



NOTICE AND AGENDA

**NOTICE IS HEREBY GIVEN
THAT A REGULAR VILLAGE BOARD MEETING**

WILL BE HELD ON

November 24, 2020

7:00 PM (or immediately following the Committee of the Whole meeting)

Location: Oswego Village Hall

A. MEETING INFORMATION

A.1 Meeting Attendance Instructions

[Meetings and Public Comment Instructions 11-17-20.docx](#)

B. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

C. ROLL CALL

D. CONSIDERATION OF AND POSSIBLE ACTIONS ON ANY REQUESTS FOR ELECTRONIC PARTICIPATION IN MEETING

E. RECOGNITIONS/APPOINTMENTS

E.1 Proclamation- Small Business Saturday, November 28, 2020

[Small Business Saturday - 2020.doc](#)

E.2 Proclamation- Drunk and Drugged Driving Prevention Month, December

[3D Prevention Month December 2020.docx](#)

F. PUBLIC FORUM

G. STAFF REPORTS

H. CONSENT AGENDA

H.1 November 10, 2020 Committee of the Whole Minutes

[11-10-20 COTW.docx](#)

H.2 November 10, 2020 Revised Regular Village Board Meeting Minutes

[11-10-20 Revised RegVB.docx](#)

H.3

Resolution Authorizing the Execution of an Intergovernmental Agreement for the Rental of a Showmobile between the Village of Oswego and the Sugar Grove Park District.

[Sugar Grove Park Agreement - AI 11-24-20.docx](#)

[Sugar_Grove_Park_Agreement_-_RESO\(3\).docx](#)

[Showmobile IGA Sugar Grove Park Dist.pdf](#)

H.4

Resolution Authorizing the Execution of an Agreement for Lobbying Services Between the Village of Oswego and Kasper & Nottage, P.C.

[Lobbyist_AI_11-24-20.docx](#)

[Lobbyist_Resolution_11-24-20\(3\).docx](#)

[20_21 Village of Oswego Retainer Agreement with Kasper and Nottage.pdf](#)

H.5

Resolution Authorizing Initial Acceptance of Certain Public Improvements For The Reserve At Hudson Crossing, Effective December 1, 2020, and Reduction of Performance Bond #2287253

[SQ_GJ_112420.PBOT Reserve at Hudson Crossing - Initial Acceptance.docx](#)

[Resolution 20-R- Reserve at Hudson Crossing - Initial Acceptance_gwj.docx](#)

[Exhibit A.pdf](#)

I. BILL LIST

I.1 Approve Bill List Dated November 24, 2020 in the Amount of \$4,231,539.31.

[11-24-20 Bill List.pdf](#)

J. OLD BUSINESS

J.1 Resolution Ratifying the Village President's Executive Orders and Extending Declaration of Local Emergency and Disaster

[20-R-___ Resolution_Ratifying_Exec_Orders_Local_Emergency_Disaster_11-16-20.docx](#)

K. NEW BUSINESS

K.1

Approve a Concept Plan for the Property Located at the Southeast Corner of Orchard Road and Mill Road to Allow for the Development of Single-Story Attached Apartment Townhomes.

[1082.20_RedwoodApartments_Concept Plan.VB.11.24.2020.docx](#)

[Exhibit A_Concept Plan.pdf](#)

[Exhibit B_Concept Landscape Plan.pdf](#)

[Exhibit C_Concept Elevations.pdf](#)

[Exhibit D_Plan Narrative.pdf](#)

[Exhibit E_Intro Book.pdf](#)

[Exhibit F_Plat of Survey.pdf](#)

[Exhibit G_Location Map.pdf](#)

[1082.20_Redwood_Orchard Mill Road_Concept Plan.PC.11.05.20.docx](#)

[PZC minutes 11 5 20.doc](#)

K.2 Special Service Area Public Hearing and Tax Levies

a) Public Hearing to Comply With Truth in Taxation Act 35 ILCS 200/18-60, 18-65, for Special Service Area SS60 Oswego 04-SSA-01

Tax Levies

b) Ordinance Providing for the Levying, Assessment and Collection of Taxes for the 2020 Tax Year for Special Service Area SS60 Oswego 04-SSA-01 of the Village of Oswego, Kendall and Will County, Illinois.

c) Ordinance Providing for the Levying, Assessment and Collection of Taxes for the 2020 Tax Year for Special Service Area SS84 Oswego 05-SSA-03 of the Village of Oswego, Kendall and Will County, Illinois.

[SSA Tax memo 2020.docx](#)

[Notice of Proposed Property Tax Increase 2020 SS 60 Oswego 04-SSA-01 Notice.docx](#)

[2020 SS 60 Oswego 04-SSA-01.docx](#)

[2020 SS 84 Oswego 05-SSA-03.docx](#)

[Estates_of_Fox_Chase_Units_2_3.pdf](#)

K.3

Open and Continue the Annexation Agreement Public Hearing for Emerson Creek Located at 5126 Stephens Road to the December 15, 2020 Village Board meeting.

[1078.20 VB Memo.docx](#)

K.4 Resolution Authorizing the Purchase of Two (2) Message Boards with a Radar Option from All Traffic Solutions, Inc., Herndon, Virginia, in the Amount Not to Exceed \$43,900 and Striping from Strypes Plus More, Inc., Hinckley, Illinois in the Amount Not To Exceed \$600, with a Grand Total Amount Not to Exceed \$44,500.

[Message_Board_Purchase_Memo.docx](#)

[Resolution_20-R-___Message_Board_Purchase.docx](#)

[Exhibit B - Strypes Plus More, Inc. Quote.pdf](#)

L. TRUSTEE REPORTS

M. PRESIDENT'S REPORT

N. CLOSED SESSION

N.1 a. Pending and Probable Litigation [5 ILCS 120/2(c)(11)]

b. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Personnel [5 ILCS 120/2(c)(1)]

c. Collective Bargaining, Collective Negotiating Matters, Deliberations Concerning Salary Schedules [5 ILCS 120/2(c)(2)]

d. Sale, Lease, and/or Acquisition of Property [5 ILCS 120/2(c)(5) & (6)]

e. Security Procedures and the Use of Personnel and Equipment to Respond to an Actual, Threatened, or a Reasonably Potential Danger to the Safety of Employees, Staff, the Public, or Public Property [5 ILCS 120/2(c)(8)]

O. POSSIBLE ACTION OF CLOSED SESSION ITEMS INCLUDING:

P. ADJOURNMENT

Posted:

Date: _____

Time: _____

Place: _____

Initials: _____

Tina Touchette
Village Clerk



*Tina Touchette,
Village Clerk*

100 Parkers Mill • Oswego, IL. 60543 • (630) 554-3259
Website: www.oswegoil.org

November 17, 2020

Meeting Attendance Instructions

In accordance with the State of Illinois Executive Order and Disaster Proclamation signed and filed on November 13, 2020 and for purposes of Public Act 101-0640, Article, 15 section 15-5, Executive Order 2020-07, 2020-33 and 2020-44 have been re-issued to amend the Open Meetings Act (5 ILCS 120/7(e)(4) finding that the public health concerns render in-person attendance of more than ten (10) people at a meeting not feasible. The amendment remains in effect for 30 days.

Public Act 101-0640 allows public bodies to conduct remote meetings under certain conditions. Each member of the public body participating by audio or video conference for a meeting held under these provisions is considered present at the meeting for purposes of determining a quorum and participating in all proceedings.

The Village of Oswego will hold the regularly scheduled Committee of the Whole and Village Board meetings on Tuesday, November 24, 2020 with Board members, staff, and the public participating remotely in compliance with the State's requirements. The Committee of the Whole meeting will begin at 6:00 p.m. with the Village Board meeting following at 7:00 p.m. Village Hall will be open for the meeting; however, residents are strongly encouraged to participate remotely due to the limit of ten (10) persons gathering pursuant to the Governor's Executive Order and Disaster Proclamation.

How to watch or join the meetings from home:

- Watch the webinar live at StreamUS.oswegoil.org. You will see the Board members, staff members, and other participants who may be attending remotely. If you access the video webinar on a smart phone, you will be prompted to download the Zoom app.
- Join our meeting by phone call. Call (312) 626-6799 just prior to the meeting. When prompted, enter passcode **508 193 215** from your phone. You will hear the audio of the meeting through our webinar service.

To give a comment at the meetings, you have multiple options:

- Email your comment to touchette@oswegoil.org by 4:00 p.m. on the day of the meeting. Your comment will not be read aloud during the Public Forum portion of the meeting. Instead, the emailed comments will be provided to all Village Board members and will be included in the meeting minutes. The entire content of your written comments will be subject to public release. The Village of Oswego is under no obligation to redact any information.
- Give your comment live by phone. Email touchette@oswegoil.org or call 630-554-3259 by 4:00 p.m. on the day of the meeting and leave your name, address, phone number, and the topic on which you'd like to speak (address information is optional). Our staff will call you during the meeting and put you on speakerphone so you can provide your comment live. Please be by your phone when the meeting begins at 7:00 p.m. We will let the line ring four times before moving on to the next speaker.

- Residents are strongly encouraged to stay home and participate remotely, however, you may still give public comment in person. If attending in person, members of the public are required to stay six feet from any other person in the room and wear a face covering/mask.

As always, those physically giving public comment are asked to fill out the Public Participation form and abide by the Village's civility code, which is available on the Village's [website](#).

General comments from the public to the Village Board or staff can still be submitted to the Village's email address at info@oswegoil.org, however, these comments will not be read aloud at meetings. In addition, the Village President and Trustees welcome emails and phone calls from constituents.

Social distancing measures in place

For members of the public attending meetings in person, guidelines from the Illinois Department of Public Health and the Department of Commerce & Economic Opportunity will remain in effect. These include but are not limited to:

- Wearing face masks
- Maintaining at least six feet of distance from other people
- Capping room capacity at 10 people
- Making hand sanitizer and disposable masks available for attendees

A temperature station is set-up in the lobby to check temperatures of persons attending the Village Board meetings. If you are not feeling well, please stay home.

A tv monitor will be made available in the lobby so that, in the event a meeting reaches the 10-person capacity limit, the public will be able to watch the proceedings from the Village Hall lobby.

How to watch meetings from home

The public is invited to watch the livestream of Oswego Village Board meetings at www.oswegoil.org/government/village-board/agendas.aspx. Scroll down to *Upcoming Events*. Once the meeting begins, an *In Progress* link will appear. Click on it to watch the meeting.

Get updates as they happen

Residents are also encouraged to follow the Village of Oswego on Facebook (@VillageofOswego) and Twitter (@OswegoIL60543) for up to the minute updates. You can also subscribe to Village of Oswego emails or text alerts by visiting <http://www.oswegoil.org/> and clicking on *E-mail Alerts*.

For more information about public participation at meetings, please contact me.

Thank you,

Tina Touchette, RMC, CMC
Village Clerk
630-554-3259
ttouchette@oswegoil.org

Proclamation

The Village of Oswego, Illinois
Founded in 1833

Small Business Saturday- November 28, 2020

WHEREAS, the government of Oswego, IL celebrates our local small businesses and the contributions they make to our local economy and community; according to the United States Small Business Administration, there are 31.7 million small businesses in the United States, they represent 99.9% of all firms with paid employees in the United States, are responsible for 65.1% of net new jobs created from 2000 to 2019; and

WHEREAS, small businesses employ 47.1% of the employees in the private sector in the United States. 62% of U.S. small businesses reported that they need to see consumer spending return to pre-COVID levels by the end of 2020 in order to stay in business. 65% of U.S. small business owners said it would be most helpful to their business to have their “regulars” return and start making purchases again; and three-quarters of U.S. consumers are currently looking for ways to Shop Small and support their community; and

WHEREAS, 96% of consumers who shopped on Small Business Saturday® agree that shopping at small, independently-owned businesses supports their commitment to making purchases that have a positive social, economic, and environmental impact and 97% of consumers who shopped on Small Business Saturday agree that small businesses are essential to their community; and

WHEREAS, 95% of consumers who shopped on Small Business Saturday reported the day makes them want to shop or eat at small, independently-owned businesses all year long, not just during the holiday season; and

WHEREAS Oswego, IL supports our local businesses that create jobs, boost our local economy and preserve our communities; and

WHEREAS, advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

NOW, THEREFORE, I Troy Parlier, Village President of the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois, do hereby proclaim **November 28, 2020** as

SMALL BUSINESS SATURDAY

And urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Village of Oswego to be affixed this 24th day of November 2020.

Troy Parlier, Village President

ATTEST:

Tina Touchette, Village Clerk

Proclamation

The Village of Oswego, Illinois
Founded in 1833

DECEMBER DRUNK AND DRUGGED DRIVING PREVENTION MONTH (3-D)

WHEREAS, motor vehicle crashes killed 1,009 people in Illinois during 2019; and

WHEREAS, hundreds of those deaths involved a driver impaired by alcohol and/or drugs; and

WHEREAS, the December holiday season is traditionally one of the most deadly times of the year for impaired driving; and

WHEREAS, for thousands of families across the state and nation, holidays are a time to remember loved ones lost; and

WHEREAS, organizations across the state and the nation have joined together with the Drive Sober or Get Pulled Over and other campaigns that foster public awareness of the dangers of impaired driving and anti-impaired driving law enforcement efforts; and

WHEREAS, the Village of Oswego is proud to partner with the Illinois Department of Transportation's Division of Traffic Safety and other traffic safety groups in that effort to make our roads and streets safer; and

NOW, THEREFORE, I, Troy Parlier, President of the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois, proclaim the month of December 2020 as

DRUNK AND DRUGGED DRIVING (3-D) PREVENTION MONTH

in the Village of Oswego and call upon all citizens, government agencies, business leaders, hospitals and healthcare providers, schools, and public and private institutions to promote awareness of the impaired driving problem, to support programs and policies to reduce the incidence of impaired driving, and to promote safer and healthier behaviors regarding the use of alcohol and other drugs this December holiday season and throughout the year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Village of Oswego to be affixed this 24th day of November 2020.

TROY PARLIER, VILLAGE PRESIDENT

TINA TOUCHETTE, VILLAGE CLERK

**MINUTES OF A COMMITTEE OF THE WHOLE MEETING
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OSWEGO VILLAGE HALL
100 PARKERS MILL, OSWEGO, ILLINOIS
November 10, 2020**

There were technical issues with the audio and video recording for this meeting; causing the meeting to start later than the normally scheduled start time of 6:00 p.m.

This afternoon the Village President determined that it is neither prudent nor practical for the meeting to be held with all Trustees physically present and therefore the Board, this evening, is doing their meetings in the combination of electronic attendance as well as in person with audience here at Village Hall.

CALL TO ORDER

President Troy Parlier called the meeting to order at 6:18 p.m.

ROLL CALL

Board Members Physically Present: Trustee Terry Olson

Board Member Attended Electronically: President Troy Parlier and Trustees James Marter, Pam Parr, Judy Sollinger and Brian Thomas.

Board Member Absent: Trustee Luis Perez

Staff Physically Present: Dan Di Santo, Village Administrator; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Kevin Norwood, Deputy Chief; Jennifer Hughes, Public Works Director; Rod Zenner, Community Development Director; Jenette Sturges, Community Engagement Coordinator- Marketing; Joe Renzetti, IT/GIS Director; Julie Hoffman, Community Engagement- Special Events; Carri Parker, Purchasing Manager; Karl Ottosen, Village Attorney; and Ryan Morton, Village Attorney.

PUBLIC FORUM

Public Forum was opened at 6:20 p.m. There was no one who requested to speak; the Public Forum was closed at 6:20 p.m.

OLD BUSINESS

F.1 License Plate Reader Follow Up

Deputy Chief Norwood addressed the Board regarding the program. On June 23, 2020, police department staff provided the Board an overview of License Plate Readers and how they can potentially be used by the police department to assist in crime prevention, investigation, and parking enforcement. During the presentation, Trustees had follow-up questions that staff was requested to bring back for further discussion.

LPR Uses

Based off the back-end analytic settings, they can control what "hotlist" returns they want to receive. Officers are receiving real-time alerts to assist in their patrol response efforts.

- Runs plates real-time through the NCIC data base and notifies police units of:
 - Missing persons (adults & children)
 - Silver Alerts
 - Amber Alerts
 - Stolen vehicles
 - Wanted persons
 - Vehicles of interest
- Follow-up investigative tool

- Vehicle burglaries
- Robberies
- Retail Thefts
- Crash investigations
- Other crimes as needed

LPR additional uses – Research still in progress

- Parking garage enforcement
- Overnight on-street parking enforcement
- Time restricted parking enforcement
- Homeowner Association ownership and use
 - Flock vendor advises the HOA would need to agree to share the data with the police. In reverse, the HOA receives no law enforcement sensitive data from the police department readers.
 - Vigilant vendor advises if you elect to subscribe to the Commercial Data, they only have access to their personal scans. You will be able to see their scans, but they have no authority to see or use any law enforcement data/scans. Such as in the case for tow/repossession companies.

Date Retention & Ownership

Both have an audit trail system in place but vary how it works. Flock- every single search on your network needs to have a "reason" attached. Before search results are supplied, that field needs to be filled out. Then, internally, administrators can see every search done across their network.

- Who owns the data?
 - With Flock Safety & Vigilant Solution, the Village owns the data, and it is not sold or shared without Village consent.
- How long is the data stored?
 - Flock Safety - 30 days but can be adjusted at our request.
 - Vigilant Solutions – Village sets the retention time.
- Data is subject to FOIA

Agreement Terms

Staff spoke with other PD's in Illinois who recently joined with Flock. They advised that Flock agreed to a 60-day trial period prior to a lease beginning. If not happy with the product, it is removed with no cost to the department. Staff also heard of other towns entering a 1-year lease with Flock.

- Flock – 2-5 Years – Early opt out @ \$500/camera for removal
- Vigilant – 1 year with a 30 day opt out
- WatchGuard – It would work into our current contract with WatchGuard

Other Users- Public & Private

Public

- 9 police agencies are implementing or using Flock Safety products in Illinois.
 - 10 additional are in discussions like Oswego.
- 20 police agencies are using Vigilant Solutions stationary and mobile products in Illinois.
- Schools

Private

- Apartment Complexes & HOA
- Banks
- Shopping Malls
 - Aurora currently does not have these in place at their two malls
- Casinos
- Flock advises they can get staff references for private entities, but they need to get permission first. They also indicated they have readers in parks, power plants and large factories.

Chicagoland Agencies Using LPR

Staff asked four questions to a few vendors in the area:

- 1) How long have you had them deployed?
 - Answers ranged from currently installing to a few years.
- 2) Do you have fixed or mobile?
 - Many have fixed only, but some have both mobile and fixed.
- 3) Any issues or concerns?
 - No agency reported any major issues with the product itself, but some agencies advised the implementation process took longer than originally planned (COVID-19 slowed things down).
- 4) Success stories to keep the program funded.
 - Most agencies advised they recovered more stolen vehicles and solved burglaries.
 - One agency advised they solved a drive-by shooting based on a vehicle description only.
 - Out of state agencies noted
 - ✓ Additional charges resulting from the initial reason of the LPR; drugs, warrants, weapons, fraudulent indicia.

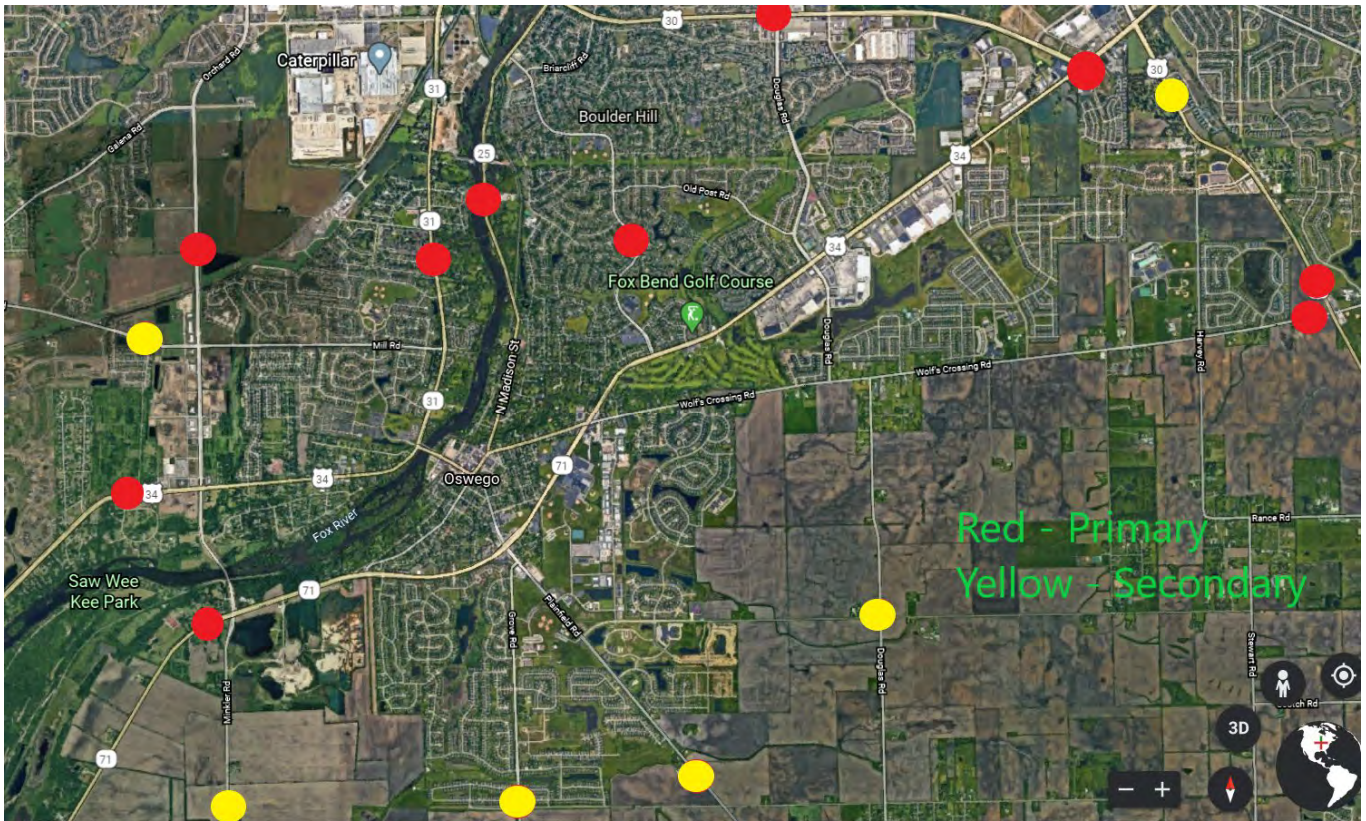
Vigilant Solutions	Flock Safety
Rockford	South Barrington
Romeoville	Barrington Hills
Naperville	Skokie
Hinsdale	Mokena
Elgin	Frankfort
Lombard	Vernon Hills
Addison	New Lenox
Burr Ridge	Chicago
Schaumburg	Manteno
Loves Park	
Wilmette	
Lansing	
Mount Prospect	
Orland Park	
Lemont	
South Holland	

Reference Checks & Misc. Information

- Solar units
 - No identified issues from users contacted
- Reliability
 - Any minor equipment issues were addressed appropriately
 - ✓ Device adjustments or cell signal issues
 - ✓ Reader placement
- Stolen Vehicle - Crime Data
 - 2017 – 9
 - 2018 – 5
 - 2019 – 7
 - 2020 – 10

Conceptual Deployment Map

This is a preliminary location map based off of how many would be purchased, site surveys from vendors, traffic volume counts, crime patterns. Other agencies advised that it's simple to move the reader location, if needed, and update the back-end analytics.



Implementation Concept 1- Flock Fixed Readers

Stationary LPR

- Solar mounts at entry area to the Village
- Quantity readers= 10
- 10 @ \$2,500.00 = \$25,000
- Total Implementation Cost – \$25,000
- Total Annual Costs - \$25,000

Implementation Concept 2

Stationary LPR & WatchGuard mobile LPR

- Includes Concept 1 (\$25,000)
- Install LPR licensing in existing WatchGuard squad video system
 - Watchguard (affiliated with Vigilant & owned by Motorola) is the PD's current vendor for squad camera system. This would get them access to another database system.
 - 16 Squads X \$95 \$1,520
 - Analytical Software \$7,750
 - \$9,270
- This option gets two independent analytic databases (Flock & Vigilant)
- Total Implementation Cost – \$34,270
- Total Annual Costs - \$34,270

Implementation Concept 3

Stationary LPR, WatchGuard mobile LPR & mobile multi LPR's per squad

- Includes Concept 1 (\$25,000)
- Includes Concept 2 (\$9,270)

- Limited quantity of multi LPR's on squads (\$18,000 per squad install)
- Multi LPR's could be used for parking enforcement (Parking Garage & Overnight Parking).
- Total Implementation Cost – \$34,270 + \$18,000/squad = Minimum of \$52,270
- Total Annual Costs - \$34,270 + \$1,575/multi-LPR Squad

Next Steps

Chief Burgner asked if the Board has interest in having an LPR program and whether they want fixed or stationary. The Village has options on implementation:

- Engage with KenCom as a potential partner; or
- Implement a stand-alone program

Board and staff discussion focused on liking concept 1; sounds like it's expandable and can expand in the next budget year; excellent program; no requirement for signage; will need to research laws and policy on how it's implemented; alternative uses; other options out there; private sectors; mobile LPR's for enforcement of parking, but would need different software and hardware; looking into as part of the new parking garage in the downtown; whether there are issues with third parties getting access to the data; get public comments to see if they support locally; wanting feedback from the public; only a good idea to seek public comment if you actually implement the program; want feedback on where to put them; criminals will be against it; KenCom/County is potentially budgeting for a county-wide stationary program; they are still in discussions; this would be another option for a partnership. Majority of the Board had an interest in moving forward with the program. Staff to determine funding down the road and get KenCom to put this in a budget line. There was no further discussion.

