



NOTICE AND AGENDA

**NOTICE IS HEREBY GIVEN
THAT A REGULAR VILLAGE BOARD MEETING**

WILL BE HELD ON

February 05, 2019

7:00 PM

Location: Oswego Village Hall

- A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

- B. ROLL CALL**

- C. CONSIDERATION OF AND POSSIBLE ACTIONS ON ANY REQUESTS FOR ELECTRONIC PARTICIPATION IN MEETING**

- D. RECOGNITIONS/APPOINTMENTS**
 - D.1. Character Counts Awards
 - [Character Counts Awards Summary February 2019.pdf](#)

 - D.2. Oswego Police Department Volunteer Programs Recognition
 - a) Citizens Police Academy Alumni Association
 - b) Police Explorers Post 3525

Posted:
Date: _____
Time: _____
Place: _____
Initials: _____

Tina Touchette
Village Clerk

E. PUBLIC FORUM

F. STAFF REPORTS

G. CONSENT AGENDA

G.1. January 15, 2019 Committee of the Whole Minutes

[1-15-19 COTW.docx](#)

G.2. January 15, 2019 Regular Village Board Minutes

[1-15-19 RegVB.docx](#)

G.3. Ordinance Amending Title 3 Chapter 7; Decrease Class "C" Liquor License for La Cabana Located at 4550 Route 71. (First Read of Ordinance, Waiver of Second Read)

[Memo-La Cabana Decrease Class C Liquor License.docx](#)

[19- La Cabana Decrease Class C Liquor License.docx](#)

G.4. Ordinance Authorizing the Disposal of Surplus Property; Misc. Village Property. (First Read of Ordinance, Waiver of Second Read)

[Disposal of Surplus Memo.docx](#)

[Ordinance-Disposal of Surplus Equipment.docx](#)

[Exhibit A - Surplus Listing.docx](#)

H. BILL LIST

H.1. Approve Bill List Dated February 5, 2019 in the Amount of \$1,258,365.23.

[2-5-19 Bill List.pdf](#)

I. OLD BUSINESS

J. NEW BUSINESS

- J.1. Resolution Authorizing the Village Administrator to Execute Change Order #OCO-0003 for Costs and Fees Associated with Construction of the Open-Air Parking Garage and General Liability Fees for the Construction of the New Police Headquarters Project Not to Exceed \$47,339.64; and the Waiving of the Competitive Public Bidding Requirement.

[New Police Headquarters - Gilbane Fee Change Order - Memo - 2-5-19DDSDoc.docx](#)

[New Police Headquarters - Gilbane Fee Change Order - Resolution - 2-5-19.docx](#)

[New Police Headquarters - Gilbane Fee Change Order - Exhibit A - 2-5-19.pdf](#)

K. PRESIDENT'S REPORT

L. TRUSTEE REPORTS

M. CLOSED SESSION

M.1.

- a. Pending and Probable Litigation [5 ILCS 120/2(c)(11)]
- b. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Personnel [5 ILCS 120/2(c)(1)]
- c. Collective Bargaining, Collective Negotiating Matters, Deliberations Concerning Salary Schedules [5 ILCS 120/2(c)(2)]
- d. Sale, Lease, and/or Acquisition of Property [5 ILCS 120/2(c)(5) & (6)]
- e. Security Procedures and the Use of Personnel and Equipment to Respond to an Actual, Threatened, or a Reasonably Potential Danger to the Safety of Employees, Staff, the Public, or Public Property [5 ILCS 120/2(c)(8)]

N. POSSIBLE ACTION OF CLOSED SESSION ITEMS INCLUDING:

O. CALENDAR UPDATE

O.1. Calendar Update

[Calendar Update.docx](#)

P. ADJOURNMENT



The Village of Oswego is pleased to announce this quarter's Character Counts Award winners!

These awards are presented to Youth, Teens, Adults and Organizations that have exhibited and/ or best exemplify one of the six pillars of Character – Trustworthiness, Respect, Responsibility, Fairness, Caring and Citizenship. They are recognized tonight for making our community a better place to live.

The award of _____ is presented to _____.

This _____ was nominated by _____ for:

The award of _____ is presented to _____.

This _____ was nominated by _____ for:

**MINUTES OF A COMMITTEE OF THE WHOLE MEETING
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OSWEGO VILLAGE HALL
100 PARKERS MILL, OSWEGO, ILLINOIS
January 15, 2019**

CALL TO ORDER

President Gail E. Johnson called the meeting to order at 6:00 p.m.

ROLL CALL

Physically Present: President Gail Johnson and Trustees Ryan Kauffman (attended at 6:06 p.m.), Karin McCarthy-Lange, Pam Parr, Luis Perez (attended at 6:01 p.m.), Judy Sollinger and Joe West (attended at 6:04 p.m.).
Staff Present: Dan Di Santo, Village Administrator; Christina Burns, AVA/HR Director; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Jennifer Hughes, Public Works Director; Rod Zenner, Community Development Director; Corinna Cole, Economic Development Director; Jay Hoover, Building & Zoning Manager; Jenette Sturges, Community Engagement Coordinator- Marketing; Harry Bell, Administrative Intern; and Marron Mahoney, Village Attorney.

CONSIDERATION OF AND POSSIBLE ACTIONS ON ANY REQUESTS FOR ELECTRONIC PARTICIPATION IN MEETING

There was no one who participated electronically.

PUBLIC FORUM

Public Forum was opened at 6:01 p.m. There was no one who requested to speak; the Public Forum was closed at 6:01 p.m.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

F.1. Strategic Plan Review and 2019 Priorities Workshop

Assistant Village Administrator Burns addressed the Board regarding the strategic plan review and 2019 priorities. The Village Board adopted the Strategic Plan in January 2017. Staff reports back to the Board on progress for each of the priority issues. In addition, the Village Board has held an annual priority setting workshop to further refine the priorities for the coming year. The adopted Strategic Plan document defines five strategic priorities. Each priority includes a range of desired outcomes, key outcome indicators, targets and strategic initiatives. Some Targets were left blank to enable development of baseline measures. The Strategic Plan Summary, as well as the Vision, Mission and Values, were presented as follows:

Vision

Oswego will continue to be a friendly, caring, and forward-thinking community that provides a high quality of life based upon sustainable growth and a respect for our rich heritage and environment.

Mission

It is our mission to responsibly grow our community and maintain the public's trust. We do this through the innovative and collaborative delivery of public services that meet the community's quality of life expectations.

Values

Integrity: We are honest, ethical and we honor our commitments.

Accountability: We take responsibility for our actions and are transparent in the fulfillment of our public duties.

Innovative: We value creative thinking and problem solving in our service to the public Pride in work performed.

We value a commitment to excellence and pride in the performance of our work. Community: We believe in contributing to something greater than ourselves

Strategic Priority	Desired Outcome	Key Outcome Indicator (KOI's)	Target	Current Status (Jan. 2019)	Strategic Initiatives
Financial Sustainability FINANCE	Meet our fund balance policy in General Fund	Fiscal year fund balance-General Fund	Revenues exceed expenditures in the General Fund	Completed FY18 and FY19. Staff is currently developing FY20 budget.	<i>a) Conduct analyses-megaprojects</i> b) Create a revenue strategy c) Analyze programs for cost-effectiveness *focus on public engagement
	Reduced reliance on sales tax	Revenue sources	Sales tax not to exceed 35 percent of total revenue.	Sales tax was 29% of total revenues in FY2018.	
	Clarity on mega projects	Financial analyses	Funding options identified for megaprojects by 2020	Focus on state capital bill; state and federal sources identified. Not possible to tackle individually	
Infrastructure Maintenance and Expansion OPERATIONS	Sustainable water source	-Analyses -Project schedules	Sustainable water source connected in 2026	Source decision coming in 2019	<i>a) Water source decision process</i> b) Water plan implementation c) Master plan –Wolf’s Crossing d) Funding strategy-Wolf’s Crossing e) Funding strategy-CIP f) Phase I- Metra study g) Metra lobbying strategy
	Safe and efficient Wolf’s Crossing	-Analyses -Milestones, plan - Phase 1 engineering	Secure funding -\$14M for Section 1 by 2020	Focus on state capital bill; state and federal sources identified. \$2.5 million already granted	
	Metra service to Oswego	CMAP plan project schedule	Oswego is a high priority project by 2018	Included as cost effective, but low priority. Engineering and environmental studies, as well as a funding strategy is needed.	
	Safe and efficient infrastructure	Maintenance plan	CIP funding in place to meet current needs	-Annual CIP approval process -Analysis of megaproject funding under way	
Community Engagement CUSTOMER	Recognized as a regional destination	RPP implementation schedule	-Establish baseline in visits to GoOswego.org -2% increase in H/MT revenue -Establish benchmark for social media and print marketing reach	-Established -Hotel/Motel Tax decreased 4%. (possibly due to Caterpillar closing) -Social media reach established; working with AACVB on print and marketing.	a) Ongoing regional positioning plan implementation. b) Implement tourism plan c) Launch a comprehensive communication plan. e) Conduct bi-annual community survey f) Develop an event framework to define, manage and measure the success of events. *focus on metrics
	Positive public perception of services	Village survey, citizen feedback	2% -point increase in satisfaction with quality of life. =5% increase in residents getting information from e-mail and social media	-Rating of quality of life in the Village as good or excellent decreased to 88% from 89% from 2016 to 2018. -Baseline measure: 28% social media; 17% e-mail	
	Enhanced community connectedness	-Community survey results -Business feedback	-__% report feeling connected -50 business retention visits conducted annually	-Currently evaluating this metric; difficult time measuring -January networking event for businesses scheduled. -Begin business outreach visits this spring.	
	Successful events	Event surveys Financial outcomes	-70% of surveyed participants report a positive view of events. -Event hard costs are covered with sponsorship and general event revenue.	-Community Survey: Nearly all Village events rated 70% satisfied/very satisfied. -Sponsorship program established. -In CY2018, events were financially neutral.	

Effective Growth and Development GROWTH	Expanded downtown	Redevelopment Agreements	- =>Two ground-breakings by July 2019 in TIF District - % increase in TIF increment	-59 S. Adams and 63 Washington groundbreakings anticipated. -TIF EAV increased 4.5%; will increase more	a) 59 S. Adams St. project plan b) <i>Old Village Hall Block plan</i> c) <i>TIF District marketing plan</i> d) <i>Residential development strategy</i> e) Economic development strategic plan Not set a benchmark yet
	Growth in residential units	-Existing & new developments	=/> 100 new residential units under permit/year	2017: 52 Will exceed goal in 2018 and 2019; The Springs development	
	Expand commercial investment	-Building permits -EAV	New commercial investment of \$___/ year	\$9,000,000 in commercial investment in 2018	
Productive and Engaged Workforce WORKFORCE	Staff sized to meet growing community's needs	Workload indicators	Develop a long-term projection for service delivery and staffing	Staffing study under way. Where is the Village going to need more workers?	a) ERP implementation-establish best practices-operating processes b) <i>Shared services initiative</i> c) Create leadership development program d) <i>Conduct employee survey</i> e) <i>Connect strategic plan to evaluation system</i>
	Highly qualified workforce	Internal hiring rate	50% or > of non-entry level positions filled from within; many positions are specialized	Not yet met. Leadership development program implemented with Montgomery and Yorkville. Each community has eight people attending.	
	Empowered employees	Opinions/employee feedback	Achieve average engagement score on six Engagement Metrics of 4.0 by 2020.	2018 Score: 3.78 Held stable.	
	Accountable organization	-Results achieved, bonuses, surveys	75% of goals achieved	86% of goals achieved in FY2018; FY2019 report in July.	

