028	Fiscal Year 2029	Fiscal Year 2030	Fiscal Year 2031	Fiscal Year 2032	Fiscal Year 2033	Fiscal Year 2034	Fiscal Year 2035	Fiscal Year 2036	Fiscal Year 2037	Fiscal Year 2038	Fiscal Year 2039
46 WATER & SEWER IMPROVEMENTS																		
47 Wells 3 & 4 - Generators	W&S	PW	Initial installation of generators at Wells 3 & 4															
48 Sanitary Lift Station - Generators	W&S	PW	Installation of five lift station generators															
49 Sanitary Lift Station - Decommission Woolley Road LS	W&S	PW	Remove lift station and replace with gravity pipe															
50 Sanitary Sewer Lining & Televising	W&S	PW	Annual Sewer Lining & Televising Program	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
51 Water Main, New - Minkler Road Watermain	W&S	PW	New water main along Hunt Club Road															
52 Water Main, New - Brock/Sedgwick Ct	W&S	PW	Replace 2" water main with a new 6" water main															
53 Water Main, New - Wolf Road Watermain	Water Main	PW	New 12" watermain along Wolf Road															
54 New Well & Tower	W&S	PW	New Elevated Tower at Grove Rd and Reservation Rd dependent on future development. To be paid by development and tap on fees; \$6.5 million estimated cost		594,000	4,356,000												
55 Roof Replacement - Wells 03 and 06	W&S	PW	Roof Replacement	67,000														
56 Roof Replacement - Wells 04, 09, 10, and 11	W&S	PW	Roof Replacement					145,000										
57 Roof Replacement - Wells 07 and 08	W&S	PW	Roof Replacement					63,000										
58 Water Meter & Reader Replacement	W&S	PW	Replace 12,000 water meters and readers															
59 Lead Service Line Replacement	W&S	PW	Replace 5 service lines/year for 10 years	100,000	100,000	100,000	100,000	100,000	100,000									
60 Water Tower - Fox Chase	W&S	PW	Repair and repaint water tower													750,000		
61 Water Tower - Hunt Club	W&S	PW	Repair and repaint water tower												1,000,000			
62 Water Tower - Ogen Falls	W&S	PW	Repair and repaint water tower						830,000									
63 Water Tower - Orchard Road	W&S	PW	Repair and repaint water tower	825,000														
64 Water Tower - Village Center	W&S	PW	Repair and repaint water tower														675,000	
65 Water Towers - Cleaning (every 5 years)	W&S	PW	Wash all water towers				47,000					49,000					51,000	
66 Wells 6 & 8 - Electrical Upgrades	W&S	PW	Upgrade electrical system in wells 6 & 8															
67 Lake Michigan Water Supply - Connection	Lake Michigan	PW	Connect to DuPage Water Commission	12,200,000														
68 Lake Michigan Water - Receiving Stations	Lake Michigan	PW	Receiving Stations for DuPage Water Connection															
69 Lake Michigan Water - 2020 Water Main Improvements	Lake Michigan	PW	Watermains required to ensure pressure in 2020															
70 Lake Michigan Water - 2050 Water Main Improvements	Lake Michigan	PW	Watermains required to ensure pressure in 2050															2,000,000
71 Fox River Water Treatment Facility - Preliminary Engineering & Land Acquisition	W&S	PW	Governance review, land acquisition, and Fox River water quality testing for a future water treatment facility.															
72 Fox River Water Treatment Facility - Preliminary Engineering & Land Acquisition	Fox River	PW	Governance review, land acquisition, and Fox River water quality testing for a future water treatment facility.															
73 Fox River - Internal Water Lines	Fox River	PW	Construct raw and finished water lines between new plant and existing wells	28,724,000														
74 Fox River Water Treatment Facility - New 5 MGD	Fox River	PW	Construction of a 5 MGD Water Treatment Facility at the Fox River	10,584,900														
75 Fox River Water Treatment Facility - Phase 4 Improvements - 5 MGD Capacity Increase	Fox River	PW	Increase Water Treatment Facility by 5 MGD									981,550	1,311,550	14,065,900				
76 Fox River Water Treatment Facility - Phase 5 Improvements - 2.5 MGD Capacity Increase	Fox River	PW	Increase Water Treatment Facility by 2.5 MGD												7,878,000			
77																		
78 TOTAL: WATER & SEWER IMPROVEMENTS				52,700,900	894,000	4,656,000	347,000	508,000	1,130,000	200,000	200,000	1,230,550	1,511,550	14,265,900	9,078,000	950,000	926,000	2,200,000
79																		
80 VILLAGE TOWN CENTER RENOVATION																		
81 Village Town Center Infrastructure Roadways	VTC	PW	2004. This project includes replacement of water/sewer lines and improving the roadways.		40,000	980,000	8,450,000	7,700,000	11,300,000									
82 Village Town Center Infrastructure Water/Sewer	VTC	PW	Install all new water/sewer/storm infrastructure		60,000	301,800												
83 TOTAL: TOWN CENTER RENOVATION				0	100,000	1,281,800	8,450,000	7,700,000	11,300,000	0	0	0	0	0	0	0	0	0
84																		
85 TIF DISTRICT																		
86 Blocks 4 & 5 Public Improvements - CIP	TIF	PW	Install parking, sidewalks, streetlights, and streetscape on															
87 Blocks 4 & 5 Public Improvements - W&S	TIF	PW	Blocks 4 & 5 of the Original Oswego Subdivision.															
88 Block 11 Public Improvements - CIP	TIF	PW	Install parking, sidewalks, streetlights, and streetscape on															
89 Block 11 Public Improvements - W&S	TIF	PW	Blocks 4 & 5 of the Original Oswego Subdivision.															
90 Block 11 Public Improvements - GAR	TIF	PW	Install parking, sidewalks, streetlights, and streetscape on															
91 TOTAL: TIF DISTRICT				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
92																		

Project Name	Category	Lead Dept.	Brief description	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028	Fiscal Year 2029	Fiscal Year 2030	Fiscal Year 2031	Fiscal Year 2032	Fiscal Year 2033	Fiscal Year 2034	Fiscal Year 2035	Fiscal Year 2036	Fiscal Year 2037	Fiscal Year 2038	Fiscal Year 2039
93	ROADWAY IMPROVEMENTS																	
94	RI	PW	Annually, project is bid out.	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
95	RI	PW	Annually, project is bid out.	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000
96	TOTAL: ANNUAL ROAD PROGRAM																	
97																		
98	BRIDGE IMPROVEMENTS																	
99	RI	PW	Bridge repairs - Barnaby, Old Post, & Pearce's Ford															
100	RI	PW	Bridge repair on Pfund				94,000	518,000										
101	RI	PW	Reconfigure and reconstruct the Minkler Rd bridge															
102	RI	PW	Engineering & Construction of Kendall Point Dr and bridge. Developer driven project or SSA to provide funding.		36,000	481,000												
103	TOTAL: BRIDGE IMPROVEMENTS																	
104																		
105	DRAINAGE IMPROVEMENTS																	
106	RI	PW	Repair basin embankment washed out by storm															
107	RI	PW	Roadside ditch maintenace				597,500											
108	TOTAL: DRAINAGE IMPROVEMENTS																	
109																		
110	SIDEWALK/PATH IMPROVEMENTS																	
111	RI	PW	Construct paths and sidewalk connections			53,000												
112	RI	PW	Construct sidewalk to and pedestrian crossing at US 34		11,000	284,000												
113	RI	PW	Seal coat paths throughout the Village															
114	TOTAL: SIDEWALK/PATH IMPROVEMENTS																	
115																		
116	STREET/PARKING LIGHTS																	
117	RI	PW	Convert existing Village streetlights to LED lights	196,500	196,500	196,500	196,500	196,500	196,500									
118	RI	PW	Convert existing parking lot lights to LED lights															
119	TOTAL: STREET/PARKING LIGHTS																	
120																		
121	TRAFFIC ENHANCEMENT PROJECTS																	
122	RI	PW	Install traffic signal intersection of Galena & S. Concord															
123	RI	PW	Install traffic signal intersection of Washington and Main															
124	RI	PW	Install traffic calming measures on Washington Street from Harrison to Madison		75,000	200,000	1,337,500	1,337,500										
125	RI	PW	Install traffic signal at this intersection															
126	RI	PW	Install railroad crossing safety measures to improve safety and implement a railroad Quiet Zone within the Oswego downtown.															
127	TOTAL: TRAFFIC ENHANCEMENT PROJECTS																	
128																		

Project Name	Category	Lead Dept.	Brief description	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028	Fiscal Year 2029	Fiscal Year 2030	Fiscal Year 2031	Fiscal Year 2032	Fiscal Year 2033	Fiscal Year 2034	Fiscal Year 2035	Fiscal Year 2036	Fiscal Year 2037	Fiscal Year 2038	Fiscal Year 2039	
129	ROAD IMPROVEMENTS																		
130	Goodwin Drive Extension	RI	PW	Engineering & Construction of Goodwin Dr Extension. Developer driven project or SSA to provide funding.	78,500	1,048,500													
131	Road Access & Paved Area for Metra Station	RI	PW	Road access and a paved area for a future Metra station site along Orchard Road	175,700	137,000													
132	US 30 Streetscape	RI		Install trees and vegetation in right-of-way of US 30 corridor			1,500,000												
133	Village's Share of IDOT Improvements - US 30 at Intersection with Treasure Road	RI	PW	Village's Share of IDOT Intersection Improvements at US 30 & Treasure Road - New Traffic Signal															
134	Wolf's Crossing- Section 1 - Phase 2 & 3	RI	PW	Reconstruction of Wolf's Crossing Road to a five lane cross section at Harvey Rd. Intersection; STP Funding															
135	Wolf's Crossing- Section 1 - Phase 2 & 3	NF	PW	Reconstruction of Wolf's Crossing Road to a five lane cross section at Harvey Rd. Intersection; STP Funding															
136	Wolf's Crossing- Section 2 - Phase 2 & 3	NF	PW	Reconstruction of Wolf's Crossing Road to a five lane cross section from Champions Run to Harvey; STP Funding															
137	Wolf's Crossing- Section 3 - Phase 2 & 3	NF	PW	Reconstruction of Wolf's Crossing Road to a five lane cross section Douglas Rd. West intersection; STP Funding	183,000	244,000	5,601,000												
138	Wolf's Crossing- Section 4 - Phase 2 & 3	NF	PW	Reconstruction of Wolf's Crossing Road to a five lane cross section at US 30 Intersection; STP Funding					5,305,000										
139	Wolf's Crossing- Section 5 - Phase 2 & 3	NF	PW	Reconstruction of Wolf's Crossing Road to a five lane cross section at the Eola/Heggs Rd. Intersection; STP Funding								1,882,000							
140	Wolf's Crossing- Section 6 - Phase 2 & 3	NF	PW	Reconstruction of Wolf's Crossing Road to a five lane cross section from Fifth Street to Champions Run; STP Funding											4,921,000				
141	Wolf's Crossing- Section 7 - Phase 2 & 3	NF	PW	Reconstruction of Wolf's Crossing Road to a five lane cross section from Douglas West to Fifth; STP Funding														8,692,000	
142	Wolf's Crossing- Section 8 - Phase 2 & 3	NF	PW	Reconstruction of Wolf's Crossing Road to a five lane cross section from Southbury to Douglas West; STP Funding														7,014,000	
143	Wolf's Crossing- Section 9 - Phase 2 & 3	NF	PW	Reconstruction of Wolf's Crossing Road to a five lane cross section at US 34 Intersection; STP Funding														2,137,000	
144	Wolf's Crossing- Section 10 - Phase 2 & 3	NF	PW	Reconstruction of Wolf's Crossing Road to a five lane cross section from US 34 to Southbury ; STP Funding														7,024,000	
145																			
146	2011 Transportation Plan - the following roadways are the arterial roads which would be expanded at some time in the future.			This plan was developed to show the major arterial roadways which would be improved when development and growth required the expansions. The costs of these improvements may be borne by developers.															
147	Collins Rd-estimated costs \$65.1 million	RI	PW	Reconstruction of Collins Road to a four lane cross section from IL Route 71 to US Route 30															
148	Fifth Street-estimated costs \$23.9 million	RI	PW	Reconstruction of Fifth Street to a three lane cross section from Plainfield Road to Farmington Lakes Road.															
149	Grove Rd-estimated costs \$31.9 million	RI	PW	Reconstruction of Grove Road to a three lane cross section from Wheeler Road to Plainfield Road.															
150	Rance Road- estimated costs \$26.2 million	RI	PW	Reconstruction of Rance Road to a three lane cross section from Southbury Boulevard to US Route 30.															
151	Reservation Rd- estimated costs \$19 million	RI	PW	Reconstruction of Reservation Road to a three lane cross section from Minkler Road to Schlapp/Douglas Road.															
152	Roth Rd- estimated costs \$16.6 million	RI	PW	Reconstruction of Roth Road to a three lane cross section from Collins Road to Ogden Falls Boulevard.															
153	Schlapp Rd- estimated costs \$41.6 million	RI	PW	Reconstruction of Schlapp Road/Douglas Road Roth Road to a three lane cross section from Wheeler Road to Wolf's Crossing Road.															
154	Stewart Rd- estimated costs \$30.1 million	RI	PW	Reconstruction of Stewart Road/Wikaduke Trail to a four lane cross section from Collins Road to Wolf's Crossing Road															
155	Roadway Improvements Total				437,200	1,429,500	7,101,000	0	0	5,305,000	0	0	1,882,000	0	0	4,921,000	0	0	24,867,000
156	Ashcroft Units 1 & 2	34	PW	Subdivision Roadway Improvements															
157	Autumn Gate at Southbury		PW	Subdivision Roadway Improvements															
158	Autumn Leaves		PW	Subdivision Roadway Improvements															
159	Blackberry Knolls	36	PW	Subdivision Roadway Improvements															

Project Name	Category	Lead Dept.	Brief description	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	
				2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	
160	Boulder Hill	37	PW	Subdivision Roadway Improvements															
161	Brighton Meadows	38	PW	Subdivision Roadway Improvements															
162	Brookside	39	PW	Subdivision Roadway Improvements															
163	Cedar Glen	40	PW	Subdivision Roadway Improvements															
164	Churchill Steeplechase	41	PW	Subdivision Roadway Improvements															
165	Churchill Unit 5	41	PW	Subdivision Roadway Improvements															
166	Churchill Unit 6A	42	PW	Subdivision Roadway Improvements															
167	Churchill Unit 7	42	PW	Subdivision Roadway Improvements															
168	Deerpath Units 1 thru 4	45	PW	Subdivision Roadway Improvements															
169	Deerpath Units 5 & 6	46	PW	Subdivision Roadway Improvements															
170	Farmington Lakes A & B	50	PW	Subdivision Roadway Improvements															
171	Fox Chase	51	PW	Subdivision Roadway Improvements															
172	Fox Chase Estates Units 1, 2 & 3	52	PW	Subdivision Roadway Improvements													1,106,525		
173	Gates Creek	54	PW	Subdivision Roadway Improvements															
174	Heritage	56	PW	Subdivision Roadway Improvements															
175	Hunt Club		PW	Subdivision Roadway Improvements															
176	In Town Area	59	PW	Subdivision Roadway Improvements															
177	Kendall Point Business Center	61	PW	Subdivision Roadway Improvements															
178	Lakeview	62	PW	Subdivision Roadway Improvements															
179	Lincoln Station	64	PW	Subdivision Roadway Improvements															
180	Mill Race Creek	65	PW	Subdivision Roadway Improvements															
181	Misc. Roadways	66	PW	Subdivision Roadway Improvements															
182	Morgan Crossing	67	PW	Subdivision Roadway Improvements															
183	New Windcrest	68	PW	Subdivision Roadway Improvements															
184	Ogden Falls	69	PW	Subdivision Roadway Improvements															
185	Old Reserve Hills Units 2 & 3	71	PW	Subdivision Roadway Improvements															
186	Old Windcrest	72	PW	Subdivision Roadway Improvements															
187	Park Place 1 & 2	73	PW	Subdivision Roadway Improvements															
188	River Mist	76	PW	Subdivision Roadway Improvements															
189	River Run	77	PW	Subdivision Roadway Improvements															
190	Springbrook	81	PW	Subdivision Roadway Improvements															
191	Stonehill Industrial Park	82	PW	Subdivision Roadway Improvements															
192	Victoria Meadows	83	PW	Subdivision Roadway Improvements															
193	Village Square	84	PW	Subdivision Roadway Improvements															
194	Annual Road Program Total:		PW	Subdivision Roadway Improvements															
195	TOTAL: ROADWAY IMPROVEMENTS				2,633,700	3,748,000	10,315,500	4,225,500	4,052,000	7,501,500	2,000,000	2,000,000	3,882,000	2,000,000	2,000,000	6,921,000	2,000,000	2,000,000	26,867,000
196																			
197	TOTAL CAPITAL IMPROVEMENTS				56,671,984	13,072,365	18,722,499	14,438,268	12,667,038	20,819,499	3,105,499	2,590,662	5,760,458	4,656,446	16,792,659	16,517,509	3,498,594	4,021,277	30,386,908
	New Water Source Totals				51,508,900	-	-	-	-	-	-	-	981,550	1,311,550	14,065,900	7,878,000	-	-	2,000,000
	Wolf's Crossing Water Main				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Wolf's Crossing Road Reconstruction Totals				183,000	244,000	5,601,000	-	-	5,305,000	-	-	1,882,000	-	-	4,921,000	-	-	24,867,000
	TOTAL Capital Improvements in the CIP				4,980,084	12,828,365	13,121,499	14,438,268	12,667,038	15,514,499	3,105,499	2,590,662	2,896,908	3,344,896	2,726,759	3,718,509	3,498,594	4,021,277	3,519,908

Capital Improvement Projects in the Next 5 Years
 Capital Improvement Projects Not included in the CIP due to No Dedicated Funding Source



VEHICLE/EQUIPMENT SCHEDULES

The following pages are a listing of the Village's vehicles and large equipment. The Village Vehicle Replacement Policy is used to determine when a vehicle or large piece of equipment is eligible for replacement. The vehicles intended on being replaced are highlighted in the listing. The vehicle grading sheets for vehicles/equipment which have a score qualifying them for replacement are included.

Village of Oswego

Fleet Replacement Policy

It is the policy of the Village of Oswego to provide staff with the equipment needed to perform their jobs in a professional, competent and safe manner. Some of the largest purchases involve vehicles and other motorized equipment. These items are a very substantial financial investment and are a large portion of each fiscal year's capital outlay, therefore the purchase, useful life and disposal of these must be handled in an economic manner. The village must do the best to maximize the return on the investment of these purchases while still providing safe and efficient equipment to the employees.

The selection of an appropriate vehicle type is an essential part of the cost effective fleet management system. It is the objective of each department's fleet manager to supply the appropriate vehicles that are suited to performing the work assigned to that department and its specialties. Past performance of a certain type of vehicle will be reviewed during the planning for any replacements. Fleet managers will ensure that appropriate manufacturer ratings, including load carrying capacity and trailer pulling capacity, will be followed when selecting vehicles for acquisition.

Vehicles are normally purchased based on performance, price, fuel economy and fleet purchasing. Whenever possible fleet managers should utilize vehicles available through the Illinois State Contracts or Municipal Conference Contracts, these will generally offer the lowest purchase costs for the vehicles or equipment. Suitability and appropriateness for the specified job will be balanced with cost, maintenance factors, compatibility with the rest of the fleet and any technical specifications for that particular vehicle or piece of equipment.

The 100,000 mile mark has been identified by the American Public Works Association (APWA), The University of Tennessee, as well as many other industry groups as the tipping point between repair and replacement. This mileage mark pertains to all sedans and light duty trucks rated at one ton or less, for the Village of Oswego this would apply to all vehicles in the Police Department fleet, Building and Zoning fleet, Administration fleet and most vehicles in the Public Works fleet. The large heavy duty trucks and off road equipment in the Public Works fleet would be rated based on hour meter readings. After 100,000 miles the cost to operate a vehicle generally increases considerably, the cost of an engine or transmission repair or replacement can exceed the value of the vehicle at this point. Although an engine or transmission repair/replacement could be required earlier it is more likely after the 100,000 mile mark. Additionally the internal wear and tear on vehicles at this point will often have torn/worn seats and carpeting, damaged or worn steering wheels and door/instrument panels with significant wear. Also undercarriage corrosion (especially in vehicles used in snow plowing operations) and wear on steering components becomes more evident and problematic.

It is important to note that a vehicle approaching its recommended maximum age or mileage is an indicator of its eligibility for replacement. The fleet manager must exercise discretion and assess each vehicle based on its condition. A vehicle that is approaching its maximum life or mileage according to the policy might be kept longer due to a superior condition or low maintenance cost. Conversely a vehicle that is not yet at its maximum recommended life or

mileage may be a candidate for replacement due to poor condition or abnormally high maintenance costs.

Vehicle Replacement Program

The Fleet Manager of each Department in the Village of Oswego will annually evaluate the vehicles assigned to that department for potential replacement. This evaluation will normally be conducted in conjunction with the annual budget preparation to determine the proper number of vehicles and associated costs for equipment to request in each fiscal year budget. Fleet Managers will use the Village of Oswego Vehicle Replacement Guideline Evaluation Form when conducting these evaluations and will apply the appropriate scoring numbers based on the descriptions.

All vehicles will be evaluated on the assigned form. Heavy duty trucks (those rated greater than 1 ton), construction type equipment and off road equipment will be evaluated using the hour meter reading and not the odometer (if equipped with one) for those vehicles and equipment. When evaluating all vehicles for the Maintenance and Repair category a cumulative total of all maintenance and repair costs during the lifetime of the vehicle will be used, any costs associated with accident/crash repairs should **not** be included.

All vehicles will be graded on the evaluation sheets for the individual vehicle conditions and final scores on that form will be used to budget replacements. As we know some vehicles may see lighter use than others in the same fleet for various reasons and may last longer. Therefore it is required to evaluate each vehicle and consider all the factors on the evaluation form. Requests for replacements will be based off the individual evaluation forms however a general guideline for replacements is listed below. Vehicles that score in the Condition III or Condition IV should be candidates for replacement unless the Fleet Manager provides additional information to delay that replacement. Priority for replacement will be assigned to the Condition IV vehicles as those are the worst condition vehicles in the fleet. We will apply the following factors to determine replacement justification:

1. Replacement Year
2. Scoring Point System
3. Fleet Managers Input

Guidelines for Vehicle Replacement:

Police Patrol Cars (hot seat)	3 – 5 years	100,000 miles
Light Duty Pickups	5 – 9 years	100,000 miles
Administration Vehicles	7 – 10 years	100,000 miles
Heavy Duty Trucks	12 years	4,500 hours
Off Road Equipment	12 years	4,000 hours
Back Hoe/Loader	12 years	6,000 hours

Street Sweeper	10 years	4,000 hours
Sewer Jetter	10 years	4,000 hours
Trailers	Evaluate by condition (generally 15 + years)	
Miscellaneous Equipment	Evaluate by condition (i.e. air compressors, welders, etc.)	

Replacement Point Range:

Under 18 points	Condition I	Excellent
18 – 22 points	Condition II	Good
23 – 27 points	Condition III	Qualifies for replacement
28 + points	Condition IV	High priority for replacement

Oswego Veh #	Vehicle Year	Make	Model	Fiscal Year Obtained	Useful Life	Vehicle Policy Score as of April 2018	Estimated Replacement Year based on score	Replacement Cost
BUILDING & ZONING								
24	2015	Ford	F150 Ext Cab P/U	2015	10	6	2022	\$29,555
25	2015	Ford	F150 Ext Cab P/U	2015	10	5	2025	\$34,015
31	2016	Ford	F150 Ext Cab P/U	2016	10	3	2026	\$35,000
29	2005	Chevrolet	C1500 SLVR	2005	10	28	2019	\$27,970
26	2018	Ford	F150 4x4 P/U SC SS	2019	10	3	2029	\$28,000
BUILDING & ZONING TOTAL								\$154,540
COMMUNITY DEVELOPMENT								
	2014	Ford	F250 Super Duty	2015	10	7	2023	\$35,046
COMMUNITY DEVELOPMENT TOTAL								\$35,046

To Be Replaced in 2020

Oswego Veh #	Vehicle Year	Make	Model	Fiscal Year Obtained	Useful Life	Vehicle Policy	Estimated Replacement	Replacement Cost
						Score as of April 2018	Year based on score	
PUBLIC WORKS								
PW Vehicles								
11	2004	Sterling	Dump Truck-Carryall	2003	12	29	2019-Replaced w / D	
122	2005	Ford	Pickup Truck - F-350 4X4	2004	9	34	2018	35,000
16	2006	Sterling	Dump Truck-Acterra	2006	12	25	2022	
124	2006	Ford	Pickup Truck - F-250	2006	9	23	2019	
18	2007	Sterling	Dump Truck-Acterra	2006	12	27	2020	155,000
126	2007	Ford	Pickup Truck - F-350 w/ crane	2007	9	22	2021	55,000
127	2007	Ford	Pickup Truck - F-250	2007	9	23	2017	35,000
4	2008	Ford	Dump Truck - F-550	2008	12	28	2018	85,000
19	2008	Sterling	Dump Truck-L8500	2008	12	21	2020	155,000
20	2008	Sterling	Dump Truck-L8500	2008	12	22	2020	155,000
106	2008	Ford	Pickup Truck - F-350	2008	9	23	2020	45,000
108	2008	Ford	Pickup Truck - F-250	2008	9	21	2019	48,000
109	2008	Ford	Pickup Truck - F-250	2008	9	19	2020	38,000
129	2008	Ford	Pickup Truck - Ranger	2008	9	20	2020	32,000
21	2009	Sterling	Dump Truck - L8500	2008	12	24	2021	160,000
6	2009	Ford	Dump Truck - F-550	2009	12	18	2019	77,000
105	2009	Ford	Pickup Truck - F-350	2009	9	20	2021	46,000
1	2010	Peterbilt	Dump Truck - 340	2009	12	18	2022	160,000
22	2011	Dodge	Ram 5500	2016	12	19	2028	91,948
2	2013	Peterbilt	Dump Truck 348	2013	12	15	2025	171,213
104	2014	Ford	Pickup Truck - F-350 4x4	2013	9	9	2023	55,451
118	2014	Ford	Pickup Truck - F-250 SL 4x4	2013	9	18	2023	35,805
7	2015	Peterbilt	Tandem Dump-348	2015	12	10	2027	234,625
120	2016	Ford	F250 4x4 Crew Cab	2016	9	10	2025	40,633
14	2016	Ford	F550 XLT	2016	12	9	2028	74,826
3	2016	Ford	F550 4x4 Supercab	2016	12	7	2028	71,022
119	2016	Ford	Ford Edge	2017	9	2	2026	57,364
11	2017	Peterbilt	Tandem Dump	2017	12	2	2029	124,605
127	2017	Ford	Pickup Truck - F-250	2017	9	2	2026	57,364
128	2017	Ford	Transit Van	2017	9	2	2026	40,000
116	2017	Ford	Dump Truck - F-450	2017	12	2	2029	80,000
Total Public Works Vehicles								2,415,855.01

To Be Replaced in 2020

Oswego Veh #	Vehicle Year	Make	Model	Fiscal Year Obtained	Useful Life	Vehicle Policy Score as of April 2018	Estimated Replacement Year based on score	Replacement Cost
PW Equipment								
61	1995	Synergy	Generator- Trailer Mounted	2010	12	29	2020	40,000
63	1997	John Deere	Tractor/Loader	1997	12	32	2020	35,000
	2000	Sewer Equip of America	747-SR2000 Trailer Jetter					
59	2002	Morbark	Tornado Wood Chipper	2002	12	Condition II	2019	73,500
52	2003	Toro	Zero Turn Mower	2003	10	Condition III	2016	16,817
53	2004	Hustler	Mower - Riding	2009	12	23	2021	18,000
15	2005	Freightliner	Street Sweeper	2004	10	26	2018	210,000
17	2005	Caterpillar	Backhoe-Tractor Loader	2005	15	23		115,000
9	2005	Caterpillar	Skid-Steer	2004	12	22	2020	53,000
60	2005	Sullair	Portable Air Compressor (Trailer)	2005	10	0	2020	17,000
56	2009	Old Dominion	Leaf Vac	2009	12	22	2021	186,000
57	2009	Old Dominion	Leaf Vac	2009	12	16	2026	165,300
58	2011	Morbark	M18R Tandem Wood Chipper	2011	12	17	2021	80,000
51	2011	John Deere	Zero Turn Mower	2011	12	17	2021	18,000
54	2014	Old Dominion	Leaf - XtremeVac Model XV600	2014	12	17	2026	44,493
8	2015	Caterpillar	Backhoe Loader 430F 2	2016	12		2028	124,303
930	2016	Caterpillar	Wheel Loader 930M	2017	12		2029	255,563
Total Public Works Equipment								1,451,976
To Be Replaced in 2020								PUBLIC WORKS TOTAL 3,867,831.05

Oswego Veh #	Vehicle Year	Make	Model	Fiscal Year Obtained	Useful Life	Vehicle Policy	Estimated Replacement	Replacement Cost
						Score as of April 2018	Year based on score	
POLICE								
18	1990	Ford	E-350 - Evidence Tech Van	2011	10	43		
101	2006	Ford	F-150 CPAAA	2006	10	31	2019	31,920
11	2008	Chevrolet	Malibu Hybrid	2008	10	27	2019	17,300
22	2010	Ford	Escape - Hybrid	2009	3	24	2019	42,000
36	2010	John Deere	Gator	2011	15	13	2026	16,083
1	2011	Ford	Expedition	2011	5	26	2020	60,000
26	2011	Ford	F-150 Truck	2011	6	25	2017-2020	31,920
3	2012	Ford	Escape	2011	4	22	2021	47,235
4	2012	Ford	Explorer	2012	3	19	2021	40,010
28	2012	Ford	Escape 4X4	2014	8	18	2023	22,000
13	2013	Ford	Taurus	2012	3	31	2020	45,635
15	2013	Chevrolet	Impala	2014	10	21	2023	17,920
23	2013	Ford	F-150	2013	7	17	2023	31,920
6	2014	Ford	Taurus	2014	3	17	2021	45,635
7	2014	Ford	Utility	2013	3	20	2020	44,071
9	2014	Ford	Taurus	2014	3	23	2019	45,635
12	2014	Ford	Taurus	2013	3	21	2019	45,635
24	2014	Ford	Focus	2014	10	15	2024	22,800
30	2014	Chevrolet	Equinox	2014	10	17	2023	20,000
33	2014	Ford	Taurus	2013	3	19	2021	45,635
34	2014	Ford	Taurus	2014	3	18	2021	45,635
2	2015	Ford	Sedan Interceptor	2015	3	13	2020	49,865
5	2015	Ford	Explorer	2014	3	14	2021	46,635
17	2015	Ford	Taurus	2014	3	19	2020	45,635
27	2015	Ford	Taurus	2014	3	18	2020	45,635
8	2016	Ford	Sedan Interceptor	2016	3	14	2022	43,550
14	2016	Ford	Utility Interceptor	2015	3	17	2019	50,960
16	2016	Ford	Utility Interceptor	2015	3	17	2027	50,960
10	2017	Ford	Utility Interceptor	2017	10	5	2020	19,500
19	2017	Ford	Utility Interceptor	2016	3	14	2020	45,929
20	2017	Ford	Utility Interceptor	2016	3	15	2020	45,661
32	2017	Ford	Utility Inceptor - DEA	2017	10	9	2026	29,770
11	2018	Ford	Utility Interceptor	2018	3		2021	60,000
22	2018	Ford	Utility Interceptor	2018	3		2021	60,000
31	Total Vehicles in Fleet (Not Including: CPAAA - Sq 101, Gator - Sq 36 & CSI - Sq 18)						POLICE TOTAL:	1,313,089

To Be Replaced in 2020

VILLAGE-WIDE TOTAL 5,370,506

Vehicle #	29	Year	2005	VILLAGE OF OSWEGO		
Make	Chevrolet	Model	Silverado			
Miles	27,000	Hours	1,292	Vehicle Replacement Guideline Evaluation Form		
Original \$	20,155.00	in (date)	10/21/2004			
Budgeted Replacement \$	\$27,940.00			Replacement Point Range:		
Sale /Auction / Estimated Trade-in \$				Under 18 points	Condition I	Excellent
Life Expectancy	5 Years			18 - 22 points	Condition II	Good
Type of Service	Light Pickup			23 - 27 points	Condition III	Qualifies for replacement
Division	Building and Zoning			28+ points	Condition IV	High priority replacement

FACTOR	POINTS	DESCRIPTION	VEHICLE SCORE
AGE	1	Each year of chronological age	14
MILES / HOURS	1	Each 10,000 miles of usage	5
	1	Each 700 hours of usage (priority over miles on heavy duty and off-road equipment)	
TYPE OF SERVICE	1	Standard sedans and light pickups	1
	2	Standard vehicles with the occasional off-road usage	
	3	Vehicles that pull trailers, haul heavy loads, has continued off-road usage, and police administration	
	4	Any vehicle involved in snow removal	
	5	Police emergency response vehicles	
RELIABILITY (PM work is not included)	1	In shop one time within a three month time period, no major breakdowns or road calls	3
	2	In shop one time within a three month time period, 1 breakdown or road call within a three month period	
	3	In shop more than twice within a one month time period, no major breakdown or road call	
	4	In shop more than once within one month time period, two or more breakdowns/road calls within the same time period	
	5	In shop more than twice monthly, two or more breakdowns within one month time period	
MAINTENANCE AND REPAIR COSTS (Accident Repairs not included)	1	Maintenance costs (cumulative total) are ≤ 10% of purchase cost	2
	2	Maintenance costs (cumulative total) are ≤ 25% of purchase cost	
	3	Maintenance costs (cumulative total) are ≤ 45% of purchase cost	
	4	Maintenance costs (cumulative total) are ≤ 60% of purchase cost	
	5	Maintenance costs (cumulative total) are ≥ 61% of purchase cost	
CONDITION	1	Good drive train and minor body imperfections (road chips, scratches)	3
	2	Imperfections in body & paint, paint fading & dents, interior fair (no rips, tears, burns), and a good drive train	
	3	Noticeable imperfections in body and paint surface, some minor rust, minor damage from add-on equipment, worn interior (one or more rips, tears, burns), and a weak or noisy drive train	
	4	Previous accident damage, poor paint and body condition, rust (holes), bad interior (tears, rips, cracked dash), major damage from add-on equipment, and one drive train component bad	
	5	Previous accident damage, poor paint, bad interior, drive train that is damaged or inoperative, major damage from add-on equipment	
TOTAL			28

Vehicle #	4	Year	2008	VILLAGE OF OSWEGO		
Make	Ford	Model	F-550			
Miles	48,531	Hours	4,326	Vehicle Replacement Guideline Evaluation Form		
Original \$	66,536.48	in (date)	10/02/2007			
Budgeted Replacement \$	\$180,000.00			Replacement Point Range:		
Sale /Auction / Estimated Trade-in \$	\$10,000.00			Under 18 points	Condition I	Excellent
Life Expectancy	12			18 - 22 points	Condition II	Good
Type of Service	Day to Day/Snow Removal			23 - 27 points	Condition III	Qualifies for replacement
Division	Public Works			28+ points	Condition IV	High priority replacement

FACTOR	POINTS	DESCRIPTION	VEHICLE SCORE
AGE	1	Each year of chronological age	11
MILES / HOURS	1	Each 10,000 miles of usage	6
	1	Each 700 hours of usage (priority over miles on heavy duty and off-road equipment)	
TYPE OF SERVICE	1	Standard sedans and light pickups	4
	2	Standard vehicles with the occasional off-road usage	
	3	Vehicles that pull trailers, haul heavy loads, has continued off-road usage, and police administration	
	4	Any vehicle involved in snow removal	
	5	Police emergency response vehicles	
RELIABILITY (PM work is not included)	1	In shop one time within a three month time period, no major breakdowns or road calls	2
	2	In shop one time within a three month time period, 1 breakdown or road call within a three month period	
	3	In shop more than twice within a one month time period, no major breakdown or road call	
	4	In shop more than once within one month time period, two or more breakdowns/road calls within the same time period	
	5	In shop more than twice monthly, two or more breakdowns within one month time period	
MAINTENANCE AND REPAIR COSTS (Accident Repairs not included)	1	Maintenance costs (cumulative total) are ≤ 10% of purchase cost	2
	2	Maintenance costs (cumulative total) are ≤ 25% of purchase cost	
	3	Maintenance costs (cumulative total) are ≤ 45% of purchase cost	
	4	Maintenance costs (cumulative total) are ≤ 60% of purchase cost	
	5	Maintenance costs (cumulative total) are ≥ 61% of purchase cost	
CONDITION	1	Good drive train and minor body imperfections (road chips, scratches)	3
	2	Imperfections in body & paint, paint fading & dents, interior fair (no rips, tears, burns), and a good drive train	
	3	Noticeable imperfections in body and paint surface, some minor rust, minor damage from add-on equipment, worn interior (one or more rips, tears, burns), and a weak or noisy drive train	
	4	Previous accident damage, poor paint and body condition, rust (holes), bad interior (tears, rips, cracked dash), major damage from add-on equipment, and one drive train component bad	
	5	Previous accident damage, poor paint, bad interior, drive train that is damaged or inoperative, major damage from add-on equipment	
TOTAL			28

Vehicle #	122	Year	2004	VILLAGE OF OSWEGO		
Make	Ford	Model	F-250			
Miles	70,000	Hours		Vehicle Replacement Guideline Evaluation Form		
Original \$	20,155.00	in (date)	10/21/2004			
Budgeted Replacement \$	\$55,000.00			Replacement Point Range:		
Sale /Auction / Estimated Trade-in \$				Under 18 points	Condition I	Excellent
Life Expectancy	9 Years			18 - 22 points	Condition II	Good
Type of Service	Pick-Up/Snow Plow			23 - 27 points	Condition III	Qualifies for replacement
Division	Public Works			28+ points	Condition IV	High priority replacement

FACTOR	POINTS	DESCRIPTION	VEHICLE SCORE
AGE	1	Each year of chronological age	14
MILES / HOURS	1	Each 10,000 miles of usage	8
	1	Each 700 hours of usage (priority over miles on heavy duty and off-road equipment)	
TYPE OF SERVICE	1	Standard sedans and light pickups	4
	2	Standard vehicles with the occasional off-road usage	
	3	Vehicles that pull trailers, haul heavy loads, has continued off-road usage, and police administration	
	4	Any vehicle involved in snow removal	
	5	Police emergency response vehicles	
RELIABILITY (PM work is not included)	1	In shop one time within a three month time period, no major breakdowns or road calls	2
	2	In shop one time within a three month time period, 1 breakdown or road call within a three month period	
	3	In shop more than twice within a one month time period, no major breakdown or road call	
	4	In shop more than once within one month time period, two or more breakdowns/road calls within the same time period	
	5	In shop more than twice monthly, two or more breakdowns within one month time period	
MAINTENANCE AND REPAIR COSTS (Accident Repairs not included)	1	Maintenance costs (cumulative total) are ≤ 10% of purchase cost	3
	2	Maintenance costs (cumulative total) are ≤ 25% of purchase cost	
	3	Maintenance costs (cumulative total) are ≤ 45% of purchase cost	
	4	Maintenance costs (cumulative total) are ≤ 60% of purchase cost	
	5	Maintenance costs (cumulative total) are ≥ 61% of purchase cost	
CONDITION	1	Good drive train and minor body imperfections (road chips, scratches)	3
	2	Imperfections in body & paint, paint fading & dents, interior fair (no rips, tears, burns), and a good drive train	
	3	Noticeable imperfections in body and paint surface, some minor rust, minor damage from add-on equipment, worn interior (one or more rips, tears, burns), and a weak or noisy drive train	
	4	Previous accident damage, poor paint and body condition, rust (holes), bad interior (tears, rips, cracked dash), major damage from add-on equipment, and one drive train component bad	
	5	Previous accident damage, poor paint, bad interior, drive train that is damaged or inoperative, major damage from add-on equipment	
TOTAL			34

Vehicle #	1	Year	2011	VILLAGE OF OSWEGO Vehicle Replacement Guideline Evaluation Form		
Make	Ford	Model	Expedition			
Miles	75,165	Hours	N/A			
Original \$	26,368.00	in (date)	9/1/2011			
Budgeted Replacement \$				Replacement Point Range:		
Sale / Auction / Estimated Trade-in \$				Under 18 points	Condition I	Excellent
Life Expectancy	3-5 years			18 - 22 points	Condition II	Good
Type of Service	Police Patrol unit - Truck Enforcement Vehicle			23 - 27 points	Condition III	Qualifies for replacement
Division	Field Operations			28+ points	Condition IV	High Priority replacement

FACTOR	POINTS	DESCRIPTION	VEHICLE SCORE
AGE	1	Each year of chronological age	7
MILES / HOURS	1	Each 10,000 miles of usage	7
	1	Each 700 hours of usage (priority over miles on heavy duty and off-road equipment)	
TYPE OF SERVICE	1	Standard sedans and light pickups	5
	2	Standard vehicles with the occasional off-road usage	
	3	Vehicles that pull trailers, haul heavy loads, has continued off-road usage, and police administration	
	4	Any vehicle involved in snow removal	
	5	Police emergency response vehicles	
RELIABILITY (PM work is not included)	1	In shop one time within a three month time period, no major breakdowns or road calls	2
	2	In shop one time within a three month time period, 1 breakdown or road call within a three month period	
	3	In shop more than twice within a one month time period, no major breakdown or road call	
	4	In shop more than once within one month time period, two or more breakdowns/road calls within the same time period	
	5	In shop more than twice monthly, two or more breakdowns within one month time period	
MAINTENANCE AND REPAIR COSTS (Accident Repairs not included)	1	Maintenance costs (cumulative total) are ≤ 10% of purchase cost	2
	2	Maintenance costs (cumulative total) are ≤ 25% of purchase cost	
	3	Maintenance costs (cumulative total) are ≤ 45% of purchase cost	
	4	Maintenance costs (cumulative total) are ≤ 60% of purchase cost	
	5	Maintenance costs (cumulative total) are ≥ 61% of purchase cost	
CONDITION	1	Good drive train and minor body imperfections (road chips, scratches)	3
	2	Imperfections in body & paint, paint fading & dents, interior fair (no rips, tears, burns), and a good drive train	
	3	Noticeable imperfections in body and paint surface, some minor rust, minor damage from add-on equipment, worn interior (one or more rips, tears, burns), and a weak or noisy drive train	
	4	Previous accident damage, poor paint and body condition, rust (holes), bad interior (tears, rips, cracked dash), major damage from add-on equipment, and one drive train component bad	
	5	Previous accident damage, poor paint, bad interior, drive train that is damaged or inoperative, major damage from add-on equipment	
TOTAL			26



WATER AND SEWER INFRASTRUCTURE

The water system includes eight wells, six water towers, the radium removal systems, 863,123 feet (163 miles) of water main, 2,559 fire hydrants and several thousand feet of water service lines. The sewer system consists of 632,511 feet (120 miles) of sanitary sewer lines 15” and smaller and six lift stations. The system has 11,200 water meters installed providing the basis for billing customers which generates the revenues to support the capital improvements.

The following pages are a listing of the Village’s Water and Sewer lines. They are listed in order of age by size and subdivision.

Description	Aquired Date (YYYYMMDD)	Aquired Year	Cost Basis	Replacement Year	Replacement Cost
				(Based on Useful Life-70 yrs)	
SEWER LINES - 8" - OLD TOWN - 29340'	19350101	1935	22,595.83	2017	114,615.24
WATER LINES - 4" - OLD TOWN - 39588'	19350101	1935	47,192.81	2017	239,381.13
WATER LINES - 6" - CEDAR GLEN - 12852'	19600101	1960	61,308.57	2030	245,207.20
SEWER LINES - 8" - BROOKSIDE- 6168'	19620101	1962	17,306.59	2032	69,218.71
WATER LINES - 6" - BROOKSIDE- 6906'	19620101	1962	34,055.35	2032	136,206.36
SEWER LINES - 8" - KINGSBROOK - 6242'	19530101	1953	16,942.70	2035	85,940.27
WATER LINES - 8" - KINGSBROOK - 5100'	19530101	1953	31,350.52	2035	159,022.59
SEWER LINES - 8" - OLD WINDCREST (UNITS 1 & 2) - 2144'	19660101	1966	6,692.76	2036	26,768.08
WATER LINES - 6" - OLD WINDCREST (UNITS 1 & 2) - 5329'	19660101	1966	29,235.99	2036	116,931.04
SEWER LINES - 8" - BOULDER HILL - 11565'	19740101	1974	64,216.86	2044	256,839.07
WATER LINES - 6" - BOULDER HILL - 10200'	19740101	1974	99,539.45	2044	398,113.83
SEWER LINES - 8" - NEW WINDCREST (UNIT 3) - 2766'	19860101	1986	30,480.79	2056	121,909.69
WATER LINES - 12" - DOUGLAS ROAD - 9390'	19860101	1986	397,484.19	2056	1,589,761.16
WATER LINES - 12" - RT. 30 -4380'	19860101	1986	185,407.96	2056	741,549.93
WATER LINES - 12" - RT. 34 -19020'	19860101	1986	805,127.73	2056	3,220,155.23
WATER LINES - 6" - NEW WINDCREST (UNIT 3) - 2779'	19860101	1986	53,821.31	2056	215,261.46
SEWER LINES - 8" - HERRONS RUN - 2141'	19870101	1987	23,897.54	2057	95,579.60
SEWER LINES - 8" - NEW WINDCREST (UNIT 4) - 2980'	19870101	1987	33,262.33	2057	133,034.63
WATER LINES - 6" - STONEGATEESTATES - 1500'	19870101	1987	29,425.19	2057	117,687.76
WATER LINES - 8" - HERRONS RUN - 3048'	19870101	1987	93,711.48	2057	374,804.52
WATER LINES - 8" - NEW WINDCREST (UNIT 4) - 3382'	19870101	1987	103,980.38	2057	415,875.58
SEWER LINES - 6" - WEST END - 2180'	19880101	1988	25,731.93	2058	102,916.35
SEWER LINES - 8" - KENDALL POINT BUSINESS - 8190'	19880101	1988	327,063.26	2058	1,308,108.55
SEWER LINES - 8" - NEW WINDCREST (UNIT 5) - 2142'	19880101	1988	25,283.39	2058	101,122.39
WATER LINES - 12" - KENDALL POINT BUSINESS - 5250'	19880101	1988	238,042.98	2058	952,066.76
WATER LINES - 6" - NEW WINDCREST (UNIT 5) - 2504'	19880101	1988	51,944.77	2058	207,756.13
WATER LINES - 6" - WEST END - 2270'	19880101	1988	47,090.51	2058	188,341.24
SEWER LINES - 10" - STONEHILL INDUSTRIAL PARK - 12006'	19890101	1989	322,030.38	2059	1,287,979.25
WATER LINES - 8" - STONEHILLINDUSTRIAL PARK - 11408'	19890101	1989	383,008.58	2059	1,531,865.12
SEWER LINES - 6" - NEW WINDCREST CONDOS (UNIT 8) - 375'	19900101	1990	4,636.87	2060	18,545.43
SEWER LINES - 8" - NEW WINDCREST (UNITS 6 & 7) - 7235'	19900101	1990	89,460.65	2060	357,803.08
WATER LINES - 8" - NEW WINDCREST (UNITS 6 & 7) - 5502'	19900101	1990	187,393.90	2060	749,492.81
SEWER LINES - 10" - MILL RACE - THE PONDS - 19212'	19910101	1991	530,001.06	2061	2,119,770.10
WATER LINES - 8" - MILL RACE- THE PONDS - 15083'	19910101	1991	520,825.67	2061	2,083,072.59
SEWER LINES - 10" - LAKEVIEWESTATES EAST - 9050'	19920101	1992	122,881.06	2062	491,469.95
SEWER LINES - 8" - FOX CHASE(UNIT 1) - 3549'	19920101	1992	46,699.42	2062	186,777.05

Description	Aquired Date (YYYYMMDD)	Aquired Year	Cost Basis	Replacement Year	Replacement Cost
				(Based on Useful Life-70 yrs)	
WATER LINES - 8" - FOX CHASE(UNIT 1) - 3614'	19920101	1992	126,812.59	2062	507,194.34
WATER LINES - 8" - LAKEVIEW ESTATES EAST - 11100'	19920101	1992	389,490.79	2062	1,557,791.09
SEWER LINES - 8" - FOX CHASE(UNIT 2) - 4499'	19930101	1993	60,691.20	2063	242,737.99
SEWER LINES - 8" - MILL RACECREEK - 5913'	19930101	1993	79,765.96	2063	319,028.60
SEWER LINES - 8" - VICTORIA MEADOWS (UNIT 1) - 3348'	19930101	1993	45,164.29	2063	180,637.21
SEWER LINES - 8" - VICTORIA MEADOWS (UNIT 2) - 4268'	19930101	1993	57,575.03	2063	230,274.68
WATER LINES - 12" - VICTORIAMEADOWS (UNIT 1) - 4230'	19930101	1993	212,206.00	2063	848,730.25
WATER LINES - 8" - FOX CHASE(UNIT 2) - 824'	19930101	1993	29,641.88	2063	118,554.42
WATER LINES - 8" - MILL RACECREEK - 5200'	19930101	1993	187,060.38	2063	748,158.88
WATER LINES - 8" - VICTORIA MEADOWS (UNIT 2) - 4500'	19930101	1993	161,879.18	2063	647,445.21
SEWER LINES - 8" - FOX CHASE(UNIT 3) - 3185'	19940101	1994	44,263.23	2064	177,033.37
SEWER LINES - 8" - VICTORIA MEADOWS (UNIT 3) - 4335'	19940101	1994	60,245.25	2064	240,954.39
SEWER LINES - 8" - VICTORIA MEADOWS (UNIT 4) - 3600'	19940101	1994	50,030.66	2064	200,100.54
WATER LINES - 8" - FOX CHASE(UNIT 3) - 4493'	19940101	1994	166,509.44	2064	665,964.20
WATER LINES - 8" - VICTORIA MEADOWS (UNIT 3) - 6070'	19940101	1994	224,952.66	2064	899,711.26
WATER LINES - 8" - VICTORIA MEADOWS (UNIT 4) - 2850'	19940101	1994	105,620.28	2064	422,434.46
SEWER LINES - 10" - DEER PATH (UNIT 1) - 3400'	19950101	1995	50,426.10	2065	201,682.12
SEWER LINES - 8" - FOX CHASE(UNIT 4) - 4393'	19950101	1995	63,140.31	2065	252,533.35
SEWER LINES - 8" - LAKEVIEW ESTATES WEST - 12655'	19950101	1995	181,889.53	2065	727,477.77
SEWER LINES - 8" - MILL RACE- WINDING WATERS - 2980'	19950101	1995	42,831.35	2065	171,306.48
WATER LINES - 8" - DEER PATH(UNIT 1) - 5850'	19950101	1995	224,217.83	2065	896,772.27
WATER LINES - 8" - FOX CHASE(UNIT 4) - 2908'	19950101	1995	111,457.34	2065	445,780.12
WATER LINES - 8" - LAKEVIEW ESTATES WEST - 14514'	19950101	1995	556,290.18	2065	2,224,914.96
WATER LINES - 8" - MILL RACE- WINDING WATERS - 3435'	19950101	1995	131,656.11	2065	526,566.28
SEWER LINES - 10" - ARBOR GATE (UNIT 1) - 4119'	19960101	1996	62,231.81	2066	248,899.75
SEWER LINES - 8" - FOX CHASE(UNIT 5) - 5955'	19960101	1996	87,190.97	2066	348,725.36
SEWER LINES - 8" - HERITAGE - 21455'	19960101	1996	314,136.39	2066	1,256,406.78
WATER LINES - 12" - ARBOR GATE (UNIT 1) - 5485'	19960101	1996	298,657.84	2066	1,194,499.42
WATER LINES - 8" - FOX CHASE(UNIT 5) - 4842'	19960101	1996	189,052.86	2066	756,127.92
WATER LINES - 8" - HERITAGE - 10145'	19960101	1996	396,105.17	2066	1,584,245.69
SEWER LINES - 8" - FOX CHASE(UNIT6) - 6706'	19970101	1997	100,510.37	2067	401,997.08
SEWER LINES - 8" - GATES CREEK (UNITS 1 & 2) - 7286'	19970101	1997	109,203.48	2067	436,765.68
SEWER LINES - 8" - MASON SQUARE - 985'	19970101	1997	14,763.30	2067	59,046.68
SEWER LINES - 8" - MORGAN CROSSING (UNITS 1 & 2) - 7306'	19970101	1997	109,503.24	2067	437,964.58
SEWER LINES - 8" - OGDEN FALLS (UNIT 1) - 11775'	19970101	1997	176,485.17	2067	705,862.71
WATER LINES - 10" - GATES CREEK (UNITS 1 & 2) - 8174'	19970101	1997	403,760.02	2067	1,614,861.71

Description	Aquired Date (YYYYMMDD)	Aquired Year	Cost Basis	Replacement Year	Replacement Cost
				(Based on Useful Life-70 yrs)	
WATER LINES - 8" - FOX CHASE(UNIT6) - 7491'	19970101	1997	299,402.79	2067	1,197,478.89
WATER LINES - 8" - MASON SQUARE - 1848'	19970101	1997	73,861.48	2067	295,413.29
WATER LINES - 8" - MORGAN CROSSING (UNITS 1 & 2) - 9117'	19970101	1997	364,391.30	2067	1,457,404.22
WATER LINES - 8" - OGDEN FALLS (UNIT 1) - 8470'	19970101	1997	338,531.79	2067	1,353,977.60
SEWER LINES - 8" - ARBOR GATE (UNITS 2 & 3) - 6550'	19980101	1998	100,540.12	2068	402,116.06
SEWER LINES - 8" - FOX CHASE(UNIT 7) - 2223'	19980101	1998	34,122.24	2068	136,473.89
SEWER LINES - 8" - FOX CHASE(UNIT 8) - 2986'	19980101	1998	45,834.01	2068	183,315.79
SEWER LINES - 8" - MORGAN CROSSING (UNIT 2B) - 5385'	19980101	1998	82,657.79	2068	330,594.64
SEWER LINES - 8" - OGDEN FALLS (UNITS 2 & 3) - 15646'	19980101	1998	240,160.41	2068	960,535.54
WATER LINES - 12" - OGDEN FALLS (UNITS 2 & 3) - 17940'	19980101	1998	1,024,066.33	2068	4,095,812.91
WATER LINES - 16" - ORCHARD RD. - 13370'	19980101	1998	1,360,431.14	2068	5,441,123.55
WATER LINES - 8" - ARBOR GATE (UNITS 2 & 3) - 6750'	19980101	1998	276,293.45	2068	1,105,051.74
WATER LINES - 8" - FOX CHASE(UNIT 7) - 1279'	19980101	1998	52,352.49	2068	209,386.83
WATER LINES - 8" - FOX CHASE(UNIT 8) - 1911'	19980101	1998	78,221.75	2068	312,852.44
WATER LINES - 8" - MORGAN CROSSING (UNIT 2B) - 5010'	19980101	1998	205,071.14	2068	820,193.96
SEWER LINES - 8" - DEER PATH(UNITS 2 & 3) - 6608'	19990101	1999	103,971.12	2069	415,838.55
SEWER LINES - 8" - GATES CREEK (UNITS 3 4 5 & 6) - 8190'	19990101	1999	128,862.51	2069	515,393.11
WATER LINES - 8" - DEER PATH(UNITS 2 & 3) - 4704'	19990101	1999	197,368.91	2069	789,388.45
WATER LINES - 8" - GATES CREEK (UNITS 3 4 5 & 6) - 9360'	19990101	1999	392,723.85	2069	1,570,721.90
SEWER LINES - 8" - DEER PATH(UNITS 5 & 6) - 4569'	20000101	2000	75,059.45	2070	300,204.64
SEWER LINES - 8" - OGDEN FALLS (UNIT 4) - 3622'	20000101	2000	59,502.15	2070	237,982.31
WATER LINES - 12" - GROVE ROAD - 13000'	20000101	2000	794,209.61	2070	3,176,487.58
WATER LINES - 8" - DEER PATH(UNITS 5 & 6) - 6494'	20000101	2000	284,488.84	2070	1,137,829.68
WATER LINES - 8" - OGDEN FALLS (UNIT 4) - 5002'	20000101	2000	219,127.38	2070	876,412.71
SEWER LINES - 10" - PARK PLACE (UNIT1) - 2315'	20010101	2001	39,690.98	2071	158,746.39
SEWER LINES - 10" - RIVER RUN (UNIT 1) - 10271'	20010101	2001	176,097.65	2071	704,312.80
SEWER LINES - 8" - GATES CREEK W. (UNITS 1 2 & 3) - 5360'	20010101	2001	89,058.37	2071	356,194.14
SEWER LINES - 8" - HOMETOWN - 7812'	20010101	2001	129,799.25	2071	519,139.66
SEWER LINES - 8" - OSWEGO COMMONS - 4384'	20010101	2001	72,841.77	2071	291,334.90
WATER LINES - 8" - GATES CREEK W. (UNITS 1 2 & 3) - 6663'	20010101	2001	295,221.84	2071	1,180,756.94
WATER LINES - 8" - HOMETOWN - 11710'	20010101	2001	518,842.52	2071	2,075,140.87
WATER LINES - 8" - OSWEGO COMMONS - 10250'	20010101	2001	454,153.36	2071	1,816,412.81
WATER LINES - 8" - PARK PLACE (UNIT1) - 3373'	20010101	2001	149,449.69	2071	597,732.74
WATER LINES - 8" - RIVER RUN(UNIT 1) - 10546'	20010101	2001	467,268.42	2071	1,868,867.25
SEWER LINES - 10" - FARMINGTON LAKES - APARTMENTS - 2985'	20020101	2002	51,984.09	2072	207,913.39
SEWER LINES - 12" - FARMINGTON LAKES DR. - 577'	20020101	2002	10,048.52	2072	40,189.64