NEW BUSINESS

There was no new business.

CLOSED SESSION

There was no closed session.

ADJOURNMENT

The meeting adjourned at 6:48 p.m.

Tina Touchette
Village Clerk

**MINUTES OF A REVISED REGULAR MEETING
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OSWEGO VILLAGE HALL
100 PARKERS MILL, OSWEGO, ILLINOIS
November 10, 2020**

There were technical issues with the audio and video recording for this meeting; causing the meeting to start later than the normally scheduled start time of 6:00 p.m.

This afternoon the Village President determined that it is neither prudent nor practical for the meeting to be held with all Trustees physically present and therefore the Board, this evening, is doing their meetings in the combination of electronic attendance as well as in person with audience here at Village Hall.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Troy Parlier called the meeting to order at 7:02 p.m. and led the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Board Members Physically Present: Trustee Terry Olson

Board Member Attended Electronically: President Troy Parlier and Trustees James Marter, Pam Parr, Judy Sollinger and Brian Thomas.

Board Member Absent: Trustee Luis Perez

Staff Physically Present: Dan Di Santo, Village Administrator; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Kevin Norwood, Deputy Chief; Jennifer Hughes, Public Works Director; Rod Zenner, Community Development Director; Jenette Sturges, Community Engagement Coordinator-Marketing; Joe Renzetti, IT/GIS Director; Julie Hoffman, Community Engagement- Special Events; Carri Parker, Purchasing Manager; Karl Ottosen, Village Attorney; and Ryan Morton, Village Attorney.

RECOGNITIONS/APPOINTMENTS

E.1 Employee Service Awards

- a. David Markowski- 20 Years of Service (Public Works)

David was unable to attend. Congrats on his 20 years of service.

E.2 Proclamation- Veterans Day, November 11, 2020

President Parlier read the proclamation.

PUBLIC FORUM

Public Forum was opened at 7:06 p.m. There was no one who requested to speak; the Public Forum was closed at 7:06 p.m.

STAFF REPORTS

There were no staff reports.

CONSENT AGENDA

H.1 October 20, 2020 Committee of the Whole Minutes

H.2 October 20, 2020 Regular Village Board Minutes

H.3 Approval of the 2021 Village Board, Commissions and Adjudication Meeting Dates.

H.4 Resolution Approving a Christmas Walk Parade and the Temporary Closure of US Highway 34 In the Village of Oswego On December 5, 2020

A motion was made by Trustee Olson and seconded by Trustee Sollinger to approve the Consent Agenda; Approving the October 20, 2020 Committee of the Whole Minutes; Approving the October 20, 2020 Regular Village Board Minutes; Approving the 2021 Village Board, Commissions and Adjudication Meeting Dates; and approving the following resolution:

Resolution No. 20-R-105; Resolution Approving a Christmas Walk Parade and the Temporary Closure of US Highway 34 In the Village of Oswego On December 5, 2020.

Aye: James Marter II
Pam Parr
Brian Thomas

Terry Olson
Judy Sollinger

Nay: None
Absent: Luis Perez

The motion was declared carried by an omnibus roll call vote with five (5) aye votes and zero (0) nay votes.

BILL LIST

I.1 Approve Bill List Dated November 10, 2020 in the Amount of \$1,280,452.91.

A motion was made by Trustee Parr and seconded by Trustee Sollinger to approve the Bill List Dated November 10, 2020 in the Amount of \$1,280,452.91.

Aye: James Marter II
Pam Parr
Brian Thomas

Terry Olson
Judy Sollinger

Nay: None
Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

OLD BUSINESS

J.1 Resolution Ratifying the Village President's Executive Orders and Extending Declaration of Local Emergency and Disaster. **Resolution No. 20-R-106**

A motion was made by Trustee Marter II and seconded by Trustee Thomas to approve the Resolution Ratifying the Village President's Executive Orders and Extending Declaration of Local Emergency and Disaster.

There was no discussion.

Aye: James Marter II
Pam Parr
Brian Thomas

Terry Olson
Judy Sollinger

Nay: None
Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

NEW BUSINESS

K.1 Ordinance Amending Title 3 Chapter 7; Increase Class "B-1" Liquor License for Jay Kesar 23666 Inc., d.b.a. Orchard Liquor Located at 3402 Orchard Road. **Ordinance No. 20-70**

There was no discussion.

A motion was made by Trustee Marter II and seconded by Trustee Parr to approve an Ordinance Amending Title 3 Chapter 7; Increase Class "B-1" Liquor License for Jay Kesar 23666 Inc., d.b.a. Orchard Liquor Located at 3402 Orchard Road.

Aye: James Marter II
Pam Parr
Brian Thomas

Terry Olson
Judy Sollinger

Nay: None
Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

K.2 Ordinance Granting a Second Minor Amendment to the Delta Sonic PUD Located at the Southeast Corner of US Highway 34 and Kendall Point Drive. **Ordinance No. 20-71**

There was no discussion.

A motion was made by Trustee Sollinger and seconded by Trustee Olson to approve an Ordinance Granting a Second Minor Amendment to the Delta Sonic PUD Located at the Southeast Corner of US Highway 34 and Kendall Point Drive.

Aye: James Marter II
Pam Parr
Brian Thomas

Terry Olson
Judy Sollinger

Nay: None
Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

K.3 Ordinance Granting a Minor Amendment to the Final PUD for The Reserve at Hudson Crossing to Allow for Signs. **Ordinance No. 20-72**

A motion was made by Trustee Sollinger and seconded by Trustee Parr to approve an Ordinance Granting a Minor Amendment to the Final PUD for The Reserve at Hudson Crossing to Allow for Signs.

There was no discussion.

Aye: James Marter II
Pam Parr
Brian Thomas

Terry Olson
Judy Sollinger

Nay: None
Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

K.4 Tax Levy Abatement Ordinances:

- a) Ordinance Abating the Tax Heretofore Levied for the Year 2020 to Pay the Principal of and Interest on the \$4,055,000 General Obligation Refunding Bonds, Series 2011, Dated December 20, 2011 of the Village of Oswego, Kendall and Will County, Illinois. **Ordinance No. 20-73**
- b) Ordinance Abating the Tax Heretofore Levied for the Year 2020 to Pay the Principal of and Interest on the \$8,595,000 General Obligation Refunding Bonds, Series 2013, Dated May 17, 2013 of the Village of Oswego, Kendall and Will County, Illinois. **Ordinance No. 20-74**
- c) Ordinance Abating the Tax Heretofore Levied for the Year 2020 to Pay the Principal of and Interest on the \$27,105,000 General Obligation Bonds, Series 2016, Dated June 8, 2016 of the Village of Oswego, Kendall and Will County, Illinois. **Ordinance No. 20-75**
- d) Ordinance Abating the Tax Heretofore Levied for the Year 2020 to Pay the Principal of and Interest on the \$5,070,000 General Obligation Refunding Bonds, Series 2017, Dated July 25, 2017 of the Village of Oswego, Kendall and Will County, Illinois. **Ordinance No. 20-76**

There was no discussion.

A motion was made by Trustee Parr and seconded by Trustee Sollinger to approve an Ordinance Abating the Tax Heretofore Levied for the Year 2020 to Pay the Principal of and Interest on the \$4,055,000 General Obligation Refunding Bonds, Series 2011, Dated December 20, 2011 of the Village of Oswego, Kendall and Will County, Illinois; and approve an Ordinance Abating the Tax Heretofore Levied for the Year 2020 to Pay the Principal of and Interest on the \$8,595,000 General Obligation Refunding Bonds, Series 2013, Dated May 17, 2013 of the Village of Oswego, Kendall and Will County, Illinois; and approve an Ordinance Abating the Tax Heretofore Levied for the Year 2020 to Pay the Principal of and Interest on the \$27,105,000 General Obligation Bonds, Series 2016, Dated June 8, 2016 of the Village of Oswego, Kendall and Will County, Illinois; and approve an Ordinance Abating the Tax Heretofore Levied for the Year 2020 to Pay the Principal of and Interest on the \$5,070,000 General Obligation Refunding Bonds, Series 2017, Dated July 25, 2017 of the Village of Oswego, Kendall and Will County, Illinois.

Aye: James Marter II Terry Olson
Pam Parr Judy Sollinger
Brian Thomas
Nay: None
Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

K.5 Ordinance Providing for the Levying, Assessment and Collection of Taxes for the 2020 Tax Year of the Village of Oswego, Kendall and Will Counties, Illinois. **Ordinance No. 20-77**

Staff discussed the property tax levy with the Village Board at the October 20th Committee of the Whole meeting. Staff was directed to develop tax rate reduction scenarios in the range of 0% to -2%. The following table provides the reductions in the tax rate asked for at the October 20th Committee of the Whole meeting based on an increased average equalized assessed valuation (EAV) for the Village of 5%. Looking at the five scenarios, the increase in the tax levy ranges from \$41,475 to \$73,809, the resulting tax rate stays equal to the 2019 tax levy rate or decreases to a low of 0.14875, and the property owners would realize a negligible increase in the annual property tax due to the Village.

2020 Tax Levy Options

Description	Levy Amount	Increase in \$ of levy	% increase in levy	Tax rate	% inc./dec. in tax rate	Tax increase for a	Tax increase for a
						home w/fmv of 250,000	home w/fma of 325,000
Tax rate equal to tax rate last year	\$1,549,834	\$73,809	5.00%	0.15192	0%	\$6.33	\$8.23
Decrease tax rate .5%	\$1,542,100	\$66,075	4.48%	0.15116	-0.50%	\$5.71	\$7.41
Decrease tax rate 1%	\$1,534,328	\$58,303	3.95%	0.1504	-1.00%	\$5.09	\$6.59
Decrease tax rate 1.5%	\$1,526,550	\$50,525	3.42%	0.14964	-1.50%	\$4.47	\$5.77
Decrease tax rate 2%	\$1,517,500	\$41,475	2.80%	0.14875	-2.10%	\$3.75	\$4.82
Estimated EAV increase of 5.0%							

Vote being taken is based on a .5% reduction for this year’s tax rate. Trustee Sollinger stated she will go along with it this time.

A motion was made by Trustee Marter II and seconded by Trustee Thomas to approve an Ordinance Providing for the Levying, Assessment and Collection of Taxes for the 2020 Tax Year of the Village of Oswego, Kendall and Will Counties, Illinois; Reducing the Tax Rate by .5%.

Aye: James Marter II
Judy Sollinger

Terry Olson
Brian Thomas

Nay: Pam Parr

Absent: Luis Perez

The motion was declared carried by a roll call vote with four (4) aye votes and one (1) nay vote.

PRESIDENT’S REPORT

- Village Offices are closed tomorrow in observance of Veterans Day
- Groot is collecting bagged yard waste the week of Nov. 16th.
- Still on track for Christmas Walk on Dec. 4th and the Silent Parade on Dec. 5th
- Oswego Fire Protection District’s is holding their annual Toys for Tots; FD placed boxes around the community and a box is at Village Hall
- Very likely there will be another incentive program of \$250,000; looks promising; more info to come

TRUSTEE REPORTS

Trustee Marter II- thank you to Veterans; took tour of the Reserves last Saturday.

Trustee Parr- be safe getting home.

Trustee Sollinger- Optimist Club is still adopting families this year; encourage others to do it.

Trustee Thomas- thank you to Veterans; should recognize them every day for their bravery and our security; no way to thank them; thank you for serving.

CLOSED SESSION

There was no Closed Session held.

ADJOURNMENT

A motion was made by Trustee Olson and seconded by Trustee Sollinger to adjourn the meeting.

Aye: James Marter II
Pam Parr
Brian Thomas

Terry Olson
Judy Sollinger

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

The meeting was adjourned at 7:19 p.m.

Tina Touchette
Village Clerk

DRAFT

AGENDA ITEM

MEETING TYPE: Village Board

MEETING DATE: November 24, 2020

SUBJECT: Showmobile Lease Agreement

ACTION REQUESTED:

Pass the Resolution Authorizing the Execution of an Intergovernmental Agreement for the Rental of a Showmobile between the Village of Oswego, Kendall and Will Counties, Illinois and the Sugar Grove Park District, Kane County, Illinois.

BOARD/COMMISSION REVIEW:

N/A

ACTION PREVIOUSLY TAKEN:

Date of Action	Meeting Type	Action Taken
3/3/2020	Village Board	Directed staff to acquire the showmobile with a maximum \$15,000 Village contribution, and to secure partners to share in the cost/use of the vehicle.

DEPARTMENT: Administration

SUBMITTED BY: Dan Di Santo, Village Administrator

FISCAL IMPACT:

The Village acquired the showmobile at auction for \$20,000. Under the proposed agreement, the Sugar Grove Park District would lease the vehicle for five years – for three rentals periods per year – for one payment of \$8,000, plus the cost of delivery and any additional usage.

BACKGROUND:

The Village holds special events each year that require the rental of performance stages (Wine on the Fox, Christmas Walk, ground breakings, ribbon cuttings, etc.). Earlier this year, the Fox Valley Park District placed their “showmobile” mobile stage vehicle up for public auction with a minimum bid amount of \$30,000. Several area government agencies expressed interest in partnering on a bid, and at their March 3, 2020 meeting, the Oswego Village Board directed staff to spend up to \$15,000 of Village funds on a bid, with the understanding that other partners could help complete the purchase.

The auction expired on March 12 with no bids. After securing financial commitments from the Sugar Grove Park District (\$8,000) and the Kendall County Fair Association (\$4,000), the Village negotiated a sale price of \$20,000 with the Fox Valley Park District. The Village fronted the money and took title and possession of the showmobile in April. Since that time, the Village negotiated a lease agreement with the Sugar Grove Park District (presented herein) and is still in discussions with the Kendall County Fair Association on

DISCUSSION:

The Village offered the Sugar Grove Park District the opportunity to co-own the showmobile or to lease the vehicle from the Village of Oswego. The Sugar Grove Park District elected to secure a lease on the vehicle, which is presented in the attached intergovernmental agreement. Key terms of the lease are outlined below:

- Sugar Grove pays \$8,000 up front for the full term.
- 5-year lease term, from January 1, 2021 to December 31, 2025 (automatically extended by one-year if the COVID-19 pandemic continues into the 2021 event season).
- Sugar Grove is allowed a minimum of 3 rentals per year that do not conflict with Wine on the Fox, Oswego Dine & Drive, Christmas Walk, and the Kendall County Fair.
 - Any additional rental periods will be charged \$1,500 per period.
- Sugar Grove will pay \$200 for delivery and return of the vehicle each rental period, and an additional \$150 per rental period if they request the extended stage.
- Sugar Grove is responsible for damages caused by their negligence.
- Oswego is responsible for routine maintenance through our in-house mechanic.
- Sugar Grove will carry insurance covering them in the case of any claims originating from their use of the showmobile.

Staff recommends approval of the lease agreement with the Sugar Grove Park District. We will also continue to work with the Kendall County Fair Association on an agreement that memorializes our verbally agreed upon terms of a \$4,000 payment by the Fair in exchange for permitting the Village to house the showmobile indoors at the Fairgrounds and to allow them to use the showmobile during each annual fair.

RECOMMENDATION:

Staff recommends passage of the Resolution.

ATTACHMENTS:

1. Resolution
2. Intergovernmental Agreement

RESOLUTION NO. 20 - R - ____

A RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT FOR THE RENTAL OF A SHOWMOBILE BETWEEN THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS AND THE SUGAR GROVE PARK DISTRICT, KANE COUNTY, ILLINOIS

WHEREAS, the Village of Oswego (“Village”) has a population of more than 25,000 and is therefore a “Home Rule Unit” under the 1970 Illinois Constitution; and

WHEREAS, the Illinois Constitution of 1970 provides that a Home Rule Unit may exercise any power and perform any function pertaining to its government and affairs, including but not limited to the power to regulate for the protection of the public health, safety, morals and welfare; to license, to tax; and to incur debt; and

WHEREAS, it is in the best interest of the Village of Oswego to approve the agreement substantially in the form attached hereto marked as “Exhibit A”.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS, as follows:

SECTION 1. INCORPORATION OF RECITALS

That the recitals set forth above are incorporated here by reference.

SECTION 2. APPROVAL OF AGREEMENT

The Village President and Village Board of Trustees are hereby authorized and directed to execute on behalf of the Village of Oswego an intergovernmental agreement, substantially in the form attached as “Exhibit A.”

SECTION 3. REPEALER

All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution shall be, and the same hereby repealed to the extent of the conflict.

SECTION 4. SEVERABILITY

This Resolution and every provision thereof shall be considered severable. If any section, paragraph, clause or provision of this Resolution is declared by a court of law to be invalid or unconstitutional, the invalidity or unconstitutionality thereof shall not affect the validity of any other provisions of this Resolution.

SECTION 5. EFFECTIVE DATE

This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED by the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois this ___ day of ___ 2020.

JAMES MARTER	_____	LUIS PEREZ	_____
TERRY OLSON	_____	JUDY SOLLINGER	_____
PAM PARR	_____	BRIAN THOMAS	_____

APPROVED by me, Troy Parlier, as President of the Village of Oswego, Kendall and Will Counties, Illinois this ___ day of ___ 2020.

TROY PARLIER, VILLAGE PRESIDENT

Tina Touchette, Village Clerk

STATE OF ILLINOIS)
)
COUNTY OF KENDALL) SS

CLERK'S CERTIFICATE
(RESOLUTION)

I, Tina Touchette, the duly qualified and acting Village Clerk of the Village of Oswego, Kendall and Will Counties, Illinois, do hereby certify that I am the keeper of its books and records and that the attached hereto is a true and correct copy of a Resolution entitled:

A RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT FOR THE RENTAL OF A SHOWMOBILE BETWEEN THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS AND THE SUGAR GROVE PARK DISTRICT, KANE COUNTY, ILLINOIS

which Resolution was duly adopted by said Board of Trustees at a meeting held on the ___ day of _____ 2020, and thereafter approved by the Village President on the ___ day of _____ 2020.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present in person or by electronic means at said meeting and that the Board complied with all requirements of the Illinois Open Meetings Act with electronic participation as authorized by the Open Meetings Act during a declared disaster.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of _____ 2020.

Tina Touchette, Village Clerk
Village of Oswego

(Seal)

EXHIBIT A

**INTERGOVERNMENTAL AGREEMENT
FOR THE RENTAL OF A SHOWMOBILE
BETWEEN THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES,
ILLINOIS AND THE SUGAR GROVE PARK DISTRICT, KANE COUNTY, ILLINOIS**

THIS INTERGOVERNMENTAL AGREEMENT (the “*Agreement*”) is made and entered into on this ____ day of _____, 2020, by and between the Village of Oswego, Kendall and Will Counties, Illinois (“Oswego”) and the Sugar Grove Park District, Kane County, Illinois (“Sugar Grove”), (collectively, the “Parties”).

WHEREAS, on April 8, 2020, Oswego acquired a mobile stage vehicle (the “Showmobile”) in as-is condition from the Fox Valley Park District for \$20,000; and

WHEREAS, Sugar Grove has an interest in renting the Showmobile for certain events during the year; and

WHEREAS, both Parties are units of local government organized under Illinois law, with a constitutional right to contract or otherwise associate among themselves to obtain or share services and use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

WHEREAS, the Oswego Board of Trustees and the Sugar Grove Board of Park Commissioners find it to be in their best interests to enter into this Agreement for the rental of the Showmobile; and

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties agree as follows:

1. Incorporation of Recitals. The foregoing recitals are found to be true and correct and incorporated herein by this reference.
2. Term of Agreement. This Agreement shall be in effect from January 1, 2021 to December 31, 2025, unless terminated as provided herein. It may be renewed only by written agreement of the Parties.
3. Rental Periods. Oswego will allow Sugar Grove to use the Showmobile for up to three Rental Periods in a single calendar year. For purposes of this Agreement, a “Rental Period” means one to four consecutive calendar days. Notwithstanding the exclusions in Paragraph 4 of this Agreement, Sugar Grove will have the exclusive right to reserve Rental Periods before December 15 of the preceding year by sending email notice to Oswego’s Village Administrator. After December 15, the Showmobile may be made available for rental to other interested parties. Sugar Grove may still reserve the Showmobile after December 15, but any pre-existing reservations will have priority. Sugar Grove retains the right to

reschedule Rental Periods within a calendar year, subject to other reservations and Non-Rental Periods.

4. Non-Rental Periods. Sugar Grove may not use the Showmobile during the following events: Oswego Wine on the Fox, Oswego Dine and Drive, Oswego Christmas Walk, and the Kendall County Fair. All other dates will remain available to Sugar Grove until December 16 of the preceding year, at which point Oswego may offer to rent the Showmobile to other interested parties.
5. Cost of Rental. Sugar Grove hereby agrees to pay Oswego a total of \$8,000 for the rental of the Showmobile for up to three Rental Periods each calendar year during the term of this agreement. Full payment shall be due by December 31, 2020. No money will be refunded if Sugar Grove uses fewer than three Rental Periods. Sugar Grove may rent the Showmobile for additional Rental Periods, at a cost of \$1,500 per additional Rental Period, unless the Showmobile is already reserved on the desired date(s).
6. Additional Expenses. Sugar Grove will bear all costs associated with its rental of the Showmobile, including but not limited to, an additional \$200 payable to Oswego for delivery and return services for each Rental Period; and \$150 payable to Oswego for each Rental Period in which Sugar Grove requests stage extensions.
7. Repairs. Sugar Grove will be wholly responsible for the repair of any damages to the Showmobile incurred due to the negligence of its agent or sub-lessee. Sugar Grove will pay for any such repairs and costs in full within 45 days of receipt of an invoice from Oswego. The Showmobile will be maintained and serviced by Oswego's in-house mechanic. If the Showmobile requires major repairs outside of Oswego's in-house mechanic's ability, the Parties will confer on what outside mechanic to use for the repairs. If the Showmobile requires repairs due to damage or malfunction not caused by either Village, or if the repairs are caused by Oswego's sole negligence, Oswego retains the right to forgo the repairs and to terminate this Agreement. If the Agreement is terminated for this reason, Oswego will refund the pro-rated Cost of Rental to Sugar Grove. Routine maintenance on the Showmobile will be conducted by Oswego's in-house mechanic at no cost to Sugar Grove.
8. Additional Lessee Responsibilities. While the Showmobile is in its control, Sugar Grove is responsible for pre-use inspection, set-up, and post-use inspection of the Showmobile. Within one day of the close of each Rental Period, the Showmobile must be ready for pick-up by Oswego. The Showmobile must be returned to Oswego in the same condition it was in prior to the Rental Period. Any costs incurred by Oswego to return the Showmobile to its pre-rental condition will be paid by Sugar Grove. The Parties agree to create a document to be reviewed when Oswego delivers the Showmobile and when Oswego picks up the Showmobile. This inspection should be conducted with a representative of each Party. Any mechanical failure or damage to the Showmobile that occurs while the Showmobile is in Sugar Grove's possession (or a sub-lessee's possession) must be reported to Oswego as soon as practicable. The Parties acknowledge that operators towing the Showmobile may require a Commercial Driver's License A.

9. Rental Limitations. The Showmobile shall not be taken outside of Kendall or Kane Counties without Oswego's prior approval. Sugar Grove shall not pick-up or return the Showmobile itself. All deliveries and returns shall be conducted by Oswego.
10. Subleasing. Sugar Grove may choose to sublease the Showmobile to the Sugar Grove Library during one of its three annual Rental Periods, with advance notice to Oswego. No other subleases are allowed. Sugar Grove will be wholly responsible for any damage caused to the Showmobile during Sugar Grove's Rental Periods, as provided throughout this Agreement, including any Rental Period where a sublessee is using the Showmobile.
11. No Assignment. Neither Party shall assign or transfer any rights or obligations under this Agreement without the prior written consent of the other Party, which Party may withhold in its sole discretion. Oswego will not sell the Showmobile during the term of this Agreement.
12. Force Majeure: Neither Party shall be liable for any delays or inability to perform its obligations under this Agreement if such delay is due to a cause beyond its control and without its fault or negligence including, without limitation: a) Acts of nature; b) Acts or failure to act on the part of any governmental authority other than the Parties, including, but not limited to, enactment of laws, rules, regulations, codes or ordinances subsequent to the date of this Agreement; c) Acts of war; d) Acts of civil or military authority; e) Embargoes; f) Work stoppages, strikes, lockouts, or labor disputes; g) Public disorders, civil violence, or disobedience; h) Riots, blockades, sabotage, insurrection, or rebellion; i) Epidemics or pandemics; j) Terrorist acts; k) Fires or explosions; l) Nuclear accidents; m) Earthquakes, floods, hurricanes, tornadoes, or other similar calamities; n) Major environmental disturbances; or o) Vandalism.

If a delay is caused by any of the force majeure circumstances set forth above, the time period shall be extended for only the actual amount of time said Party is so delayed. If a force majeure event prevents Oswego from renting out the Showmobile, Oswego is not required to provide an alternate "showmobile" or similar mobile stage vehicle for Sugar Grove's use. If a force majeure event prevents Sugar Grove from using the Showmobile for any portion of a Rental Period, that Rental Period may be rescheduled to another available time during the same calendar year. Further, either Party claiming a delay due to an event of force majeure shall give the other Party written notice of such event within three business days of its occurrence or it shall be deemed to be waived.

If the COVID-19 pandemic continues during 2021, the Term of Agreement may be modified to begin January 1, 2022 and end December 31, 2026, provided the Showmobile was not used by Sugar Grove during 2021. This automatic modification will only be triggered if pandemic-related orders of Illinois' governor or the Illinois Department of Public Health force the cancellation or modification of Sugar Grove's outdoor events where the Showmobile's presence was planned.