Board and staff discussion focused on Community Engagement priority was fully updated the last time the strategic plan was discussed; community survey was very positive; whether there are any comps to the hotel/motel tax; corporate stays at the hotels are down; another hotel came on into the AACVB; decrease looks to be centralized; hired nine to eleven employees this year, three non-specialized. There was no further discussion.

Village Board Priorities

The Board has also regularly conducted a priorities setting workshop, which includes tasks on the strategic plan as well as other projects important for Village operations. Staff collaborated to develop an updated list of priorities and solicited input from the Village Board. The Village Board was asked for their feedback in order to help staff prioritize their individual work. Easels were set-up in the Board room displaying current projects and future projects. Each Board member was given twelve stickers; six to be placed by the project they would like to prioritize for the current list and six to be placed by the project they would like to prioritize on the future list.

Board and staff discussion focused on nothing new was added to the project lists; GIS (geographical information system) not as robust as it should be; Joe Renzetti is the only staff member working on this system; worried about the Village's exposure with Joe Renzetti being the only IT/GIS person; GIS used for plotting water main breaks, visual of where problems are, routes for plowing, viewing attributes of a parcel, can link to Laserfiche, connect documents and can pull up permit information; it is a dynamic map of the area; how serious is it to have a GIS person; it's a specialized skill; don't think it's an emergency; could be a shared services opportunity; will make it a priority to study it over the next year; not ready to put the position in the budget; need to make an intelligent decision; GIS consortium; identifying every piece of infrastructure; where does the GIS information come from; projects listed are driven by staff; if no dots on a project, it does not go away; it gets put on hold; priorities will influence the staffing analysis; some may be in the budget for next year; Block 11 is the area that includes Firehouse Pizza, the new Mexican restaurant and the old Village Hall site; old Traughber redevelopment; how much is in the Village's control; possible TIF assistance as it is located in the TIF District; can add new projects to the list; unified development ordinance would put all ordinances into one code; zoning ordinance is currently not codified; have applied for a grant from CMAP to do it for the Village; will know in the next few weeks if the grant is received; CMAP likes to award grants to Kendall County.

Board members placed their dots on the boards.

Additional Board and staff discussion focused on what happens now; set goals to focus on the priorities; staff will report back to the Board; economic development seems to be the theme; comps for hotel/motel tax revenues; feel comfortable with investing in AACVB; would like AACVB to be more involved; wanting them to do more for the Village; seasonal performance; hotel/motel revenue is from taxes; having no doubt in the AACVB; staff met with AACVB today; seeing the leads coming in; January stays are down; current hotels have no criticism of AACVB; looking forward to seeing the comps. There was no further discussion.

CLOSED SESSION

There was no Closed Session held.

ADJOURNMENT

The Committee of the Whole meeting adjourned at 6:51 p.m.

Tina Touchette
Village Clerk

DRAFT

**MINUTES OF A REGULAR MEETING
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OSWEGO VILLAGE HALL
100 PARKERS MILL, OSWEGO, ILLINOIS
January 15, 2019**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Gail Johnson called the meeting to order at 7:01 p.m. and asked for a moment of silence for former Mayor Tom Weisner who recently passed away. She then led the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Physically Present: President Gail Johnson and Trustees Ryan Kauffman, Karin McCarthy-Lange, Pam Parr, Luis Perez, Judy Sollinger and Joe West.
Staff Present: Dan Di Santo, Village Administrator; Christina Burns, AVA/HR Director; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Jennifer Hughes, Public Works Director; Rod Zenner, Community Development Director; Corinna Cole, Economic Development Director; Jay Hoover, Building & Zoning Manager; Jenette Sturges, Community Engagement Coordinator-Marketing; Harry Bell, Administrative Intern; and Marron Mahoney, Village Attorney.

CONSIDERATION OF AND POSSIBLE ACTIONS ON-ANY REQUESTS FOR ELECTRONIC PARTICIPATION IN MEETING

There was no one who participated electronically.

RECOGNITIONS/APPOINTMENTS

D.1. Oath of Office- Patrol Officer, Lewis Trotsky
Chief Burgner briefly spoke about Lewis Trotsky's background, experience and introduced family members who were in the audience. President Johnson swore him in. Chairman, Ronald Elvin and Member, Carrie Niesman, of the Police Commission, were also present.

D.2. Employee Service Awards

a. Bill Blessing- 20 Years of Service (Police Department)- he was unable to attend.
President Johnson asked that Chief Burgner extend congratulations to him on behalf of the Board.

PUBLIC FORUM

Public Forum was opened at 7:09 p.m.

Crystal Robinson addressed the Board regarding the Hoops for Hope event taking place on January 26, 2019 from 9am-6pm at Oswego High School. This is their 9th annual communities versus cancer event and they have partnered with Cal's Angels. The event theme is Be Gold Go Bold for pediatric cancer awareness. Activities will include six basketball games between Oswego and Yorkville high schools, a bake sale, raffles, silent auction, kid's games/activities, half-time scrimmages/contests and their first ever free blood drive. Those who donate blood will receive free admission into the event and five raffle tickets. They are still looking for donations for raffle or silent auction items and she asked that everyone wear gold. Village President ,Gail Johnson and Mayor Golinski will be attending. They have a friendly wager going; Crusade Burgers and Skittles versus Danelli's Pizza and My Sisters Lil Donut Shoppe. They will be taking part in a shootout at halftime.

There was no one who requested to speak; the Public Forum was closed at 7:17 p.m.

STAFF REPORTS

Administrator Di Santo- Board and staff discussed the Strategic Plan priorities at the Committee of Whole meeting held earlier; great year ahead.

Director Cole- Scale Up 2019 Small Business Resource Fair is scheduled for January 31st from 8:00am-10:00am in the community room at Oswego Fire Protection District, 3511 Woolley Road. The fair will include a brief presentation followed by an opportunity to meet with Village and FD personnel, banks, utility companies and non-profit agencies.

LUNAFEST is scheduled for February 9th; doors open at 3:00pm. It is a fundraising film festival dedicated to promoting awareness about women’s issues, highlighting women filmmakers and bringing women together in their communities. This year’s lineup includes films that have won awards at AFI Fest, Sundance, SxSW and others. All proceeds will benefit Mutual Ground. The Chocolate Walk, benefitting Celebrate Differences, is also scheduled on the 9th from 10:00am-2:00pm.

CONSENT AGENDA

- G.1. December 18, 2018 Special Village Board Minutes
- G.2. Ordinance Amending Title 3 Chapter 31; Decrease Class "C" Video Gaming License for Pepe's Mexican Restaurant Located at 2743 US Highway 34. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 19-01**
- G.3. Resolution Authorizing the Police Department to Purchase One (1) New Ford Transit Connect from Riverview Ford in an Amount Not to Exceed \$25,503.60; and the Waiving of the Competitive Public Bidding Requirement. **Resolution No. 19-R-01**; in budget and done locally.
- G.4. Ordinance Approving the Final PUD and Subdivision Plat for Harvest Gate Phase 1A. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 19-02**; this is the first phase.

A motion was made by Trustee Kauffman and seconded by Trustee Perez to approve the Consent Agenda; Approving the December 18, 2018 Special Village Board Minutes; and approving the following ordinances and resolution:

Ordinance No. 19-01; Ordinance Amending Title 3 Chapter 31; Decrease Class "C" Video Gaming License for Pepe's Mexican Restaurant Located at 2743 US Highway 34. (First Read of Ordinance, Waiver of Second Read)

Ordinance No. 19-02; Ordinance Approving the Final PUD and Subdivision Plat for Harvest Gate Phase 1A (First Read of Ordinance, Waiver of Second Read)

Resolution No. 19-R-01; Resolution Authorizing the Police Department to Purchase One (1) New Ford Transit Connect from Riverview Ford in an Amount Not to Exceed \$25,503.60; and the Waiving of the Competitive Public Bidding Requirement.

Aye: Ryan Kauffman	Karin McCarthy-Lange
Pam Parr	Luis Perez
Judy Sollinger	Joe West

Nay: None

The motion was declared carried by an omnibus roll call vote with six (6) aye votes and zero (0) nay votes.

BILL LIST

- H.1. Approve Bill List Dated January 15, 2019 in the Amount of \$2,268,315.39.

A motion was made by Trustee Parr and seconded by Trustee Perez to approve the Bill List Dated January 15, 2019 in the Amount of \$2,268,315.39.

Aye: Ryan Kauffman
Pam Parr
Judy Sollinger

Karin McCarthy-Lange
Luis Perez
Joe West

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

- J.1. Resolution Authorizing the Execution of an Intergovernmental Agreement Between Kendall County, the Village of Montgomery and the Village of Oswego, Relating to the Construction and Maintenance of a Traffic Signal at the Intersection of Galena Road and Concord Drive, Section 18-00145-00-TL. **Resolution No. 19-R-02**

Director Hughes addressed the Board regarding an intergovernmental agreement. The boundary agreement between the Villages of Oswego and Montgomery, dated March 26, 2001, requires the Village of Oswego to pay 50% of the cost of traffic signals along the shared boundary. This provision pertains to the intersection of Galena Road at Concord Drive. Since Galena Road is a county highway, Kendall County has agreed to participate in the construction of a new traffic signal at this intersection. The agreement calls for the Villages of Oswego and Montgomery to each pay 25% of the construction cost with Kendall County paying for the remainder. Oswego and Montgomery will split the cost of engineering. Kendall County will assume future maintenance and electricity costs. The estimated total project cost is \$355,000.00 with the Villages of Oswego and Montgomery shares being \$102,500.00 each; while the Kendall County share is \$150,000.00. The project is tentatively scheduled for a January 31, 2019 bid opening with award in February.

Montgomery approved the agreement last night; the County approved it today. There was no further discussion.

A motion was made by Trustee McCarthy-Lange and seconded by Trustee Sollinger to approve a Resolution Authorizing the Execution of an Intergovernmental Agreement Between Kendall County, the Village of Montgomery and the Village of Oswego, Relating to the Construction and Maintenance of a Traffic Signal at the Intersection of Galena Road and Concord Drive, Section 18-00145-00-TL.

Aye: Ryan Kauffman
Pam Parr
Judy Sollinger

Karin McCarthy-Lange
Luis Perez
Joe West

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

- J.2. Ordinance Proposing the Establishment of Village of Oswego Special Service Area SS200 Hudson Crossing 19 SSA 01 and Providing for a Public Hearing and other Procedures (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 19-03**

Director Zenner addressed the Board regarding a proposed SSA. In December 2017, the Village of Oswego entered into a redevelopment agreement to allow for the development of the Reserve at Hudson Crossing. As part of the agreement, the Village would authorize the issuance of \$16,000,000 in bonds to facilitate the development project. The bond funds would cover, but are not limited to property acquisition, public parking facilities, design services, administration, utility infrastructure, streetscape and landscaping improvements and related improvements. To ensure that there would be sufficient funds to retire the bonds, the development agreement identifies the establishment of an SSA to cover any difference between the bond payments and the real property taxes that would be collected against the subject property. The SSA may also pay any premiums necessary to maintain

insurance or bonding for the development, or maintenance obligations associated with the project. The first step in establishing an SSA is to adopt an ordinance proposing the establishment of an SSA. A public hearing will then be scheduled for the April 9th Village Board meeting to establish the SSA. There was no further discussion.