Description	Aquired Date (YYYYMMDD)	Aquired Year	Cost Basis	Replacement Year	Replacement Cost
				(Based on Useful Life-70 yrs)	
SEWER LINES - 8" - DEER PATH(UNITS 7 & 8) - 6046'	20020101	2002	102,038.33	2072	408,108.24
SEWER LINES - 8" - FARMINGTON LAKES (PODS A & B) - 15330'	20020101	2002	258,724.38	2072	1,034,783.22
SEWER LINES - 8" - FOX CHASEESTATES - 677'	20020101	2002	11,425.73	2072	45,697.87
SEWER LINES - 8" - PARK PLACE (UNIT 2) - 7690'	20020101	2002	129,784.12	2072	519,079.14
SEWER LINES - 8" - RIVER MIST - 2526'	20020101	2002	42,631.30	2072	170,506.37
SEWER LINES - 8" - RIVER RUN(UNIT 2) - 741'	20020101	2002	12,505.86	2072	50,017.92
SEWER LINES - 8" - RIVER RUN(UNIT 3) - 4130'	20020101	2002	69,702.00	2072	278,777.21
SEWER LINES - 8" - WHITE PINES - 2050'	20020101	2002	34,597.85	2072	138,376.12
WATER LINES - 12" - FARMINGTON LAKES - APARTMENTS - 5206'	20020101	2002	326,743.48	2072	1,306,829.57
WATER LINES - 8" - DEER PATH(UNITS 7 & 8) - 5584'	20020101	2002	251,309.76	2072	1,005,128.02
WATER LINES - 8" - FARMINGTON LAKES - PODS A & B - 14832'	20020101	2002	667,519.04	2072	2,669,781.27
WATER LINES - 8" - FARMINGTON LAKES DR. - 5029'	20020101	2002	226,331.80	2072	905,227.21
WATER LINES - 8" - FOX CHASEESTATES - 2154'	20020101	2002	96,941.48	2072	387,723.09
WATER LINES - 8" - PARK PLACE (UNIT 2) - 7400'	20020101	2002	333,039.43	2072	1,332,010.59
WATER LINES - 8" - RIVER MIST - 3465'	20020101	2002	155,943.46	2072	623,704.95
WATER LINES - 8" - RIVER RUN(UNIT 2) - 1770'	20020101	2002	79,659.43	2072	318,602.53
WATER LINES - 8" - RIVER RUN(UNIT 3) - 4845'	20020101	2002	218,050.82	2072	872,106.95
WATER LINES - 8" - WHITE PINES - 3220'	20020101	2002	144,917.16	2072	579,604.62
SEWER LINES - 8" - WASHINGTON SQUARE - 661'	20030101	2003	11,402.25	2073	45,603.96
WATER LINES - 6" - WASHINGTON SQUARE - 225'	20030101	2003	6,603.75	2073	26,412.08
SEWER LINES-10"-ASHCROFTUNITS 1 & 2 - 3,094'	20030101	2003	54,145.00	2073	216,556.08
SEWER LINES-10-FARMINGTON LAKSPRINGBROOK-575'	20030101	2003	10,063.00	2073	40,247.55
SEWER LINES-8-ASHCROFTUNITS 1 & 2 - 7,795'	20030101	2003	134,464.00	2073	537,796.60
SEWER LINES-8IN DEER PATHUNIT 4 - 1,230'	20030101	2003	21,218.00	2073	84,862.63
SEWER LINES-8IN-FARMINGTN LAKESRINGBROOK-5,679'	20030101	2003	97,963.00	2073	391,808.72
SEWER LINES-8-WASHINGTON SQ.805'	20030101	2003	13,886.00	2073	55,537.87
WATER LINES-16IN-ASHCROFTUNITS 1 & 2 - 2,430'	20030101	2003	247,253.00	2073	988,902.77
WATER LINES-8-ASHCROFTUNITS 1 & 2 - 9,982'	20030101	2003	449,190.00	2073	1,796,561.56
WATER LINES-8-DEERPATH UNIT 41,455'	20030101	2003	65,475.00	2073	261,871.07
WATER LINES-8-WASHINGTON SQ.2,162'	20030101	2003	97,290.00	2073	389,117.02
WATER LINES-8-FARMINGTON LAKESRINGBROOK-8,203'	20030101	2003	369,135.00	2073	1,476,376.92
WATER LINES-8 BLACKBERRYKNOLLS-7,753'	20030822	2003	170,566.00	2073	682,188.65
WATER LINES-12 BLACKBERRYKNOLLS-3,175'	20030822	2003	95,250.00	2073	380,957.92
SEWER LINES-10 BLACKBERRYKNOLLS-1,453'	20030822	2003	33,419.00	2073	133,661.24
SEWER LINES-8IN BLACKBERRYKNOLLS-12,741'	20030822	2003	261,891.00	2073	1,047,448.30
WATER LINES-8 CHURCHILL CLUBPARCEL #3-3,120'	20030822	2003	68,640.00	2073	274,529.68

Description	Aquired Date (YYYYMMDD)	Aquired Year	Cost Basis	Replacement Year	Replacement Cost
				(Based on Useful Life-70 yrs)	
WATER LINES-12 CHURCHILL CLUBPARCEL #3-3,350'	20030822	2003	100,500.00	2073	401,955.60
SEWER LINES-8 CHURCHILL CLUBPARCEL #3-2,234'	20030822	2003	46,914.00	2073	187,635.27
SEWER LINES-14 CHURCHILL CLUBPARCEL #3-1,680'	20030822	2003	212,604.00	2073	850,322.08
SEWER LINES-8 CHURCHILL CLUB5 & 6A-10,124'	20030822	2003	212,604.00	2073	850,322.08
WATER LINES-8 DEER PATHTRAILS-4,616'	20030822	2003	101,552.00	2073	406,163.14
WATER LINES-8 CHURCHILL CLUB6A-3,990'	20030822	2003	87,780.00	2073	351,081.22
WATER LINES-12 CHURCHILL CLUB6A-1,020'	20030822	2003	30,600.00	2073	122,386.48
SEWER LINES-8 CHURCHILL CLUB6A-4,100'	20030822	2003	86,100.00	2073	344,361.96
SEWER LINES-12 CHURCHILL CLUB6A-500'	20030822	2003	13,000.00	2073	51,994.26
WATER LINES-8 DEERPATH TRAILS-4,616'	20030822	2003	101,552.00	2073	406,163.14
SEWER LINES-8 DEERPATH TRAILS-4,420'	20030822	2003	92,820.00	2073	371,238.99
WATER LINES-8 GERRY PROPERTY-4,412'	20030822	2003	97,064.00	2073	388,213.12
WATER LINES-10 GERRY PROPERTY-1,844'	20030822	2003	46,100.00	2073	184,379.63
WATER LINES-12 GERRY PROPERTY-2,636'	20030822	2003	79,080.00	2073	316,285.06
SEWER LINES-8 GERRY PROPERTY-2,421'	20030822	2003	50,841.00	2073	203,341.54
SEWER LINES-10 GERRY PROPERTY-1,099'	20030822	2003	25,277.00	2073	101,096.83
WATER LINES-8 LINCOLN STATION-3,850'	20030822	2003	84,700.00	2073	338,762.58
WATER LINES-12 LINCOLNSTATION-3,280'	20030822	2003	98,400.00	2073	393,556.53
SEWER LINES-8 LINCOLN STATION-5,037'	20030822	2003	105,777.00	2073	423,061.27
WATER LINES-6 NEW OSWEGO HIGHSCHOOL (ON SITE)-1,820'	20030822	2003	36,400.00	2073	145,583.92
WATER LINES-8 NEW OSWEGO HIGHSCHOOL (ON SITE)-3,178'	20030822	2003	69,916.00	2073	279,633.11
WATER LINES-10 NEW OSWEGOHIGH SCHOOL (ON SITE)-2,870'	20030822	2003	71,750.00	2073	286,968.30
WATER LINES-6 NEW OSWEGO HIGHSCHOOL (OFF SITE)-30'	20030822	2003	600.00	2073	2,399.73
WATER LINES-12 NEW OSWEGOHIGH SCHOOL (OFFSITE)-3,132'	20030822	2003	93,960.00	2073	375,798.49
SEWER LINES-8 NEW OSWEGO HIGHSCHOOL (ON SITE)-4,689	20030822	2003	98,469.00	2073	393,832.50
SEWER LINES-10 NEW OSWEGOHIGH SCHOOL (OFF SITE)-3,275'	20030822	2003	75,325.00	2073	301,266.72
WATER MAIN-RELOCATION-ORCHARD RD	20031027	2003	28,085.76	2073	112,330.63
WATER LINES-8 ASHCROFT PLACE-8,160'	20040331	2004	179,520.00	2074	718,000.69
WATER LINES-10 ASHCROFT PLACE-6,010'	20040331	2004	150,250.00	2074	600,933.62
WATER LINES-12 ASHCROFT PLACE-1,705'	20040331	2004	51,150.00	2074	204,577.40
SEWER LINES-8 ASHCROFT PLACE-9,467'	20040331	2004	198,807.00	2074	795,140.17
SEWER LINES-10 ASHCROFT PLACE-2,115'	20040331	2004	48,645.00	2074	194,558.51
SEWER LINES-14 ASHCROFT PLACE-112'	20040331	2004	3,360.00	2074	13,438.52
WATER LINES-8 ESTATES OF FOXCHASE EAST-5,538'	20040331	2004	121,836.00	2074	487,290.18
WATER LINES-12 ESTATES OF FOXCHASE EAST-2,504'	20040331	2004	75,120.00	2074	300,446.81
SEWER LINES-8 ESTATES OF FOXCHASE EAST-4,295'	20040331	2004	90,195.00	2074	360,740.15

Description	Aquired Date (YYYYMMDD)	Aquired Year	Cost Basis	Replacement Year (Based on Useful Life-70 yrs)		Replacement Cost
WATER LINES-8 LEWIS STREET-209'	20040331	2004	4,598.00	2074		18,389.97
WATER LINES-12 LEWIS STREET-2,678'	20040331	2004	80,340.00	2074		321,324.51
SEWER LINES-10 LEWIS STREET-1,235'	20040331	2004	28,405.00	2074		113,607.45
WATER LINES-8 OSWEGO PARK &RIDE-812'	20040331	2004	17,864.00	2074		71,448.11
WATER LINES-12 OSWEGO PARK &RIDE-881'	20040331	2004	26,430.00	2074		105,708.32
SEWER LINES-8 OSWEGO PARK &RIDE-1,502'	20040331	2004	31,542.00	2074		126,154.07
WATER LINES-8 PINE RIDGEAPARTMENTS-5,177'	20040331	2004	113,894.00	2074		455,525.68
WATER LINES-8 SOUTHBURY BLVD-1,575'	20040331	2004	34,650.00	2074		138,584.69
WATER LINES-10 SOUTHBURY BLVD-5,919'	20040331	2004	147,975.00	2074		591,834.63
WATER LINES-12 SOUTHBURY BLVD-170'	20040331	2004	5,100.00	2074		20,397.75
WATER LINES-8" SOUTHBURY-SPRING GATE-3,396'	20040331	2004	74,712.00	2074		298,814.99
WATER LINES 8 CHURCHILL CLUBUNIT#6B-6,435'	20040430	2004	141,570.00	2074		566,217.46
WATER LINES-12-CHURCHILL CLUBUNIT#6B-3,015'	20040430	2004	90,450.00	2074		361,760.04
SEWER LINES-8 CHURCHILL CLUBUNIT #6B-5,751'	20040430	2004	120,771.00	2074		483,030.65
SEWER LINES-12 CHURCHILL CLUBUNIT#6B-3,140'	20040430	2004	81,640.00	2074		326,523.93
WATER LINES-8 PINE RIDGEAPARTMENTS-5,177'	20040430	2004	113,894.00	2074		455,525.68
WATER LINES-8 SOUTHBURY BLVD-1,575'	20040430	2004	34,650.00	2074		138,584.69
WATER LINES-10 SOUTHBURY BLVD-5,919'	20040430	2004	147,975.00	2074		591,834.63
WATER LINES-12 SOUTHBURY BLVD-170'	20040430	2004	5,100.00	2074		20,397.75
WATER LINES-8 SOUTHBURYSRING GATE-3,396'	20040430	2004	74,712.00	2074		298,814.99
SEWER LINES-8 SOUTHBURYSUMMER GATE-1,485'	20040430	2004	31,185.00	2074		124,726.22
SEWER LINES-10 SOUTHBURYSUMMER GATE-3,318'	20040430	2004	76,314.00	2074		305,222.29
WATER LINES-8' BRIGHTON MEADOW-1400'	20041130	2004	29,400.00	2074		117,587.01
WATER LINES-10" BRIGHTONMEADOWS-525'	20041130	2004	12,600.00	2074		50,394.43
SEWER LINES-8"BRIGHTON MEADOW-1084'	20041130	2004	27,100.00	2074		108,388.03
WATER LINES-8IN CHURCHIL CLUBUNIT 9- 5,800'	20041130	2004	121,800.00	2074		487,146.19
WATER LINES-12IN CHURCHIL CLUBUNIT 9 - 4,900'	20041130	2004	132,300.00	2074		529,141.55
SEWER LINES-8IN CHURCHIL CLUBUNIT 9 - 4,693'	20041130	2004	117,325.00	2074		469,248.17
SEWER LINES-14IN CHURCHIL CLUBUNIT 9 - 3,800'	20041130	2004	190,000.00	2074		759,916.06
WATER LINES-12IN HUNT CLUB(OFF SITE)-4,603'	20041130	2004	124,281.00	2074		497,069.10
WATER LINES-8IN SOUTHBRY SPRNGGATE PHASES 2&3 - 8,516'	20041130	2004	178,836.00	2074		715,264.99
SEWER LINES-8IN SOUTHBRY SPRNGGATE PHASES 2&3- 6,326'	20041130	2004	158,150.00	2074		632,530.13
SEWER LINES-10IN SOUTHBY SPRNGGATE PHASES 2 & 3 - 2,114'	20041130	2004	65,534.00	2074		262,107.05
WATER LINES-8" SOUTHBURYSOUTH COLCHESTER DR - 128'	20041130	2004	2,688.00	2074		10,750.81
WATER LINES-10 " SOUTHBURYSOUTH COLCHESTER DR - 675'	20041130	2004	16,200.00	2074		64,792.84
SEWER LINES-8" SOUTHBURYSOUTH COLCHESTER DR- 87'	20041130	2004	2,175.00	2074		8,699.04

Description	Aquired Date (YYYYMMDD)	Aquired Year	Cost Basis	Replacement Year	Replacement Cost
				(Based on Useful Life-70 yrs)	
WATER LINES- 8in SOUTHBURYAUTUMN GATE POD 9 - 5,530'	20041130	2004	116,130.00	2074	464,468.70
WATER LINES- 10IN SOUTHBURYAUTUMN GATE POD 9 - 2,961'	20041130	2004	71,064.00	2074	284,224.61
SEWER LINES- 8IN SOUTHBURYAUTUMN GATE POD 9 - 5,247'	20041130	2004	131,175.00	2074	524,642.05
WATER LINES- 12IN SOUTHBURYWOOLEY RD - 1,675'	20041130	2004	45,225.00	2074	180,880.02
WATER LINES - 8" - DEERPATH TRAIL(UNITS 4,5 & 6) - 2,744'	20041130	2004	57,624.00	2074	230,470.54
WATER LINES - 8IN SOUTHBURYVILLAGE POD 7 - 5,862'	20050103	2005	123,102.00	2075	492,353.62
SEWER LINES - 8IN SOUTHBURYVILLAGE POD 7 - 3,892'	20050103	2005	97,300.00	2075	389,157.02
WATER LINES-8" CHURCHILL CLUBUNIT #7-5515'	20050430	2005	115,815.00	2075	463,208.84
WATER LINES-12IN CHURCHIL CLUBUNIT 7-1130'	20050430	2005	30,510.00	2075	122,026.52
SEWR LINES-8" CHURCHILL CLUBUNIT 7-5099'	20050430	2005	127,475.00	2075	509,843.68
SEWER LINES-14IN CHURCHIL CLUBUNIT 7-334'	20050430	2005	16,700.00	2075	66,792.62
WATER LINES-8IN STEEPLE CHASE-4,650'	20050430	2005	97,650.00	2075	390,556.86
WATER LINES- 12IN STEEPLECHASE-4,700'	20050430	2005	126,900.00	2075	507,543.94
WATER LINES-8IN SOUTHBURYVILLAGE POD 3-CLUB HOUSE- 506'	20050430	2005	10,626.00	2075	42,499.31
SEWER LINES-8IN SOUTHBURYVILLAGE POD 3-CLUB HOUSE- 415'	20050430	2005	10,375.00	2075	41,495.42
WATER LINES - 8' WASHINGTONPLACE - 145'	20050430	2005	3,045.00	2075	12,178.65
WATER LINES - 8in KENDALL PLOT 12 - 1867'	20060430	2006	57,877.00	2076	231,482.43
WATER LINES - 8in STONEHILLLOT 15 UNIT 3 - 728'	20060430	2006	22,568.00	2076	90,262.03
WATER LINES - 16IN HUNT CLUB(OFF SITE) - 18'	20060430	2006	1,530.00	2076	6,119.32
WATER LINES - 8IN ORCHARDGROVE - 2541'	20060430	2006	20,328.00	2076	81,303.02
WATER LINES - 10IN ORCHARDWOODS - 1252	20060430	2006	56,340.00	2076	225,335.11
WATER LINES - 12in - ORCHARDWOODS - 285	20060430	2006	17,100.00	2076	68,392.45
WATER LINES - 6in - PRAIRIEMARKET WEST - 186'	20060430	2006	4,026.00	2076	16,102.22
WATER LINES - 8IN - PRAIRIEMARKET WEST - 3671	20060430	2006	113,801.00	2076	455,153.73
WATER LINES - 10IN - PRAIRIEMARKET WEST - 6733'	20060430	2006	302,985.00	2076	1,211,806.15
SEWER LINES - IN - PRAIRIEMARKET WEST - 2404'	20060430	2006	62,504.00	2076	249,988.39
SEWER LINES - 10IN - PRAIRIEMARKET WEST - 2012	20060430	2006	70,420.00	2076	281,648.89
SEWER LINES - 8IN - PRAIRIEMARKET (WALMART) - 2869'	20060430	2006	74,594.00	2076	298,343.05
SEWER LINES - 10IN - PRAIRIEMARKET (WALMART) - 1699'	20060430	2006	59,465.00	2076	237,833.73
SEWER LINES - 12IN - PRAIRIEMARKET (WALMART) - 2435'	20060430	2006	146,100.00	2076	584,335.46
TOWN CENTER PROJECT(WATER PORTION)	20060430	2006	4,358,679.59	2076	17,432,792.79
WATER MAIN - Douglas RdREPLACEMENT	20070430	2007	145,257.19	2077	580,964.59
WATER LINES - 6 IN. - BICKFORDCOTTAGE - 77'	20070430	2007	6,160.00	2077	24,637.28
WATER LINES - 8 IN - BICKFORDCOTTAGE - 683'	20070430	2007	68,300.00	2077	273,169.83
SEWER LINES - 6 IN - BICKFORDCOTTAGE - 395'	20070430	2007	13,825.00	2077	55,293.89
WATER LINES - 8 IN - 5TH STMARKTE PLACE - 1,628'	20070430	2007	162,800.00	2077	651,128.08

Description	Aquired Date (YYYYMMDD)	Aquired Year	Cost Basis	Replacement Year	Replacement Cost
				(Based on Useful Life-70 yrs)	
WATER LINES - 12 IN - 5TH STMARKET PLACE - 892'	20070430	2007	115,960.00	2077	463,788.77
SEWER LINES - 8 IN - ORCHARDWAY LOT 10 - 436'	20070430	2007	23,980.00	2077	95,909.41
WATER LINES - 8IN - JEWEL/OSCO1,339'	20070430	2007	133,900.00	2077	535,540.85
WATER LINES - 12IN - JEWEL/OSCO - 624'	20070430	2007	81,120.00	2077	324,444.16
WATER LINES - 6IN - EARLYCHILDHOOD CENTER - 150'	20070430	2007	12,000.00	2077	47,994.70
WATER LINES - 4IN - ASHCROFTJUNIOR HIGH - 30'	20070430	2007	1,800.00	2077	7,199.20
WATER LINES - 6IN - ASHCROFTJUNIOR HIGH - 30'	20070430	2007	2,400.00	2077	9,598.94
WATER LINES - 8IN - ASHCROFTJUNIOR HIGH - 2,137'	20070430	2007	213,700.00	2077	854,705.59
WATER LINES - 4IN - HUNT CLUBELEMENTARY - 61'	20070430	2007	3,660.00	2077	14,638.38
WATER LINES - 6IN - HUNT CLUBELEMENTARY - 71'	20070430	2007	5,680.00	2077	22,717.49
WATER LINES - 8IN - HUNT CLUBELEMENTARY - 2,135'	20070430	2007	213,500.00	2077	853,905.68
WATER LINES - 4IN - SOUTHBURYELEMENTARY - 71'	20070430	2007	4,260.00	2077	17,038.12
WATER LINES - 8IN - SOUTHBURYELEMENTARY - 1,906'	20070430	2007	190,600.00	2077	762,315.80
SEWER LINES - 8IN - ORCHARDGROVE - 2,715'	20070430	2007	149,325.00	2077	597,234.03
SEWER LINES - 8IN - ORCHARDWOODS - 1,466'	20070430	2007	80,630.00	2077	322,484.38
WATER LINES - 6IN - SOUTHBURYELEMENTARY	20070430	2007	6,800.00	2077	27,197.00
WATER LINES - 8 IN - EARLYCHILDHOOD CENTER - 1450'	20070430	2007	145,000.00	2077	579,935.94
SEWER LINES - 6 IN - EARLYCHILDHOOD CENTER - 715'	20070430	2007	25,025.00	2077	100,088.94
WATER LINES - 8 IN - MASONSQUARE OFFICE CONDO - 500'	20080430	2008	52,500.00	2078	209,976.81
WATER LINES - 8" - NEW CENTRLFIRE STATION - 1313'	20080430	2008	137,865.00	2078	551,399.09
WATER LINES - 12" - CENTRALFIRE STATION - 692'	20080430	2008	65,928.00	2078	263,682.87
SEWER LINES - 8IN - JEWEL OSCO719'	20080430	2008	40,983.00	2078	163,913.89
WATER LINES - 6" - ODGEN FALLBUILDING #7 - 65'	20080430	2008	5,395.00	2078	21,577.62
WATER LINES - 8" - ODGEN FALLBUILDING #7 - 1170'	20080430	2008	122,850.00	2078	491,345.73
WATER LINES - 6" - ODGEN FALLBUILDING #8 - 30'	20080430	2008	2,490.00	2078	9,958.90
WATER LINES - 8" - ODGEN FALLBUILDING #8 - 725'	20080430	2008	76,125.00	2078	304,466.37
WATER LINES - 10" -LA FITNESS1131'	20080430	2008	141,375.00	2078	565,437.54
SEWER LINES - 6" -LA FITNESS622'	20080430	2008	22,392.00	2078	89,558.11
WATER LINES - 8"VILLAGE HALL - 507'	20080430	2008	53,235.00	2078	212,916.48
WATER LINES - 8" - THOMPSONJR HIGH ADDITIONS - 885'	20080430	2008	92,925.00	2078	371,658.95
WATER LINES - 6" - PACIFICRIDGE (WM EXTENSION) 50'	20080430	2008	4,150.00	2078	16,598.17
WATER LINES - 10" - PACIFICRIDGE - 2116'	20080430	2008	264,500.00	2078	1,057,883.15
WATER LINES - 12" - PACIFICRIDGE - 680'	20080430	2008	91,120.00	2078	364,439.75
WATER LINES - 6" - PRAIRIEMARKET EAST - 98'	20080430	2008	8,134.00	2078	32,532.41
WATER LINES - 8" - PRAIRIEMARKET EAST - 144'	20080430	2008	8,928.00	2078	35,708.06
WATER LINES - 10" - PRAIRIEMARKET EAST - 1778'	20080430	2008	222,250.00	2078	888,901.82

Description	Aquired Date (YYYYMMDD)	Aquired Year	Cost Basis	Replacement Year (Based on Useful Life-70 yrs)		Replacement Cost
SEWER LINES - 6" - PRAIRIEMARKET (OLIVE GARDEN) - 184'	20080430	2008	11,408.00	2078		45,626.96
WATER LINES - 8" - STONEHILLLOT 9, UNIT 1 - 370'	20080430	2008	22,940.00	2078		91,749.87
TOWN CENTER PROJECT (WTR)ADDITIONAL EXPENSE	20080430	2008	21,920.53	2078		87,672.44
WATER MAIN - RT 34 (ARBOR LANETO ORCHARD)	20080501	2008	259,247.68	2078		1,036,876.19
WATER LINES - 6"- KENDALL PNTRETAIL UNIT 3 LOT 2 - 55'	20090430	2009	2,860.00	2079		11,438.74
SEWER LINES - 6" KENDALL PNTRETAIL UNIT 3 LOT 2 - 267'	20090430	2009	21,894.00	2079		87,566.33
SEWER LINES - 6" - NEW CENTRLFIRE STATION - 164'	20090430	2009	13,448.00	2079		53,786.06
SEWER LINES - 8" - NEW CENTRLFIRE STATION - 478'	20090430	2009	33,460.00	2079		133,825.22
SEWER LINES - 8" - PRAIRIEMARKET EAST - 526'	20090430	2009	43,132.00	2079		172,508.95
SEWER LINES - 8" - PRAIRIEMARKET EAST - 389'	20090430	2009	27,230.00	2079		108,907.97
WATER LINES - 8" - PRAIRIEMARKET (PANDA EXP) - 220'	20090430	2009	12,100.00	2079		48,394.65
SEWER LINES - 6" - PRAIRIEMARKET (PANDA EXP) - 157'	20090430	2009	12,874.00	2079		51,490.31
WATER LINES " - GERRY PLAZALOT 3 - 30'	20110430	2011	3,300.00	2081		13,198.54
WATER MAIN - ROUTE 71	20140430	2011	2,907,921.34	2081		11,630,400.71
WATER LINES - 6IN - AUTUMNLEAVES - 93'	20120430	2012	3,627.00	2082		14,506.40
WATER LINES - 8IN - AUTUMNLEAVES - 1177'	20120430	2012	51,788.00	2082		207,129.12
SEWER LINES - 6IN - AUTUMNLEAVES - 279'	20120430	2012	6,975.00	2082		27,896.92
WATER MAIN - ROUTE 34 RELOCATION	20160430	2016	238,391.95	2086		953,462.48
Next 20-Years			266,681.12			1,193,290.63
20 Years +			44,314,487.81			176,284,911.63
REPORT TOTAL			44,581,168.93			177,478,202.26



VILLAGE STREET LISTING

This section lists the Village owned roadways by length and width. Each road also has a road rating which details the condition of the road and helps to determine when future maintenance will be required. The Village hired IMS Infrastructure Management Services to inspect the roads using engineering instruments including lasers. This method looks not only at the surface of the road but also the subbase to determine if the road is built on solid ground. IMS completed the roadway analysis in the fall of 2014.

On average, our road system is in “Very Good” condition. This rating is influenced by the miles of roads installed in the past ten years. More than 54% of the road area in the Village is “Very Good” or better as shown in the table below. Of concern is the 9% of the pavement area that is currently rated at “Fair” or “Poor”. These roads will require work sooner rather than later.

Within the next five years, the average road condition will decrease from an engineering assessment rating of 80 to 71 if no work is done. More importantly, the percentage of road area rated “Fair” or “Poor” (rating of 60 to 40) will increase to 18%. Roads with a score of 69 today will reach a score of 40 within 10 years. The score of 40 is important, as this is the score at which resurfacing is no longer viable and total road reconstruction is necessary.

Current Conditions = Average System Rating = 80				
RANGE	CONDITION	RELATIVE REMAINING LIFE (Some Maintenance is assumed)	DEFINITION	% BY AREA
85 and Above	Excellent	12 to 15 years	Sections may require some minor patching and crack	27%
80 - 84	Very Good	10 to 12 years	Sections may require seal coating or possibly thin overlays	27%
70 - 79	Good	8 to 10 years	Sections will require seal coating, thin overlay or thicker	37%
60 - 69	Fair	6 to 8 years	Sections will require thicker overlay, surface replacement or some base reconstruction	8%
40 - 59	Poor	3 to 6 years	Sections will require surface replacement, base reconstruction and possibly some subgrade stabilization	1%
10 - 39	Very Poor	Less than 3 years	Sections will require total reconstruction with subgrade preparation	0%



Street	From	To	Length	Width	Rank
2ND ST	N MADISON ST	N ADAMS ST	341	22.0	73
ABINGDON DR	BLOOMFIELD CIR E	EAST END	397	30.0	85
ADDISON CT	WILLINGTON WAY	WILLINGTON WAY	295	30.0	82
AFFIRMED AVE	AUBURN DR	BLUEGRASS PKWY	512	30.0	79
ALEX CT	WATERBURY CIR	WEST END	141	28.0	71
ALEXANDER CT	RIDGEFIELD RD	WEST END	338	30.0	83
ALLINGTON CT	COLCHESTER DR	EAST END	246	30.0	50
AMHERST CIR	DEERFIELD DR	ANDOVER DR	1948	30.0	62
AMHERST CIR	ANDOVER DR	DEERFIELD DR	2305	30.0	11
AMHERST CT	WEST END	AMHERST CIR	187	30.0	73
AMSTON CT	BLOOMFIELD CIR W	NORTH END	285	30.0	44
ANDOVER DR	MARTY LN	PLAINFIELD RD	3821	30.0	73
ANDOVER DR	AMHERST CIR	AMHERST CIR	1130	2.0	11
ANGELA CIR	OLD POST RD	OLD POST RD	1203	30.0	73
ANTHONY CT	WATERFORD DR	WEST END	499	30.0	81
APOLLO LN	MARKET DR	SOUTH END	728	30.0	84
ARBOR CT	ARBOR LN	WEST END	266	30.0	76
ARBOR LN	US RTE 34	BAYBERRY DR	2811	30.0	73
ARBORETUM WAY	WHITE PINES LN	ASHCROFT LN	3517	29.3	73
ARROWOOD DR	ARBOR LN	EAST END	259	30.0	79
ASH GROVE LN	WILLOWOOD DR	GATES CREEK DR	1358	30.0	76
ASHCROFT CT	GREENWOOD PL	ASHCROFT LN	259	30.0	79
ASHCROFT LN	AMHERST CT	ARBORETUM WAY	3000	30.0	76
ASHLAND ST	GARFIELD ST	E WASHINGTON ST	1335	30.0	80
ASHLAND ST	E WASHINGTON ST	E TYLER ST	397	21.8	59
ASHLAWN AVE	ELMWOOD DR	DS@660N ORCHARD AVE	1578	28.0	75
ASHLAWN AVE	DS@660N ORCHARD AVE	LOMBARDY LN	161	28.0	62
ASHLAWN AVE	LOMBARDY LN	OAKLAWN AVE	1109	28.0	56
ASHLAWN AVE	OAKLAWN AVE	CIRCLE DR W	2433	34.9	75
ASHLEY CT	STONEMILL LN	WEST END	692	30.0	85
ASHLEY WAY	DOLORES ST	CENTURY DR	315	30.0	64
AUBURN DR	BLUEGRASS PKWY	FAYETTE DR	597	30.0	82
BADEN AVE	JESSAMINE DR	CHARISMATIC DR	853	30.0	71
BADGER CT	BADGER LN	EAST END	436	30.0	81
BADGER LN	RIVER RUN BLVD	FOX CHASE DR	1883	30.0	78
BAKER CT	CHAPIN WAY	SOUTH END	423	30.0	79
BARICKMAN CT	OLD RESERVE RD	SOUTH END	387	24.0	83
BARNABY DR	DOUGLAS RD	OLD POST RD	2472	34.1	79
BARNABY DR	HERITAGE DR	SALEM CIR	295	30.0	83
BARNABY DR	SALEM CIR	WEST END	2798	30.0	78
BARTON DR	BLUEGRASS PKWY	BELMONT AVE	813	30.0	84



Street	From	To	Length	Width	Rank
BAUE MEADE RD	BOULDER HILL PASS	CROFTON RD	1534	30.0	76
BAUMANN TRL	GRAPEVINE TRL	NORTH END	187	30.0	79
BAYBERRY DR	BENTSON ST	WILLOWWOOD DR	1705	30.0	79
BEAVER CT	BEAVER XING	NORTH END	508	30.0	85
BEAVER XING	FOX CHASE DR N	FOX CHASE DR N	1250	30.0	82
BEDNARCIK CT	CHICAGO RD	NORTH END	590	18.0	79
BELL CT	WEST END	IL RTE 71	239	28.0	75
BELLEVUE CIR	KENDALL POINT DR	BELLEVUE CIR E	400	30.0	75
BELLEVUE CIR	KENDALL POINT DR	BELLEVUE CIR W	613	30.0	80
BELLEVUE CIR E	BELLEVUE CIR	KENDALL POINT DR	626	30.0	83
BELLEVUE CIR W	BELLEVUE CIR	KENDALL POINT DR	869	30.0	83
BELMONT AVE	BADEN AVE	CARDINAL AVE	1456	30.0	82
BENT TREE CT	PEARCES FRD	WEST END	518	30.0	71
BENTSON ST	SPRUCE ST	TRUMAN DR	912	32.2	81
BERKSHIRE CT	HERITAGE DR	NORTH END	282	28.0	82
BERRYWOOD LN	HEATHERWOOD DR	SEELEY ST	1259	30.0	79
BICKFORD AVE	MCLAREN DR	NORTH END	1439	30.0	82
BISON CT	WEST END	BISON RD	590	30.0	78
BISON RD	BISON CT	FAWN DR	971	30.0	73
BLOOMFIELD CIR E	COLCHESTER DR	COLCHESTER DR	1787	30.0	82
BLOOMFIELD CIR W	COLCHESTER DR	AMSTON CT	741	30.0	71
BLOOMFIELD CT	BLOOMFIELD CIR E	EAST END	161	30.0	85
BLOSSOM CT	BLOSSOM LN	EAST END	663	30.0	78
BLOSSOM LN	SOUTH END	CARNATION DR	782	30.0	62
BLUE HERON DR	SUDBURY CIR	SUDBURY CIR	3627	23.9	78
BLUE RIDGE CT	OGDEN FALLS BLVD	WEST END	335	28.0	79
BLUE RIDGE DR	OGDEN FALLS BLVD	TREASURE DR	1659	28.5	79
BLUEGRASS PKWY	YOAKUM BLVD	WOLF RD	11403	30.2	62
BLUESTEM CT	HALF ROUND RD	NORTH END	538	30.0	83
BOBCAT CT	FOX CHASE DR N	SOUTH END	567	30.0	76
BOHANNON CIR	QUEEN DR	QUEEN DR	3791	30.0	80
BOLTON CT	WILLINGTON WAY	WILLINGTON WAY	292	30.0	79
BONAVENTURE DR	BLUEGRASS PKWY	BLUEGRASS PKWY	3646	30.0	82
BOULDER HILL PASS	US RTE 34	CIRCLE DR W	4353	42.4	69
BOWER LN	EAST END	PRESTON LN	178	2.0	11
BOWER LN	PRESTON LN	SOUTHBURY BLVD	974	30.0	71
BRADFORD CT	WINDSOR DR	WEST END	328	30.0	76
BRANDON CT	JUDITH CIR	EAST END	213	30.0	41
BRIARCLIFF LN	LAKEVIEW DR	LAKEVIEW DR	1269	30.0	76
BRIARCLIFF LN 1	BRIARCLIFF LN	BRIARCLIFF LN	167	30.0	64



Street	From	To	Length	Width	Rank
BRIARCLIFF LN 2	BRIARCLIFF LN	BRIARCLIFF LN	167	30.0	82
BRIDGEVIEW DR	WATERBURY CIR	WATERBURY CIR	744	28.0	80
BROCK CT	BROCKWAY DR	NORTH END	171	28.0	64
BROCKWAY DR	NORTHHAMPTON DR	BOULDER HILL PASS	3221	28.0	79
BROMPTON CT	KENSINGTON DR	EAST END	551	28.0	78
BROOK CT	CREEK DR	CREEK DR	268	2.0	11
BROOKSIDE DR	SPRINGBROOK TRL N	SPRINGBROOK TRL N	495	28.0	82
BUCKINGHAM CT	WIESBROOK DR	OXFORD CT	420	30.0	80
BUCKSKIN DR	COLLINS RD	CHESTNUT DR	499	30.0	62
BUCKTAIL DR	MILL RD	WOLVERINE DR	1794	29.6	78
BURGUNDY CT	GRAPEVINE TRL	EAST END	216	65.0	82
BURR OAK DR	WILLOWWOOD DR	WILLOWWOOD DR	2549	30.0	73
BUTLER ST	CARPENTER AVE	LAUGHTON AVE	1200	30.0	50
CALUMET ST	RT 71	WILMETTE AVE	538	18.0	44
CAMBRIDGE DR	WINDSOR DR	NORTH END	610	30.0	79
CAMDEN CIR	MORGAN VALLEY DR	MORGAN VALLEY DR	1803	30.0	82
CANTERBURY CT	WIESBROOK DR	WIESBROOK DR	525	30.0	82
CANTON CT	COLCHESTER DR	COLCHESTER DR	364	30.0	83
CANTON DR	COLCHESTER DR	COLCHESTER DR	1165	30.0	56
CARDINAL AVE	WOLF RD	FAYETTE DR	3263	30.0	81
CARLISLE CT	PRAIRIEWIEW DR	EAST END	321	30.0	73
CARLTON CT	PRAIRIEWIEW DR	WEST END	157	65.0	81
CARNATION CT	PRAIRIEVIEW DR	EAST END	210	65.0	76
CARNATION DR	PRAIRIEVIEW DR	WEST END	1726	30.0	69
CARPENTER AVE	SOUTH END	SEELEY ST	768	30.0	71
CARPENTER AVE	SEELEY ST	MCLAREN DR	978	30.0	82
CARRIAGE CT	PRAIRIEVIEW DR	NORTH END	374	30.0	76
CASCADE LN	GRAYS DR	PEARCES FRD	2282	30.0	80
CATHERINE CT	WATERFORD DR	NORTH END	174	30.0	71
CEBOLD DR	EASTWAY DR	CIRCLE DR W	1774	28.5	71
CENTURY DR	IL RTE 31	FOX CHASE DR	3112	30.0	69
CENTURY DR	MANHATTAN CIR	DOLOESE AR	318	30.0	75
CHAPIN WAY	DEVOE DR	DEVOE DR	4234	30.0	71
CHAPMAN DR	PARKERS ML	CROTHERS DR	187	62.0	79
CHARISMATIC DR	SECRETARIAT LN	WEST END	941	30.0	62
CHARLOTTE LN	METINA DR	OLD POST RD	1390	30.0	53
CHATEAUX CT	PRAIRIEWIEW DR	WEST END	213	65.0	80
CHELSEA CT	ANDOVER DR	NORTH END	133	2.0	11
CHESAPEAKE LN	EAST END	FIFTH ST	888	28.0	79



Street	From	To	Length	Width	Rank
CHESHIRE CT	CANTON DR	NORTH END	397	30.0	73
CHESTERFIELD CT	CHESHIRE DR	EAST END	361	30.0	59
CHESTERFIELD DR	US RTE 34	BOULDER HILL PASS	2768	30.0	80
CHESTNUT DR	BUCKSKIN DR	MORGAN VALLEY DR	3027	30.0	73
CHIPMUNK DR	FAWN DR	WILLOWWOOD DR	384	30.0	50
CHRISTIAN CT	WATERBURY CIR	WEST END	177	28.0	53
CHURCHILL CT	PRAIRIEVIEW DR	WEST END	335	30.0	79
CHURCHILL LN	PRAIRIEVIEW DR	PRAIRIEVIEW DR	3853	30.0	81
CHURCHILL LN C	CHURCHILL LN	CHURCHILL LN	354	30.0	59
CHURCHILL LN E	CHURCHILL LN	CHURCHILL LN	207	30.0	82
CHURCHILL LN N	CHURCHILL LN	CHURCHILL LN	177	30.0	81
CHURCHILL LN S	CHURCHILL LN	CHURCHILL LN	285	30.0	80
CINDERFORD CT	CINDERFORD DR	SOUTH END	190	30.0	76
CINDERFORD DR	CHESSTERFIELD DR	CHESSTERFIELD DR	1279	30.0	81
CITATION DR	BLUEGRASS PKWY	SOUTH END	292	30.0	56
CLARIDGE DR	MARTY LN	EAST END	138	30.0	79
CLARION CT	PRAIRIEVIEW DR	EAST END	407	30.0	79
CLARK AVE	NORTH END	BENTSON ST	997	18.0	73
CLEARWATER CT	WASHINGTONS T	CLEARWATER CT	577	18.0	79
CLEARWATER LN	WHITEWATER LN	W WASHINGTON ST	1581	30.0	75
CLUB HOUSE LN	EAST END	DS@660W HEATHERWOOD DR	995	2.0	11
CLUB HOUSE LN	DS@660W HEATHERWOOD DR	PINERIDGE DR N	538	30.0	83
COBBLESTONE CT	WIESBROOK DR	WIESBROOK DR	407	30.0	82
COLCHESTER DR	SOUTHBURY BLVD	WOOLLEY RD	4791	29.7	73
COLCHESTER DR	WOOLLEY RD	DOREST AVE	535	24.0	50
COLCHESTER DR	DOREST AVE	SC@387E VINCA LN	784	30.0	53
COLCHESTER DR	SC@387E VINCA LN	EAST END	1149	2.0	11
COLE AVE	SUDBURY CIR	WEST END	328	28.0	79
COLLINS RD	BLUE HERON DR	DS@660E MORGAN VALLEY DR	3089	22.3	50
COLLINS RD	DS@660E MORGAN VALLEY DR	PLAINFIELD RD	2777	20.0	41
COLUMBUS DR	MANHATTAN CIR	MANHATTAN CIR	1053	30.0	79
CONCORD DR	TUSCANY TRL	GALENA RD	2725	31.7	79
CONCORD DR N	CONCORD DR	CONCORD DR	187	45.0	73
COOLIDGE PL	EISENHOWER DR	TRUMAN DR	269	36.0	79
CORNELL DR	BARNABY DR	HERITAGE DR	895	30.0	82



Street	From	To	Length	Width	Rank
COTTONEASTER AVE	LINDEN DR	LISZKA LN	321	30.0	82
COTTONEASTER CT	NORTH END	LINDEN DR	354	30.0	73
COUGAR LN	WOODCHUCK TRL	WILLOWWOOD DR	584	30.0	79
COVENTRY CT	W WASHINGTON ST	EAST END	731	18.0	79
COYOTE CT	FOX CHASE DR S	SOUTH END	308	30.0	79
CREEK DR	LAKESHORE DR	LAKESHORE DR	527	2.0	11
CREEKSIDE CT	EAST END	PRAIRIEVIEW DR	249	65.0	80
CROFTON CT	CROFTON RD	EAST END	230	30.0	75
CROFTON RD	SOUTH END	BOULDER HILL PASS	1468	30.0	71
CROTHERS DR	CHAPMAN DR	PARKERS ML	233	64.0	79
CROYDON CT	PRAIRIEWIEW DR	EAST END	318	30.0	82
CRYSTAL CT	BLUE RIDGE DR	EAST END	499	28.0	82
DANBURY CT	DANBURY DR	EAST END	295	30.0	82
DANBURY DR	MORGAN VALLEY DR	WHITE PINES LN	3014	30.0	79
DANCER LN	BLUEGRASS PKWY	CHESAPEAKE LN	1172	30.0	73
DEERFIELD DR	WEST END	AMHERST CIR	1844	30.0	79
DEERFIELD DR	GROVE RD	EAST END	948	30.0	78
DEERPATH DR	FOX CHASE DR N	FOX CHASE DR N	1420	30.0	81
DELLA LN	ROBERT RD	WOLF RD	1050	30.0	78
DERBY CT	PRAIRIEWIEW DR	WEST END	308	30.0	62
DEVOE CT	DEVOE DR	DEVOE DR	246	45.0	82
DEVOE DR	CHAPIN WAY	WOLF RD	4769	29.4	85
DONEGAL CT	WOLVERINE DR	NORTH END	279	30.0	71
DORCHRSTER CT	PRAIRIEVIEW DR	PRAIRIEVIEW DR	305	30.0	59
DORSET AVE	VINCA LN	COLCHESTER DR	2947	30.0	56
DORSET CT	DORSET AVE	DORSET AVE	423	30.0	53
DOUGLAS RD	CITY LIMIT	WOLF RD	8286	22.0	47
DOUGLAS RD	WOLF RD	US RTE 34	3554	43.1	79
DOUGLAS RD	US RTE 34	OLD POST RD	990	140.8	69
DOUGLAS RD	OLD POST RD	US RTE 30	6496	137.4	78
DOUGLAS ST	IL RTE 71	S MADISON ST	2997	24.0	79
DURHAM LN	PRESTON LN	COLCHESTER DR	387	30.0	85
DYLAN DR	WATERBURY CIR	WEST END	197	28.0	44
E BENTON ST	HICKORY ST	S MADISON ST	1381	24.0	56
E JACKSON ST	FRANKLIN ST	MONROE ST	1273	30.0	78
E JACKSON ST	S MADISON ST	MONROE ST	312	30.0	84
E JEFFERSON ST	GRANT ST	W JEFFERSON ST	1564	30.0	76
E MERCHANTS DR	N MERCHANTS DR	FERNWOOD DR	459	50.0	82
E TYLER ST	E WASHINGTON ST	S MADISON ST	1135	24.0	73
E VAN BUREN ST	ASHLAND ST	W VAN BUREN ST	666	30.0	84
E WASHINGTON ST	PLAINFIELD RD	DS@1320N	1318	48.0	47



Street	From	To	Length	Width	Rank
		PLAINFIELD RD			
E WASHINGTON ST	DS@1320N PLAINFIELD RD	IL RTE 71	853	46.1	53
E WASHINGTON ST	IL RTE 71	FARO CT	761	40.0	75
E WASHINGTON ST	FARO CT	SC@138N MONROE ST	1339	39.6	88
E WASHINGTON ST	SC@138N MONROE ST	S MADISON ST	197	36.0	85
EASTWAY DR	BROCKWAY DR	ASHLAWN AVE	662	26.0	78
EBONY DR	BLUEGRASS PKWY	CHARISMATIC DR	1486	30.0	53
EDGEBROOK CT	RIVER RUN BLVD	EDGEBROOK CT	505	30.0	64
EISENHOWER DR	EAST END	TAFT DR	2693	36.0	82
ELMWOOD AVE	BLUE RIDGE DR	TREASURE DR	1709	28.0	78
ELMWOOD DR	NORTH END	N MADISON ST	1590	27.7	62
EVERGREEN CT	ELMWOOD DR	ASHLAWN AVE	380	28.0	78
FAIRFIELD DR	PRESTON LN	EAST END	440	30.0	75
FANAD CT	WILLOWOOD DR	SOUTH END	380	30.0	62
FARMINGTON LAKES DR	FIFTH ST	DOUGLAS RD	4020	45.0	71
FARO CT	WEST END	E WASHINGTON ST	325	28.0	82
FAWN DR	WILLOWOOD DR N	FOX CHASE DR N	1495	30.0	71
FAYETTE DR	CARDINAL AVE	CITATION DR	1726	30.0	44
FERNWOOD DR	DOUGLAS RD	FALLCREEK CIR	824	37.0	69
FERRET KING	WILLOWOOD DR	OTTER WAY	1023	30.0	69
FIELDCREST DR	CIRCLE DR	BROCKWAY DR	600	28.0	73
FIFTH ST	SOUTH END	KENSINGTON DR	1777	36.0	79
FIFTH ST	KENSINGTON DR	DS@660N WIESBROOK DR	2705	41.1	82
FIFTH ST	DS@660N WIESBROOK DR	US RTE 30	476	63.0	47
FIFTH ST	WOLF RD	DS@1980N YOAKUM BLVD	5876	41.2	64
FIFTH ST	DS@1980N YOAKUM BLVD	US RTE 34	249	80.0	82
FLEET DR	JESSAMINE DR	BELMONT AVE	522	30.0	82
FLINTLOCK CT	STONELEIGH LN	SOUTH END	371	24.0	83
FOREST AVE	PRAIRIEVIEW DR	MONROE ST	1617	29.6	59
FOSTER DR	CHAPIN WAY	PARKER PL	2916	30.0	85
FOX CHASE CT	FOX CHASE DR N	EAST END	180	30.0	69
FOX CHASE DR N	MILL RD	MILL RD	5276	30.0	79
FOX CHASE DR S	MILL RD	BADGER LN	1479	30.0	78
FOX SEDGE CT	HALF ROUND RD	SOUTH END	469	24.0	53
FRANCESCA CT	PEARCES FRD	SOUTH END	449	30.0	64
FRANKFORT AVE	BLUEGRASS PKWY	SOUTH END	889	30.0	78



Street	From	To	Length	Width	Rank
FRANKLIN ST	RT 71	E WASHINGTON ST	1477	35.0	79
FULLER AVE	S MADISON ST	MAIN ST	682	24.0	53
FURLONG ST	BLUEGRASS PKWY	LORADALE RD	659	30.0	83
GALENA RD	CITY LIMIT	CITY LIMIT	1227	38.0	82
GARFIELD ST	FRANKLIN ST	CHICAGO RD	1608	30.0	79
GASTVILLE ST	TREASURE DR	HARLAN AVE	216	24.0	69
GATES CREEK DR	WILLOWWOOD DR	MILL RD	544	30.0	78
GATES CREEK DR	MILL RD	WILLOWWOOD DR	596	30.0	79
GEORGETOWN DR	EBONY DR	BLUEGRASS PKWY	1105	30.0	79
GLENDALE AVE	ASHLAWN AVE	IL RTE 25	276	24.0	47
GLORIA LN	BARNABY DR	OLD POST RD	1945	30.0	59
GOLDENROD DR	SOUTH END	OLD RESERVE RD	239	24.0	79
GOLDENROD DR	OLD RESERVE RD	HALF ROUND RD	1515	24.0	83
GRANT ST	CHICAGO RD	E JEFFERSON ST	541	30.0	82
GRAPEVINE TRL	GRAPEVINE TRL	GRAPEVINE TRL	4554	30.0	83
GRAPEVINE TRL	GRAPEVINE TRL	CONCORD DR	1639	30.0	47
GRAYS CT	GRAYS DR	EAST END	712	30.0	87
GRAYS DR	CASCADE LN	GRAYS CT	1240	30.0	79
GREENVIEW CT	GREENVIEW LN	NORTH END	161	45.0	79
GREENVIEW LN	W WASHINGTON ST	STONEWATER LN	1666	30.0	59
GREENWOOD PL	ARBORETUM WAY	ASHCROFT CT	905	30.0	82
GROVE RD	RESERVATION RD	LAKEVIEW DR	11739	32.5	56
GROVE RD	LAKEVIEW DR	E WASHINGTON ST	574	30.0	69
HACKNEY LN	MUSTANG DR	MORGAN VALLEY DR	1167	30.0	79
HALF HOLLOW CT	HALF ROUND RD	SOUTH END	190	30.0	73
HALF MOON CT	BLUE RIDGE DR	BLUE RIDGE DR	305	28.0	73
HALF ROUND RD	STEPHENS RD	DS@660S OLD RESERVE RD	2580	30.0	82
HALF ROUND RD	DS@660S OLD RESERVE RD	HALF HOLLOW CT	2026	30.0	76
HAMPSHIRE CT	WILLINGTON WAY	NORTH END	253	30.0	82
HANOVER CT	MANCHESTER RD	EAST END	456	28.0	79
HARRISON ST	SOUTH END	DS@660N SOUTH END	659	30.0	53
HARRISON ST	DS@660N SOUTH END	W JACKSON ST	473	30.0	79
HARTFORD CT	HUNTINGTON CT	WIESBROOK DR	587	50.0	73
HARVEY RD	RANCE RD	WOLF RD	5174	21.0	41
HARVEY RD	WOLF RD	DS@1320N WOLF RD	1318	31.0	78
HARVEY RD	DS@1320N WOLF RD	DS@1320N TOWNSEND DR	1948	32.6	84
HARVEY RD	DS@1320N TOWNSEND	DS@1980N	659	24.0	78



Street	From	To	Length	Width	Rank
	DR	TOWNSEND DR			
HARVEY RD	DS@1980N TOWNSEND DR	US RTE 30	2030	23.4	59
HAWLEY DR	DEVOE DR	DEVOE DR	1046	30.0	79
HAWTHORNE DR	WOLF RD	NORTH END	636	24.0	56
HEATHERWOOD DR	SOUTH END	MILL RD	1305	30.0	79
HEATHERWOOD DR	MILL RD	PINE TREE CT	462	2.0	11
HEDGEROW CT	ARBORETUN WAY	ARBORETUN WAY	344	30.0	79
HEDGEROW LN	ARBORETUM WAY	VISTA DR	508	30.0	75
HEMLOCK CT	HEMLOCK LN	HEMLOCK LN	335	30.0	81
HEMLOCK LN	LINDEN DR	LINDEN DR	2922	30.0	76
HERITAGE DR	FARMINGTON LAKES DR	US RTE 34	3017	30.0	56
HICKORY ST	MONROE ST	FOREST AVE	440	30.0	81
HICKORY ST	FOREST AVE	E BENTON ST	620	24.0	79
HIGHLAND CT	PRAIRIEWIEW DR	EAST END	649	30.0	82
HIGHVIEW CT	CLEARWATER LN	NORTH END	607	30.0	69
HOLLY LN	HEATHERWOOD DR	PINERIDGE DR S	951	30.0	79
HOMEVIEW DR	BOHANNON CIR	BOHANNON CIR	738	30.0	79
HOOVER DR	ROOSEVELT DR	ROOSEVELT DR	578	30.0	79
HOOVER DR	HOOVER DR	WHITEWATER LN	318	30.0	80
HUDSON DR	BISON RD	MANHATTAN CIR	341	30.0	82
HUNT CLUB CT	HUNTCLUB DR	SOUTH END	256	30.0	47
HUNT CLUB DR	WEAVER ST	SC@100W SOUTHERLAND DR	505	30.0	80
HUNT CLUB DR	SC@100W SOUTHERLAND DR	MINKLER RD	2286	30.0	69
HUNTINGTON CT	NORTH END	WIESBROOK DR	715	30.0	73
HUTCHISON ST	PREAKNESS DR	WOODFORD RD	508	30.0	78
INISHOWEN CT	WILLOWOOD DR	NORTH END	502	30.0	59
IRIS CT	PARADISE PKWY	EAST END	443	30.0	79
IRONWOOD AVE	HEMLOCK LN	LINDEN DR	620	30.0	79
ISLEVIEW DR	MORGAN VALLEY RD	LAKEVIEW DR	3066	30.0	82
JACKSON PL	E JEFFERSON ST	CHICAGO RD	417	30.0	80
JAY ST	E JACKSON ST	E JEFFERSON ST	318	30.0	73
JESSAMINE DR	SECRETARIAT LN	BARTON DR	1456	30.0	50
JOSEPH CT	JUDITH CIR	SOUTH END	403	30.0	82
JUDITH CIR	JOSEPH CT	OLD POST RD	1165	30.0	69
JUDSON AVE	S MAIN ST	S MADISON ST	679	24.0	53
JUDSON AVE	S MADISON ST	FOREST AVE	1063	28.0	79
JULEP AVE	BLUEGRASS PKWY	BLUEGRASS PKWY	1358	30.0	85
JUNIPER ST	NORTH END	SOUTH END	1256	30.0	50
KEENE AVE	BLUEGRASS PKWY	BELMONT AVE	620	30.0	47



Street	From	To	Length	Width	Rank
KENDALL POINT DR	NORTH END	BOHANNON CIR	4317	27.8	81
KENSINGTON DR	FIFTH ST	LONG BEACH RD	5215	28.3	79
KENSINGTON DR SE	KENSINGTON DR	KENSINGTON DR	230	28.0	78
KENSINGTON DR N CT	KENSINGTON DR N	KENSINGTON DR N	216	30.0	75
KENSINGTON DR SW	KENSINGTON DR	KENSINGTON DR	243	28.0	78
KENT CT	LONG BEACH RD	SOUTH END	403	28.0	82
KIRKLAND CIR	KENDALL POINT DR	KENDALL POINT DR	3312	24.8	82
KIWI CT	WILLOWOOD DR N	NORTH END	236	30.0	59
KNIGHTS BRIDGE CT	WAUBONSEE CIR	SOUTH END	600	30.0	62
LAKE CT	RIVER RUN BLVD	NORTH END	341	45.0	76
LAKESHORE DR	SOUTHBURY BLVD	SOUTHBURY BLVD	2040	28.0	62
LAKEVIEW CT	LAKEVIEW DR	SOUTH END	446	30.0	56
LAKEVIEW DR	GROVE RD	GROVE RD	3458	30.0	82
LANDSHIRE CT	CHESTERFIELD DR	NORTH END	282	30.0	76
LATTICE DR	PARADISE PKWY	WEST END	197	36.0	85
LAUGHTON AVE	SOUTH END	HUNT CLUB DR	1237	30.0	50
LEESBURG ST	PREAKNESS DR	WOODFORD RD	633	30.0	82
LENNOX CT	YORK DR	EAST END	315	30.0	64
LENNOX DR	FOX CHASE DR N	YORK DR	1069	30.0	71
LEWIS ST	WHITE OAK DR	WEST END	1752	50.6	86
LIBERTY CT	NORTH END	IL RTE 71	623	30.0	62
LINCOLN STATION DR	SOUTH END	US RTE 30	2383	28.0	80
LINDEN DR	EAST END	JUNIPER ST	797	30.0	69
LINDEN DR	JUNIPER ST	ASHCROFT LN	3421	31.7	82
LISZKA LN	JUNIPER ST	LINDEN DR	2181	30.0	82
LITCHFIELD WAY	BOWER LN	SOUTHBURY BLVD	2502	30.0	59
LOCUST AVE	FOREST AVE	E BENTON ST	617	24.0	78
LOMBARDY LN	BOULDER HILL PASS	OAKLAWN AVE	2647	29.7	83
LOMBARDY LN	OAKLAWN AVE	ASHLAWN AVE	476	28.0	82
LONG BEACH RD	KENSINGTON DR	DOUGLAS RD	1447	28.0	80
LONG MEADOW CT	PRAIRIEWIEW DR	SOUTH END	423	30.0	80
LONGFORD CT	NORTHAMPTON DR	SOUTH END	626	30.0	73
LORADALE RD	SOUTH END	NORTH END	1298	30.0	86
LOREEN CT	TREASURE DR	SOUTH END	102	56.0	79
LUCKY CT	PEARCES FRD	WEST END	230	30.0	83
LYNX LN	MILL RD	FOX CHASE DR N	390	36.0	76
MADISON CT	S MADISON ST	WEST END	144	45.0	73
MAGNOLIA CT	EAST END	GRAPEVINE TRL	138	65.0	83
MAJESTIC LN	BLUEGRASS PKWY	CHESAPEAKE LN	1505	29.6	80
MANCHESTER RD	KENSINGTON DR	KENSINGTON DR	498	28.0	79
MANDY LN	OGDEN FALLS BLVD	WATERBURY CIR	508	28.0	47