13. Insurance Requirements: Sugar Grove hereby guarantees that it possesses or will procure and maintain for the duration of the agreement insurance against claims for injuries to persons, damages to property and/or other applicable damages that may arise out of Sugar Grove's possession, transportation, operation, and use of the Showmobile as follows:
- A. Minimum Scope of Insurance – The insurance coverage to be procured and maintained by Sugar Grove shall be at least as broad as the following:
- i. Commercial General Liability Insurance. Commercial general liability insurance with minimum coverage amounts of \$1,000,000 general aggregate, and \$1,000,000 each occurrence for bodily injuries, death, and property damage, and personal injury resulting from any one occurrence, including the following endorsements, coverages, and/or conditions:
 1. Shall name the Village as an additional insured in accordance with the obligations and conditions set forth below.
 2. Broad form property damage coverage.
 3. Personal injury coverage.
 4. Must be endorsed as Primary and Non-Contributory as to any other insurance of the Additional Insureds.
 5. If the Additional Insureds have other insurance that is applicable to the loss, such other insurance shall be on an excess or contingent basis.
 - ii. Comprehensive Automobile Liability Insurance. Comprehensive automobile liability insurance with minimum coverage amounts of \$1,000,000 any one accident for bodily injuries, death, and property damage resulting from any one occurrence, including all owned, hired, and non-owned vehicles.
 - iii. Workers' Compensation and Employers Liability Insurance. Statutory Workers' Compensation coverage complying with the law of the State of Illinois.
14. Indemnification. Each Party agrees to indemnify, defend, and hold harmless the other party to this Agreement, along with its respective elected officials, officers, employees, volunteers, and agents, with respect to any loss, liability, claim, demand, or cause of action, including reasonable attorneys' fees that in any manner may arise, either directly or indirectly, out of the acts or omissions of the indemnifying Party related to performance of this Agreement.
15. Limitation of Liability. Subject to insurance coverage, any liability, action, claim, judgment, or award arising out of the sole fault or negligence of a Party or its employee or employees, representatives, sub-lessee, or agent, shall be the responsibility of that Party. In the event of joint or concurrent fault or negligence of the Parties, each shall bear that portion of the loss or expense that its share of the joint or concurrent negligence bears to the total negligence (including that of sub-lessees), which caused the damage. The Parties shall determine the proportional share, then the matter shall be resolved by submission to the circuit court of Kendall County or other mutually agreed upon methodology for settling the question of apportionment.
16. No application to Third Parties. Nothing in this Agreement shall be construed as any guarantee that the terms of this Agreement provide third parties with any contractual rights

or protection. It is not the intention of Oswego or Sugar Grove to assume liability to any third party beneficiary to this Agreement.

17. Applicability and Severability. If any provision of this Agreement should be found illegal, invalid, or void, said provision shall be considered severable. The remaining provisions shall not be impaired and the Agreement shall be interpreted to the extent possible to give effect to the Parties' intent.
18. Default. If a party to this Agreement breaches or is in default of any of the provisions of this Agreement, and the non-breaching party files suit as a result thereof, and a judgment is entered in favor of the non-breaching party, it shall be entitled to recover, in addition to any other damages or remedies which may be awarded, all reasonable costs of filing suit, including reasonable attorney fees.
19. Complete Agreement. This Agreement constitutes the full and complete understanding of the Parties. The Agreement may be modified or amended in writing signed by both Parties.
20. Authorized Representative. The Representative of the Parties executing this Agreement warrant that he or she has been lawfully authorized to execute this Agreement on behalf of the respective Party.

IN WITNESS WHEREOF, this Agreement has been executed by the duly authorized representatives of the Parties as set forth below, as of the date recorded first above:

For Village of Oswego:

For Sugar Grove Park District:



By: _____
[printed name & title]

By: Karen B. Pritchard
[printed name & title]
Executive Director

DATE

AGENDA ITEM

MEETING TYPE: Village Board
MEETING DATE: November 24, 2020
SUBJECT: Lobbying Services

ACTION REQUESTED:

Pass the Resolution Authorizing the Execution of an Agreement for Lobbying Services Between the Village of Oswego and Kasper & Nottage, P.C.

BOARD/COMMISSION REVIEW:

N/A

ACTION PREVIOUSLY TAKEN:

Date of Action	Meeting Type	Action Taken
11/13/2018	Village Board	Passed Resolutions Approving IGA with Yorkville and Lobbyist Contract with Fletcher, O’Brien, Kasper & Nottage, P.C.
11/19/2019	Village Board	Passed Resolutions Approving IGA with Yorkville and Montgomery and Lobbyist Contract with Kasper & Nottage, P.C.

DEPARTMENT: Administration

SUBMITTED BY: Dan Di Santo, Village Administrator

FISCAL IMPACT:

Retainer Agreement cost of \$7,000/month, to be split equally with the United City of Yorkville and the Village of Montgomery (\$2,333.33 each per month). As the lobbying services are intended to secure infrastructure funding, the invoices will be paid through the Village Capital Improvement Fund.

BACKGROUND:

In 2018, the Village of Oswego and the United City of Yorkville partnered to hire a lobbying firm to secure state funding for a Metra commuter rail extension into Kendall County. In 2019 the state passed its first capital plan in a decade, which included \$100 million in funding to the Regional Transportation Authority for a Kendall County Metra Rail Extension.

DISCUSSION:

Kasper & Nottage, P.C. met the highest possible expectations by working to secure \$100 million in the state capital bill for the Kendall County Metra extension. Since the capital bill was approved, other communities have attempted to reallocate the funding to projects other than a Kendall County Metra extension. Staff recommends retaining our lobbyists to protect our \$100 million appropriation from these outside entities. In addition, our lobbyists continue to work on other Oswego mega projects including our water source issue and Wolfs Crossing widening project.

In addition, Kasper & Nottage helped the Village of Oswego secure numerous grants in the latest state capital bill. We plan to use their expertise to help us navigate the state processes required to access this money.

The proposed retainer agreement with Kasper & Nottage is for \$7,000/month (same as last year) and can be cancelled at any time by either party with one day's notice. The Village of Oswego is party to the agreement with Kasper & Nottage, and the proposed IGA with Yorkville and Montgomery would reimburse the Village for two thirds of the monthly cost, meaning each municipality would pay \$2,333.33/month for the lobbying services.

RECOMMENDATION:

Staff recommends passing the Resolution approving an IGA with Yorkville and Montgomery and passing the Resolution approving the agreement with Kasper & Nottage.

ATTACHMENTS:

- 1) Resolution Approving an Agreement
- 2) Agreement with Kasper and Nottage

RESOLUTION NO. 20 - R - ____

**A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT
FOR LOBBYING SERVICES BETWEEN
THE VILLAGE OF OSWEGO AND KASPER & NOTTAGE, P.C.**

WHEREAS, the Village of Oswego (“Village”) has a population of more than 25,000 and is therefore a “Home Rule Unit” under the 1970 Illinois Constitution; and

WHEREAS, the Illinois Constitution of 1970 provides that a Home Rule Unit may exercise any power and perform any function pertaining to its government and affairs, including but not limited to the power to regulate for the protection of the public health, safety, morals and welfare; to license, to tax; and to incur debt; and

WHEREAS, it is in the best interest of the Village of Oswego to approve the agreement substantially in the form attached hereto marked as “Exhibit A”.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS, as follows:

SECTION 1. INCORPORATION OF RECITALS

That the recitals set forth above are incorporated here by reference.

SECTION 2. APPROVAL OF AGREEMENT

The Village President and Village Board of Trustees are hereby authorized and directed to execute on behalf of the Village of Oswego an agreement substantially in the form attached as “Exhibit A.”

SECTION 3. REPEALER

All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution shall be, and the same hereby repealed to the extent of the conflict.

SECTION 4. SEVERABILITY

This Resolution and every provision thereof shall be considered severable. If any section, paragraph, clause or provision of this Resolution is declared by a court of law to be invalid or unconstitutional, the invalidity or unconstitutionality thereof shall not affect the validity of any other provisions of this Resolution.

SECTION 5. EFFECTIVE DATE

This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED by the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois this ___ day of ___ 2020.

JAMES MARTER	_____	LUIS PEREZ	_____
TERRY OLSON	_____	JUDY SOLLINGER	_____
PAM PARR	_____	BRIAN THOMAS	_____

APPROVED by me, Troy Parlier, as President of the Village of Oswego, Kendall and Will Counties, Illinois this _____ day of _____ 2020.

TROY PARLIER, VILLAGE PRESIDENT

Tina Touchette, Village Clerk

STATE OF ILLINOIS)
)
COUNTY OF KENDALL) SS

CLERK'S CERTIFICATE
(RESOLUTION)

I, Tina Touchette, the duly qualified and acting Village Clerk of the Village of Oswego, Kendall and Will Counties, Illinois, do hereby certify that I am the keeper of its books and records and that the attached hereto is a true and correct copy of a Resolution entitled:

**A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT
FOR LOBBYING SERVICES BETWEEN
THE VILLAGE OF OSWEGO AND KASPER & NOTTAGE, P.C.**

which Resolution was duly adopted by said Board of Trustees at a meeting held on the ___ day of _____ 2020, and thereafter approved by the Village President on the ___ day of _____ 2020.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present in person or by electronic means at said meeting and that the Board complied with all requirements of the Illinois Open Meetings Act with electronic participation as authorized by the Open Meetings Act during a declared disaster.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of _____ 2020.

Tina Touchette, Village Clerk
Village of Oswego

(Seal)

Kasper & Nottage, P.C.
Government and Public Affairs Consulting

Michael J. Kasper
Courtney C. Nottage
Attorneys/Consultants

David M. Dring
Government/Public Affairs Consultant

222 Merchandise Mart Plaza
Post Office Box 3590
Chicago, Illinois 60654-3590
312.704.3297

November 2, 2020

VIA EMAIL: ddisanto@oswegoil.org

Mr. Daniel Di Santo
Village Administrator
Village of Oswego
100 Parkers Mill
Oswego, Illinois 60543

Dear Mr. Di Santo:

I hereby propose this engagement letter and retainer agreement between Kasper & Nottage, P.C. ("KN") and Village of Oswego ("Village"). KN proposes and, upon the acceptance by the Village of this proposal, agrees to provide the Village, with lobbying services ("services") as described herein.

Term: This Agreement will commence on December 1, 2020 and continue until November 30, 2021.

Scope of Services: KN shall lobby, as defined in the Illinois Lobbyist Registration Act (25 ILCS 170/2(e)), legislative issues on behalf of the Village.

Compensation: For these services, the Village, shall pay KN a monthly retainer fee of \$7,000 per month. The first installment for December 2020 will be payable upon execution of the Agreement, followed by monthly installments beginning January 1, 2021. KN shall invoice the Village separately for each installment on the first day of each month.

KN shall not bill the Village for expenses incurred in the ordinary course of business, such as telephone, facsimile, overnight delivery or photocopying. KN shall not bill the Village for travel expenses incurred within the State of Illinois. However, the Village, will reimburse KN for reasonable out-of-state travel costs made at the Village's request.

Kasper & Nottage, P.C.

Mr. Daniel Di Santo
November 2, 2020
Page 2 of 2

Termination of Agreement: Either party may terminate this Agreement for any reason at any time upon one (1) day written notice. Upon termination, the Village shall pay a pro-rata share of any outstanding fees to KN as of the time of termination.

If this agreement is satisfactory, please sign, date and return an original to me. If you have any questions, please do not hesitate to call.

Sincerely,



Michael J. Kasper

Retainer Agreement Accepted:

By: _____
Village of Oswego

Print Name: _____

Title: _____

Date: _____

AGENDA ITEM

MEETING TYPE: Village Board

MEETING DATE: November 24, 2020

SUBJECT: The Reserve at Hudson Crossing Public Improvements – Initial Acceptance of certain Public Improvements and Reduction of Performance Bond

ACTION REQUESTED:

Approve a Resolution Authorizing Initial Acceptance of Certain Public Improvements for The Reserve at Hudson Crossing, Effective December 1, 2020, and Reduction of Performance Bond #2287253

BOARD/COMMISSION REVIEW:

N/A

ACTION PREVIOUSLY TAKEN:

Date of Action	Meeting Type	Action Taken
4/09/19	Village Board	Resolution #19-R-24 Authorizing a Construction Contract with H. Linden & Sons of \$4,007,178.00 for the Reserve at Hudson Crossing and Assignment of Contract to Reserve at Hudson Crossing, LLC

DEPARTMENT: Public Works

SUBMITTED BY: Susan Quasney, Project Engineer

FISCAL IMPACT:

None

BACKGROUND:

The Reserve at Hudson Crossing development is north of Washington St between Adams and Harrison. A redevelopment agreement (RDA) was entered into by the Village and the Shodeen Group in 2017 for construction of a six story multi-use building, including a two-level municipal parking deck. Per the RDA, the Village funded public improvements within the two-block area generally surrounding the multi-use building, including certain right-of-way and utility improvements. The Village bid and awarded a contract for these public improvements to H.

Linden & Sons, then assigned the contract to a Shodeen-controlled entity, Reserve at Hudson Crossing, LLC, to manage construction of the public improvements while Shodeen was constructing the multi-use building. It is important to note that the Village is holding a separate bond to secure construction of the municipal parking garage. No reduction to the parking garage bond is proposed at this time.

DISCUSSION:

H. Linden & Sons completed the site improvements on or about November 20, 2020. The Village is holding a performance bond in the amount of \$4,007,178.00 issued by the North American Specialty Insurance Company for the Reserve at Hudson Crossing public improvements. With Initial Acceptance, the performance bond will be reduced to 10% of its original value. The Village will hold the reduced bond for a period of one year to guarantee the public infrastructure performs adequately.

RECOMMENDATION:

Staff recommends approval of a resolution for Initial Acceptance of the public improvements for the Reserve at Hudson Crossing and reduction of the performance bond to \$400,717.80, effective December 1, 2020.

ATTACHMENTS:

20-R- Initial Acceptance of the Reserve at Hudson Crossing.docx

RESOLUTION NO. 20 - R - __

RESOLUTION AUTHORIZING INITIAL ACCEPTANCE OF CERTAIN PUBLIC IMPROVEMENTS FOR THE RESERVE AT HUDSON CROSSING, EFFECTIVE DECEMBER 1, 2020, AND REDUCTION OF PERFORMANCE BOND #2287253

WHEREAS, the Village of Oswego (“Village”) has a population of more than 25,000 and is therefore a “Home Rule Unit” of local government under the 1970 Illinois Constitution; and

WHEREAS, the Illinois Constitution of 1970 provides that a Home Rule Unit may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to regulate for the protection of the public health, safety, morals and welfare; to license, to tax; and to incur debt; and

WHEREAS, the Village has in full force and effect a codified set of ordinances that are of a general and permanent nature, known and designated as the Village Code of the Village of Oswego, as amended; and

WHEREAS, the Village Board approved on December 11, 2017 Ordinance 17-85 (Doc. #201800000195) approving a redevelopment agreement (“*Redevelopment Agreement*”) with the Reserve at Hudson Crossing LLC (“*Developer*”) concerning the properties commonly known as 13, 15, 19, 27, and 59 S. Adams Street (collectively, the “*Subject Property*”); and

WHEREAS, the Village Board approved on June 5, 2018 Ordinance 18-34 (Doc. #201800008401) approving the First Amendment to the Redevelopment Agreement to provide additional time for development financing, property acquisition, and project coordination; and

WHEREAS, the Village Board approved on July 17, 2018 Ordinance 18-54 (Doc. #201800013281) approving the Second Amendment to the Redevelopment Agreement to provide for phased construction, accommodate design changes, and adjust certain construction milestones; and

WHEREAS, the Village Board approved on November 13, 2018 Ordinance 18-95 Doc. #201800016805) approving the Third Amendment to the Redevelopment Agreement to address development financing; and

WHEREAS, the Redevelopment Agreement obligates the Developer to construct certain Public Improvements in the Subject Property’s vicinity, as defined and described in the Redevelopment Agreement (“*Public Improvements*”), and the Village to fund construction of those Public Improvements; and

WHEREAS, the Village Board approved on April 9, 2019 Ordinance 19-R-24 authorizing execution of a construction contract with H. Linden & Sons, Plano, IL (“*Contractor*”), in the amount of

\$4,007,178.00 for the construction of the Public Improvements and assignment of the contract to the Developer: and

WHEREAS, the Village Engineer recommends “Initial Acceptance” of certain Public Improvements in accordance with Section 8.16 Final Processing and Initial/Final Acceptance of the Subdivision and Development Control Regulations of the Village of Oswego; and

WHEREAS, the Village is currently holding performance bond number 2287253 issued by North American Specialty Insurance Company in the amount of \$4,007,178.00 (“**Bond**”) to secure construction of Public Improvements located within the striped area shown in Exhibit A; and

WHEREAS, it is in the best interest of the Village of Oswego to complete the following tasks for this project:

- 1) Grant “Initial Acceptance” for certain Public Improvements at the Reserve of Hudson Crossing; and,
- 2) Reduce the Bond for Public Improvements by \$3,606,460.20.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS, in exercise of its home rule powers, as follows:

SECTION 1. INCORPORATION OF RECITAL

That the recitals set forth above are incorporated here by reference.

SECTION 2. INITIAL ACCEPTANCE OF PUBLIC IMPROVEMENTS

The Village grants “Initial Acceptance” for the following Public Improvements at the Reserve at Hudson Crossing project in accordance with Section 8.16 Final Processing and Initial/Final Acceptance of the Subdivision and Development Control Regulations of the Village of Oswego:

- | | |
|-----------------------|-------------------------------------|
| Potable Water System | Retaining Wall Adjacent to Sidewalk |
| Sanitary Sewer System | Streets |
| Storm Sewer System | Street Signage |
| Curbs | Landscaping |
| Sidewalks | Street Lights |

SECTION 3. REDUCTION OF PERFORMANCE BOND

The Village Administrator is hereby authorized to take all actions necessary to reduce the Bond by \$3,606,460.20, from \$4,007,178.00 to \$400,717.80, effective December 1, 2020.

SECTION 4. REPEALER

All resolutions, ordinances, or parts of resolutions or ordinances in conflict with any of the provisions of this Resolution shall be, and the same hereby repealed to the extent of the conflict.

SECTION 5. SEVERABILITY

This Resolution and every provision thereof shall be considered severable. If any section, paragraph, clause or provision of this Resolution is declared by a court of law to be invalid or unconstitutional, the invalidity or unconstitutionality thereof shall not affect the validity of any other provisions of this Resolution.

SECTION 6. EFFECTIVE DATE

This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED by the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois this 24th day of November 2020.

JAMES MARTER	_____	LUIS PEREZ	_____
TERRY OLSON	_____	JUDY SOLLINGER	_____
PAM PARR	_____	BRIAN THOMAS	_____

APPROVED by me, Troy Parlier, as President of the Village of Oswego, Kendall and Will Counties, Illinois this 24th day of November 2020.

TROY PARLIER, VILLAGE PRESIDENT

Tina Touchette, Village Clerk

STATE OF ILLINOIS)
)
COUNTY OF KENDALL) SS

CLERK'S CERTIFICATE
(RESOLUTION)

I, Tina Touchette, the duly qualified and acting Village Clerk of the Village of Oswego, Kendall and Will Counties, Illinois, do hereby certify that I am the keeper of its books and records and that the attached hereto is a true and correct copy of a Resolution entitled:

RESOLUTION AUTHORIZING INITIAL ACCEPTANCE OF CERTAIN PUBLIC IMPROVEMENTS FOR THE RESERVE AT HUDSON CROSSING, EFFECTIVE DECEMBER 1, 2020, AND REDUCTION OF PERFORMANCE BOND #2287253

which Resolution was duly adopted by said Board of Trustees at a meeting held on the 24th day of November 2020, and thereafter approved by the Village President on the 24th day of November 2020.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present in person or by electronic means at said meeting and that the Board complied with all requirements of the Illinois Open Meetings Act with electronic participation as authorized by the Open Meetings Act during a declared disaster.

IN WITNESS WHEREOF, I have hereunto set my hand this 25th day of November 2020.

Tina Touchette, Village Clerk
Village of Oswego

(Seal)

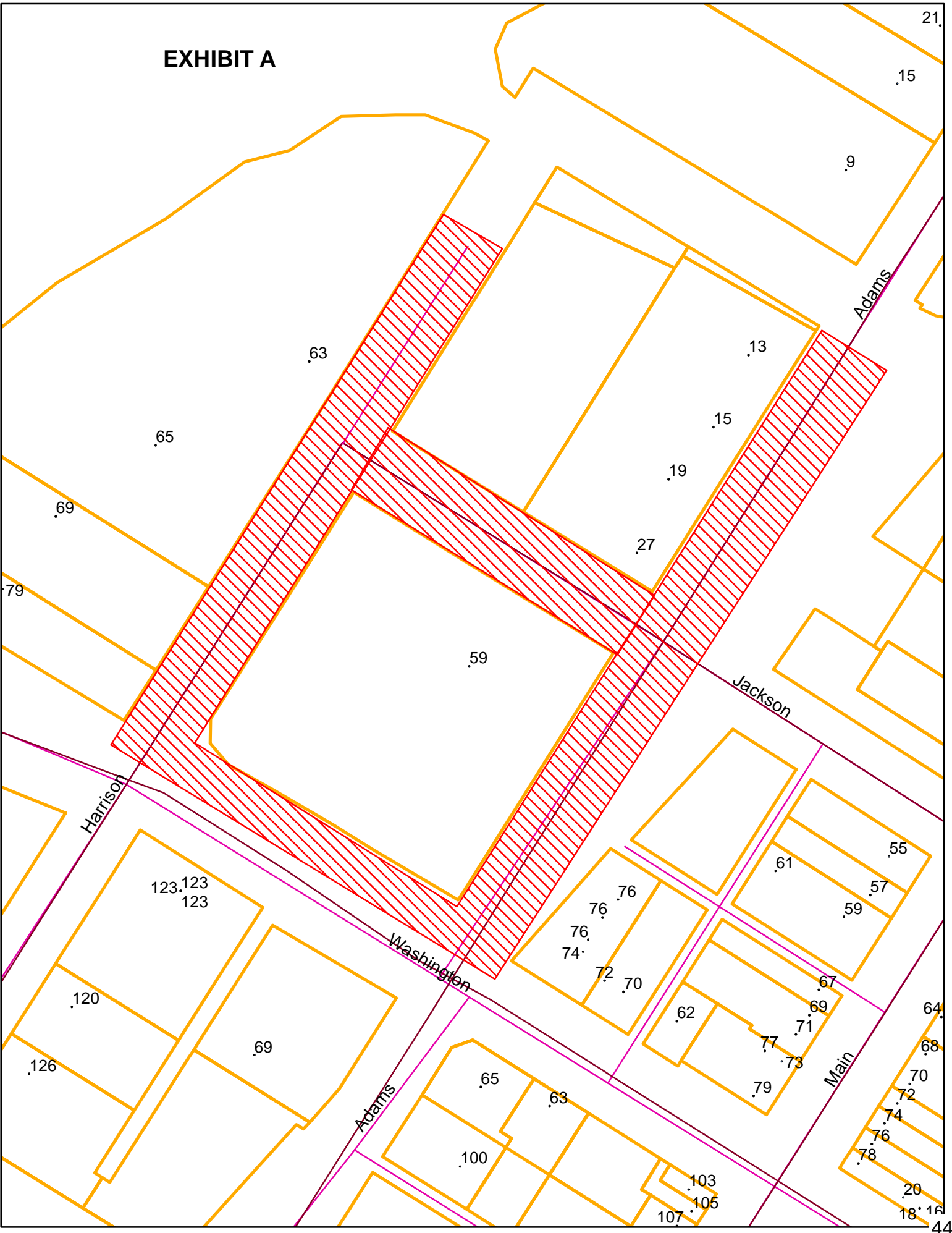
DRAFT

Exhibit A

Location of Public Improvements

[Attached]

EXHIBIT A



**Village of Oswego
Bill List
November 24, 2020**

<u>Fund/Department:</u>	<u>Vendor Name:</u>	<u>Description:</u>	<u>Amount:</u>	<u>Department Totals:</u>
General Fund:				
Corporate:				
1001100	Chicago Water & Fire Restoration	PD - COVID Disinfecting	1,200.00	
1001100	Discovery Benefits	FSA Monthly Charges	88.20	
1001100	Illinois Municipal League	IML 2021 Membership Dues	2,500.00	
1001100	IPBC	IPBC Health Insurance	9,482.28	
1001100	IPBC	IPBC Health Insurance	41.43	
1001100	IPBC	IPBC Health Insurance	668.70	
1001100	NOVAtime	Payroll Services	380.75	
1001100	Toshiba Financial Services	Copy Machines-Lease	126.00	
			Corporate Total:	14,487.36
Community Relations:				
1002000	IPBC	IPBC Health Insurance	1,275.26	
1002000	IPBC	IPBC Health Insurance	11.84	
1002000	IPBC	IPBC Health Insurance	58.64	
1002000	Toshiba Financial Services	Copy Machines-Lease	63.00	
			Community Relations Total:	1,408.74
Building & Permitting:				
1002500	IPBC	IPBC Health Insurance	9,286.94	
1002500	IPBC	IPBC Health Insurance	37.52	
1002500	IPBC	IPBC Health Insurance	731.60	
1002500	Toshiba Financial Services	Copy Machines-Lease	102.00	
1002500	Vision Service Plan	Vision Insurance-Retirees	13.34	
1002500	Vision Service Plan	Vision Insurance-Retirees	13.34	
			Building & Permitting Total:	10,184.74
Development Services:				
1003000	IPBC	IPBC Health Insurance	3,420.74	
1003000	IPBC	IPBC Health Insurance	23.68	
1003000	IPBC	IPBC Health Insurance	226.44	
1003000	Toshiba Financial Services	Copy Machines-Lease	63.00	
			Development Services Total:	3,733.86
Economic Development:				
1003500	Toshiba Financial Services	Copy Machines-Lease	63.00	
			Economic Development Total:	63.00
Finance:				
1004000	CMRS-PBP	Annual Postage Machine Fee	50.00	
1004000	Gateway Svcs	CC Operating Payments	19.00	
1004000	IPBC	IPBC Health Insurance	4,667.96	
1004000	IPBC	IPBC Health Insurance	22.79	
1004000	IPBC	IPBC Health Insurance	398.34	
1004000	Matrix NPC Merchant	Operating Processing	1,017.82	
1004000	Sikich LLP	Auditing Services	4,000.00	
1004000	Toshiba Financial Services	Copy Machines-Lease	63.00	
1004000	Vision Service Plan	Vision Insurance-Retirees	19.34	
1004000	Vision Service Plan	Vision Insurance-Retirees	19.34	
			Finance Total:	10,277.59
Information Technologies:				
1004500	IPBC	IPBC Health Insurance	2,973.05	
1004500	IPBC	IPBC Health Insurance	11.84	
1004500	IPBC	IPBC Health Insurance	202.52	
1004500	Call One	Phone Service	4,947.28	
1004500	Toshiba Financial Services	Copy Machines-Lease	426.00	
1004500	CDW Government, INC	CrowdStrike Antivirus	11,408.00	
1004500	CDW Government, INC	Roxio Creator Silver - Maintenance	63.75	
1004500	WatchGuard Video	WatchGuard Maintenance Renewal	7,975.00	
			Information Technologies Total:	28,007.44
Police:				
1005030	Elvin, Ron	Police Commission Meetings	25.00	
1005030	Hahn, Jeff	Police Commission Meetings	25.00	
1005030	IPBC	IPBC Health Insurance	47,575.31	
1005030	IPBC	IPBC Health Insurance	177.08	
1005030	IPBC	IPBC Health Insurance	2,665.02	
1005040	IPBC	IPBC Health Insurance	46,458.31	
1005040	IPBC	IPBC Health Insurance	183.52	