A motion was made by Trustee Kauffman and seconded by Trustee Sollinger to approve an Ordinance Proposing the Establishment of Village of Oswego Special Service Area SS200 Hudson Crossing 19 SSA 01 and Providing for a Public Hearing and other Procedures (First Read of Ordinance, Waiver of Second Read)

Aye: Ryan Kauffman	Karin McCarthy-Lange
Pam Parr	Luis Perez
Judy Sollinger	Joe West

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

PRESIDENT'S REPORT

Hoops for Hope wager with Yorkville Mayor.

Village is donating unused flag poles from the old Police Station to the new Veterans Park.

Information was passed along to the Village Administrator and Asst. Village Administrator regarding the Mayors Caucus.

TRUSTEE REPORTS

Trustee McCarthy-Lange – looking forward to the Chocolate Walk and LUNAFEST. Kiwanis/Oswego Police Explorers pancake breakfast is scheduled for February 2nd. A portion of the proceeds will be donated to Celebrate Differences.

Trustee Perez- retail apocalypse; if not running at peak performance, then will struggle; did not hit the hardware industry; Ace Hardware is up 6%.

Trustee West- thank you to Chief Burgner and Administrator Di Santo in getting the flag poles donated.

CLOSED SESSION

There was no Closed Session held.

ADJOURNMENT

A motion was made by Trustee Kauffman and seconded by Trustee Parr to adjourn the meeting; upon a voice vote with all remaining members present voting aye, the meeting was adjourned at 7:29 p.m.

Tina Touchette
Village Clerk

AGENDA ITEM

MEETING TYPE: Village Board
MEETING DATE: February 5, 2019
SUBJECT: La Cabana- Class “C” Liquor License

ACTION REQUESTED:
 Consideration to decrease a Class “C” liquor license for La Cabana located at 4550 Route 71.

BOARD/COMMISSION REVIEW:
 N/A

ACTION PREVIOUSLY TAKEN:

Date of Action	Meeting Type	Action Taken
N/A	N/A	N/A

DEPARTMENT: Clerks Office
SUBMITTED BY: Tina Touchette

FISCAL IMPACT:
 N/A

BACKGROUND:
 N/A

DISCUSSION:
 Valencia & Sons, Inc., dba Taqueria La Cabana, located at 4550 Route 71 sold their business on January 17, 2019. Due to the sale, the business can no longer hold a Village or State issued liquor license. Staff is working with the new business owners in obtaining all required permits and licenses; including the applying for a liquor license. The new owners will be re-opening under a similar name and will keep the business as a Mexican style restaurant. The new owners were advised they cannot sell or serve alcohol until both a Village a State license is obtained.

The Clerk’s Office is in receipt of the physical Village issued liquor license.

RECOMMENDATION:
 Staff is recommending the approval of an ordinance to decrease the Class “C” liquor license for Valencia & Sons, Inc., dba Taqueria La Cabana located at 4550 Route 71.

ATTACHMENTS:

- Ordinance

**VILLAGE OF OSWEGO
KENDALL AND WILL COUNTIES, ILLINOIS**

ORDINANCE NO. 19 - __

**AN ORDINANCE AMENDING TITLE 3 CHAPTER 7 OF THE CODE OF ORDINANCES FOR THE
VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS**

**Alcoholic Beverages
(Valencia & Sons, Inc., dba Taqueria La Cabana, 4550 Route 71, Oswego IL; Decrease Class “C”
Liquor License)**

**PASSED BY THE VILLAGE BOARD
OF THE VILLAGE OF OSWEGO**

This 5th day of February 2019

Published in pamphlet form by authority of the President and Board of Trustees
of the Village of Oswego on February __, 2019.

ORDINANCE NO. 19 - __

AN ORDINANCE AMENDING TITLE 3 CHAPTER 7 OF THE CODE OF ORDINANCES FOR THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS

Alcoholic Beverages

(Valencia & Sons, Inc., dba Taqueria La Cabana, 4550 Route 71, Oswego IL; Decrease Class “C” Liquor License)

WHEREAS, the Village of Oswego (“Village”) has a population of more than 25,000 and is therefore a “Home Rule Unit” under the 1970 Illinois Constitution; and

WHEREAS, the Illinois Constitution of 1970 provides that a Home Rule Unit may exercise any power and perform any function pertaining to its government and affairs, including but not limited to the power to regulate for the protection of the public health, safety, morals and welfare; to license, to tax; and to incur debt; and

WHEREAS, the Village has in full force and effect a codified set of those ordinances of the Village which are of a general and permanent nature, which said codified set is known and designated as the Village Code of the Village of Oswego, as amended; and

WHEREAS, Valencia & Sons, Inc., dba Taqueria La Cabana, located at 4550 Route 71 sold the business on January 17, 2019; and

WHEREAS, due to the sale, Valencia & Sons, Inc., dba Taqueria La Cabana can no longer hold a Village issued liquor license.

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS IN THE EXERCISE OF THEIR HOME RULE, STATUTORY AND OTHER POWERS, AS FOLLOWS:

SECTION 1: To decrease the number of Class “C” Liquor Licenses from twenty (20) to nineteen (19) licenses. That Section 3-7-11 of the Village Code of the Village of Oswego is hereby amended as follows:

3-7-11: NUMBER OF LIQUOR LICENSES:

There shall be no more than eight (8) Class A licenses in effect at any one time.

There shall be no more than eighteen (18) Class B licenses in effect at any one time.

There shall be no more than nineteen (19) Class C licenses in effect at any one time.

There shall be no more than three (3) Class D licenses in effect at any one time.

There shall be no more than two (2) Class E licenses in effect at any one time.

There shall be no more than four (4) Class F licenses in effect at any one time.

There shall be no more than one (1) Class G license in effect at any one time.

There shall be no more than zero (0) Class H license in effect at any one time.

There shall be no more than zero (0) Class I license in effect at any one time.

There shall be no more than zero (0) Class J license in effect at any one time.
 There shall be no more than one (1) Class K license in effect at any one time.
 There shall be no more than one (1) Class L license in effect at any one time.
 There shall be no more than zero (0) Class M license in effect at any one time.
 There shall be no more than two (2) Class N license in effect at any one time.
 There shall be no more than one (1) Class O license in effect at any one time.
 There shall be no more than one (1) Class P license in effect at any one time.

SECTION 2: SEVERABILITY

This ordinance and every provision thereof shall be considered severable. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: REPEALER

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: EFFECTIVE DATE

This Ordinance shall be in full force and effect immediately upon its passage, approval and Publication in pamphlet form which is hereby authorized, as provided by law.

PASSED by the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois this 5th day of February 2019.

RYAN KAUFFMAN	_____	JUDY SOLLINGER	_____
KARIN MCCARTHY-LANGE	_____	LUIS PEREZ	_____
PAM PARR	_____	JOE WEST	_____

APPROVED by me, Gail E. Johnson, as Village President of Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois this 5th day of February 2019.

 Gail E. Johnson, Village President

 Tina Touchette, Village Clerk

STATE OF ILLINOIS)
)
COUNTIES OF KENDALL)
AND WILL

SS

CLERK'S CERTIFICATE
(ORDINANCE)

I, Tina Touchette, the duly qualified and acting Village Clerk of the Village of Oswego, Kendall and Will Counties, Illinois, do hereby certify that I am the keeper of its books and records and that the attached hereto is a true and correct copy of an Ordinance entitled:

AN ORDINANCE AMENDING TITLE 3 CHAPTER 7 OF THE CODE OF ORDINANCES FOR THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS

Alcoholic Beverages
(Valencia & Sons, Inc., dba Taqueria La Cabana, 4550 Route 71, Oswego IL; Decrease Class "C" Liquor License)

which Ordinance was duly adopted by said Board of Trustees at a special meeting held on the 5th day of February 2019, approved by the Village President on the 5th day of February 2019 and thereafter published in pamphlet form.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at said meeting and that the Board complied with all requirements of the Illinois Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of February 2019.

Tina Touchette, Village Clerk
Village of Oswego

(Seal)

AGENDA ITEM

MEETING TYPE: Village Board

MEETING DATE: February 5, 2019

SUBJECT: Disposal of Surplus Property

ACTION REQUESTED:

Ordinance Authorizing the Disposal of Surplus Property Owned by the Village of Oswego.

BOARD/COMMISSION REVIEW:

N/A

ACTION PREVIOUSLY TAKEN:

Date of Action	Meeting Type	Action Taken
N/A	N/A	N/A

DEPARTMENT: Administration

SUBMITTED BY: Carri Parker, Purchasing Manager

FISCAL IMPACT:

The Purchasing Manager will donate, sell, scrap or dispose of all pieces of items listed below. The money recovered will be credited to the General Fund, though we expect this to be a nominal amount.

BACKGROUND:

In 2018, several departments began to take inventory of their current supplies, furniture, and misc. equipment. This resulted in many of the items are no longer needed. These items are either broken, outdated or no longer needed for public services.

DISCUSSION:

Disposal of the remaining equipment is recommended.

Location: “Old” Police Department, 3525 Rt. 34

- Tactical Room Mats
- (3) Flag poles
- Storage Cages

Location: Village Hall, 100 Parkers Mill

- Old doors
- Bath Tub
- (4) base cabinets
- Countertop
- Windows, possible lead-based paint
- Canopies (tents)
- (2) Flag poles

Location: Public Works, 100 Theodore Dr.

- Scan Tool

Location: Police Headquarters, 3355 Woolley Road

- Misc. Squad Computer Equipment

In preparation for disposal of this equipment, the Veterans Memorial Committee has inquired on three flag poles. They have communicated that the Oswegoland Park District would relocate them. Staff recommends permitting the Veterans Memorial Committee to have the flag poles as an enhancement to the park. The two poles at Village Hall will be moved to the new Police headquarters for an Eagle Scout project. This project is a Fire and Police Memorial located on the Public Safety Campus, final location to be determined. The Chief of Police and Fire and Village President Johnson all have been involved with the Eagle Scout with the planning and development of this project. The donation of these poles will offset some costs that otherwise would needed to be obtained through fundraising.

RECOMMENDATION:

Staff recommends the approval of an ordinance declaring these items as surplus and direct the Purchasing Manager to conduct a surplus sale either through auction, online transaction, or donation to a non-profit organization, local taxing district or other shared services municipality and dispose of items as needed.

ATTACHMENTS:

- Ordinance

**VILLAGE OF OSWEGO
KENDALL AND WILL COUNTY, ILLINOIS**

ORDINANCE NO. 19-- __

**AN ORDINANCE
AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY
OWNED BY THE VILLAGE OF OSWEGO, KENDALL & WILL COUNTIES, ILLINOIS**

**ADOPTED BY
THE PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF OSWEGO**

This 5th day of February 2019

Prepared by and Return to:
Village of Oswego
100 Parkers Mill
Oswego, IL 60543

Published in pamphlet form by authority of the President
and Board of Trustees of the Village of Oswego on February 5, 2019.