Street	From	To	Length	Width	Rank
MANHATTAN CIR	CENTURY DR	MANHATTAN CIR	4710	30.0	80
MANSFIELD CT	MANSFIELD WAY	SOUTH END	489	30.0	83
MANSFIELD WAY	LITCHFIELD WAY	LITCHFIELD WAY	1643	30.0	79
MAPLE ST	S MAIN ST	S MADISON ST	466	18.0	53
MARK CT	WATERFORD DR	EAST END	230	30.0	76
MARKET DR	BONAVENTURE DR	BONAVENTURE DR	620	30.0	82
MARTY LN	VISTA DR	DEERFIELD DR	895	30.0	79
MAYFAIR CT	KENSINGTON DR	WEST END	266	28.0	47
MCGRATH DR	EAST END	DANCER LN	709	30.0	76
MCLAREN DR	WEAVER ST	HUNT CLUB DR	2559	30.0	82
MEADOWS CT	HARVEY RD	NORTH END	640	32.0	84
MEADOWWOOD LN	HEATHERWOOD DR	PINERIDGE DR S	846	30.0	82
MERLOT CT	GRAPEVINE TRL	SOUTH END	279	30.0	85
METENA DR	BARNABY DR	OLD POST RD	1279	30.0	59
MILL RD	ALLIANCE XING	IL RTE 31	9794	39.2	81
MILL RD	IL RTE 31	EAST END	872	22.1	64
MILLERSBURG ST	PREAKNESS DR	LORADALE RD	1653	30.0	80
MILLSTREAM LN	WHITewater LN	W WASHINGTON ST	2004	30.0	73
MINKLER RD	RESERVATION RD	DS@1320N COUNTRY RD	4170	24.0	39
MINKLER RD	DS@1320N COUNTRY RD	DS@660N HUNT CLUB DR	2085	38.5	75
MINKLER RD	DS@660N HUNT CLUB DR	IL RTE 71	6466	24.6	47
MIST DR	RIVER MIST DR	MILL RD	118	28.0	81
MITCHELL DR	SOUTH END	US RTE 30	1275	28.4	82
MONDOVI DR	OLD POST RD	BARNABY DR	1574	30.0	53
MONROE ST	E BENTON ST	E VAN BUREN ST	685	30.0	64
MONROE ST	E VAN BUREN ST	E WASHINGTON ST	338	30.0	82
MONROE ST	E WASHINGTON ST	E JEFFERSON ST	722	30.0	82
MONROE ST	JUDSON AVE	WILSON PL	1269	26.0	80
MORGAN VALLEY DR	WEST END	COLLINS RD	6276	30.0	73
MUDSLINGER DR	STATION DR	MILL RD	1171	30.0	79
MUSTANG DR	CHESTNUT DR	ANDOVER DR	1250	30.0	76
MYSTIC CT	SOUTHBURY BLVD	SOUTHBURY BLVD	256	18.0	82
N ADAMS ST	2ND ST	DS@1320S 2ND ST	1318	15.0	75
N ADAMS ST	DS@1320S 2ND ST	NORTH ST	1086	21.7	73
N ADAMS ST	NORTH ST	S ADMAS ST	735	28.0	62
N AVON CT	NORTH END	LONG BEACH RD	417	28.0	82
N BENNETT CT	TOWNSEND DR	NORTH END	426	30.0	47
N MERCHANTS DR	DOUGLAS RD	W MERCHANTS DR	473	50.0	82
NEWPORT CIR	HERITAGE DR	HERITAGE DR	1305	28.0	82



Street	From	To	Length	Width	Rank
NORTH ST	N MADISON ST	N ADAMS ST	446	22.0	64
NORTHAMPTON DR	LOMBARDY LN	LOMBARDY LN	2794	30.0	75
NORTHGATE CIR	NORTHGATE DR	NORTHGATE DR	1217	30.0	75
NORTHGATE DR	PERSIMMON LN	PRAIRIEVIEW DR	899	30.0	62
NORWAY PL	ARBOR LN	ARBOR LN	1099	30.0	71
NOTTINGHAM CT	NORRINGHAM DR	EAST END	256	30.0	78
NOTTINGHAM DR	NORTHAMPTON DR	NORTHAMPTON DR	1280	30.0	80
NOTTINGHAM DR N	NOTTINGHAM DR	NOTTINGHAM DR	144	30.0	86
OAKLAWN AVE	ASHLAWN AVE	ORCHARD AVE	2180	28.0	75
OAKWOOD DR	LOMBARDY LN	DS@660S LOMBARDY LN	692	30.0	76
OAKWOOD DR	DS@660S LOMBARDY LN	SOUTH END	974	28.0	50
OBRIEN WAY	US RTE 34	UNNAMED	315	40.0	83
OGDEN FALLS BLVD	SOUTH END	TREASURE DR	1506	45.0	50
OGDEN FALLS BLVD	TREASURE DR	BLUE RIDGE CT	646	44.2	56
OGDEN FALLS BLVD	BLUE RIDGE CT	DS@660N WATERBURY CIR	2339	46.2	82
OGDEN FALLS BLVD	DS@660N WATERBURY CIR	US RTE 34	558	33.8	80
OLD POST RD	DOUGLAS RD	CIRLCLE DR E	4942	36.0	80
OLD RESERVE RD	HALF HOLLOW CT	GOLDENROD DR	981	30.0	69
OLD RESERVE RD	GOLDENROD DR	GROVE RD	1932	30.0	84
ORCHARD AVE	BOULDER HILL PASS	OAKWOOD DR	2745	28.0	62
ORCHARD AVE	OAKWOOD DR	ASHLAWN AVE	987	28.0	71
OTTER WAY	WILLOWWO DR	DS@660N WILLOWWO DR	626	30.0	56
OTTER WAY	DS@660N WILLOWWO DR	BISON RD	1565	30.0	80
OWEN CT	WILLOWWOOD DR	SOUTH END	148	60.0	64
OXFORD CT	OXFORD CT	BUCKINGHAM CT	738	30.0	82
PARADISE PKWY	CARNATION DR	IL RTE 71	3350	31.1	81
PARADISE PKWY S	PARADISE PKWY	PARADISE PKWY	262	30.0	80
PARIS AVE	CARDINAL AVE	CARDINAL AVE	584	30.0	82
PARK ST	FRANKLIN ST	CHICAGO RD	1630	30.0	62
PARKER PL	FOSTER DR	CHAPIN WAY	1184	30.0	83
PARKERS ML	IL RTE 31	W WASHINGTON ST	1233	32.5	73
PARKLAND CT	RIVER RUN BLVD	SOUTH END	489	20.0	75
PARKSIDE LN	PRAIRIEVIEW DR	PRAIRIEVIEW DR	1620	30.0	71
PARKSIDE LN S	PARKSIDE LN	PARKSIDE LN	200	30.0	76
PARKVIEW CT	LAKEVIEW DR	LAKEVIEW DR	298	30.0	80
PARTRIDGE SQ	ORCHARD AVE	ORCHARD AVE	1197	28.0	79
PEARCES FRD	OLD POST RD	US RTE 34	4671	29.0	73
PENN CT	CHICAGO RD	WEST END	413	28.0	79



Street	From	To	Length	Width	Rank
PERSIMMON LN	PARADISE PKWY	PARADISE PKWY	1702	30.0	71
PERSIMMON LN N	PARADISE PKWY	PARADISE PKWY	167	30.0	76
PFUND CT	US RTE 34	NORTH END	725	18.0	53
PIMLICO ST	PREAKNESS DR	YOAKUM BLVD	1351	30.0	79
PINE TREE CT	PINERIDGE DR	PINE TREE CT	562	2.0	11
PINEHURST CT	PINEHURST LN	NORTH END	315	60.0	71
PINEHURST LN	LAKEVIEW DR	LAKEVIEW DR	961	30.0	81
PINERIDGE DR N	MILL RD	EAST END	827	30.0	84
PINERIDGE DR S	HEATHERWOOD DR	MILL RD	2085	30.0	79
PLAINFIELD RD	E WASHINGTON ST	COLLINS RD	3226	37.8	47
PLAINFIELD RD	DS@660S E WASHINGTON ST	ANDOVER DR	4341	41.5	69
PLANK DR	NORTH END	TEMPLETON DR	1049	30.0	76
PLYMOUTH CT	HERITAGE DR	SOUTH END	338	28.0	73
POLK ST	FRANKLIN ST	E JACKSON ST	1033	30.0	76
POMFRET CT	WILLINGTON WAY	WILLINGTON WAY	325	30.0	81
PONDS CT	BADGER LN	WEST END	351	30.0	73
POPLAR CT	PINEHURST LN	EAST END	374	60.0	73
POTTOWATAMIE CT	STONEMILL LN	WEST END	505	30.0	80
PRAIRE CROSSING RD	OLD RESERVE RD	WEST END	259	18.0	62
PRAIRIEVIEW CT	NORTH END	PRAIRIEVIEW DR	328	65.0	79
PRAIRIEVIEW DR	LAKEVIEW DR	MORGAN VALLEY DR	7311	30.0	71
PRAIRIEVIEW DR 1	PRAIRIEVIEW DR	PRAIRIEVIEW DR	269	65.0	73
PRAIRIEVIEW DR 2	PRAIRIEVIEW DR	PRAIRIEVIEW DR	171	65.0	81
PRAIRIEVIEW DR 3	PRAIRIEVIEW DR	PRAIRIEVIEW DR	321	65.0	71
PREAKNESS DR	NORTH END	SOUTH END	2886	30.0	85
PRESIDENTIAL BLVD	REAGAN DR	W WASHINGTON ST	1447	27.9	69
PRESIDENTIAL BLVD	SPLIT	REAGAN DR	866	22.0	71
PRESTON LN	BOWER LN	DURHAM LN	2338	30.0	73
PRESWICK CT	CHESHIRE DR	WEST END	390	30.0	83
PRIMROSE LN	WATERBURY CIR	WATERBURY CIR	862	28.0	53
PROCLAMATION DR	LINCOLN STATION DR	US RTE 30	508	28.0	44
PUTNAM CT	LITCHFIELD WAY	LITCHFIELD WAY	219	45.0	84
QUEEN DR	BOHANNON CIR	BOHANNON CIR	879	30.0	85
QUINCY DR	BARNABY DR	EAST END	223	28.0	84
RAINTREE DR	TREASURE DR	TREASURE DR	3771	28.0	80
RANCE RD	HARVEY RD	US RTE 30	6741	22.0	64
REAGAN DR	MILLSTREAM LN	EISENHOWER DR	957	34.1	79
REDDING CT	COLCHESTER DR	WEST END	410	30.0	75
RELIANCE CT	CONCORD DR	SOUTH END	190	65.0	81
RICHMOND CT	WEST END	RICHMOND DR	216	28.0	75



Street	From	To	Length	Width	Rank
RICHMOND DR	RICHMOND CT	SALEM CIR	984	28.0	83
RIDGEFIELD RD	PEARCES FRD	CIRCLE DR E	1033	30.0	59
RISEN STAR LN	MAJESTIC LN	DANCER LN	508	30.0	84
RIVER MIST CT	RIVER MIST DR	RIVER MIST CT	440	28.0	80
RIVER MIST DR	IL RTE 31	RIVER MIST DR	266	30.0	62
RIVER MIST DR	RIVER MIST DR	RIVER MIST DR	1781	28.0	64
RIVER RUN BLVD	IL RTE 31	WASHINGTON ST	1394	30.0	78
RIVER RUN CT	RIVER RUN BLVD	RIVER RUN CT	374	45.0	62
ROBERT RD	WILLINGTON WAY	DELLA LN	1593	30.0	75
ROBINHOOD CIR	ORCHARD AVE	SOUTH END	371	28.0	79
ROBINHOOD CIR	ORCHARD AVE	NORTH END	423	28.0	56
ROOSEVELT DR	BURR OAK DR	TRUMAN DR	807	36.0	80
ROSEBUSH LN	BLOSSOM LN	CARNATION DR	1289	30.0	78
ROTH RD	WOOLLEY RD	WOLF RD	7564	22.0	44
S ADAMS ST	W WASHINGTON ST	W VAN BUREN ST	371	18.0	47
S ADAMS ST	WILSON PL	W VAN BUREN ST	1066	18.0	79
S ADMAS ST	N ADAMS ST	W JACKSON ST	285	50.0	82
S ADMAS ST	W JACKSON ST	W WASHINGTON ST	354	26.0	69
S AVON CT	LONG BEACH RD	SOUTH END	725	28.0	83
S BENNETT CT	TOWNSEND DR	SOUTH END	541	30.0	86
S MADISON ST	DOUGLAS ST	FULLER AVE	548	30.0	64
S MADISON ST	FULLER AVE	DOUGLAS ST	1581	28.0	56
S MADISON ST	DOUGLAS ST	E WASHINGTON ST	1601	33.0	79
S MAIN ST	DOUGLAS ST	VAN BUREN ST	3419	23.8	41
S MAIN ST	VAN BUREN ST	JEFFERSON ST	1085	56.0	81
SADDLEBROOK CT	PRAIRIEVIEW DR	WEST END	387	30.0	82
SALEM CIR	HERITAGE DR	BARNABY DR	1800	28.0	75
SARATOGA CT	PRAIRIEVIEW DR	EAST END	459	30.0	79
SCHOFIELD DR	WEAVER ST	BICKFORD AVE	2257	30.0	83
SECRETARIAT LN	BLUEGRASS PKWY	WOLF RD	1725	30.9	44
SEDGWICK CT	SEDGWICK RD	NORTH END	141	2.0	11
SEDGWICK RD	BROCKWAY DR	BOULDER HILL PASS	1888	28.0	73
SEELEY ST	CARPENTER AVE	LAUGHTON AVE	1508	30.0	56
SEQUOIA CT	LINDEN DR	NORTH END	384	30.0	64
SETON CREEK DR	WOLLMINGTON DR	GLORIA LN	3168	30.0	76
SHADOW CT	LAKESHORE DR	SHADOW CT	534	2.0	11
SHADOWBROOK CT	LAKESHORE DR	SHADOWBROOK CT	518	24.0	53
SHERWICK RD	BROCKWAY DR	BROCKWAY DR	1967	28.0	78
SHERWOOD DR	SHERWOOD DR	ORCHARD AVE	597	28.0	59
SILVER CHARM DR	MAJESTIC LN	BLUEGRASS PKWY	699	30.0	82
SIMSBURY CT	W BLOOMFIELD CIR	SOUTH END	154	30.0	78




Street	From	To	Length	Width	Rank
SOUTHBURY BLVD	SOUTH END	WOLF RD	5896	36.5	64
SOUTHERLAND DR	HUNT CLUB DR	WEAVER ST	1249	30.0	64
SPARKLE CT	NORTH END	SOUTH END	722	30.0	69
SPENCER LN	ANDOVER DR	DEERFIELD DR	525	30.0	85
SPIRES DR	BONAVENTURE DR	BONAVENTURE DR	659	30.0	85
SPRINGBROOK TRL N	FARMINGTON LAKES DR	FARMINGTON LAKES DR	1906	28.0	50
SPRINGBROOK TRL S	FARMINGTON LAKES DR	FARMINGTON LAKES DR	1367	26.0	85
SPRINGDALE CT	LAKESHORE DR	LAKESHORE DR	323	2.0	11
SPRINGDALE RD	BARNABY DR	SAUGATUCK RD	485	30.0	71
SPRUCE ST	BAYBERRY DR	BENTSON ST	895	30.0	78
STATION DR	MILL RD	NORTH END	1246	40.0	80
STATION DR	US RTE 34	MILL RD	4096	30.0	81
STEEPLCHASE BLVD	YOAKUM BLVD	BOHANNON CIR	177	18.0	82
STEPHENS RD	WEST END	GROVE RD	3447	15.0	73
STILLWATER CT	RIVER RUN BLVD	NORTH END	712	30.0	82
STONE GATE DR	ELMWOOD DR	MADISON ST	1443	30.0	64
STONEHILL RD	WOOLLEY RD	STONEHILL RD	5263	30.0	76
STONEHILL RD	EAST END	WOLF RD	1108	30.0	78
STONELEIGH LN	STONEMILL LN	PEARCES FRD	915	30.0	80
STONEMILL LN	WAUBONSEE CIR	PEARCES FRD	1837	29.3	81
STONEWATER LN	GREENVIEW LN	WASHINGTON ST	1577	30.0	79
SUDBURY CIR	BLUE HERON DR	BLUE HERON DR	5037	28.3	75
SUFFIELD CT	CANTON DR	NORTH END	407	30.0	85
SUNSHINE CT	TREASURE DR	TREASURE DR	348	24.0	59
TAFT DR	MILLSTREAM LN	EISENHOWER DR	928	36.0	78
TEMPLETON DR	STONEHILL RD	PLAINFIELD RD	2013	30.0	69
TERRACE CT	TERRACE LN	WEST END	236	30.0	76
TERRACE LN	CARNATION DR	PARADISE PKWY	1410	30.0	86
TEWKSBURY CIR	CHESTERFIELD DR	CHESTERFIELD DR	1020	30.0	83
TEWKSBURY CT	TEWKSBURY CIR	SOUTH END	207	30.0	76
THEODORE DR	STONEHILL RD	PLANK DR	1207	30.0	62
THORNBURY CT	THORNBURY DR	SOUTH END	164	30.0	80
THORNBURY DR	CHESTERFIELD DR	CHESTERFIELD DR	820	30.0	79
TORRINGTON CT	TORRINGTON CT	WINTHROP DR	810	30.0	76
TOWNS KING	DOUGLAS RD	EAST END	184	20.0	59
TOWNSEND DR	DEVOE DR	HARVEY RD	820	39.8	82
TREASURE DR	WEST END	OGDEN FALLS BLVD	450	28.0	44
TREASURE DR	OGDEN FALLS BLVD	BLUE RIDGE DR	1384	28.0	53
TREASURE DR	BLUE RIDGE DR	HARVEY RD	1522	28.0	78



Street	From	To	Length	Width	Rank
TREASURE DR	HARVEY RD	US RTE 30	1729	37.7	73
TRUMAN DR	TRUMAN DR N	TRUMAN DR N	1998	36.0	80
TRUMAN DR N	TRUMAN DR	TRUMAN DR	282	30.0	82
TRUMAN DR S	TRUMAN DR	SOUTH END	180	30.0	79
TUSCANY TRL	CITY LIMIT	ORCHARD RD	2443	30.0	59
UNNAMED 1	ORCHARD RD	WEST END	1216	30.0	82
UNNAMED 2	ORCHARD RD	WEST END	716	30.0	81
UNNAMED 3	WHITE OAK DR	STATION DR	642	30.0	79
UNNAMED 4	ORCHARD RD	STATION DR	358	30.0	83
UNNAMED 5	STATION DR	ORCHARD RD	351	30.0	80
VALENTINE WAY	DEVOE DR	DEVOE DR	1118	30.0	81
VERNON DR	KENSINGTON DR	EAST END	249	30.0	76
VERSAILLES PKWY	FIFTH ST	BLUEGRASS PKWY	2338	30.0	69
VICTORIA LN	METINA DR	CHARLOTTE LN	875	30.0	73
VINCA LN	LINDEN DR	COLCHESTER DR	1088	30.0	56
VISTA DR	WEST END	ARBORETUM WAY	922	30.0	81
VISTA DR	ARBORETUM WAY	ARBORETUM WAY	1889	30.0	76
W BENTON ST	WEST END	S MADISON ST	852	24.0	62
W BLOOMFIELD CIR	AMSTON CT	BLOOMFIELD CIR E	1216	30.0	83
W JACKSON ST	HARRISON ST	S ADAMS ST	331	18.0	56
W JACKSON ST	S ADAMS ST	S MADISON ST	708	28.0	79
W JEFFERSON ST	E JEFFERSON ST	S MADISON ST	321	30.0	83
W MERCHANTS DR	N MERCHANTS DR	PENDLETON PL	446	50.0	82
W TYLER ST	S ADAMS ST	S MADISON ST	692	21.0	73
W VAN BUREN ST	S ADAMS ST	S MAIN ST	358	18.0	41
W VAN BUREN ST	S MAIN ST	S MADISON ST	364	30.0	64
W WASHINGTON ST	LYNX LN	US RTE 34	3756	37.3	53
WATERBURY CIR	OGDEN FALLS BLVD	OGDEN FALLS BLVD	4225	28.0	44
WATERFORD DR	RIDGEFIELD RD	PEARCES FRD	2657	30.0	69
WAUBONSEE CIR	OLD POST RD	PEARCES FRD	3424	30.0	79
WAUBONSEE CIRCLE CT	WAUBONSEE CIR	WAUBONSEE CIR	272	24.0	82
WAYSIDE CT	HALF ROUND RD	SOUTH END	380	24.0	79
WEAVER CT	WEAVER ST	WEST END	131	45.0	79
WEAVER ST	CARPENTER AVE	EAST END	351	30.0	71
WEAVER ST	SOUTH END	HUNT CLUB DR	820	30.0	81
WEAVER ST	HUNT CLUB DR	NORTH END	1039	30.0	73
WEMBLEY RD	CHARLOTTE LN	SAUGATUCK RD	472	30.0	50
WEST END CT	DOUGLAS ST	SOUTH END	305	24.0	76
WESTFORD PL	COLCHESTER DR	JUNIPER ST	1385	2.0	11



Street	From	To	Length	Width	Rank
WESTMINSTER CT	KENSINGTON DR	NORTH END	374	28.0	82
WHITE OAK DR	UNNAMED 3	DS@660N UNNAMED 3	571	30.0	79
WHITE OAK DR	DS@660N UNNAMED 3	NORTH END	249	30.0	86
WHITE OWL LN	BUCKTAIL DR	WOLVERINE DR	689	28.0	78
WHITE PINES CT	WHITE PINES LN	EAST END	430	30.0	81
WHITE PINES LN	WHITE PINES CT	DANBURY DR	830	30.0	79
WHITETAIL XING	FOX CHASE DR N	DEERPATH DR	1017	30.0	79
WHITEWATER LN	NORTH END	HOOVER DR	964	30.0	79
WIESBROOK DR	DOUGLAS RD	FIFTH ST	1611	30.0	64
WIESBROOK DR	FIFTH ST	EAST END	2561	30.0	80
WILLINGTON WAY	SOUTHBURY BLVD	SOUTHBURY BLVD	4069	30.0	64
WILLOWWOOD DR	ARBOR LN	MILL RD	3925	30.0	83
WILLOWWOOD DR N	MILL RD	WILLOWWOOD DR N	4412	30.0	64
WILMETTE AVE	EAST END	E WASHINGTON ST	863	18.0	50
WILMORE DR	PARIS AVE	FAYETTE DR	522	30.0	83
WILSON PL	S ADAMS ST	S MADISON ST	689	18.0	53
WILSON PL	S MADISON ST	E BENTON ST	981	24.0	79
WILTON CT	WINTHROP DR	WEST END	243	30.0	85
WINDCREST DR	LOMBARDYLN	ORCHARD AVE	797	30.0	82
WINDSOR DR	DANBURY DR	MORGAN VALLEY DR	2637	30.0	69
WINGATE CT	WINGATE DR	NORTH END	771	28.0	36
WINGATE DR	WATERBURY CIR	WINGATE CT	1367	28.0	75
WINTHROP DR	WILLINGTON WAY	WILLINGTON WAY	1446	30.0	84
WOLF RD	US ROUTE 34	US RTE 30	14295	27.7	73
WOLF RD	HAWTHORNE DR	DOUGLAS RD	7368	25.5	73
WOLLMINGTON DR	OLD POST RD	SETON CREEK DR	984	30.0	79
WOLVERINE DR	BUCKTAIL DR	DS@660N DONEGAL CT	935	30.0	73
WOLVERINE DR	DS@660N DONEGAL CT	OTTER WAY	1555	30.0	69
WOODCHUCK TRL	FERRET XING	BISON RD	794	30.0	76
WOODFORD RD	NORTH END	PREAKNESS DR	2027	30.0	82
WOODLAND WAY	ASHCROFT LN	ASHCROFT LN	1043	30.0	75
WOOLLEY RD	PLAINFIELD RD	DS@1320E COLCHESTER DR	3469	35.6	81
WOOLLEY RD	DS@1320E COLCHESTER DR	DOUGLAS RD	5207	22.0	47
YEADON DR	BROCKWAY DR	CIRCLE DR W	331	28.0	80
YOAKUM BLVD	FIFTH ST	BLUEGRASS PKWY	2405	52.9	82
YOAKUM BLVD	BLUEGRASS PKWY	EAST END	2227	51.6	82
YORK DR	LENNOX DR	CENTURY DR	394	30.0	71

Project Information		Project Snapshot
Project Name	Village Hall Parking Lot Repairs	
Account #		
Location	100 Parkers Mill	
Department	Public Works	
Category	Facilities	
New to CIP	Yes	
Prepared BY	Steve Raasch	
Useful Life	15 Years	

Description

The Oswego Village Hall building was built in 2008 at 100 Parkers Mill. The project will consist of removing and replacing small sections of asphalt. We will fill large cracks, place a seal coat and install new pavement markings.

Justification


There are a couple areas with small holes and/or cracks that need to be repaired. The whole lot needs to be seal coated and re-striped.

Prior Year Cost	Total Project Cost				45,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
		45,000				45,000
Total		45,000				45,000

Funding Sources						
Capital Fund		45,000				45,000
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund						
Vehicle Fund						
Other						
Other - Vendor Financed						
Total		45,000				45,000

Operational Impact/Other

Failure to repair and seal coat the lot will require, extensive and more costly repairs at a later date.

Project Information		Project Snapshot
Project Name	Public Works Facility Parking Lot Repairs	
Account #		
Location	100 Theodore Drive	
Department	Public Works	
Category	Facilities	
New to CIP	No	
Prepared BY	Tracy Miller/Steve Raasch	
Useful Life	15 Years	

Description

The Oswego Public Works building was built in 2002 at 100 Theodore Drive. The project will consist of removing asphalt, excavation and paving approximately an area 213' X 32' along the South side of the building where heavy trucks enter the building and a 53' X 37' area in the front parking lot where water pools. We will fill large cracks, place a seal coat and install new pavement markings.

Justification


The area outside the South bay doors is in need of repair due to wear and tear of trucks entering the garage. A second area in the guest parking lot has settled causing the pooling of water. Personnel and people parking in the adjacent field need to avoid the potholes.

Prior Year Cost			Total Project Cost		65,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Other			65,000			65,000
Total			65,000			65,000

Funding Sources						
Capital Fund			65,000			65,000
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund						
Vehicle Fund						
Other						
Other - Vendor Financed						
Total			65,000			65,000

Operational Impact/Other

Failure to repair the lot will require, extensive and more costly repairs at a later date.

Project Information		Project Snapshot
Project Name	Fence Parking/Storage PW	
Account #		
Location	100 Theodore Drive	
Department	Public Works	
Category	Facilities	
New to CIP	No	
Prepared BY	Steve Raasch	
Useful Life	20 Years	

Description

Expand the Public Works Facility fenced storage/parking area by adding fence along the south side of the building. The yard will be constructed with gravel.

Justification


The Public Works Facility does not have adequate parking and storage space for Village owned equipment including but not limited to snow removal equipment, wood chippers, trailers and leaf removal equipment. The PW Department has to move equipment to different well houses throughout the community depending on seasons for storage. The equipment is susceptible to vandalism and theft as well as complaints from the community. The work is proposed for FY'24.

Prior Year Cost	Total Project Cost				77,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Installation					77,000	77,000
Other						
Total					77,000	77,000

Funding Sources						
Capital Fund					77,000	77,000
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund						
Vehicle Fund						
Other						
Other - Vendor Financed						
Total					77,000	77,000

Operational Impact/Other

The Public Works Facility will have the proper secured parking/storage area for Village owned equipment and materials. The addition to the facility will allow for added room for organization and additional equipment the Village will require as it continues to grow in the future. This project would reduce the labor needed for moving these items between Village facilities.

Project Information		Project Snapshot
Title Project	Workstation Refresh	
Account #		
Location	Oswego	
Department	Information Technology	
Type		
New to CIP	Yes	
Prepared BY	IT Manager	
Useful Life	4 Years	

Description

Dependable, efficient IT hardware is necessary for the Village's operations. In the past, some departments had refresh workstation schedules while others made decisions on a case by case basis. The process worked for some and less for others. The process did not allow for equal access to new equipment and it certainly didn't enable the Village to leverage any volume purchasing. Creating a Refresh Cycle every four years allows the Village to curb many issues (money lost in keeping an aged piece of hardware functioning, and how much time is lost when running slow machine) and provide other benefits at the same time.

Justification

Replacement of outdated Village computers will now be centralized utilizing a predetermined refresh cycle. This move is expected to simplify the process, ensure more standard security protection against viruses, and ultimately save the Village money through volume purchasing.


- Computers (PC's) will be replaced every 4 to 5 years
- Volume price discounts will be achieved through bulk purchases.
- Unused or rarely used computers will be identified and removed if possible thus reducing support costs and information security risks.
- Older machines will be replaced thus providing a consistent platform capable of keeping up with evolving computer needs and standards.
- All upgrades will be coordinated by the Village IT Department thus eliminating the need for departments to order upgrades on an individual basis.
- Village IT Department will be charged with the centralize management of the refresh logistics, and scheduling.

Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Equipment			\$200,000.00			\$200,000.00
Total			\$200,000.00			\$200,000.00

Funding Sources	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Capital Fund			\$200,000.00			\$200,000.00
General Fund						
Vehicle Fund						
Water & Sewer Fund						
Other - Vendor Financed						
Total			\$200,000.00			\$200,000.00

Operational Impact/Other

Recurring CIP funds for computer replacements every four years.

Project Information		Project Snapshot
Title Project	Imaging Scanner for Police Department	
Account #		
Location	Oswego	
Department	Information Technology	
Type		
New to CIP	Yes	
Prepared BY	IT Manager	
Useful Life	5 Years	

Description

The Leica BLK360 is a revolutionary 3D laser scanner that is more accessible and user friendly than any other device on the market. Measuring just 6.5 inches tall and weighing only 2.2 pounds, the BLK360 captures 360,000 points per second and registers scans automatically in either ReCap Pro or Leica Cyclone. The device can be tripod mounted, placed on its own rotating base, or inverted to reach difficult areas. In keeping with the convenient stature of the BLK360, a number of easily portable accessories are also available - including a tripod that folds down to pocket size.

Justification


The Police Departments current accident reconstruction scanner is end of life. Many enhancements that are now available on current scanners are not available for the scanner that is in production now. With a new scanner, reconstruction of accidents can take seconds to minutes, instead of hours. With this new device, the Police Department would be able to work with other agencies to assist with their reconstruction efforts as well. This new scanner will take what is currently a long process of taking points in the field, and recreating the accident manually on a computer, to minutes with the press of a button.

Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Equipment	\$80,000.00					\$80,000.00
Total	\$80,000.00					\$80,000.00

Funding Sources	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Capital Fund	\$80,000.00					\$80,000.00
General Fund						
Vehicle Fund						
Water & Sewer Fund						
Other - Vendor Financed						
Total	\$80,000.00					\$80,000.00

Operational Impact/Other

Recurring CIP funds for scanner replacements every four/five years.

Project Information		Project Snapshot
Title Project	Network Switches, Access Points and Firewalls	
Account #		
Location	All Village Facilities	
Department	Information Technology	
Type		
New to CIP	Yes	
Prepared BY	IT Manager	
Useful Life	5 Years	

Description

Cisco Meraki network switches and access points are best of breed technology. They offer a centrally managed cloud solution. This enables rapid deployment in any disaster recovery scenario. They have built in multi-site management, automatic monitoring and alerts. Since they are cloud managed, they are always up to date, with seamless over the web firmware updates. The access pints are built for performance. They have dedicated security radios imbedded into the devices. The enterprise license term is 5 years. Longer license terms are also available.

Justification

The Village's current network switches are nearing end of life expectancy. The current infrastructure does not contain a centrally managed location. The current access points are also end of life. With the Village adding many more devices to the network, upgrading the network switches and access points are integral to the network infrastructure.

Creating a Refresh Cycle every four years allows the Village to curb many issues (money lost in keeping an aged piece of hardware functioning, and how much time is lost when running slow machine) and provide other benefits at the same time. Replacement of outdated Village computers will now be centralized utilizing a predetermined refresh cycle. This move is expected to simplify the process, ensure more standard security protection against viruses, and ultimately save the Village money through volume purchasing.

- Computers (PC's) will be replaced every 4 to 5 years
- Volume price discounts will be achieved through bulk purchases.
- Unused or rarely used computers will be identified and removed if possible thus reducing support costs and information security risks.
- Older machines will be replaced thus providing a consistent platform capable of keeping up with evolving computer needs and standards.
- All upgrades will be coordinated by the Village IT Department thus eliminating the need for departments to order upgrades on an individual basis.
- Village IT Department will be charged with the centralize management of the refresh logistics, and scheduling.


Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Equipment				\$200,000.00		\$200,000.00
Total				\$200,000.00		\$200,000.00

Funding Sources						
Capital Fund				\$200,000.00		\$200,000.00
General Fund						
Vehicle Fund						
Water & Sewer Fund						
Other - Vendor Financed						
Total				\$200,000.00		\$200,000.00

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Operational Impact/Other

The current switches and access points are nearing end of life.

Project Information		Project Snapshot
Title Project	Planimetric Capture & Aerial Imager Capture	
Account #		
Location		
Department	Information Technology	
Type		
New to CIP	No	
Prepared BY	Joe Renzetti	
Useful Life	Data is good until development occurs	

Description

Planimetric features are contours, roads, driveways, sidewalks, building footprints, etc. Planimetric data is obtained by looking at aerial photographs taken from a plane. By taking the picture twice with a slight offset, the image can be projected in three dimensions to establish contours (lines of equal elevations).

Justification


The Village of Oswego has limited planimetric data for the Village. Planimetric data allows the Village to do indepth analysis utilizing the GIS. With the growth that Oswego has had over the past decade, there is significant gaps in the available data. This project will capture the data in a cost-effective manner. Engineers use the contours to ascertain drainage patterns. The planimetric data is used to manage assets and to analyze the relationship between them. Examples include determining the limits of a floodplain and the number of structures within it.

Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Construction				\$125,000.00		\$125,000.00
Other						
Other						
Total				\$125,000.00		\$125,000.00

Funding Sources	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Capital Fund				\$125,000.00		\$125,000.00
General Fund						
Vehicle Fund						
Water & Sewer Fund						
Other - Vendor Financed						
Total				\$125,000.00		\$125,000.00

Operational Impact/Other

Once an initial Planimetric capture is completed, periodic updates will be needed as areas develop. This project improves efficiency and accuracy of the mapping system.

Project Information		Project Snapshot
Title Project	Server Refresh	
Account #		
Location	Oswego	
Department	Information Technology	
Type		
New to CIP	Yes	
Prepared BY	IT Manager	
Useful Life	5 Years	

Description

Replacing servers and other critical hardware allows the Village to deploy updated equipment intended to improve reliability, enable new and anticipated capabilities, and save money in the long term. Memory constitutes a particularly crucial feature of servers in virtual environments, because VMs (virtual machines) are essentially disk images that reside in server memory. More memory is vital for higher levels of consolidation, and the reliability of that memory will impact the overall reliability of all the VMs on that server. Future capabilities may include support for new chipsets that can handle additional memory types, faster I/O, and higher bus speeds.

Justification


- Servers are replaced or refreshed for many different reasons. Some of the reasons, or drivers, for server refresh that are:
- Servers are no longer viable or desirable for upgrades or need additional capability that is not available through an upgrade.
 - Existing system is being retired because of nonsupport or maintenance issues.
 - The system is unable to support the growth of the current application and will be re-purposed to run another application.
 - To meet consolidation requirements, a server with higher performance, more memory capacity, and increased I/O capabilities is required.
 - Restructuring, using virtualization to gain better utilization and flexibility, exceeds the system's capabilities.
 - Power and cooling constraints and/or goals require more efficient systems.
 - Space constraints require servers with "smaller footprints."
 - Operational efficiency requires more efficient server systems.

Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Equipment			\$200,000.00			\$200,000.00
Total			\$200,000.00			\$200,000.00

Funding Sources						
Capital Fund			\$200,000.00			\$200,000.00
General Fund						
Vehicle Fund						
Water & Sewer Fund						
Other - Vendor Financed						
Total			\$200,000.00			\$200,000.00

Operational Impact/Other

Recurring CIP funds for Server replacements every four years.

Project Information		Project Snapshot
Title Project	Squad Car MDT Upgrade	
Account #		
Location	All Facilities	
Department	Information Technology	
Type	Other	
New to CIP	Yes	
Prepared BY	Joe Renzetti	
Useful Life	5 years	

Description

A mobile data terminal (MDT) or mobile digital computer (MDC) is a computerized device used for the Police Department's fleet of vehicles. These MDT's are used to display the CAD software. MDTs generally require specific installation protocols to be followed for proper ergonomics, power and communications functionality. MDT installation companies specialize in designing the mount design, assembling the proper parts, and installing them in a safe and consistent manner away from air bags, vehicle HVAC controls, and driver controls. Frequently installations will include a WAN modem, power conditioning equipment, and a WAN, WLAN, and GPS antenna mounted external to the vehicle.

Justification

The current fleet of Oswego Squad Car MDT's are not consistent. The fleet comprises of older Panasonic toughbooks that are past their useful life span, and a mixture of different model Fujitsu tablets.


This current mixture of devices allows for multi factor inconsistencies across the board from hardware/software troubleshooting, to compatibility issues with current video systems within the squads to officer training.

Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Equipment				\$100,000.00		\$100,000.00
Maintenance				\$10,000.00		\$10,000.00
Total				\$110,000.00		\$110,000.00

Funding Sources						
Capital Fund						
General Fund						
Vehicle Fund				\$110,000.00		\$110,000.00
Water & Sewer Fund						
Other - Vendor Financed						
Total				\$110,000.00		\$110,000.00

Operational Impact/Other

With a potential lease option for the MDT/MDC, the Police Squad cars would have updated consistent hardware/software across the entire fleet, many time consuming, time burdensome, downtime laden tasks/issues will be resolved. As having one type of MDT across the entire fleet will improve efficiencies from the the officer standpoint, to the the technical implications of setup and ongoing maintenances.

Project Information		Project Snapshot
Title Project	Virtual Appliance for Police Department	
Account #		
Location	Oswego	
Department	Information Technology	
Type		
New to CIP	Yes	
Prepared BY	IT Manager	
Useful Life	5 Years	

Description

The current physical server at the Police Department has reached the end of its useful life. The Information Technology Dept. would migrate the physical server to a virtual environment. This would include purchasing a new virtual appliance to be housed at the Police Department.

Justification


- Servers are replaced or refreshed for many different reasons. Some of the reasons, or drivers, for server refresh that are:
- Servers are no longer viable or desirable for upgrades or need additional capability that is not available through an upgrade.
 - Existing system is being retired because of nonsupport or maintenance issues.
 - The system is unable to support the growth of the current application and will be re-purposed to run another application.
 - To meet consolidation requirements, a server with higher performance, more memory capacity, and increased I/O capabilities is required.
 - Restructuring, using virtualization to gain better utilization and flexibility, exceeds the system's capabilities.
 - Power and cooling constraints and/or goals require more efficient systems.
 - Space constraints require servers with "smaller footprints."
 - Operational efficiency requires more efficient server systems.

Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Equipment	\$100,000.00					\$100,000.00
Total	\$100,000.00					\$100,000.00

Funding Sources	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Capital Fund	\$100,000.00					\$100,000.00
General Fund						
Vehicle Fund						
Water & Sewer Fund						
Other - Vendor Financed						
Total	\$100,000.00					\$100,000.00

Operational Impact/Other

Recurring CIP funds for Server replacements every four/five years.

Project Information		Project Snapshot
Title Project	Enterprise-Wide Software	
Account #		
Location	All Facilities	
Department	Finance	
Type	Other	
New to CIP	No	
Prepared BY	Billie Robinson	
Useful Life	25 years	

Description

Purchase and install an enterprise-wide software solution to include new financial software with integrated modules for accounting, cash receipting, payroll, human resources, payables, permitting, reporting, budget, customer service, utility billing, accounts receivable billing, etc. Modules will also include integrated adjudication software, ticketing software, work management software, and land management software. This system will be accessible and used by all departments. Total project cost is approximately \$800,000 plus annual SaaS (Software as a Service) fees of \$205,000 per year.

Justification


The Village's current financial software has been in place since 2002. Implementation of a new software system would increase efficiencies in all departments and eliminate the duplication of invoice storage, manual spreadsheets' and allow all department heads and Village board access to the financial data and other modules.

Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Other	\$65,000.00					\$65,000.00
Total	\$65,000.00					\$65,000.00

Funding Sources	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Capital Fund	\$65,000.00					\$65,000.00
General Fund						
Vehicle Fund						
Water & Sewer Fund						
Other - Vendor Financed						
Total	\$65,000.00					\$65,000.00

Operational Impact/Other

Elimination of duplicate record keeping in other departments of financial data and copy of invoices. Access to the financial data and other modules to allow for improved decision making. Work transference between current staffing which will provide for better operational flow of data, greater transparency and operational efficiencies. The annual costs for the ERP system are \$205,000.

Project Information		Project Snapshot
Project Name	PW Fuel Tanks	
Account #		
Location		
Department	Public Works	
Category	Facilities	
New to CIP	Yes	
Prepared BY	A. Bavuso	
Useful Life	20 Years	

Description

Replace and relocate Public Works facility's fuel tanks with larger tanks, new pumps and latest fuel monitoring system technology. Install canopy over the tanks.

Justification


The current fuel tanks at the public works facility are aging and will require refurbish or replacement in the future or risk the possibility of failure due to corrosion. Also, the tanks are installed in a location that is difficult for large trucks to maneuver around, especially during winter operations with plows installed. We purpose to relocate and replace the aging fuel tanks with a larger new or refurbished tank. The tanks will be in a location accessible to all Village vehicles during daytime and after hour operations. The latest fuel monitoring software will be installed including fuel consumption and maintenance intervals per vehicle. The fuel tank project greatly reflects community growth as well as a joint effort between departments and surrounding municipalities to simplify future processes during normal and emergency operations.

Prior Year Cost			Total Project Cost		70,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Equipment	70,000					70,000
Total	70,000					70,000

Funding Sources						
Capital Fund	70,000					70,000
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund						
Vehicle Fund						
Other						
Other - Vendor Financed						
Total	70,000					70,000

Operational Impact/Other

The relocation and tank replacement greatly impact the Village's day to day operations year-round. The relocation to the readily accessible fuel tank system allows for increased safety and maneuverability of large vehicles such as fire trucks and snow fighting equipment. With the latest fuel monitoring system, the equipment will monitor fuel tank quantity, vehicle consumption and maintenance intervals allowing the fleet division to schedule routine maintenance.

Project Information		Project Snapshot
Project Name	2019 F-550	
Account #		
Location		
Department	Public Works	
Category	Vehicles/Equipment	
New to CIP	Yes	
Prepared BY	A.Bavuso	
Useful Life	15 Years	

Description

2019 F-550 with flat bed, plow and salt spreader

Justification


We propose the purchase of a 2019 Ford F-550 with flat bed, plow and salt spreader. This vehicle replaces PW122, a 2005 F-350 with the vehicle rating of 32 (2018), Condition IV (high priority replacement). This would be a universal PW vehicle capable of serving multiple purposes. Unlike a standard pick-up truck, the vehicle will have the capabilities to plow and apply road salt during the winter months as well as a universal flatbed capable of hauling large items when not performing snow removal operations. Currently, the Village does not own a flatbed vehicle.

Prior Year Cost			Total Project Cost		85,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Equipment	85,000					85,000
Total	85,000					85,000

Funding Sources						
Capital Fund						
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund						
Vehicle Fund	85,000					85,000
Other						
Other - Vendor Financed						
Total	85,000					85,000

Operational Impact/Other

The purchase of a flatbed F-550 truck would continue with the fleet restructure replacing pickup trucks with specialized vehicles. This will give the village extended capabilities such as the moving of furniture, large equipment (tanks, plows, dicing equipment) and special event materials such as barricades. In addition, the vehicle will be used extensively during front line snow fighting operations as a p due to its salt v-box attachment and 8" plow. This vehicle will replace one of the oldest vehicles in the PW fleet with a high maintenance costs at this time. The vehicle it is replacing would be sold, and proceeds would be deposited into the Village's Vehicle Fund.

Project Information		Project Snapshot
Project Name	2020 International 4300 SBA 4x2	
Account #		
Location		
Department	Public Works	
Category	Vehicles/Equipment	
New to CIP	Yes	
Prepared BY	A.Bavuso	
Useful Life	15 Years	

Description

2020 International Truck with Dump Body, Plow, Anti-Ice Tanks and Salt Spreader

Justification


The PW is requesting the purchase of an Medium Duty Dump Truck with Dump Body, Plow, Anti-Ice Tanks and Salt Spreader. This vehicle will be capable of moving large amounts of snow during the winter months as well as providing essential day to day PW operations year round. Unlike the PW's large 5-Yard dump trucks primary used for snow removal and stored during the warmer months with little use. This vehicle can be utilized for several village tasks such as but not limited to cold patching, barricade delivery, dirt and sod restoration, landscaping and hauling materials. This vehicle replaces PW04, a 2008 Ford F-550 that is suffering extensively with corrosion issues. Current Vehicle Rating of 27 (qualifies for replacement)

Prior Year Cost			Total Project Cost		160,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Equipment	160,000					160,000
Total	160,000					160,000

Funding Sources						
Capital Fund						
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund						
Vehicle Fund	160,000					160,000
Other						
Other - Vendor Financed						
Total	160,000					160,000

Operational Impact/Other

We propose to begin replacing the PW's aging fleet with new, multi-purpose trucks capable of being utilized all year round. Medium duty trucks have the same snow removing capability as the larger trucks as well as the versatility of the smaller Village owned vehicles. In return, the Village can utilize vehicles for multiple roles eliminating the need to purchase vehicles that are only utilized during the winter months. Currently, PW04 serves the Village as a 1-ton dump truck used for year round operations including snow removal. The vehicle has suffered extensively from corrosion over the years and will require major repairs in the future.

Project Information		Project Snapshot
Title Project	B&Z Vehicles	
Account #		
Location	Village Hall	
Department	Building & Zoning	
Type	Vehicle	
New to CIP	No	
Prepared BY	Jay Hoover	
Useful Life	7-8 years	

Description

Replace Building and Zoning vehicle #30 for Inspection and Enforcement operations, with a new Ford F-150 ext cab 4x4

Justification


The vehicles in FY 20 are needed to replace existing B&Z vehicle # 30 that have already surpassed the 10 year life expectancy in the fleet. All vehicles being replaced have met the criteria for vehicle replacement. All Vehicles are shared, but have a primary driver.

Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Vehicles	\$27,040.00	\$27,970.00	\$29,555.00			\$84,565.00
Total	\$27,040.00	\$27,970.00	\$29,555.00			\$84,565.00

Funding Sources	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Capital Fund						
General Fund						
Vehicle Fund	\$27,040.00	\$27,970.00	\$29,555.00			\$84,565.00
Water & Sewer Fund						
Other - Vendor Financed						
Total	\$27,040.00	\$27,970.00	\$29,555.00			\$84,565.00

Operational Impact/Other

Replacing Vehicle #30 will allow for all 3 inspectors and a supervisor to respond to field duties and inspections. Failure to replace will result in delays to inspections, code enforcement, and/or other potential B&Z service interruptions. Truck #30 has a point score of 29 and is ready for immediate replacement. Truck 30 has ongoing regular mechanical/ electrical problems and failures. It has been removed from daily service. Truck 29 is in slightly better condition and will be retained for the time being.

Project Information		Project Snapshot
Title Project	Police Vehicles	
Account #		
Location	3525 Route 34	
Department	Police	
Type		
New to CIP	No	
Prepared BY	Chief Jeff Burgner	
Useful Life	4-5 Years	

Description

Replace aging police vehicle(s) for Department operations. The Police Department is requesting approval for the purchase of (1) Patrol SUV's.

Justification


This vehicle is needed to replace an existing vehicle that has either surpassed life expectancy or will be re-purposed to replace other vehicles that have surpassed their life expectancy. All vehicles being replaced meet the vehicle replacement guidelines for Qualifies for Replacement. One new patrol vehicle will be purchased and the current patrol vehicles will be re-purposed to an Administrative vehicle. The current Administrative (Squad 13) vehicle meets the vehicle replacement guidelines for Qualifies for Replacement and was moved to this role in a prior fiscal year. Squad 13 will be sold. As a note, Ford motor Company has indicated that there will be a price increase in the 2020 SUV model of approximately \$5,500 due to a redesign. They will no longer manufacturer the sedan patrol squad. This price increase has been included in this document

Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Vehicles	\$34,000.00	\$71,400.00	\$140,018.00	\$147,018.00	\$148,292.00	\$540,728.00
Equipment	\$26,000.00	\$42,672.00	\$69,965.00	\$73,463.00	\$80,813.00	\$292,913.00
Total	\$60,000.00	\$114,072.00	\$209,983.00	\$220,481.00	\$229,105.00	\$833,641.00

Funding Sources	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Capital Fund						
General Fund						
Vehicle Fund	\$60,000.00	\$114,072.00	\$209,983.00	\$220,481.00	\$229,105.00	\$833,641.00
Water & Sewer Fund						
Other - Vendor Financed						
Total	\$60,000.00	\$114,072.00	\$209,983.00	\$220,481.00	\$229,105.00	\$833,641.00

Operational Impact/Other

Under the "hot seat" program vehicles will spend an expected four (4) to five (5) years as a front line patrol vehicle and then is retired or transitions to administrative use for up to three (3) years. The projected cost associated with squad purchases beyond FY '20 reflect a 5% increase per year. Over the last five fiscal years, the Vehicle Maintenance budget has been reduce from \$51,650 to \$30,150 (41% reduction). This reduction is mainly due to a reduction in the cost to repair mechanical issues with the fleet which in comprised of newer vehicles as well as bring a potion of vehicle maintenance in house at Public Works.

Project Information		Project Snapshot
Title Project	Public Work Vehicles and Equipment	
Account #		
Location		
Department	Public Works	
Type	Vehicle	
New to CIP	Yes	
Prepared BY	A. Bavuso	
Useful Life	9-12 Years	

Description

Replacement of various Public Works vehicles and large equipment.

Justification


The Public Works Department uses vehicles and equipment for day to day operations as well as specialty needs. These vehicles are needed to replace existing ones that have surpassed life expectancy. The vehicles and equipment being replaced have met the criteria for vehicle replacement. FY'20 vehicle replacements are detailed on separate sheets.

Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Vehicles		\$404,000.00	\$261,000.00	\$160,000.00	\$165,000.00	\$990,000.00
Equipment					\$186,000.00	\$186,000.00
Total		\$404,000.00	\$261,000.00	\$160,000.00	\$351,000.00	\$1,176,000.00

Funding Sources	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Capital Fund						
General Fund						
Vehicle Fund		\$404,000.00	\$261,000.00	\$160,000.00	\$351,000.00	\$1,176,000.00
Water & Sewer Fund						
Other - Vendor Financed						
Total		\$404,000.00	\$261,000.00	\$160,000.00	\$351,000.00	\$1,176,000.00

Operational Impact/Other

Public Work vehicles and equipment are used to perform day to day operations as well as performing special needs such as snow, tree and leaf removal. The equipment and vehicles have reached, or will be reaching their useful life span and require replacement. In order to keep vehicles from becoming used beyond repair or having limited to no salvage value, it is crucial to have vehicles and equipment replaced when they reach Condition III (qualifies for replacement) criteria.

Project Information		Project Snapshot
Title Project	Smart Trailer	
Account #		
Location	3525 Route 34	
Department	Police	
Type		
New to CIP	No	
Prepared BY	Chief Jeff Burgner	
Useful Life	5-7 Years	

Description

Message board/speed trailer to be utilized to display public service messages as well as conduct speed/traffic studies.

Justification


The Department currently owns and operates two speed/message trailers. These trailers have a useful life of about 7 years. In order to keep these pieces of equipment operational, they need to be replaced after about 7 years of use. The equipment becomes outdated as well as unserviceable. These trailers spend a lot of time out in the weather elements which causes wear and tear on the electronic components. These trailers are an important part of traffic safety for messaging as well as traffic data collection.

Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Equipment			\$20,000.00			\$20,000.00
Total			\$20,000.00			\$20,000.00

Funding Sources	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Capital Fund			\$20,000.00			\$20,000.00
General Fund						
Vehicle Fund						
Water & Sewer Fund						
Other - Vendor Financed						
Total			\$20,000.00			\$20,000.00

Operational Impact/Other

The need for two message board/speed trailers will increase due to a rising need for this equipment. Traffic complaints traditionally rise with population increases and the potential for an increase in the number of special events exists. The Village currently processes over eighty special event permits per year many of which provide use of a message board trailer. These two issues will increase the need to have the ability to deploy more than one trailer at different locations during a single special event or have them functioning separately for separate issues. Without these trailers, staff will not be able to provide a portable messaging system to warn motorists of safety concerns or other important messages. The Department would need to rely on other jurisdictions to borrow this equipment which may not be available during our time of need.

Project Information		Project Snapshot
Project Name	20,000 lbs Two Post Vehicle Lift	
Account #		
Location	Public Works Garage	
Department	Public Works	
Category	Facilities	
New to CIP	Yes	
Prepared BY	A. Bavuso	
Useful Life	15 Years	

Description

Replace the rotary 20,000lbs two-post vehicle lift.

Justification

We purpose to replace the Ford Smith 18,000 pound two-post vehicle lift with a new 20,000 pound lift. The current lift requires replacement parts that are no longer produced because the manufacturer is no longer in business. This lift is used extensively for maintenance and repair of Village owed vehicles including but not limited to squad cars and pick-up trucks. The lift will require replacement in fiscal year 2020 or we will discontinue use due to the inability to repair it.

Prior Year Cost			Total Project Cost		20,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Equipment	20,000					20,000
Total	20,000					20,000

Funding Sources						
Capital Fund	20,000					20,000
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund						
Vehicle Fund						
Other						
Other - Vendor Financed						
Total	20,000					20,000

Operational Impact/Other

The purchase of a new lift will allow the mechanics the ability to continue to perform maintenance and repairs on Village vehicles under 20,000lbs. The equipment can lift smaller squad cars such as Ford Escapes and Chevy Malibus as well as larger public work trucks such as Ford F-550s. With continued maintenance and annual safety inspections performed by certified ALI lift inspectors, the lift will benefit the Village long into the future safely and efficiently as Oswego continues to grow. The existing lift can no longer be repaired, failure to replace the lift will significantly impact our ability to maintain our fleet.

Project Information		Project Snapshot
Project Name	Portable Lifts For Village Vehicles	
Account #		
Location	Public Works Garage	
Department	Public Works	
Category	Vehicles/Equipment	
New to CIP	Yes	
Prepared BY	A. Bavuso	
Useful Life	15 Years	

Description

Purchase new rotary 75,000 Pound Portable Lifts

Justification


The current Ford Smith 60,000 pound vehicle lift will require replacement as the manufacture has gone out of business and repair parts are no longer available. Over the past year, the lift has received extensive repair from certified vehicle lift mechanics on the lifting seals and safety locking mechanism. During this repair, it has been noted that future repairs will be difficult as parts become unavailable and safety will eventually become a concern with the locking system. We recommend the purchase of portable lifts to utilize in addition to the 60,000 pound lift. When we need to discontinue use of the existing lift, the Village will use the new portable lifting system as its sole means of lifting large vehicles.

Prior Year Cost			Total Project Cost		45,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Equipment	45,000					45,000
Total	45,000					45,000

Funding Sources						
Capital Fund	45,000					45,000
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund						
Vehicle Fund						
Other						
Other - Vendor Financed						
Total	45,000					45,000

Operational Impact/Other

The purchase of portable lifts will give the Village mechanics a wide range of versatility. The lifts will give the mechanic the ability to work on vehicles of any size, length or width up to 75,200 pounds. Also, because of the ease of mobility, the lifts can be used on any level suitable service. This will allow the lifting of equipment such as wood chipper, sewer jetter and backhoe if needed as well as several other pieces of village owned equipment. These lifts cannot be performed existing equipment. The existing 60,000 pound lift can no longer be repaired. Failure to replace the lift will significantly impact our ability to maintain larger vehicles and equipment.

Project Information		Project Snapshot
Project Name	Public Works Vehicle GPS	
Account #		
Location	Fleet	
Department	Public Works	
Category	Vehicles/Equipment	
New to CIP	Yes	
Prepared BY	Mark D. Runyon	
Useful Life	20 Years	

Description

Vehicle GPS monitoring for optimized fleet management for Public Works plow, leaf, chip operation vehicles.

Justification

Public Work vehicles currently have no monitoring devices. These systems will allow us to track several functions of operations: vehicle location and speed, snow plow up or down, salt spreader on or off, warning lights, throttle on or off, etc. This system will help identify missed service opportunities such as streets not plowed or brush or leaf piles not picked up. Our current mosquito contractor utilizes a GPS system and it has been used to investigate service complaints. Managerial staff will be able to monitor operations from both desktop and mobile applications and information will be available for both customer inquiries and operational safety. The main component to operate these units will come from our current vehicle mounted 2-way radios. The information will run through the radio to a control station or repeater, then to a monitoring device. The installation of these units will save time during inquiries from having to make contacts to field staff or send someone out to a certain area to confirm information. Additionally, per our insurance carrier, "It is a great Risk Management tool to assist in minimizing exposure to the Village.