**Village of Oswego
Bill List
November 24, 2020**

<u>Fund/Department:</u>	<u>Vendor Name:</u>	<u>Description:</u>	<u>Amount:</u>	<u>Department Totals:</u>
1005040	IPBC	IPBC Health Insurance	2,595.58	
1005030	Midwest Occupational Health	Monthly Random Drug Screen	55.00	
1005030	Niesman, Carrie	Police Commission Meetings	25.00	
1005040	Oswego Fire Protection District	Gasoline - OFD Fuel Pump Usage	4,298.01	
1005030	Petty Cash-Police	Training Meals	16.22	
1005040	Petty Cash-Police	Training Meals	22.12	
1005030	Toshiba Financial Services	Copy Machines-Lease	428.00	
1005030	Vision Service Plan	Vision Insurance-COBRA	69.36	
1005030	Vision Service Plan	Vision Insurance-COBRA	34.68	
1005030	Vision Service Plan	Vision Insurance-Retirees	186.74	
1005030	Vision Service Plan	Vision Insurance-Retirees	186.74	
1005040	Wex Bank	Fuel for Fleet	291.11	
				Police Total: 105,317.80
Public Works:				
1006050	Al Warren Oil Co, INC	Diesel Fuel for Village Vehicles	573.26	
1006050	Al Warren Oil Co, INC	Gasoline for Village Vehicles	262.60	
1006060	Alarm Detection Systems	PD - Quarterly Fire Alarm Monitoring Dec-Feb	174.00	
1006060	American Hoist & Manlift, INC	PD - Quarterly Elevator Maintenance	480.00	
1006030	Black Diamond Paving	Asphalt Patch Minkler Rd	2,572.00	
1006030	Boudreau, Charles	50/50 Sidewalk Replacement	500.00	
1006030	Comed	2454 Rt 30 Street Lighting	78.09	
1006030	Constellation Newenergy	1000 Station Drive	236.18	
1006030	Constellation Newenergy	692 Canton Ct. Lights	6,352.49	
1006030	Constellation Newenergy	Master Account Traffic Signals	1,115.76	
1006030	Constellation Newenergy	Master Account Traffic Signals-34 & 5th	4.87	
1006030	Constellation Newenergy	Master Account Traffic Signals-34 & 5th	4.87	
1006030	Constellation Newenergy	Master Account Traffic Signals-Station Dr	11.45	
1006010	IPBC	IPBC Health Insurance	3,476.02	
1006010	IPBC	IPBC Health Insurance	11.84	
1006010	IPBC	IPBC Health Insurance	208.84	
1006020	IPBC	IPBC Health Insurance	1,722.28	
1006020	IPBC	IPBC Health Insurance	7.04	
1006020	IPBC	IPBC Health Insurance	75.54	
1006030	IPBC	IPBC Health Insurance	4,749.15	
1006030	IPBC	IPBC Health Insurance	19.12	
1006030	IPBC	IPBC Health Insurance	245.32	
1006040	IPBC	IPBC Health Insurance	4,392.54	
1006040	IPBC	IPBC Health Insurance	21.90	
1006040	IPBC	IPBC Health Insurance	295.35	
1006050	IPBC	IPBC Health Insurance	2,189.60	
1006050	IPBC	IPBC Health Insurance	9.06	
1006050	IPBC	IPBC Health Insurance	148.93	
1006060	IPBC	IPBC Health Insurance	965.10	
1006060	IPBC	IPBC Health Insurance	10.06	
1006060	IPBC	IPBC Health Insurance	63.84	
1006010	IPWMAN	Annual Membership	200.00	
1006030	Tapco	Blinking, Solar Powered Stop Sign	3,230.00	
1006010	Temple Display, LTD.	F-15 Amber Flame Tip Lamp, M5 Cool White	752.50	
1006010	Toshiba Financial Services	Copy Machines-Lease	65.50	
1006010	Vision Service Plan	Vision Insurance-Retirees	38.68	
1006010	Vision Service Plan	Vision Insurance-Retirees	38.68	
1006030	Visu-Sewer Of IL	Catch Basin Cleaning	9,120.00	
1006060	Warehouse Direct	PD - Janitorial Supplies	749.47	
1006060	Warehouse Direct	PD - Janitorial Supplies	5.59	
1006060	Warehouse Direct	PD - Janitorial Supplies	22.36	
				Public Works Total: 45,199.88
				General Fund Total: 218,680.41
Water & Sewer Fund:				
5006070	Al Warren Oil Co, INC	Diesel Fuel for Village Vehicles	700.65	
5006070	Al Warren Oil Co, INC	Gasoline for Village Vehicles	320.96	
5006070	Bank of New York Mellon	Gen Obligation Bond, Series 2011	150,000.00	
5006070	Bank of New York Mellon	Gen Obligation Bond, Series 2011	14,087.50	
5006070	Bank of New York Mellon	Gen Obligation Bonds, Series 2013	195,000.00	
5006070	Bank of New York Mellon	Gen Obligation Bonds, Series 2013	26,475.00	
5006070	Bank of New York Mellon	OSWEGO2011 Paying Agent Fee	225.00	
5000000	DTG INVESTMENTS	Refund Overpayment of Utility Bill	12.36	
5006070	Dyneyg Energy Services	Electric - Wells	40,727.48	
5006070	Gateway Svcs	CC Online UB Payments	10.40	
5006070	Hawkins Water Treatment	Well 8-Chlorine Water Treatments	1,028.38	

**Village of Oswego
Bill List
November 24, 2020**

<u>Fund/Department:</u>	<u>Vendor Name:</u>	<u>Description:</u>	<u>Amount:</u>	<u>Department Totals:</u>
5006070	IPBC	IPBC Health Insurance	15,128.76	
5006070	IPBC	IPBC Health Insurance	75.78	
5006070	IPBC	IPBC Health Insurance	989.86	
5600000	JONATHAN HILL	Refund Overpayment of Utility Bill	140.73	
5006070	Kendall County Concrete	3 CY Concrete	450.50	
5006070	Kendall County Conveyor	Filled Holes with Gravel, Grove Rd	347.50	
5006070	Layne Christensen Co	Well PM Testing	4,541.00	
5006070	M.E. Simpson Company	Water System Assessment Program	24,654.00	
5006070	M.E. Simpson Company	Well Master Meter Testing (8)	4,700.00	
5006070	Matrix NPC Merchant	Bridgepay-UB Payments	129.40	
5006070	Matrix NPC Merchant	UB Payment Processing	3,779.53	
5006070	Toshiba Financial Services	Copy Machines-Lease	65.50	
5006070	USPS	Electronic Bill Mailing-UB	1,110.16	
5006070	Vanco Services	UB Processing-E-Checks	216.76	
5006070	Zions Bank	Gen Obligation Bonds: 2014,2016,2017,2019	145,000.00	
5006070	Zions Bank	Gen Obligation Bonds: 2014,2016,2017,2019	350,000.00	
5006070	Zions Bank	Gen Obligation Bonds: 2014,2016,2017,2019	2,175.00	
5006070	Zions Bank	Gen Obligation Bonds: 2014,2016,2017,2019	72,725.00	
				Water & Sewer Fund: <u>1,054,817.21</u>
Water & Sewer Capital Fund:				
5106070	Caminer, Irene Schild	Alternative Water Analysis - Legal Services	2,705.33	
5106070	RJN Group, INC	Sanitary Sewer Repairs Engineering	8,485.00	
5106070	Water Services Co of IL	Water Meter Installation	90,864.14	
				Water & Sewer Capital Fund: <u>102,054.47</u>
Capital Fund:				
3003000	Christopher B Burke	Washington St Improvement Plan	11,927.25	
3003000	Christopher B Burke	Washington St. – Long-Term Safety Improvements	32,185.51	
3003000	Christopher B Burke	Washington St. – Short-Term Safety Improvements	1,010.79	
3003000	Kasper & Nottage, PC	Lobbying Services November 2020	7,000.00	
				Capital Fund: <u>52,123.55</u>
Debt Service Fund:				
4004000	Bank of New York Mellon	Gen Obligation Bond, Series 2011	200,000.00	
4004000	Bank of New York Mellon	Gen Obligation Bond, Series 2011	18,725.00	
4004000	Bank of New York Mellon	Gen Obligation Bonds, Series 2013	380,000.00	
4004000	Bank of New York Mellon	Gen Obligation Bonds, Series 2013	97,350.00	
4004000	Bank of New York Mellon	OSWEGO2011 Paying Agent Fee	203.00	
4004000	Zions Bank	Annual Paying Agent Fee	450.00	
4004000	Zions Bank	Gen Obligation Bonds: 2014,2016,2017,2019	785,000.00	
4004000	Zions Bank	Gen Obligation Bonds: 2014,2016,2017,2019	844,505.38	
				Debt Service Fund: <u>2,326,233.38</u>
Special Events Fund:				
2302000	John Werle	DJ for Christmas Walk - Final Payment	225.00	
2302000	Johnson, Nathaniel P	Ice Sculptor - Final payment for Christmas Walk	600.00	
				Special Events Fund: <u>825.00</u>
Restricted Police Fund:				
2405010	Fulton Technologies	Tornado Warning Siren Maintenance	397.35	
				Restricted Police Fund: <u>397.35</u>
Subdivision Escrow Fund:				
9000000	Illinois State Treasurer	Unclaimed Property-Final Grade Bonds	6,000.00	
				Sub Escrow Fund: <u>6,000.00</u>
Agency Fund:				
1009999	City Of Aurora	Sales Tax Agreement: 05/20-07/20	4,401.10	
1009999	Longhorn Steakhouse	Sales Tax Agreement: 05/20-07/20	2,079.16	
9100000	Oswego Comm Unit School District	Intergovernmental Fees - August 2020	16,559.72	
9100000	Oswego Comm Unit School District	Intergovernmental Fees - August 2020	58,722.63	
9100000	Oswego Comm Unit School District	Intergovernmental Fees - Sept/Oct 2020	28,272.55	
9100000	Oswego Comm Unit School District	Intergovernmental Fees - Sept/Oct 2020	100,398.56	
9100000	Oswego Fire Protection District	Intergovernmental Fees - August 2020	4,433.99	
9100000	Oswego Fire Protection District	Intergovernmental Fees - Sept/Oct 2020	12,305.04	
9100000	Oswego Public Library District	Intergovernmental Fees - August 2020	4,575.01	
9100000	Oswego Public Library District	Intergovernmental Fees - Sept/Oct 2020	7,528.10	
9100000	Oswegoland Park District	Intergovernmental Fees - August 2020	39,576.37	
9100000	Oswegoland Park District	Intergovernmental Fees - August 2020	8,316.99	
9100000	Oswegoland Park District	Intergovernmental Fees - Sept/Oct 2020	61,318.46	

**Village of Oswego
Bill List
November 24, 2020**

<u>Fund/Department:</u>	<u>Vendor Name:</u>	<u>Description:</u>	<u>Amount:</u>	<u>Department Totals:</u>
9100000	Oswegoland Park District	Intergovernmental Fees - Sept/Oct 2020	13,387.42	
1009999	WalMart Stores Inc	Sales Tax Agreement: 05/20-07/20	72,275.03	
				Agency Fund: <u>434,150.13</u>
Other General Fund:				
1000000	I.U.O.E. Local 150	Union Dues	949.95	
1000000	I.U.O.E. Local 150	Union Dues	28.00	
1000000	I.U.O.E. Local 150	Union Dues	204.00	
1000000	I.U.O.E. Local 150	Union Dues	949.95	
1000000	I.U.O.E. Local 150	Union Dues	28.00	
1000000	I.U.O.E. Local 150	Union Dues	204.00	
1000000	IPBC	IPBC Health Insurance	26,959.82	
1000000	IPBC	IPBC Health Insurance	2,253.97	
1000000	Vision Service Plan	Vision Insurance	304.78	
1000000	Vision Service Plan	Vision Insurance	304.78	
1000000	Vision Service Plan	Vision Insurance	2,000.10	
1000000	Vision Service Plan	Vision Insurance	2,000.10	
1000000	Vision Service Plan	Vision Insurance-Retirees	32.68	
1000000	Vision Service Plan	Vision Insurance-Retirees	32.68	
1000000	Watson, Victoria	Overpayment, OVT 60228	5.00	
				Other General Fund: <u>36,257.81</u>
				Grand Total: <u><u>4,231,539.31</u></u>

RESOLUTION NO. 20 - R - ____

**RESOLUTION RATIFYING THE VILLAGE PRESIDENT'S EXECUTIVE ORDERS AND
EXTENDING THE DECLARATION OF LOCAL EMERGENCY AND DISASTER**

WHEREAS, the Village of Oswego ("Village") has a population of more than 25,000 and is therefore a "Home Rule Unit" under the 1970 Illinois Constitution; and

WHEREAS, the Illinois Constitution of 1970 provides that a Home Rule Unit may exercise any power and perform any function pertaining to its government and affairs, including but not limited to the power to regulate for the protection of the public health, safety, morals and welfare; to license, to tax; and to incur debt; and

WHEREAS, on March 16, 2020, Village President, Troy Parlier, declared a Local State of Emergency and a Disaster to assist residents and ease certain Village regulations during the COVID-19 outbreak; and

WHEREAS, on April 1, 2020, Governor J.B. Pritzker issued Executive Order No. 18 ("Extended Stay at Home Order"), in which he extended through April 30, 2020, his previous requirement that all non-essential business and operations cease; and

WHEREAS, on April 30, 2020, Governor J.B. Pritzker issued Executive Order No. 31 ("Extended Stay at Home Order"), in which he extended through May 29, 2020, his previous requirement that all non-essential business and operations cease; and

WHEREAS, on May 29, 2020, Governor J.B. Pritzker issued Executive Order No. 36 ("Restoring Illinois, Community Recovery Order"), in which he ended the Stay at Home Order and extended the statewide disaster declaration through June 26, 2020; and

WHEREAS, on June 26, 2020, Governor J.B. Pritzker issued Executive Order No. 41 ("Community Revitalization Order"), with the intent to safely and conscientiously resume and expand activities that were paused or limited and provide public health requirements for individuals, businesses, nonprofits and other organizations and extended the statewide disaster declaration through July 25, 2020; and

WHEREAS, on July 24, 2020, Governor J.B. Pritzker issued Executive Order No. 45 in which he considered the expected continuing of the spread of COVID-19 and the ongoing health and economic impacts over the coming month and he extended the statewide disaster declaration through August 22, 2020; and

WHEREAS, on August 21, 2020, Governor J.B. Pritzker issued Executive Order No. 48 in which he considered the expected continuing of the spread of COVID-19 and the ongoing health and economic impacts over the coming month and he extended the statewide disaster declaration through September 19, 2020; and

WHEREAS, on September 18, 2020, Governor J.B. Pritzker issued Executive Order No. 55 in which he considered the expected continuing of the spread of COVID-19 and the ongoing health and economic impacts over the coming month and he extended the statewide disaster declaration through October 17, 2020; and

WHEREAS, on October 16, 2020, Governor J.B. Pritzker issued Executive Order No. 55 in which he considered the expected continuing of the spread of COVID-19 and the ongoing health and economic impacts over the coming month and he extended the statewide disaster declaration through November 14, 2020; and

WHEREAS, on November 13, 2020, Governor J.B. Pritzker issued Executive Order No. 67 in which he considered the expected continuing of the spread of COVID-19 and the ongoing health and economic impacts over the coming month and he extended the statewide disaster declaration through December 12, 2020; and

WHEREAS, it is in the best interest of the Village to approve and ratify the Village President's Executive Orders.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS, as follows:

SECTION 1. INCORPORATION OF RECITAL

That the recitals set forth above are incorporated here by reference.

SECTION 2. EXTENSION OF DECLARATION OF LOCAL EMERGENCY AND DISASTER

The Village Board hereby extends the Declaration of Local State of Emergency and Disaster through December 15, 2020.

SECTION 3. REPEALER

All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution shall be and are hereby repealed.

SECTION 4. SEVERABILITY

This Resolution and every provision thereof shall be considered severable. In the event that any court of competent jurisdiction may find and declare any provision invalid, all provisions not ruled invalid shall continue in full force and effect.

SECTION 5. EFFECTIVE DATE

This Resolution shall be in full force and effect from and after its passage.

PASSED by the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois, this 24th day of November 2020.

JAMES MARTER _____ LUIS PEREZ _____

TERRY OLSON _____ JUDY SOLLINGER _____

PAM PARR _____ BRIAN THOMAS _____

Approved by me, Troy Parlier, as President of the Village of Oswego, Kendall and Will Counties, Illinois this 24th day of November 2020.

Troy Parlier, Village President

Tina Touchette, Village Clerk

STATE OF ILLINOIS))
COUNTY OF KENDALL)) SS

CLERK'S CERTIFICATE
(RESOLUTION)

I, Tina Touchette, the duly qualified and acting Village Clerk of the Village of Oswego, Kendall and Will Counties, Illinois, do hereby certify that I am the keeper of its books and records and that the attached hereto is a true and correct copy of a Resolution entitled:

**RESOLUTION RATIFYING THE VILLAGE PRESIDENT'S EXECUTIVE
ORDERS AND EXTENDING THE DECLARATION OF LOCAL
EMERGENCY AND DISASTER**

which Resolution was duly adopted by said Board of Trustees at a regular meeting held on the 24th day of November 2020, and thereafter approved by the Village President on the 24th day of November 2020.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present in person or by electronic means at said meeting and that the Board complied with all requirements of the Illinois Open Meetings Act with electronic participation as authorized by the Open Meetings Act during a declared disaster.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of November 2020.

Tina Touchette, Village Clerk
Village of Oswego

(Seal)

AGENDA ITEM

MEETING TYPE: Village Board

MEETING DATE: November 24, 2020

SUBJECT: Concept Plan for Redwood Apartments, Project #1082.20

ACTION REQUESTED:

Approve a Concept Plan for the property located at the southeast corner of Orchard Road and Mill Road to allow for the development of single-story, attached apartment townhomes.

BOARD/COMMISSION REVIEW:

The Planning and Zoning Commission reviewed the request at their meeting on November 5, 2020 (staff report attached). Kellie McIvor of Redwood Apartments and Carrie Hansen of Schoppe Designs discussed elements of the Concept Plan. The Commission discussed the narrower streets, development parking, need for sufficient access points, and construction timeline and phases. A motion was made to recommend approval of the request (approved 6-0).

ACTION PREVIOUSLY TAKEN:

Date of Action	Meeting Type	Action Taken
11/19/1990	Village Board	An ordinance annexing certain territory to the Village of Oswego, Kendall County, Illinois, and approving a Planned Unit Development and Annexation Agreement by Ordinance No. 90-34 (Document No. 916664).

DEPARTMENT: Community Development

SUBMITTED BY: Natalie Zine, Community Development Planner

FISCAL IMPACT:

Not Applicable

BACKGROUND:

Under the Annexation Agreement, the Property was to be zoned R-2 (Planned Unit Development) Single Family District with the minimum lot size being twelve thousand (12,000) square feet, and with an allowance for up to 12 acres of multifamily condominium, townhouse, single-family attached or duplex development (and not as an apartment development) under an R-3 or R-4 district. The multifamily allowance contemplates a density of 7.5 units per acre under fee ownership.

In addition, the agreement states that the development shall further be required to maintain thirty (30) foot front yard setbacks, eighty-five (85) foot lot widths at the building setback line of each particular lot, interior side yard 10' or 10%, whichever is greater; corner side yard thirty (30) foot on a side yard adjacent to a street and a thirty (30) foot rear yard setback as required under the Village Subdivision Control Ordinance throughout the development of said subdivision.

The agreement also accounted for approximately 40 acres to be zoned ORI and B-2, the location of which to be determined at the time of platting.

To staff's knowledge, this property was never officially rezoned nor subdivided. In addition, according to state statute, the agreement shall expire after a period of 20 years. In which case this agreement would no longer apply as of November 19, 2010.

DISCUSSION:

Zoning Request

The applicant is requesting consideration of a concept plan for a Planned Unit Development that will allow for the development of 143 single story, attached apartment homes (5.66 du/acre). Each will have two bedrooms, two baths, a 2-car driveway, a patio, and an attached 2-car garage. Redwood apartment homes are designed to be a home replacement.

Future Zoning Process

If granted approval of a concept plan, the petitioner will have to process a Preliminary/Final Planned Unit Development (PUD) including a public hearing before the Planning and Zoning Commission. As part of the Preliminary/Final PUD staff would review more specific details such as lot sizes, setbacks, landscaping, building elevations, engineering and other documents as required through the PUD process. The petitioner is moving forward with a concept plan review at this time as a process to discuss the project to gain initial feedback prior to developing the technical engineering drawings for a Preliminary/Final PUD review process.

Land Use & Compatibility

Per the Village's Comprehensive Plan, the subject property is located in "District 2" which calls for medium density residential (2-3 du/acre) with many housing choices. In addition, the Proposed Land Use Plan identifies this property as future "High Density" residential. Therefore, the proposed apartment-townhome development with a density of 6 units per acre, appears to be consistent with the Comprehensive Plan.

The Comprehensive Plan identifies a need to serve the Village's aging population, who will drive a demand for a greater diversity of housing products to serve the market. The proposed development aligns with this need. Across Redwood's 13,000+ unit portfolio, approximately 70% of its residents are empty nesters, with an average age in the early 50s. Most residents come from within a 3-mile radius of the neighborhood. Per the attached project narrative, Redwood is FHA-

compliant in all its rental practices and experienced at providing an attractive age-in-place neighborhoods for municipalities (See Project Narrative).

Redwood neighborhoods are not age restricted. Instead, they are built in a way that is designed to be attractive to people looking to age in place. For example, Redwood apartment homes have zero entry from the attached garage into the kitchen. Doors have lever handles instead of doorknobs. Baths are plumbed for grab bars.

Parking

Redwood provides off-street parking for its residents; each apartment home offers four parking spaces exclusive to that home - two in the garage and two in the driveway. The plan also provides additional off-street parking throughout the site. The current plan shows 24 off-street parking spaces in addition to the 532 unit-related parking spaces, for a total of 556 parking spaces in the neighborhood. Per Section 12.00 of the Zoning Ordinance, one- and two-family dwellings are required to provide two (2) parking spaces per unit. And multiple family dwellings (including apartments) shall provide two (2) spaces per dwelling unit for dwelling units containing two (2) or more bedrooms. In either case, the proposed concept plan meets this requirement.

Site Circulation & Access

The subject property will be accessible from both Orchard and Mill Roads. The proposed access on Orchard Road will be a right-in right-out only. The proposed access on Mill road will be a full access. Staff has requested that the petitioners analyze the Mill Road entrance and look into aligning the subdivision's full access with Bucktail Drive to the north.

The Subdivision Regulations call for 66' ROW and 33' minimum street widths, with 15' minimum lane widths in Residential District. The proposed concept plan shows 22' wide streets and 20' wide alleys, with 11' and 10' lanes respectively. The project proposed the streets and alleys to be privately owned. This is significantly narrower than our regulations, however Redwood will prohibit any on-street parking and intends to post speed limits of 13 mph to mandate slow driving in the neighborhood (25 is typical in residential areas).

The proposed concept plan provides sidewalks throughout the neighborhood on at least one side of the road. The proposed integral sidewalk design does not include any curb or gutters as they are flush with the roadway. This is intended to offer walkability within the neighborhood, intra-neighborhood connectivity, ease of maintenance, and ADA accessibility for the residents.

Elevations

Architecturally, the Redwood neighborhood is similar to Oswego's Steeplechase duplex community with stone accents on all front elevations, variation in accent siding, variation in rooflines through the use of building steps, raised roof trusses, and dormers, and thirty homes with front porch living spaces. See Elevation Plans.