**AN ORDINANCE
AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY
OWNED BY THE VILLAGE OF OSWEGO, KENDALL & WILL COUNTIES, ILLINOIS**

WHEREAS, the Village of Oswego (“Village”) has a population of more than 25,000 and is therefore a “Home Rule Unit” under the 1970 Illinois Constitution; and

WHEREAS, the Illinois Constitution of 1970 provides that a Home Rule Unit may exercise any power and perform any function pertaining to its government and affairs, including but not limited to the power to regulate for the protection of the public health, safety, morals and welfare; to license, to tax; and to incur debt; and

WHEREAS, the Village has in full force and effect a codified set of those ordinances of the Village which are of a general and permanent nature, which said codified set is known and designated as the Village Code of the Village of Oswego, as amended; and

WHEREAS, the Village has in full force and effect a codified set of those ordinances of the Village which are of a general and permanent nature, which said codified set is known and designated as the Village Code of the Village of Oswego, as amended; and

WHEREAS, the Village of Oswego is the owner of this property which no longer serves a useful purpose; and

WHEREAS, the Village wished to dispose of said property as described on Exhibit A attached hereto.

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS IN THE EXERCISE OF THEIR HOME RULE, STATUTORY AND OTHER POWERS, as follows:

Section 1: That pursuant to authority granted the Village under Illinois Compiled Statute, Chapter 65 ILCS 5/11-76-4 and the findings of the Village corporate authorities, the Village of Oswego is hereby authorized to dispose of the surplus property.

Section 2: SEVERABILITY

This ordinance and every provision thereof shall be considered severable. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent

jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 3: REPEALER

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4: EFFECTIVE DATE

This Ordinance shall be in full force and effect immediately upon its passage, approval and Publication in pamphlet form which is hereby authorized, as provided by law.

PASSED by the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois this 5th day of February 2019.

RYAN KAUFFMAN	_____	JUDY SOLLINGER	_____
KARIN MCCARTHY-LANGE	_____	LUIS PEREZ	_____
PAM PARR	_____	JOE WEST	_____

APPROVED by me, Gail E. Johnson, as President of the Village of Oswego, Kendall and Will Counties, Illinois this 5th day of February 2019.

GAIL E. JOHNSON, VILLAGE PRESIDENT

TINA TOUCHETTE, VILLAGE CLERK

STATE OF ILLINOIS)) SS
COUNTIES OF KENDALL)
AND WILL

CLERK'S CERTIFICATE
(ORDINANCE)

I, Tina Touchette, the duly qualified and acting Village Clerk of the Village of Oswego, Kendall and Will County, Illinois, do hereby certify that I am the keeper of its books and records and that the attached hereto is a true and correct copy of an Ordinance entitled:

**AN ORDINANCE
AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY
OWNED BY THE VILLAGE OF OSWEGO, KENDALL & WILL COUNTIES, ILLINOIS**

which Ordinance was duly adopted by said Board of Trustees at a regular meeting held on the 5th day of February 2019, approved by the Village President on the 5th day of February 2019 and thereafter published in pamphlet form.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at said meeting and that the Board complied with all requirements of the Illinois Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto set my hand this 5th day of February 2019.

Tina Touchette, Village Clerk
Village of Oswego

(Seal)

EXHIBIT A

Location: “Old” Police Department, 3525 Rt. 34

- Tactical Room Mats
- (3) Flag poles
- Storage Cages

Location: Village Hall, 100 Parkers Mill

- Old doors
- Bath Tub
- (4) base cabinets
- Countertop
- Windows, possible lead-based paint
- Canopies (tents)
- (2) Flag poles

Location: Public Works, 100 Theodore Dr.

- Scan Tool

Location: Police Headquarters, 3355 Woolley Road

- Misc. Squad Computer Equipment

**Village of Oswego
Bill List
February 5, 2019**

<u>Fund/Department:</u>	<u>Vendor Name:</u>	<u>Description:</u>	<u>Amount:</u>	<u>Department Totals:</u>
General Fund:				
Corporate:				
1009999	Allure Nail Spa	Refund Duplicate Pmt-320 Fifth St	25.00	
1001100	Ancel, Glink, Diamond, DiCianni	Legal Expenses	140.00	
1001100	Bell, Harry	Mileage-IAMMA Luncheon	14.06	
1001100	Call One	Phone Service	338.18	
1009999	Chase Bank	Refund Duplicate Pmt-2310 Rt 34	25.00	
1001100	Discovery Benefits	FSA Monthly Payments	83.30	
1001100	Eventbrite	IAMMA Holiday Lunch	30.00	
1001100	ICMA Membership Renewal	Recruitment Strategies Webinar	149.00	
1001100	Ideal Incentive, INC	Employee Service Awards	50.00	
1001100	IL Fox Valley SHRM	SHRM Meeting	20.00	
1001100	IPBC	Health Insurance	7,370.38	
1001100	IPBC	Health Insurance	17.85	
1001100	IPBC	Health Insurance	584.98	
1001100	IPRF	Workers Compensation Insurance	835.14	
1001100	Kendall County Food Pantry	Employee Service Award Donation	25.00	
1001100	Northern IL University	Financial Forecast Registration	99.00	
1001100	Northern IL University	PA Student Support Services	1,285.71	
1001100	Northern IL University	PA Student Support Services	1,285.71	
1001100	Office Depot	Foil Certificiates, Clerk Office	21.50	
1001100	P F Pettibone & Co.	500 Sheets Minute Book Paper	181.75	
1001100	Schaefer Greenhouses	Get Well Flowers, Sympathy Cards	66.88	
1001100	Schiber, Erin	Mileage for Various Village Activities	44.09	
1001100	Schiber, Erin	Mileage-Various Village Activities	79.52	
1001100	Shaw Suburban Media	Election Filing	55.18	
1001100	Tangled Roots Brew	Meal-IDOT Meeting	56.62	
1001100	Toshiba Financial Services	Copier Lease	129.00	
1001100	USPS	COBRA Mailing	2.11	
1001100	Verizon Wireless	Ipads & Data Devices	91.24	
		Corporate Total:		13,106.20
Community Relations:				
1002000	Amy Weiland Photography	Photography-Fall Shopping/Xmas Walk	200.00	
1002000	Call One	Phone Service	41.25	
1002000	Chicago Tribune	Monthly Digital Subscription	7.96	
1002000	Home Depot	16 Padlocks, Xmas Walk	79.92	
1002000	IPBC	Health Insurance	1,190.93	
1002000	IPBC	Health Insurance	5.10	
1002000	IPBC	Health Insurance	51.66	
1002000	IPRF	Workers Compensation Insurance	250.54	
1002000	MailChimp	Email Marketing Subscription	65.00	
1002000	Miner Electronics Co	Replacement Two-Way Radio	606.00	
1002000	Shaw Suburban Media	Legal Advertising	99.00	
1002000	State of IL Liquor License	Liquor License Renewal	307.05	
1002000	Toshiba Financial Services	Copier Lease	63.00	
1002000	Verizon Wireless	Ipads & Data Devices	58.27	
		Community Relations Total:		3,025.68
Building & Zoning:				
1002500	Backflow Solutions	BSI Online Annual Subscription Fee	165.00	
1000000	Backflow Solutions	BSI Online Annual Subscription Fee	330.00	
1002500	Call One	Phone Service	180.52	
1002500	IPBC	Health Insurance	5,722.36	
1002500	IPBC	Health Insurance	17.07	
1002500	IPBC	Health Insurance	646.82	
1002500	IPRF	Workers Compensation Insurance	835.14	
1002500	MAC Tools	Jump Pack for BZ	189.99	
1002500	Office Depot	Clips, Pens, Batteries, Steno Pads	108.23	
1002500	Oswego Printing Service	B&Z Inspection Notice Form	120.30	
1002500	SBOC	Annual Meeting & Luncheon	40.00	
1002500	Thompson Elevator Inspections	6 Inpsections/Certificates	300.00	
1002500	Thompson Elevator Inspections	Semi-Annual Inspection, Certificate	50.00	
1002500	Toshiba Financial Services	Copier Lease	102.00	
1002500	TPI	Plumbing Inspections, Plan Review	160.00	
1002500	Verizon Wireless	Cell Phones/Direct Connect	55.46	
1002500	Verizon Wireless	Ipads & Data Devices	92.12	
1002500	Vision Service Plan	Vision Insurance-Retirees	77.36	
1002500	Yorkville Ace & Radio	Staple Gun	4.59	
		Building & Zoning Total:		9,196.96

**Village of Oswego
Bill List
February 5, 2019**

<u>Fund/Department:</u>	<u>Vendor Name:</u>	<u>Description:</u>	<u>Amount:</u>	<u>Department Totals:</u>
Community Development:				
1003000	Call One	Phone Service	121.60	
1003000	Cirone, Dominick	P&Z Meeting 01/10/19	25.00	
1003000	Garland, Matthew	P&Z Meeting 01/10/19	25.00	
1003000	Holmstrom, Kenneth	P&Z Meeting 01/10/19	25.00	
1003000	IPBC	Health Insurance	4,073.87	
1003000	IPBC	Health Insurance	10.20	
1003000	IPBC	Health Insurance	288.73	
1003000	IPRF	Workers Compensation Insurance	445.41	
1003000	Office Depot	Clips, Pens, Batteries, Steno Pads	16.99	
1003000	Pajor, Charles	P&Z Meeting 01/10/19	25.00	
1003000	Stine, Rebecca	P&Z Meeting 01/10/19	25.00	
1003000	Toshiba Financial Services	Copier Lease	63.00	
1003000	Verizon Wireless	Cell Phones/Direct Connect	32.66	
1003000	Verizon Wireless	Ipads & Data Devices	15.58	
1003000	Vesco Reprographic Services	MBK Cartridge for Cannon Plotter	119.38	
		Community Development		5,312.42
Economic Development:				
1003500	Call One	Phone Service	17.67	
1003500	Cole, Corinna J	Travel Expenses-ED Leadership Conference	286.91	
1003500	Fogo de Chao	Meal-OUEDI Conference	18.43	
1003500	Halal Guys	Meal-OUEDI Conference	9.91	
1003500	IPBC	Health Insurance	1.96	
1003500	IPBC	Health Insurance	2.55	
1003500	IPBC	Health Insurance	89.22	
1003500	IPRF	Workers Compensation Insurance	111.35	
1003500	Lily's Cafe	Meal-OUEDI Conference	17.67	
1003500	Marriott Conference Center	Lodging-OUEDI Conference	1,018.00	
1003500	PJs Coffee of New Orleans	Meal-OUEDI Conference	3.36	
1003500	Rosati's Of Oswego	Lunch-Holiday Decorating VH	60.97	
1003500	Toshiba Financial Services	Copier Lease	63.00	
1003500	United Airlines	Baggage Check-OUEDI Conference	30.00	
1003500	United Airlines	Baggage Check-OUEDI Conference	30.00	
1003500	Verizon Wireless	Ipads & Data Devices	60.96	
1003500	Ye Olde College Inn	Meal-OUEDI Conference	16.42	
		Economic Development:		1,838.38
Finance:				
1004000	Call One	Phone Service	70.71	
1004000	Gateway Services	CC Processing-Operating Payments	22.40	
1004000	GFOA	GFOA PAFR Award	225.00	
1004000	IPBC	Health Insurance	3,002.57	
1004000	IPBC	Health Insurance	9.82	
1004000	IPBC	Health Insurance	335.48	
1004000	IPRF	Workers Compensation Insurance	668.11	
1004000	Matrix NPC Merchant	CC Processing-Operating	261.85	
1004000	Paylocity Payroll	Payroll Services	866.83	
1004000	Paylocity Payroll	Payroll Services	812.03	
1004000	Paylocity Payroll	Payroll Services	73.78	
1004000	Robinson, Billie	Mileage/Tolls-IGFOA Payroll Seminar	49.49	
1004000	Shaw Suburban Media	Treasurer's Report	975.00	
1004000	Toshiba Financial Services	Copier Lease	63.00	
1004000	Tyler Technologies, INC	1099-M Forms, Envelopes	109.62	
1004000	Vision Service Plan	Vision Insurance-Retirees	19.34	
1004000	Vision Service Plan	Vision Insurance-Retirees	19.34	
		Finance Total:		7,584.37
Information Technologies:				
1004500	Amazon.com	Cable Matters, Coupler, Nylon Labels	76.61	
1004500	Amazon.com	Network Cables for PD	28.77	
1004500	Amazon.com	Optical Drives, Mouse Pads, Mounts	402.14	
1004500	CDW Government, INC	Microsoft EA Office365 GOVE3	2,316.00	
1004500	Comcast Corporation	Internet & Connection to Building, New PD	8,242.22	
1004500	Interdev, LLC.	InterDev - Onsite Support	11,404.32	
1004500	Interdev, LLC.	InterDev - Onsite Support	11,404.32	
1004500	IPBC	Health Insurance	1,364.38	
1004500	IPBC	Health Insurance	2.55	
1004500	IPBC	Health Insurance	89.22	
1004500	IPRF	Workers Compensation Insurance	111.35	
1004500	MCCI, LLC	MCCI - JustFOIA Software	4,500.00	