Prior Year Cost			Total Project Cost		30,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Equipment	30,000					30,000
Total	30,000					30,000

Funding Sources						
Capital Fund	30,000					30,000
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund						
Vehicle Fund						
Other						
Other - Vendor Financed						
Total	30,000					30,000

Operational Impact/Other

If our current two-way radio system is utilized, other than normal maintenance, there would be no ongoing annual costs.

Initial costs: GPS system-\$30,000.00

Project Information		Project Snapshot
Project Name	Fox River Water Plant - Prelim. Engineering	
Account #		
Location	To Be Determined	
Department	Public Works	
Category	Water & Sewer Improvments	
New to CIP	No	
Prepared BY	Jennifer Hughes	
Useful Life	10+ Years	

Description

The Village is studying two options for a new water source: the Fox River and Lake Michigan. If the Fox River option is selected, then this project will be necessary. Should the Lake Michigan option be selected, this project will be deleted from the CIP.

Establish a governance mechanism, acquire land, and begin water quality testing for a future water treatment facility. Oswego's share is estimated to be 48% based upon the Sub-Regional Water Supply Study completed in 2016. The Village of Montgomery and the United City of Yorkville will be responsible for their pro-rated share of the costs.

Governance Review - \$60,000 (Village share \$28,800) over two years beginning in FY'20 (carried over from FY'18).

Land Acquisition - \$800,000 (Village share \$384,000) including professional services in FY'20 (carried over from FY'18).

Fox River Water Quality Testing - \$15,000 per year (Village share \$7,200) for three years beginning in FY'20

Justification

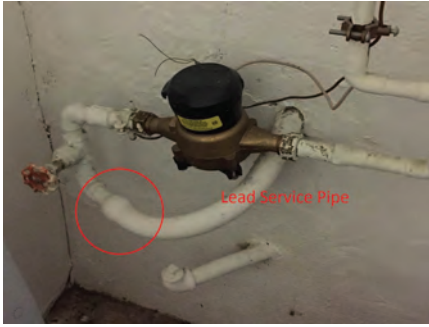
The "Groundwater Studies for Water Supply Planning in Kendall County, IL", prepared by the Illinois State Water Survey in 2014, concludes that the aquifers in northern Kendall County are becoming depleted. The Strategic Plan Objective 4.1.6 (Research and Consider Alternative Water Sources) makes use of the study in determining alternative water sources. As pointed out in the study, aquifers in northern Kendall County could be dewatered by the year 2050. Further impacts by drilling deep wells and drawing from the existing aquifer will expedite this dewatering. In 2016, The Villages of Oswego and Montgomery and the United City of Yorkville studied the feasibility of constructing a facility to serve all three communities. This CIP project secures the land prior to development, obtains the permit from IEPA to ensure the Village can take water from the Fox River, and formalizes the governance structure for facility construction.

Prior Year Cost			Total Project Cost		905,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Engineering	45,000	45,000	15,000			105,000
Land Acquisition	800,000					800,000
Other						
Total	845,000	45,000	15,000			905,000

Funding Sources						
Capital Fund						
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund	405,600	21,600	7,200			434,400
Vehicle Fund						
Other						
Other - Vendor Financed	439,400	23,400	7,800			470,600
Total	845,000	45,000	15,000			905,000

Operational Impact/Other

The Village cannot fail to obtain a second source of water to guard against de-watering of the aquifer. Advance planning for a treatment facility will allow the Village to secure land prior to others seeking to develop it.

Project Information		Project Snapshot
Project Name	Lead Service Line Replacement	
Account #		
Location	Various	
Department	Public Works	
Category	Water & Sewer Improvments	
New to CIP	No	
Prepared BY	Timothy Zasada	
Useful Life	50 + Years	

Description

Replace lead water service lines. The exact number of service lines to be replaced and the cost of replacement will be determined in future years based upon an inventory to be performed by the Village during the water meter change out program. For budgeting purposes, assume five lead water service lines will be replaced in years one and two. Ten services will be replaced each year after until all of the lead water services are replaced at an estimated cost of \$10,000 per service line.

Justification


Homes built prior to 1986 may have lead service lines. Lead can enter the drinking water supply as these pipes corrode. Lead can cause developmental disabilities, particularly in children who are exposed to it. The state and federal Environmental Protection Agencies are contemplating adoption of regulations to require municipal water suppliers to replace lead water service lines. This project anticipates such requirements.

Prior Year Cost			Total Project Cost		1,000,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Construction	50,000	50,000	100,000	100,000	700,000	1,000,000
Other						
Total	50,000	50,000	100,000	100,000	700,000	1,000,000

Funding Sources						
Capital Fund						
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund	50,000	50,000	100,000	100,000	700,000	1,000,000
Vehicle Fund						
Other						
Other - Vendor Financed						
Total	50,000	50,000	100,000	100,000	700,000	1,000,000

Operational Impact/Other

This project will require staff to conduct an inventory of lead service lines and oversee the replacement program. There are more than 11,500 water service lines within Oswego, of which staff estimates 50 to 100 are lead lines. The total number of estimated lead lines should be known after completion of the first year of the Village-wide meter change out program in fiscal year 2019 during which the older homes will be inspected.

Project Information		Project Snapshot
Project Name	Decommission Woolley Road Lift Station	
Account #		
Location	1 Stone Hill Rd.	
Department	Public Works	
Category	Water & Sewer Improvments	
New to CIP	Yes	
Prepared BY	Timothy Zasada	
Useful Life	50+Years	

Description

Construction and Engineering cost to remove Woolley Road lift station. Install approximately 150' of new sanitary main from the lift station to interceptor and remove wet well and valve vault.

Justification

This lift station was installed as a temporary station until Fox Metro installed the Woolley Road interceptor. The interceptor is in service and the lift station can be removed.

Prior Year Cost			Total Project Cost		110,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Construction	90,000					90,000
Engineering	20,000					20,000
Total	110,000					110,000

Funding Sources						
Capital Fund						
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund	110,000					110,000
Vehicle Fund						
Other						
Other - Vendor Financed						
Total	110,000					110,000

Operational Impact/Other

Removal of this lift station will eliminate the operational and maintenance cost associated with this lift station. Current electrical cost to operate the station annually is \$600.00 and it takes approximately 200 man hours to maintain the lift station. The current pumps are at the end of their useful life and need to be replaced at a cost of \$5,000.00 each.

Project Information		Project Snapshot
Project Name	Sanitary Cleaning Televising Inspection Lining	
Account #		
Location	Entire Sanitary System	
Department	Public Works	
Category	Water & Sewer Improvments	
New to CIP	No	
Prepared BY	Timothy Zasada	
Useful Life	15 Years	

Description

Sanitary sewer inspection, assessment, and data collection program, Line sanitary sewer pipes to eliminate inflow and infiltration.

Justification


A proactive sanitary sewer inspection program prioritizes corrective actions such as debris removal, grease and/or root abatement, repair, and replacement prior to sanitary overflows and backups. Sanitary sewers where known inflow and infiltration problems occur are televised to determine whether pipes can be lined to eliminate these problems. In spring 2013, the Village of Oswego and Fox Metro Water Reclamation District signed an intergovernmental agreement allowing the Village to utilize Fox Metro's contractor and keep costs down to improve the sanitary system. By utilizing this contractor to line the sanitary lines the root foaming costs will be eliminated and inflow and infiltration will be eliminated. Program requirements of the Illinois Environmental Protection Agency. Crews will confirm and update utility atlases as needed.

Prior Year Cost	Total Project Cost				940,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Maintenance	160,000	180,000	200,000	200,000	200,000	940,000
Engineering						
Total	160,000	180,000	200,000	200,000	200,000	940,000

Funding Sources						
Capital Fund						
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund	160,000	180,000	200,000	200,000	200,000	940,000
Vehicle Fund						
Other						
Other - Vendor Financed						
Total	160,000	180,000	200,000	200,000	200,000	940,000

Operational Impact/Other

The sanitary sewer inspections would be done over a multiple years. Staff could focus on critical areas in need of debris removal, grease and/or root abatement, repair, or replacement. Crews will have accurate maps when responding to sewer back ups, making response quicker and decisions more accurate, meaning less loss to the village and it's residents. Postponing this project will mean that the Village will incur costs to pump at lift stations from stormwater that enters the sanitary sewers.

Project Information		Project Snapshot
Project Name	Brock Ct., Sedgwick Ct., Faro Ct. Water Main Rep.	
Account #		
Location	Brock Ct., Sedgwick Ct. and Faro Ct.	
Department	Public Works	
Category	Water & Sewer Improvments	
New to CIP	Yes	
Prepared BY	Timothy Zasada	
Useful Life	50+Years	

Description

Replace 2" water main with a new 6" water main (220') for Sedgwick Ct., (190') for Brock Ct. and (350' of 6") for Faro Ct. This project is scheduled in FY 2020.

Justification

The water main that feeds both courts is 2" ductile iron water main with no fire hydrant to flush this water main. The 2" main is no longer manufactured and no parts are available. If a major failure occurs there will be no way to deliver potable water to the residence. The new 6" water main will provide improved flow and additional fire protection.

Prior Year Cost			Total Project Cost		330,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Engineering	30,000					30,000
Construction	300,000					300,000
Other						
Total	330,000					330,000

Funding Sources						
Capital Fund						
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund	330,000					330,000
Vehicle Fund						
Other						
Other - Vendor Financed						
Total	330,000					330,000

Operational Impact/Other

The new water main will give staff the ability to flush the water main into the court and provide improved water quality to the residence that are supplied by this water main.



Project Information		Project Snapshot
Project Name	Minkler Rd Water Main	
Account #		
Location	Minkler Road	
Department	Public Works	
Category	Water & Sewer Improvments	
New to CIP	No	
Prepared BY	Timothy Zasada	
Useful Life	50+Years	

Description

Install a new 12" water main (7,500') along Minkler Road to provide a loop to the Hunt Club subdivision. This project is scheduled to start in FY 2023.

Justification


Currently there is only one 12" water main that feeds Hunt Club subdivision. This new 12" water main along Minkler Road will alleviate a potential situation if the water main that feeds Hunt Club needs to be shut down for repair or if a catastrophic event happens that damages the current water main. The current 12" water main that feeds Hunt Club and any future development northwest of Well #10 tower is a dead end water main. For better water quality and pressure, this water main should be looped and tied into the rest of the water system. This project should be completed in conjunction with system improvements necessitated to distribute the new water source throughout the Village.

Prior Year Cost			Total Project Cost		2,325,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Engineering				375,000		375,000
Construction					1,650,000	1,650,000
Other					300,000	300,000
Total				375,000	1,950,000	2,325,000

Funding Sources						
Capital Fund						
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund				375,000	1,950,000	2,325,000
Vehicle Fund						
Other						
Other - Vendor Financed						
Total				375,000	1,950,000	2,325,000

Operational Impact/Other

By adding this additional water main, the Village will have a looped water system out to Hunt Club subdivision. Pricing for Engineering and Construction will need to be reevaluated in 2020.

Project Information		Project Snapshot
Project Name	Water Meter and Reader Replacement	
Account #		
Location	Village Wide	
Department	Public Works	
Category	Water & Sewer Improvments	
New to CIP	No	
Prepared BY	Timothy Zasada	
Useful Life	20 Years	

Description

The Village has approximately 11,500 water meter accounts. In accordance with industry best practices and equipment obsolescence, the Village will replace all water meters and outside readers over a four year period. We will replace 2,500 meters in fiscal year 2019 and 3,000 meters each of the following three years. We will contract program management, coordination with property owners, and installation.

Justification

A water meter measures the amount of water used by each account holder. As meters age, their accuracy declines resulting in non-revenue water loss. Some of the current water meters have been in service for 10-15 years and have reached the end of their useful lives. Replacing old meters improves revenue recovery.


The vendor for the existing outside transmitters will no longer be producing these after December 31, 2016. These outside transmitters send the meter readings remotely to a central data collection point, relieving the Village of having to send personnel to read each meter. Not only is production of the outside transmitters ending, but a number of the current outside transmitters are reaching the end of their service life as their battery dies. This program will also replace the outside transmitters with new transmitters that read the new meters.

Prior Year Cost	1,200,000		Total Project Cost		5,991,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Equipment	840,000	865,000	898,000			2,603,000
Installation	693,000	728,000	767,000			2,188,000
Total	1,533,000	1,593,000	1,665,000			4,791,000

Funding Sources						
Capital Fund						
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund	1,533,000	1,593,000	1,665,000			4,791,000
Vehicle Fund						
Other						
Other - Vendor Financed						
Total	1,533,000	1,593,000	1,665,000			4,791,000

Operational Impact/Other

Updated meters will increase accuracy with water meter billing and also increase revenue. Once this project is complete, meter reading staff can be utilized to other Public Works activities.

Project Information		Project Snapshot
Project Name	Fox Chase Tower Rehabilitation	
Account #		
Location	245 Lennox Rd	
Department	Public Works	
Category	Water & Sewer Improvments	
New to CIP	No	
Prepared BY	Timothy Zasada	
Useful Life	15-20 Years	

Description

Inspect, repair, and paint the 300,000 gallon water tower. This water tower was built in 1992 and was repainted in 2007. The exterior will be high pressure cleaned with water to remove any delamination or flaking coating followed by spot power tool cleaning to bare metal with vacuum attachments for any rusted or failed areas. By cleaning the exterior of the tank this way, no containment curtain will be needed. The interior of the tower will be abrasive blast cleaned and then repainted.

Justification


Repairs and repainting is necessary to reduce any further deterioration of the tower. Water towers are focal points of the Village, and failure to keep them in good shape reflects poorly upon the community and undermines the message that our water is safe to drink.

Prior Year Cost			Total Project Cost		750,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Planning/Design			50,000			50,000
Construction			700,000			700,000
Total			750,000			750,000

Funding Sources						
Capital Fund						
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund			750,000			750,000
Vehicle Fund						
Other						
Other - Vendor Financed						
Total			750,000			750,000

Operational Impact/Other

The rehabilitation will save on more expensive repairs in subsequent years to the tower. The estimated cost is based upon historical project costs for similar towers. The schedule is based upon installation dates and estimated maintenance schedules. The need for repairs will be evaluated annually based on the exterior condition of the tank. Some minor rust spots have surfaced and are cause for concern and may require repairs before the interior wet is due for repainting.

Project Information		Project Snapshot
Project Name	Hunt Club Water Tower Rehabilitation	
Account #		
Location	700 Cole Ave.	
Department	Public Works	
Category	Water & Sewer Improvments	
New to CIP	No	
Prepared BY	Timothy Zasada	
Useful Life	15-20 Years	

Description

Inspect, repair, and repaint the 1,500,000 gallon water tower. This tower was constructed in 2005. The exterior will be high pressure cleaned with water to remove any delamination or flaking coating followed by spot power tool cleaning to bare metal with vacuum attachments for any rusted or failed areas. By cleaning the exterior of the tank this way, no containment curtain will be needed. The interior of the tower will be abrasive blast cleaned and then repainted. It is also recommended to have a mixing system installed to optimize water quality in this large tank at an estimated cost of \$100,000. The mixing system circulates the water in the tank to ensure disinfection throughout the tank all year long.

Justification


Repairs and repainting is necessary to reduce any further deterioration of the tower. Water towers are focal points of the Village, and failure to keep them in good shape reflects poorly upon the community and undermines the message that our water is safe to drink.

Prior Year Cost			Total Project Cost		1,000,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Planning/Design		50,000				50,000
Construction		850,000				850,000
Equipment		100,000				100,000
Total		1,000,000				1,000,000

Funding Sources						
Capital Fund						
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund		1,000,000				1,000,000
Vehicle Fund						
Other						
Other - Vendor Financed						
Total		1,000,000				1,000,000

Operational Impact/Other

The rehabilitation will save on more expensive repairs in subsequent years to the tower. The estimated cost is based upon historical project costs for similar towers. The schedule is based upon installation dates and estimated maintenance schedules. The water tower is showing signs of the coating system failing. Rust is beginning to show at the crown of the tower. At 15 years old, the tower will need an engineering inspection to evaluate the overall condition and repairs that need to be done. A full blasting of the paint may be needed.

Project Information		Project Snapshot
Project Name	Village Center Water Tower Rehabilitation	
Account #		
Location	340 South Madison	
Department	Public Works	
Category	Water & Sewer Improvments	
New to CIP	No	
Prepared BY	Timothy Zasada	
Useful Life	15-20 Years	

Description

Inspect, repair, and repaint the 500,000 gallon water tower.

Justification


Repairs and repainting is necessary to reduce any further deterioration of the tower. Water towers are focal points of the Village, and failure to keep them in good shape reflects poorly upon the community and undermines the message that our water is safe to drink.

Prior Year Cost			Total Project Cost		675,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Planning/Design				50,000		50,000
Construction						
Equipment				625,000		625,000
Total				675,000		675,000

Funding Sources						
Capital Fund						
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund				675,000		675,000
Vehicle Fund						
Other						
Other - Vendor Financed						
Total				675,000		675,000

Operational Impact/Other

The rehabilitation will save on more expensive repairs in subsequent years to the tower. The estimated cost is based upon historical project costs for similar towers. The schedule is based upon installation dates and estimated maintenance schedules. The water tower is showing signs of the coating system failing. Rust is beginning to show at the crown of the tower. At 15 years old, the tower will need an engineering inspection to evaluate the overall condition and repairs that need to be done. A full blasting of the paint may be needed.

Project Information		Project Snapshot
Project Name	Water Tower Tank Cleaning	
Account #		
Location	Various Locations	
Department	Public Works	
Category	Water & Sewer Improvments	
New to CIP	No	
Prepared BY	Zach Jardine	
Useful Life	5 Years	

Description

Cleaning the exterior of all water towers in the Village to remove mold and mildew and treat to prevent future growth.

Justification


The design of a water tower creates a perfect environment for mold and mildew to grow. The bottom bowl section of any water tower is cloaked in a shadow, and almost always moist. In the summer the tank is warmed by the sun, while the water inside the tower is typically around 55 degrees, causing condensation to form. Airborne dirt and dust clings to the condensation and creates the unsightly "dirty" look. Mold and mildew will continue to grow because the underside of the bowl blocks the sun and the underside never dries out. Over time the mildew stains keep the painted surface moist and cause the painted surface to crack, peel and flake that will eventually leave rust marks on the surface of the tank. Tower cleaning is proposed for five-year intervals commencing in FY'23 (last done in FY'18).

Prior Year Cost			Total Project Cost		45,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Planning/Design						
Construction						
Maintenance				45,000		45,000
Total				45,000		45,000

Funding Sources						
Capital Fund						
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund				45,000		45,000
Vehicle Fund						
Other						
Other - Vendor Financed						
Total				45,000		45,000

Operational Impact/Other

Cleaning the water towers will prevent maintenance costs in subsequent years and extend the longevity of the painted surface. This maintenance cleaning of the towers could possibly delay painting of a tower a couple of years from the current schedule. This will need to be evaluated on an annual basis.

Project Information		Project Snapshot
Project Name	Generator Well #3 and Well #4	
Account #		
Location	340 South Madison (3), 401 Chicago Road(4)	
Department	Public Works	
Category	Water & Sewer Improvments	
New to CIP	No	
Prepared BY	Timothy Zasada	
Useful Life	20+Years	

Description

Install generators at Wells 3 and 4 to provide emergency power during power interruptions.

Justification


In the event of a power loss from Com-Ed, these wells will be unable to supply water to the water distribution system. Installing generators at these sites will allow both wells to operate in an emergency, providing water for drinking, cooking and sanitary purposes, along with fire suppression. IEPA inspected the Village water system in 2014 and recommended installing generators at all well sites. In 2015, used generators were installed at Wells 6 and 7. We propose to install used generators at Wells 3 and 4.

Prior Year Cost			Total Project Cost		450,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Engineering			50,000			50,000
Equipment			400,000			400,000
Total			450,000			450,000

Funding Sources						
Capital Fund						
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund			450,000			450,000
Vehicle Fund						
Other						
Other - Vendor Financed						
Total			450,000			450,000

Operational Impact/Other

Well 3 and the associated Village Center Tower are located in the low zone. When power is lost to this well, water can flow from the middle zone (west of the river) to provide needed water pressure. A catastrophic failure to the 12" water main that crosses the river and if Well 3 is not able to run, then Village Center tower would fill from the middle zone east of the river from the 6 pressure reducing stations provided the these stations have power. Well 4 is located in the middle zone and does not have an associated tower. When power is lost at Well 4, we supply water to this area from either the combination of Wells 7 & 9 or Wells 8 & 10. As our water system continues to expand, the ability of these wells to maintain pressure in the area around Well 4 will diminish. The risk of system failure increases over time as the system ages.

Project Information		Project Snapshot
Project Name	Well 6 & 8 Electrical Upgrades	
Account #		
Location	245 Lennox (6) 3700 Grove Rd. (8)	
Department	Public Works	
Category	Water & Sewer Improvments	
New to CIP	Yes	
Prepared BY	Timothy Zasada	
Useful Life	30 Years	

Description

Well 6 located at 245 Lennox and has been in service since 1992. This is a 1,000 gallon per minute well and was last serviced in 2010. A generator, switchgear, and transformers were added to this site in 2016. The master control center and associated components are at the end of their useful life and need to be replaced. The incoming service and main disconnect will also be replaced. Well 8 located at 3700 Grove Rd. has been in service since 2001. This is 1,000 gallon per minute well and was last serviced in 2017. The step up transformer is original and the variable frequency drive needs to be replaced.

Justification

The replacement of these components is needed to keep the wells running as efficiently as possible. As parts malfunction and the unavailability of these parts will be problematic and cause long down times at critical times of the year.

Prior Year Cost			Total Project Cost		350,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Engineering	40,000					40,000
Construction	310,000					310,000
Total	350,000					350,000

Funding Sources						
Capital Fund						
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund	350,000					350,000
Vehicle Fund						
Other						
Other - Vendor Financed						
Total	350,000					350,000

Operational Impact/Other

The replacement of these components will need to be done at off peak times. Construction oversight is included so staff will not need to be to involved with the construction.

Project Information		Project Snapshot
Project Name	Block 11 Public Improvements	
Account #		
Location	Btwn: Adams & Main; VanBuren & Washington	
Department	Public Works	
Category	Public Improvements (TIF)	
New to CIP	No	
Prepared BY	Jennifer Hughes	
Useful Life	50 Years	

Description

Install new watermain and sanitary sewer beneath alley connecting Main and Adams between Washington and Van Buren. Reconstruct alley. Bury overhead utility lines. Construct parking lot w/ trash compactor. All in Block 11 of the Original Town of Oswego.

Justification

The watermain is needed to provide domestic and fire service to the western edge of the block. A new sanitary sewer is required to provide service for any new development on the block. The alley needs to be reconstructed as the pavement has reached the end of its service life. Utilities will be buried as a part of this project to provide for redevelopment of the block. This project supports the Strategic Priorities for an expanded downtown, growth in residential units, and safe and efficient infrastructure. FY'19 expenditures of \$94,000 are for preliminary and final engineering.

Prior Year Cost	94,000		Total Project Cost		1,194,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Planning/Design						
Engineering						
Construction	1,100,000					1,100,000
Total	1,100,000					1,100,000

Funding Sources						
Capital Fund	889,000					889,000
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund	200,000					200,000
Vehicle Fund						
Other	11,000					11,000
Other - Vendor Financed						
Total	1,100,000					1,100,000

Operational Impact/Other

Anticipated cost reductions for road maintenance will be offset by increased maintenance costs for streetscape improvements and snow removal. Improved roads will result in decreased wear and tear on Village vehicles.

Preliminary Engineering: Contract w/ Roake - staff approved 8/29/17 in the amount of \$9,000.


Final Engineering: Contract w/ Roake - Approved Resolution 18-R-69 on 7/17/18 in amount of \$85,000

Source: EEOPC prepared by Roake Associates, Inc. 12/4/17 + 7% Design Engineering & 8% Construction Engineering.

Funding: Capital Fund \$724,000 includes \$150,000 for utility relocation and \$40,000 for landscaping.

Water & Sewer Capital Fund: \$190,000 for watermain and sanitary sewer

Garbage Fund: \$11,000 for trash compactor

Project Information		Project Snapshot
Project Name	Blocks 4 & 5 Public Improvements	
Account #		
Location	Adams, Harrison, Jackson, & Washington Streets	
Department	Public Works	
Category	Public Improvements (TIF)	
New to CIP	No	
Prepared BY	Jennifer Hughes	
Useful Life	50 Years	

Description

Reconstruct watermain, sanitary sewer, storm sewers, parking, sidewalks and roadways on Blocks 4 and 5 of the Original Oswego Subdivision. This project involves the reconstruction of Harrison, Jackson, and Adams Streets. The existing watermain will be replaced. Sanitary sewer lines will be extended to Blocks 4 & 5 to allow for redevelopment of properties in the area. Road improvements include sidewalks, street lighting, and streetscape.

Justification


The existing roads are in poor condition and provide limited on-street parking. The area does not meet subdivision regulations as no sanitary sewers serve the area. Defined pedestrian facilities do not exist. The watermain is aging and should be replaced when the road is reconstructed. Utilities will be buried as a part of this project. This project supports the Strategic Priorities for an expanded downtown, growth in residential units, and safe and efficient infrastructure.

Prior Year Cost	220,000		Total Project Cost		4,826,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Planning/Design						
Engineering	783,000	138,000				921,000
Construction	3,229,000	456,000				3,685,000
Total	4,012,000	594,000				4,606,000

Funding Sources						
Capital Fund	2,374,000	594,000				2,968,000
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund	1,638,000					1,638,000
Vehicle Fund						
Other						
Other - Vendor Financed						
Total	4,012,000	594,000				4,606,000

Operational Impact/Other

Anticipated cost reductions for road maintenance will be offset by increased maintenance costs for streetscape improvements and snow removal. Improved roads will result in decreased wear and tear on Village vehicles.

Project Information		Project Snapshot
Project Name	Annual Road Maintenance Project	
Account #		
Location	Various Streets	
Department	Public Works	
Category	Roadways	
New to CIP	No	
Prepared BY	Jennifer Hughes	
Useful Life	20 years	

Description

Each year's project includes the removal of the surface course, sub grade patching, installation of a new surface course, curb repairs, installation of handicap ramps and pavement markings. Repair of concrete pavement may include joint repairs and sealing.

Justification


The Village conducted pavement analysis in the fall of 2014. We rated each pavement segment based upon surface and subsurface condition, ride ability, potholes and other elements. The roads are selected for resurfacing in particular years based upon the rating; deterioration since last rating and proximity to adjacent projects including resurfacing, utility improvements and drainage improvements.

Prior Year Cost			Total Project Cost		8,200,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Engineering	24,000	100,000	100,000	100,000	100,000	424,000
Construction	176,000	1,780,000	1,780,000	1,780,000	1,780,000	7,296,000
Other		120,000	120,000	120,000	120,000	480,000
Total	200,000	2,000,000	2,000,000	2,000,000	2,000,000	8,200,000

Funding Sources						
Capital Fund		1,400,000	1,400,000	1,400,000	1,400,000	5,600,000
TIF Fund						
MFT Fund	200,000	600,000	600,000	600,000	600,000	2,600,000
Water & Sewer Cap Fund						
Vehicle Fund						
Other						
Other - Vendor Financed						
Total	200,000	2,000,000	2,000,000	2,000,000	2,000,000	8,200,000

Operational Impact/Other

The Village passed a sales tax increase of 0.75% in 2015 to generate revenue for street repairs. Failure to resurface streets in a timely manner will result in roads having to be reconstructed to replace failed base course. The cost to replace a road is approximately 6 times more than to resurface the same road.

Project Information		Project Snapshot
Project Name	Bridge Repairs - Barnaby, Old Post & Pearces Ford	
Account #		
Location	Barnaby, Old Post & Pearces Ford Roadways	
Department	Public Works	
Category	Roadways	
New to CIP	No	
Prepared BY	D. Markowski	
Useful Life	50 Years	

Description

Repair to three bridges; Barnaby Road, Old Post Road and Pearces Ford Road. The scope of work includes minor deck repair, replacement of rip-rap, and maintenance and correction of settled pavement (by removing and reconstructing pavement, curb and gutter, and drainage structures near each structure). The scope of each project will need to be revised based upon the next bridge inspections.

Justification

HR Green conducts regular inspection of these bridges in accordance with IDOT guidelines. The bridges are in relatively good shape but do require minor maintenance to prevent more severe deterioration. This project was originally scheduled for FY2017 but has been delayed due to fiscal constraints.

Prior Year Cost			Total Project Cost		131,500	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Planning/Design	19,000					19,000
Engineering		8,500				8,500
Construction		104,000				104,000
Total	19,000	112,500				131,500


Funding Sources						
Capital Fund	19,000	112,500				131,500
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund						
Vehicle Fund						
Other						
Other - Vendor Financed						
Total	19,000	112,500				131,500

Operational Impact/Other

Future inspection dates:

- Bridge Inspection: 047- 6302 - Old Post Road over Waubonsee creek Due April 16,2020
- Bridge Inspection: 047 - 6304 - Pearces Ford over Waubonsee Creek Due April 16, 2020
- Bridge Inspection: 047 - 6303 - Barnaby Drive over Waubonsee Creek Due March 29, 2021

The bridges will continue to deteriorate due to delays in the project. By delaying the inspections, costs to do minor repairs may escalate into major repairs.

Project Information		Project Snapshot
Project Name	Minkler Bridge Reconstruction	
Account #		
Location	Minkler Rd	
Department	Public Works	
Category	Roadways	
New to CIP	No	
Prepared BY	D. Markowski	
Useful Life	50 Years	

Description

Reconstruction of the Minkler Road bridge(047-3056). Adjust the horizontal alignment.

Justification

HR Green inspected this bridge in April 2015. The deck beams are more than 35 years old and are constructed on older abutments. The deck is too narrow for the traffic volume and speed limit. Right-of-way will need to be acquired to correct geometric issues.

Prior Year Cost			Total Project Cost		2,816,500	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Engineering		194,000	173,500	173,500		541,000
Land Acquisition			130,500			130,500
Construction				2,145,000		2,145,000
Total		194,000	304,000	2,318,500		2,816,500

Funding Sources						
Capital Fund		194,000	60,800	463,700		718,500
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund						
Vehicle Fund						
Other			243,200	1,854,800		2,098,000
Other - Vendor Financed						
Total		194,000	304,000	2,318,500		2,816,500

Operational Impact/Other


Future Inspection Dates:

April 2019

Budget estimates are based upon HR Green's 2017 estimate, escalated at 2% per year.

This project anticipates 80% Federal money for construction and construction inspection through Safety or State Bridge Funds. A Phase 1 Engineering study must be completed to qualify for this funding. The Phase 1 study is funded with 100% local funds.

The visible sinkhole on the south side middle of the road is minor at this time (10-29-18). The problem could escalate causing a larger issue.

Project Information		Project Snapshot
Project Name	Downtown Quiet Zone	
Account #		
Location	Downtown	
Department	Public Works	
Category	Roadways	
New to CIP	No	
Prepared BY	Jennifer Hughes	
Useful Life	50 Years	

Description

Install safety measures at 9 at-grade railroad crossings in downtown Oswego to establish a Quiet Zone.

Justification

The Village proposes to create a 24-hour Quiet Zone 9 at-grade railroad crossings along the Illinois Railway rail line between Benton Street on the south and the Civic Center crossing on the north. Upon establishment of the zone, trains will no longer blow horns as they approach road crossings in the downtown area except as determined by the engineer when a potential issue is observed. The zone will help improve the quality of life for residents living near the crossings.


This budget is based upon a feasibility study the Village completed in early 2019 to determine the potential to create a 24-hour Quiet Zone under Federal Railroad Administration regulations.

Prior Year Cost	0		Total Project Cost		1,200,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Engineering	20,000	6,000				26,000
Construction			1,174,000			1,174,000
Other						
Total	20,000	6,000	1,174,000			1,200,000

Funding Sources	0		Total Project Cost		1,200,000	
Capital Fund	20,000	6,000	1,174,000			1,200,000
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund						
Vehicle Fund						
Other						
Other - Vendor Financed						
Total	20,000	6,000	1,174,000			1,200,000

Operational Impact/Other

The Village may take on increased liability for accidents that occur between trains and vehicles or pedestrians at intersections located within the Quiet Zone.

Project Information		Project Snapshot	
Project Name	LED Streetlight Conversion		
Account #			
Location	Entire Village		
Department	Public Works		
Category	Roadways		
New to CIP	No		
Prepared BY	Tracy Miller		
Useful Life	50 years		

Description

Convert existing Village streetlights to LED lights. The Village has 2,500 streetlights which need to be converted to the LED light. This work will be completed over seven years beginning in FY'24. New fixtures cost \$450 each plus installation at \$100 each.

Justification

Existing streetlights throughout the Village have either Metal Halide or High Pressure Sodium Light Bulbs. Metal Halide bulbs are all becoming obsolete and have a higher cost to operate and maintain than an LED. The payback period for this conversion is approximately 5-7 years for each fixture.

PROJECTED COMED REBATE:

EXISTING WATTAGE: 215 per fixture
 REPLACEMENT WATTAGE: 58 per fixture
 DIFFERENCE: 157

2018 COMED REBATE: \$0.70 PER WATT Reduced


157(0.70) = \$109.90 Rebate per fixture

Prior Year Cost	0		Total Project Cost		1,375,500	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Equipment					1,125,500	1,125,500
Installation					250,000	250,000
Total					1,375,500	1,375,500

Funding Sources						
Capital Fund					1,125,500	1,125,500
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund						
Vehicle Fund						
Other					250,000	250,000
Other - Vendor Financed						
Total					1,375,500	1,375,500

Operational Impact/Other

The current streetlights throughout the Village have either Metal Halide or High Pressure Sodium Light Bulbs. Metal Halide bulbs are all becoming obsolete and have a higher cost to operate and maintain than an LED. The payback period for this conversion is approximately 5-7 years for each fixture.

Project Information		Project Snapshot
Project Name	Parking Lot LEDs	
Account #		
Location	Village Hall, Public Works Facility, & Park and Ride	
Department	Public Works	
Category	Facilities	
New to CIP	No	
Prepared BY	Tracy Miller/Steve Raasch	
Useful Life	10-15 years	

Description

Replace the existing Luminaire at the Village Hall, Park and Ride lot, and Public Works Facility will be retrofitted with Light Emitting Diode fixtures (LED).

Justification

The Park and Ride has 44 each 250w metal halide fixtures. Changing these fixtures to LED would save an estimated 9,020 watts and 39,508 kWh per year, resulting in \$2,700 in annual energy savings. The Village would save an estimated \$4,000 in annual maintenance costs (bulb replacement, ballast replacement and work hours). Village Hall has 42 parking light fixtures ranging from 175w metal halide to 250w metal halide. Changing these fixtures to LEDs would save an estimated 7,455 W and 32,653 kWh per year, resulting in \$2,200 in annual energy savings. The Village would save an estimated \$3,000 in annual maintenance costs. Public Works has nine 400w metal halide fixtures. Changing these fixtures to LED would save an estimated 3,375 watts and 14,472 kWh per year, resulting in \$1,203 in annual energy savings. The Village would save an estimated \$640 in annual maintenance costs. This project provides for cost-effective and sustainable infrastructure. Cost information provided by The Will Group, a lighting contractor. The project is scheduled for FY'23.

Prior Year Cost			Total Project Cost		57,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Materials				53,000		53,000
Installation				4,000		4,000
Total				57,000		57,000

Funding Sources						
Capital Fund				47,500		47,500
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund						
Vehicle Fund						
Other				9,500		9,500
Other - Vendor Financed						
Total				57,000		57,000

Operational Impact/Other

This project may be financed by vendors. The Village may receive rebates of up to \$100 per fixture through the ComEd Energy Efficiency Program. This project may be completed using Public Works Department personnel.

An estimated reduction in energy consumption of 86,633 kWh annually, \$6,103 in energy savings and \$7,640 of internal maintenance labor and material costs.

The estimated ROI would be 4.07 years, without ComEd Incentives.

Project Information		Project Snapshot
Project Name	New Traffic Signal	
Account #		
Location	Galena Road at South Concord Drive	
Department	Public Works	
Category	Roadways	
New to CIP	No	
Prepared BY	Jennifer Hughes	
Useful Life	50 Years	

Description

Village share of the construction of a new traffic signal at the intersection of Galena Road and South Concord Drive.

Justification

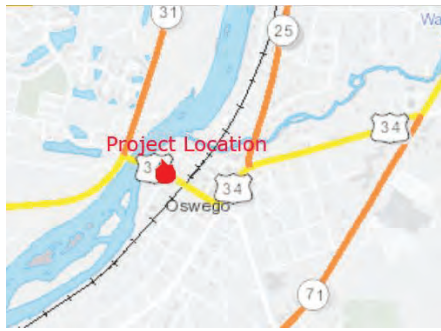
The Intergovernmental Agreement between the Villages of Oswego and Montgomery, dated March 26, 2001, requires the Village of Oswego to pay 50% of the cost of traffic signals along the shared boundary. Kendall County will now partner in the project, picking up 50% (\$150,000) of the construction cost (\$300,000). The Villages of Oswego and Montgomery will split evenly the remaining 50% share of construction cost plus 100% of the engineering cost (\$55,000) for a total of \$102,500 each. The project is scheduled to for a January 2019 letting with construction commencing in the spring of 2019.

Prior Year Cost	0		Total Project Cost		355,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Engineering	55,000					55,000
Land Acquisition						
Construction	300,000					300,000
Total	355,000					355,000

Funding Sources						
Capital Fund	102,500					102,500
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund						
Vehicle Fund						
Other						
Other - Vendor Financed	252,500					252,500
Total	355,000					355,000

Operational Impact/Other

Kendall County will assume maintenance and electrical costs. The Village may be responsible for a proportional share of major improvements in the future.

Project Information		Project Snapshot
Project Name	New Traffic Signal	
Account #		
Location	Washington Street at Harrison Street	
Department	Public Works	
Category	Roadways	
New to CIP	No	
Prepared BY	Jennifer Hughes	
Useful Life	50 Years	

Description

Install a traffic signal at the intersection of Washington Street and Harrison Street in the downtown. The signal will include pedestrian crossing signals. This project will be designed in FY'2020 in conjunction with the traffic signal at Washington and Main. It will be constructed in FY'2022 in anticipation of the completion of the Reserve at Hudson Crossing project.

Justification


Congestion at this intersection will increase as development occurs in the neighborhood. Many pedestrians utilize this intersection to travel between parking lots, parks, and businesses. A traffic control signal will facilitate pedestrian and vehicle movements in the area.

Prior Year Cost	0		Total Project Cost		330,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Engineering	30,000					30,000
Construction			300,000			300,000
Other						
Total	30,000		300,000			330,000

Funding Sources						
	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Capital Fund	30,000		300,000			330,000
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund						
Vehicle Fund						
Other						
Other - Vendor Financed						
Total	30,000		300,000			330,000

Operational Impact/Other

This project will increase the overall electrical cost to the Village and increase repair costs as bulbs, light heads and poles need replacement. The lights will provide a safer environment for pedestrians and vehicles by regulating traffic flow.

Project Information		Project Snapshot
Project Name	New Traffic Signal	
Account #		
Location	Washington Street at Main Street	
Department	Public Works	
Category	Roadways	
New to CIP	No	
Prepared BY	Jennifer Hughes	
Useful Life	50 Years	

Description

Install a traffic signal at the intersection of Washington Street and Main Street in the downtown. The signal will include pedestrian crossing signals. This project will be designed in FY'20 along with the traffic signal at Washington Street and Harrison Street. Construction is proposed for FY'21.

Justification


Congestion at this intersection will increase as development occurs in the neighborhood. Many pedestrians utilize this intersection to travel between parking lots, parks, and businesses. A traffic control signal will facilitate pedestrian and vehicle movements in the area.

Prior Year Cost	0		Total Project Cost		330,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Engineering	30,000					30,000
Construction		300,000				300,000
Other						
Total	30,000	300,000				330,000

Funding Sources						
Capital Fund	30,000	300,000				330,000
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund						
Vehicle Fund						
Other						
Other - Vendor Financed						
Total	30,000	300,000				330,000

Operational Impact/Other

This project will increase the overall electrical cost to the Village and increase repair costs as bulbs, light heads and poles need replacement. The lights will provide a safer environment for pedestrians and vehicles by regulating traffic flow.

Project Information		Project Snapshot
Project Name	US 30-Village Share of IDOT Improvements	
Account #		
Location	Route 30 at Treasure Rd / Harvey Road	
Department	Public Works	
Category	Roadways	
New to CIP	No	
Prepared BY	Jennifer Hughes	
Useful Life	50 Years	

Description

This project is the Village's share of cost of a project to be constructed by the Illinois Department of Transportation. IDOT will install traffic signals and Emergency Vehicle Preemption devices at the intersection of U.S. 30 and Treasure Drive. IDOT will close Harvey Road at US 30 and construct a cul-de-sac on Harvey Road.

Justification


IDOT initiated this project to improve US 30 at Treasure Road and at Harvey Road; (FAP Route 349), State section 16-N-1; State job number: C-91-101-16; Contract No. 62B68. The Village approved resolution 17-R-89 authorizing an Intergovernmental Agreement with IDOT on October 3, 2017. The agreement obligates the Village to pay approximately \$21,000 with the federal and state governments paying the balance (Other-Vendor Financed).

Prior Year Cost	Total Project Cost				1,247,520	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Planning/Design						
Engineering	162,720					162,720
Construction	1,084,800					1,084,800
Total	1,247,520					1,247,520

Funding Sources						
Capital Fund	21,000					21,000
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund						
Vehicle Fund						
Other						
Other - Vendor Financed	1,226,520					1,226,520
Total	1,247,520					1,247,520

Operational Impact/Other

The intersection improvements will increase maintenance costs to the Village for the traffic signals and other devices by approximately \$4,000 per year. The timing of this project will be driven by IDOT. IDOT anticipates a Fall 2018 letting for this project. Work will start shortly thereafter. The Village is obligated to make installment payments in an amount of the total Village cost multiplied by the percentage of the contractor's invoice of the whole contract amount. The budget is based upon IDOT's estimate. Payments will be made based upon bid prices.

Project Information		Project Snapshot
Project Name	Waubonsee Creek Embankment Repair	
Account #		
Location	Farmington Lakes Subdivision	
Department	Public Works	
Category	Other	
New to CIP	No	
Prepared BY	D. Markowski	
Useful Life	50 Years	

Description

Repair basin embankment washed out by rapid creek water flow caused by heavy rains.

Justification

The bank of the Farmington lakes detention pond was damaged in approximately 2013. The basin is located adjacent to the Waubonsee Creek. The embankment needs to be repaired to maintain the separation between the basin and the creek.

Prior Year Cost			Total Project Cost		50,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Planning/Design			15,000			15,000
Engineering				15,000		15,000
Construction				20,000		20,000
Total			15,000	35,000		50,000

Funding Sources						
Capital Fund			15,000	35,000		50,000
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund						
Vehicle Fund						
Other						
Other - Vendor Financed						
Total			15,000	35,000		50,000

Operational Impact/Other

Failure to repair this embankment will increase the likelihood that Waubonsee Creek and the pond will become hydraulically connected differently than what was contemplated during the design of the basin. This may result in a loss of detention in the pond.

Project Information		Project Snapshot
Project Name	Wolfs Crossing Road Recon.-Segment 1	
Account #		
Location	Wolfs Crossing Road	
Department	Public Works	
Category	Roadways	
New to CIP	No	
Prepared BY	Jennifer Hughes	
Useful Life	50 years	

Description

Reconstruction of Wolf's Crossing Road to a five (5) lane cross section from US Route 34 to US Route 30. Reconstruction will include six (6) four leg intersections. The project may be constructed in ten (10) segments. This project is for the construction of segment 1.

Segment	Location	Design	Row	Construction	Cost
1	Harvey Rd Intersection	2019	2020	2021	\$6,986,000
2	Champions Run to Harvey Rd	2022	2023	2024	\$7,055,000
3	Douglas Rd West Intersection	2025	2026	2027	\$6,028,000
4	US 30 Intersection	2028	2029	2030	\$5,305,000
5	Eola/Heggs Rd Intersection	2031	2032	2033	\$1,882,000
6	Fifth Street to Champions Run	2034	2034	2036	\$4,921,000
7	Douglas West to Fifth	2037	2038	2039	\$8,692,000
8	Southbury to Douglas West	2040	2041	2042	\$7,014,000
9	US 34 Intersection	2043	2044	2045	\$2,137,000
10	US 34 to Southbury	2046	2047	2048	\$7,024,000

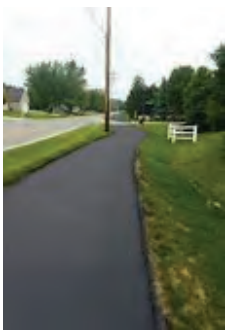
Justification

Prior Year Cost	Total Project Cost				6,986,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Engineering	212,600	212,600	486,000			911,200
Land Acquisition		201,000				201,000
Construction			5,873,800			5,873,800
Total	212,600	413,600	6,359,800			6,986,000

Funding Sources						
Capital Fund	106,300	206,800	4,172,900			4,486,000
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund						
Vehicle Fund						
Other	106,300	206,800	2,186,900			2,500,000
Other - Vendor Financed						
Total	212,600	413,600	6,359,800			6,986,000

Operational Impact/Other

The proposed roadway section for Wolf's Crossing is a four-lane urban cross section composed of two 12 foot travel lanes in each direction and a 21 foot landscaped median. There will be a 5 foot sidewalk on the north side and a 10 foot bicycle path on the south side of the road within a proposed 130 foot wide right-of-way. The Village may acquire needed right-of-way through dedications associated with development. The cost estimate is dated 9/17/18 as prepared by Benesch and is based upon 2017 prices. The first project is anticipated to utilize \$2.5M of Federal funding under the Surface Transportation Program. 473

Project Information		Project Snapshot
Project Name	Bike Path Seal Coat	
Account #		
Location	Various	
Department	Public Works	
Category	Other	
New to CIP	Yes	
Prepared BY	Tracy Miller	
Useful Life	5-10 years	

Description

Sealing of existing asphalt bike paths

Justification

Seal coating the surface of asphalt bike paths will extend the life of the asphalt, thereby retarding the deterioration of the surface. Over time, the asphalt will oxidize when it is exposed to the elements and become brittle. This brittleness will result in cracks which allow water to penetrate the pavement. As water expands when it freezes, the cracks become larger. Carefully timed seal coating will delay more costly pavement replacement.

Prior Year Cost			Total Project Cost		45,000	
Expenditures	FY'20	FY'21	FY'22	FY'23	FY'24 or >	Total
Maintenance			45,000			45,000
Total			45,000			45,000

Funding Sources						
Capital Fund			45,000			45,000
TIF Fund						
MFT Fund						
Water & Sewer Cap Fund						
Vehicle Fund						
Other						
Other - Vendor Financed						
Total			45,000			45,000

Operational Impact/Other

Village and Oswegoland Park District officials will be meeting in 2019 and 2020 to memorialize maintenance responsibilities for existing and future paths.

AGENDA ITEM

MEETING TYPE: Special Village Board Meeting

MEETING DATE: April 22, 2019

SUBJECT: Hummel Trails Neighborhood 10 Preliminary Plat

ACTION REQUESTED:

Ordinance Approving the Preliminary PUD and Subdivision Plat for Hummel Trails Neighborhood 10 (waiving second read and adopting)

BOARD/COMMISSION REVIEW:

The Planning and Zoning Commission held a public hearing on April 5, 2018 to review the request for a Preliminary PUD and Subdivision Plat. After some discussion, a motion was made to accept the findings of fact and to recommend approval of the request (approved 7-0).

ACTION PREVIOUSLY TAKEN:

Date of Action	Meeting Type	Action Taken
3/18/2008	Village Board Meeting	Approved Ordinance #08-25 authorizing execution of an Annexation Agreement.
3/18/2008	Village Board Meeting	Approved Ordinance #08-26 Annexing Hummel Trails
3/18/2008	Village Board Meeting	Approved Ordinance #08-27 Rezoning Hummel Trails
7/5/2016	Village Board Meeting	Approved Ordinance #16-39 approving an Amendment to the Annexation Agreement.

DEPARTMENT: Community Development

SUBMITTED BY: Community Development Director Rod Zenner

FISCAL IMPACT:

The development will pay current impact fees and cash-in-lieu of land for schools and a combination of land and cash-in-lieu of land for Park dedication.

BACKGROUND:

On March 18, 2008, the Village entered into an Annexation Agreement of the subject property by Ordinance #08-25, annexed by Ordinance #08-26, and rezoned by Ordinance #08-27. On March 15, 2016, the Village approved Ordinance #16-17 approving amendment to the

Annexation Agreement and concept plan for Hummel Trails. The development consists of ten residential neighborhoods and three commercial Pods. The petitioner is now processing the Preliminary PUD and Plat for Neighborhood #10.

DISCUSSION:

A concept plan was approved as part of the Hummel Trails Annexation Agreement (attached). In that plan, Neighborhood #10 was identified to have 93 single-family residential lots with a minimum square footage of 6,600 square feet and a minimum lot width of 50 feet. The proposed subdivision identifies 98 single family lots with a minimum lot size of 6,600 square feet and a minimum lot width of 55 feet. The Annexation Agreement allows for a 5% adjustment in the number of lots, so the 98 lots as proposed are in substantial compliance with the approved concept plan. The additional lots are located at the southeast corner of the project (Lots 56-62) as the stormwater detention facility anticipated in the concept plan has been removed from this location.

Exhibit “F” of the Annexation Agreement indicates that of the Neighborhood 10 would have a front, rear, and corner side yard of 20 feet and an interior side yard of 5 feet. The proposed subdivision meets these requirements.

The road layout is consistent with the concept plan with one access point onto Woolley Road and future road connections into the remainder of the Hummel Trails development. Neighborhood 10 contains the parcel set aside for the community’s clubhouse which will be developed at a later date.

RECOMMENDATION:

Staff recommends adoption of the Ordinance approving the Preliminary PUD and Subdivision Plat for Hummel Trails Neighborhood #10 (waiving second read and adopting).

ATTACHMENTS:

Ordinance

Exhibit A – legal description

Exhibit B – location map

Exhibit C – plat

Exhibit D – landscape plan

Exhibit E – street and traffic identifier plan

Planning and Zoning Commission Memo

Planning and Zoning Commission Minutes

**VILLAGE OF OSWEGO
KENDALL AND WILL COUNTIES, ILLINOIS**

ORDINANCE NO. 19 -- ____

**AN ORDINANCE APPROVING A PRELIMINARY PUD AND SUBDIVISION PLAT FOR
HUMMEL TRAILS NEIGHBORHOOD TEN IN THE HUMMEL TRAILS DEVELOPMENT
IN THE VILLAGE OF OSWEGO, KENDALL COUNTY, ILLINOIS**

(Neighborhood 10 Preliminary Plat)

**ADOPTED BY
THE PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF OSWEGO**

This _____ day of _____, 2019

Prepared by and Return to:
Village of Oswego
100 Parkers Mill
Oswego, IL 60543

Published in pamphlet form by authority of the President
and Board of Trustees of the Village of Oswego on _____ 2019.

ORDINANCE NO. 19 -- __

AN ORDINANCE APPROVING A PRELIMINARY PUD AND SUBDIVISION PLAT FOR HUMMEL TRAILS NEIGHBORHOOD TEN IN THE HUMMEL TRAILS DEVELOPMENT IN THE VILLAGE OF OSWEGO, KENDALL COUNTY, ILLINOIS

(Neighborhood 10 Preliminary Plat)

WHEREAS, the Village of Oswego (“Village”) has a population of more than 25,000 and is therefore a “Home Rule Unit” under the 1970 Illinois Constitution; and

WHEREAS, the Illinois Constitution of 1970 provides that a Home Rule Unit may exercise any power and perform any function pertaining to its government and affairs, including but not limited to the power to regulate for the protection of the public health, safety, morals and welfare; to license, to tax; and to incur debt; and

WHEREAS, the Village has in full force and effect a codified set of those ordinances of the Village which are of a general and permanent nature, which said codified set is known and designated as the Village Code of the Village of Oswego, as amended; and

WHEREAS, REO Funding Solutions V, LLC has submitted a request for a Preliminary PUD and Subdivision Plat (PUD) for the 52.2-acre property generally located north of Woolley Road, east of Hemlock Lane, west of Douglass Road in the Hummel Trails development to allow for the development of 98 single family residential lots; and

WHEREAS, the Ordinance authorizing execution of an annexation agreement was approved on March 18, 2008 by Ordinance #08-25 recorded as Document # 08-11486; and

WHEREAS, the Ordinance annexing the subject property was approved on March 18, 2008 by Ordinance #08-26 recorded as Document # 08-11487; and

WHEREAS, the Ordinance rezoning the subject property was approved on March 18, 2008 by Ordinance #08-27 recorded as Document # 08-11488; and

WHEREAS, the Ordinance approving and authorizing execution of the first amendment to the Annexation Agreement was approved on July 5, 2016 by Ordinance #16-39 recorded as Document # 2017-03744; and

WHEREAS, the property is currently zoned R-4 General Residence District and is vacant pending development; and

WHEREAS, The Planning and Zoning Commission held a public hearing on April 5, 2018 on the Preliminary PUD and Plat and recommended approval of the request by a vote of 7-0.

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OSWEGO, KENDALL COUNTY, ILLINOIS, as follows:

Section 1: That the recitals set forth above are incorporated here by reference, and the application for a Preliminary PUD and Subdivision Plat by REO Funding Solutions V, LLC to allow for the development of 98 single family residential lots as depicted on the attached exhibits is approved.

The Property is legally described on *Exhibit "A"*, indicated on an accurate map identified as *Exhibit "B"*, and enumerated on the following Exhibits:

- Exhibit "C"* – Subdivision Plat
- Exhibit "D"* – Landscape
- Exhibit "E"* – Street and Traffic Identifier

Section 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4: This Ordinance shall be in full force and effect immediately upon his passage and approval. Publication in pamphlet form is hereby authorized, as provided by law.

PASSED by the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois this ___ day of ___ 2019.

RYAN KAUFFMAN _____	JUDY SOLLINGER _____
KARIN MCCARTHY-LANGE _____	LUIS PEREZ _____
PAM PARR _____	JOE WEST _____

APPROVED by me, Gail E. Johnson, as President of the Village of Oswego, Kendall and Will Counties, Illinois this ___ day of _____ 2019.

GAIL E. JOHNSON, VILLAGE PRESIDENT

TINA TOUCHETTE, VILLAGE CLERK

STATE OF ILLINOIS)
)
COUNTIES OF KENDALL) SS
AND WILL

CLERK'S CERTIFICATE
(ORDINANCE)

I, Tina Touchette, the duly qualified Village Clerk of the Village of Oswego, Kendall and Will County, Illinois, do hereby certify that I am the keeper of its books and records and that the attached hereto is a true and correct copy of an Ordinance entitled:

AN ORDINANCE APPROVING A PRELIMINARY PUD AND SUBDIVISION PLAT FOR HUMMEL TRAILS NEIGHBORHOOD TEN IN THE HUMMEL TRAILS DEVELOPMENT IN THE VILLAGE OF OSWEGO, KENDALL COUNTY, ILLINOIS

(Neighborhood 10 Preliminary Plat)

which Ordinance was duly adopted by said Board of Trustees at a special meeting held on the ___ day of _____ 2019, approved by the Village President on the ___ day of _____ 2019 and thereafter published in pamphlet form.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at said meeting and that the Board complied with all requirements of the Illinois Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of _____ 2019.