The Redwood development includes several different home models/styles, including:

- “C” – Capewood: corner units, front-loading garages, and a side yard porch
- “F” – Forestwood: interior units, front-loading garages, and rear yard porches
- “M” – Meadowood: exterior/corner units, front-loading garages, rear yard porches
- “H” – Haydenwood: rear-facing garages w/ alley, front porches, sidewalks in front yard
- “W” – Willowood: front-loading, recessed garages, rear yard porches

Landscaping

The new development will also include 14.43 acres of open space across a 25-acre neighborhood and a 396’ buffer from the closest single-family neighbor. Per the Zoning Ordinance, the following bufferyards are required for the subject property:

- a. Northern property line: Collector Road (Mill Rd) = Buffer B
- b. Eastern property line: Single Family = Buffer B
- c. Southern property line: Single Family = Buffer B
- d. Western property line: B-3 Commercial/Arterial Road (Orchard) = B / C Buffer

The concept landscape plan appears to meet these requirements; however, the plan is missing certain information. The Final Landscape plan will comply with the zoning ordinance.

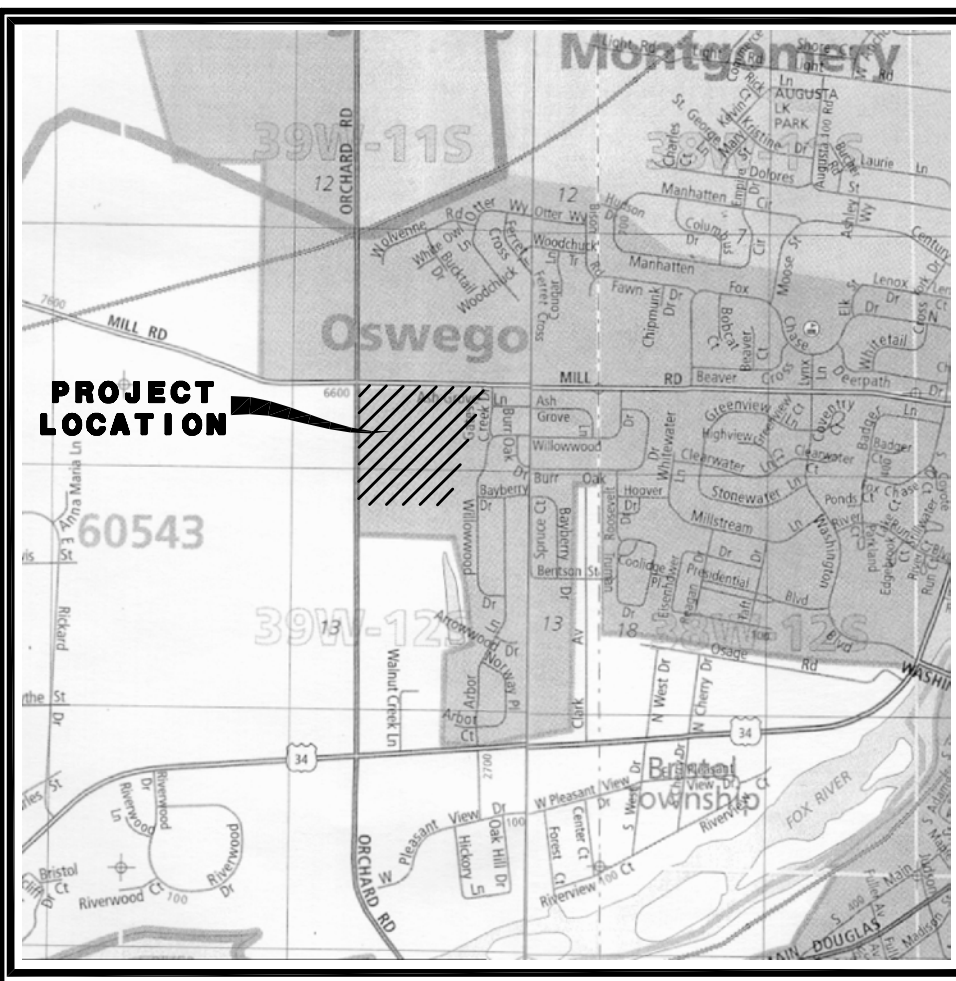
RECOMMENDATION:

Staff is recommending approval of concept plan for the property located at the southeast corner of Orchard Road and Mill Road to allow for the development of single-story, attached apartment townhomes.

ATTACHMENTS:

- Concept Plan
- Concept Landscape Plan
- Concept Elevations
- Plan Narrative
- Intro Book
- Plat of Survey
- Location Map
- Planning and Zoning Commission Staff Report
- Planning and Zoning Commission Minutes

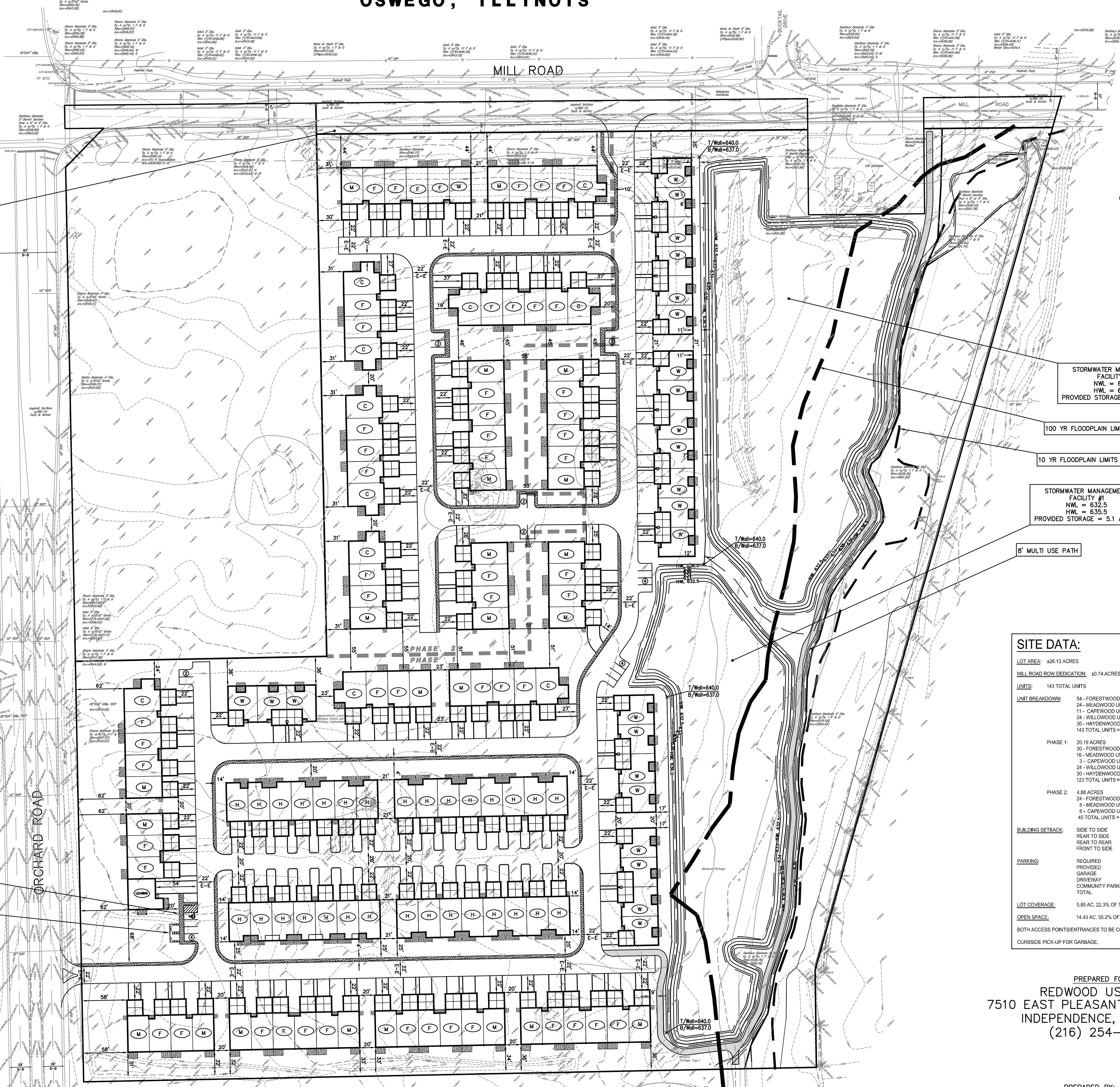
CONCEPT PLAN
FOR
REDWOOD OF OSWEGO
OSWEGO, ILLINOIS



LOCATION MAP

OLD LOCATION OF FARM ENTRANCE

TYPICAL PARKING
MAIL KIOSK AND BUS STOP LOCATION



STORMWATER MANAGEMENT FACILITY #1
NWL = 632.5
HWL = 636.0
PROVIDED STORAGE = 8.4 AC-FT

100 YR FLOODPLAIN LIMITS

10 YR FLOODPLAIN LIMITS

STORMWATER MANAGEMENT FACILITY #2
NWL = 632.5
HWL = 635.5
PROVIDED STORAGE = 5.1 AC-FT

8' MULTI USE PATH

SITE DATA:

LOT AREA:	±26.13 ACRES
MILL ROAD ROW DEDICATION:	±0.74 ACRES
UNITS:	143 TOTAL UNITS
UNIT BREAKDOWN:	54 - FORESTWOOD UNITS (38%) 24 - MEADOWWOOD UNITS (17%) 11 - CAPEWOOD UNITS (8%) 24 - WILLOWWOOD UNITS (17%) 30 - HAVENWOOD UNITS (21%) 143 TOTAL UNITS = 4.58 UNITS PER ACRE
PHASE 1:	20.19 ACRES 30 - FORESTWOOD UNITS (29%) 16 - MEADOWWOOD UNITS (16%) 3 - CAPEWOOD UNITS (3%) 24 - WILLOWWOOD UNITS (23%) 30 - HAVENWOOD UNITS (29%) 123 TOTAL UNITS = 6.09 UNITS PER ACRE
PHASE 2:	4.88 ACRES 24 - FORESTWOOD UNITS (60%) 8 - MEADOWWOOD UNITS (20%) 8 - CAPEWOOD UNITS (20%) 40 TOTAL UNITS = 8.19 UNITS PER ACRE
BUILDING SETBACK:	SIDE TO SIDE 20 FT. REAR TO SIDE 45 FT. REAR TO REAR 50 FT. FRONT TO SIDE 60 FT.
PARKING:	REQUIRED 286 PROVIDED GARAGE 286 DRIVEWAY 286 COMMUNITY PARKING 24 TOTAL 596
LOT COVERAGE:	5.85 AC. 22.3% OF TOTAL 14.43 AC. 55.2% OF TOTAL
OPEN SPACE:	14.43 AC. 55.2% OF TOTAL
BOTH ACCESS POINTS/ENTRANCES TO BE CONSTRUCTED WITH PHASE 1. CURBSIDE PICK-UP FOR GARBAGE.	

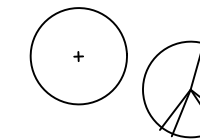
PREPARED FOR:
REDWOOD USA, LLC
7510 EAST PLEASANT VALLEY ROAD
INDEPENDENCE, OH 44131
(216) 254-8425

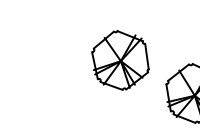
PREPARED BY:
CEMCON, Ltd.
Consulting Engineers, Land Surveyors & Planners
2280 White Oak Circle, Suite 100
Aurora, Illinois 60502-9675
PH: 630.862.2100 FAX: 630.862.2199
E-Mail: codd@cemcon.com Website: www.cemcon.com

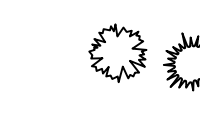
DISC NO.: 848004 FILE NAME: CONCEPT PLAN 3-17-20
DRAWN BY: PRP/KMS FLD. BK. / PG. NO.: BK./PG.
COMPLETION DATE: 03-17-20 JOB NO.: 848,004
REV.: 03-30-20/KMS, 5-12-20/PRP, 08-21-20/ODD, 9-23-20/PRP,
09-30-20/BCD

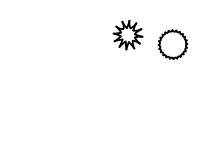
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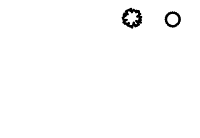
LEGEND


- 


SHADE TREES - 2-1/2" CALIPER
 RED SUNSET MAPLE, FREEMAN MAPLE,
 SKYLINE HONEYLOCUST, PRINCETON
 ELM, GREENSPIRE LINDEN,
- 

UNDERSTORY TREES - 2" CALIPER
 AUTUMN BRILLIANCE SERVICEBERRY,
 PRAIRIEFIRE CRABAPPLE, SPRING
 SNOW CRABAPPLE, JAPANESE TREE
 LILAC, THORNLESS HAWTHORN
- 

EVERGREEN TREES - 6' HT.
 CONCOLOR FIR, WHITE SPRUCE,
 NORWAY SPRUCE, EASTERN RED
 CEDAR
- 

SHRUBS - EVERGREEN
 GREEN SARGENT JUNNIPER, NICKS'
 COMPACT JUNIPER, GREEN THREAD
 FALSESPYRESS, DENSE YEW
- 

SHRUBS - DECIDUOUS
 ISANTI RED TWIG DOGWOOD, GOLD
 FLAME SPIRAEA, TINY WINE NINEBARK,
 WINTERTHUR VIBURNUM, WINTERBERRY
- 


GRASSES/PERENNIALS - 1 GAL
 HAPPY RETURNS DAYLILY, CATMINT, CARL
 FOERSTER REED GRASS, BLACK-EYED
 SUSAN, ADAGIO MAIDEN GRASS
- 

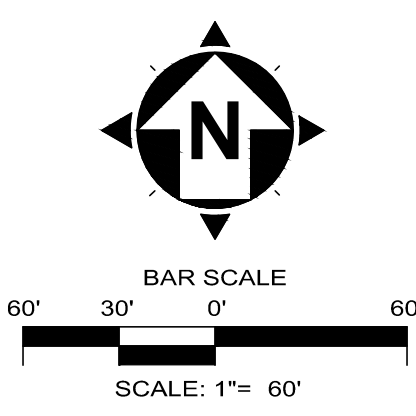
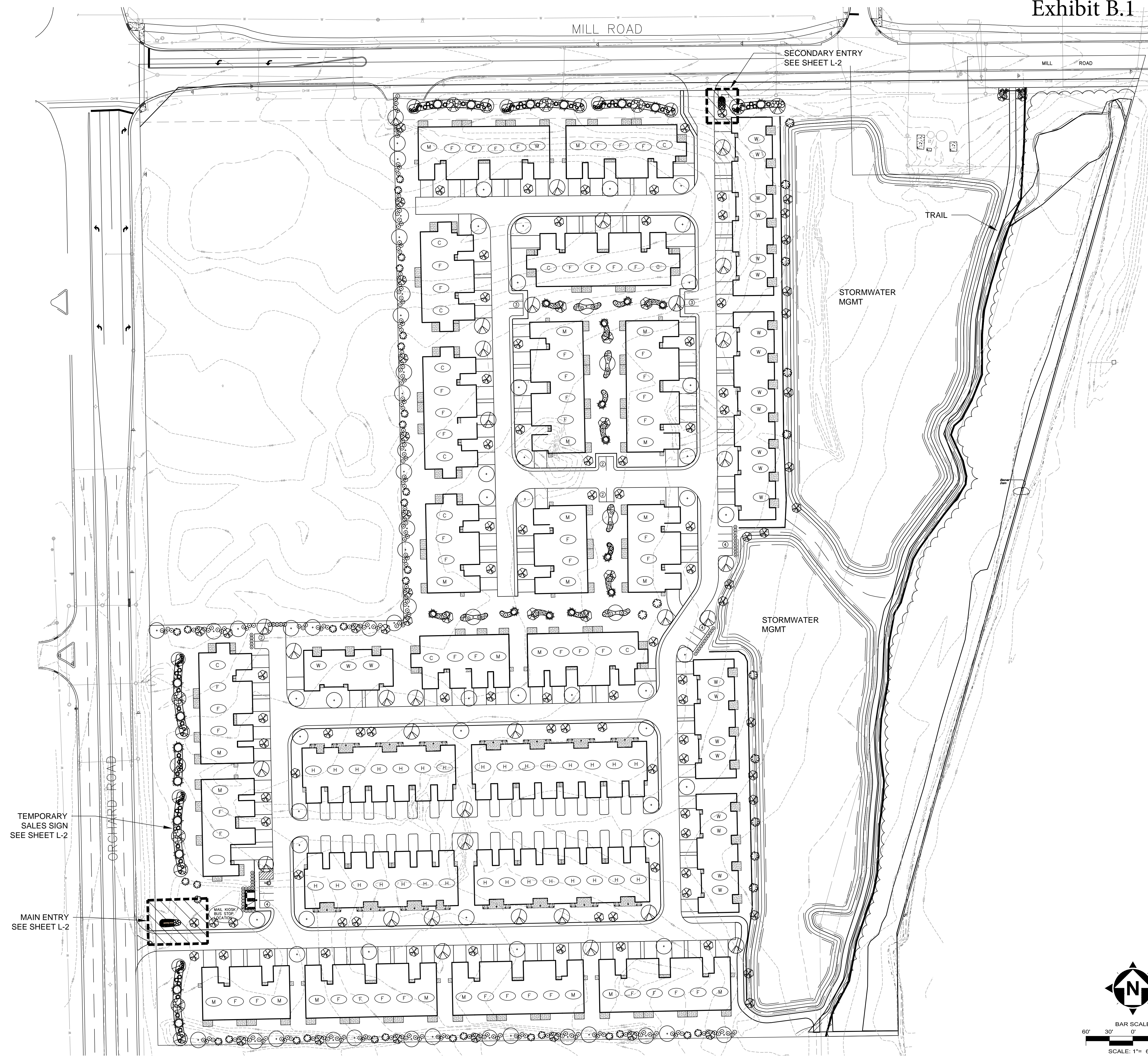
EXISTING WOODED AREAS TO REMAIN

NOTES:

1. FRONT AND SIDE YARDS WILL BE SODDED, REAR YARDS TO BE SEEDDED.
2. ALL LANDSCAPED AREAS ADJACENT TO UNITS WILL BE IRRIGATED.
3. DETENTION BASIN PLANTINGS TO INCLUDE POND EDGE NATIVE SEED MIX ALONG THE NORMAL WATERLINE, A SLOPE NATIVE SEED MIX ON THE BANKS AND A MEADOW NATIVE MIX ALONG THE TOP OF THE BANK.

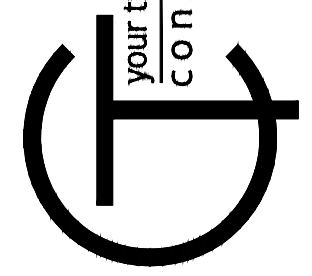
UNIT LEGEND

-  - CAPEWOOD
-  - FORESTWOOD
-  - HAYDENWOOD
-  - MEADOWOOD
-  - WILLOWOOD



PRELIMINARY

your trusted advisor
**engineers
 architects
 planners**



ISSUED FOR:	PRELIM	NO	REVISION
ISSUE DATE:	10/06/20		
SCALE:			
DESIGNED BY:	RW		
DRAWN BY:	RW		
CHECKED BY:	CC		

OSWEGO
 ORCHARD ROAD, OSWEGO, IL, KENDALL COUNTY
 REDWOOD - 7510 EAST PLEASANT VALLEY ROAD
 INDEPENDENCE, OH 44131

OVERALL SITE LANDSCAPE PLAN

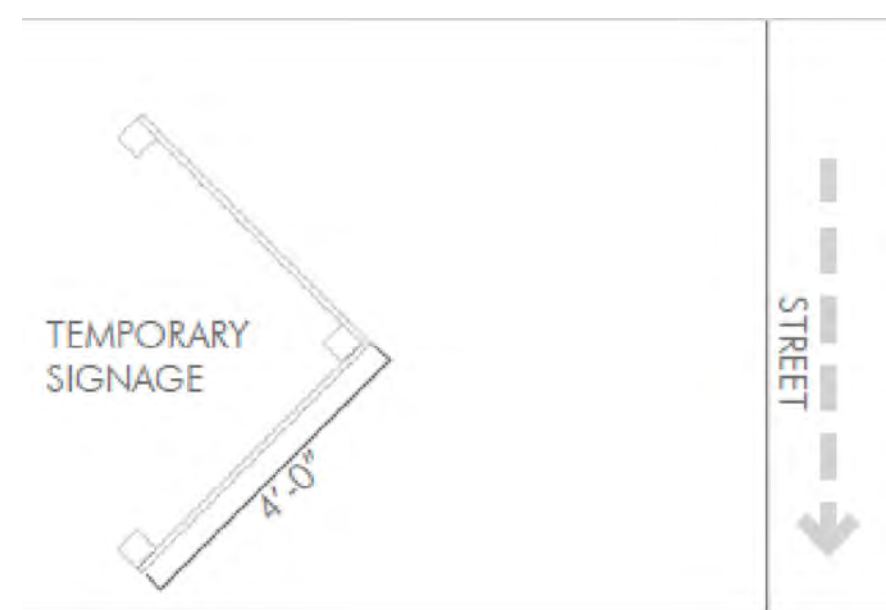
PROJECT NO:	200882
DISCIPLINE:	LANDSCAPE
SHEET NAME:	L-1
SHEET	OF
1	2



NOTES
 1. SIGN SHALL BE DOUBLE SIDED, INTERNALLY ILLUMINATED AND LOCATED PERPENDICULAR TO THE RIGHT OF WAY.

MAIN ENTRY SIGN

NOT TO SCALE

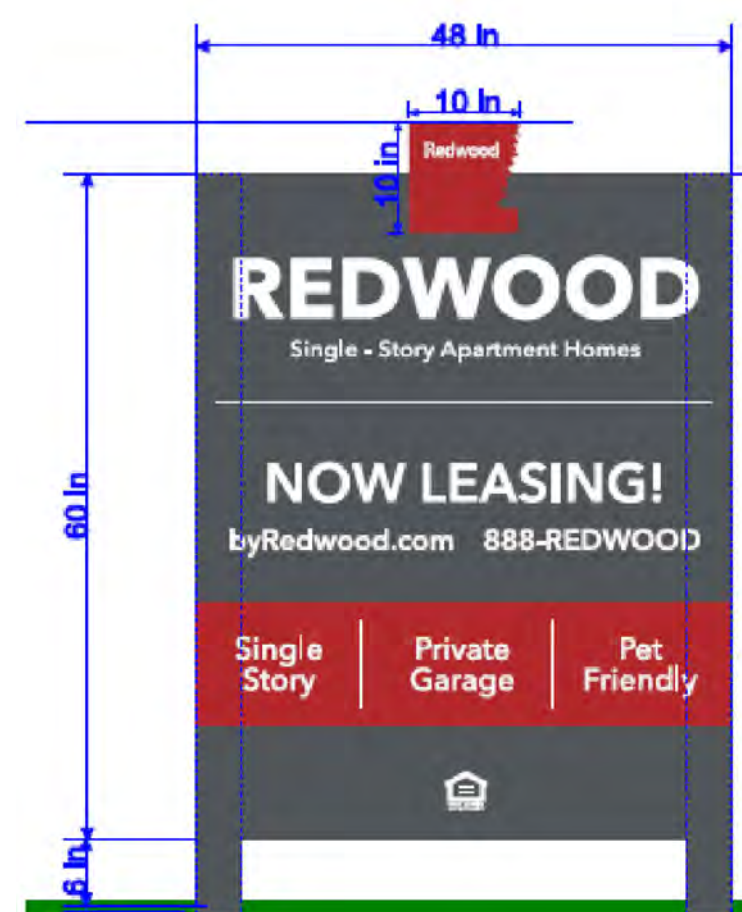


- 0.5"x4"x8" MDO painted PMS 925C on both sides with white premium vinyl lettering applied to face
- 2-4"x4"x96" posts painted 925C
- 3/4"x10"x10" MDO routed logo attached to face of sign to be painted PMS 7627C both sides with white premium vinyl letters on face