**Village of Oswego
Bill List
February 5, 2019**

<u>Fund/Department:</u>	<u>Vendor Name:</u>	<u>Description:</u>	<u>Amount:</u>	<u>Department Totals:</u>
1004500	Office Depot	Clips, Pens, Batteries, Steno Pads	4.78	
1004500	Survey Monkey	Monthly Subscription	37.00	
1004500	Toshiba Financial Services	Copier Lease	426.00	
1004500	Verizon Wireless	Cell Phones/Direct Connect	44.16	
1004500	Verizon Wireless	Ipads & Data Devices	132.81	
		Information Technologies Total:		40,586.63
Police:				
1005030	Amazon.com	3M Command Hooks, Calendars	45.50	
1005030	Amazon.com	Coasters for Conference Room	9.95	
1005030	Amazon.com	Coasters for Conference Room	30.58	
1005040	Amazon.com	Electronic Key Cabinet	178.99	
1005030	Amazon.com	Free Standing Bulletin Board	195.27	
1005030	Amazon.com	Furniture Movers/Sliders	10.97	
1005030	Amazon.com	Wireless Doorbell for Records Dept	24.99	
1005030	AT&T	POTS Lines-20 Lines	1,446.35	
1005030	Ballistol	Gun Cleaning Oil	40.00	
1005030	Brownells, INC.	Gun Cleaning Supplies	42.92	
1005030	Buona Beef	Meal-PD Training	23.21	
1005030	Call One	Phone Service	879.85	
1005030	Chicks N Salsa	Meal-ICAC Class	9.40	
1005040	City Of Aurora	Metra Station Parking, Mtg in Chicago	2.31	
1005030	Critical Reach	ABPnet Law Enforcement 2019 Service	145.00	
1000000	Critical Reach	ABPnet Law Enforcement 2019 Service	290.00	
1005030	Enterprise Rental	Rental to Move Evidence/Armory to New PD	250.00	
1005040	Enterprise Rental	Rental to Move Evidence/Armory to New PD	390.39	
1005030	FBI-LEEDA	Annual Dues	50.00	
1005040	Fox Valley Trophy & Awards	Frame/Plastic Signs	50.00	
1005030	Glock, INC.	Glock Armorer Class	500.00	
1005040	Home Depot	AA, AAA Batteries	55.91	
1005030	Home Depot	Hooks, Velcro, Power Cord Kit	66.49	
1005030	Home Depot	Lock/Chain, 16# Tape for Pictures	42.05	
1005040	Home Depot	Supplies to Hang Squad Keybox	41.91	
1005030	Home Depot	Trash Cans, Brass Casing Can, Range Misc	194.79	
1005030	ILACP	Annual Dues	95.00	
1005030	Illinois Fire & Police	Membership Renewal for Commission	375.00	
1005030	Illinois Secretary of State	Vehicle Registration (Covert)	101.00	
1005030	IPBC	Health Insurance	44,877.83	
1005030	IPBC	Health Insurance	83.94	
1005030	IPBC	Health Insurance	2,276.77	
1005040	IPBC	Health Insurance	43,599.41	
1005040	IPBC	Health Insurance	79.05	
1005040	IPBC	Health Insurance	2,294.92	
1005030	IPRF	Workers Compensation Insurance	7,239.85	
1005030	LERMI	2019 LERMI Dues	55.00	
1005040	Map Auto	Vehicle Maintenance	431.31	
1005030	Meijer, INC.	Qty 5, 2-Liter Soda Bottles for Training	5.00	
1005030	Metra Rail	Train Fare for Labor Law Training	66.00	
1005030	Midway USA	4 Gun Cleaning Kits	102.80	
1005030	Midway USA	Cleaning Patches for Pistols	15.98	
1005040	Napa Auto Parts	1x Booster Pack	119.99	
1005040	Napa Auto Parts	Headlight, Air Filter, Serpentine Belt	88.24	
1005040	Napa Auto Parts	Replacement Headlight	24.99	
1005040	NEMRT	Juvenile Specialist Program	75.00	
1005040	NEMRT	NEMRT Class - Juvenile Specialist	75.00	
1005030	Office Depot	Case Paper, Can Liners	45.09	
1005030	Office Depot	Copy Paper, Legal Pads, Labels	519.25	
1005030	Office Depot	Document Holders, Desk Organizers	53.80	
1005030	Office Depot	Dry Erasers, Vinyl Gloves	8.58	
1005030	Office Depot	Labeler Tapes, Scissors, Correction Tape	220.60	
1005030	Office Depot	Open Edge Label Holders	63.78	
1005040	O'Reilly Auto Parts	Spray Paint for Accident Scene	6.29	
1005040	Oswego Ace Hardware	7/8 Key Rings	14.75	
1005030	Oswego Ace Hardware	Numbers for Labeling	3.49	
1005040	Oswego Ace Hardware	Wall Anchors	1.72	
1005040	Oswego Fire Protection District	Gasoline - OFD Fuel Pump Usage	3,958.49	
1005030	Oswego Printing Service	Booking Receipt, Vehicle Tow Forms	272.10	
1005030	Oswego Printing Service	Crime Prevention Notices	195.00	
1005030	P F Pettibone & Co.	IL Citation Ticket Books	511.15	
1005040	Parent Petroleum, INC	Oil for Squads, Def Fluid for PW	351.45	
1005030	Petty Cash-Police	Training Reimb-Dec 2018	58.67	

**Village of Oswego
Bill List
February 5, 2019**

<u>Fund/Department:</u>	<u>Vendor Name:</u>	<u>Description:</u>	<u>Amount:</u>	<u>Department Totals:</u>
1005030	Physicians Immediate Care	Monthly Random Drug Screen	38.00	
1005030	Physicians Immediate Care	Officer Pre-Employment Exam	555.00	
1005040	Precision Camera	Evidence Camera Repair	316.38	
1005040	Riverview Ford	Front Wheel Hub, CV Axle	121.56	
1005040	Riverview Ford	Vehicle Maintenance	670.90	
1005040	Riverview Ford	Vehicle Maintenance	636.98	
1005030	Rosati's Of Oswego	Lunch Meeting/Webinar	38.00	
1005040	Streicher's	2 Pair Duty Boots	314.99	
1005040	Streicher's	Duty Boots	125.00	
1005030	Theodore Polygraph Services	Polygraph for Police Candidate	175.00	
1005030	TLO Transunion	Monthly Usage Fee	40.40	
1005040	Tortilla Flatz Mexican Restaurant	Meal-Autism Awareness Class	13.85	
1005030	Toshiba Financial Services	Copier Lease	428.00	
1005030	Uncle Julio's-Orland Park	Meal-PD Training	39.10	
1005030	USPS	Certified Postage	26.80	
1005030	USPS	Certified Postage	6.70	
1005030	USPS	Certified Postage	26.80	
1005030	USPS	Certified Postage	6.70	
1005030	Verizon Wireless	Cell Phones/Direct Connect	8.84	
1005030	Verizon Wireless	Ipads & Data Devices	30.29	
1005030	Verizon Wireless	Monthly Cell Phones	730.64	
1005030	Verizon Wireless	PD Air Cards, Tablets	756.21	
1005030	Verizon Wireless	PD Air Cards, Tablets	1,210.08	
1005030	Vision Service Plan	Vision Insurance-Retirees	165.40	
1005030	Vision Service Plan	Vision Insurance-Retirees	165.40	
1005040	Waite, Stephen	Reimb-Tuition, Books	2,316.93	
1005030	WalMart Stores Inc	2019 Desk Calendars	58.20	
1005030	WalMart Stores Inc	Coffee Pot/Filters	90.38	
1005030	WalMart Stores Inc	Garbage Bags, Laundry Soap, Coffee	7.46	
1005040	Wex Bank	Gasoline for Fleet	435.57	
1005030	White Eagle Auto Body	Sq. 34 - Deductible from Crash	1,000.00	

Police Total: **123,938.68**

Public Works:

1006060	Aaren Pest Control	New PD Pest Control	195.00	
1006060	Aaren Pest Control	New PD Pest Control	195.00	
1006060	Aaren Pest Control	New PD Pest Control	195.00	
1006060	Aaren Pest Control	PD Pest Control	65.00	
1006060	Alarm Detection Systems	VH - Quarterly Alarm & Camera	1,540.56	
1006060	Amazon.com	DBPower Endoscope for PW/VH	25.99	
1006060	Amazon.com	MSDS Racks, OSHA Sign	100.97	
1006060	Amazon.com	Reflective 3M Tape for New PD	81.81	
1006060	Amazon.com	Wall Mount Door Stop	10.80	
1006030	American Public Works Assoc	APWA Scholarship Balance-RG	100.00	
1006030	Batteries Plus	Batteries for Crosswalks on Main St	381.75	
1006030	Beverly Snow & Ice INC	Snow Removal	1,099.75	
1006030	Beverly Snow & Ice INC	Snow Removal	3,934.00	
1006030	Beverly Snow & Ice INC	Snow Removal	404.00	
1006030	Beverly Snow & Ice INC	Snow Removal	2,544.00	
1006030	Beverly Snow & Ice INC	Snow Removal	2,839.00	
1006050	Blain's Farm & Fleet	Steel Rod for Plows	14.99	
1006050	Bonnell Industries	Auger Repair, Plow Motor, Bearings	955.09	
1006010	Call One	Phone Service	23.57	
1006010	Clarke Mosquito Control	Mosquito Management Service	7,535.00	
1006030	Comed	104 E Jackson Street Lights	171.83	
1006030	Comed	1945 Wiesbrook Controller	68.85	
1006030	Constellation Newenergy	692 Canton Ct Lights	7,674.87	
1006030	Crescent Electric Supply	150W Med Bulbs, Fuses	173.03	
1006030	Doors By Russ	Garage Door Repair	1,039.00	
1006010	Fastenal Co	10-Wire Rope Clips	19.74	
1006010	Fastenal Co	Hose Clamps for Xmas Decorations	122.40	
1006050	Fastenal Co	Lifting Chains	367.36	
1006050	Feece Oil Co.	Fuel - Diesel	571.53	
1006050	Feece Oil Co.	Fuel - Gas	107.09	
1006040	First Place Rental	White Locator Flags	9.99	
1006050	FleetPride	Exhaust Clamp/Pipe for #19	83.11	
1006030	Frost Electric Company	Street Light at Andover and Plainfield Rds	11,950.00	
1006010	Home Depot	16 Quick Link, 11 Eye Bolts	60.89	
1006010	Home Depot	AA Batteries for Vehicle Wreaths	27.96	
1006030	Home Depot	Bit Kit, LED Bulb for Memorial	35.20	
1006060	Home Depot	Christmas Tree for PW	56.98	

**Village of Oswego
Bill List
February 5, 2019**

<u>Fund/Department:</u>	<u>Vendor Name:</u>	<u>Description:</u>	<u>Amount:</u>	<u>Department Totals:</u>
1006010	Home Depot	Extension Cords	71.26	
1006010	Home Depot	Holiday Lights for Village Hall	59.94	
1006060	Home Depot	Key Rings, Command Strips, Zip Ties	9.92	
1006010	Home Depot	LED Lights for VH Outside Tree	89.96	
1006060	Home Depot	Liquid Nails, Wood Planks	19.36	
1006060	Home Depot	Lock/Chain, 16# Tape for Pictures	34.24	
1006030	Home Depot	Masonry Staples for Brine Wiring	5.98	
1006050	Home Depot	Pipe for Truck 10	7.44	
1006060	Home Depot	Reflective Door Numbers, VH	22.16	
1006060	Home Depot	Salt for New PD Sidewalks	43.88	
1006030	Illinois Secretary of State	License Renewal	61.41	
1006060	Imperial Service Systems	Monthly Janitorial Services	2,900.00	
1006060	Imperial Service Systems	Monthly Janitorial Services	379.00	
1006060	Imperial Service Systems	Monthly Janitorial Services	1,886.00	
1006040	IMRF	Monthly Pension Contributions	6.51	
1006050	Interstate Battery	Batteries for Trucks #126, #18	447.80	
1006040	Intl Society of Arboriculture	ISA Renewal	180.00	
1006010	IPBC	Health Insurance	2,753.43	
1006010	IPBC	Health Insurance	3.47	
1006010	IPBC	Health Insurance	163.92	
1006020	IPBC	Health Insurance	169.61	
1006020	IPBC	Health Insurance	0.43	
1006020	IPBC	Health Insurance	9.97	
1006030	IPBC	Health Insurance	1,987.74	
1006030	IPBC	Health Insurance	3.76	
1006030	IPBC	Health Insurance	126.09	
1006040	IPBC	Health Insurance	2,504.39	
1006040	IPBC	Health Insurance	5.44	
1006040	IPBC	Health Insurance	160.85	
1006050	IPBC	Health Insurance	1,176.10	
1006050	IPBC	Health Insurance	2.28	
1006050	IPBC	Health Insurance	76.79	
1006060	IPBC	Health Insurance	819.59	
1006060	IPBC	Health Insurance	4.07	
1006060	IPBC	Health Insurance	43.91	
1006030	IPRF	Workers Compensation Insurance	2,061.00	
1006030	J&F Concrete Lifting	Sidewalk Repairs	360.00	
1006050	Jims Truck Inspections	Inspection #19	30.00	
1006010	Just Safety, LTD.	Restock Safety Supplies	71.80	
1006030	Kendall County Concrete	Sidewalk Repair	418.38	
1006050	Kimball-Midwest	Drill Bits, Wire Terminals, Hose Ends	798.31	
1006050	Map Auto	Blower for #126, Sensor for #22	493.15	
1006030	Meade Electric Company	Traffic Signal Maintenance	143.60	
1006030	Meade Electric Company	Traffic Signal Maintenance	369.84	
1006030	Meade Electric Company	Traffic Signal Maintenance	400.28	
1006030	Meade Electric Company	Traffic Signal Maintenance	173.82	
1006030	Meade Electric Company	Traffic Signal Maintenance	256.30	
1006030	Meade Electric Company	Traffic Signal Maintenance	236.10	
1006030	Meade Electric Company	Traffic Signal Maintenance	315.23	
1006030	Meade Electric Company	Traffic Signal Maintenance	344.85	
1006010	Menards, INC.	Cable Clams, Eye Bolts	22.25	
1006010	Menards, INC.	Cords, Connectors, Ties	339.79	
1006010	Menards, INC.	Holiday Bows for Downtown	112.96	
1006030	Menards, INC.	Screws/Washers for Xmas Signs	8.08	
1006030	Morton Salt	Road Salt	5,711.63	
1006030	Morton Salt	Road Salt	4,412.89	
1006030	My Sisters Lil Donut Shop	Donuts for Staff, Snow Storm	24.00	
1006060	Napa Auto Parts	Anti-Freeze for Fountain	32.97	
1006050	Napa Auto Parts	Measuring Container for Shop	66.98	
1006050	Napa Auto Parts	Oil Filters for Shop Stock	5.68	
1006010	Navarro, Jesus	Meal-NIMS 400 Training	22.06	
1006060	Office Depot	Alpha Tab Binder Dividers	10.98	
1006060	Office Depot	Case Paper, Can Liners	23.89	
1006010	Office Depot	Dish Soap, Markers, Copy Paper	38.14	
1006060	Office Depot	Dish Soap, Markers, Copy Paper	11.58	
1006060	Office Depot	Dry Erasers, Vinyl Gloves	20.57	
1006060	Office Depot	Mini Preprinted Binder Dividers	15.77	
1006050	Old Dominion Brush	Leaf Vac Suction Hose	1,548.91	
1006060	O'Neill Glass & Mirror	PW - Replacement of Broken Window	346.32	
1006050	O'Reilly Auto Parts	Absorbant for Shop	18.98	
1006050	O'Reilly Auto Parts	Control Arm for Sq 13	147.06	

**Village of Oswego
Bill List
February 5, 2019**

<u>Fund/Department:</u>	<u>Vendor Name:</u>	<u>Description:</u>	<u>Amount:</u>	<u>Department Totals:</u>
1006050	O'Reilly Auto Parts	Rain Caps for Wood Chippers	31.47	
1006050	O'Reilly Auto Parts	Return Power Steering Pump	-87.80	
1006050	O'Reilly Auto Parts	Trans Fluid, Truck 122	5.99	
1006060	Orkin Pest Control	Quarterly Pest Control	357.82	
1006060	Oswego Ace Hardware	AA-AAA Batteries	17.98	
1006010	Oswego Ace Hardware	Cable Ties	12.99	
1006050	Oswego Ace Hardware	Chain for Leaf Vacs	13.17	
1006010	Oswego Ace Hardware	Hose Clamps for Downtown Decor	41.86	
1006060	Oswego Ace Hardware	Liquid Nails for Camera Board	2.99	
1006030	Oswego Ace Hardware	Metal Braces for DT Rail	11.96	
1006030	Oswego Ace Hardware	Outlets-Downtown Streetlights	39.98	
1006030	Oswego Ace Hardware	Spray Paint to Cover Graffiti	3.99	
1006060	Oswego Ace Hardware	Steel Nails for PD	2.39	
1006050	Parent Petroleum, INC	Oil for Squads, Def Fluid for PW	131.00	
1006050	Pomp's Tire Service, INC	Tire Repair, Truck 20	110.00	
1006050	Pomp's Tire Service, INC	Tires for #121	264.28	
1006040	R. Smits & Sons	Leaf Disposal	8,960.00	
1006050	Riverview Ford	Front Wheel Hub, CV Axle	178.16	
1006050	Riverview Ford	Tube Assembly for #104	118.26	
1006050	Riverview Ford	Wiper Blade Arm Assembly #124	25.58	
1006050	Rush Truck Center	Brake Chamber for #01	52.90	
1006030	Russo's Power Equipment	Pallet of Sidewalk Salt	502.25	
1006040	Russo's Power Equipment	Rakes for Leaf Collection	87.92	
1006060	Schindler Elevator Company	VH - Witness for Elevator Pressure Test	410.00	
1006060	Security Builders Supply	Village Hall Annex Door Lock	530.00	
1006030	Shaw Suburban Media	Bid-Snow Removal	124.62	
1006050	Site One Landscaping	Repair Supplies from Salt Spreaders	129.03	
1006010	Stonehill Business Partners	Lot 8 - Annual Assessment	257.76	
1000000	Stonehill Business Partners	Lot 8 - Annual Assessment	515.52	
1006010	Toshiba Financial Services	Copier Lease	65.50	
1006030	Verizon Wireless	Cell Phones/Direct Connect	576.51	
1006030	Verizon Wireless	Ipads & Data Devices	164.04	
1006010	Vision Service Plan	Vision Insurance-Retirees	38.68	
1006010	Vision Service Plan	Vision Insurance-Retirees	38.68	
1006060	WalMart Stores Inc	25ft Extension Cord	8.44	
1006060	WalMart Stores Inc	3 Boxes Can Liners, Scrub Brushes	44.91	
1006060	WalMart Stores Inc	Garbage Bags, Laundry Soap, Coffee	123.53	

Public Works Total: 94,344.32
General Fund Total: 298,933.64

Water & Sewer Fund:

5006070	Call One	Phone Service	1,183.42	
5006070	Carroll Distributing	Chop Saw Blade	250.00	
5006070	Comed	107A Rt. 25 Well 1	86.99	
5006070	Comed	1613 Rt. 34 Booster 2	281.92	
5006070	Comed	378 Ogden Falls, Well 7	1,702.22	
5006070	Comed	405A Chicago Rd. Well 2	23.98	
5006070	Comed	Master Acct Lift Stations	573.20	
5006070	Dynegy Energy Services	Master Acct. Wells	42,630.74	
5006070	Fastenal Co	Lifting Chains	440.68	
5006070	Feece Oil Co.	Fuel - Diesel	698.53	
5006070	Feece Oil Co.	Fuel - Gas	358.54	
5006070	Flow-Technics, INC	Replacement Pumps for Walgreens	4,146.00	
5006070	FNBO	UB Processing-Auto CC	789.71	
5006070	Fox Ridge Stone	12.77 Tons for Street Repair	104.08	
5006070	Fox Valley Sewer Services	Emergency Sanitary Backup	657.50	
5006070	Fox Valley Sewer Services	Quarterly Cleaning of Lift Stations	2,520.00	
5006070	Gateway Services	CC Processing-Online Payments	186.90	
5006070	Hawkins Water Treatment	Well 10-Chlorine Water Treatment	249.00	
5006070	Hawkins Water Treatment	Well 1-Polyphosphate Water Treatment	491.49	
5006070	Hawkins Water Treatment	Well 7-Chlorine Water Treatment	172.50	
5006070	Hawkins Water Treatment	Well 7-Polyphosphate Water Treatment	540.64	
5006070	Hawkins Water Treatment	Well 9-Chlorine Water Treatment	249.00	
5006070	Hawkins Water Treatment	Well 9-Polyphosphate Water Treatment	511.15	
5006070	Home Depot	Batteries for Locating Equipment	32.91	
5006070	Home Depot	Tools for Truck 124	61.82	
5006070	Illinois Collection	Collection Services	132.20	
5006070	Illinois Collection	Collection Services	82.44	
5006070	Imperial Service Systems	Monthly Janitorial Services	379.00	
5006070	IMRF	Monthly Pension Contributions	9.77	
5006070	IPBC	Health Insurance	17,764.42	