Tina Touchette, Village Clerk
Village of Oswego

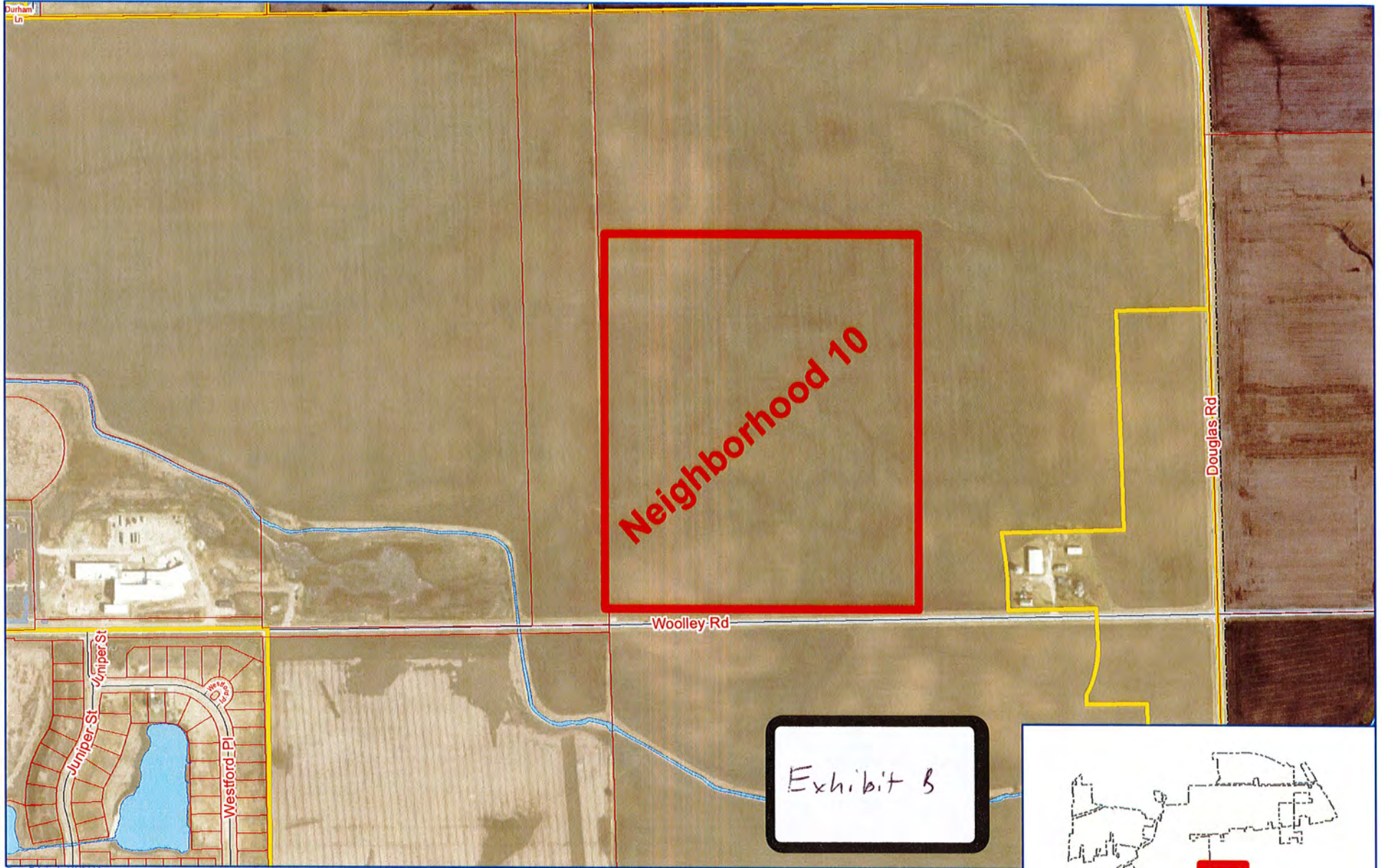
(Seal)

Legal Description

THAT PART OF THE NORTHEAST QUARTER OF SECTION 21 AND PART OF THE NORTHWEST QUARTER OF SECTION 22, BOTH IN TOWNSHIP 37 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHEAST CORNER OF SAID NORTHEAST QUARTER AS MEMORIALIZED PER DOCUMENT 84-1431; THENCE SOUTH 89 DEGREES 24 MINUTES 47 SECONDS WEST (BEARING ASSUMED FOR DESCRIPTION PURPOSES), 377.09 FEET ALONG THE SOUTH LINE OF SAID NORTHEAST QUARTER TO A POINT BEGINNING AT THE APPROXIMATE CENTERLINE OF A DRAINAGE DITCH, SAID POINT BEING 1485.86 FEET EAST (AS MEASURED ALONG SAID SOUTH LINE) OF THE SOUTHEAST CORNER OF THE HUMMEL TRAIL POLICE DEPARTMENT SUBDIVISION, RECORDED MARCH 8, 2017 AS DOCUMENT 201700003748 (THE FOLLOWING THREE LINE CALLS ARE ALONG THE APPROXIMATE CENTERLINE OF SAID DRAINAGE DITCH); 1) THENCE NORTH 05 DEGREES 59 MINUTES 48 SECONDS WEST, 258.03 FEET; 2) THENCE NORTH 17 DEGREES 38 MINUTES 39 SECONDS WEST, 96.42 FEET; 3) THENCE NORTH 60 DEGREES 11 MINUTES 24 SECONDS WEST, 64.66 FEET; THENCE NORTH 01 DEGREES 19 MINUTES 44 SECONDS WEST, 171.58 FEET; THENCE NORTH 72 DEGREES 44 MINUTES 39 SECONDS EAST, 37.36 FEET; THENCE NORTH 55 DEGREES 40 MINUTES 25 EAST, 110.19 FEET; THENCE NORTH 38 DEGREES 36 MINUTES 15 SECONDS EAST, 119.00 FEET; THENCE NORTH 22 DEGREES 23 MINUTES 47 SECONDS EAST, 144.49 FEET; THENCE NORTHWESTERLY, 207.82 FEET ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 700.00 FEET, A CHORD BEARING NORTH 61 DEGREES 48 MINUTES 01 SECONDS WEST; THENCE NORTH 22 DEGREES 23 MINUTES 47 SECONDS EAST, 161.83 FEET TANGENT TO THE LAST DESCRIBED COURSE TO A POINT OF CURVATURE; THENCE NORTHEASTERLY, 314.97 FEET ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 783.00 FEET, A CHORD BEARING NORTH 33 DEGREES 55 MINUTES 14 SECONDS EAST; THENCE NORTH 45 DEGREES 26 MINUTES 40 SECONDS EAST, 28.79 FEET TANGENT TO THE LAST DESCRIBED COURSE TO A POINT OF CURVATURE; THENCE NORTHEASTERLY, 65.45 FEET ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 783.00 FEET, A CHORD BEARING NORTH 47 DEGREES 50 MINUTES 21 SECONDS EAST TO A POINT OF COMPOUND CURVATURE; THENCE NORTHEASTERLY, 174.37 FEET ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 283.00, A CHORD BEARING NORTH 71 DEGREES 04 MINUTES 02 SECONDS EAST; THENCE NORTH 88 DEGREES 43 MINUTES 09 SECONDS EAST, 494.44 FEET TANGENT TO THE LAST DESCRIBED COURSE TO A POINT OF CURVATURE; THENCE SOUTHEASTERLY, 510.56 FEET ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 1,183.00 FEET, A CHORD BEARING SOUTH 78 DEGREES 55 MINUTES 01 SECONDS EAST TO A POINT OF REVERSE CURVATURE; THENCE EASTERLY, 93.65 FEET ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 217.00 FEET, A CHORD BEARING SOUTH 78 DEGREES 55 MINUTES 01 SECONDS EAST; THENCE NORTH 88 DEGREES 43 MINUTES 09 SECONDS EAST, 40.88 FEET TANGENT TO THE LAST DESCRIBED COURSE TO A POINT OF CURVATURE; THENCE EASTERLY, 89.93 FEET ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 283.00 FEET, A CHORD BEARING SOUTH 82 DEGREES 10 MINUTES 40 SECONDS EAST TO A POINT OF REVERSE CURVATURE; THENCE SOUTHEASTERLY, 128.15 FEET ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 1,442.00 FEET, A CHORD BEARING SOUTH 75 DEGREES 37 MINUTES 14 SECONDS EAST; THENCE SOUTHERLY, 401.59 FEET ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 2,167.00 FEET, A CHORD BEARING SOUTH 03 DEGREES 55 MINUTES 52 SECONDS WEST; THENCE SOUTH 01 DEGREES 22 MINUTES 41 SECONDS EAST, 398.13 FEET TANGENT TO THE LAST DESCRIBED COURSE; THENCE WESTERLY, 128.66 FEET ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 708.00 FEET, A CHORD BEARING NORTH 84 DEGREES 43 MINUTES 32 SECONDS WEST; THENCE NORTH 79 DEGREES 31 MINUTES 10 SECONDS WEST, 64.42 FEET TANGENT TO THE LAST DESCRIBED COURSE TO A POINT OF CURVATURE; THENCE WESTERLY, 44.54 FEET ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 217.00 FEET, A CHORD BEARING NORTH 85 DEGREES 24 MINUTES 01 SECONDS WEST; THENCE SOUTH 88 DEGREES 43 MINUTES 09 SECONDS WEST, 125.45 FEET TANGENT TO THE LAST DESCRIBED COURSE; THENCE SOUTH 01 DEGREES 16 MINUTES 51 SECONDS EAST, 531.31 FEET TO THE SOUTH LINE OF THE NORTHWEST QUARTER OF SAID SECTION 22; THENCE SOUTH 88 DEGREES 43 MINUTES 09 SECONDS WEST, 1017.30 FEET ALONG SAID SOUTH LINE TO THE POINT OF BEGINNING, IN KENDALL COUNTY, ILLINOIS.

Exhibit A

Hummel Trails



Neighborhood 10

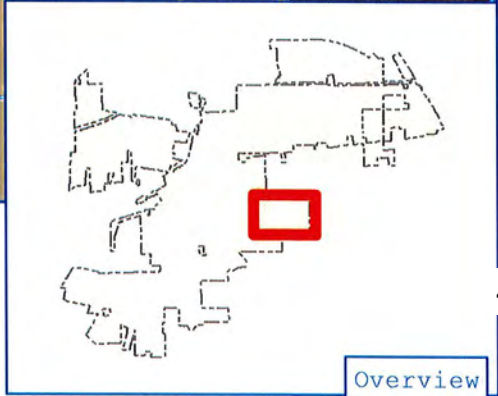
Woolley Rd

Douglas Rd

Juniper St

Westford Pl

Exhibit B



Overview

Date Printed: 4/4/2019



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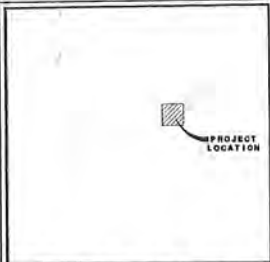
Feet



The requested map will be created for study purposes only. Please refer to the official recorded plats or deeds for the actual legal descriptions and property dimensions. No liability is assumed for the accuracy of the data delineated herein, either expressed or implied by the Village of Oswego or its employees. This work is protected by the United States Copyright Act of 1976 (17 U.S.C. Sec 101 et seq). You are not permitted to use and/or reproduce any part of a copyrighted work of the Village of Oswego in violation of Federal Copyright Law. Doing so may result in prosecution under such law. If you wish to use property in which the Village of Oswego owns a copyright, you must obtain written permission through the Community Development Department in the Village of Oswego, located at 100 Parkers Mill, Oswego, Illinois 60543.

PRELIMINARY PLAT FOR HUMMEL TRAILS NEIGHBORHOOD 10

BEING A PART OF THE NE 1/4 OF SECTION 31 & THE SW 1/4 OF SECTION 32, TOWNSHIP 37
NORTH, RANGE 8 EAST OF THE 3RD PRINCIPAL MERIDIAN, KENDALL COUNTY, ILLINOIS



LOCATION MAP

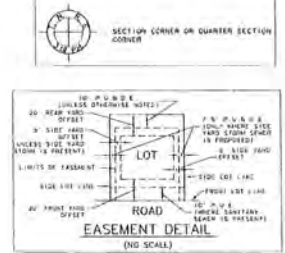
SITE DATA	
A. TOTAL AREA	57.00 AC ±
B. EXTERNAL R.O.W.	1.28 AC ±
C. INSULATED ROAD	11.43 AC ±
D. INTERNAL R.O.W.	4.35 AC ±
E. STORMWATER MANAGEMENT	18.95 AC ±
F. OPEN SPACE (FUTURE SITE)	18.95 AC ±
G. STORMWATER MANAGEMENT	18.95 AC ±
H. PROPOSED ZONING A-2	NO. OF LOTS (STANDARD)
I. MINIMUM LOT SIZE	6,400 S.F.
J. MAXIMUM LOT SIZE	10,312 S.F.
K. AVERAGE LOT SIZE	7,514 S.F.
L. NET DENSITY B	1.68 DU/AC
M. GROSS WOOD DENSITY A	1.92 DU/AC



Subject Property Annexed to Village of
Chicago per Ordinance 09-25, signed and
approved on March 16, 2008.

2009 Year		
Year	Required	Proposed
Year 1	20 FT	20 FT
Year 2	20 FT	20 FT
Year 3	20 FT	20 FT
Year 4	20 FT	20 FT
Year 5	20 FT	20 FT
Year 6	20 FT	20 FT
Year 7	20 FT	20 FT
Year 8	20 FT	20 FT
Year 9	20 FT	20 FT
Year 10	20 FT	20 FT
Year 11	20 FT	20 FT
Year 12	20 FT	20 FT
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Year 96	20 FT	20 FT
Year 97	20 FT	20 FT
Year 98	20 FT	20 FT
Year 99	20 FT	20 FT
Year 100	20 FT	20 FT

- LINE LEGEND**
- SUBDIVISION BOUNDARY LINE (Double Dashed Line)
 - LOT LINE/PROPERTY LINE (Single Dashed Line)
 - EXISTING COMPARTEMENTS LIMITS OF VILLAGE OF CHICAGO (Heavy Dashed Line)
 - BUILDING LINE (Single Dotted Line)
 - EASEMENT LIMITS/LIMITS OF EASEMENT (Thin Dotted Line)
 - CENTERLINE (Single Dotted Line)
 - QUARTER SECTION LINE (Double Dotted Line)
 - SECTION LINE (Single Dotted Line)

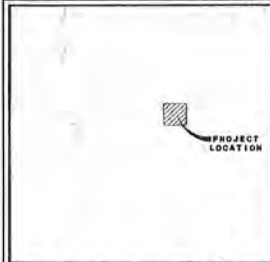


PREPARED FOR:
TURNSTONE GROUP
1170 PEACHTREE STREET NE, SUITE 1150
ATLANTA, GA 30309
(404) 477-8800

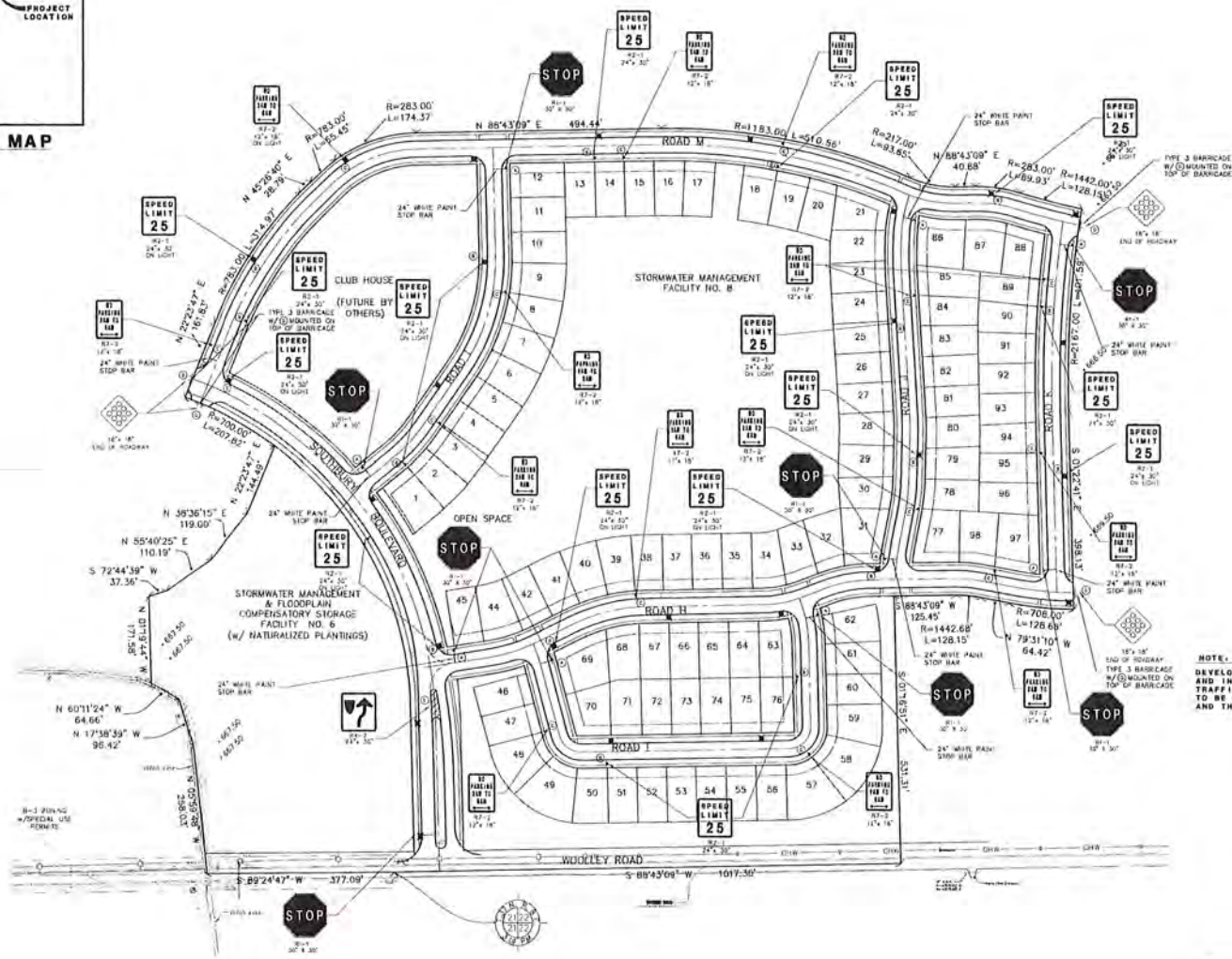
PREPARED BY:
CEMCON, Ltd.
Consulting Engineers, Land Surveyors & Planners
2280 White Oak Circle, Suite 100, Aurora, Illinois
60502-8675 PH: 630 882 2100 FAX: 630 862 2199
E-MAIL: cemcon@cemcon.com Website: www.cemcon.com
DSC NO.: 836022 FILE NAME: PRECON
DRAWN BY: REPAAL, FLD, BK, / PG. NO. 08/10
COMPLETION DATE: 1-22-18 JOB NO. 838.002
PROJECT REFERENCE:
REVISED 01-18-18/CAB

Exhibit C

PRELIMINARY TRAFFIC IDENTIFIER PLAN FOR HUMMEL TRAILS NEIGHBORHOOD 10



LOCATION MAP



LEGEND

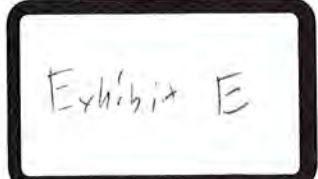
- ① STOP
- ② SPEED LIMIT 25
- ③ 24" WHITE PAINT STOP BAR
- ④ 18" x 18" END OF ROADWAY
- ⑤ 18" x 18" END OF ROADWAY
- ⑥ 24" WHITE PAINT STOP BAR
- ⑦ 18" x 18" END OF ROADWAY
- ⑧ 24" WHITE PAINT STOP BAR
- ⑨ 18" x 18" END OF ROADWAY
- ⑩ 24" WHITE PAINT STOP BAR

NOTE:
DEVELOPER SHALL BE RESPONSIBLE FOR THE PAYMENT AND INSTALLATION OF ALL NECESSARY STREET AND TRAFFIC IDENTIFIERS IN QUANTITIES AND LOCATIONS TO BE DETERMINED BY THE OSWEGO POLICE DEPARTMENT AND THE VILLAGE ENGINEER.

PREPARED FOR:
TURNSTONE GROUP
1170 PEACHTREE STREET NE, SUITE 1150
ATLANTA, GA 30309
(404) 477-6800

PREPARED BY:
CEMCON, Ltd.
Consulting Engineers, Land Surveyors & Planners
2280 White Oak Creek, Suite 100 Aurora, Illinois
63002-9879 PH: 630.862.2100 FAX: 630.862.2199
E-MAIL: ccm@cemcon.com Website: www.cemcon.com

DISC NO: 838022 FILE NAME: PRE TRAFFIC
DRAWN BY: HAC FLD BK / PG NO: BK / PG
COMPLETION DATE: 08-29-18 JOB NO: 636.002
PROJECT REFERENCE:
REVISED 01-15-19/CAB





COMMUNITY DEVELOPMENT DEPARTMENT

100 Parkers Mill • Oswego, IL 60543 • (630) 554-3622 • Fax: (630) 551-3975
Website: <http://www.oswegoil.org>

STAFF REPORT

DATE: March 27, 2018

TO: Chairman and Planning and Zoning Commission

FROM: Rod Zenner, Community Development Director

SUBJECT: Staff Report for the April 5, 2018 Plan and Zoning Commission Meeting
Hummel Trails Neighborhood #10
Preliminary PUD Plat
Project #994.18

Applicant

REO Funding Solutions V, LLC

Requested Action

The applicant is requesting approval of Preliminary PUD and Subdivision Plat for Neighborhood 10 of the Hummel Trails development to allow for the development of 98 single-family residential lots.

Location, Existing Zoning and Land Use

The 52.20 acre site is located in the Hummel Trails development on the northern side of Woolley Road, east of the Southbury development. It is zoned R-2 Single Family Residence District and is vacant pending development.

Surrounding Zoning and Land Uses

NORTH: R-2 Single-Family Residence District – Vacant pending development.
SOUTH: R-4 General Residence District – Vacant pending development.
EAST: R-4 General Residence District – Vacant pending development.
WEST: R-2 Single-Family Residence District – Vacant pending development.

Relationship to Village Comprehensive Plan

The Comprehensive Plan designates the subject area as “Residential”. The proposal is consistent with this designation.

Donation Requirements

School and Park dedications are made by a combination of land and cash dedications.

Staff Analysis

On March 18, 2008, the Village entered into an Annexation Agreement of the subject property by Ordinance #08-25, annexed by Ordinance #08-26, and rezoned by Ordinance #08-27. On March 15, 2016, the Village approved Ordinance #16-17 approving amendment to the Annexation Agreement and concept plan for Hummel Trails.

A concept plan was approved as part of the Hummel Trails Annexation Agreement (attached). In that plan, Neighborhood #10 was identified to have 93 single-family residential lots with a minimum square footage of 6,600 square feet and a minimum lot width of 50 feet. The proposed subdivision identifies 98 single family lots with a minimum lot size of 6,600 square feet and a minimum lot width of 55 feet. The Annexation Agreement allows for a 5% adjustment in the number of lots, so the 98 lots as proposed are in substantial compliance with the approved concept plan. The additional lots are located at the southeast corner of the project (Lots 56-62) as the stormwater detention facility anticipated in the concept plan has been removed from this location.

Exhibit "F" of the Annexation Agreement indicates that of the Neighborhood 10 would have a front, rear, and corner side yard of 20 feet and an interior side yard of 5 feet. The proposed subdivision meets these requirements.

The road layout is consistent with the concept plan with one access point onto Woolley Road and future road connections into the remainder of the Hummel Trails development. Neighborhood 10 contains the parcel set aside for the community's clubhouse which will be developed at a later date.

Standards

1. The proposed building or use at the particular location requested is necessary or desirable to provide a service or a facility which is in the best interest of the public convenience and will contribute to the general welfare of the neighborhood or community.

The property is presently zoned R-2 Single-Family Residence District and the proposed Preliminary PUD and Subdivision Plat is in substantial conformance with the approved Annexation Agreement and Concept Plan.

2. The proposed building or use will not have a substantial or undue adverse effect upon adjacent property, the character of the neighborhood, traffic conditions, utility facilities and other matter affecting the public health, safety, and general welfare.

The proposed development is consistent with the approved concept plan and similar in character to the existing and future single-family residential developments to the west.

3. The proposed building or use will be designed, arranged and operated so as to permit the development and use of neighboring property in accordance with the applicable district regulations.

The proposed development provides road connections to existing and future single-family residential developments. The setbacks identified on the individual lots are consistent with the Annexation Agreement and will not prohibit the development of adjacent property.

4. The proposed building or use has been considered in relation to the goals and objectives of the Official Plan of the Village.

The Comprehensive Plan identifies this property as "Residential" The proposed use is consistent with the Comprehensive Plan.

5. There shall be reasonable assurance that the proposed building or use will be completed and maintained in a timely manner, if authorized.

The proposed development will have to process a Final PUD and Subdivision Plat prior to development.

Recommendation

Staff recommends acceptance of the findings of fact and approval of the Preliminary PUD and Subdivision Plat for Hummel Trails Neighborhood #10.

**VILLAGE OF OSWEGO
MINUTES OF THE PLANNING & ZONING COMMISSION MEETING**

**100 PARKERS MILL
OSWEGO, ILLINOIS**

April 5, 2018

1. CALL TO ORDER

Chairman Pajor called the Oswego Planning & Zoning Commission Meeting to order at 7:00 p.m.

2. ROLL CALL

Present: Matt Garland, Ken Holmstrom, Rick Kuhn, Charlie Pajor, Rebecca Stine, Robyn Vickers
Absent: Dominick Cirone

There was a quorum.

Oswego community representatives in attendance were:

Present: Rod Zenner, Community Development Director; Bethany Salmon, Planner; Pam Johnson, Recording Secretary; Judy Sollinger, Village Trustee; Chad Feldotto, Oswegoland Park District

3. MINUTES

Motion: Commissioner Holmstrom, second Commissioner Stine to accept the minutes from the March 8, 2018 Planning & Zoning Commission Meeting
Ayes: Commissioners Garland, Holmstrom, Kuhn, Pajor, Stine, Vickers
Nays: None
Absent: Commissioner Cirone
Motion carried

4. PUBLIC HEARINGS

PRELIMINARY PUD PLAT

Hummel Trails Neighborhood #10
Applicant: REO Funding Solutions V, LLC
Project #994.18
Project Manager: Rod Zenner

Motion: Commissioner Garland, second Commissioner Kuhn to open the Public Hearing at 7:02 p.m.
Ayes: Commissioners Garland, Holmstrom, Kuhn, Pajor, Stine, Vickers
Nays: None
Absent: Commissioner Cirone
Motion carried

Director Zenner stated the applicant is requesting approval of Preliminary PUD and Subdivision Plat for Neighborhood #10 of the Hummel Trails development to allow for the development of 98 single-family residential lots. Director Zenner stated Hummel Trails was approved in a 2008 Annexation Agreement to have 93 single-family residential lots with a minimum lot area of 6,600 square feet with a minimum lot width of 50 feet. Director Zenner stated the proposed subdivision has 98 single-family residential lots with a

minimum lot square footage of 6,600 square feet and a minimum lot width of 55 feet. Director Zenner stated the Annexation Agreement allowed for a 5% adjustment in the number of lots to the Concept Plan. Director Zenner stated the lots will have the required setbacks and the road layout is consistent with the approved Concept Plan for Hummel Trails and therefore staff recommends approval.

Commissioner Cirone arrived at 7:05 p.m.

Mike Schoppe was sworn in
Oswego, IL

Kevin Serafin was sworn in
Aurora, IL

Mr. Schoppe and Mr. Serafin are representatives of the developer REO Funding Solutions V.

Mr. Schoppe stated Hummel Trails Neighborhood #10 will be an age-targeted neighborhood which will require certain covenants to go along with the Final Plat that identify characteristics to make this neighborhood targeted toward the senior community. Mr. Schoppe stated the minimum lot width on the Preliminary Plat is 52.1 feet, which is consistent with the design standards.

Chairman Pajor asked to clarify where the stormwater detention area will be located. Mr. Serafin stated the stormwater facility is not needed for this portion of the development and will be constructed with the adjacent lot in Hummel Trails.

Audience Comments:

Durwood Hafenrichter was sworn in
Oswego, IL

Mr. Hafenrichter asked about the type of homes that will be constructed in the development and stated he is concerned about his taxes being increased. Chairman Pajor stated the homeowners will be paying taxes and the developer will be making school and park donations as required by the Village Ordinance, and there are a variety of impact fees the developer will pay. Director Zenner stated the development will be a retirement type community similar to the Villas in Southbury.

Mr. Hafenrichter asked if the petitioner is allowed to change the final plans to single-family homes that are not age-targeted once this present request is approved by the Village Board. Director Zenner stated the approved 2005 Annexation Agreement for the 400-acre parcel entitles the developer to develop single-family units, apartments, age-restrictive units and commercial products. Director Zenner stated the petitioner would be required to submit a request to the Planning & Zoning Commission and work through the approval process again if the plans for Neighborhood #10 are amended in the future. Mr. Hafenrichter stated he is not against growth but does not want his taxes to increase because of it. Commissioner Kuhn stated the purpose of the Planning & Zoning Commission is to address these concerns. Director Zenner stated the price-point for impact fees have been established by the Village to cover the costs of schools, police, fire and infrastructure.

Glenn Faust was sworn in
Oswego, IL

Mr. Faust stated a diagram would be helpful to identify the location and sizes of the proposed single-family lots for Hummel Trails Neighborhood #10. Mr. Faust stated he had participated in the 2008 meetings when Hummel Trails was initially approved and has not seen any drawings since that time. Chairman Pajor suggested having the meeting packets available on the Village website would be helpful for citizens to understand the proposed projects being presented to the Planning & Zoning Commission. Director Zenner stated the plans for Hummel Trails have not had any major changes in the past ten years since the initial approval. Chairman Pajor stated there are a few extra lots and the lots are slightly wider than on the original plans.

Mr. Faust discussed the Comprehensive Plan that was presented to the public in 2008 and the current Wolfs Crossing Reconstruction Plan. Chairman Pajor stated the discussion for tonight's meeting is only in regard to Hummel Trail Neighborhood #10 that has access onto Woolley Road and potential future roads that were part of the original plan. Chairman Pajor suggested to the audience to contact the Village of Oswego Community Development Department for copies of proposed plans prior to the Planning & Zoning Commission meetings. Mr. Faust stated at the 2008 meeting diagrams were provided for informational purposes.

No additional audience members wished to speak at the public hearing.

Motion: Commissioner Stine, second Commissioner Kuhn to close the Public Hearing at 7:17 p.m.
Ayes: Commissioners Cirone, Garland, Holmstrom, Kuhn, Pajor, Stine, Vickers
Nays: None
Absent: None
Motion carried

Commissioner Comments:

Chairman Pajor asked the petitioner's representatives for additional detail regarding the age restriction of the proposed project. Mr. Schoppe stated that standards were included in the 2008 Annexation Agreement outlining general architectural quality and sizes and will be reviewed by the Planning & Zoning Commission as part of the Final PUD process. Chairman Pajor stated there will not be a Public Hearing for the Final PUD.

Commissioner Kuhn asked to clarify the age parameters for the proposed development. Mr. Schoppe stated the project is for age-targeted residents, not age-restricted, and the Annexation Agreement has minimum criteria outlined in the covenant for items such as first-floor master bedrooms and the prohibition of playground equipment. Director Zenner stated the Villas at Southbury are an example of a local age-targeted community. Commissioner Cirone asked if the demographics of the Villas at Southbury community are for 55-years and older. Director Zenner stated 55-years and older is the target age for the Villas at Southbury community and stated the price point for the age-targeted units are typically higher per square foot than single-family units.

Recommendation:

Motion: Commissioner Kuhn, second Commissioner Holmstrom to accept the findings of fact for the approval of a Preliminary PUD and Subdivision Plat for Hummel Trails Neighborhood #10.

Ayes: Commissioners Cirone, Garland, Holmstrom, Kuhn, Pajor, Stine, Vickers

Nays: None

Absent: None

Motion carried

AGENDA ITEM

MEETING TYPE: Special Village Board Meeting

MEETING DATE: April 22, 2019

SUBJECT: Hummel Trails Neighborhood 14 Preliminary Plat

ACTION REQUESTED:

Ordinance Approving the Preliminary PUD and Subdivision Plat for Hummel Trails Neighborhood 14 (waiving second read and adopting)

BOARD/COMMISSION REVIEW:

The Planning and Zoning Commission held a public hearing on September 7, 2017 to review the request for a Preliminary PUD and Subdivision Plat. After some discussion, a motion was made to accept the findings of fact and to recommend approval of the request (approved 5-0).

ACTION PREVIOUSLY TAKEN:

Date of Action	Meeting Type	Action Taken
3/18/2008	Village Board Meeting	Approved Ordinance #08-25 authorizing execution of an Annexation Agreement.
3/18/2008	Village Board Meeting	Approved Ordinance #08-26 Annexing Hummel Trails
3/18/2008	Village Board Meeting	Approved Ordinance #08-27 Rezoning Hummel Trails
7/5/2016	Village Board Meeting	Approved Ordinance #16-39 approving an Amendment to the Annexation Agreement.

DEPARTMENT: Community Development

SUBMITTED BY: Community Development Director Rod Zenner

FISCAL IMPACT:

The development will pay current impact fees and cash-in-lieu of land for schools and a combination of land and cash-in-lieu of land for Park dedication.

BACKGROUND:

On March 18, 2008, the Village entered into an Annexation Agreement of the subject property by Ordinance #08-25, annexed by Ordinance #08-26, and rezoned by Ordinance #08-27. On March 15, 2016, the Village approved Ordinance #16-17 approving amendment to the

Annexation Agreement and concept plan for Hummel Trails. The development consists of ten residential neighborhoods and three commercial Pods. The petitioner is now processing the Preliminary PUD and Plat for Neighborhood #14.

DISCUSSION:

A concept plan was approved as part of the Hummel Trails Annexation Agreement. In that plan, Neighborhood #14 was identified to have 168 single-family residential lots with a minimum square footage of 10,000 square feet and a minimum lot width of 75 feet. The proposed subdivision identifies 169 single family lots with a minimum lot size of 10,000 square feet and a minimum lot width of 75 feet. The Annexation Agreement allows for a 5% adjustment in the number of lots, so the 169 lots as proposed are in substantial compliance with the approved concept plan.

Exhibit “F” of the annexation agreement indicates that of the neighborhoods that contain 10,000 square foot lots that the average lot size would be 12,000 square feet. In this neighborhood, the average lot size is 11,068 square feet. The 12,000 square foot average applied to the 10,000 square foot lots as a whole. There is a future 10,000 square foot lot neighborhood to the northeast that could increase the average lot square footages.

As a point of comparison, Ashcroft Place directly to the west of this site has a minimum lot size of 9,348 and an average lot size of 11,071. Ashcroft Walk Unit 3 has a minimum lot size of 10,002 and an average lot size of 10,614 square feet. The proposed development of 10,000 square foot minimum lots with an average lot size of 11,068 is consistent if not greater than the neighboring single-family developments.

It is staff’s opinion that the 12,000 square foot average lot size will not have a visual impact on the character or perceived density of the development. With a minimum 75-foot lot width requirement, increasing the lot square footage would result deeper lots creating larger back yards which are not visible from residents on the street. It is staff’s opinion that the proposed lot sizes are consistent with the approved concept plan and the neighboring single-family residential lots to the west.

The road layout is consistent with the concept plan with one access point onto Woolley Road, two access points to the west into the Ashcroft/Ashcroft Place developments, one access to the east and one access point to the west.

There is a park site identified in the southwest corner of the development adjacent to the Ashcroft park site.

RECOMMENDATION:

Staff recommends adoption of the Ordinance approving the Preliminary PUD and Subdivision Plat for Hummel Trails Neighborhood #14 (waiving second read and adopting).

ATTACHMENTS:

Ordinance

Exhibit A – legal description

Exhibit B – location map

Exhibit C - plat

Exhibit D – landscape plan

Planning and Zoning Commission Memo

Planning and Zoning Commission Minutes

**VILLAGE OF OSWEGO
KENDALL AND WILL COUNTIES, ILLINOIS**

ORDINANCE NO. 19 -- ____

**AN ORDINANCE APPROVING A PRELIMINARY PUD AND SUBDIVISION PLAT FOR
HUMMEL TRAILS NEIGHBORHOOD FOURTEEN IN THE HUMMEL TRAILS
DEVELOPMENT
IN THE VILLAGE OF OSWEGO, KENDALL COUNTY, ILLINOIS**

(Neighborhood 14 Preliminary Plat)

**ADOPTED BY
THE PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF OSWEGO**

This _____ day of _____, 2019

Prepared by and Return to:
Village of Oswego
100 Parkers Mill
Oswego, IL 60543

Published in pamphlet form by authority of the President
and Board of Trustees of the Village of Oswego on _____ 2019.

ORDINANCE NO. 19 -- __

**AN ORDINANCE APPROVING A PRELIMINARY PUD AND SUBDIVISION PLAT FOR
HUMMEL TRAILS NEIGHBORHOOD FOURTEEN IN THE HUMMEL TRAILS
DEVELOPMENT
IN THE VILLAGE OF OSWEGO, KENDALL COUNTY, ILLINOIS**

(Neighborhood 14 Preliminary Plat)

WHEREAS, the Village of Oswego (“Village”) has a population of more than 25,000 and is therefore a “Home Rule Unit” under the 1970 Illinois Constitution; and

WHEREAS, the Illinois Constitution of 1970 provides that a Home Rule Unit may exercise any power and perform any function pertaining to its government and affairs, including but not limited to the power to regulate for the protection of the public health, safety, morals and welfare; to license, to tax; and to incur debt; and

WHEREAS, the Village has in full force and effect a codified set of those ordinances of the Village which are of a general and permanent nature, which said codified set is known and designated as the Village Code of the Village of Oswego, as amended; and

WHEREAS, REO Funding Solutions V, LLC has submitted a request for a Preliminary PUD and Subdivision Plat (PUD) for the 90.45-acre property generally located south of Woolley Road, east of Hemlock Lane, west of Douglass Road in the Hummel Trails development to allow for the development of 169 single family residential lots; and

WHEREAS, the Ordinance authorizing execution of an annexation agreement was approved on March 18, 2008 by Ordinance #08-25 recorded as Document # 08-11486; and

WHEREAS, the Ordinance annexing the subject property was approved on March 18, 2008 by Ordinance #08-26 recorded as Document # 08-11487; and

WHEREAS, the Ordinance rezoning the subject property was approved on March 18, 2008 by Ordinance #08-27 recorded as Document # 08-11488; and

WHEREAS, the Ordinance approving and authorizing execution of the first amendment to the Annexation Agreement was approved on July 5, 2016 by Ordinance #16-39 recorded as Document # 2017-03744; and

WHEREAS, the property is currently zoned R-2 Single Family Residence District and is vacant pending development; and

WHEREAS, The Planning and Zoning Commission held a public hearing on September 7, 2017 on the Preliminary PUD and Plat and recommended approval of the request by a vote of 5-0.

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OSWEGO, KENDALL COUNTY, ILLINOIS, as follows:

Section 1: That the recitals set forth above are incorporated here by reference, and the application for a Preliminary PUD and Subdivision Plat by REO Funding Solutions V, LLC to allow for the development of 169 single family residential lots as depicted on the attached exhibits is approved.

The Property is legally described on *Exhibit "A"*, indicated on an accurate map identified as *Exhibit "B"*, and enumerated on the following Exhibits:

Exhibit "C" – Subdivision Plat
Exhibit "D" – Landscape

Section 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4: This Ordinance shall be in full force and effect immediately upon his passage and approval. Publication in pamphlet form is hereby authorized, as provided by law.

PASSED by the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois this ___ day of ___ 2019.

RYAN KAUFFMAN _____

JUDY SOLLINGER _____

KARIN MCCARTHY-LANGE _____

LUIS PEREZ _____

PAM PARR _____

JOE WEST _____

APPROVED by me, Gail E. Johnson, as President of the Village of Oswego, Kendall and Will Counties, Illinois this ___ day of _____ 2019.

GAIL E. JOHNSON, VILLAGE PRESIDENT

TINA TOUCHETTE, VILLAGE CLERK

DRAFT

STATE OF ILLINOIS)

) SS
COUNTIES OF KENDALL)
AND WILL

CLERK'S CERTIFICATE
(ORDINANCE)

I, Tina Touchette, the duly qualified Village Clerk of the Village of Oswego, Kendall and Will County, Illinois, do hereby certify that I am the keeper of its books and records and that the attached hereto is a true and correct copy of an Ordinance entitled:

**AN ORDINANCE APPROVING A PRELIMINARY PUD AND SUBDIVISION PLAT FOR
HUMMEL TRAILS NEIGHBORHOOD FOURTEEN IN THE HUMMEL TRAILS
DEVELOPMENT
IN THE VILLAGE OF OSWEGO, KENDALL COUNTY, ILLINOIS**

(Neighborhood 14 Preliminary Plat)

which Ordinance was duly adopted by said Board of Trustees at a special meeting held on the ___ day of _____ 2019, approved by the Village President on the ___ day of _____ 2019 and thereafter published in pamphlet form.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at said meeting and that the Board complied with all requirements of the Illinois Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of _____ 2019.

Tina Touchette, Village Clerk
Village of Oswego

(Seal)

Legal Description

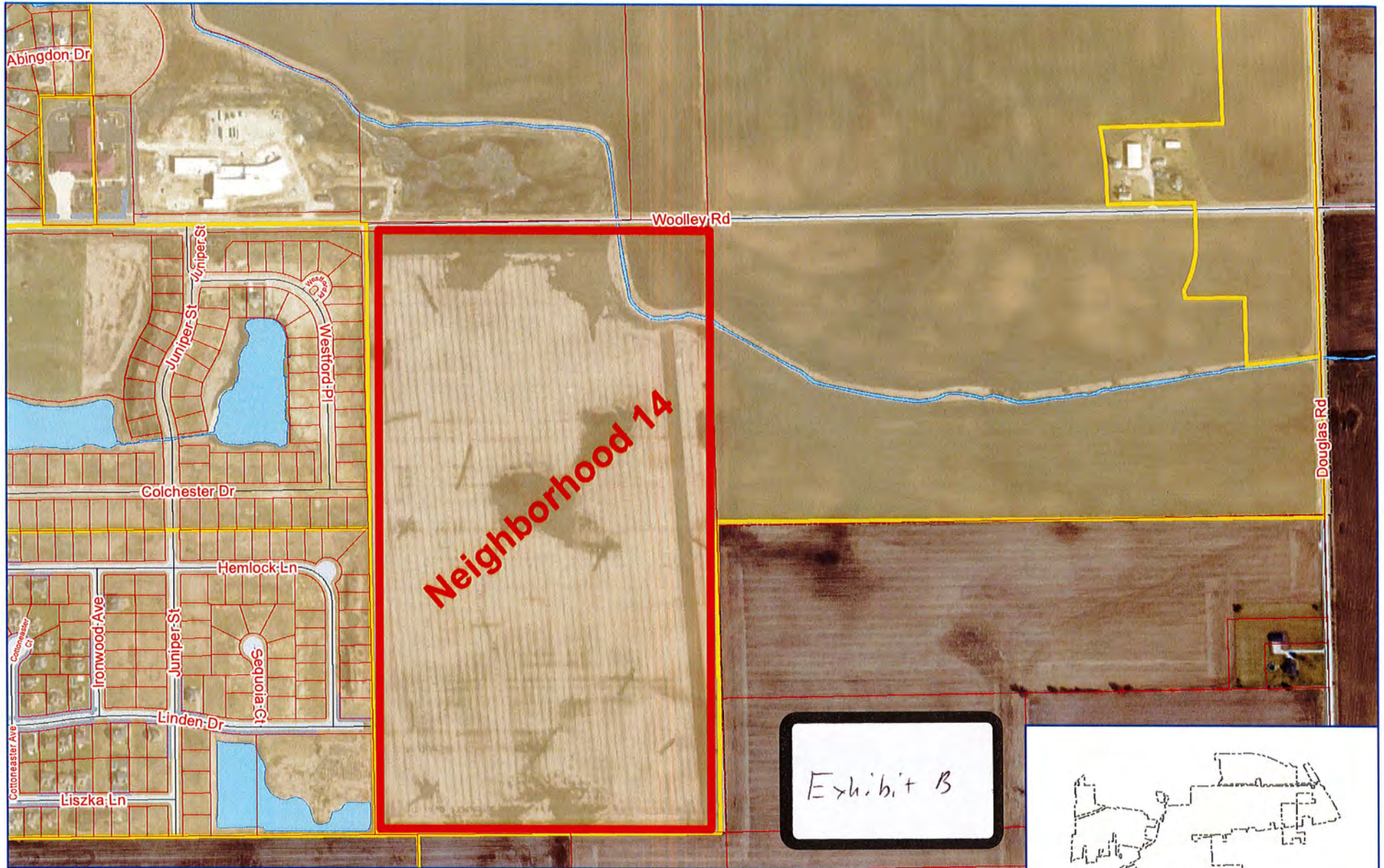
THAT PART OF THE SOUTHWEST QUARTER OF SECTION 22, TOWNSHIP 37 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHEAST CORNER OF THE NORTH 366 FEET OF THE EAST 321 FEET OF THE SOUTHEAST QUARTER OF SECTION 21, TOWNSHIP AND RANGE AFORESAID; THENCE SOUTH 54 DEGREES 09 MINUTES 22 SECONDS EAST, 473.32 FEET; THENCE SOUTH 01 DEGREES 19 MINUTES 27 SECONDS EAST PARALLEL WITH THE WEST LINE OF SAID SOUTHWEST QUARTER 75.0 FEET; THENCE SOUTH 89 DEGREES 24 MINUTES 54 SECONDS EAST PARALLEL WITH THE NORTH LINE OF SAID SOUTHWEST QUARTER 378.0 FEET TO SAID WEST LINE; THENCE NORTH 01 DEGREES 19 MINUTES 27 SECONDS WEST ALONG SAID WEST LINE, 356.72 FEET TO THE POINT OF BEGINNING, IN KENDALL COUNTY, ILLINOIS;

AND ALSO,

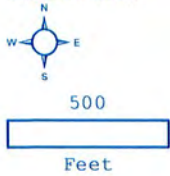
THAT PART OF THE SOUTHEAST QUARTER OF SECTION 21, TOWNSHIP 37 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING EAST OF ASHCROFT PLACE SUBDIVISION (RECORDED AS DOCUMENT 200400019250) AND LYING EAST OF THE NORTHERLY EXTENSION OF THE EAST LINE OF ASHCROFT PLACE, EXCEPTING THERE FROM THE NORTH 366 FEET OF THE EAST 321 OF SAID SOUTHEAST QUARTER, IN KENDALL COUNTY, ILLINOIS

Exhibit A

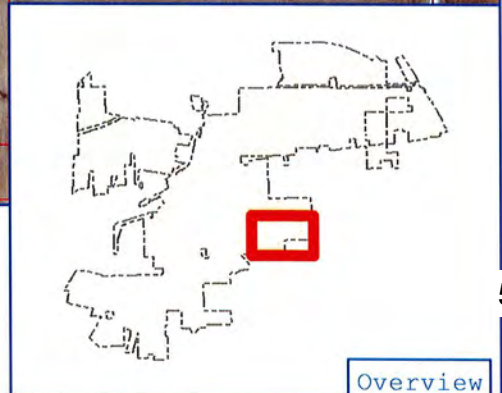
Hummel Trails

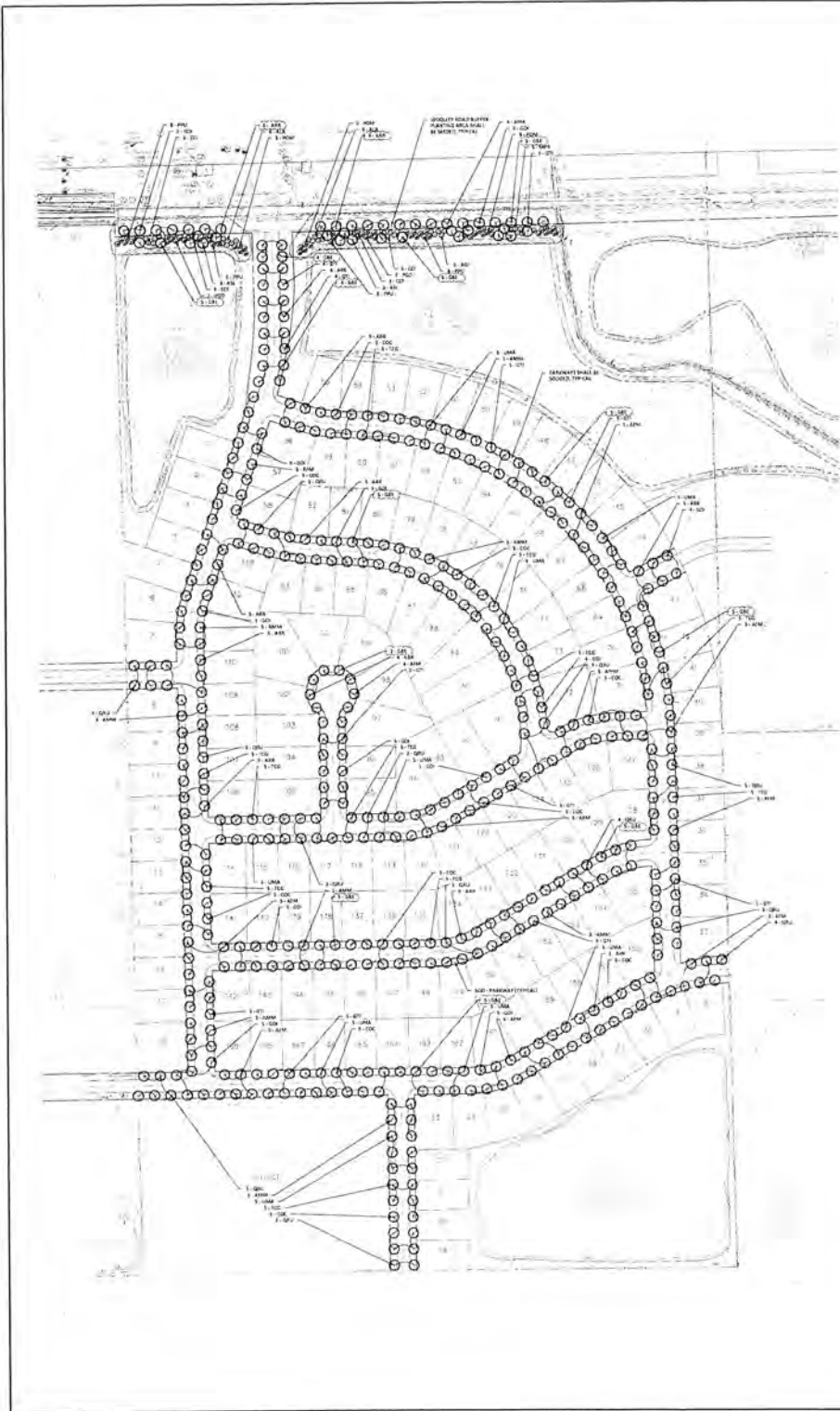


Date Printed: 4/4/2019



The requested map will be created for study purposes only. Please refer to the official recorded plats or deeds for the actual legal descriptions and property dimensions. No liability is assumed for the accuracy of the data delineated herein, either expressed or implied by the Village of Oswego or its employees. This work is protected by the United States Copyright Act of 1976 (17 U.S.C. Sec101 et seq). You are not permitted to use and/or reproduce any part of a copyrighted work of the Village of Oswego in violation of Federal Copyright Law. Doing so may result in prosecution under such law. If you wish to use property in which the Village of Oswego owns a copyright, you must obtain written permission through the Community Development Department in the Village of Oswego, located at 100 Parkers Mill, Oswego, Illinois 60543.



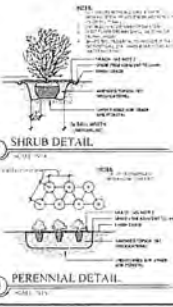


MATERIAL LIST

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131	16.50M	100	EA	
132	17.00M	100	EA	
133	17.50M	100	EA	
134	18.00M	100	EA	
135	18.50M	100	EA	
136	19.00M	100	EA	
137	19.50M	100	EA	
138	20.00M	100	EA	
139	20.50M	100	EA	
140	21.00M	100	EA	
141	21.50M	100	EA	
142	22.00M	100	EA	
143	22.50M	100	EA	
144	23.00M	100	EA	
145	23.50M	100	EA	
146	24.00M	100	EA	
147	24.50M	100	EA	
148	25.00M	100	EA	
149	25.50M	100	EA	
150	26.00M	100	EA	
151	26.50M	100	EA	
152	27.00M	100	EA	
153	27.50M	100	EA	
154	28.00M	100	EA	
155	28.50M	100	EA	
156	29.00M	100	EA	
157	29.50M	100	EA	
158	30.00M	100	EA	
159	30.50M	100	EA	
160	31.00M	100	EA	
161	31.50M	100	EA	
162	32.00M	100	EA	
163	32.50M	100	EA	
164	33.00M	100	EA	
165	33.50M	100	EA	
166	34.00M	100	EA	
167	34.50M	100	EA	
168	35.00M	100	EA	
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170	36.00M	100	EA	
171	36.50M	100	EA	
172	37.00M	100	EA	
173	37.50M	100	EA	
174	38.00M	100	EA	
175	38.50M	100	EA	
176	39.00M	100	EA	
177	39.50M	100	EA	
178	40.00M	100	EA	
179	40.50M	100	EA	
180	41.00M	100	EA	
181	41.50M	100	EA	
182	42.00M	100	EA	
183	42.50M	100	EA	
184	43.00M	100	EA	
185	43.50M	100	EA	
186	44.00M	100	EA	
187	44.50M	100	EA	
188	45.00M	100	EA	
189	45.50M	100	EA	
190	46.00M	100	EA	
191	46.50M	100	EA	
192	47.00M	100	EA	
193	47.50M	100	EA	
194	48.00M	100	EA	
195	48.50M	100	EA	
196	49.00M	100	EA	
197	49.50M	100	EA	
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219	60.50M	100	EA	
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222	62.00M	100	EA	
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231	66.50M	100	EA	
232	67.00M	100	EA	
233	67.50M	100	EA	
234	68.00M	100	EA	
235	68.50M	100	EA	
236	69.00M	100	EA	
237	69.50M	100	EA	
238	70.00M	100	EA	
239	70.50M	100	EA	
240	71.00M	100	EA	
241	71.50M	100	EA	
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243	72.50M	100	EA	
244	73.00M	100	EA	
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246	74.00M	100	EA	
247	74.50M	100	EA	
248	75.00M	100	EA	
249	75.50M	100	EA	
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251	76.50M	100	EA	
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257	79.50M	100	EA	
258	80.00M	100	EA	
259	80.50M	100	EA	
260	81.00M	100	EA	
261	81.50M	100	EA	
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263	82.50M	100	EA	
264	83.00M	100	EA	
265	83.50M	100	EA	
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278	90.00M	100	EA	
279	90.50M	100	EA	
280	91.00M	100	EA	
281	91.50M	100	EA	
282	92.00M	100	EA	
283	92.50M	100	EA	
284	93.00M	100	EA	
285	93.50M	100	EA	
286	94.00M	100	EA	
287	94.50M	100	EA	
288	95.00M	100	EA	
289	95.50M	100	EA	
290	96.00M	100	EA	
291	96.50M	100	EA	
292	97.00M	100	EA	
293	97.50M	100	EA	
294	98.00M	100	EA	
295	98.50M	100	EA	
296	99.00M	100	EA	
297	99.50M	100	EA	
298	100.00M	100	EA	

LANDSCAPE NOTES

1. All trees to be planted in accordance with the specifications of the American Nursery Association (ANA) and the National Arbor Day Foundation (NADF).
2. All trees to be planted in accordance with the specifications of the American Nursery Association (ANA) and the National Arbor Day Foundation (NADF).
3. All trees to be planted in accordance with the specifications of the American Nursery Association (ANA) and the National Arbor Day Foundation (NADF).
4. All trees to be planted in accordance with the specifications of the American Nursery Association (ANA) and the National Arbor Day Foundation (NADF).
5. All trees to be planted in accordance with the specifications of the American Nursery Association (ANA) and the National Arbor Day Foundation (NADF).
6. All trees to be planted in accordance with the specifications of the American Nursery Association (ANA) and the National Arbor Day Foundation (NADF).
7. All trees to be planted in accordance with the specifications of the American Nursery Association (ANA) and the National Arbor Day Foundation (NADF).
8. All trees to be planted in accordance with the specifications of the American Nursery Association (ANA) and the National Arbor Day Foundation (NADF).
9. All trees to be planted in accordance with the specifications of the American Nursery Association (ANA) and the National Arbor Day Foundation (NADF).
10. All trees to be planted in accordance with the specifications of the American Nursery Association (ANA) and the National Arbor Day Foundation (NADF).



TURNSTONE GROUP
1100 FAIRVIEW STREET, SUITE 1100
ATLANTA, GA 30309

HUMMEL TRAILS
Neighborhood 14
Oroville, Illinois

PRELIMINARY LANDSCAPE PLAN

sda
Schaefer Design Associates, Inc.
1100 FAIRVIEW STREET, SUITE 1100
ATLANTA, GA 30309

DATE: 11/11/11
SCALE: AS SHOWN
PROJECT: HUMMEL TRAILS NEIGHBORHOOD 14
SHEET: 1

505
Exhibit D



COMMUNITY DEVELOPMENT DEPARTMENT

100 Parkers Mill • Oswego, IL 60543 • (630) 554-3622 • Fax: (630) 551-3975
Website: <http://www.oswegoil.org>

STAFF REPORT

DATE: August 29, 2017

TO: Chairman and Plan Commission

FROM: Rod Zenner, Community Development Director

SUBJECT: Staff Report for the September 7, 2017 Plan Commission Meeting
Hummel Trails Neighborhood #14
Preliminary PUD Plat
Project #976.17

Applicant

REO Funding Solutions V, LLC

Requested Action

The applicant is requesting approval of Preliminary PUD and Subdivision Plat for Neighborhood 14 of the Hummel Trails development to allow for the development of 169 single-family residential lots.

Location, Existing Zoning and Land Use

The 90.45 acre site is located in the Hummel Trails development on the southern side of Woolley Road, east of Ashcroft Place Unit #3. It is zoned R-2 Single Family Residence District and is vacant pending development.

Surrounding Zoning and Land Uses

NORTH: B-3 Community Service and Wholesale District – Vacant pending development.
SOUTH: Unincorporated Kendall County - Agricultural.
EAST: R-2 Single-Family Residence District – Vacant pending development.
WEST: R-2 Single-Family Residence District – Ashcroft and Ashcroft Place Developments.

Relationship to Village Comprehensive Plan

The Comprehensive Plan designates the subject area as “Residential”. The proposal is consistent with this designation.

Donation Requirements

School and Park dedications are made by a combination of land and cash dedications.

Staff Analysis

On March 18, 2008, the Village entered into an Annexation Agreement of the subject property by Ordinance #08-25, annexed by Ordinance #08-26, and rezoned by Ordinance #08-27. On March 15, 2016, the Village approved Ordinance #16-17 approving amendment to the Annexation Agreement and concept plan for Hummel Trails.

A concept plan was approved as part of the Hummel Trails Annexation Agreement (attached). In that plan, Neighborhood #14 was identified to have 168 single-family residential lots with a minimum square footage of 10,000 square feet and a minimum lot width of 75 feet. The proposed subdivision identifies 169 single family lots with a minimum lot size of 10,000 square feet and a minimum lot width of 75 feet. The Annexation Agreement allows for a 5% adjustment in the number of lots, so the 169 lots as proposed are in substantial compliance with the approved concept plan.

Exhibit "F" of the annexation agreement indicates that of the neighborhoods that contain 10,000 square foot lots that the average lot size would be 12,000 square feet. In this neighborhood, the average lot size is 11,068 square feet. The 12,000 square foot average applied to the 10,000 square foot lots as a whole. There is a future 10,000 square foot lot neighborhood to the northeast that could increase the average lot square footages.