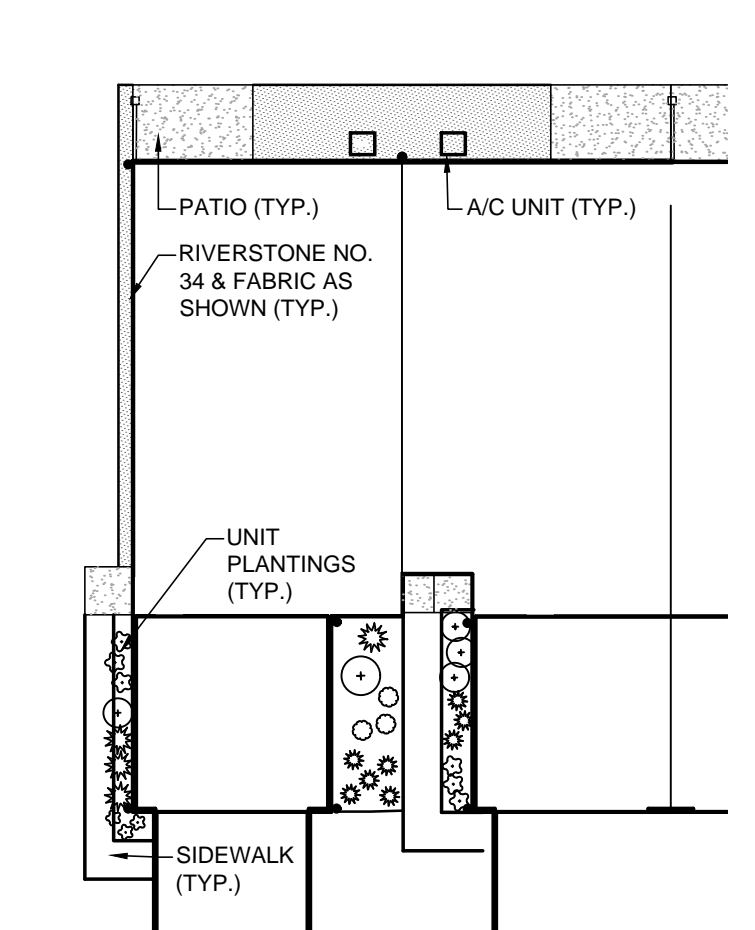
SIGN ELEVATION VIEW

TEMPORARY SALES SIGN

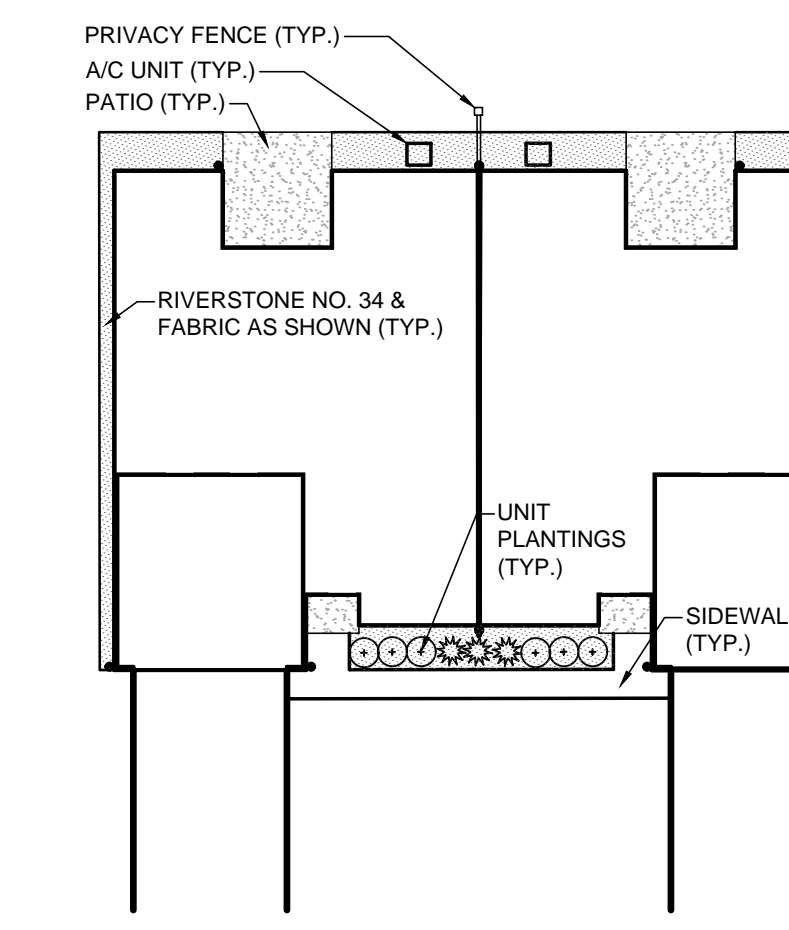
NOT TO SCALE



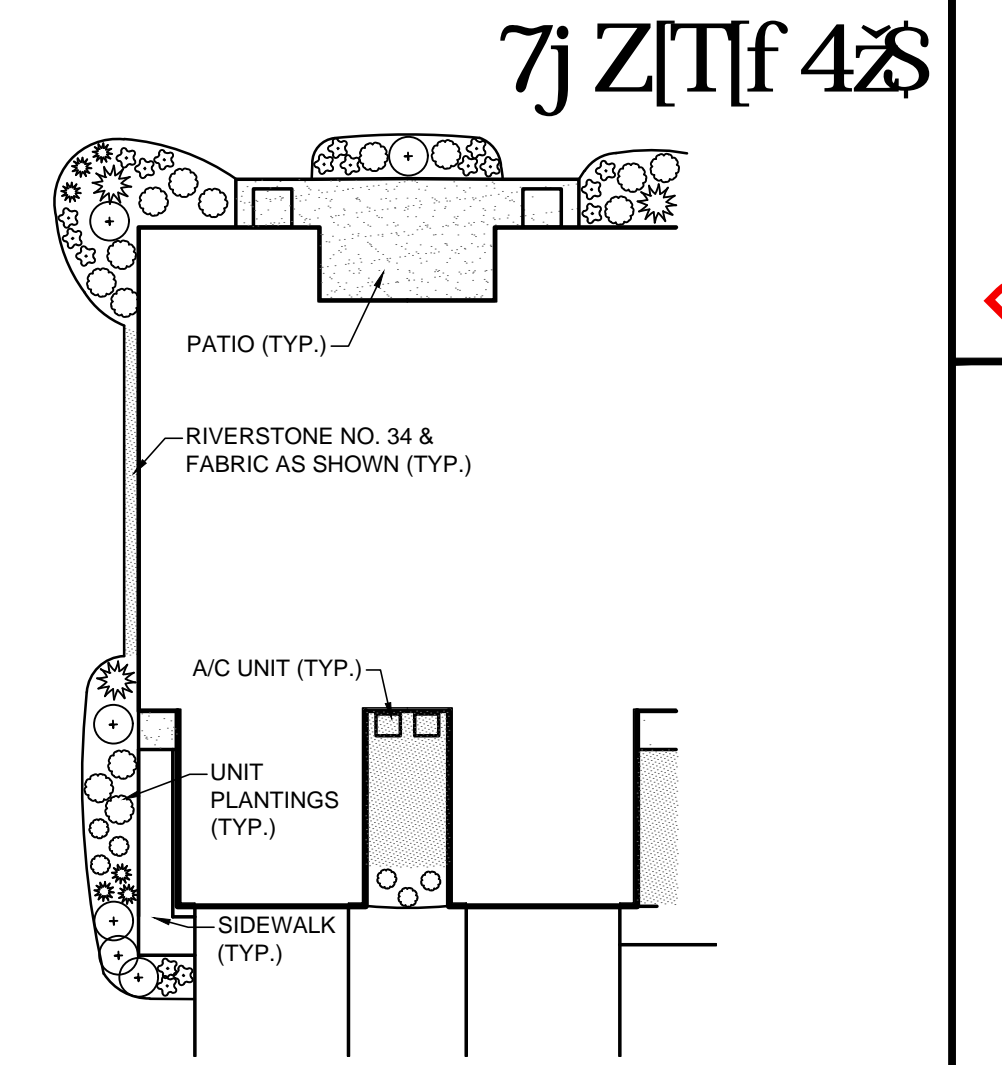
SIGN PLAN VIEW



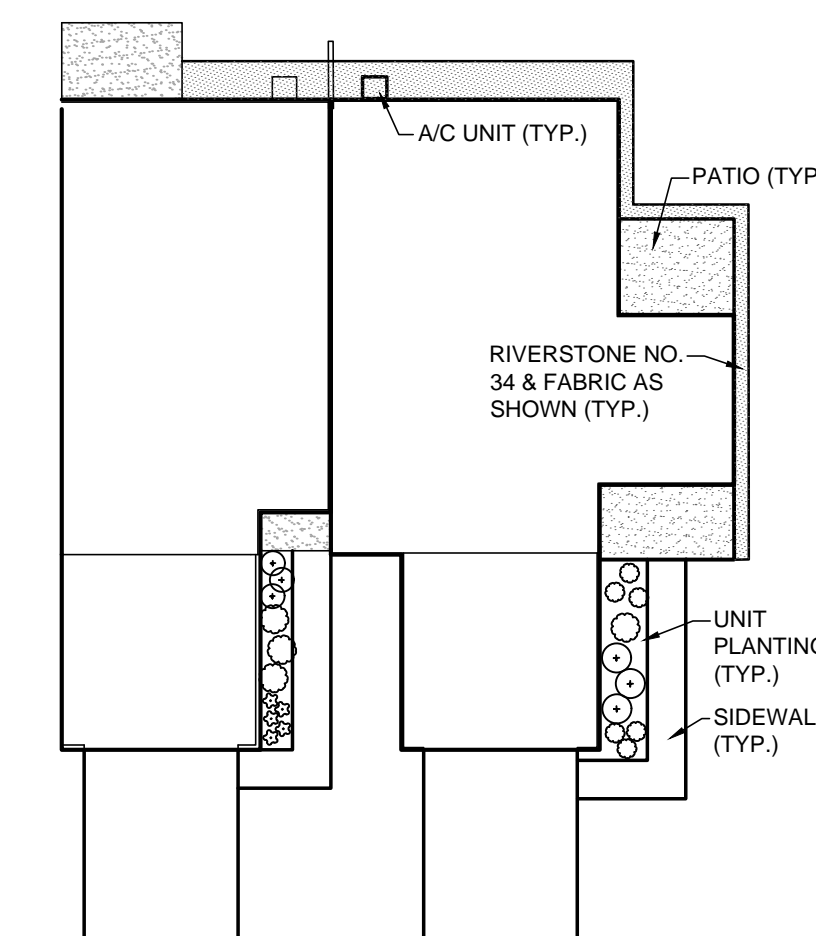
TYPE 2 MEADOWOOD/FORESTWOOD LANDSCAPE PLAN



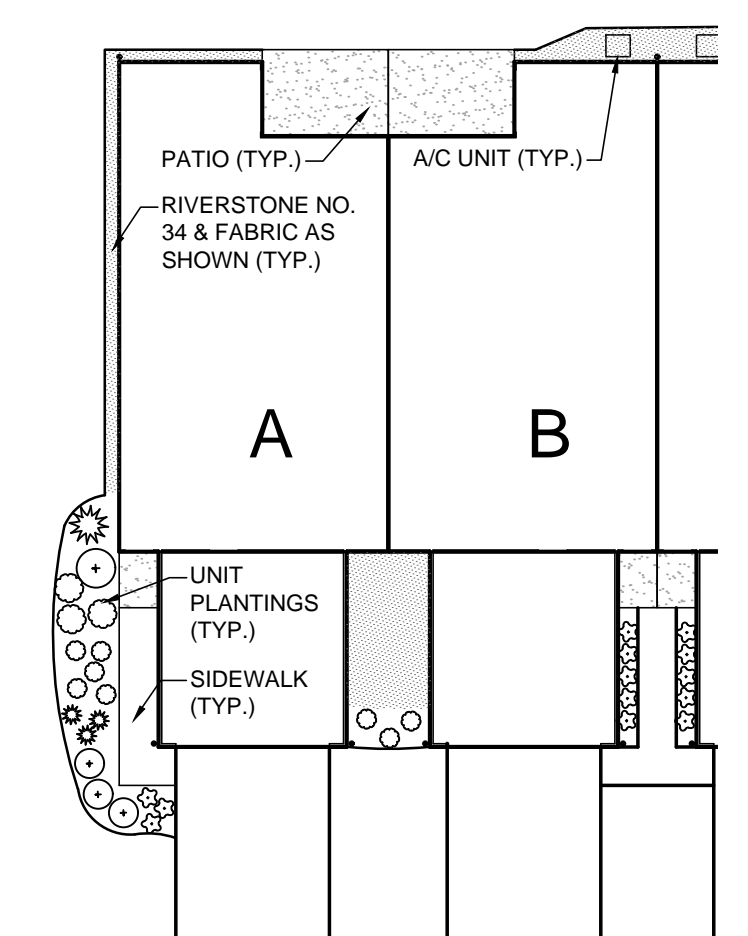
TYPE 7 WILLOWOOD LANDSCAPE PLAN



TYPE B HAYDENWOOD LANDSCAPE PLAN



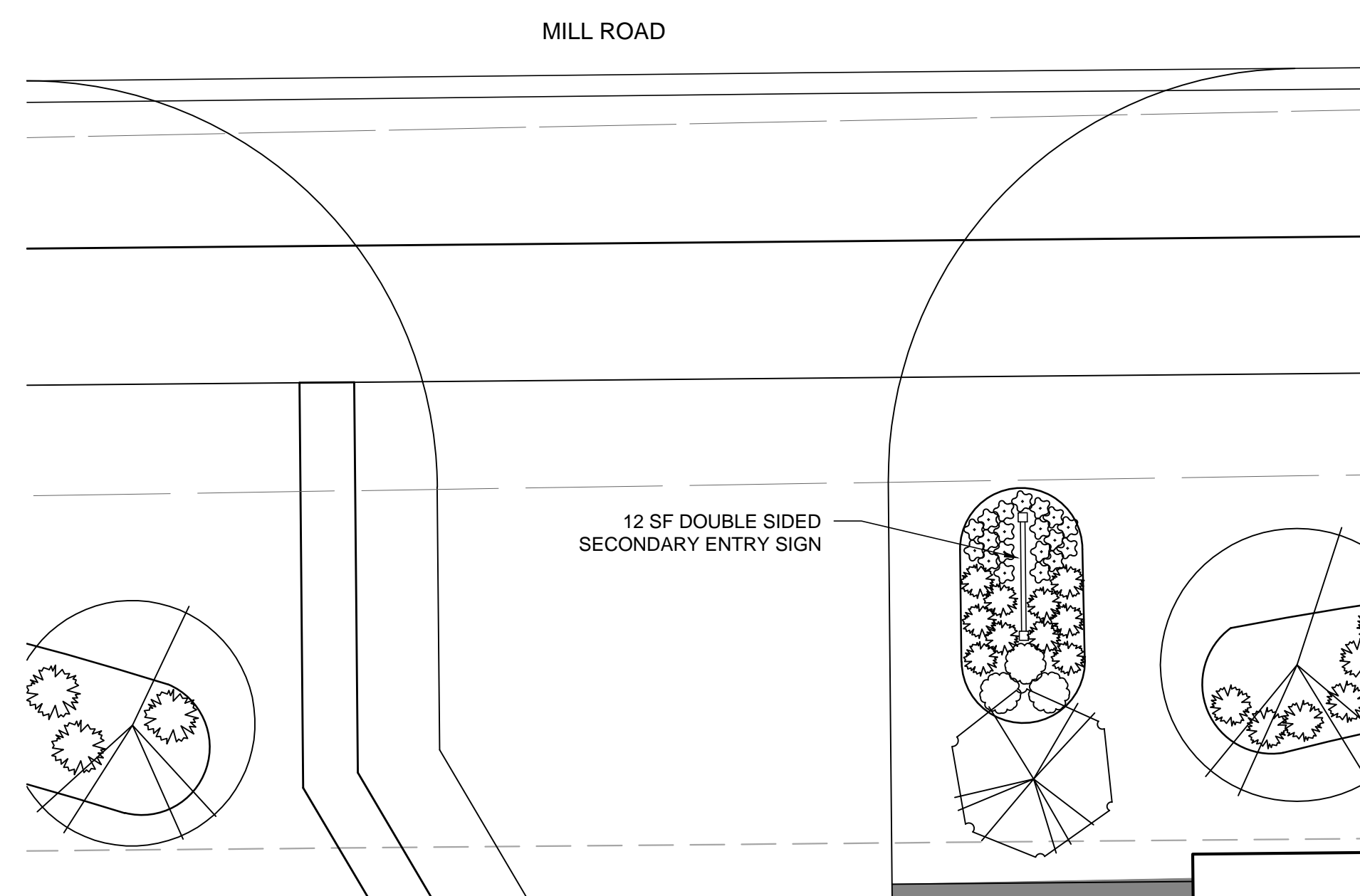
TYPE 10 CAPEWOOD LANDSCAPE PLAN



TYPE 10 BREEZEWOOD LANDSCAPE PLAN

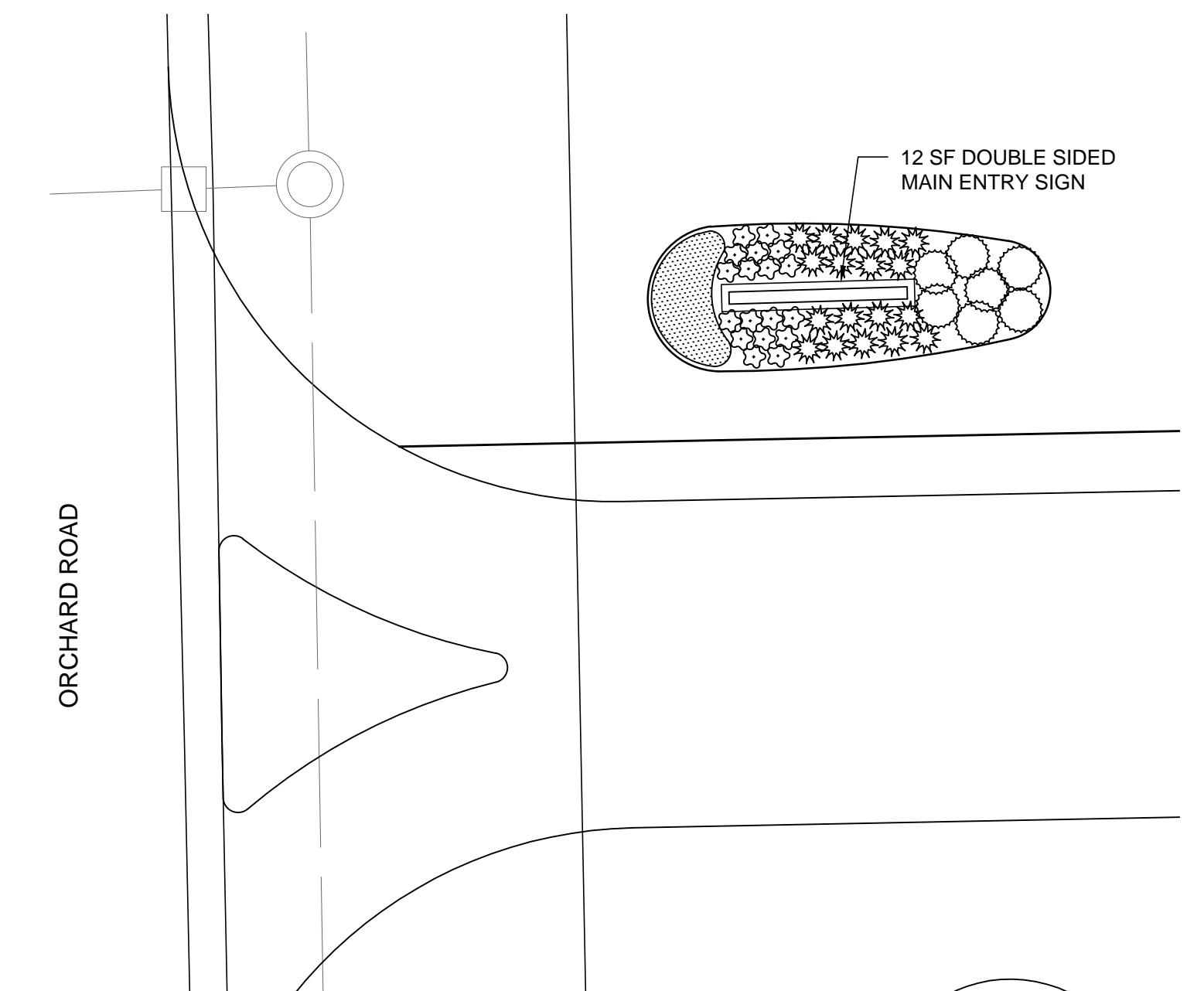
TYPICAL UNIT LANDSCAPE PLANS

SCALE: 1"=20'



SECONDARY ENTRY SIGN PLAN

SCALE: 1"=10'



MAIN ENTRY SIGN PLAN

SCALE: 1"=10'



PRELIMINARY

your trusted advisor
 engineers
 architects
 planners
consultants

ISSUED FOR:	PRELIM	NO	REVISION	DATE
ISSUE DATE:	10/06/20			
SCALE:	AS SHOWN			
DESIGNED BY:	RW			
DRAWN BY:	RW			
CHECKED BY:	CC			

OSWEGO
 ORCHARD ROAD, OSWEGO, IL, KENDALL COUNTY
 REDWOOD - 7510 EAST PLEASANT VALLEY ROAD
 INDEPENDENCE, OH 44131

LANDSCAPE DETAILS

PROJECT NO:	200882
DISCIPLINE	LANDSCAPE
SHEET NAME	L-2
SHEET	2
OF	2

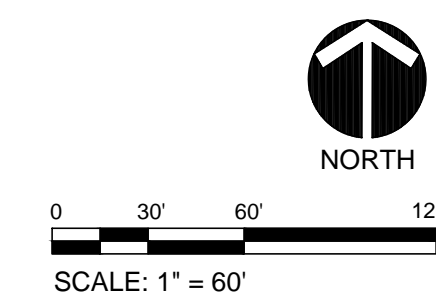


OSWEGO

ORCHARD RD,
OSWEGO, IL



Exhibit B.3

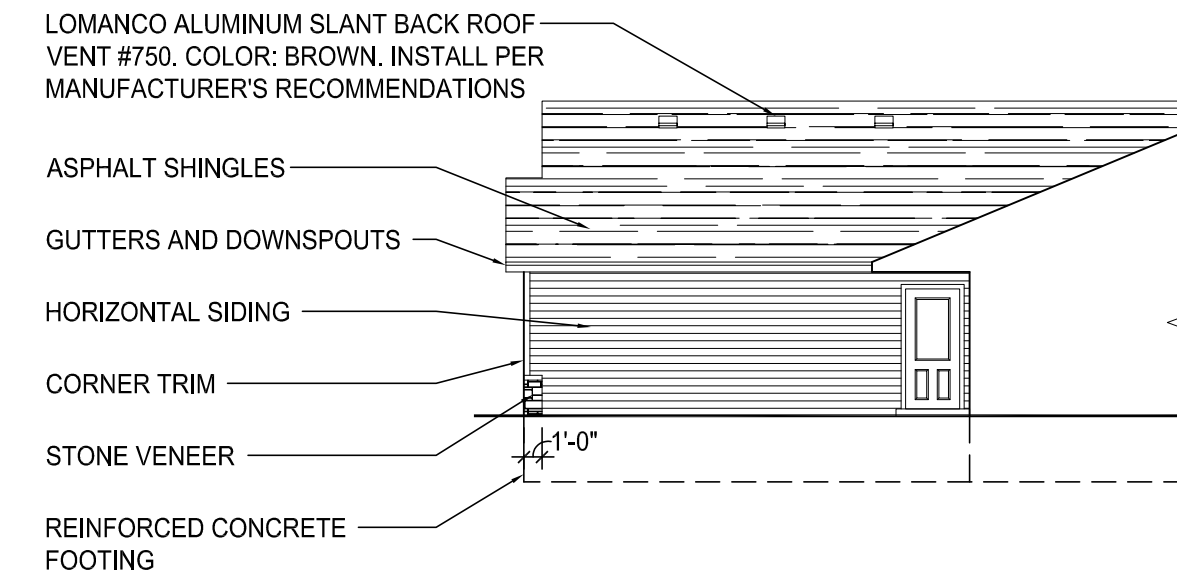


DATE: OCTOBER 6, 2020
PROJECT NO: 200882

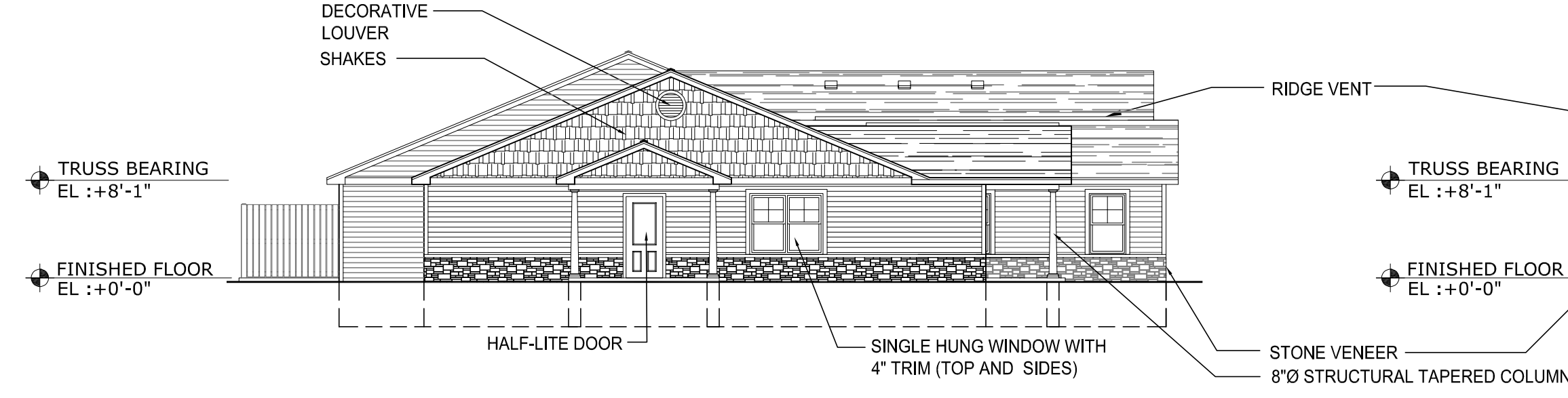
PRELIMINARY

NOTE!!!
THIS DRAWING IS NOT
FOR CONSTRUCTION

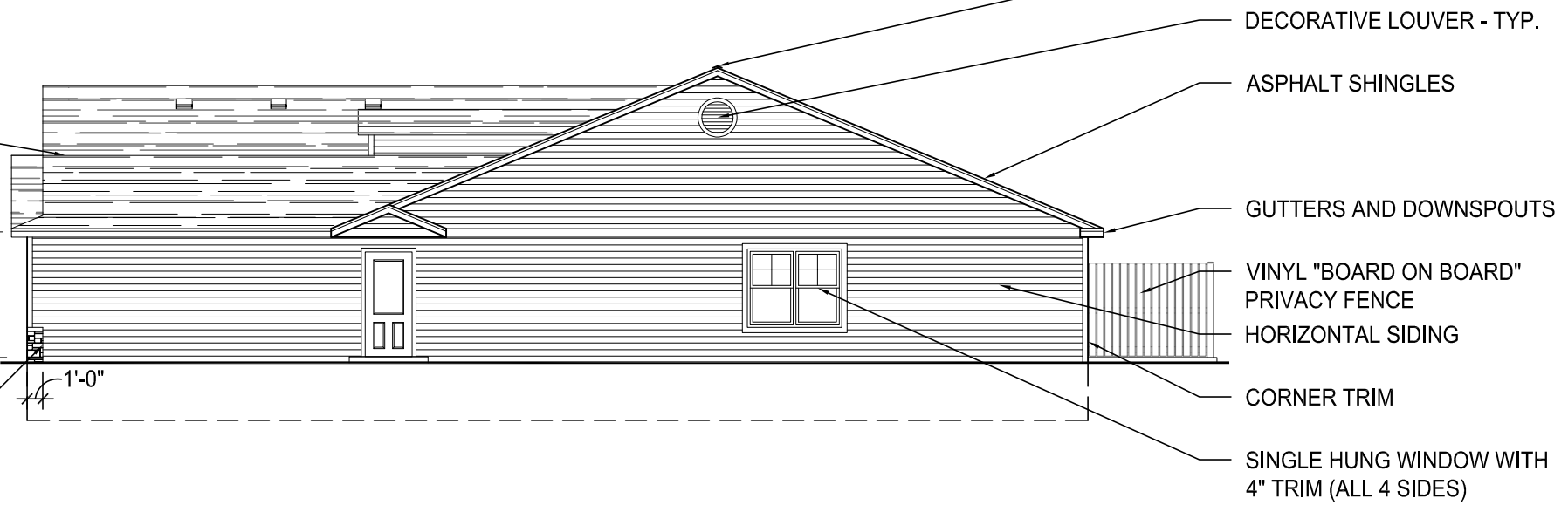
REVISIONS



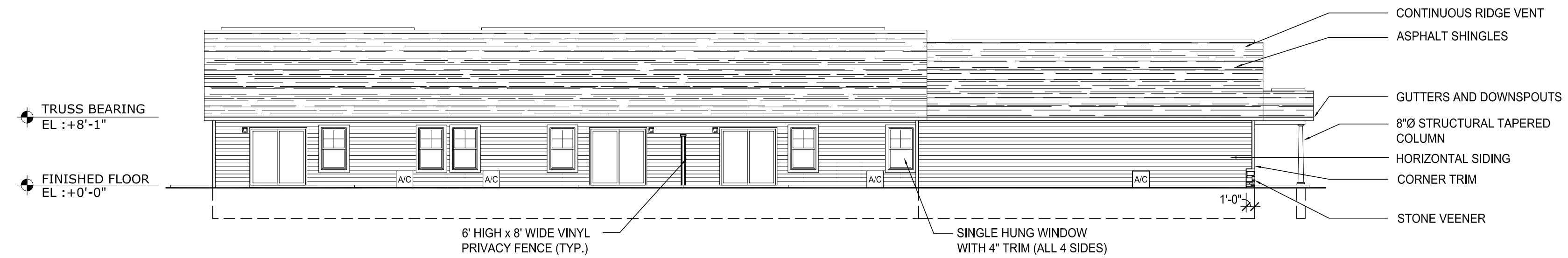
5 PARTIAL SIDE ELEVATION FORESTWOOD
SCALE: 1" = 1'-0"