**Village of Oswego
Bill List
February 5, 2019**

<u>Fund/Department:</u>	<u>Vendor Name:</u>	<u>Description:</u>	<u>Amount:</u>	<u>Department Totals:</u>
5006070	IPBC	Health Insurance	42.13	
5006070	IPBC	Health Insurance	1,169.88	
5006070	IPRF	Workers Compensation Insurance	668.11	
5006070	JSN Contractors Supply	Paint for Locates	477.00	
5006070	M.E. Simpson Company	Leak Location Services	325.00	
5006070	M.E. Simpson Company	Valve Exercising	37,380.00	
5006070	Matrix NPC Merchants	Pmt Processing-Water Online Payments	2,406.82	
5006070	Office Depot	Dish Soap, Markers, Copy Paper	38.15	
5006070	Oswego Ace Hardware	Concrete Anchors	8.04	
5006070	Oswego Ace Hardware	Muratic Acid for Well Houses	23.97	
5006070	Pomp's Tire Service, INC	Loader Tire Repair	400.00	
5006070	Third Millennium	Regular Utility Bill Postage	1,386.32	
5006070	Third Millennium	Regular Utility Bill Postage	1.50	
5006070	Toshiba Financial Services	Copier Lease	65.50	
5006070	USA Blue Book	Water Service Repair Tools	428.26	
5006070	USPS	Postage, Delinquent Utility Bills	592.39	
5006070	USPS	Postage, Shut-Off Utility Notices	299.64	
5006070	Vanco Services	UB Processing Fees: E-Checks	219.00	
5006070	Verizon Wireless	Cell Phones/Direct Connect	576.51	
5006070	Verizon Wireless	Ipads & Data Devices	45.42	
5006070	Verizon Wireless	SCADA Data	719.15	
5006070	Water Products Co	Hydrant Flange Repair Kit	225.00	
5006070	Water Products Co	Repair Clamps, Fittings, Rounder	2,317.32	
5006070	Water Remediation Technology	Base Treatment Charge	3,725.55	
5006070	Water Remediation Technology	Base Treatment Charge	6,101.14	
5006070	Water Remediation Technology	Base Treatment Charge	4,768.70	
5006070	Water Remediation Technology	Base Treatment Charge	4,768.70	
5006070	Water Remediation Technology	Base Treatment Charge	4,768.70	
5006070	Water Remediation Technology	Base Treatment Charge	4,768.70	
5006070	Water Remediation Technology	Base Treatment Charge	4,768.70	
5006070	Water Remediation Technology	Base Treatment Charge	4,768.70	
5006070	Water Remediation Technology	Excess Volume Charge	321.70	
5006070	Water Remediation Technology	Excess Volume Charge	111.56	
5006070	Water Remediation Technology	Excess Volume Charge	2,414.79	
5006070	Water Remediation Technology	Excess Volume Credit	-2,720.36	
5006070	Water Remediation Technology	Excess Volume Credit	-3,643.38	
5006070	Water Remediation Technology	Excess Volume Credit	-2,765.91	
5006070	Water Remediation Technology	Excess Volume Credit	-866.00	
5006070	Water Remediation Technology	Excess Volume Credit	-1,160.34	

Water & Sewer Fund: 157,256.81

Water & Sewer Capital Fund:

5106070	Allied Electronics	Limit Switch	195.98
5106070	Dorner Company	Repairs to PRV at Booster Station	3,807.00
5106070	Ferguson Waterworks	Water Meter Equipment	18,559.00
5106070	Ferguson Waterworks	Water Meter Equipment	431.41
5106070	Ferguson Waterworks	Water Meter Equipment	90.00
5106070	Fox Metro Water Reclamation Dist	Sanitary Investigating, Cleaning	4,263.26
5106070	HR Green, INC.	1 Stone Hill (Woolley Rd) Lift Station	1,433.18
5106070	HR Green, INC.	1 Stone Hill (Woolley Rd) Lift Station	1,875.00
5106070	Sierra	Water Meter Booster Station II	1,932.00

Water & Sewer Capital Fund: 32,586.83

Capital Fund:

3003000	Amazon.com	Fixed Shelf for Rack	87.45
3003000	Best Buy	10 Televisions, Warranties for New PD	4,554.80
3003000	Call One	Phone Service	4,743.75
3003000	CDW Government, INC	Credit-CAT6 Snagless Patch	-500.72
3003000	Chicago Title & Trust	Woolley Rd Improvements-6th Draw	19,915.74
3003000	Chicago Title & Trust	Woolley Rd Improvements-7th Draw	3,153.50
3003000	ClientFirst Consulting	Project Oversight: Implementation	2,177.50
3003000	Comcast Corporation	Internet & Connection to Building, New PD	1,500.00
3003000	Gilbane Building Company	New PD-Building Services #28	407,251.62
3003000	Home Depot	Garbage Cans for New PD	267.91
3003000	IL Department of Transportation	IL 47 & US 34 Construction	30,848.15
3003000	Quantum Sign Corp	New PD - Marquee Sign Install	1,238.00
3003000	Tyler Technologies, INC	ERP Implementation Phase 3 EnerGov	148.75

Capital Fund: 475,386.45

Public Improvement/Roads Fund:

2006030	Briggs Paving	1522 Square Yards of Paving	46,314.46
---------	---------------	-----------------------------	-----------

**Village of Oswego
Bill List
February 5, 2019**

<u>Fund/Department:</u>	<u>Vendor Name:</u>	<u>Description:</u>	<u>Amount:</u>	<u>Department Totals:</u>
				Public Improvement/Roads Fund: <u>46,314.46</u>
Vehicle Fund:				
6001000	Riverview Ford	New Squad Vehicle #26	25,503.60	
6001000	Rush Truck Center	2019 International, Model 4300	75,950.00	
6001000	Strypes Plus More	Sq#22 - Graphics Removal	290.00	
				Vehicle Fund: <u>101,743.60</u>
Expendable Trust Fund:				
2302000	Amazon.com	Xmas Walk-Grinch Mask	41.11	
2302000	Barnes & Noble	Book for Tree Lighting Event	16.99	
2302000	Facebook	Xmas Walk-Advertising	50.00	
2302000	Facebook	Xmas Walk-Advertising	100.00	
2302000	Facebook	Xmas Walk-Advertising	100.00	
2302000	Facebook	Xmas Walk-Advertising	32.34	
2302000	Fedex	Lamination for Xmas Walk	40.77	
2302000	Hobby Lobby	Xmas Walk Misc Items	144.29	
2302000	Hobby Lobby	Xmas Walk-Fleece, Pompoms for Games	42.63	
2302000	Hobby Lobby	Xmas Walk-Thread, Ribbons, Batting	41.14	
2302000	Home Depot	Extension Cords, Xmas Walk	206.50	
2302000	Home Depot	Pipe Sections for Planters	143.90	
2302000	Leleika, Lori	Xmas Walk Photography	150.00	
2302000	Meijer, INC.	Tape, Bottled Water-Xmas Walk	27.03	
2302000	Meijer, INC.	Xmas Walk-Candy for Games	47.70	
2302000	Office Depot	Binders, Batteries for Xmas Walk	48.93	
2302000	Office Depot	Sheet Protectors-Xmas Walk	19.99	
2302000	Oswego Ace Hardware	Xmas Walk-Batteries	15.35	
2302000	OTC Brands, Inc	Xmas Walk-Giveaways for Games	113.44	
2302000	Party City	Xmas Walk-Gifts for Volunteers	49.91	
2302000	Target	Xmas Walk-Christmas CDs	50.06	
2302000	TC Furlong, INC	Rental of 6 Microphones, Cords, Stands	240.00	
2302000	Windy City Lights	Holiday Lights for VH, Downtown	1,305.34	
				Expendable Trust Fund: <u>3,027.42</u>
Subdivision Escrow Fund:				
9000000	Robinson Engineering	17-R0347, The Reserve at Hudson Crossing	11,422.75	
9000000	Robinson Engineering	17-R0496 Hummel Trails #14	2,250.00	
9000000	Robinson Engineering	18-R0317 Hummel Trails #10	3,450.00	
9000000	Robinson Engineering	18-R0698 Hummel Trails Drainage	2,325.00	
9000000	Robinson Engineering	18-R1027 90 Plank Rd	1,000.00	
9000000	Shaw Suburban Media	Variance-Buckskin Dr	72.54	
9000000	Shaw Suburban Media	Variance-W Tyler St	543.74	
				Sub Escrow Fund: <u>21,064.03</u>
Agency Fund:				
				Agency Fund: <u>-</u>
TIF Fund:				
2503500	Ancel, Glink, Diamond, DiCianni	Legal Expenses	3,206.25	
2503500	Kane, McKenna & Assoc	Oswego Downtown TIF Contract	1,037.50	
2503500	Shaw Suburban Media	TIF-Alternative Proposals	159.96	
				TIF Fund: <u>4,403.71</u>
Other General Fund:				
1000000	Aflac	Monthly Insurance Deductions	4,598.04	
1000000	I.U.O.E. Local 150	Union Dues	845.92	
1000000	I.U.O.E. Local 150	Union Dues	36.00	
1000000	I.U.O.E. Local 150	Union Dues	200.09	
1000000	I.U.O.E. Local 150	Union Dues	845.92	
1000000	I.U.O.E. Local 150	Union Dues	36.00	
1000000	I.U.O.E. Local 150	Union Dues	200.09	
1000000	I.U.O.E. Local 150	Union Dues	845.92	
1000000	I.U.O.E. Local 150	Union Dues	36.00	
1000000	I.U.O.E. Local 150	Union Dues	200.09	
1000000	IMRF	Monthly Pension Contributions	80,586.25	
1000000	IPBC	Health Insurance	22,722.55	
1000000	IPBC	Health Insurance	2,013.03	
1000000	Vision Service Plan	Vision Insurance	250.76	
1000000	Vision Service Plan	Vision Insurance	250.76	
1000000	Vision Service Plan	Vision Insurance	1,986.76	
1000000	Vision Service Plan	Vision Insurance	1,928.74	

**Village of Oswego
Bill List
February 5, 2019**

<u>Fund/Department:</u>	<u>Vendor Name:</u>
1000000	Vision Service Plan
1000000	Vision Service Plan

<u>Description:</u>
Vision Insurance-Retirees
Vision Insurance-Retirees

<u>Amount:</u>	<u>Department Totals:</u>
32.68	
32.68	

Other General Fund: 117,648.28

Grand Total: 1,258,365.23



AGENDA ITEM

MEETING TYPE: Village Board

MEETING DATE: February 5, 2019

SUBJECT: New Police Headquarters (Gilbane Contract-Change Order #OCO-0003)

ACTION REQUESTED:

Approval of a Resolution Authorizing the Village Administrator to Execute Change Order #OCO-0003 for Costs and Fees Associated with Construction of the Open-Air Parking Garage and General Liability Fees not to Exceed \$47,339.64.