As a point of comparison, Ashcroft Place has a minimum lot size of 9,348 and an average lot size of 11,071. Ashcroft Walk Unit 3 has a minimum lot size of 10,002 and an average lot size of 10,614 square feet. The proposed development of 10,000 square foot minimum lots with an average lot size of 11,068 is consistent if not greater than the neighboring single-family developments.

It is staff's opinion that the 12,000 square foot average lot size will not have a visual impact on the character or perceived density of the development. With a minimum 75 foot lot width requirement, increasing the lot square footage would result deeper lots creating larger back yards which are not visible from residents on the street. It is staff's opinion that the proposed lot sizes are consistent with the approved concept plan and the neighboring single-family residential lots to the west.

The road layout is consistent with the concept plan with one access point onto Woolley Road, two access points to the west into the Ashcroft/Ashcroft Place developments, one access to the east and one access point to the west.

There is a park site identified in the southwest corner of the development adjacent to the Ashcroft park site.

Standards

1. The proposed building or use at the particular location requested is necessary or desirable to provide a service or a facility which is in the best interest of the public convenience and will contribute to the general welfare of the neighborhood or community.

The property is presently zoned R-2 Single-Family Residence District and the proposed Preliminary PUD and Subdivision Plat is in substantial conformance with the approved Annexation Agreement and Concept Plan.

2. The proposed building or use will not have a substantial or undue adverse effect upon adjacent property, the character of the neighborhood, traffic conditions, utility facilities and other matter affecting the public health, safety, and general welfare.

The proposed development is consistent with the approved concept plan and similar in character to the existing and future single-family residential developments to the west.

3. The proposed building or use will be designed, arranged and operated so as to permit the development and use of neighboring property in accordance with the applicable district regulations.

The proposed development provides road connections to existing and future single-family residential developments. The setbacks identified on the individual lots are consistent with the Annexation Agreement and will not prohibit the development of adjacent property.

4. The proposed building or use has been considered in relation to the goals and objectives of the Official Plan of the Village.

The Comprehensive Plan identifies this property as "Residential" The proposed use is consistent with the Comprehensive Plan.

5. There shall be reasonable assurance that the proposed building or use will be completed and maintained in a timely manner, if authorized.

The proposed development will have to process a Final PUD and Subdivision Plat prior to development.

Recommendation

Staff recommends acceptance of the findings of fact and approval of the Preliminary PUD and Subdivision Plat for Hummel Trails Neighborhood #14.

**VILLAGE OF OSWEGO
MINUTES OF THE PLANNING & ZONING COMMISSION MEETING**

**100 PARKERS MILL
OSWEGO, ILLINOIS**

September 7, 2017

1. CALL TO ORDER

Chairman Pajor called the Oswego Planning & Zoning Commission Meeting to order at 7:00 p.m.

2. ROLL CALL

Present: Matt Garland, Ken Holmstrom, Rick Kuhn, Charles Pajor, Rebecca Stine
Absent: Dominick Cirone, Amanda Purkeypile

There was a quorum.

Oswego community representatives in attendance were:

Present: Rod Zenner, Community Development Director; Bethany Salmon, Planner; Sandy Kulawiak, Recording Secretary; Judy Sollinger, Village Trustee; Grant Casleton, Director of Planning and Development, Oswegoland Park District

PRELIMINARY P.U.D./SUBDIVISION PLAT

Hummel Trail Neighborhood 14
South of Woolley Road, west of Douglas Road
Applicant: REO Funding Solutions V, LLC
Project No.: 976.17
Project Manager: Rod Zenner

Motion: Commissioner Kuhn, second Commissioner Holmstrom to open the Public Hearing at 7:41 p.m.
Ayes: Commissioners Garland, Holmstrom, Kuhn, Pajor, Stine
Nays: None
Absent: Commissioners Cirone, Purkeypile
Motion carried

Director Zenner presented the staff report stated the applicant is requesting approval of a Preliminary P.U.D. and Subdivision Plat for Neighborhood 14 of the Hummel Trails development to allow for the development of 169 single-family residential lots. The 90.45 acre site is located in the Hummel Trails development on the southern side of Woolley Road, east of Ashcroft Plan Unit #3.

A concept plan was approved as part of the Hummel Trails Annexation Agreement. In that plan, Neighborhood #14 was identified to have 168 single-family residential lots with a minimum square footage of 10,000 square feet and a minimum lot width of 75 feet. The proposed subdivision identifies 169 single family lots with a minimum lot size of

10,000 square feet and a minimum lot width of 75 feet. The Annexation Agreement allows for a 5% adjustment in the number of lots, so the 169 lots as proposed are in substantial compliance with the approved concept plan.

As a point of comparison, Ashcroft Place has a minimum lot size of 9,348 and an average lot size of 11,071. Ashcroft Walk Unit 3 has a minimum lot size of 10,002 and an average lot size of 10,614 square feet. The proposed development of 10,000 square foot minimum lots with an average lot size of 11,068 is consistent if not greater than the neighboring single-family developments.

It is staff's opinion that the 12,000 square foot average lot size will not have a visual impact on the character or perceived density of the development. With a minimum 75 foot lot width requirement, increasing the lot square footage would result in deeper lots creating larger back yards which are not visible from residents on the street. It is staff's opinion that the proposed lot sizes are consistent with the approved concept plan and the neighboring single-family residential lots to the west.

The road layout is consistent with the concept plan with one access point onto Woolley Road, two access points to the west into the Ashcroft/Ashcroft Place developments, one access to the east and one access point to the west.

There is a park site identified in the southwest corner of the development adjacent to the Ashcroft park site.

Mike Schoppe was sworn in
Oswego, Illinois

Mr. Schoppe stated that the time is right to move forward with Hummel Trails Neighborhood 14. Mr. Schoppe gave background on the property. With approval of the request the applicant would move forward in the spring of 2018.

Mr. Schoppe stated that there will be additional plans available when the Final P.U.D. comes back before the Commission.

Audience Comments:

No one from the audience wished to speak at the public hearing

Motion: Commissioner Kuhn, second Commissioner Stine to close the Public Hearing at 7:48 p.m.
Ayes: Commissioners Garland, Holmstrom, Kuhn, Pajor, Stine
Nays: None
Absent: Commissioners Cirone, Purkeypile
Motion carried

Commissioners Comments:

Discussion was held on the time frame of the development.

David Edwards was introduced
Atlanta, Georgia

Mr. Edwards replied it will happen in stages and it is a long term project.

Discussion was held on water issues. Using an exhibit, Mr. Edwards discussed the storm water and location of retention ponds.

Discussion was held on the location of the park site.

Mr. Schoppe discussed the park sites and stated they will work with the Park District.

Recommendation:

Motion: Commissioner Stine, second Commissioner Garland to accept the findings of fact and recommend approval of the Preliminary P.U.D and Subdivision Plat for Hummel Trails Neighborhood #14

Ayes: Commissioners Garland, Holmstrom, Kuhn, Pajor, Stine

Nays: None

Absent: Commissioners Cirone, Purkeypile

Motion carried

AGENDA ITEM

MEETING TYPE: Special Village Board Meeting

MEETING DATE: April 22, 2019

SUBJECT: Reserve at Hudson Crossing Public Improvements – Utility Contracts

ACTION REQUESTED:

- a) Approval of a Resolution Authorizing Reserve at Hudson Crossing, L.L.C. to Award Permit Fees and Construction Contracts for Construction of Reserve at Hudson Crossing Public Improvements to Comcast in The Amount of \$61,476.67.

BOARD/COMMISSION REVIEW:

N/A

ACTION PREVIOUSLY TAKEN:

Date of Action	Meeting Type	Action Taken
12/11/2017	Village Board	Approved Ordinance 17-85 approving a redevelopment agreement (“ <i>Redevelopment Agreement</i> ”) with the Reserve at Hudson Crossing LLC
6/5/2018	Village Board	Approved Ordinance No. 18-34 approving the First Amendment to the Redevelopment Agreement to provide additional time for development financing, property acquisition, and project coordination
7/17/2018	Village Board	Approved Ordinance 18-54 approving the Second Amendment to the Redevelopment Agreement to provide for phased construction, accommodate design changes, and adjust certain construction milestones
April 9, 2019	Village Board	Approval of Resolutions to Authorize Reserve at Hudson Crossing, L.L.C. to Award Permit Fees and Construction Contracts for Construction of Reserve at Hudson Crossing Public Improvements to Various Utilities

DEPARTMENT: Public Works

SUBMITTED BY: Public Works Director/Village Engineer Jennifer M. Hughes, P.E., CFM

FISCAL IMPACT:

TIF – Public Improvements – Acct. # 2503500 – 572000

BACKGROUND:

The Village previously entered into a Redevelopment Agreement (“**RDA**”) with Reserve at Hudson Crossing, L.L.C. (commonly known as “**Shodeen**”) for the properties commonly known as 13, 15, 19, 27 and 59 S. Adams Street. The RDA calls for Shodeen to construct all “**Public Improvements**” which are defined as:

“All of the public improvements, infrastructure, and facilities necessary to serve the Property including, without limitation, all of the right-of-way improvements on Washington Street, Adams Street, Harrison Street, and Jackson Street, and all of the water, sanitary and storm sewer extensions depicted on the Final Development Plans, and the Parking Garage, but specifically excluding the Residential Units, Commercial Units, and all improvements thereto. The Public Improvements, are more specifically set forth on the list attached to this Agreement as **Exhibit G.**”

The RDA contemplates that Shodeen will construct the Public Improvements and will be reimbursed by the Village. This arrangement ensures that a single party is responsible for all facets of construction of both the Public Improvements and adjacent buildings. Disputes should be minimized with respect to coordination and potential damages to Public Improvements or buildings caused by the other.

Shodeen is required to bury overhead utilities within the project limits per Section 8.17 of the Subdivision and Development Regulations.¹ The RDA defines Public Improvements to include utility burial.

Shodeen is also required to obtain permits for the Public Improvements.

The Village has prepared the attached resolutions to authorize Shodeen to proceed and to provide Shodeen assurances that the Village agrees with the scope of work and cost estimates provided by the utility companies.

DISCUSSION:

<u>Utility</u>	<u>Phase</u>	<u>Amount</u>	<u>Status</u>
AT&T			
	Design	\$500.00	Approved Resolution 19-R-25 on 4/9/19
	Construction		Pending completion of design
ComEd			
	Design	\$50,000	Paid by Village prior to approval of RDA

¹ 8.17 BURYING OF OVERHEAD LINES REQUIRED

All existing overhead utility lines must be buried underground upon development of an undeveloped parcel. All costs associated with said burying shall be borne by the developer. All proposed utility lines must be similarly buried underground with the proposed development. No overhead utilities will be allowed in proposed developments

	Construction	\$203,827.62	Approved Resolution 19-R-26 on 4/9/19
Midwest Fiber			
	Design	\$20,408.62	Approved Resolution 19-R-26 on 4/9/19
Comcast			
	Design/Construction	\$61,476.67	Resolution attached with Exhibit A

RECOMMENDATION:

Staff recommends approving the resolutions authorizing Reserve at Hudson Crossing L.L.C. to enter into contracts or pay fees in accordance with the attached documents.

ATTACHMENTS:

- 19-R-_ Authorizing Reserve at Hudson Crossing LLC to award Contracts for Utility Improvements – Comcast
 - Exhibit A – Comcast

RESOLUTION NO. 19 - R - ____

RESOLUTION AUTHORIZING RESERVE AT HUDSON CROSSING, L.L.C. TO AWARD PERMIT FEES AND CONSTRUCTION CONTRACTS FOR CONSTRUCTION OF RESERVE AT HUDSON CROSSING PUBLIC IMPROVEMENTS TO COMCAST IN THE AMOUNT OF \$61,476.67

WHEREAS, the Village of Oswego (“*Village*”) has a population of more than 25,000 and is therefore a “Home Rule Unit” of local government under the 1970 Illinois Constitution; and

WHEREAS, the Illinois Constitution of 1970 provides that a Home Rule Unit may exercise any power and perform any function pertaining to its government and affairs, including but not limited to the power to regulate for the protection of the public health, safety, morals and welfare; to license, to tax; and to incur debt; and

WHEREAS, on December 11, 2017, the Village Board passed Ordinance No. 17-85 approving a redevelopment agreement (“*Redevelopment Agreement*”) with the Reserve at Hudson Crossing, L.L.C. (“*Developer*”), concerning the properties commonly known as 13, 15, 19, 27 and 59 S. Adams Street (collectively, the “*Subject Property*”); and

WHEREAS, on June 5, 2018, the Village Board passed Ordinance No. 18-34 approving the First Amendment to the Redevelopment Agreement to provide additional time for development financing, property acquisition, and project coordination (“*First Amendment*”); and

WHEREAS, on July 17, 2018 the Village Board passed Ordinance 18-54 approving the Second Amendment to the Redevelopment Agreement to provide for phased construction, accommodate design changes, and adjust certain construction milestones (“*Second Amendment*”); and

WHEREAS, the Redevelopment Agreement obligates the Developer to construct certain Public Improvements (“*Public Improvements*”), as defined and described in the Redevelopment Agreement; and

WHEREAS, the Developer may request reimbursement of the cost of the Public Improvements as set forth in the Redevelopment Agreement; and

WHEREAS, to accommodate construction of the Public Improvements, Comcast must relocate, adjust, or reconstruct a portion of their facilities located through, within, beneath or over the project limits; and

WHEREAS, the Developer requests assurance from the Village that the Developer’s award of contracts to Comcast for the design and construction of utility improvements are necessary and consistent with the scope of work outlined in the Redevelopment Agreement; and

WHEREAS, the Village concurs that the contract and scope of work presented by Comcast for the design and construction of utility improvements is consistent with the Redevelopment Agreement; and

WHEREAS, it is in the best interest of the Village to authorize the Developer to enter into a contract with Comcast substantially in the form attached hereto marked as “Exhibit A,” and such contract is necessary for the design and construction of the Public Improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS, in exercise of its home rule powers, as follows:

SECTION 1. INCORPORATION OF RECITAL

The foregoing recitals are incorporated here by reference.

SECTION 2. SUPPORT FOR AGREEMENT FOR PUBLIC IMPROVEMENTS

The Village President and Village Board of Trustees hereby authorize and direct the Developer to award a contract to Comcast for the design and construction of utility improvements necessary to complete the construction of the Public Improvements substantially in the form attached hereto marked as “Exhibit A.”

SECTION 3. REPEALER

All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution shall be, and the same hereby repealed.

SECTION 4. SEVERABILITY

If any part, subsection, or clause of this Resolution shall be deemed to be unconstitutional or otherwise invalid, the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION 5. EFFECTIVE DATE

This Resolution shall be in full force and effect from and after its passage and approval in accordance with the law.

PASSED by the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois
this __ day of __ 2019.

RYAN KAUFFMAN _____ JUDY SOLLINGER _____

KARIN MCCARTHY-LANGE _____ LUIS PEREZ _____

PAM PARR _____ JOE WEST _____

APPROVED by me, Gail E. Johnson, as President of the Village of Oswego, Kendall and Will
Counties, Illinois this ____ day of ____ 2019.

GAIL E. JOHNSON, VILLAGE PRESIDENT

Tina Touchette, Village Clerk

DRAFT

STATE OF ILLINOIS)
)
COUNTIES OF KENDALL) SS
AND WILL

CLERK'S CERTIFICATE
(RESOLUTION)

I, Tina Touchette, the duly qualified and acting Village Clerk of the Village of Oswego, Kendall and Will County, Illinois, do hereby certify that I am the keeper of its books and records and that the attached hereto is a true and correct copy of a Resolution entitled:

RESOLUTION AUTHORIZING RESERVE AT HUDSON CROSSING, L.L.C. TO AWARD PERMIT FEES AND CONSTRUCTION CONTRACTS FOR CONSTRUCTION OF RESERVE AT HUDSON CROSSING PUBLIC IMPROVEMENTS TO COMCAST IN THE AMOUNT OF \$61,476.67

which Resolution was duly adopted by said Board of Trustees at a special meeting held on the ___ day of _____ 2019, and thereafter approved by the Village President on the ___ day of _____ 2019.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at said meeting and that the Board complied with all requirements of the Illinois Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of _____ 2019.

Tina Touchette, Village Clerk
Village of Oswego

(Seal)



Construction Invoice

Date: April 6, 2019
 Project Category: Forced Relocate
 City: Oswego
 Project Name: Reserve at Hudson Crossing
 Project Location: Washington & Adams Street
 Project Type: Forced Relocate

Invoice #: 19051
 PO #: _____
 Budget #: 61030
 Business Unit/Division: Central Division
 Region: Chicago Central
 Entity: 632

Desired Start Date: _____

Expected Completion Date: _____

For Comcast: _____ Comcast
 Coordinator (Comcast): Axel Perez Comcast
 Coordinator (Contractor): Ed Duda Pirtano

Business Phone #: _____
 Business Phone #: 773 851 8613
 Business Phone #: 630 932 1810

For the Client: Shodeen Homes/Jerry Hubbe
 Requested by: Jennifer Hughes
 Company Name: Village of Oswego
 E-Mail: jhughes@oswegoil.org

Company Fax #: _____
 Company Phone #: 630-554-3242
 Company Address: 100 Parkers Mill Road
 City, State, Zip Oswego, IL 60543

Summary Of Work : Provide Clear Detailed Information

Shodeen is working on a residential and commercial development in the Oswego downtown area. As part of the project they are requesting that all the overhead fronting the property to be taken underground. They also have a future building planned for the lot across the street from this one. The relocation encompasses both lots. Shodeen has proposed to place a 4-inch for us the length of the project so that we can pull our two fibers (288ct & 192ct) and our coax. We need to relocate a power supply as part of the relocation, and reroute our feed to a building. We will bore the feed to the building ourselves. We also have to relocate and existing railroad crossing as part of this project.

ENGINEERING FEES

Sub Total Engineering Fees \$ -

INTERNAL LABOR COST

Sub Total Internal Labor \$ 2,924.22

CONTRACT LABOR COST

Sub Total Contract Labor \$ 47,020.45

MATERIAL COST

Total Cable & Material \$ 11,532.00

TOTAL PROJECT COST \$61,476.67

Prepared by: Axel Perez

Preparer's Title: Construction Specialist

Approved by: Robert L. Schulter, Jr.

Approver's Title: Central Division Director of Construction

Approver's Signature: _____

Date Approved: April 6, 2019

I, the client, in contracting Comcast Cable Communications Inc., to perform the services and to provide all necessary materials, agree to pay for the actual materials and services used in completing this project and will remit the Total Project Cost amount along with the signed/approved Construction Cost Estimate. I also understand that I may be separately invoiced for construction costs that may exceed the Total Project Cost, but only for an amount up to 10% additional to the Total Project Cost.

Accepted by: _____
 Developer/Representative/Owner

Acceptance Date: _____

Legal Business Name: _____

Business Address: _____

Contact Name: _____

Title: _____

Please remit check and ONE signed original as follows:

Comcast Cable Communications, Inc.
Attn: Mr. Robert L. Schulter, Jr.
688 Industrial Drive
Elmhurst, IL 60126

Phone No.: (224) 229-5861



AGENDA ITEM

MEETING TYPE: Special Village Board Meeting

MEETING DATE: April 22, 2019

SUBJECT: PUD Amendment Lot 2 of Oswego Commons (Giordano's Signage)

ACTION REQUESTED:

Approve Ordinance Granting a Second Minor Amendment to the Final PUD for Lot 2 of the Resubdivision of Lots 7, 8, and 9 of Oswego Commons for Giordano's at 2870 Route 34; Additional Signage (First Read, Wavier of Second Read)

BOARD/COMMISSION REVIEW:

Not Applicable

ACTION PREVIOUSLY TAKEN:

Date of Action	Meeting Type	Action Taken
11/08/2004	Village Board	Ordinance #04-100 granting a Preliminary and Final Plat of Resubdivision for Ryan Companies in the Village of Oswego, Kendall County, Illinois (Lots 7, 8, and 9)
11/22/2004	Village Board	Ordinance #04-104 granting a Final Planned Unit Development (PUD) for Randolph Partners, LLC Ogden-Oswego Series in the Village of Oswego, Kendall County, Illinois (Giordano's Restaurant and Multi-Tenant Building)
07/10/2012	Village Board	Ordinance #12-47 granting a First Amendment to the Final Planned Unit Development (PUD) for Oswego Commons in the Village of Oswego, Kendall County, Illinois (Additional Signage for Lot 2, Resub. Of Lots 7, 8, and 9 of Oswego Commons – Giordano's)

DEPARTMENT: Community Development

SUBMITTED BY: Natalie Zine

FISCAL IMPACT:

Not Applicable

BACKGROUND:

Minor amendments to PUDs are brought before the Village Board for review and consideration. Minor amendments do not require Planning and Zoning Commission review.

DISCUSSION:

The applicant is requesting a Second Minor Amendment to the Final PUD approval for Lot 2 of Oswego Commons. The minor amendment would allow for additional signage on the rear façade of the Giordano's building.

On November 22, 2004, the Village of Oswego passed Ordinance #04-104 approving the Final PUD Plat for Giordano's. Signs were identified for the north (front) elevation of the building only. On July 10, 2012, the Village passed Ordinance #12-47 approving a first amendment to allow for additional signage on the east side elevation.

The PUD requirements for Oswego Commons limit the height of wall signage to 36 inches. The current signs of 44 inches and the proposed sign of 50 inches exceed this PUD signage requirement. As part of the PUD review process, the Village can grant approval of signage that exceeds the original PUD's sign height requirements.

According to the Sign Code, wall signs can be permitted on any elevation directly adjacent to a public right-of-way and/or on any elevation containing a public entrance. The proposed location does not face a public right-of-way or contain a public entrance. The Sign Code also limits the amount of signage on the wall of a building to 1 square foot for every linear foot of frontage. The rear of the building has a length of 57 feet, which would allow up to 57 square feet of signage if the rear of the building was directly adjacent to a public right-of-way and/or on any elevation containing a public entrance. The proposed sign is approximately 52 square feet. Through the PUD review process, the Village has the ability to grant sign requests that exceed the Village's Sign Code.

Staff Comment

The building currently exceeds the allowable signage permitted by both the Sign Ordinance and the PUD regulations for the site. The Village has the ability to allow greater signage through the PUD process and did so with the approval of Ordinances #04-104 and #12-47 for this site. The request for additional signage will add 52 square feet to the current amount of signage and will bring the building more out of compliance with the regulations for the site.

The Village can consider the aesthetic quality of the overall project when considering signs as part of a PUD review. The rear elevation where the sign is proposed is currently blank, however a temporary banner had been installed and will now be removed. The blank area gives the building an incomplete look or even the appearance that this is a vacant tenant space. This elevation is visible to traffic along the internal drive isle of Oswego Commons. A sign in this location will bring attention to the building and help identify the use from the rear. It is staff's opinion that the building would look more aesthetically appealing with the additional sign.

Existing rear elevations with temporary banner



Proposed rear elevations with permanent wall sign



The Village has reviewed several commercial projects along Route 34. In the past signs have been allowed on the rear of buildings that faced an internal road. Examples of this additional signage are AT&T and Five Guys.

RECOMMENDATION:

Staff is recommending the First Read of the Ordinance Granting a Minor Amendment to the Final PUD for Lot 2 of the Resubdivision of Lots 7, 8, and 9 of Oswego Commons for Giordano's at 2870 Route 34 to allow for additional rear wall signage, waiving second read and approving.

ATTACHMENTS:

- Ordinance #19-
- Exhibit A – Legal Description
- Exhibit B – Location Map
- Exhibit C – Sign Permit Plans

**VILLAGE OF OSWEGO
KENDALL AND WILL COUNTY, ILLINOIS**

ORDINANCE NO. 19 -- __

**ORDINANCE GRANTING A SECOND MINOR AMENDMENT TO THE FINAL PLANNED
UNIT DEVELOPMENT OF LOT 2 OF THE RESUBDIVISION OF LOTS 7, 8, AND 9 OF
OSWEGO COMMONS, KENDALL COUNTY, ILLINOIS**

(Project #1038.19 – Giordano’s Additional Signage – 2780 Route 34)

**ADOPTED BY
THE PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF OSWEGO**

This __ day of __, 2019

Prepared by and Return to:
Village of Oswego
100 Parkers Mill
Oswego, IL 60543

Published in pamphlet form by authority of the President
and Board of Trustees of the Village of Oswego on ____, 2019.

ORDINANCE NO. 19 -- __

ORDINANCE GRANTING A SECOND MINOR AMENDMENT TO THE FINAL PLANNED UNIT DEVELOPMENT OF LOT 2 OF THE RESUBDIVISION OF LOTS 7, 8, AND 9 OF OSWEGO COMMONS IN OSWEGO, KENDALL COUNTY, ILLINOIS

(Project #1038.19 – Giordano’s Additional Signage – 2780 Route 34)

WHEREAS, the Village of Oswego (“Village”) has a population of more than 25,000 and is therefore a “Home Rule Unit” under the 1970 Illinois Constitution; and

WHEREAS, the Illinois Constitution of 1970 provides that a Home Rule Unit may exercise any power and perform any function pertaining to its government and affairs, including but not limited to the power to regulate for the protection of the public health, safety, morals and welfare; to license, to tax; and to incur debt; and

WHEREAS, the Village has in full force and effect a codified set of those ordinances of the Village which are of a general and permanent nature, which said codified set is known and designated as the Village Code of the Village of Oswego, as amended; and

WHEREAS, Omega Sign & Lighting Inc. on behalf of Giordano’s, has submitted a request for a Second Minor Amendment to Lot 2 in Oswego Commons Final Planned Unit Development for the property generally located at the southwest corner of Pearces Ford Road and US Route 34 commonly known as 2780 US Route 34, to allow for additional signage; and

WHEREAS, the Final PUD was approved on November 22, 2004 by Ordinance No. 04-104 (Recorded as document 05-4341), and a Minor Amendment was approved to allow for additional signage on July 10, 2012 by Ordinance No. 12-47 (Recorded as document 12-015253); and

WHEREAS, the property is currently zoned B-3 Community Service and Wholesale District and has been improved with a two-tenant commercial building.

WHEREAS, this ordinance shall be recorded at Kendall County, Illinois.

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS IN THE EXERCISE OF THEIR HOME RULE, STATUTORY AND OTHER POWERS, as follows:

Section 1: That the recitals set forth above are incorporated here by reference, and the application for a Minor Amendment to allow for additional signage on the rear elevation for the Giordano’s is approved as set forth on *Exhibit “C”* – Sign Permit Plans. The Property is legally described on *Exhibit “A”*, indicated on a location map identified as *Exhibit “B”*.

Section 2: SEVERABILITY

This ordinance and every provision thereof shall be considered severable. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 3: REPEALER

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4: EFFECTIVE DATE

This Ordinance shall be in full force and effect immediately upon its passage, approval and Publication in pamphlet form which is hereby authorized, as provided by law.

PASSED by the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois this __ day of ____, 2019.

RYAN KAUFFMAN	_____	JUDY SOLLINGER	_____
KARIN MCCARTHY-LANGE	_____	PAM PARR	_____
LUIS PEREZ	_____	JOE WEST	_____

APPROVED by me, Gail E. Johnson, as President of the Village of Oswego, Kendall and Will Counties, Illinois this __ day of ____, 2019.

GAIL E. JOHNSON, VILLAGE PRESIDENT

TINA TOUCHETTE, VILLAGE CLERK

STATE OF ILLINOIS)
)
COUNTIES OF KENDALL) SS
AND WILL

CLERK'S CERTIFICATE
(ORDINANCE)

I, Tina Touchette, the duly qualified and acting Village Clerk of the Village of Oswego, Kendall and Will County, Illinois, do hereby certify that I am the keeper of its books and records and that the attached hereto is a true and correct copy of an Ordinance entitled:

ORDINANCE GRANTING A SECOND MINOR AMENDMENT TO THE FINAL PLANNED UNIT DEVELOPMENT OF LOT 2 OF THE RESUBDIVISION OF LOTS 7, 8, AND 9 OF OSWEGO COMMONS IN OSWEGO, KENDALL COUNTY, ILLINOIS

(Project #1038.19 – Giordano’s Additional Signage – 2780 Route 34)

which Ordinance was duly adopted by said Board of Trustees at a special meeting held on the ___ day of _____, 2019, approved by the Village President on the ___ day of _____, 2019 and thereafter published in pamphlet form.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at said meeting and that the Board complied with all requirements of the Illinois Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of _____, 2019.

Tina Touchette, Village Clerk
Village of Oswego

(Seal)

Exhibit "A"
Legal Description


LOT 2 OF THE FINAL PLAT OF RESUBDIVISION OF LOTS 7, 8 AND 9 OF OSWEGO COMMONS BEING A SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 9 TOWNSHIP 37 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN KENDALL COUNTY ILLINOIS.

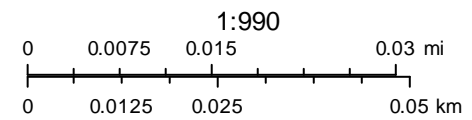
Property Address: 2870 -2872 ROUTE 34
PIN: 03-09-460-011

2870 Route 34 (Giordano's Restaurant)



April 17, 2019

 Parcels



529

Kendall County Illinois GIS
Copyright © 2011 Village of Oswego
Esri, HERE, Garmin, © OpenStreetMap contributors, and the GIS user community



Community Development Application

Print Form

100 Parkers Mill | Oswego, IL 60543

Project Name	<input type="text" value="Giordano's Restaurant & Pizzeria - add sign to rear elevation"/>	Date	<input type="text" value="3/22/19"/>	
Applicant*	<input type="text" value="Michelle Forsys - Omega Sign & Lighting Inc. / YESCO Chicago"/>	Phone Number	<input type="text" value="6302374397"/>	
Address	<input type="text" value="100 W Fay Avenue"/>	Fax Number	<input type="text" value="6302374398"/>	
City	<input type="text" value="Addison"/>	State	<input type="text" value="IL"/>	
	Zip Code	<input type="text" value="60101"/>	Email	<input type="text" value="michelle@omegasignchicago.com"/>

*Applicant is the person or company listed on all ordinances to be recorded with the Village of Oswego and Kendall County.

PROJECT INFORMATION

Requested Action	<input type="text" value="Minor Amendment"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
PIN	<input type="text" value="03-09-460-011-0000"/>	Acres/Lots	<input type="text"/>	
Project description, address, & location	<input type="text" value="2870 W Route 34, Oswego Seeking to add illuminated letter set of 23.6 SF to rear elevation of building (adjacent tenant already has one) and in so doing amending the existing Special Agreement for the plaza to allow"/>			

Contact Please select a principal contact person. They will work with Community Development throughout the process and receive all correspondence.

Property Owner

Name	<input type="text" value="STORE MASTER FUNDING IX LLC %VPC OSWEGO PIZZA LLC ED REAGAN"/>	Phone Number	<input type="text" value="3123377384"/>	
Address	<input type="text" value="8377 E Hartford Drive, Suite 100"/>	Fax Number	<input type="text" value="8888005951"/>	
City	<input type="text" value="Scottsdale"/>	State	<input type="text" value="AZ"/>	
	Zip Code	<input type="text" value="85255"/>	Email	<input type="text" value="ereagan@safeharborrealty.biz"/>

Attorney

Name	<input type="text"/>	Phone Number	<input type="text"/>	
Address	<input type="text"/>	Fax Number	<input type="text"/>	
City	<input type="text"/>	State	<input type="text"/>	
	Zip Code	<input type="text"/>	Email	<input type="text"/>

Developer

Name	<input type="text"/>	Phone Number	<input type="text"/>	
Address	<input type="text"/>	Fax Number	<input type="text"/>	
City	<input type="text"/>	State	<input type="text"/>	
	Zip Code	<input type="text"/>	Email	<input type="text"/>

Engineer

Name	<input type="text"/>	Phone Number	<input type="text"/>	
Address	<input type="text"/>	Fax Number	<input type="text"/>	
City	<input type="text"/>	State	<input type="text"/>	
	Zip Code	<input type="text"/>	Email	<input type="text"/>

Other

Name	<input type="text" value="Michelle Forsys - Omega Sign & Lighting Inc. / YESCO Chicago"/>	Phone Number	<input type="text" value="6302374397"/>	
Address	<input type="text" value="100 W Fay Avenue"/>	Fax Number	<input type="text" value="6302374398"/>	
City	<input type="text" value="Addison"/>	State	<input type="text" value="IL"/>	
	Zip Code	<input type="text" value="60101"/>	Email	<input type="text" value="michelle@omegasignchicago.com"/>

All applications are due one (1) month prior to Plan Commission meetings, which are held on the first Thursday after the first Monday of every month. See attachments for all publishing information, packet materials, and forms to be completed. Applications are not considered complete until all required fees and plans are submitted.

FEES

Filing Fees and Review Fees are to be separate checks written to the Village of Oswego

FILING FEES - The filing fees noted are an application fee to cover the Village's administrative costs to process and review the specific requests. This fee is nonrefundable.

REVIEW FEES - The review fees listed are deposited in a non-interest bearing account held by the Village. The review fees account will be drawn upon as expenses are incurred by the Village and their consultants during the plan review process. In the event that the review fees account is depleted and additional expenses are incurred, the applicant will be billed accordingly for those amounts*. If the review fees account has a balance after all reviews and billing is completed, the balance will be refunded to the applicant.

*Engineering fees are included as a part of the review fee.

<input type="checkbox"/>	CONCEPT PLAN REVIEW	Filing Fee: \$100+ \$5/Acre	Total Filing Fee to be paid	<input type="text"/>
		Review Fee: \$1500+ \$100/Acre	Total Review Fee to be paid	<input type="text"/>
<input type="checkbox"/>	SITE PLAN REVIEW FOR COMMERCIAL & INDUSTRIAL	Filing Fee: \$750	Total Filing Fee to be paid	<input type="text"/>
		Review Fee: Billed according to staff review time		
<input type="checkbox"/>	VARIATIONS (PUBLIC HEARING)	Filing Fee: \$150	Total Filing Fee to be paid	<input type="text"/>
		Review Fee: Billed according to staff review time		
<input type="checkbox"/>	REZONING (PUBLIC HEARING)	Filing Fee: \$200 (up to 2 Acres)+ \$200/Acre in excess of 2 Acres Maximum fee of \$1,000	Total Filing Fee to be paid	<input type="text"/>
		Review Fee: Billed according to staff review time		
<input type="checkbox"/>	ANNEXATION (PUBLIC HEARING)	Filing Fee: \$200 (up to 2 Acres)+ \$200/Acre in excess of 2 Acres Maximum fee of \$1,000	Total Filing Fee to be paid	<input type="text"/>
		Review Fee: Billed according to staff review time		
<input type="checkbox"/>	SPECIAL USE PERMIT (PUBLIC HEARING)	Filing Fee: \$200 (up to 2 Acres)+ \$200/Acre in excess of 2 Acres Maximum fee of \$1,000	Total Filing Fee to be paid	<input type="text"/>
		Review Fee: Billed according to staff time		
<input type="checkbox"/>	APPEALS HEARING (PUBLIC HEARING)	\$150 per hearing	Total Filing Fee to be paid	<input type="text"/>
<input type="checkbox"/>	PRELIMINARY PUD AND PLAT (PUBLIC HEARING)	Filing Fee: \$100+ \$5/Lot	Total Filing Fee to be paid	<input type="text"/>
		Review Fee: \$1500+ \$100/Acre	Total Review Fee to be paid	<input type="text"/>
<input type="checkbox"/>	FINAL PUD AND PLAT	Filing Fee: \$100+ \$5/Lot	Total Filing Fee to be paid	<input type="text"/>
		Review Fee: \$1500+ \$100/Acre	Total Review Fee to be paid	<input type="text"/>
<input type="checkbox"/>	MAJOR AMENDMENT TO PRELIM. OR FINAL PUD/PLAT (PUBLIC HEARING)	Filing Fee: \$100+ \$5/Lot	Total Filing Fee to be paid	<input type="text"/>
		Review Fee: \$1500+ \$100/Acre	Total Review Fee to be paid	<input type="text"/>
<input checked="" type="checkbox"/>	MINOR AMENDMENT TO PRELIM. OR FINAL PUD/PLAT	Filing Fee: \$100+ \$5/Lot	Total Filing Fee to be paid	<input type="text" value="100"/>
		Review Fee: \$500+ \$50/Acre	Total Review Fee to be paid	<input type="text"/>

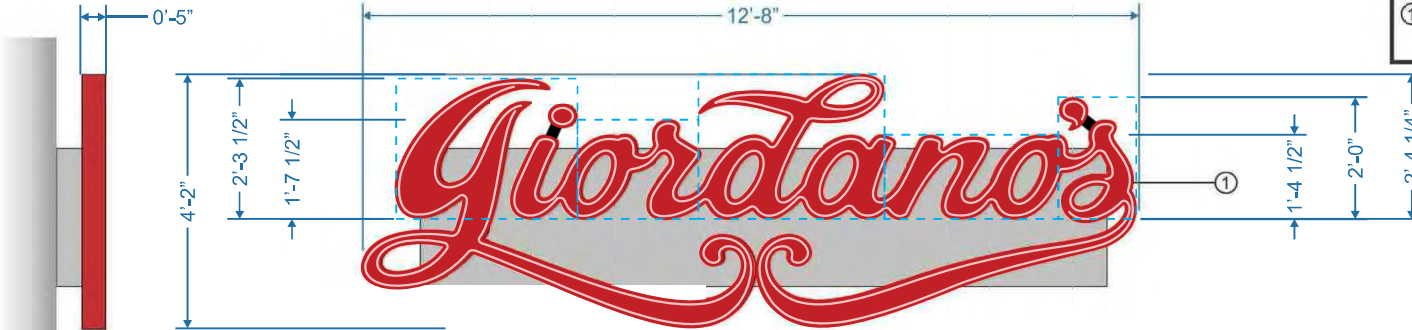
Amendments to the P.U.D

Submittal Requirements

Please submit one copy of the following information:

- 1. Fees
- 2. Completed Application
- 3. A detailed description of business operations, including proposed days and hours of operation, number of employees, etc.
- 4. Previously approved, site plan, plat, elevation, landscaping, (which ever is applicable)
- 5. New site plan, plat, elevation, landscaping plan, etc (which ever is applicable)
- 6. Plat of Survey. The plat must be less than one year old, include a legal description, and be certified by a surveyor. For publication purposes, a disk copy of the legal descriptions must be provided accessible with Microsoft Word.

10 Days prior to the Plan Commission Meeting and Village Board, 25 reduced (11x17) copies are due to the Community Development Department. Plans should include everything but engineering, and should be correlated and folded for packets.



NOTES
 ① RELOCATE EXISTING SIGN FROM NORTH EAST ELEVATION.

BG-4 RELOCATE EXISTING SIGN
 SCALE @ 1/2" = 1'-0" QTY: ONE (1) REQ'D

CALCULATED SIGN AREA:
 23.6 SQ. FT.

BANNER TO BE REMOVED



EXISTING



PROPOSED

NOTE: ENTIRE STORE FRONTAGE IS 90 FT.

YESCO LLC DIVISION
 5119 SD CAMERON ST.
 LAR VERGAS, NV 89118
 PHONE: (702) 876-8080
 WWW.YESCO.COM
 WE CONTRACTOR LICENSE #P000187800

YESCO

Client Name & Address:
GIORDANOS
 2870 W. ROUTE 34
 OSWEGO, IL

Project Tracking Number:
18459

Project Name:
GIORDANOS

Account Executive:
RICHARD PURVIS

Designer:
JAMIE PETERSON

Design Approvals

Checked by:

Creative Director:

Estimating:

Account Executive:

Client:

Rev / Date / Designer

09/27/18 - JP

10/08/18 - JP

11/20/18 - JP

Description:

Classification

Reference Design:

O.E.M Serial

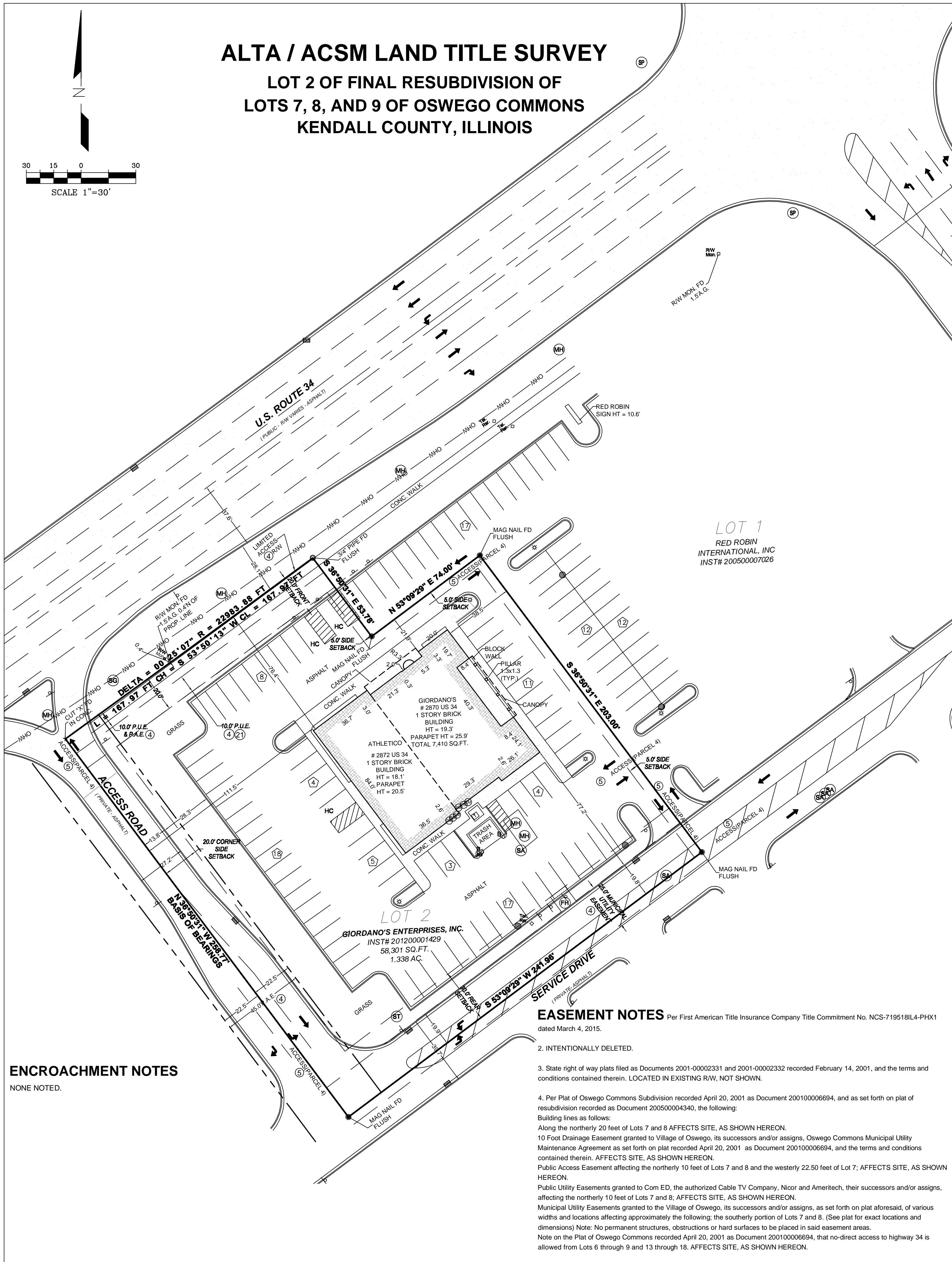
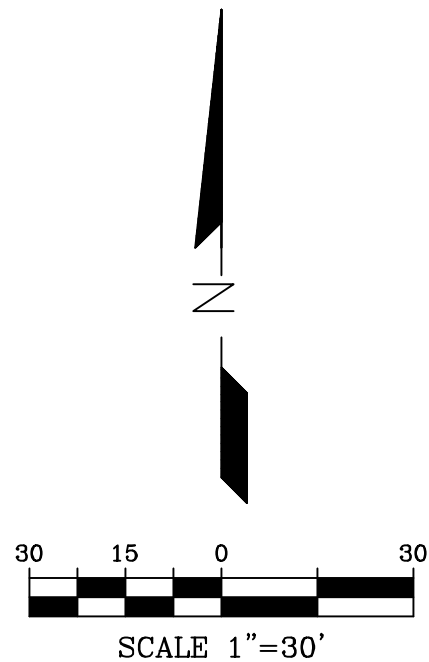
Sheet:
3.0

Survey of existing conditions – Rear elevation



ALTA / ACSM LAND TITLE SURVEY

LOT 2 OF FINAL RESUBDIVISION OF LOTS 7, 8, AND 9 OF OSWEGO COMMONS KENDALL COUNTY, ILLINOIS



DESCRIPTION

PARCEL 1:
LOT 2 OF FINAL PLAT OF RESUBDIVISION OF LOTS 7, 8 AND 9 OF OSWEGO COMMONS, BEING A SUBDIVISION OF THE SOUTHEAST 1/4 OF SECTION 9 AND THAT PART OF THE SOUTHWEST 1/4 OF SECTION 10, AND PART OF THE NORTHEAST 1/4 OF SECTION 16, ALL IN TOWNSHIP 37 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED FEBRUARY 14, 2005 AS DOCUMENT 200500004340 IN THE VILLAGE OF OSWEGO, KENDALL COUNTY, ILLINOIS.

PARCEL 2:
EASEMENT FOR THE BENEFIT OF PARCEL 1 AS CREATED BY GRANT OF EASEMENT TO RYAN COMPANIES US, INC., FROM DOUGLAS, L.L.C., AN ILLINOIS LIMITED LIABILITY COMPANY, DATED MARCH 27, 2001 AS DOCUMENT 200100006644 FOR STORM WATER COMPENSATORY STORAGE AREA AND INSPECTION AND MAINTENANCE REQUIRED BY VILLAGE OF OSWEGO ORDINANCE NO. 01-R-06.

PARCEL 3:
EASEMENT FOR THE BENEFIT OF PARCEL 1 AS CREATED BY GRANT OF EASEMENT TO RYAN, COMPANIES US, INC., A MINNESOTA CORPORATION FROM DOUGLAS, L. L. C., AN ILLINOIS LIMITED LIABILITY COMPANY DATED MARCH 27, 2001 AND RECORDED APRIL 20, 2001 AS DOCUMENT 200100006645 FOR STORM SEWER PURPOSES.

PARCEL 4:
EASEMENT FOR THE BENEFIT OF PARCEL 1 AS CREATED BY OPERATION AND EASEMENT AGREEMENT BETWEEN TARGET CORPORATION, HOME DEPOT U.S.A. INC., DOMINICK S FINER FOODS, INC. AND RYAN COMPANIES US, INC. REGARDING OSWEGO COMMONS DATED MARCH 27, 2001 AND RECORDED APRIL 20, 2001 AS DOCUMENT 200100006700, AND THE TERMS AND CONDITIONS CONTAINED THEREIN; FIRST AMENDMENT THERE TO RECORDED SEPTEMBER 28, 2001 AS DOCUMENT 200100018167; SECOND AMENDMENT RECORDED OCTOBER 3, 2002 AS DOCUMENT 20020023045; THIRD AMENDMENT RECORDED DECEMBER 3, 2002 AS DOCUMENT 20020030171; FOURTH AMENDMENT RECORDED FEBRUARY 11, 2004 AS DOCUMENT 200400003501; FIFTH AMENDMENT RECORDED MARCH 11, 2005, AS DOCUMENT 2005007029.

CERTIFICATION

To: STORE MASTER FUNDING VII, LLC, a Delaware limited liability company, STORE CAPITAL CORPORATION, a Maryland corporation, and their respective successors and assigns, First American Title Insurance Company and The Mathews Company, Inc.

This is to certify that this map or plat and the survey on which it is based were made in accordance with the 2011 Minimum Standard Detail Requirements for ALTA/ACSM Land Title Surveys, jointly established and adopted by ALTA and NSPS, and includes Items 1, 2, 3, 4, 6(b), 7(a), 7(b)(1), 7(c), 8, 9, 10(a), 11(a), 13, 14, 16, 17, 18 and 21 of Table A of the Survey, the field work was completed on March 23, 2015.

Date of Plat or Map: April 1, 2015

By: *Ben E. Bledsoe*
Name: Ben E. Bledsoe
Professional Surveyor No. 035003846
State of Illinois
Expiration 11/30/2016



The property described and shown hereon is the same property described in First American Title Insurance Company Title Commitment No. NCS-71951814-PHX1 dated March 4, 2015.

EASEMENT NOTES

- 20. INTENTIONALLY DELETED.
- 21. Easement in favor of the Commonwealth Edison Company, and its successors and assigns, to install, operate and maintain all equipment necessary for the purpose of serving the land and other property, together with the right of access to said equipment, and the provisions relating thereto contained in the grant recorded March 22, 2002 as Document Number 200200007181, affecting the southerly 10 feet of the northerly 20 feet of Lots 7 and 8, and as set forth on plat of resubdivision recorded as Document 200500004340. AFFECTS SITE, AS SHOWN HEREON.
- 22. Terms, conditions and provisions contained in an Exclusive Use Agreement recorded April 11, 2002 as Document 200200008848 made by and between Ryan Companies US, Inc. and Brinker Restaurant Corporation, restricting the lease of sale of space to one and only one of the following on Lots 2, 5, 7, 8, 9, 10, 11, 12, 13, 14, 16, and 17 in said Oswego Commons; Ruby Tuesday's, Bennigans, TGI Friday's, Applebee's, O'Charley's, Cheddar's, Red Robin, or Houlihan's. AFFECTS SITE, BLANKET IN NATURE, NOT SHOWN.
- 23. Declaration made by Ryan Companies US, Inc. dated March 15, 2002 and recorded April 5, 2002 as Document 200200008379, and the terms and conditions contained therein. AFFECTS SITE, BLANKET IN NATURE, NOT SHOWN.
- 24. INTENTIONALLY DELETED.
- 25. Declaration of Exclusive Use recorded October 14, 2003 as Document 200300037121, made by and between Ryan Companies US, Inc. and West Suburban Bank, Owner of Lot 15, that, Lots 2, 5, 7, 8, 9, 10, 11, 12, 13 and 14 are restricted from being used as a retail banking facility; and the other terms and conditions contained therein. AFFECTS SITE, BLANKET IN NATURE, NOT SHOWN.
- 26. Restrictive Covenant dated November 15, 2002 and recorded July 26, 2002 as Document 20020016955 restricting sale, use or occupancy as a quick service restaurant, on Lots 2, 4, 5, 7, 8, 9, and 14. AFFECTS SITE, BLANKET IN NATURE, NOT SHOWN.
- 27. Declaration of Restrictive Covenant recorded November 19, 2004 as Document 200400032518 RE: Use of the land as to restaurants, and the terms and conditions contained therein. AFFECTS SITE, BLANKET IN NATURE, NOT SHOWN.
- 28. Declaration recorded November 19, 2004 as Document 200400032542 RE: Use of the land; and the terms and conditions contained therein. AFFECTS SITE, BLANKET IN NATURE, NOT SHOWN.
- 29. Sign Maintenance Agreement dated February, 2005 and recorded March 11, 2005 as Document 2005007028, by and between Ryan Companies US, Inc., a Minnesota corporation, and Red Robin International, Inc., a Nevada Corporation, and the terms and conditions contained therein. AFFECTS SITE, BLANKET IN NATURE, NOT SHOWN.
- 30. Ordinance No. 12-47 by the Village of Oswego, An Ordinance Granting a First Amendment to the Final Planned Unit Development (PUD) for Oswego Commons in the Village of Oswego, Kendall County, Illinois recorded August 14, 2012 as document no. 2001200015253. AFFECTS SITE, BLANKET IN NATURE, NOT SHOWN.
- 31. Ordinance No. 12-61 by the Village of Oswego, An Ordinance Granting a Second Amendment to the Final Planned Unit Development (P.U.D.) for Oswego Commons in the Village of Oswego, Kendall County, Illinois recorded December 19, 2012 as document no. 2001200025302. AFFECTS SITE, BLANKET IN NATURE, NOT SHOWN.

EASEMENT NOTES

- 5. Operation and Easement Agreement between Target Corporation, Home Depot U.S.A. Inc., Dominick's Finer Foods, Inc. and Ryan Companies US, Inc. regarding Oswego Commons dated March 27, 2001 and recorded April 20, 2001 as Document 200100006700, and the terms and conditions contained therein. First Amendment thereto recorded September 28, 2001 as Document 200100018167. Second Amendment recorded October 3, 2002 as Document 20020023045; Third Amendment recorded December 3, 2002 as Document 20020030171; Fourth Amendment recorded February 11, 2004 as Document 200400003501; Fifth Amendment recorded March 11, 2005, as Document 2005007029. AFFECTS SITE; BUILDING HEIGHT, PARKING SHOWN IN NOTES, ACCESS POINTS SHOWN HEREON.
- 6. INTENTIONALLY DELETED.
- 7. Annexation Agreement recorded April 20, 2001 as Document 200100006634 made by and between the Village of Oswego, a Municipal Corporation and Douglas L.L.C., an Illinois limited liability company and Wolfe's Crossing L.L.C., an Illinois limited liability company and the terms and conditions contained therein. Amendment thereto recorded August 9, 2004 as document 200400021226. AFFECTS SITE, BLANKET IN NATURE, NOT SHOWN.
- 8. INTENTIONALLY DELETED.
- 9. Grant of Easement to Ryan Companies US, Inc. from Douglas, L.L.C. an Illinois limited liability company for storm sewer purposes to Ryan Companies US, Inc. dated March 27, 2001 and recorded April 20, 2001 as Document 200100006645, and the terms and conditions contained therein. AFFECTS SITE, BLANKET IN NATURE, NOT SHOWN.
- 10. INTENTIONALLY DELETED.
- 11. Ordinance No. 01-20 by the Village of Oswego, Annexing Property-Greenside, recorded April 20, 2001 as Document 200100006636. AFFECTS SITE, BLANKET IN NATURE, NOT SHOWN.
- 12. INTENTIONALLY DELETED.
- 13. Ordinance No. 01-23 by the Village of Oswego, Rezoning certain property and granting a special use for a Planned Unit Development-Southwest corner of Route 34 and New Douglas Road recorded April 20, 2001 as Document 200100006639. AFFECTS SITE, BLANKET IN NATURE, NOT SHOWN.
- 14. INTENTIONALLY DELETED.
- 15. Plat of Annexation-Greenside, recorded April 20, 2001 as Document 200100006636. AFFECTS SITE, BLANKET IN NATURE, NOT SHOWN.
- 16. INTENTIONALLY DELETED.
- 17. Lighting Agreement Supplemental to Operation and Easement Agreement between Ryan Companies US, Inc. and Target Corporation, dated March 27, 2001 and recorded April 20, 2001 as Document 200100006701. UNABLE TO LOCATE, CANNOT READ "HIGHLIGHTED AREAS".
- 18. Supplement to Operation and Easement Agreement between Ryan Companies US, Inc. and Home Depot U.S.A. Inc. dated March 27, 2001 and recorded April 20, 2001 as Document 200100006702. AFFECTS SITE, BLANKET IN NATURE, NOT SHOWN.
- 19. Agreement by and between Ryan Companies US, Inc. et al and the Village of Oswego Regarding Parking and Traffic Regulation over the common areas on Lots 1 through 5 inclusive and Lot 19, and the portions of the front drive located on Lots 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17 and 18, recorded March 13, 2002 as Document 200200006526, and the terms and conditions contained therein. AFFECTS SITE, BLANKET IN NATURE, NOT SHOWN.

EASEMENT NOTES Per First American Title Insurance Company Title Commitment No. NCS-71951814-PHX1 dated March 4, 2015.

- 2. INTENTIONALLY DELETED.
- 3. State right of way plats filed as Documents 2001-00002331 and 2001-00002332 recorded February 14, 2001, and the terms and conditions contained therein. LOCATED IN EXISTING RW, NOT SHOWN.
- 4. Per Plat of Oswego Commons Subdivision recorded April 20, 2001 as Document 200100006694, and as set forth on plat of resubdivision recorded as Document 200500004340, the following:
Building lines as follows:
Along the northerly 20 feet of Lots 7 and 8 AFFECTS SITE, AS SHOWN HEREON.
10 Foot Drainage Easement granted to Village of Oswego, its successors and/or assigns, Oswego Commons Municipal Utility Maintenance Agreement as set forth on plat recorded April 20, 2001 as Document 200100006694, and the terms and conditions contained therein. AFFECTS SITE, AS SHOWN HEREON.
Public Access Easement affecting the northerly 10 feet of Lots 7 and 8 and the westerly 22.50 feet of Lot 7; AFFECTS SITE, AS SHOWN HEREON.
Public Utility Easements granted to Com ED, the authorized Cable TV Company, Nicor and Ameritech, their successors and/or assigns, affecting the northerly 10 feet of Lots 7 and 8; AFFECTS SITE, AS SHOWN HEREON.
Municipal Utility Easements granted to the Village of Oswego, its successors and/or assigns, as set forth on plat aforesaid, of various widths and locations affecting approximately the following: the southerly portion of Lots 7 and 8. (See plat for exact locations and dimensions) Note: No permanent structures, obstructions or hard surfaces to be placed in said easement areas.
Note on the Plat of Oswego Commons recorded April 20, 2001 as Document 200100006694, that no direct access to highway 34 is allowed from Lots 6 through 9 and 13 through 18. AFFECTS SITE, AS SHOWN HEREON.

ENCROACHMENT NOTES

NONE NOTED.