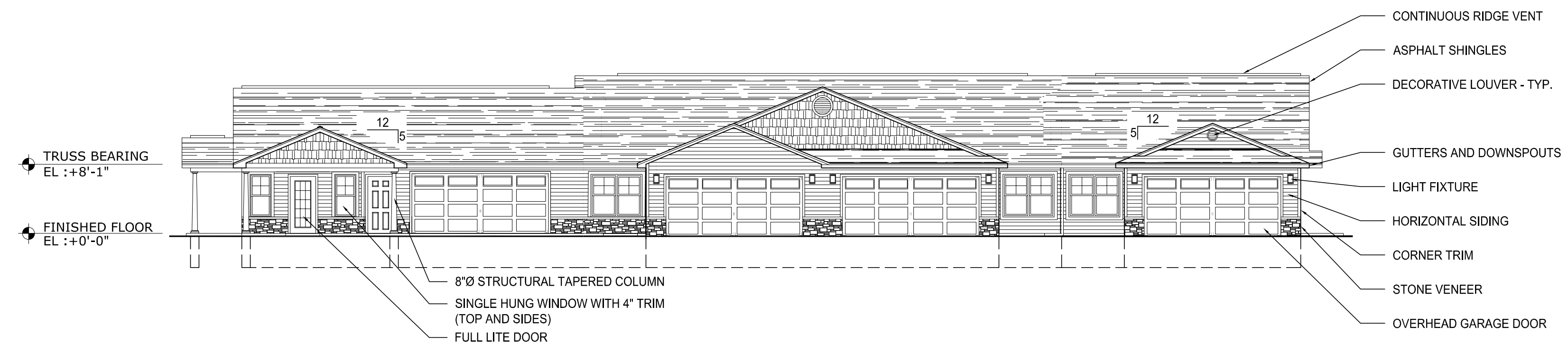
4 HIGH PROFILE SIDE ELEVATION LEASING OFFICE
SCALE: 3/32" = 1'-0"



3 STANDARD SIDE ELEVATION MEADOWOOD
SCALE: 3/32" = 1'-0"



2 REAR ELEVATION FORESTWOOD, MEADOWOOD, LEASING OFFICE
SCALE: 1" = 1'-0"

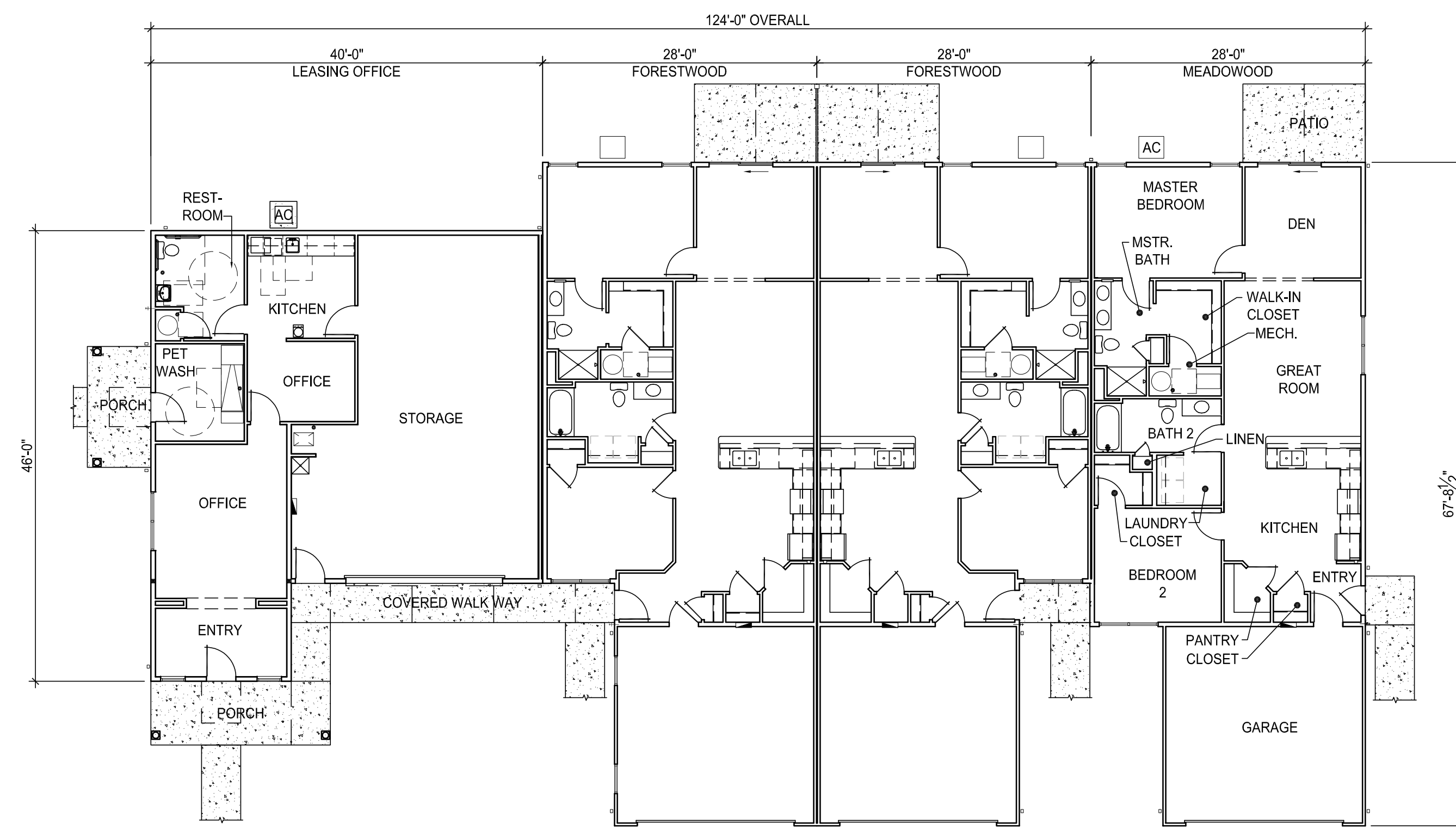


1 FRONT ELEVATION FORESTWOOD, MEADOWOOD, LEASING OFFICE
SCALE: 1" = 1'-0"

EXTERIOR FINISH MATERIAL SELECTIONS

ITEM:	MATERIAL / STYLE:	COLOR:
DECORATIVE LOUVER	VINYL	WHITE
ASPHALT SHINGLES	DIMENSIONAL 30 YEAR LAMINATED	WEATHERED WOOD
GUTTERS AND DOWNSPOUTS	PREFINISHED ALUMINUM	WHITE
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SHAKES	VINYL	VARIES
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SINGLE HUNG	VINYL	STANDARD WHITE WITH COLONIAL PATTERN FLAT GRIDS
6'-6" X 6'-8" SLIDING PATIO DOOR	VINYL	WHITE

NOTE:
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OVERALL FLOOR PLAN FORESTWOOD, MEADOWOOD, LEASING OFFICE
SCALE : 3/32" = 1'-0"

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fax 330.666.8812

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BUILDING PLAN AND ELEVATIONS

PROJECT #: 9120

DATE: OCTOBER 2, 2020

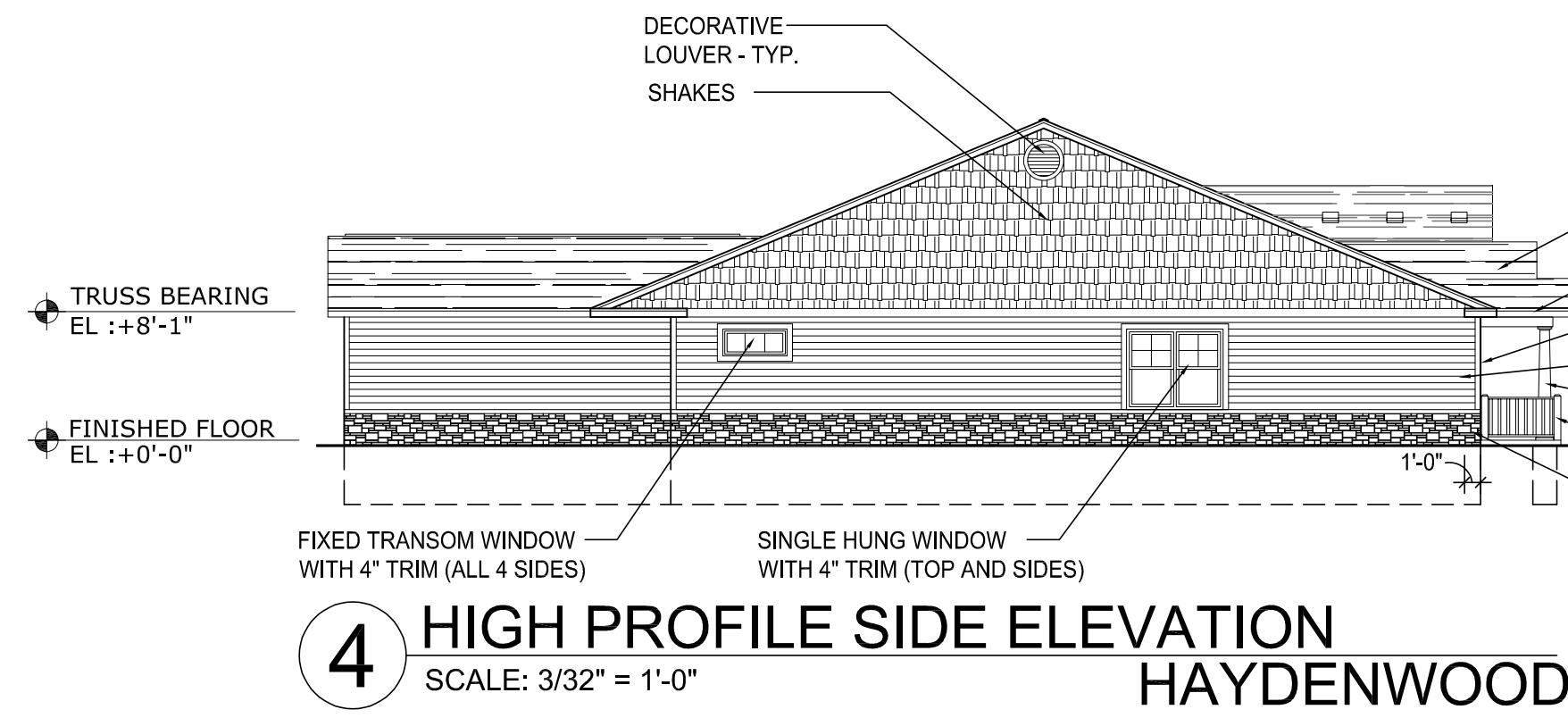
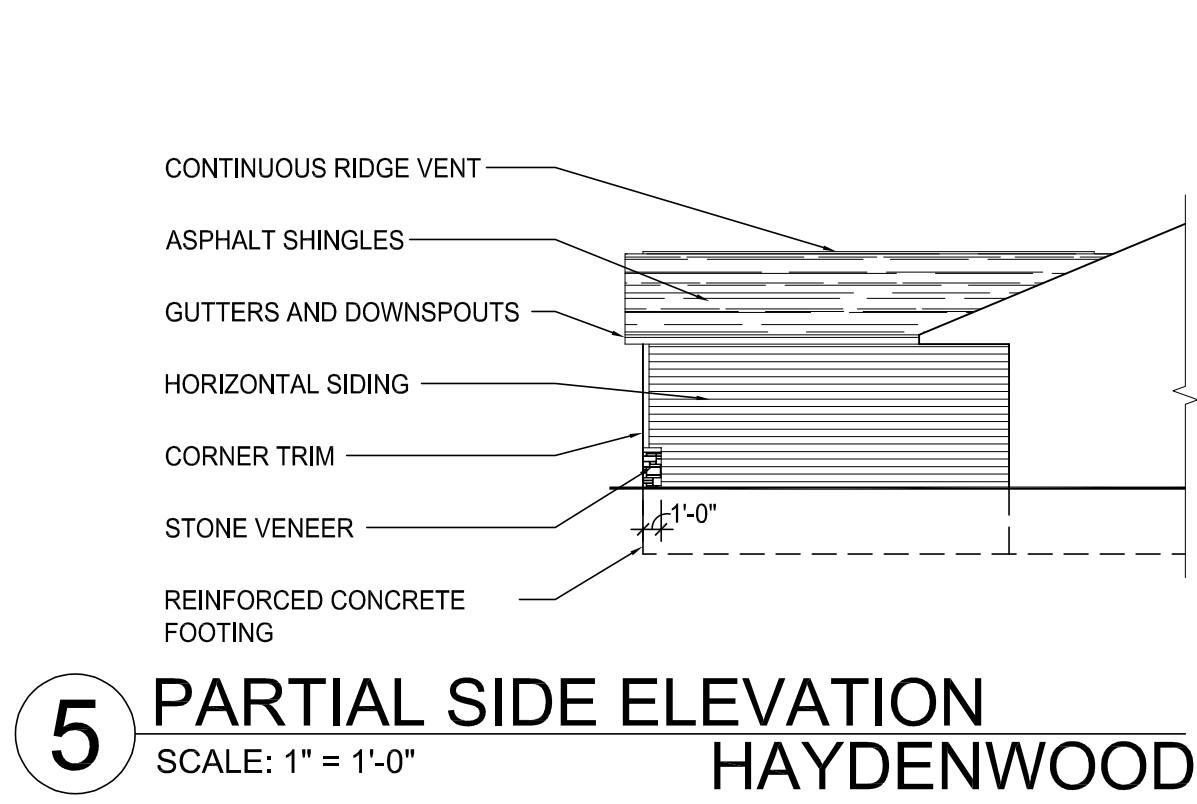
Redwood
APARTMENT NEIGHBORHOODS

REDWOOD OSWEGO ORCHARD RD.
ORCHARD ROAD
OSWEGO, ILLINOIS

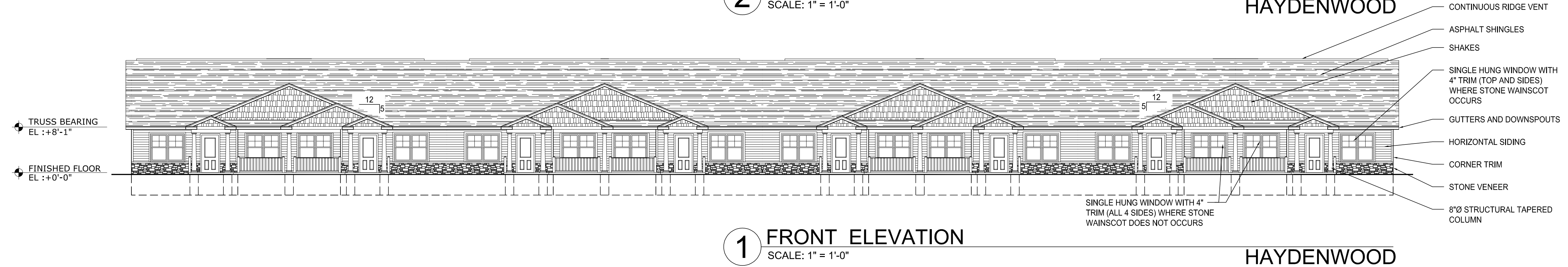
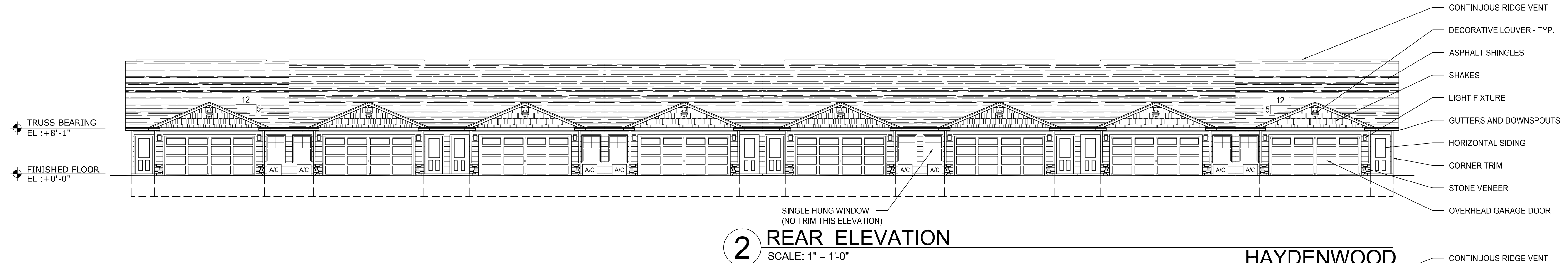
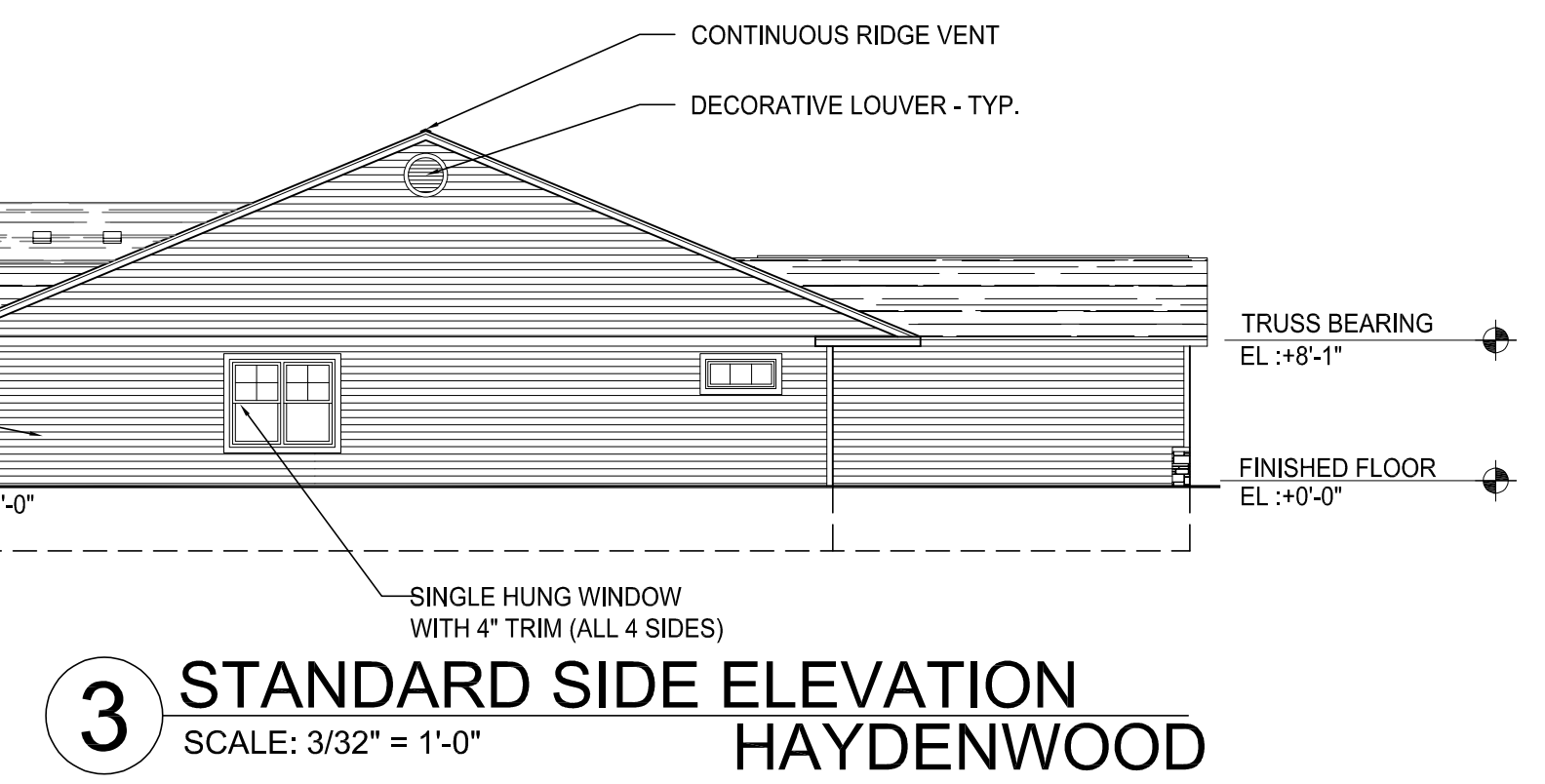
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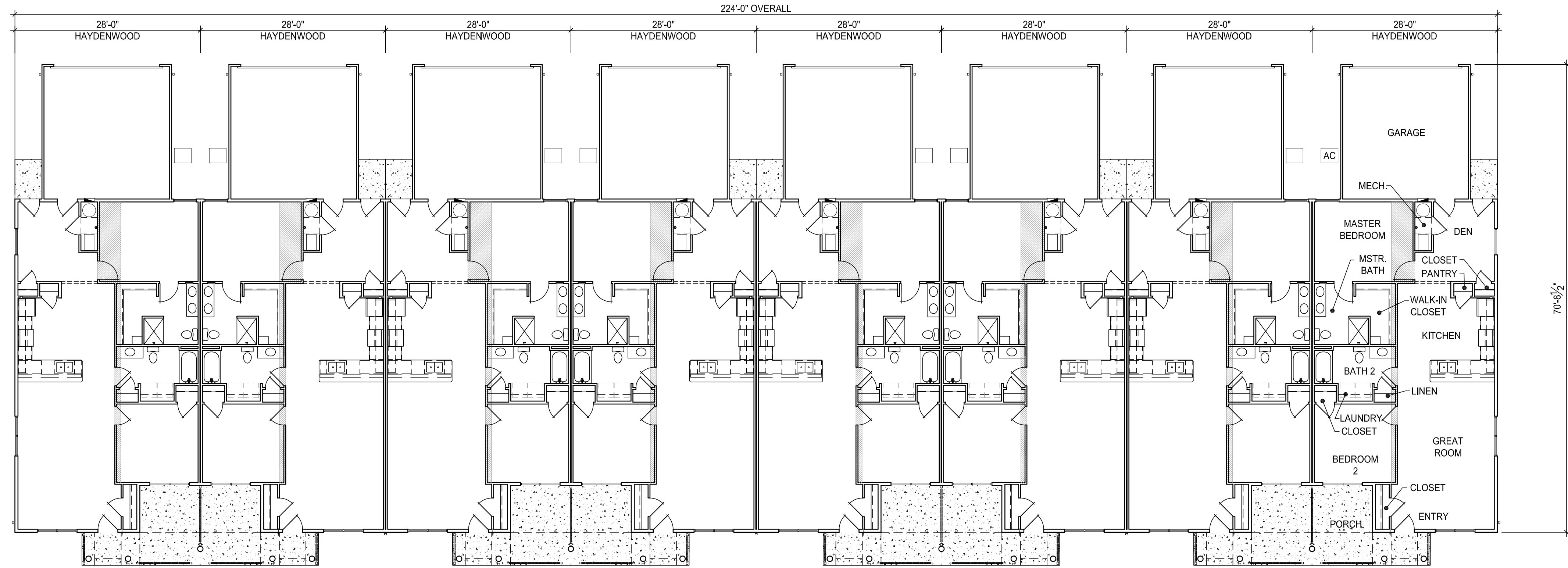
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OCCURS AT STREET VIEW
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PROJECT #: 9120
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ORCHARD ROAD
OSWEGO, ILLINOIS
Redwood
APARTMENT NEIGHBORHOODS