BOARD/COMMISSION REVIEW:

N/A

ACTION PREVIOUSLY TAKEN:

Date of Action	Meeting Type	Action Taken
6/21/16	Village Board	Approved Resolution Approving Construction Management Contract with Gilbane Building Company.

DEPARTMENT: Police

SUBMITTED BY: Jeff Burgner, Chief of Police

FISCAL IMPACT:

Not to exceed \$47,339.64 - funds for this change order will come from the New Police Headquarters account.

BACKGROUND:

The Village Board authorized Gilbane Building Company to award contracts for the construction of the open-air parking garage at the new police headquarters which was bid as an alternate for the original project. Managing this portion of the overall project was not included in the original contract with Gilbane Building Company.

DISCUSSION:

Gilbane Building Company has processed the change orders approved by the Village Board regarding the construction of the open-air garage. Upon finalizing this process, Gilbane Building Company is requesting the following additional fees to comply with the contract they hold with the Village:

- Additional Gilbane Construction Fees \$5,887.84
- Additional Labor \$17,313.00
- Addition Reimbursable \$5,322.00

In addition to the above mentioned fee request, Gilbane Building Company is requesting funds to cover the additional General Liability contract in excess of \$25,000,000 in accordance with the contract with Gilbane Building Company. The original cost of the insurance was \$216,215.03 for \$25,000,000 and the current request of \$18,816.80 will cover the General Liability contract for the remaining portion of the contract amount which includes the open-air garage.

RECOMMENDATION:

Staff finds this change order reasonable and recommends approving the change order.

ATTACHMENTS:

1. Resolution
 2. Exhibit A – Proposed Change Order
-

RESOLUTION NO. 19 - R - ____

RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE CHANGE ORDER #OCO-0003 FOR COSTS AND FEES ASSOCIATED WITH CONSTRUCTION OF THE OPEN-AIR PARKING GARAGE AND GENERAL LIABILITY FEES NOT TO EXCEED \$47,339.64 FOR THE CONSTRUCTION OF THE NEW POLICE HEADQUARTERS PROJECT AND THE WAIVING OF THE COMPETITIVE PUBLIC BIDDING REQUIREMENT.

WHEREAS, the Village of Oswego (“Village”) has a population of more than 25,000 and is therefore a “Home Rule Unit” under the 1970 Illinois Constitution; and

WHEREAS, the Illinois Constitution of 1970 provides that a Home Rule Unit may exercise any power and perform any function pertaining to its government and affairs, including but not limited to the power to regulate for the protection of the public health, safety, morals and welfare; to license, to tax; and to incur debt; and

WHEREAS, in an interest to better serve the public safety needs of the community, the Village of Oswego is constructing a new police headquarters; and

WHEREAS, the Village Board approved the construction of an open-air garage at the new police headquarters; and

WHEREAS, the Village has determined that this additional work is germane to the original contract; and

WHEREAS, Gilbane Building Company has provided a proposal for additional fees to manage the construction, identified as OCO-0003, substantially in the form attached hereto marked “Exhibit A”; and

WHEREAS, it is in the best interest of the Village of Oswego to authorize the Village Administrator to execute Change Order #OCO-0003 to Gilbane Building Company and waive the public bid process.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS, as follows:

SECTION 1. INCORPORATION OF RECITAL

That the recitals set forth above are incorporated here by reference.

SECTION 2. SUPPORT THE VILLAGE ADMINISTRATOR IN WAIVING OF THE COMPETITIVE PUBLIC BIDDING REQUIREMENT AND THE AWARDED OF A CHANGE ORDER TO GILBANE BUILDING COMPANY FOR THE NEW POLICE HEADQUARTERS

The Village President and Village Board of Trustees are hereby authorizing and directing the Village Administrator to waive the public bidding requirement and execute Change Order #OCO-0003 to Gilbane Building Company substantially in the form attached as "Exhibit A".

SECTION 3. REPEALER

All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution shall be, and the same hereby repealed.

SECTION 4. SEVERABILITY

This Resolution and every provision thereof shall be considered severable. In the event that any court of competent jurisdiction may find and declare any word, phrase, clause, sentence, paragraph, provision or section or part of a phrase, clause, sentence, paragraph, clauses, sentences, paragraphs and provisions and parts of phrases, clauses, sentences, paragraphs, provisions and sections not ruled void or unconstitutional shall continue in full force and effect.

SECTION 5. EFFECTIVE DATE

This Resolution shall be in full force and effect from and after its passage.

PASSED by the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois this 5th day of February, 2019.

RYAN KAUFFMAN _____ JUDY SOLLINGER _____

KARIN MCCARTHY-LANGE _____ LUIS PEREZ _____

PAM PARR _____ JOE WEST _____

APPROVED by me, Gail E. Johnson, as President of the Village of Oswego, Kendall and Will Counties, Illinois this 5th day of February, 2019.

GAIL E. JOHNSON, VILLAGE PRESIDENT

Tina Touchette, Village Clerk

DRAFT

STATE OF ILLINOIS)
)
COUNTIES OF KENDALL) SS
AND WILL

CLERK'S CERTIFICATE
(RESOLUTION)

I, Tina Touchette, the duly qualified and acting Village Clerk of the Village of Oswego, Kendall and Will County, Illinois, do hereby certify that I am the keeper of its books and records and that the attached hereto is a true and correct copy of a Resolution entitled:

RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE CHANGE ORDER #OCO-0003 FOR COSTS AND FEES ASSOCIATED WITH CONSTRUCTION OF THE OPEN-AIR PARKING GARAGE AND GENERAL LIABILITY FEES NOT TO EXCEED \$47,339.64 FOR THE CONSTRUCTION OF THE NEW POLICE HEADQUARTERS PROJECT AND THE WAIVING OF THE COMPETITIVE PUBLIC BIDDING REQUIREMENT.

which Resolution was duly adopted by said Board of Trustees at a regular meeting held on the 5th day of February, 2019, and thereafter approved by the Village President on the 5th day of February, 2019.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at said meeting and that the Board complied with all requirements of the Illinois Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of _____ 2019.

Tina Touchette, Village Clerk
Village of Oswego

(Seal)

EXHIBIT A

Owner Change Order (OCO)



Project Name: Oswego Police Station
Gilbane Project No.: J07223.000

OCO: OCO-0003
PCI: OS-00004
Alternate Tracking #:

Attention: Dan DiSanto

Date Issued: 1/11/2019 5:14:16 PM

Owner: Village of Oswego

Address: 100 Parkers Mill

Oswego, IL 60543 US

Architect: Hellmuth Obata & Kassabaum Inc, Larry Hlavacek

The Contract changes as follows:

Scope Of Changes: Gilbane Parking Garage Cost & GL True-up

Description: Gilbane Parking Garage Cost & GL True-up

1- Additional Gilbane construction fee for parking garage.
= Amount: \$5,887.84

2- General Liability (GL) Contract amount for anything over 25M. This is calculated at the rate of \$8.65 per \$1,000.00 of Contract revenue. (Refer to 6.6.1 of AIA Document A134 & Form of Fee Proposal and Information)
= Amount \$18,816.80

3- Additional labor Gilbane construction fee for parking garage.
= Amount: \$17,313.00

4- Additional reimbursables for parking garage.
= Amount: \$5,322.00

Additional Description

Attachments:

Number	Title	PCI	Change Date	Revision
Sort Attachments				

Job	PCI Code	Phase Code	Description	Subcontractor	Basis	Amount	Accept	ATP
-----	----------	------------	-------------	---------------	-------	--------	--------	-----

Job	PCI Code	Phase Code	Description	Subcontractor	Basis	Amount	Accept	ATP
J07223.000		00.087.899800.X	Contingency			-\$47,339.64	<input checked="" type="radio"/> Yes <input type="radio"/> No	
J07223.000		92.925.928022.Z	Garage Additional Reimbursables			\$5,322.00	<input checked="" type="radio"/> Yes <input type="radio"/> No	
J07223.000		92.928.994900.Z	Lump Sum Labor/GCs			\$17,313.00	<input checked="" type="radio"/> Yes <input type="radio"/> No	
J07223.000		99.970.950050.Z	Gen & Excess Liability Insurance			\$18,816.80	<input checked="" type="radio"/> Yes <input type="radio"/> No	
J07223.000		99.999.999000.Z	Fee			\$5,887.84	<input checked="" type="radio"/> Yes <input type="radio"/> No	
TOTAL FOR PCI No. OS-00004						\$0.00		

Submitted Amt: \$0.00 **Total:** \$0.00

Signature of the Owner indicates agreement herewith, including any adjustment in the Contract Sum or the Contract Time

The Original Contract price was	\$27,282,413.00
Net change by previously authorized Change Orders	\$.00
Contract Price prior to this Change Order	\$27,282,413.00
Contract Price will be changed by this Change Order in the Amount	\$.00
The new Contract Price including this Change Order will be	\$27,282,413.00
The Contract Time will be changed by	0
The date of Substantial Completion for construction as of the date of this Change Order therefore is	10/12/2018

Gilbane Building Company

Gilbane Building Company

**Signed: 1/11/2019 5:14:16 PM Eastern Standard Time - By:
Thomas Leonard (Senior Project Executive)**

Gilbane Building Company: 10.129.46.211

Village of Oswego

By: _____

Title: _____

Company: _____

Date: _____

Printed Name: _____

Hellmuth Obata &
Kassabaum Inc

By:	_____
Title:	_____
Company:	_____
Date:	_____
Printed Name:	_____

Approve and Sign

PDF with Attachments

Print

Refresh

My Emailed Documents

CALENDAR UPDATE

February 9th – LUNAFEST
February 18th- Village Offices Closed

Location: Oswego Village Hall, 100 Parkers Mill, Oswego, IL

Economic Development Commission	February 6, 2019	6:00 p.m.
Planning and Zoning Commission Meeting	February 7, 2019	7:00 p.m.
Cultural Arts Commission Meeting	February 13, 2019	6:00 p.m.
Committee of the Whole Meeting	February 19, 2019	6:00 p.m.
Regular Village Board Meeting	February 19, 2019	7:00 p.m.
Historic Preservation Commission Meeting	February 27, 2019	7:00 p.m.

Location: Oswego Public Works Facility, 100 Theodore Drive, Oswego, IL

Location: Oswego Police Department, 3355 Woolley Road, Oswego, IL

Police Commission Meeting	February 7, 2019	5:00 p.m.
Administrative Adjudication	February 28, 2019	5:00 p.m.
Police Pension Board Meeting	April 25, 2019	3:15 p.m.