LEGEND:		LOCATION MAP	
Y	YARD LIGHT	—	FENCE
SP	LIGHT POLE	—	GUARDRAIL
U	UTILITY POLE	—	OVERHEAD WIRES
W	WATER METER	—	UNDER ELEC.
WV	WATER VALVE	—	GAS LINE
WV	WATER VALVE	—	SAN
WV	WATER VALVE	—	SAN SEWER LINE
WV	WATER VALVE	—	ST
WV	WATER VALVE	—	STORM SEWER LINE
WV	WATER VALVE	—	UNDER TELEPHONE
WV	WATER VALVE	—	EXISTING WATER LINE
WV	WATER VALVE	—	CHILLED WATER LINE
WV	WATER VALVE	—	SIGN
WV	WATER VALVE	—	R.O.W. MON.
WV	WATER VALVE	—	MONITORING WELL
WV	WATER VALVE	—	BOLLARD
WV	WATER VALVE	—	BORE HOLE
WV	WATER VALVE	—	DOWNSPOUT
WV	WATER VALVE	—	GATE POST
WV	WATER VALVE	—	PARKING METER
WV	WATER VALVE	—	SPIGOT
WV	WATER VALVE	—	T-POST
WV	WATER VALVE	—	WOOD POST
WV	WATER VALVE	—	PARKING SPACES
WV	WATER VALVE	—	TRANSFORMER
WV	WATER VALVE	—	ELEC. VAULT
WV	WATER VALVE	—	PHONE VAULT
WV	WATER VALVE	—	STEAM VAULT
WV	WATER VALVE	—	VALVE VAULT
WV	WATER VALVE	—	AC UNIT
WV	WATER VALVE	—	PHONE BOOTH
WV	WATER VALVE	—	FIRE MAIN POST
WV	WATER VALVE	—	MAILBOX
WV	WATER VALVE	—	PROP. TANK
WV	WATER VALVE	—	PARKING BLOCK
WV	WATER VALVE	—	POST
WV	WATER VALVE	—	FD AXLE
WV	WATER VALVE	—	FD BRASS DISK
WV	WATER VALVE	—	FD COT GIN SPDL
WV	WATER VALVE	—	FD CHISELED X
WV	WATER VALVE	—	SET CHISELED X
WV	WATER VALVE	—	SET DRILL HOLE
WV	WATER VALVE	—	FD HARRISON MON.
WV	WATER VALVE	—	SET HARRISON MON.
WV	WATER VALVE	—	SET HUB/TRACK
WV	WATER VALVE	—	SET REBAR
WV	WATER VALVE	—	FD MAG NAIL
WV	WATER VALVE	—	SET MAG NAIL
WV	WATER VALVE	—	FD NAIL
WV	WATER VALVE	—	SET NAIL
WV	WATER VALVE	—	FD PIPE
WV	WATER VALVE	—	FD RR SPIKE
WV	WATER VALVE	—	FD STONE
WV	WATER VALVE	—	(R) RECORDED B&D
WV	WATER VALVE	—	(M) MEASURED B&D
WV	WATER VALVE	—	(C) CALCULATED B&D
WV	WATER VALVE	—	(PROP) PROPORTIONAL DIST.
WV	WATER VALVE	—	A.G. ABOVE GROUND
WV	WATER VALVE	—	B.G. BELOW GROUND
WV	WATER VALVE	—	CONF. TREE
WV	WATER VALVE	—	DECID. TREE
WV	WATER VALVE	—	SHRUB
WV	WATER VALVE	—	PHONE RISER-BOX
WV	WATER VALVE	—	TV RISER-BOX
WV	WATER VALVE	—	ELEC. RISER-BOX
WV	WATER VALVE	—	NON-SCALABLE LINE

NOTES:

1. PROPERTY IS LOCATED IN FLOOD ZONE "X" PER MAP NUMBER 1705002562, DATED FEBRUARY 4, 2009.
2. PROPERTY IS ZONED B-3COMMERCIAL SERVICE & WHOLESALE DISTRICT, CURRENT USE AS A RESTAURANT & RETAIL IS ALLOWED.
3. SETBACKS PER VILLAGE OF OSWEGO PLANNER, COMMUNITY DEVELOPMENT DEPARTMENT, KAREN ZILLY FRONT = 20' SIDE = 1' OR 5' MIN REAR = 30' MAX BUILDING HEIGHT = 30'3 STORES: 26' PER EASEMENT ITEMS. LOT COVERAGE = 40% FLOOR AREA RATIO = 33% PARKING: RESTAURANT: 10 SPACES PER 1,000 SQ. FT. & RETAIL: 5 SPACES PER 1,000 SQ. FT. 58 PARKING SPACES REQUIRED: 20 SPACES PER 1000 SQ. FT. PER EASEMENT ITEMS. 73 SPACES ON SITE, 30P WHICH ARE HANDICAP RESERVED.
4. FIELD WORK PERFORMED MARCH 23, 2015.
5. ALL SPRINKLER SET ARE FLUSH WITH GROUND UNLESS NOTED OTHERWISE.
6. THERE IS NO OBSERVABLE EVIDENCE OF EARTH MOVING WORK, BUILDING CONSTRUCTION OR BUILDING ADDITIONS WITHIN RECENT MONTHS.
7. THERE IS NO VISIBLE EVIDENCE OF PROPOSED STREET RIGHT OF WAY CHANGES R.O.W. IS SHOWN PER CURRENT DEED AND TITLE INFORMATION.
8. THERE IS NO OBSERVABLE EVIDENCE OF RECENT STREET OR SIDEWALK CONSTRUCTION OR REPAIRS.
9. THERE IS NO OBSERVABLE EVIDENCE OF SITE USE AS A SOLID WASTE DUMP, SLUMP OR SANITARY LANDFILL.
10. ACCESS IS PROVIDED VIA EASEMENT ITEMS 5 TO US 34 PUBLIC STREET.
11. THIS SURVEY MAP CORRECTLY REPRESENTS THE FACTS FOUND AT THE TIME OF SURVEY.
12. THERE ARE NO DISCREPANCIES BETWEEN THE BOUNDARY LINES OF THE PROPERTY AS SHOWN ON THIS SURVEY MAP AND AS DESCRIBED IN THE LEGAL DESCRIPTION PRESENTED IN THE TITLE COMMITMENT.
13. THE BOUNDARY LINE DIMENSIONS AS SHOWN ON THIS SURVEY MAP FORM A MATHEMATICALLY CLOSED FIGURE WITHIN +/- 0.1 FOOT.
14. THE BOUNDARY LINES OF THE PROPERTY ARE CONTIGUOUS WITH THE BOUNDARY LINES OF ALL ADJOINING STREETS, HIGHWAYS, RIGHTS OF WAY AND EASEMENTS, PUBLIC OR PRIVATE, AS DESCRIBED IN THE MOST RECENT RESPECTIVE LEGAL DESCRIPTIONS OF RECORD.
15. EXCEPT AS OTHERWISE NOTED BELOW, IF THE PROPERTY CONSISTS OF TWO OR MORE PARCELS, THERE ARE NO GAPS OR GORES BETWEEN SAID PARCELS.
16. NO EVIDENCE OF POTENTIAL WETLANDS WERE OBSERVED ON THE SUBJECT PROPERTY AT THE TIME THE SURVEY WAS CONDUCTED, NOR HAVE WE RECEIVED ANY DOCUMENTATION OF ANY WETLANDS BEING LOCATED ON THE SUBJECT PROPERTY.

"ALTA/ACSM LAND TITLE SURVEY"
PREPARED FOR:
THE MATTHEWS COMPANY Inc.
17220 Newhope Street, Suites 108-110, Fountain Valley, CA 92708
Tel: (714) 979-7181 Fax: (714) 641-2840
www.themathewscompany.com

MARK	DATE	REVISION	BY	AP'VD
	4-13-15	REVISED PER COMMENTS	GSK	BBB

STORE CAPITAL
7210/02-331.4

2870 US 34
Oswego, IL
(Giordano's)

SCALE: 1"=30'
DATE: APRIL 1, 2015
DWN. BY: V.S.
CHKD. BY: B.E.B.

CHKD./AP'VD:
APPROVED:

Bledsoe Riggert Guerrettaz
LAND SURVEYING
1351 West Tapp Road
Bloomington, Indiana 47403
P: 812-336-8277
F: 812-336-0817
E: ben@brgovil.com
BRG Project No. 8633-D

This Survey has been prepared solely for the benefit of the parties set forth in this Surveyor's Certification and may not be quoted or relied upon by, nor may copies be delivered to, any other party or used for any other purpose including, without limitation, the preparation of zoning reports or any other third party reports, without The Mathews Company, Inc. and Bledsoe, Riggert Guerrettaz, Inc.'s prior written consent. The Mathews Company, Inc. and Bledsoe, Riggert Guerrettaz, Inc. expressly disclaims any duty or obligation towards any party that is not identified in this Surveyor's Certification.

Please be advised that The Mathews Company, Inc. and Bledsoe, Riggert Guerrettaz, Inc. will not include the providers of any third party reports in the Surveyor's Certification.

This professional service conforms to the current Illinois standards for a boundary survey.



A full-service family Italian restaurant, known for the city's "best" stuffed pizza, also offers great starters, fresh salads, outstanding pastas and unique sandwiches.

Catering services are also available.

This Oswego location, which has 40+ employees, is open daily for restaurant seating, as well as pick-up and delivery services:

Sun – Thurs 11:00AM – 9:00 PM

Fri – Sat 11:00 AM to 10:00 PM



AGENDA ITEM

MEETING TYPE: Special Village Board Meeting
MEETING DATE: April 22, 2019
SUBJECT: FY2020 Vehicle Purchases

ACTION REQUESTED:

Approval of a Resolution Authorizing the FY2020 Budgeted Purchases of Four (4) Vehicles and Equipment: One (1) 2019 F-150 Xl from Hennessey’s River View Ford in the Amount Not To Exceed \$29,256; One (1) New Ford Utility Interceptor Vehicles from Currie Motors Commercial Center in the Amount Not To Exceed \$34,466 and Required Equipment in the Amount Not To Exceed \$24,833 for a Not To Exceed Total of \$59,299; One (1) 2020 International 4300 Truck Chassis from Rush Truck Center in the Amount Not To Exceed \$77,976 and a Snow Plow and Dump Body from Monroe Truck Equipment in the Amount Not To Exceed \$78,905 for a Not To Exceed Total of \$156,881; and One (1) 2019 F-550 Stake Bed with Plow and Salt Spreader from Hennessey’s River View Ford in the Amount Not To Exceed \$64,380.40, for a Grand Total of Not To Exceed \$309,816.40 for FY2020 Budgeted Vehicle Purchases and to Waive the Competitive Bidding Requirement for the Local Purchases.

BOARD/COMMISSION REVIEW:

N/A

ACTION PREVIOUSLY TAKEN:

Date of Action	Meeting Type	Action Taken
N/A	N/A	N/A

DEPARTMENT: Administration

SUBMITTED BY: Carri Parker, Purchasing Manager

FISCAL IMPACT:

FY2020 Vehicle Replacement Fund – budgeted \$497,970
Building & Zoning - \$29,256
Police Department - \$59,299
Public Works - \$221,261.40
Total for all 4 vehicles - \$309,816.40

BACKGROUND:

In the Fall of 2018, Staff met to discuss the Capital Improvement Plan, specifically, the Vehicle Replacement Fund. After considering many options presented it was determined that four

vehicles should be included in the Fiscal Year (FY) 2020 Budget based on vehicle condition and need for the department. There are three departments (Building and Zoning, Police Department and Public Works) that will benefit from these purchases.

DISCUSSION:

Each department submitted its vehicle requests based on replacing vehicles that have reached the end of their life as well as evaluating operational needs.

The recommended purchases are in compliance with the Village's purchasing code, which allows purchasing from cooperatives (Section 1-19-7-(A)-5), and local business preference. The recommended source is the lowest cost available through a joint purchasing cooperative, or a local vendor if pricing qualifies under the code (Section 1-19-5-(A)). Staff used the State of Illinois bid and contacted other cooperatives (Sourcewell/NJPA and the Suburban Purchasing Cooperative) to compare pricing. Once the quotes were received, staff contacted Hennessey's River View Ford to determine if they could provide pricing within the local vendor preference provision of the code.

Building & Zoning

The building and zoning department are requesting to purchase a 2019 Ford F-150 XL which is included in the FY2020 budget. Staff received two quotes for this vehicle from SPC in the amount of \$35,138 and Hennessey's River View Ford in the amount of \$29,256 with a difference of \$5,882 (17%).

Police

The police department sought advice from their internal vehicle committee, and it was determined that it is preferred to purchase utility vehicles moving forward for the patrol fleet over the sedans. The additional interior room and slightly higher ride height and visual field were mentioned as the primary factors. The police department is requesting to purchase a 2020 Ford Utility Interceptor as included in the FY2020 budget. These vehicle specifications are based on the SPC Contract #152, which was competitively bid was in the amount of \$34,466. Staff contacted Hennessey's River View Ford and provided these vehicle specifications to their fleet sales manager to obtain a price quote. The fleet sales manager provided a quote for the said police squad in accordance with the SPC specifications in the amount of \$37,525. These quotes are only for the vehicle, and it does not include any police-specific equipment that will need to be added once the vehicle is purchased. Staff tried to reach out to the State to obtain a quote, but there is not a current State bid at this time for this specific vehicle. This vehicle will also require additional equipment in the amount of \$24,833, which would bring the total cost fo this vehicle to \$59,299.

Public Works

As for the public works trucks, the department has worked with Anthony Bavuso, Shop Operations Superintendent, to determine the overall needs for the department in addition to using the Vehicle Replacement Guideline Evaluation Form to assess any replacements needed within the department. Staff is requesting to purchase two (2) vehicles in FY2020. The first vehicle is a 2020 International 4300 truck chassis and a snow plow and the dump body. This particular vehicle is not available through the State of Illinois joint purchasing program. Thus staff reached out to Sourcewell (NJPA) for quotes. Sourcewell currently has a contract with Rush Truck Center (NJPA contract #081716-NBS) for the chassis in the amount of \$77,976, and the snow plow and dump body will be purchased if approved from Monroe Truck Equipment (NJPA contract #080114-MTE) in the amount of \$78,905. The total cost for this vehicle would be \$156,881.

The new truck will be outfitted with a lower bed height to have the ability to use the vehicle year-round for a variety of tasks including pavement patching, infrastructure repairs, moving cargo, and special events. The vehicle size is comparable with the larger trucks and will be used during snow removal operations and haul salt as well as pre-treatment liquid but will have better maneuverability. By having the vehicle outfitted with similar equipment to the current fleet, this will allow efficient repairs or replacement if needed, in addition to standardizing the public works fleet to reduce costs on maintenance and training.

The second vehicle is a 2019 F-550 Stake Bed with Plow and Salt Spreader. This vehicle is in the State of Illinois joint purchasing program. However, they are not able to provide us a vehicle as they are out of stock at this time and do not know when the next shipment will be available. Staff reached out to Hennessey's River View Ford (Oswego) to see if they would be able to provide the same vehicle. They were able to provide a quote for \$64,380.40.

This vehicle will be outfitted with the latest snow removal technology including 10-foot plow; four corner LED strobe lights and a stainless-steel v-box salt spreader. This will allow for expedited subdivision and two-lane highway snow removal. The aluminum 9-foot flatbed has removable sides that will be installed to maximize usage of the vehicle between snow removal operations. The flatbed will be used for moving large objects or several smaller items such as barricades and special event equipment. Currently, the Village does not own a large flatbed vehicle capable of performing these tasks. This vehicle will be an exceptional asset to the Village as we continue to restructure the fleet to fit the Village's needs.

RECOMMENDATION:

Staff recommends the approval to purchase all of the following vehicles as included in the FY2020 budget:

1. One (1) 2019 F-150 XL from Hennessey's River View Ford in the amount not to exceed \$29,256;

2. One (1) 2020 Ford Utility Interceptor Vehicles from Currie Motors Commercial Center in the amount not to exceed \$34,466 and required equipment in the amount not to exceed \$24,833, for a not to exceed total of \$59,299;
3. One (1) 2020 International 4300 Truck Chassis from Rush Truck Center in the amount not to exceed \$77,976 and a Snow Plow and Dump Body from Monroe Truck Equipment in the amount not to exceed \$78,905, for a not to exceed total of \$156,881; and
4. One (1) 2019 F-550 Stake Bed with Plow and Salt Spreader from Hennessey's River View Ford in the amount not to exceed \$64,380.40.

Staff is requesting the waiver of competitive bidding in accordance with the purchasing code to purchase this item from a local dealership.

ATTACHMENTS:

1. Resolution
 2. Exhibit A – Building & Zoning Vehicle Purchase Quotes
 3. Exhibit B – Police Department Vehicle Purchase Quotes
 4. Exhibit C – Public Works Vehicle 1 Purchase Quotes
 5. Exhibit D – Public Works Vehicle 2 Purchase Quotes
-

RESOLUTION NO. 19 - R - ____

RESOLUTION AUTHORIZING THE FY2020 BUDGETED PURCHASES OF FOUR (4) VEHICLES AND EQUIPMENT: ONE (1) 2019 F-150 XL FROM HENNESSEY'S RIVER VIEW FORD IN THE AMOUNT NOT TO EXCEED \$29,256; ONE (1) NEW FORD UTILITY INTERCEPTOR VEHICLES FROM CURRIE MOTORS COMMERCIAL CENTER IN THE AMOUNT NOT TO EXCEED \$34,466 AND REQUIRED EQUIPMENT IN THE AMOUNT NOT TO EXCEED \$24,833 FOR A NOT TO EXCEED TOTAL OF \$59,299; ONE (1) 2020 INTERNATIONAL 4300 TRUCK CHASSIS FROM RUSH TRUCK CENTER IN THE AMOUNT NOT TO EXCEED \$77,976 AND A SNOW PLOW AND DUMP BODY FROM MONROE TRUCK EQUIPMENT IN THE AMOUNT NOT TO EXCEED \$78,905 FOR A NOT TO EXCEED TOTAL OF \$156,881; AND ONE (1) 2019 F-550 STAKE BED WITH PLOW AND SALT SPREADER FROM HENNESSEY'S RIVER VIEW FORD IN THE AMOUNT NOT TO EXCEED \$64,380.40, FOR A GRAND TOTAL OF NOT TO EXCEED \$309,816.40 FOR FY2020 BUDGETED VEHICLE PURCHASES AND TO WAIVE THE COMPETITIVE BIDDING REQUIREMENT FOR THE LOCAL PURCHASES.

WHEREAS, the Village of Oswego ("Village") has a population of more than 25,000 and is therefore a "Home Rule Unit" under the 1970 Illinois Constitution; and

WHEREAS, the Illinois Constitution of 1970 provides that a Home Rule Unit may exercise any power and perform any function pertaining to its government and affairs, including but not limited to the power to regulate for the protection of the public health, safety, morals and welfare; to license, to tax; and to incur debt; and

WHEREAS, the Village desires to purchase four (4) vehicles and equipment and waive the competitive bidding requirement per the Village's purchasing code for the local purchases; and

WHEREAS, it is in the best interest of the Village of Oswego to approve the purchase substantially in the form attached hereto marked as "Exhibit A".

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS, as follows:

SECTION 1. INCORPORATION OF RECITAL

That the recitals set forth above are incorporated here by reference.

SECTION 2. SUPPORT FOR PURCHASE

The Village President and Village Board of Trustees are hereby authorized and directed to execute on behalf of the Village of Oswego the purchase of four (4) vehicles and equipment as

detailed in the form attached as "Exhibit A". The formal competitive bidding process is waived for the purchases from Hennessey's River View Ford.

SECTION 3. REPEALER

All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution shall be, and the same hereby repealed.

SECTION 4. SEVERABILITY

This Resolution and every provision thereof shall be considered severable. In the event that any court of competent jurisdiction may find and declare any word, phrase, clause, sentence, paragraph, provision or section or part of a phrase, clause, sentence, paragraph, clauses, sentences, paragraphs and provisions and parts of phrases, clauses, sentences, paragraphs, provisions and sections not ruled void or unconstitutional shall continue in full force and effect.

SECTION 5. EFFECTIVE DATE

This Resolution shall be in full force and effect from and after its passage.

PASSED by the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois this 22nd day of April 2019.

RYAN KAUFFMAN	_____	JUDY SOLLINGER	_____
KARIN MCCARTHY-LANGE	_____	LUIS PEREZ	_____
PAM PARR	_____	JOE WEST	_____

APPROVED by me, Gail E. Johnson, as President of the Village of Oswego, Kendall and Will Counties, Illinois this 22nd day of April 2019.

GAIL E. JOHNSON, VILLAGE PRESIDENT

Tina Touchette, Village Clerk
STATE OF ILLINOIS)

) SS
COUNTIES OF KENDALL)
AND WILL

CLERK'S CERTIFICATE
(RESOLUTION)

I, Tina Touchette, the duly qualified and acting Village Clerk of the Village of Oswego, Kendall and Will County, Illinois, do hereby certify that I am the keeper of its books and records and that the attached hereto is a true and correct copy of a Resolution entitled:

RESOLUTION AUTHORIZING THE FY2020 BUDGETED PURCHASES OF FOUR (4) VEHICLES AND EQUIPMENT: ONE (1) 2019 F-150 XL FROM HENNESSEY'S RIVER VIEW FORD IN THE AMOUNT NOT TO EXCEED \$29,256; ONE (1) NEW FORD UTILITY INTERCEPTOR VEHICLES FROM CURRIE MOTORS COMMERCIAL CENTER IN THE AMOUNT NOT TO EXCEED \$34,466 AND REQUIRED EQUIPMENT IN THE AMOUNT NOT TO EXCEED \$24,833 FOR A NOT TO EXCEED TOTAL OF \$59,299; ONE (1) 2020 INTERNATIONAL 4300 TRUCK CHASSIS FROM RUSH TRUCK CENTER IN THE AMOUNT NOT TO EXCEED \$77,976 AND A SNOW PLOW AND DUMP BODY FROM MONROE TRUCK EQUIPMENT IN THE AMOUNT NOT TO EXCEED \$78,905 FOR A NOT TO EXCEED TOTAL OF \$156,881; AND ONE (1) 2019 F-550 STAKE BED WITH PLOW AND SALT SPREADER FROM HENNESSEY'S RIVER VIEW FORD IN THE AMOUNT NOT TO EXCEED \$64,380.40, FOR A GRAND TOTAL OF NOT TO EXCEED \$309,816.40 FOR FY2020 BUDGETED VEHICLE PURCHASES AND TO WAIVE THE COMPETITIVE BIDDING REQUIREMENT FOR THE LOCAL PURCHASES.

which Resolution was duly adopted by said Board of Trustees at a special meeting held on the 22nd day of April 2019, and thereafter approved by the Village President on the 22nd day of April 2019.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at said meeting and that the Board complied with all requirements of the Illinois Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto set my hand this 22nd day of April 2019.

Tina Touchette, Village Clerk
Village of Oswego

(Seal)

EXHIBIT A

Department	Type	Year	Make	Model	Purchase Price (Not to Exceed)
Building and Zoning	Truck	2019	Ford	F-150	\$29,256
Police Department	SUV	2020	Ford	Police Interceptor	\$34,466
Police Department	Equipment				\$24,833
Public Works	Truck	2020	International	4300	\$77,905
Public Works	Equipment		Snow Plow and Salt Spreader		\$78,905
Public Works	Truck	2019	Ford	F-550	\$64,380.40



(630) 897-8900
FAX (630) 897-3366

2200 U.S. HWY. 30 • OSWEGO, ILLINOIS • 60543

RETAIL BUYER'S ORDER

Salesman FLEET

Date 4-18-19

Purchaser VILLAGE OF OSWEGO Phone _____
 Address _____ County _____
 City OSWEGO State IL Zip Code 60543

WHAT BROUGHT YOU TO RIVER VIEW FORD, INC.?

I hereby agree to purchase from you under the terms and conditions specified the following:

New or Used Year 19 Make FORD Model F150 4x4 SUPER CAB
 Ser. # _____ Ext. Color SILVER Int. Color _____ Stock # _____

Delivery of this purchase is to be made _____, or as soon thereafter as possible. It is agreed, however, that neither you nor the Manufacturer will be liable for the failure to effect delivery.

CASH DELIVERED PRICE OF CAR		\$ <u>29,126 -</u>
	<u>X 1E 101 A</u>	
	<u>RUNNING BOARDS</u>	
	<u>LED WARNING LIGHTS</u>	

NEW CAR MILES	Vehicle Price	\$
	Cook County Use Tax	\$

Payment of the net balance due is to be financed by credit arranged for by River View Ford, Inc., and this transaction is entirely contingent upon the terms of such credit plan when disclosure of such terms made to the Buyer.

Drive Away Lic. App. Lic. Fees 130 -

ILLINOIS SALES TAX _____
LUXURY TAX _____

Signed X _____ Total \$ 29,256 -

NEW PLATE		TRANS.	SETTLEMENT:		
CAR			Deposit - Receipt No.		\$
TRUCK			Used Car	Make Series Body Style	
			Year -		
			VIN		
	\$		Allow. \$	Estimated Equity	\$
License Fee	\$		Gross	Bal. Due \$	\$
Title Fee	\$			Actual Verified	\$
Documentary Fee	\$		Balance Due To:	Plan	\$
Cook County Tax	\$		Good Til:	<input type="checkbox"/> Rebate	\$
				C.O.D.	\$
TOTAL	\$			Net Balance Due	\$
			TRADE-IN MILES	TOTAL	\$

Dealer's new car warranty is shown on the back of this order. It is agreed that there are no other warranties, either expressed or implied, covering a new car sold hereunder. If this agreement is for a used vehicle, the information you see on the (Federal Trade Commission) window form is part of this agreement. Information on the window form overrides any contrary provisions in the contract of sale.

This order is not binding on dealer until accepted by the dealer in writing. **MUST BE ACCEPTED BY AN OFFICER OF THE COMPANY ACCEPTED BY RIVER VIEW FORD, INC.**

Purchaser agrees, upon demand made by Seller, to execute and/or complete any and all documents necessary to consummate the transaction contemplated herein. If Purchaser fails or refuses to consummate the purchase of the motor vehicle contemplated hereby, or is otherwise in default under this Vehicle Purchase Order for Motor vehicle, Purchaser shall reimburse Seller for all fees, costs and expenses, including attorney's fees, incurred by Seller as a result of Purchaser's default hereunder. I have read the matter printed on the back hereof and agree to it as a part of Order the same as if it were printed above my signature, the front and back of Order comprise the entire agreement pertaining to this purchase, and no other agreement of any kind, understanding or promise whatsoever. Receipt of a copy of this Order is hereby acknowledged. I certify that I am 21 years of age or older. I have read, understand, and accept all provisions of the warranty statement covering this new Ford Motor company vehicle. The undersigned warrants the used car traded in to be in good condition, to have never been used commercially, in livery, as a taxicab, or as a police car, not to have a cracked or welded block, or not to have been seriously damaged and does not carry a salvage vehicle title. Purchaser acknowledges that there may have been certain transit and/or storage damage to the vehicle sold by the Seller herein, and Purchaser hereby release the Seller for any and all claims arising out and/or storage damage.

By _____ Buyer's Signature X



VIRTCDP

CNGP530

VEHICLE ORDER CONFIRMATION

01/16/19 16:51:23

==>

Dealer: F41302

2019 F-150

Page: 1 of 2

Order No: 0001 Priority: C2 Ord FIN: QU018 Order Type: 5B Price Level: 950
Ord PEP: 101A Cust/Flt Name: OSWEGO PO Number:

		RETAIL		RETAIL
X1E	F150 4X4 S/C	\$35670		FRT LICENSE BKT NC
	145" WHEELBASE		18B	BLK PLAT BDS 250
UX	INGOT SILVER			SYNC
C	CLOTH 40/20/40		794	PRICE CONCESSN
G	MED EARTH GRAY			REMARKS TRAILER
101A	EQUIP GRP	2255	94W	LED WARNING WHT 725
	.XL SERIES			
	.POWER EQUIP GRP			TOTAL BASE AND OPTIONS 40495
	.CRUISE CONTROL			XL MID DISCOUNT (750)
	.17"SILVER STEEL			TOTAL 39745
99B	3.3L V6 PFDI			*THIS IS NOT AN INVOICE*
446	ELEC 6-SPD AUTO			*TOTAL PRICE EXCLUDES COMP PR
	.265/70R-17			
X26	3.73 REG AXLE	NC		* MORE ORDER INFO NEXT PAGE *
	6500# GVWR			F8=Next
F1=Help		F2=Return to Order		F3/F12=Veh Ord Menu
F4=Submit		F5=Add to Library		F9=View Trailers
S006 - MORE DATA IS AVAILABLE.				QC01563

V1DP0259

2,6



2019 FORD F-150 XL 4X2

PICKUP

CONTRACT # 187



Tentative Order Cut-Off June 2019

ROESCH FORD COMMERCIAL TRUCK CENTER

Brian Kilduff

briankilduff@roeschtrucks.com

630-279-6000 X2245

www.roeschford.com

SUBURBAN PURCHASING COOPERATIVE (SPC) RFP #187

2019 Ford F-150 Regular Cab
Plus Option Packages & Other Options

2018-19 Ford F-150 XL Regular Cab
STANDARD EQUIPMENT

Dealer Agrees to Furnish Price/Total Bid as Specified
with All Standard Equipment Below with No Deletions:

\$ 18,999.00

Destination & Delivery Charges Included
3 Year 36,000 Mile Limited Bumper to Bumper Warranty
5 Year 60,000 Powertrain Warranty

Free Delivery Within 50 Miles of Dealership

MECHANICAL

- 3.3L V6 PFDI with Auto Start-Stop Technology and Flex-Fuel Capability (standard 4x2/4x4; NA with 157" or 163.7" WB)
- 2.7L V6 EcoBoost with Auto Start-Stop Technology (standard 4x2 with 157" or 163.7" WB)
- 5.0L V8 with Auto Start-Stop Technology and Flex-Fuel Capability (standard 4x4 with 157" or 163.7" WB)
- 4x4 Electronic-Shift-On-the-Fly (ESOF) with Neutral Towing Capability
- Axle, Front — Independent Front Suspension (IFS)
- Brakes — 4-Wheel Disc with ABS
- Electronic Six-Speed Automatic Transmission with Selectable Drive Modes: Normal/Tow-Haul/Sport (standard w/3.3L V6 PFDI)
- Electronic Ten-Speed Automatic Transmission with Selectable Drive Modes: Normal/Tow-Haul/SnowWet/EcoSelect/Sport (standard w/3.0L V6 Power Stroke Turbo Diesel, 3.5L V6 EcoBoost, 2.7L V6 EcoBoost, & 5.0L V8 engines)
- Fail-Safe Cooling
- Jack
- Electric Parking Brake
- SelectShift Automatic Transmission with Progressive Range Select
- Shock Absorbers, Gas — Heavy-Duty, Front

- Trailer Towing —4-pin wiring, ball mounting provisions in rear bumper
- Wheels — 17" Silver Steel
- Wipers — Intermittent speed

INTERIOR/COMFORT

- 1st Row Manual Windows
- 2nd Row Fixed Windows (SuperCab)
- 2nd Row Manual Windows (SuperCrew)
- 2.3" Productivity Screen in Instrument Cluster
- 4.2" Center-stack Screen w/Audio Controls
- Air Conditioning Registers — Black Vanes with Chrome Knob
- Auxiliary Audio Input Jack (NA w/SYNC)
- Black Vinyl Floor Covering
- Cupholder, deployable — under 20% seat
- Dome Light
- Fade-to-Off Interior Lighting
- Gauges and Meters — Fuel, Oil Pressure, Transmission Temperature and Engine Coolant Temperature Gauges; Speedometer, Odometer and Tachometer
- Grab Handles
 - Front — A-Pillar, Driver and Passenger Side
 - Rear — B-Pillar (SuperCrew)
- Horn — Dual-Note
- Manual Air Conditioning, Single Zone
- Manual Locks
- Outside Temperature Display
- Powerpoint 12V — Front
- Rear-window with Fixed Glass and Solar Tint
- Rearview Mirror, Day/Night
- Scuff Plate, Driver and Front-Passenger Doors
- Seat, Front
 - Cloth 40/20/40
 - 2-Way manual driver/passenger
 - Armrest

- Shock Absorbers, Gas — Heavy-Duty, Outboard Mounted, Rear
- Springs, Front — Coil
- Springs, Rear — Leaf, Two-Stage Variable Rate
- Stabilizer Bar, Front
- Steering — Power, Rack-and-Pinion

EXTERIOR

- 170 Degree Rear-Door (SuperCab)
- Bumper and Fascia, Front — Black
- Bumper, Rear — Black
- Cargo Lamp — integrated with Center High-mounted Stop Lamp (CHMSL)
- Daytime Running Lamps (DRL) (On/Off Cluster Controllable)
- Easy Fuel Capless Fuel-Filler
- Exhaust — Single Rear
- F-150 XL Fender Badge
- Fuel Tank
 - Standard Range 23 Gallon (Regular Cab and SuperCab)
 - Standard Range 26 Gallon (SuperCrew)
- Fully Boxed Steel Frame
- Grille — Black Two Bar Style with Black Nostrils and Black Surround
- Handles, Black — Door and Tailgate with Black Bezel
- Hooks — Pickup Box Tie-Down, four (4)
- Automatic High Beam
- Hooks — Front Tow 4x4, two (2)
- Mirrors, Sideview — Manual-folding, Manual Glass with Black Skull Caps
- Spare Tire Carrier — Rear Under Frame
- Spare Tire/Wheel Lock
- Stone Cuffs, Front & Rear
- Tailgate — removable with key lock
- Tires
 - 245/70R 17 BSW all-season tires (A/S) BSW 4x2
 - 265/70R 17 OWL all-terrain tires (A/T) 4x4
- Trailer Sway Control

<input type="checkbox"/>	Item/Description	Code	Price
<input type="checkbox"/>	Regular Cab XL 4x4	F1C	\$3,400.00
<input type="checkbox"/>	SuperCab XL 4x2	X1C	\$2,804.00
<input checked="" type="checkbox"/>	SuperCab XL 4x4	X1E	\$5,092.00
<input type="checkbox"/>	SuperCrew XL 4x2	W1C	\$3,991.00
<input type="checkbox"/>	SuperCrew XL 4x4	W1E	\$7,690.00
Free Standing Options			
<input type="checkbox"/>	Axle Upgrade	XL	\$525.00
<input type="checkbox"/>	LT245/OR17E BSW all-terrain tires	T7C	\$272.00
<input type="checkbox"/>	Skid Plates	413	\$148.00
<input type="checkbox"/>	Floor Liner — Tray style	47R	\$148.00
<input type="checkbox"/>	Snow Plow Prep	68P	\$47.00
<input type="checkbox"/>	Trailer Tow Package -Incl. Pro Trailer Backup Assist (47E) Note: Ordering the Trailer Tow Package does not include Trailer Tow Mirrors. Trailer Tow Mirrors are a standalone option and must be ordered separately. (Option Code: 54Y/59S) Note: Ordering the Trailer Tow Package does not include Integrated Brake Controller (67T). Integrated Brake Controller (67T) is a standalone option and must be ordered separately	53A	\$916.00
<input type="checkbox"/>	Backup Alarm System	85H	\$115.00
<input checked="" type="checkbox"/>	Black Platform Running Boards	18B	\$231.00
<input type="checkbox"/>	Box Side Steps	63S	\$299.00
<input type="checkbox"/>	BoxLink (includes four (4) premium locking cleats)	55B	\$73.00
<input type="checkbox"/>	Chrome front and rear bumpers (requires 595 Fog Lamps)	17C	\$161.00
<input type="checkbox"/>	Daytime Running Lamps (DRL) Note: The non-controllable 942 Daytime Running Lamps (DRL) replace the standard Daytime Running Lamps (DRL) (On/Off Cluster Controllable)	942	\$41.00
<input type="checkbox"/>	Engine Block Heater	41H	\$83.00
<input type="checkbox"/>	Fog Lamps	595	\$128.00
<input type="checkbox"/>	Foldable Pickup Box Bed Extender	63E	\$231.00
<input type="checkbox"/>	Front License Plate Bracket (standard in states where required by law, opt. to all others)	153	N/C
<input type="checkbox"/>	Integrated Trailer Brake Controller	67T	\$253.00
<input type="checkbox"/>	Manual-folding, Power Glass Sideview Mirrors with Heat, Turn Signal, AutoDimming Feature (Driver's Side), High-intensity LED Security Approach Lamps, LED Sideview mirror lights and Black Skull Caps (incl. interior autodimming rearview mirror) (req. Rear-Window, Fixed Privacy Glass with Defroster 924/57Q)	54R/59S	\$280.00/\$161.00
<input type="checkbox"/>	Manual-folding, Manually Telescoping, Power Glass Trailer Tow Mirrors with Heat, Turn Signal, High- Intensity LED Security Approach Lamps, LED Sideview mirror lights and Black Skull Caps (Req. 53A Trailer Tow Pkg. and Rear-Window, Fixed Privacy Glass with Defroster 924/57Q)	54Y/59S	\$364.00/\$161.00

5092.00

23)

- Seat, Rear
 - Cloth
 - 60/40 flip-up split seat (SuperCab)
 - 60/40 flip-up split seat with elongated cushion (SuperCrew)
- Steering Wheel, Black Urethane — Manual Tilt/Telescoping and Manual Locking
- Visor, Driver Side; Visor with Mirror, Passenger-Side

SAFETY/SECURITY

- AdvanceTrac w/RSC (Roll Stability Control™)
- Airbags
 - Driver and Passenger Front Airbags
 - Driver and Passenger Seat-Mounted Side Airbags
 - Safety Canopy Side-Curtain Airbags (1st and 2nd row coverage)
- Curve Control e Halogen Headlamps
- Rainlamp Wiper Activated Headlamps
- Rear View Camera with Dynamic Hitch Assist —
- Seat Belts, Active Restraint System (ARS). Three-point Manual Lap/Shoulder Belts with Height Adjusters, Pretensioners & Energy Mgmt Retractors on Outside Front Positions. Includes Autolock Features for Child Seats
- SecuriLock Passive Anti-Theft System (PATS)
- SOS Post-Crash Alert System™
- Tire Pressure Monitoring System (TPMS)

DRIVER ASSIST TECHNOLOGY

- Autolamp — Auto On/Off Headlamps
- Pre-Collision Assist with Automatic Emergency Braking

FUNCTIONAL

- AM/FM Stereo with single-CD — 6 speakers
- Hill Start Assist

Equipment Group			
<input type="checkbox"/>	XL Power Equipment Group REG CAB/OTHER	85A	\$893.00/\$1077.00
<input checked="" type="checkbox"/>	4.2" Productivity Screen with compass in instrument cluster INCLUDED IN 101A		N/C
<input checked="" type="checkbox"/>	SYNC Enhanced Voice Recognition Communications & Entertainment System	52P	\$387.00
<input type="checkbox"/>	XL Chrome Appearance Package	86A	\$553.00
<input type="checkbox"/>	FX4 Off Road Package	55A	\$832.00
<input type="checkbox"/>	CNG/Propane Gaseous Engine Prep Pack REG 5.0L V-8 ENG	98G	\$289.00
<input type="checkbox"/>	Class IV Trailer Hitch	53B	\$88.00
<input type="checkbox"/>	XL Chrome Appearance Package	86A	\$553.00
<input type="checkbox"/>	FX4 Off Road Package	55A	\$832.00
<input type="checkbox"/>	CNG/Propane Gaseous Engine Prep Pack REG 5.0L V-8 ENG	98G	\$289.00
<input type="checkbox"/>	Class IV Trailer Hitch	53B	\$88.00
<input type="checkbox"/>	Max Trailer Tow Package	53C	\$1,192.00
<input type="checkbox"/>	2.7L V6 EcoBoost Payload Package	622	\$691.00
<input type="checkbox"/>	Heavy Duty Payload Package	627	\$1,560.00
Additional Options (please list)			
<input type="checkbox"/>	Premium Care Ext. Warranty 6yr/75,000 Mile 4x2		\$1,690.00
<input type="checkbox"/>	Premium Care Ext. Warranty 7yr/75,000 Mile 4x2		\$1,950.00
<input type="checkbox"/>	Premium Care Ext. Warranty 6yr/75,000 Mile 4x4		\$2,385.00
<input type="checkbox"/>	Premium Care Ext. Warranty 7yr/75,000 Mile 4x4		\$2,685.00
<input type="checkbox"/>	Wheel Well Liners		\$195.00
<input type="checkbox"/>	Mud Guards (4)		\$195.00
<input type="checkbox"/>	Rustproofing		\$375.00
<input type="checkbox"/>	Undercoating		\$250.00
<input type="checkbox"/>	Corner Strokes-LED (4)		\$895.00
<input type="checkbox"/>	7.5 Western Plow- PRO		\$5,225.00
<input type="checkbox"/>	XLT PKG 300A		\$3,932.00
<input type="checkbox"/>	XLT PKG 301A		\$3,997.00
<input checked="" type="checkbox"/>	XL-Equipment Group 101A		\$1,891.00
<input type="checkbox"/>	XL-Sport Appearance PKG		\$713.00
<input type="checkbox"/>	Snow Deflector		\$259.00
<input type="checkbox"/>	Chip Key (Key Only)		\$135.00
<input checked="" type="checkbox"/>	Extra Key - FOB		\$295.00
<input type="checkbox"/>	Carpeting XL PKG		\$139.00
<input type="checkbox"/>	Seating-XL 40/Console/40 Cloth		\$272.00
<input type="checkbox"/>	SSV- Special Service Vehicle PKG 40/Blank/40		\$47.00
<input type="checkbox"/>	BLIS - Cross Traffic Alert -XLT		\$543.00
<input type="checkbox"/>	Adaptive Cruise Control -XLT		\$1,151.00
<input type="checkbox"/>	Manual Telescoping/Power Glass Trailer Tow Mirror	54Y	\$364.00
<input type="checkbox"/>	Remote Start-Ford Aftermarket		\$425.00
<input type="checkbox"/>	Delete Carpeting XLT		N/C

1077

NL

387.00

1891.00

295.00

Please enter the following:

Agency Name & Address

Contact Name

Phone Number

Purchase Order Number

Total Dollar Amount

Total Number of Units

Tax Exempt Number

Delivery Address

Please Submit P.O. & Tax Exempt Letter with Vehicle Order:

Roesch Ford Commercial Truck Center

333 W. Grand Ave.

Bensenville, IL 60106

Phone: (630)279-6000

Fax: (630)451-3509

Contact: Brian Kilduff

Brian Kilduff briankilduff@roeschtrucks.com

Fred Seng fredseng@roeschtrucks.com

Patti Ferrarini pattiferrarini@roeschtrucks.com

If We Have Missed An Option, Please Contact Our Office

<input type="checkbox"/>	Lightning Blue	N6	N/A
<input checked="" type="checkbox"/>	Ingot Silver	UX	N/C
<input type="checkbox"/>	Oxford White	YZ	N/C
<input type="checkbox"/>	Velocity Blue	E7	N/C
<input type="checkbox"/>	Green	PGR	\$608.00
<input type="checkbox"/>	Orange	PMB	\$608.00
<input type="checkbox"/>	School Bus Yellow	PB1	\$608.00
<input type="checkbox"/>	Vermillion Red	PE4	\$608.00
<input type="checkbox"/>	Yellow	PAT	\$608.00
Other			
<input type="checkbox"/>	Powertrain Care 3 Year 100,000 Warranty 4x2 Gasoline Motor		\$730.00
<input type="checkbox"/>	Powertrain Care 3 Year 100,000 Warranty 4x4 Gasoline Motor with Snow Plow Prep		\$1,480.00
<input type="checkbox"/>	Engine Idle Shut Down (N/A with reverse sensing) Duration__ Minutes		\$257.00
<input type="checkbox"/>	Full Size Spare with Box Delete Option		N/A
<input type="checkbox"/>	Spare Tire Delete for Pick Up		N/A
<input type="checkbox"/>	Detailed CD Rom Shop Manual		\$295.00
<input type="checkbox"/>	Delivery More than 50 Miles		\$150.00
<input type="checkbox"/>	License & Title — M Plates (Shipped)		\$103.00
Series			
<input type="checkbox"/>	Regular Cab 4x2 6.5' Box 122.5"	FIC	\$18,999.00
<input type="checkbox"/>	Regular Cab 4x4 6.5' Box 122.5"	FIE	\$3,400.00
<input type="checkbox"/>	Regular Cab 4x2 8' Box 141"	FIC	\$285.00
<input type="checkbox"/>	Regular Cab 4x4 8' Box 141"	FIE	\$3,685.00
<input type="checkbox"/>	SuperCab 4x2 6.5' Box 145"	XIC	\$2,804.00
<input checked="" type="checkbox"/>	SuperCab 4x4 6.5' Box 145"	XIE	\$5,092.00
<input type="checkbox"/>	SuperCab 8' Box 163.7"	XIC	\$4,089.00
<input type="checkbox"/>	SuperCab 4x4 8' Box 163.7"	XIE	\$7,377.00
<input type="checkbox"/>	SuperCrew 5.5' Box 145"	WIC	\$3,991.00
<input type="checkbox"/>	SuperCrew 4x4 5.5' Box 145"	WIE	\$7,690.00
<input type="checkbox"/>	SuperCrew 4x2 6.5' Box 157"	WIC	\$5,490.00
<input type="checkbox"/>	SuperCrew 4x4 6.5' Box 157"	WIE	\$8,175.00
<input checked="" type="checkbox"/>	3.3L V6 PFDI with Auto Start-Stop & Flex Fuel Capacity	99B	N/C
<input type="checkbox"/>	2.7L V6 EcoBoost with Auto Start-Stop — Standard on 4x2 with 157" or 163.7" WB	99P	\$916.00
<input type="checkbox"/>	5.0L V8 with Auto Start-Stop & Flex-Fuel Capability standard on 4x4 with 157" or 163.7 WB	995	\$1,836.00
<input type="checkbox"/>	3.5L V6 EcoBoost with Auto Start-Stop	994	\$2,388.00
<input type="checkbox"/>	3.0L Valve DOHN Power Stroke V6 Turbo Diesel B20 with Auto Start-Stop	991	\$4,596.00
<input checked="" type="checkbox"/>	Electronic 6-Speed Automatic Transmission with Selectable Drive Modes 3.3L	446	STD
<input type="checkbox"/>	Electronic 10-Speed Automatic Transmission with Selectable Drive Modes	44G	STD

N/C

5092.00

N/C

<input type="checkbox"/>	Power Passenger Seat 10-way	61P	\$323.00
<input type="checkbox"/>	Power-Sliding Rear-Window with Privacy Glass and Defroster Note: N/A with option 54R or 54Y	435/57QtT	\$323.00/\$203.00
<input type="checkbox"/>	Rear-Window, Fixed Privacy Glass with Defroster	924/57Q	\$92.00/\$203.00
<input type="checkbox"/>	Reverse Sensing System	76R	\$253.00
<input type="checkbox"/>	Single-w/SiriusXM Radio Note: Includes a 6-month prepaid subscription. Service is not available in Alaska and Hawaii.	582	\$180.00
<input type="checkbox"/>	Tailgate Step (with Tailgate Lift Assist)	63T	\$345.00
Factory Invoiced Accessories (FIA) shipped separately from the vehicle for dealer installation			
<input type="checkbox"/>	Bed Divider (req. 55B BoxLink TM; NA with 90R Stowable Loading Ramps)	90D	\$272.00
<input type="checkbox"/>	Tonneau Pickup Box Cover — Hard (NA with 90R Stowable Loading Ramps) Note: Tonneau cover does not provide a permanent seal from dust & moisture intrusion	96X	\$916.00
<input type="checkbox"/>	Tonneau Pickup Box Cover — Soft Folding (NA with 90R Stowable Loading Ramps) Note: Tonneau cover does not provide a permanent seal from dust and moisture intrusion	96T	\$483.00
Custom Accessories Pre-Installed			
<input type="checkbox"/>	Drop-in Bedliner	96P	\$323.00
<input type="checkbox"/>	Red / Blue LED Warning Strobes — custom accessory, pre-installed; includes two (2) LED warning lights visible on either side of stop light bar and two (2) LED lights visible between lower windshield and hood (Driver side — Red / Passenger side — Blue) Note: Not available with Amber LED Warning Strobes 94S	94R	\$667.00
<input checked="" type="checkbox"/>	Amber LED Warning Strobes — custom accessory, pre-installed; includes two (2) LED Amber warning lights visible on either side of stop light bar and two (2) LED Amber lights visible between lower windshield and hood Note: Not available with Red Blue LED Warning Strobes 94R	94S	\$621.00
<input type="checkbox"/>	Spray-in Bedliner	96W	\$548.00
<input type="checkbox"/>	Stowable Loading Ramps (req. 55B BoxLink; NA with 90D Bed Divider, 96X Tonneau Pickup Box Cover — Hard or 96T Tonneau Pickup Box Cover — Soft Folding)	90R	\$548.00
Interior			
<input type="checkbox"/>	Key Interior Colors Black / Medium Earth Gray	AG	N/C
<input type="checkbox"/>	Cloth 40/20/40 Front Seat (standard)		N/C
<input type="checkbox"/>	Vinyl 40/24/40 Front-Seat	AG	N/C
Seat Color			
<input type="checkbox"/>	Stone Gray	D1	N/C
<input type="checkbox"/>	Agate Black	UM	N/C
<input type="checkbox"/>	Magnetic	J7	N/C
<input type="checkbox"/>	Blue Jeans	N1	N/C
<input type="checkbox"/>	Race Red	PQ	N/C

621.00

N/C

N/C

6



(630) 897-8900
FAX (630) 897-3366

2200 U.S. HWY. 30 • OSWEGO, ILLINOIS • 60543

RETAIL BUYER'S ORDER

Salesman FLEET

Date 4-15-19

Purchaser <u>OSWEGO POLICE DEPARTMENT</u>	Phone
Address <u>3355 WOOLEY RD</u>	County
City <u>OSWEGO</u> State <u>IL</u>	Zip Code

WHAT BROUGHT YOU TO RIVER VIEW FORD, INC.?

I hereby agree to purchase from you under the terms and conditions specified the following:

New or Used _____ Year 2020 Make FORD Model AWD POLICE

Ser # _____ Ext. Color UM Int. Color _____ Stock # _____

Delivery of this purchase is to be made _____, or as soon thereafter as possible. It is agreed, however, that neither you nor the Manufacturer will be liable for the failure to effect delivery.

CASH DELIVERED PRICE OF CAR		\$ <u>37395</u>
<u>K8A - 99B</u>	<u>43D 47A, 17T</u>	
<u>51R, 60A</u>	<u>68G '18D 85R 549</u>	
<u>55F'</u>	<u>76R' 47A' 67V' 66C</u>	

NEW CAR MILES <u>87R</u>	Vehicle Price	\$
	Cook County Use Tax	\$

Payment of the net balance due is to be financed by credit arranged for by River View Ford, Inc., and this transaction is entirely contingent upon the terms of such credit plan when disclosure of such terms made to the Buyer.

Drive Away Lic. App. Lic. Fees 130 -

ILLINOIS SALES TAX

LUXURY TAX

Signed X _____ Total \$ 37525 -

NEW PLATE		TRANS.	SETTLEMENT:				
CAR			Deposit - Receipt No.			\$	
TRUCK			Used Car	Make	Series	Body Style	
	\$		Year -				
	\$		VIN				
License Fee	\$		Allow. \$		Estimated	Equity \$	
Title Fee	\$		Gross		Actual	Verified \$	
Documentary Fee	\$		Balance Due To:			\$	
Cook County Tax	\$		Good Til:			\$	
TOTAL	\$					\$	
					Plan	\$	
					<input type="checkbox"/> Rebate	\$	
					C.O.D.	\$	
					Net Balance Due	\$	
					TOTAL	\$	

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This order is not binding on dealer until accepted by the dealer in writing. **MUST BE ACCEPTED BY AN OFFICER OF THE COMPANY ACCEPTED BY RIVER VIEW FORD, INC.**

By _____

Purchaser agrees, upon demand made by Seller, to execute and/or complete any and all documents necessary to consummate the transaction contemplated herein. If Purchaser fails or refuses to consummate the purchase of the motor vehicle contemplated hereby, or is otherwise in default under this Vehicle Purchase Order for Motor vehicle, Purchaser shall reimburse Seller for all fees, costs and expenses, including attorney's fees, incurred by Seller as a result of Purchaser's default hereunder. I have read the matter printed on the back hereof and agree to it as a part of Order the same as if it were printed above my signature, the front and back of Order comprise the entire agreement pertaining to this purchase, and no other agreement of any kind, understanding or promise whatsoever. Receipt of a copy of this Order is hereby acknowledged. I certify that I am 21 years of age or older. I have read, understand, and accept all provisions of the warranty statement covering this new Ford Motor company vehicle. The undersigned warrants the used car traded in to be in good condition, to have never been used commercially, in livery, as a taxicab, or as a police car, not to have a cracked or welded block, or not to have been seriously damaged and does not carry a salvage vehicle title. Purchaser acknowledges that there may have been certain transit and/or storage damage to the vehicle sold by the Seller herein, and Purchaser hereby release the Seller for any and all claims arising out of and/or storage damage.

Buyer's Signature X _____

14000000000000

VIRTC1DP

CNGP530

VEHICLE ORDER CONFIRMATION

04/15/19 13:11:40

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Dealer: F41302

2020 EXPLORER 4-DOOR

Page: 1 of 2

Order No: 0001 Priority: G4 Ord FIN: QU018 Order Type: 5B Price Level: 020
Ord Code: 500A Cust/Flt Name: OSWEGO PO Number:

	RETAIL		RETAIL
K8A	4DR AWD POLICE \$40615	549	PWR MIRR HTD \$60
	.119" WHEELBASE	55F	KEYLESS - 4 FOB 340
UM	AGATE BLACK	60A	GRILL WIRING 50
9	CLTH BKTS/VNL R	66C	REAR LIGHT PKG 455
6	EBONY	67V	CONNECTOR KIT 185
500A	EQUIP GRP		.WIRING KIT-RR
	.AM/FM STEREO		.WIRING KIT-FRT
99B	3.3L V6 TI-VCT (3530)	68G	RR DR/LK INOP 75
44U	10SPD AUTO TRAN NC		
17T	CARGO DOME LAMP 50		TOTAL BASE AND OPTIONS 40395
18D	GBL LOCK/UNLOCK NC		TOTAL 40395
425	50 STATE EMISS NC		*THIS IS NOT AN INVOICE*
43D	COURTESY DISABL 25		
47A	ENGINE IDLE 260		* MORE ORDER INFO NEXT PAGE *
51R	DRV LED SPT LMP 395		F8=Next

F1=Help F2=Return to Order F3/F12=Veh Ord Menu
F4=Submit F5=Add to Library

S006 - MORE DATA IS AVAILABLE. QC01563

V1DP0207 2,6

XXXXXXXXXXXXXXXXXXXX

VIRTC1DP

CNGP530

VEHICLE ORDER CONFIRMATION

04/15/19 13:11:48

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Dealer: F41302

2020 EXPLORER 4-DOOR

Page: 2 of 2

Order No: 0001 Priority: G4 Ord FIN: QU018 Order Type: 5B Price Level: 020
Ord Code: 500A Cust/Flt Name: OSWEGO PO Number:

RETAIL

RETAIL

76R REVERSE SENSING \$275
85R RR MOUNT PLATE 45
87R RR VIEW MIR/CAM NC
FLEX-FUEL
153 FRT LICENSE BKT NC
SP FLT ACCT CR
FUEL CHARGE
DEST AND DELIV 1095

TOTAL BASE AND OPTIONS 40395

TOTAL 40395

THIS IS NOT AN INVOICE

F1=Help

F2=Return to Order

F7=Prev

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC01563

V1DP0207

2,6

EXHIBIT A



2020 Ford Utility Police Interceptor AWD Hybrid Contract #152



Currie Motors Commercial Center
Your Full Line Municipal Dealer

"Nice People to do Business With"

PRODUCTION BEGINS JUNE 2019



2020 Ford Utility Police Interceptor AWD Hybrid Contract #152 \$35,259

MECHANICAL

- 3.3L Police-Calibrated V6 Direct-Injection Hybrid Engine System
– Standard (Hybrid technology is optimal for performance and long days spent idling on the job)
- AWD Drivetrain – Standard for enhanced handling precision and unsurpassed traction on wet or dry surfaces
 - Transmission – 10-speed automatic, police calibrated for maximum acceleration and faster closing speeds
 - Lithium-Ion Battery Pack
 - Brakes – Police calibrated high-performance regenerative braking system
 - 4-Wheel heavy-duty disc w/heavy-duty front and rear calipers
 - Brake Rotors – large mass for high thermal capacity and calipers with large swept area.
 - Electric Power-Assist Steering (EPAS) – Heavy-Duty DC/DC converter – 220-Amp (in lieu of alternator)
 - H7 AGM Battery (Standard; 800 CCA/80-amp)
 - Cooling System – Heavy-duty, large high volume radiator, Engine oil cooler and transmission oil cooler
 - Engine Idle Hour Meter
 - Engine Hour Meter
 - Powertrain mounts – Heavy-Duty
- 50-State Emissions System
- ### INTERIOR/COMFORT
- Cargo Area – Spacious area for police equipment; Lithium-Ion Battery Pack does not intrude into the cargo area
 - Cargo Hooks
 - Climate Control – Dual-Zone Electronic Automatic Temperature Control (DEATC)
 - Door-Locks — Power — Rear-Door Handles and Locks Operable ● Fixed Pedals (Driver Dead Pedal)
 - Floor – Flooring – Heavy-Duty Thermoplastic Elastomer
 - Glove Box – Locking/non-illuminated
 - Grab Handles – (1 – Front-passenger side, 2-Rear)
 - Liftgate Release Switch located in overhead console (45 second timeout feature)
 - Lighting — Overhead Console — Red/White Task Lighting in
 - Overhead Console — 3rd row overhead map light
 - Mirror – Day/night Rear View
 - Particulate Air Filter
 - Powerpoints – (1) First Row
 - Rear-window Defrost
 - Scuff Plates – Front & Rear
 - Speed (Cruise) Control
 - Speedometer – Calibrated (includes digital readout)
 - Steering Wheel – Manual / Tilt, Urethane wheel finish w/Silver Painted Bezels with Speed Controls and 4-user configurable latching switches
 - Sun visors, color-keyed, non-illuminated

INTERIOR/COMFORT (CONTINUED)

- Seats — 1st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters — 1st Row – Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar) — 1st Row – Passenger 2-way manual track (fore/aft. with manual recline) — Built-in steel intrusion plates in both driver/passenger seatbacks — 2nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track
 - Universal Top Tray – Center of I/P for mounting aftermarket equipment
 - Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature
- ### EXTERIOR
- Antenna, Roof-mounted Cladding – Lower bodyside cladding MIC ● Door Handles – Black (MIC)
 - Exhaust True Dual (down-turned)
 - Front-Door-Lock Cylinders (Front Driver / Passenger / Liftgate)
 - Glass – 2nd Row, Rear Quarter and Liftgate Privacy Glass
 - Grille – Black (MIC)
 - Headlamps – Automatic, LED Low-and-High-Beam Note: Includes Front Headlamp / Police Interceptor Housing (with LED wig-wag feature) — Pre-drilled hole for side marker police use, does not include LED strobe, but includes LED wig-wag functionality (eliminates need to drill housing assemblies and provides LED wig-wag feature) — Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights)
 - Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder ● Mirrors – Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Spotter (integrated blind spot mirrors not included when equipped with BLIS®)
 - Spare – Full size 18" Tire w/TPMS
 - Spoiler – Painted Black Tailgate Handle – (MIC)
 - Tail lamps – LED
 - Tires – 255/60R18 A/S BSW
 - Wheel-Lip Molding – Black (MIC)
 - Wheels – 18" x 8.0 painted black steel with wheel hub cover
 - Windshield – Acoustic Laminated
- ### POLICE UPFIT FRIENDLY
- Consistent 11-inch space between driver and passenger seats for aftermarket consoles (9-inch center console mounting plate)
 - Console mounting plate
 - Dash pass-thru opening for aftermarket wiring
 - Headliner – Easy to service
 - Two (2) 50 amp battery ground circuits – power distribution junction block (repositioned behind 2nd row seat floorboard).

SAFETY/SECURITY HIGHLIGHTS

- 75-mph Rear-impact Crash Tested
- Note:** The full-size spare tire secured in the factory location is necessary to achieve police-rated 75-mph rear impact crash-test performance attributes
- AdvanceTrac® w/RSC® (Roll Stability Control™) police tuned gyroscopic sensors work seamlessly with the ABS
- Rear Video Camera with Washer (standard)
- Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control Brakes – Police calibrated high-performance regenerative braking system
- Belt-Minder® (Front Driver / Passenger)
- Child-Safety Locks (capped)
- Individual Tire Pressure Monitoring System (TPMS)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row
- SOS Post-Crash Alert System™

WARRANTY

- 3 Year / 36,000 Miles Bumper / Bumper
- 8 Year / 100,000 Miles Hybrid Unique Components

FUNCTIONAL

- Audio — AM/FM / MP3 Capable / Clock / 4-speakers — Bluetooth® interface — 4.2" Color LCD Screen Center-Stack "Smart Display" Note: Standard radio does not include USB Port or Aux. Audio Input ●Jack; Aux. Audio Input Jack requires SYNC 3®
 - Easy Fuel® Capless Fuel-Filler
 - Ford Telematics™ – Includes Ford Modem and complimentary 2- year trial subscription
 - Front door tether straps (driver/passenger)
 - Power pigtail harness
 - Recovery Hooks; two in front and trailer bar in rear
 - Simple Fleet Key (w/o microchip, easy to replace; 4-keys)
 - Two-way radio pre-wire
 - Two (2) 50 amp battery ground circuits – power distribution junction block (behind 2nd row passenger seat floorboard)
 - Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper
- POWERTRAIN CARE EXTENDED SERVICE PLAN**
- 5-year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) – Standard

<input checked="" type="checkbox"/>	99B	3.3L V-6 TIVCT Gasoline Motor	-\$3,265
<input type="checkbox"/>	99C	3.0 V-6 EcoBoost Engine	\$751
<input type="checkbox"/>	41H	Engine Block Heater	\$86
<input type="checkbox"/>	19K	H8 AGM Battery (900 CCA/92 AMP)	\$104
<input checked="" type="checkbox"/>	43D	Dark Car Feature—Courtesy Lights Inoperative	\$24
<input type="checkbox"/>	942	Daytime Running Lights	\$42
<input checked="" type="checkbox"/>	17T	Dome Lamp Red/White Cargo Area	\$49
<input checked="" type="checkbox"/>	51R	Spot Light Drivers Side LED Bulb—Unity	\$375
<input type="checkbox"/>	51T	Spot Light Drivers Side LED Bulb—Whelen	\$399
<input type="checkbox"/>	51S	Spot Light Dual LED Bulbs—Unity	\$589
<input type="checkbox"/>	51V	Spot Light Dual LED Bulbs—Whelen	\$632
<input type="checkbox"/>	51P	Spot Lamp Prep Kit—Driver Side (does not include housing & bulb)	\$132
<input type="checkbox"/>	51W	Spot Lamp Prep Kit—Dual Side (does not include housing & bulb)	\$266
<input type="checkbox"/>	21L	Front Auxiliary Light Red/Blue—requires option 60A	\$524
<input checked="" type="checkbox"/>	60A	Prewiring Grille Lamp, Siren, Speaker	\$49
<input type="checkbox"/>	63B	Side Marker LED—Red/Blue—requires option 60A	\$276
<input type="checkbox"/>	63L	Rear Quarter Glass Side Marker Lights—Red/Blue	\$546
<input type="checkbox"/>	92G	Glass-Solar Tint 2 nd Row/Rear Quarter/Liftgate Window (deletes privacy glass)	\$114
<input type="checkbox"/>	92R	Glass—Solar Tint 2 nd Row/Rear Only, Privacy Glass on Rear Quarter/Liftgate Window	\$81
<input checked="" type="checkbox"/>	87R	Rearview Camera—Includes Electrochromic Rearview Mirror (replaces standard camera in center stack area)	N/C
<input type="checkbox"/>	19V	Rear Camera-On-Demand	\$218
<input type="checkbox"/>	76P	Pre-Collision Assist w/ Pedestrian Detection	\$137
<input type="checkbox"/>	68B	Police Perimeter Alert	\$641
<input checked="" type="checkbox"/>	68G	Rear Door Handles Inoperable/Locks Inoperable	\$71
<input type="checkbox"/>	52P	Hidden Door Lock Plunger w/ Rear Door Handles Inoperable	\$153
<input type="checkbox"/>	16C	1 st & 2 nd Row Carpet Floor Covering (includes mats)	\$119
<input checked="" type="checkbox"/>	18D	Global Lock/Unlock (Disables AutoLock on Rear Hatch)	\$24
<input type="checkbox"/>	87P	Power Passenger Seat (8-Way) w/ manual recline/lumbar	\$309
<input type="checkbox"/>	85D	Front Console Plate Delete	N/C
<input checked="" type="checkbox"/>	85R	Rear Console Plate	\$42
<input type="checkbox"/>	90D	Ballistic Door Panels—Level III Driver Front Only	\$1,506
<input type="checkbox"/>	90E	Ballistic Door Panels—Level III Driver/Passenger Front	\$3,012
<input type="checkbox"/>	90F	Ballistic Door Panels—Level IV Driver Front Only	\$2,294
<input type="checkbox"/>	90G	Ballistic Door Panels—Level IV Driver/Passenger Front	\$4,588
<input type="checkbox"/>	96W	Front Interior Windshield Warning Lights	\$1,087
<input type="checkbox"/>	96T	Rear Spoiler Traffic Light	\$1,420
<input type="checkbox"/>	55B	BLIS Blind Spot Monitoring (includes manual heated mirrors)	\$517
<input type="checkbox"/>	32T	Class III Trailer Tow Light Package	\$76
<input checked="" type="checkbox"/>	549	Mirrors—Heated Sideview	\$58

<input type="checkbox"/>	593	Perimeter Anti-Theft Alarm— (Requires Keyless 55F)	\$114
<input checked="" type="checkbox"/>	55F	Keyless—4 Fobs	\$322

<input checked="" type="checkbox"/>	76R	Reverse Sensing	\$261
<input type="checkbox"/>		Keyed Alike Code _____ Please Specify Current Keyed	\$49
<input type="checkbox"/>	65L	18" 5 Spoke Full Face Wheel Covers w/ Metal Clips	\$58
<input type="checkbox"/>	64E	18" Painted Aluminum Wheels	\$451
<input type="checkbox"/>	17A	Aux Air Conditioning (N/A w/ 63V)	\$579
<input type="checkbox"/>	16D	Badge Delete	N/C
<input type="checkbox"/>	63V	Cargo Storage Vault—includes lockable door/compartiment light (N/A w/ 17A)	\$232
<input type="checkbox"/>	60R	Noise Suppression Bonds (Ground Straps)	\$95
<input type="checkbox"/>	18X	100 Watt Siren/Speaker (includes bracket & pigtail)	\$299
<input checked="" type="checkbox"/>	47A	Engine Idle Control	\$385
<input type="checkbox"/>		Rustproofing (Soundshield N/A)	\$395
<input type="checkbox"/>		4 Corner LED Strobes (aftermarket using 86P & 86T)	\$895
<input type="checkbox"/>		CD-ROM Service Manual	\$325
<input type="checkbox"/>		Delivery Greater than 50 Miles of Dealership	\$150
<input checked="" type="checkbox"/>		License & Title—Municipal _____ Municipal Police _____	\$203
<input type="checkbox"/>		License & Title—Passenger Plates	\$221
<input type="checkbox"/>		Dealership Handled License Plate Transfer	\$95
<input type="checkbox"/>		Manufacturer's Statement of Origin (MSO) / Customer completes their own license & title work for the municipality.	N/C

<input type="checkbox"/>		ESP Extended Warranty ExtraCare 5 Year/60,000 Miles	Call for Details
<input type="checkbox"/>		ESP Extended Warranty BaseCare 3 Year/100,000 Miles	Call for Details
<input type="checkbox"/>		ESP Extended Warranty PowerTrain 6 Year/100,000 Miles	Call for Details
<input type="checkbox"/>		ESP Extended Warranty BaseCare 6 Year/100,000 Miles	Call for Details

<input checked="" type="checkbox"/>	67V	Police Wire Harness Connector Kit—Front/Rear Front —2 male 4-pin connectors for siren, 5 female 4-pin connectors for lighting/siren/speaker, 4-pin IP connector for speakers, 4-pin IP connector for siren controller connectivity, 8-pin sealed connector, & 14-pin IP connector Rear — 2 male 4-pin connectors for siren, 5 female 4-pin connectors for lighting/siren/speaker, 4-pin IP connector for speakers, 4-pin IP connector for siren controller connectivity, 8-pin sealed connector, & 14-pin IP connector	\$176
<input type="checkbox"/>	66A	Front Headlamp Lighting Solution —Includes Base LED low beam/halogen high beam w/ wig-wag function, 2 white LED side warning lights, wiring, LED lights included, controller not included (N/A w/ 67H) Recommend using 67G or 67U	\$850
<input type="checkbox"/>	66B	Taillamp Lighting Solution —Includes Base LED lights plus 2 rear integrated white LED side warning lights, wiring, controller not included (N/A w/ 67H)	\$408

<input checked="" type="checkbox"/> 66C	Rear Lighting Solution —Includes two backlit flashing LED lights (mounted to inside liftgate glass), two liftgate flashing LED lights (N/A w/ 67H)	\$433
<input type="checkbox"/> 86T	Taillamp Housing Only —Includes pre-existing holes with standard twist lock sealed capability, does not include LED lights (N/A w/ 66B, 67H)	\$58
<input type="checkbox"/> 67U	Ultimate Wiring Package —Includes rear console mounting plate (85R)—contours through 2 nd row, channel for wiring, pre-wiring for grille LED lights, siren & speaker, wiring harness I/P to rear (overlay), 2 light cables—supports up to 6 LED lights (engine compartment/grille), 2 50 amp battery & ground circuits in RH rear quarter, 1 10 amp siren/speaker circuit engine cargo area, rear hatch/cargo area wiring—supports up to 6 rear LED lights (N/A w/ 65U, 67G, 67H)	\$533
<input type="checkbox"/> 67H	Ready for the Road—All-in Complete Package—Includes Police Interceptor Packages 66A, 66B, 66C plus— <ul style="list-style-type: none"> • Whelen Cencom Light Controller • Whelen Concom Relay Center/Siren Amp w/ Traffic Advisor • Light Controller/Relay Cencom Wiring • Grille LED Lights • 100 Watt Siren/Speaker • 9 I/O Digital Serial Cable (console to cargo) • Hidden Door Lock Plunger & Read Door Handles Inoperable • Rear Console Mounting Plate (N/A w/ 66A, 66B, 66C, 67G, 67U, 65U)	\$3,415

<input type="checkbox"/> BU	Medium Brown Metallic	N/C
<input type="checkbox"/> E3	Arizona Beige Metallic Clearcoat	N/C
<input type="checkbox"/> E4	Vermillion Red	N/C
<input type="checkbox"/> FT	Blue Metallic	N/C
<input type="checkbox"/> HG	Smokestone Metallic	N/C
<input type="checkbox"/> J1	Kodiak Brown Metallic	N/C
<input type="checkbox"/> JL	Dark Toreader Red Metallic	N/C
<input type="checkbox"/> JS	Iconic Silver Metallic	N/C
<input type="checkbox"/> KR	Norsea Blue Metallic	N/C
<input type="checkbox"/> LK	Dark Blue	N/C
<input type="checkbox"/> LM	Royal Blue	N/C
<input type="checkbox"/> LN	Light Blue Metallic	N/C
<input type="checkbox"/> TN	Silver Grey Metallic	N/C
<input type="checkbox"/> UJ	Sterling Grey Metallic	N/C
<input checked="" type="checkbox"/> UM	Agate Black	N/C
<input type="checkbox"/> YG	Medium Titanium Metallic	N/C
<input type="checkbox"/> YZ	Oxford White	N/C

<input type="checkbox"/>	Charcoal Black w/ Vinyl Rear	N/C
<input type="checkbox"/>	Charcoal Black w/ Cloth Rear	\$58
<input type="checkbox"/>	Rear Center Seat Delete	N/C



Please complete the following in its entirety.

Title Information: Village of Oswego

 100 Parkers Mill

 Oswego, IL 60543

Contact Name: Commander Kevin Norwood

Phone Number: 630-551-7325

Purchase Order Number: _____

Ford FIN Code: QF509

Tax Exempt Number: E9995-8961-07

Total Number of Units: 1

Total Dollar Amount: \$34,466.00

Delivery Address: Oswego Police Department

 3355 Woolley Road

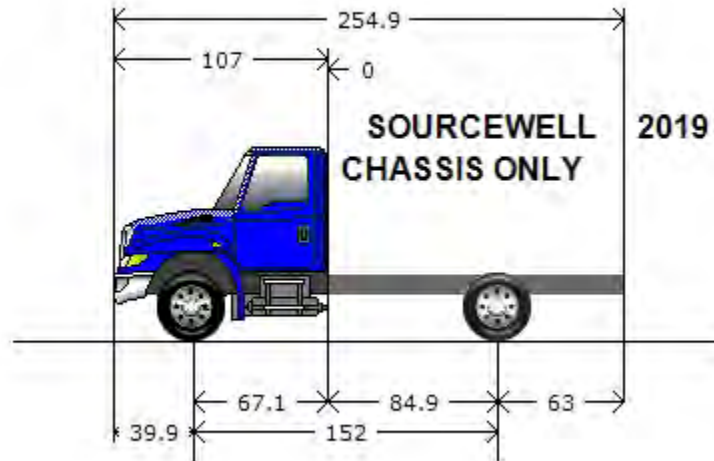
 Oswego, IL 60543

**Orders require an original signed purchase order & tax exempt letter.
 Fleet status is accessible by registering at www.fleet.ford.com.**

Currie Motors Commercial Center
 10125 W. Laraway Road
 Frankfort, IL 60423
 (815) 464-9200
 Kristen De La Riva fleetcurrie@gmail.com
 Tom Sullivan curriefleet@gmail.com

Prepared For:
 VILLAGE OF OSWEGO PUBLIC
 ANTHONY BAVUSO
 113 MAIN ST
 OSWEGO, IL 60543-
 (630)554 - 3242
 Reference ID: SOURCEWELL 2019

Presented By:
 RUSH TRK CTR OF N IL
 David R Mueller
 4655 S CENTRAL AVE.
 CHICAGO IL 606381547
 708-496-7500



Model Profile
2020 MV607 SBA (MV607)

AXLE CONFIG: 4X2
MISSION: Requested GVWR: 33000. Calc. GVWR: 30000
DIMENSION: Wheelbase: 152.00, CA: 84.90, Axle to Frame: 63.00
ENGINE, DIESEL: {Cummins B6.7 300} EPA 2017, 300HP @ 2600 RPM, 660 lb-ft Torque @ 1600 RPM, 2600 RPM Governed Speed, 300 Peak HP (Max)
TRANSMISSION, AUTOMATIC: {Allison 3000 RDS} 5th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway
CLUTCH: Omit Item (Clutch & Control)
AXLE, FRONT NON-DRIVING: {Meritor MFS-10-122A} I-Beam Type, 10,000-lb Capacity
AXLE, REAR, SINGLE: {Dana Spicer S140} Single Reduction, 21,000-lb Capacity, 190 Wheel Ends Gear Ratio: 5.57
CAB: Conventional, Day Cab
TIRE, FRONT: (2) 265/70R19.5 Load Range G UNISTEEL G159 (GOODYEAR), 606 rev/mile, 75 MPH, All-Position
TIRE, REAR: (4) 265/70R19.5 Load Range G UNISTEEL G159 (GOODYEAR), 606 rev/mile, 75 MPH, All-Position
SUSPENSION, REAR, AIR, SINGLE: {Hendrickson HAS 230} 23,000-lb Capacity, 9.5" Ride Height, with Shock Absorbers
PAINT: Cab schematic 100WP
 Location 1: 6032, Blue (Prem)
 Chassis schematic N/A

Description

Base Chassis, Model MV607 SBA with 152.00 Wheelbase, 84.90 CA, and 63.00 Axle to Frame.

AXLE CONFIGURATION {Navistar} 4x2

FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.125" x 3.580" x 0.312" (257.2mm x 90.9mm x 8.0mm); 460.0" (11684mm) Maximum OAL

BUMPER, FRONT Contoured, Steel

WHEELBASE RANGE 134" (340cm) Through and Including 197" (500cm)

AXLE, FRONT NON-DRIVING {Meritor MFS-10-122A} I-Beam Type, 10,000-lb Capacity

SPRINGS, FRONT AUXILIARY Rubber

SUSPENSION, FRONT, SPRING Parabolic Taper Leaf, Shackle Type, 10,000-lb Capacity, with Shock Absorbers

BRAKE SYSTEM, AIR Dual System for Straight Truck Applications

AIR BRAKE ABS {Bendix AntiLock Brake System} Full Vehicle Wheel Control System (4-Channel)

AIR DRYER {Bendix AD-IP} with Heater

BRAKE CHAMBERS, FRONT AXLE {Bendix} 20 SqIn

BRAKE CHAMBERS, REAR AXLE {Bendix EverSure} 24/30 Spring Brake

BRAKES, FRONT, AIR CAM S-Cam; 15.0" x 4.0"; Includes 20 Sq. In. Long Stroke Brake Chambers

BRAKES, REAR, AIR CAM S-Cam; 15.0" x 8.63"; Includes 24/30 Sq. In. Long Stroke Brake Chambers and Spring Actuated Parking Brake

AIR COMPRESSOR {Cummins} 18.7 CFM

AIR DRYER LOCATION Mounted Inside Left Rail, Back of Cab

AIR TANK LOCATION (2) Mounted Under Battery Box, Outside Left Rail, Back of Cab, Perpendicular to Rail

STEERING COLUMN Tilting

STEERING WHEEL 4-Spoke; 18" Dia., Black

STEERING GEAR {Sheppard M100} Power

AFTERTREATMENT COVER Aluminum

EXHAUST SYSTEM Single Horizontal Aftertreatment Device, Frame Mounted Right Side Under Cab; for Single Vertical Tail Pipe, Frame Mounted Right Side Back of Cab

TAIL PIPE (1) Turnback Type, Bright, for Single Exhaust

MUFFLER/TAIL PIPE GUARD (1) Bright Stainless Steel

EXHAUST HEIGHT 8' 10"

ELECTRICAL SYSTEM 12-Volt, Standard Equipment

CIGAR LIGHTER Includes Ash Cup

HORN, ELECTRIC (2) Disc Style

ALTERNATOR {Leece-Neville AVI160P2013} Brush Type; 12 Volt 160 Amp. Capacity, Pad Mount, with Remote Sense

BODY BUILDER WIRING Back of Day Cab at Left Frame or Under Sleeper, Extended or Crew Cab at Left Frame; Includes Sealed Connectors for Tail/Amber Turn/Marker/ Backup/Accessory Power/Ground and Sealed Connector for Stop/Turn

BATTERY SYSTEM {Fleetrite} Maintenance-Free, (3) 12-Volt 1980CCA Total, Top Threaded Stud

2-WAY RADIO Wiring Effects; Wiring with 20 Amp Fuse Protection, Includes Ignition Wire with 5 Amp Fuse, Wire Ends Heat Shrink and Routed to Center of Header Console in Cab

Description

RADIO AM/FM/WB/Clock/3.5MM Auxiliary Input

SPEAKERS (2) 6.5" Dual Cone Mounted in Doors

BATTERY BOX Steel, with Plastic Cover, 18" Wide, 2-4 Battery Capacity, Mounted Left Side Back of Cab

JUMP START STUD Remote Mounted

HEADLIGHTS Halogen; Composite Aero Design for Two Light System; Includes Daytime Running Lights

TEST EXTERIOR LIGHTS Pre-Trip Inspection will Cycle all Exterior Lamps Except Back-up Lights

STARTING MOTOR {Delco Remy 38MT Type 300} 12 Volt; less Thermal Over-Crank Protection

INDICATOR, LOW COOLANT LEVEL with Audible Alarm

CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses

HORN, AIR Black, Single Trumpet, with Lanyard Pull Cord

LOGOS EXTERIOR Model Badges

LOGOS EXTERIOR, ENGINE Badges

GRILLE Chrome

FRONT END Tilting, Fiberglass, with Three Piece Construction

PAINT SCHEMATIC, PT-1 Single Color, Design 100

PAINT TYPE Base Coat/Clear Coat, 1-2 Tone

PAINT CLASS Premium Color

CUSTOMER IDENTITY for National Joint Powers Alliance

PROMOTIONAL PACKAGE Government Silver Package

MUD FLAPS, FRONT WHEELS (2) Rubber, Behind Front Wheels, Mounted on Fender Extension

CLUTCH Omit Item (Clutch & Control)

ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection

BLOCK HEATER, ENGINE 120V/1000W, for Cummins ISB/B6.7/ISL/L9 Engines

ENGINE, DIESEL {Cummins B6.7 300} EPA 2017, 300HP @ 2600 RPM, 660 lb-ft Torque @ 1600 RPM, 2600 RPM Governed Speed, 300 Peak HP (Max)

VENDOR WARRANTY, ENGINE {Cummins} B6.7 Engine, 3-Year Unlimited Miles Standard Warranty

FAN DRIVE {Horton Drivemaster} Automatic On/Off Type, with Normally Closed Temperature Control

RADIATOR Aluminum; 2-Row, Cross Flow, Over Under System, 717 SqIn Louvered, with 313 SqIn Charge Air Cooler. with In-Tank Transmission Cooler

AIR CLEANER with Service Protection Element

FEDERAL EMISSIONS {Cummins B6.7} EPA, OBD and GHG Certified for Calendar Year 2019

THROTTLE, HAND CONTROL Engine Speed Control; Electronic, Stationary, Variable Speed; Mounted on Steering Wheel

OIL PAN 15 Quart Capacity, For Cummins ISB/B6.7 Engines

EMISSION COMPLIANCE Federal, Does Not Comply with California Clean Air Idle Regulations

ENGINE CONTROL, REMOTE MOUNTED Provision for; Includes Wiring for Body Builder Installation of PTO Controls; with Ignition Switch Control for Cummins ISB/B6.7 or ISL/L9 Engines

Description

TRANSMISSION, AUTOMATIC {Allison 3000 RDS} 5th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway

TRANSMISSION SHIFT CONTROL for Column Mounted Stalk Shifter

TRANSMISSION DIPSTICK Relocated to Right Side of Transmission

TRANSMISSION OIL Synthetic; 29 thru 42 Pints

ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS); General Purpose Trucks, Construction

TRANSMISSION TCM LOCATION Located Inside Cab

SHIFT CONTROL PARAMETERS Allison 3000 or 4000 Series Transmissions, 5th Generation Controls, Performance Programming

PTO LOCATION Customer Intends to Install PTO at Left Side of Transmission

SUSPENSION AIR CONTROL VALVE Pressure Release Control In Cab

AXLE, REAR, SINGLE {Dana Spicer S140} Single Reduction, 21,000-lb Capacity, 190 Wheel Ends . Gear Ratio: 5.57

SUSPENSION, REAR, AIR, SINGLE {Hendrickson HAS 230} 23,000-lb Capacity, 9.5" Ride Height, with Shock Absorbers

SUSPENSION LEVELING VALVE Dual Height; One Additional, for Air Ride Suspension

FUEL/WATER SEPARATOR 12 VDC Electric Heater, Includes Pre-Heater, Includes Water-in-Fuel Sensor, Cummins Supplied on Engine

FUEL TANK Top Draw, Non-Polished Aluminum, D-Style, 16" Tank Depth, 50 US Gal (189L), Mounted Left Side, Under Cab

DEF TANK 7 US Gal (26L) Capacity, Frame Mounted Outside Left Rail, Under Cab

CAB Conventional, Day Cab

AIR CONDITIONER with Integral Heater & Defroster

GAUGE CLUSTER Base Level; English with English Speedometer and Tachometer, for Air Brake Chassis, Includes Engine Coolant Temperature, Primary and Secondary Air Pressure, Fuel and DEF Gauges, Oil Pressure Gauge, Includes 3 Inch Monochromatic Text Display

GAUGE, OIL TEMP, AUTO TRANS for Allison Transmission

GAUGE, AIR CLEANER RESTRICTION {Filter-Minder} with Black Bezel, Mounted in Instrument Panel

IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster

SEAT, DRIVER {National 2000} Air Suspension, High Back with Integral Headrest, Vinyl, Isolator, 1 Chamber Lumbar, with 2 Position Front Cushion Adjust, -3 to +14 Degree Angle Back Adjust

GRAB HANDLE Chrome; Towel Bar Type with Anti-Slip Rubber Inserts; for Cab Entry Mounted Left Side Only at "B" Pillar

SEAT, PASSENGER {National} Non Suspension, High Back, Fixed Back, Integral Headrest, Vinyl

MIRRORS (2) Thermostatically Controlled Heated Heads, Bright Heads, Black Brackets and Arms, 7.55" x 14.1" Flat Glass, 7.48" x 6.77" Convex Glass Both Sides

CAB INTERIOR TRIM Classic, for Day Cab

CAB REAR SUSPENSION Air Suspension, for Mid Cab Height

WINDOW, POWER (2) and Power Door Locks, Left and Right Doors, Includes Express Down Feature

FRESH AIR FILTER Attached to Air Intake Cover on Cowl Tray in Front of Windshield Under Hood

INSTRUMENT PANEL Flat Panel

ACCESS, CAB Steel, Driver & Passenger Sides, Two Steps per Door, for use with Day Cab and Extended Cab

WHEELS, FRONT {Accuride 29685} DISC; 19.5x7.50 Rims, Polished Aluminum; 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs

Description

WHEELS, REAR {Accuride 29685} DUAL DISC; 19.5x7.50 Rims, Polished Aluminum Outer Wheel 10-Hand Hole, Steel Inner Wheel 5-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs

(2) TIRE, FRONT 265/70R19.5 Load Range G UNISTEEL G159 (GOODYEAR), 606 rev/mile, 75 MPH, All-Position

(4) TIRE, REAR 265/70R19.5 Load Range G UNISTEEL G159 (GOODYEAR), 606 rev/mile, 75 MPH, All-Position

Cab schematic 100WP

Location 1: 6032, Blue (Prem)

Chassis schematic N/A

Services Section:

WARRANTY Standard for MV Series, Effective with Vehicles Built July 1, 2017 or Later, CTS-2020A

Swap Rear Tires for Traction Rear Tires

(US DOLLAR)

Description

Price

Net Sales Price:

\$77,976.00

ABOVE FIGURE IS FOR A CHASSIS ONLY (no body or mounted equipment)

ABOVE FIGURE WAS CALCULATED USING SOURCEWELL CONTRACT # 081716 NVS

CHASSIS PRICING (only) GOOD THRU FEBRUARY 28th, 2020 (02/028/2020)

ABOVE FIGURES DO NOT INCLUDE ANY FUTURE/POTENTIAL INCREASES FOR THE FOLLOWING:
EMISSION SURCAHRGES, FREIGHT / DESTINATION FEES and RAW MATERIAL SURCHARGES

Approved by Seller:

Accepted by Purchaser:

Official Title and Date

Firm or Business Name

Authorized Signature

Authorized Signature and Date

**This proposal is not binding upon the seller without
Seller's Authorized Signature**

Official Title and Date

The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.

The limited warranties applicable to the vehicles described herein are Navistar, Inc.'s standard printed warranties which are incorporated herein by reference and to which you have been provided a copy and hereby agree to their terms and conditions.



Monroe Truck Equipment
 812 Draper Avenue
 Joliet, IL 60432
 Ph./Fax: 815-280-4237/815-727-5429
www.MonroeTruck.com



QUOTATION
4BD0003065

Job Order #:
Quote Date: 4/16/2019
Quote valid until: 5/16/2019
Terms: NET 30
Salesperson: MARKEL, TOM (MUNI)
Quoted by: Bob Drews
Email: bdrews@monroetruck.com

Customer: OSWEGO, VILLAGE OF
 100 PARKERS MILL RD
 OSWEGO, IL 60543

Contact: TONY BAVUSO
Phone: 630-554-3618 **Fax:** 630-554-8752
Email:

Dealer Code:
Sourcewell Member #: 99324
P.O. Number:

Accepted by: _____ **Date:** _____
Customer must fill out all information above before the order can be processed.

Chassis Information

Year: 2019	Make: INTERNATIONAL	Model: WORK STAR	Chassis Color: BLUE	Cab Type: REGULAR
Single/Dual: DRW	CA: 87.0	CT: -1.0	Wheelbase: 165.0	Engine: DIESEL
			F.O. Number #:	Vin:

Comments: SOURCEWELL (NJPA) PROGRAM

Monroe Truck Equipment, Inc. is pleased to offer the following quote for your review:

Description	Amount
SOURCEWELL PROGRAM (SKU# 9TRR000686 - SINGLE AXLE PATROL PACKAGE)	

- 10' CRYSTEEL GLADIATOR DUMP BODY
- 7 YD
- 26" SIDES
- 48" FRONT
- 7 GAUGE 201 STAINLESS STEEL SIDES AND ENDS
- 36" TAILGATE WITH FULL RIBBED DOUBLE WALLED BRACING
- 1/4" AR450 (205000 PSI TENSILE; 175000 PSI YIELD) FLOOR WITH WESTERN UNDERSTRUCTURE (CROSSMEMBERLESS)
- RECESSED STOP/TURN/ TAIL AND BACKUP LIGHTS WITH SEALED WIRING HARNESS AND JUNCTION BOX
- (2) OVAL CUT OUTS IN REAR PILLAR
- AIR RELEASE TAILGATE
- STAINELSS STEEL TAILGATE HARDWARE BELOW THE FLOOR
- ILL DOT STAINLESS STEEL 1/2 CAB GUARD
- (1) STAINLESS STEEL SPRING LOADED SHOVEL HOLDERS
- (1) THREE RUNG FOLD OUT LADDER
- * (2) PAIR OF OAK SIDE BOARDS - PAINTED TO MATCH CAB - TOP SET TAPERED
- RED / WHITE REFLECTIVE TAPE ON BODY , TAILGATE AND SPREADER AS NEEDED
- POLY FENDER KIT OVER REAR TIRES
- VIBRATOR
- BODY PROP
- INSTALLED
- RUBBER REAR FLAPS

- 10' RC750 SUBFRAME HOIST
- ROLLER-COMBO UNDERBODY SUBFRAME HOIST
- FULLY GREASEABLE AT ALL PIVOT POINT INCLUDING REAR HINGE
- BODY UP LIGHT
- (2) BODY PROPS
- CYLINDERS MADE FROM HIGH STRENGTH STEEL TUBING AND FEATURES CHROMED SHAFTS

- TOWING:**
- 3/4" PINTLE PLATE
 - (2) D-RINGS
 - 2.5" RECEIVER TUBE
 - 7-WAY RV TRAILER PLUG
 - DR-5504 ELECTRIC BRAKE CONTROLLER

Description**Amount**

- ELECTRIC BACK-UP ALARM
- INSTALLED

- WHELEN, JUSTICE SUPER LED ILL STROBE SYSTEMS, 72" LIGHT BAR
- 72" JUSTICE LED LIGHT BAR MOUNTED ON ROOF
 - WHELEN WORK LIGHT KIT
 - LED S/T/T MOUNTED IN REAR POST, PINTLE PLATE AND ON TOP OF CAB SHIELD
 - LED BACK UP LIGHT MOUNTED IN REAR CORNER POST
 - 2 AMBER AND 1 CLEAR STROBE INSTALLED OUTSIDE THE CORNER POST ON EACH SIDE
 - 2-YEAR WARRANTY
 - (1) L.E.D. WORK LIGHTS FOR SPINNER AREA
 - VCMS11 SWITCH PANEL ASSEMBLY - 8-BANK

- BRIGADE DASH-MOUNTED BACKUP CAMERA SYSTEM
- (1) LOW-LIGHT CAMERA W/ INTEGRAL SUNSHIELD & BUILT-IN MICROPHONE
 - SPLIT SCREEN MONITOR W/ 7" ANTI-GLARE, COLOR SCREEN, BUILT-IN SPEAKER, CLIP-IN SUNSHIELD & 3 CAMERA INPUTS

- TRUCK PORTION PLOW HITCH
- MODEL MC5000 LOW PROFILE PIN HITCH
 - 30.5" ON CENTER PIN LOCATIONS
 - 4 X 10 DA LIFT CYLINDER
 - HITCH CHEEK PLATES
 - CUT AND REINSTALL FACTORY BUMPER
 - LED HEATED PLOW LIGHTS MOUNTED TO SS BRACKETS ON HOOD
 - INSTALLED
- (REQUIRES MINIMUM OF 18" FRONT FRAME EXTENSION)
- CHASSIS TO HAVE TILT HOOD WITH STATIONARY GRILL

- MONROE FULL MOLDBOARD TRIP REVERSIBLE PLOW
- STANDARD EQUIPMENT:
- 10' LONG X 36" TALL
 - MAILBOX CUTOUT ON PASSENGER SIDE
 - INTEGRAL SHIELD
 - 10 GAUGE ROLL FORMED STRAIGHT MOLDBOARD
 - (6) 1/2" X 4" TAPERED, ONE-PIECE FLAME CUT RIBS
 - 2" X 3" X 3/8" TOP MOLDBOARD ANGLE
 - 4" X 4" X 3/4" BOTTOM MOLDBOARD ANGLE
 - HORIZONTAL MOLDBOARD BRACE ANGLES
 - 5/8" X 8" ONE-PIECE TOP PUNCH CUTTING EDGE
 - DUAL COMPRESSION TRIP SPRING ASSEMBLIES
 - 4" X 4" X 3/8" CROSS-TUBE SUPPORT
 - 3-1/2" X 3-1/2" X 1/2" SEMI-CIRCLE
 - (2) 3" X 10" DOUBLE ACTING POWER REVERSE CYLINDERS WITH CUSHION VALVE
 - BUILT-IN MONROE LEVEL LIFT ASSEMBLY
 - MOLDBOARD AND PUSHFRAME 100% CONTINUOUSLY WELDED
 - MOLDBOARD POWDER COATED ORANGE
 - PUSH FRAME POWDER COATED BLACK
 - 30.5" HITCH ATTACHMENT
 - BLADE MARKERS
 - RUBBER SNOW DEFLECTOR
 - INSTALLED

- MONROE UNDER-TAILGATE, DIRECT DRIVE SPREADER (MS966-RF-DD) W/ SPEED SENSOR
- CLOSED LOOP
 - 201 STAINLESS STEEL
 - 6" DIA. AUGER W/ REVERSE FLIGHTING FOR LEFT OF CENTER DISCHARGE
 - 7 GA., 96" TROUGH W/ 1/4" END PLATES
 - ONE-PIECE, REMOVABLE & HINGED, COMBINATION COVER & REAR PANEL
 - HEAVY-DUTY, STEEL ROD, CAPTIVE LATCHES
 - QUICK DETACH MOUNTING BRACKETS
 - TAILGATE SHIELDS
 - SS SPINNER ASSEMBLY W/ POLY DISC
 - INSTALLED

- 100 GALLON TAILGATE MOUNTED PRE-WET SYSTEM:
- TANK KIT: 100 GALLON (1 TANK), 5" FILL LID - STAINLESS STEEL FRAME AND HARDWARE
 - CLOSED LOOP HYDRAULIC BASE KIT W/ PLUMBING KIT WITH 7 GPM HYDRAULIC PUMP W/ 14" X 7" X 6.5" ENCLOSURE AND PLUMBING KIT
 - BULK FILL KIT

Description**Amount**

- FLUSHER KIT
- DISCONNECT FOR PREWET LINE TO SPRAY BAR
- SPRAY BAR MOUNTED INSIDE SPREADER TROUGH
- STAINLESS STEEL FULL HIEGHT TAILAGATE SHIELDS / TAILGATE PROPS
- INSTALLED

ELECTRIC HYDRAULICS PACKAGE

STANDARD EQUIPMENT:

- FORCE 2 STICK ULTRA COMMANDER WITH 5100EX-3F (CLOSED LOOP)
 - HOT SHFT PTO
 - FA-TXV92 SERIES LOADSENSE PUMP BOLTED TO PTO
- HYDRAULIC VALVE WITH THE FOLLOWING:
- HOIST: 4WAY/3POS, W/500 PSI A PORT RELIEF, 40 GPM
 - MANUAL LOAD SENSE MID-INLET SECTION, 2500 PSI MAIN RELIEF
 - PLOW LIFT: 4 WAY/3POS, 20 GPM, MANUAL
 - PLOW ANGLE: 4 WAY/3POS, 20 GPM, MANUAL
 - PRE-WET: 2 WAY, 7 GPM
 - AUGER: 2 WAY, 14 GPM
 - SPINNER: 2 WAY, 7 GPM
 - 30 GALLON CAPACITY FILTER STAINLESS HYDRAULIC RESERVOIR WITH INTERNAL FILTER
 - FILLER/BREATHER CAP, LEVEL/TEMP SIGHT GLASS & 3/4" MAGNETIC PLUG
 - 60 P.S.I. CONDITION INDICATOR
 - HIGH PRESSURE FILTER ASSEMBLY FOR CLOSED LOOP SYSTEM
 - STAINLESS ENCLOSURE WITH WEATHER TIGHT COVER
 - HYDRAULIC ENCLOSURE WILL BE MOUNTED ON FRAME RAIL
 - LOW OIL OVERRIDE
 - INSTALLED

Quote Total: \$78,905.00

- ◆ Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.
- ◆ Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis.
- ◆ State and Federal taxes will be added where applicable. **Out-of-state municipal entities may be subject to Wisconsin sales tax.**
- ◆ Restocking fees may be applicable for cancelled orders.
- ◆ MTE is not responsible or liable for equipment that does not meet local/state regulations if those laws are not made known at time of order.



(630) 897-8900
FAX (630) 897-3366

2200 U.S. HWY. 30 • OSWEGO, ILLINOIS • 60543

RETAIL BUYER'S ORDER

Salesman FLEET

Date 3-20-19

Purchaser Village of Oswego Phone _____
 Address _____ County _____
 City _____ State _____ Zip Code _____

WHAT BROUGHT YOU TO RIVER VIEW FORD, INC.?

I hereby agree to purchase from you under the terms and conditions specified the following:
 New or Used NEW Year 2019 Make FORD Model F550 - 60 CA
 Ext. Color BLUE Int. Color _____ Stock # ORDER

Delivery of this purchase is to be made _____, or as soon thereafter as possible. It is agreed, however, that neither you nor the Manufacturer will be liable for the failure to effect delivery.

CASH DELIVERED PRICE OF CAR	<u>EQUIPPED PER ATTACHMENTS</u>	\$ <u>64,250.40</u>
-----------------------------	---------------------------------	---------------------

NEW CAR MILES	Vehicle Price	\$
	Cook County Use Tax	\$

Payment of the net balance due is to be financed by credit arranged for by River View Ford, Inc., and this transaction is entirely contingent upon the terms of such credit plan when disclosure of such terms made to the Buyer.	Drive Away <input type="checkbox"/>	Lic. App. <input type="checkbox"/>	Lic. Fees	<u>130 -</u>
			ILLINOIS SALES TAX	
			LUXURY TAX	
Signed X _____			Total	\$ <u>64,380.40</u>

NEW PLATE		TRANS.	SETTLEMENT:		
CAR			Deposit - Receipt No.		\$
TRUCK			Used Car	Make Series Body Style	
			Year -		
			VIN		
	\$		Allow. \$	Estimated	Equity
License Fee	\$		Gross	Bal. Due \$	\$
Title Fee	\$			Actual	Verified
Documentary Fee	\$		Balance Due To:		\$
Cook County Tax	\$		Good Til:		\$
					Plan
					<input type="checkbox"/> Rebate
					C.O.D.
					Net Balance Due
					\$
TOTAL	\$		TRADE-IN MILES	TOTAL	\$

Dealer's new car warranty is shown on the back of this order. It is agreed that there are no other warranties, either expressed or implied, covering a new car sold hereunder. If this agreement is for a used vehicle, the information you see on the (Federal Trade Commission) window form is part of this agreement. Information on the window form overrides any contrary provisions in the contract of sale.

This order is not binding on dealer until accepted by the dealer in writing. **MUST BE ACCEPTED BY AN OFFICER OF THE COMPANY ACCEPTED BY RIVER VIEW FORD, INC.**

Purchaser agrees, upon demand made by Seller, to execute and/or complete any and all documents necessary to consummate the transaction contemplated herein. If Purchaser fails or refuses to consummate the purchase of the motor vehicle contemplated hereby, or is otherwise in default under this Vehicle Purchase Order for Motor Vehicle, Purchaser shall reimburse Seller for all fees, costs and expenses, including attorney's fees, incurred by Seller as a result of Order the same as if it were printed above my signature, the front and back of Order comprise the entire agreement pertaining to this purchase, and no other agreement of any kind, understanding or promise whatsoever. Receipt of a copy of this Order is hereby acknowledged. I certify that I am 21 years of age or older. I have read, understand, and accept all provisions of the warranty statement covering this new Ford Motor company vehicle. The undersigned warrants the used car traded in to be in good condition, to have never been used commercially, in livery, as a taxicab, or as a police car, not to have a cracked or welded block, or not to have been seriously damaged and does not carry a salvage vehicle title. Purchaser acknowledges that there may have been certain transit and/or storage damage to the vehicle sold by the Seller herein, and Purchaser hereby release the Seller for any and all claims arising out of such transit and/or storage damage.

By _____ Buyer's Signature X



Preview Order 1010 - F5H 4x4 Reg Chas Cab DRW: Order Summary Time of Preview: 03/20/2019 10:40:51

Dealership Name: River View Ford, Inc.

Sales Code : F41302

Dealer Rep.	s-misti1	Type	Stock	Vehicle Line	Superduty	Order Code	1010
Customer Name		Priority Code	80	Model Year	2019	Price Level	950

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F550 4X4 CHASSIS CAB DRW/145	\$42040	LESS TIRE INFLATION MONITOR	\$0
145 INCH WHEELBASE	\$0	19000# GVWR PACKAGE	\$0
BLUE JEANS METALLIC	\$0	50 STATE EMISSIONS	\$0
VINYL 40/20/40 SEATS	\$0	SNOW PLOW PACKAGE	\$185
MEDIUM EARTH GRAY	\$0	TRAILER BRAKE CONTROLLER	\$270
PREFERRED EQUIPMENT PKG.660A	\$0	CENTER HIGH MOUNT STOP LAMP	\$0
.XL TRIM	\$0	40 GAL AFT OF AXLE FUEL TNK	\$0
.AIR CONDITIONING -- CFC FREE	\$0	EXTRA HEAVY DUTY FRONT END SUS	\$285
.AM/FM STEREO W/ CLOCK	\$0	PAYLOAD PACKAGE UPGRADE	\$815
6.8L EFI V-10 ENGINE	\$0	FUEL CHARGE	\$0
6-SPEED AUTO TRANS 6R140	\$0	PRICED DORA	\$0
225/70R19.5G BSW MAX TRAC	\$215	DESTINATION & DELIVERY	\$1595
4.88 RATIO LIMITED SLIP AXLE	\$360		
TOTAL BASE AND OPTIONS			MSRP \$45765
DISCOUNTS			NA
TOTAL			\$45765

Customer Name:	Customer Email:
Customer Address:	Customer Phone:
<hr/> Customer Signature Date	
<i>This order has not been submitted to the order bank.</i> <i>This is not an invoice.</i>	



255 W. Laura Drive
Addison, IL 60101

Phone: 630.543.0330
Fax: 630.543.9806

QUOTATION

Quotation #: 66220
Date: 03/19/19
Sales Person: Todd

BILL TO:
Steve Mistina
River View Ford 8307

2200 U S Highway 30
Oswego IL 60543
(630) 897-8900

SHIP TO:
Same
For:

Phone

PO#:	Terms:	
	net 10	
Vehicle Information:	VIN #:	Serial #:
19 FORD F-550	60" C/A WITH DRW	

FURNISH & INSTALL.

KNAPHEIDE ALPB-93 ALUMINUM PLATFORM BODY:
 9'3" x 96" platform with extruded aluminum floor, LED light kit, tie-rail on sides of body, and mudflaps. Stake pockets on sides & rear.
 40" front-reinforced HD bolt-on bulkhead w/ screen window, installed.
 40" tall aluminum stake racks for sides & rear of 9' body, installed.
 2" trailer hitch receiver with safety chain guides & 7-way light plug.
 Electronic back-up alarm, installed.
 Western 10' Pro-Plus HD Ultra-Mount plow with Nighthawk plow lights, plow guides, and Cab-Command handheld snowplow controller, installed.
 Add for rubber snow deflector installed on 10' snowplow blade.
 Western 9' 4.5-cubic yard 12-volt operated Striker stainless steel hopper spreader with dual 12-volt motors, inverted vee, top screen, swing-away spinner chute, and in-cab electronic controller, installed.
 4-corner amber LED strobes Amber/clear mini LED bar

Located in Addison, the Northwest Suburbs of Chicago, Alsip and in the South Suburbs, Regional Truck Equipment is an authorized distributor of Western Snowplows, Salt Spreaders, and Parts, Knapheide Bodies, Adrian Steel Products, as well as many others.

At REGIONAL TRUCK the customer comes first.

For best service call us now.
630-543-0330

New Equip. Price	
Used Equip. Price	
Parts Price	
Subtotal	.00
Trade-In	
Total Taxable	
Sales Tax (8%)	
Labor	
Delivery	
FET	
Processing Fee	
Invoice Total	.00

To accept this quotation, sign here and return: _____

Quotation valid for 30 days.

REGIONAL MAKES NO WARRANTY OF ANY KIND, EXPRESSED OR IMPLIED; AND DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. 1 1/2% Per Month (18% ANNUM) will be charged on unpaid invoices. \$25.00 charge on uncollected checks. All collection agency and legal fees are the responsibility of the customer. We reserve title to all merchandise until paid. Customer shall rely solely upon the manufacturer's warranty, if a Any goods or property of the customer not picked up within ten days after the date shown on the invoice will incur a storage charge of \$14.00 a day. Any property not picked up within six months may be sold without notice, to satisfy storage charges.

Proclamation

The Village of Oswego, Illinois
Founded in 1833

ARBOR DAY

WHEREAS, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE, I, Gail E. Johnson, Village President of the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois, do hereby proclaim April 26, 2019 as

ARBOR DAY

in the Village of Oswego, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands; and to plant trees to promote the well-being of this and future generations.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Village of Oswego to be affixed this 22nd day of April 2019.

GAIL E. JOHNSON, VILLAGE PRESIDENT

ATTEST:

Tina Touchette, Village Clerk

Proclamation

The Village of Oswego, Illinois
Founded in 1833

BUILDING SAFETY MONTH – May 2019

WHEREAS, the Village of Oswego is committed to recognizing our growth and strength depends on the safety and economic value of the homes, buildings and infrastructure that serve our citizens, both in everyday life and in times of natural disaster, and;

WHEREAS, our confidence in the structural integrity of these buildings that make up our community is achieved through the devotion of vigilant guardians – building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers and others in the construction industry – who work year-round to ensure the safe construction of buildings, and;

WHEREAS, these guardians are dedicated members of the International Code Council, a U.S. based organization, that brings together local, state and federal officials that are experts in the built environment to create and implement the highest-quality codes to protect us in the buildings where we live, learn, work, worship, play, and;

WHEREAS, our nation benefits economically and technologically from using the International Codes® that are developed by a national, voluntary consensus codes and standards developing organization, our government is able to avoid the high cost and complexity of developing and maintaining these codes, which are the most widely adopted building safety and fire prevention codes in the nation; these modern building codes include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquake, and;

WHEREAS, Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities' largely unknown guardians of public safety—our local code officials—who assure us of safe, efficient and livable buildings that are essential to keep America great, and;

WHEREAS, this year's theme, "*No Code. No Confidence*". Modern, regularly updated building codes and a strong system of code enforcement ensure that individuals and communities are safe in the buildings where they live, work and play; codes build confidence. Building Safety Month 2019 encourages appropriate steps everyone can take to recognize that countless lives have been saved due to the implementation of safety codes by local and state agencies, and,

WHEREAS, each year, in observance of Building Safety Month, Americans are asked to consider the commitment to improve building safety and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, I, Gail E. Johnson, President of the Village of Oswego, Kendall and Will Counties, Illinois, do hereby proclaim the month of **May 2019** as

BUILDING SAFETY MONTH

in the Village of Oswego. Accordingly, I encourage our citizens to join with their communities in participation in Building Safety Month activities.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Village of Oswego to be affixed this 22nd day of April 2019.

Gail E. Johnson, Village President

ATTEST:

Tina Touchette, Village Clerk

Proclamation

The Village of Oswego, Illinois
Founded in 1833

DRINKING WATER WEEK **May 5-11, 2019**

WHEREAS, water is our most valuable natural resource; and

WHEREAS, only tap water delivers public health protection, fire protection, support for our economy and the quality of life we enjoy; and

WHEREAS, any measure of a successful society- low mortality rates, economic growth and diversity, productivity, and public safety- are in some way related to access to safe water; and

WHEREAS, we are all stewards of the water infrastructure upon which future generations depend; and

WHEREAS, each citizen of our community is called upon to help protect our source waters from pollution, to practice water conservation, and to get involved in local water issues by getting to know their water.

NOW, THEREFORE, I Gail E. Johnson, President of the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois, do hereby proclaim **May 5-11, 2019** as

DRINKING WATER WEEK

in Oswego, Illinois and do hereby call upon all citizens, to join their fellow citizens across the United States in recognizing and participating in this special observance.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Village of Oswego to be affixed this 22nd day of April 2019.

GAIL E. JOHNSON, VILLAGE PRESIDENT

ATTEST:

Tina Touchette, Village Clerk

Proclamation

The Village of Oswego, Illinois
Founded in 1833

MOTORCYCLE SAFETY AWARENESS MONTH

WHEREAS, safety is the highest priority for the highways and streets of our Village and State; and

WHEREAS, the great State of Illinois is proud to be a national leader in motorcycle safety, education and awareness; and

WHEREAS, motorcycles are a common and economical means of transportation that reduces fuel consumption and road wear, and contributes in a significant way to the relief of traffic and parking congestion; and

WHEREAS, it is especially meaningful that the citizens of our Village and State be aware of motorcycles on the roadways and recognize the importance of motorcycle safety; and

WHEREAS, the members of A.B.A.T.E. of Illinois, Inc. (a Brotherhood Aimed Toward Education) continually promote motorcycle safety, education and awareness to high school drivers' education programs and to the general public, in our Village and State, presenting motorcycle awareness programs to over 120,000 participants in Illinois over the past five years; and

WHEREAS, all motorcyclists should join A.B.A.T.E. of Illinois, Inc. in actively promoting the safe operation of motorcycles, as well as promoting motorcycle safety, education, awareness and respect of the citizens of our Village and State; and

WHEREAS, the motorcyclists of Illinois have contributed extensive volunteerism and money to national and community charitable organizations; and

WHEREAS, during the month of May, all roadway users should unite in the safe sharing of roadway within the Village of Oswego and throughout the great state of Illinois.

NOW THEREFORE, I, Gail E. Johnson, Village President of the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois, in recognition of 32 years of A.B.A.T.E. of Illinois, Inc., and the over 301,000 registered motorcyclists statewide, and in recognition of the continued role Illinois serves as the leader in motorcycle safety, education and awareness, do hereby proclaim the month of **May 2019** as

MOTORCYCLE SAFETY AWARENESS MONTH

In the Village of Oswego and urge all motorists to join in an effort to improve safety and awareness on our roadways.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Village of Oswego to be affixed this 22nd day of April 2019.

GAIL E. JOHNSON, VILLAGE PRESIDENT

ATTEST:

Tina Touchette, Village Clerk

Proclamation

The Village of Oswego, Illinois
Founded in 1833

MUNICIPAL CLERKS WEEK MAY 5 – 11, 2019

WHEREAS, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

WHEREAS, The Office of the Municipal Clerk is the oldest among public servants, and

WHEREAS, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, The Municipal Clerk serves as the information center on functions of local government and community; and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, province, county and international professional organizations; and

WHEREAS, It is most appropriate that we recognize the accomplishment of the Office of the Municipal Clerk.

NOW THEREFORE, I, Gail E. Johnson, Village President of the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois, do recognize the week of **May 5 – 11, 2019**, as

MUNICIPAL CLERKS WEEK

and further extend appreciation to our Municipal Clerk, Tina Touchette, and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Village of Oswego to be affixed this 22nd day of April 2019.

Gail E. Johnson, Village President

ATTEST:

Tina Touchette, Village Clerk

Proclamation

The Village of Oswego, Illinois
Founded in 1833

Kendall County Rain Barrel Month May 2019

WHEREAS, water is a valuable, limited natural resource; and

WHEREAS, municipal and rural residents in the Village of Oswego depend on water for numerous home and commercial uses; and

WHEREAS, conserving and protecting water supplies is of benefit to all residents of the Village of Oswego; and

WHEREAS, many residents are interested in methods to personally practice conservation of this valuable resource; and

WHEREAS, for every 100 square foot of roof area, one inch of rain generates approximately 60 gallons of rainwater runoff; and

WHEREAS, wasteful runoff of rainwater from homes and other buildings into storm sewers or other drainage ways can add to the damaging and overwhelming stormwater volumes in our natural waterways; and

WHEREAS, collecting rainwater is one type of best management practice to reduce stormwater runoff; and

WHEREAS, by redirecting and collecting rainwater runoff from buildings, it can be available for more productive, cost-efficient uses; and

WHEREAS, rain barrels are an economical, convenient method of collecting rainwater runoff for future uses; and

WHEREAS, The Conservation Foundation (TCF) and the Kendall County Soil and Water Conservation District (SWCD) in cooperation with local communities, such as the Village of Oswego, promote the reduction of off-site stormwater runoff and best management practices to redirect and conserve rainwater; and

WHEREAS, TCF, SWCD, and the Village of Oswego encourage homeowners and businesses to implement methods such as rain barrels to capture and efficiently use rainwater; and

WHEREAS, the Village of Oswego endorses such best management practices to help protect our local water resources and wishes to promote the use of such practices to its residents;

NOW, THEREFORE, I, Gail E. Johnson, Village President of the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois, to hereby recognize May 2019 as

RAIN BARREL PROMOTION MONTH

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Village of Oswego to be affixed this 22nd day of April 2019.

GAIL E. JOHNSON, VILLAGE PRESIDENT

Tina Touchette, Village Clerk

Proclamation

The Village of Oswego, Illinois
Founded in 1833

National Small Business Week Proclamation

WHEREAS, America's progress has been driven by pioneers who think big, take risks and work hard; and,

WHEREAS, from the storefront shops that anchor Main Street to the high-tech startups that keep America on the cutting edge, small businesses are the backbone of our economy and the cornerstones of our nation's promise; and,

WHEREAS, small business owners and Main Street businesses have energy and a passion for what they do; and,

WHEREAS, when we support small business, jobs are created, and local communities preserve their unique culture; and,

WHEREAS, because this country's 28 million small businesses create nearly two out of three jobs in our economy, we cannot resolve ourselves to create jobs and spur economic growth in America without discussing ways to support our entrepreneurs; and,

WHEREAS, the President of the United States has proclaimed National Small Business Week every year since 1963 to highlight the programs and services available to entrepreneurs through the U.S. Small Business Administration and other government agencies; and,

WHEREAS, Village of Oswego supports and joins in this national effort to help America's small businesses do what they do best – grow their business, create jobs, and ensure that our communities remain as vibrant tomorrow as they are today.

NOW, THEREFORE, I, Gail E. Johnson, Village President of the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois, do hereby proclaim **May 5- May 11, 2019** as

NATIONAL SMALL BUSINESS WEEK

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Village of Oswego to be affixed this 22nd day of April 2019.

Gail E. Johnson, Village President

ATTEST:

Tina Touchette, Village Clerk

CALENDAR UPDATE

Wine on the Fox- May 4th - 5th

Location: Oswego Village Hall, 100 Parkers Mill, Oswego, IL

Committee of the Whole Meeting- CANCELED	April 23, 2019	6:00 p.m.
Regular Village Board Meeting- CANCELED	April 23, 2019	7:00 p.m.
Historic Preservation Commission Meeting	April 24, 2019	7:00 p.m.
Cultural Arts Commission Meeting	May 8, 2019	6:00 p.m.
Planning and Zoning Commission Meeting	May 9, 2019	7:00 p.m.
Economic Development Commission	June 5, 2019	6:00 p.m.

Location: Oswego Public Works Facility, 100 Theodore Drive, Oswego, IL

Location: Oswego Police Department, 3355 Woolley Road, Oswego, IL

Administrative Adjudication	April 25, 2019	5:00 p.m.
Police Commission Meeting	May 2, 2019	5:00 p.m.
Police Pension Board Meeting	April 25, 2019	3:15 p.m.