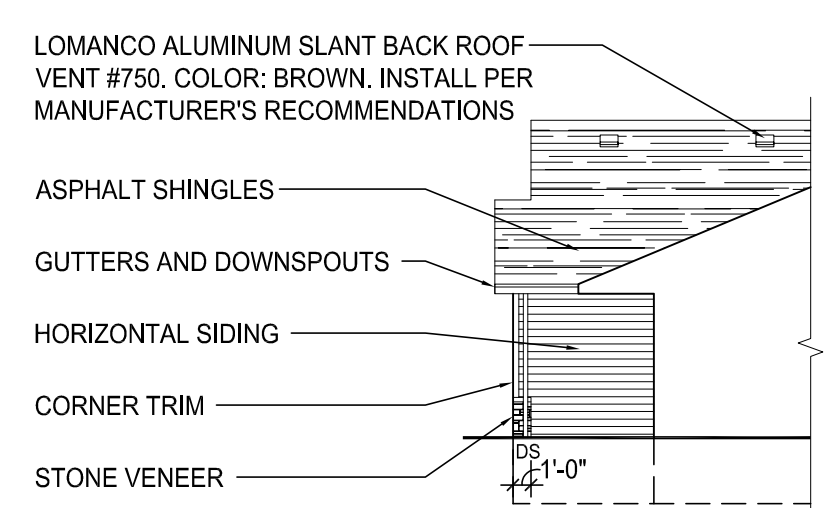
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2 OF 5

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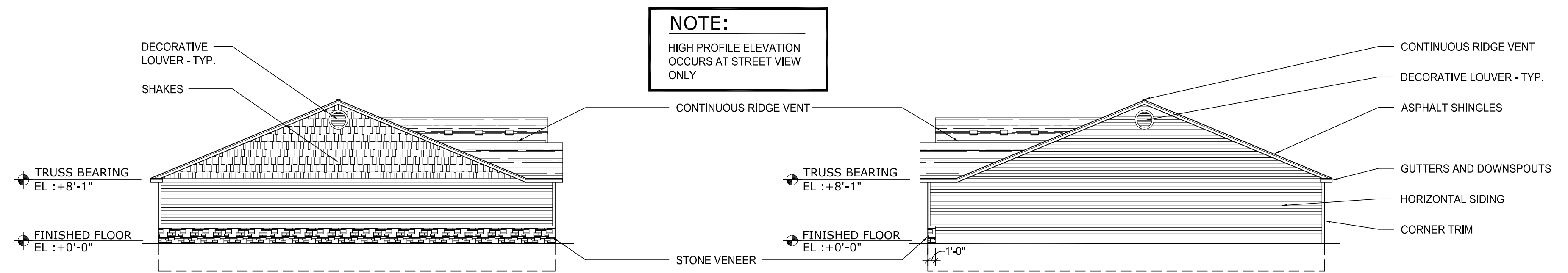
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BUILDING PLAN AND ELEVATIONS
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REDWOOD OSWEGO ORCHARD RD.
ORCHARD ROAD
OSWEGO, ILLINOIS
Redwood
APARTMENT NEIGHBORHOODS

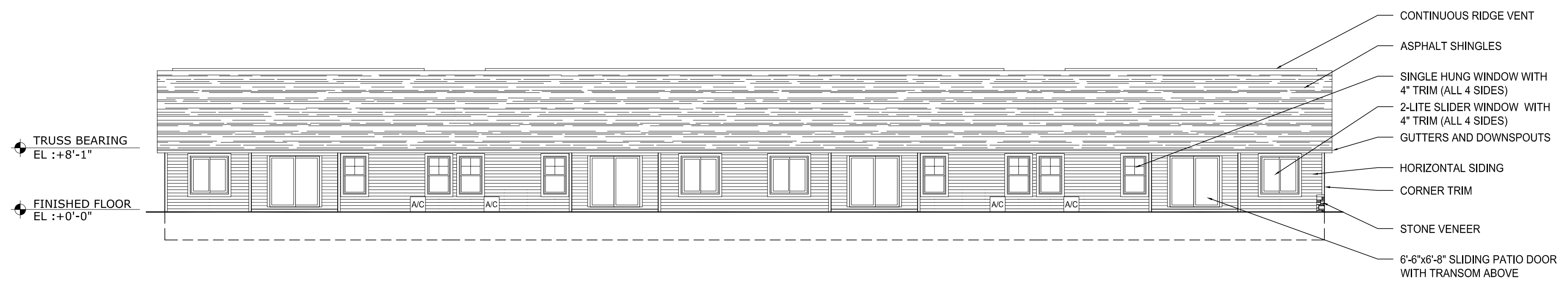


5 PARTIAL SIDE ELEVATION
SCALE: 1" = 1'-0"
WILLOWOOD

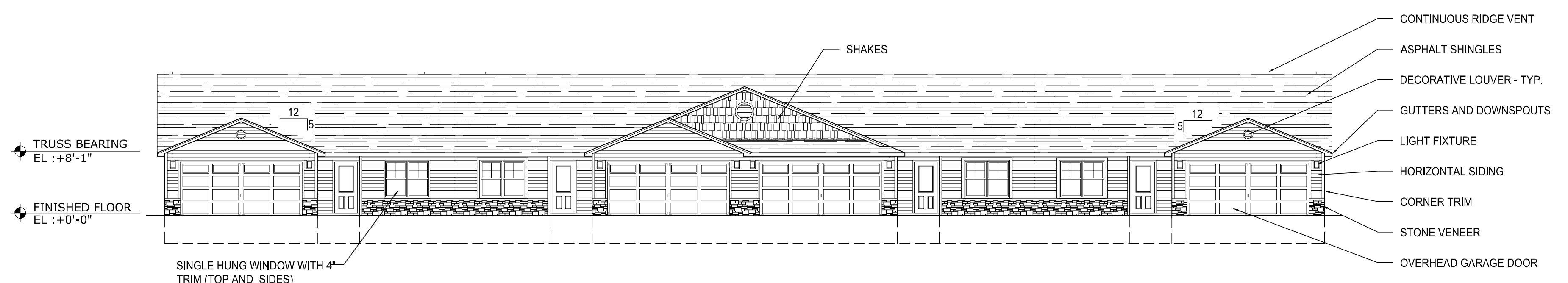


4 HIGH PROFILE SIDE ELEVATION
SCALE: 3/32" = 1'-0"
WILLOWOOD

3 STANDARD SIDE ELEVATION
SCALE: 3/32" = 1'-0"
WILLOWOOD



2 REAR ELEVATION
SCALE: 1" = 1'-0"
WILLOWOOD

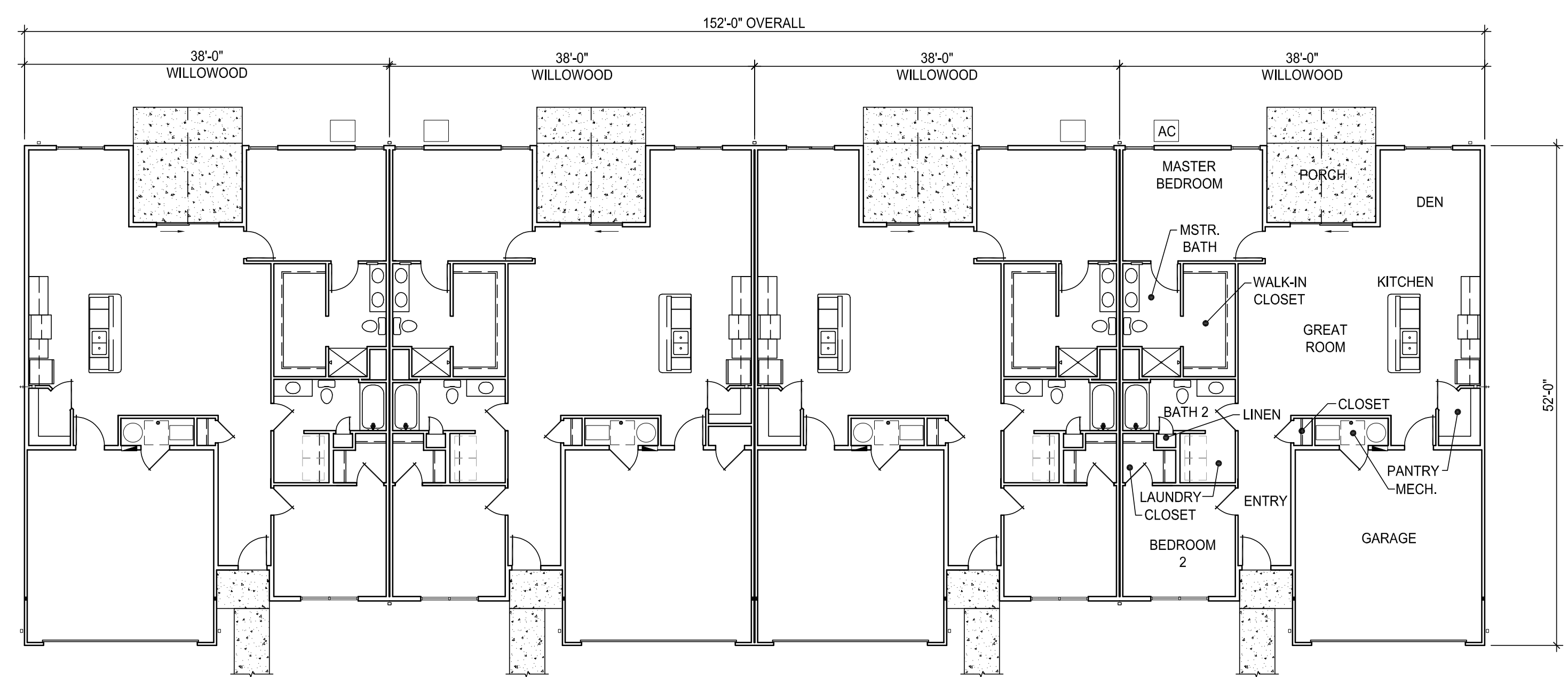


1 FRONT ELEVATION
SCALE: 1" = 1'-0"
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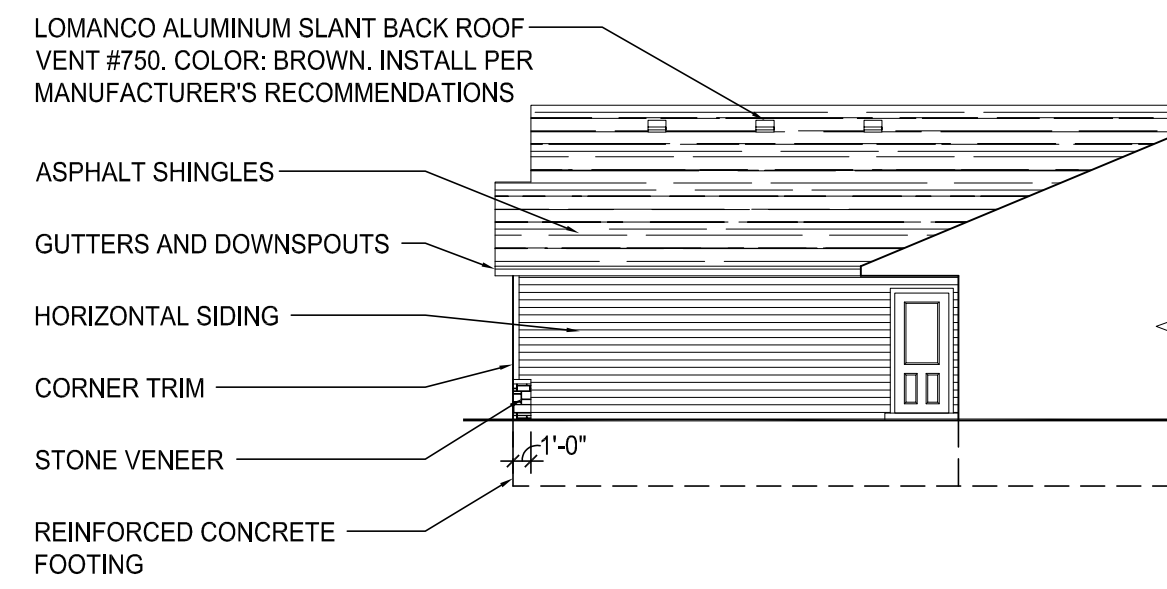
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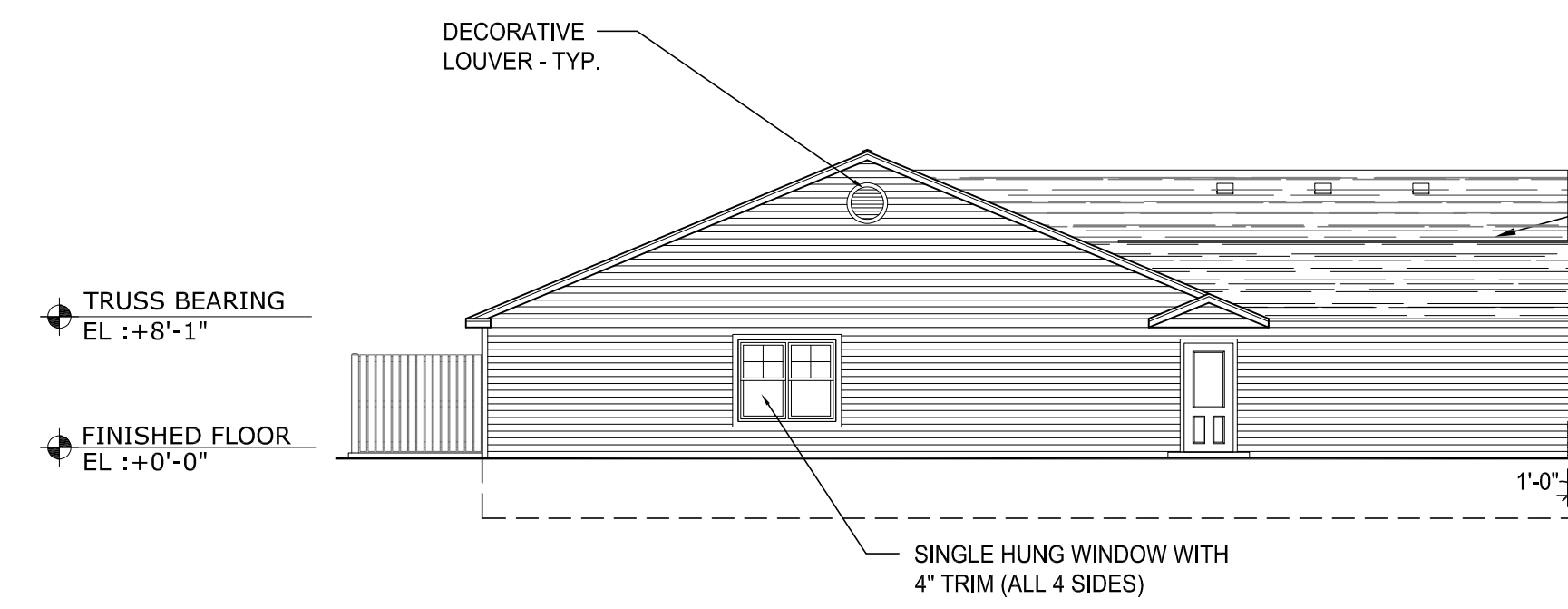
OVERALL FLOOR PLAN
SCALE : 3/32" = 1'-0"
WILLOWOOD - 4 UNITS

NOTE!!!
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5 PARTIAL SIDE ELEVATION FORESTWOOD
SCALE: 1" = 1'-0"

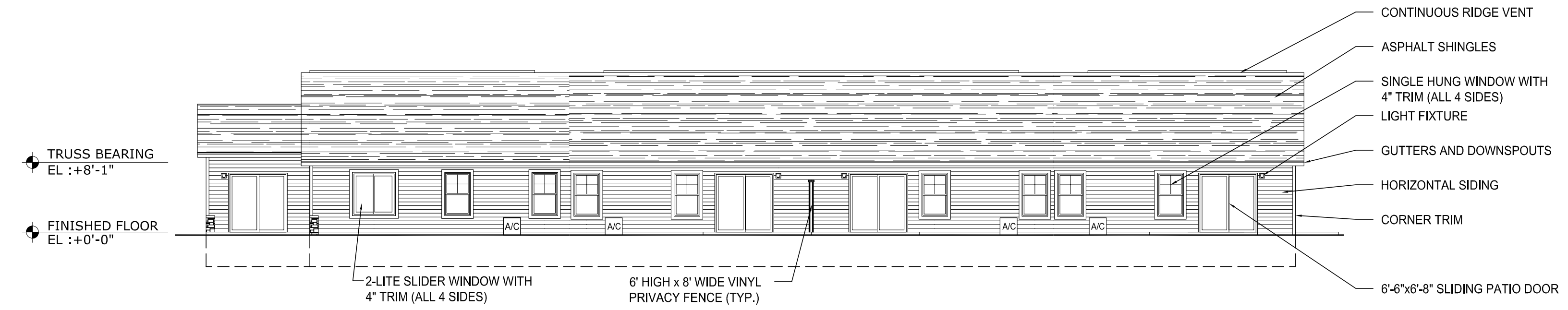


4 STANDARD SIDE ELEVATION MEADOWOOD
SCALE: 3/32" = 1'-0"

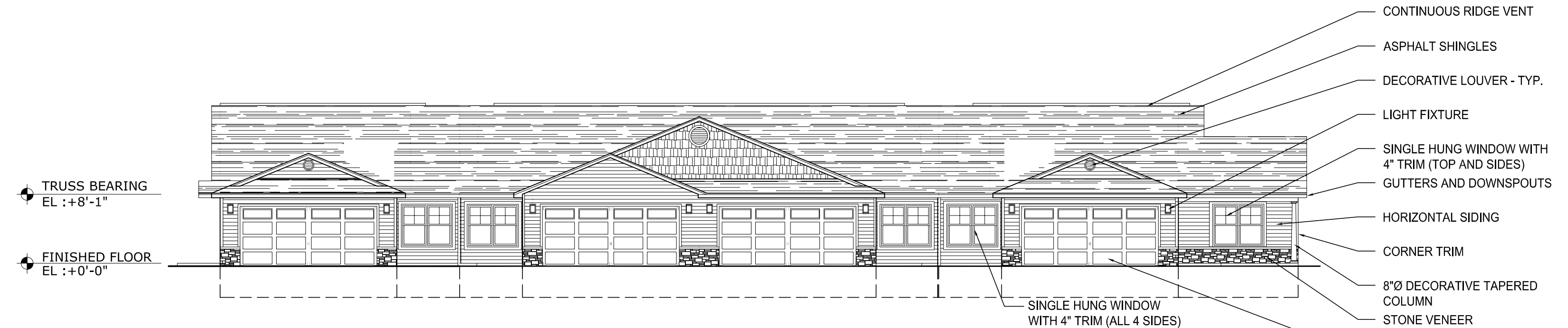
NOTE:
HIGH PROFILE ELEVATION OCCURS AT STREET VIEW ONLY



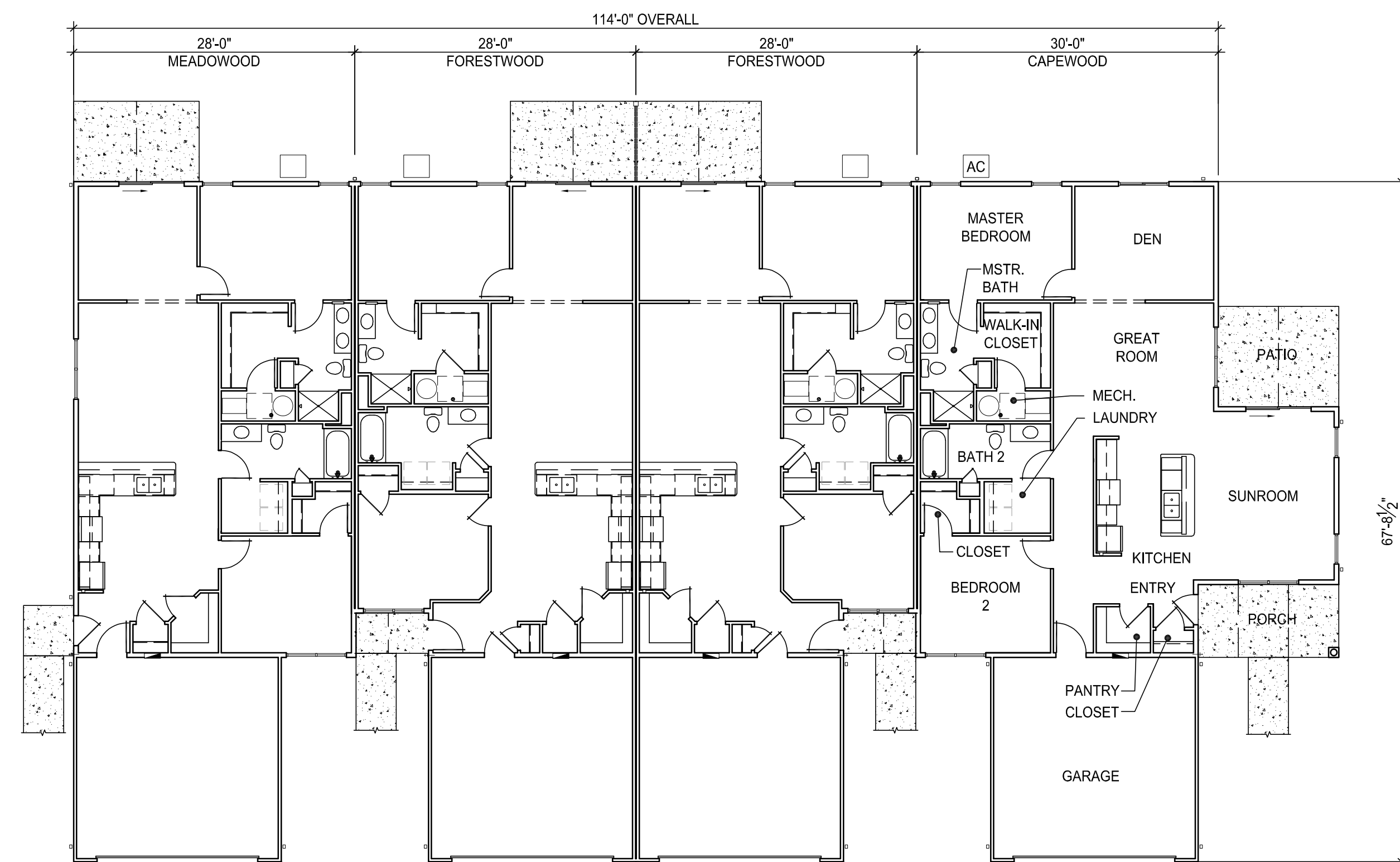
3 HIGH PROFILE SIDE ELEVATION CAPEWOOD
SCALE: 3/32" = 1'-0"



2 REAR ELEVATION FORESTWOOD, MEADOWOOD, CAPEWOOD
SCALE: 1" = 1'-0"



1 FRONT ELEVATION FORESTWOOD, MEADOWOOD, CAPEWOOD
SCALE: 1" = 1'-0"



OVERALL FLOOR PLAN
SCALE : 3/32" = 1'-0" FORESTWOOD, MEADOWOOD, CAPEWOOD - 4 UNITS

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BUILDING PLAN AND ELEVATIONS

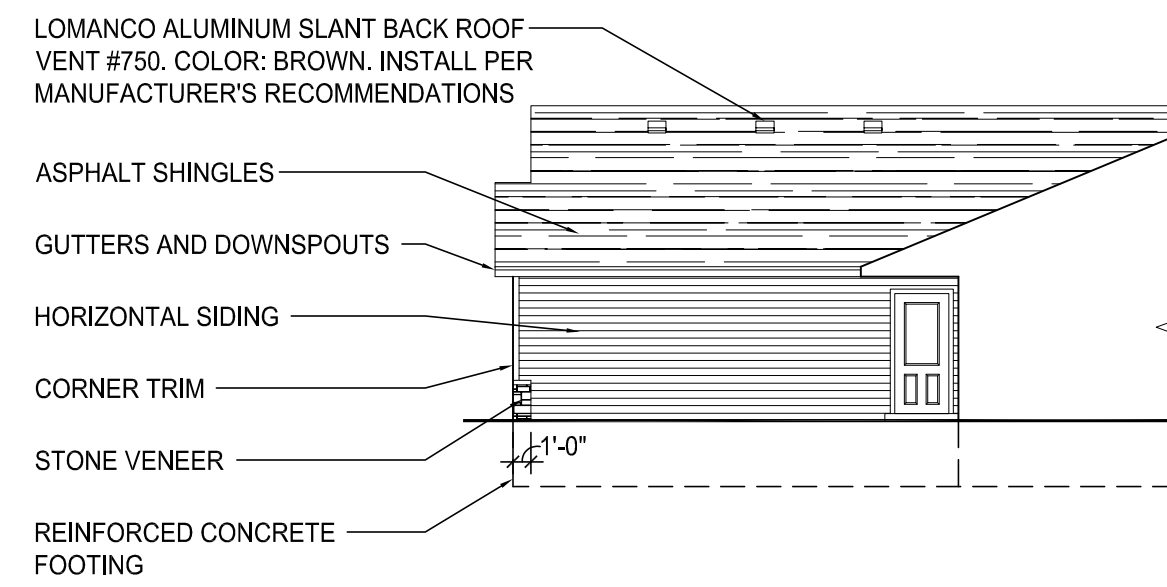
DATE: OCTOBER 2, 2020

PROJECT #: 9120

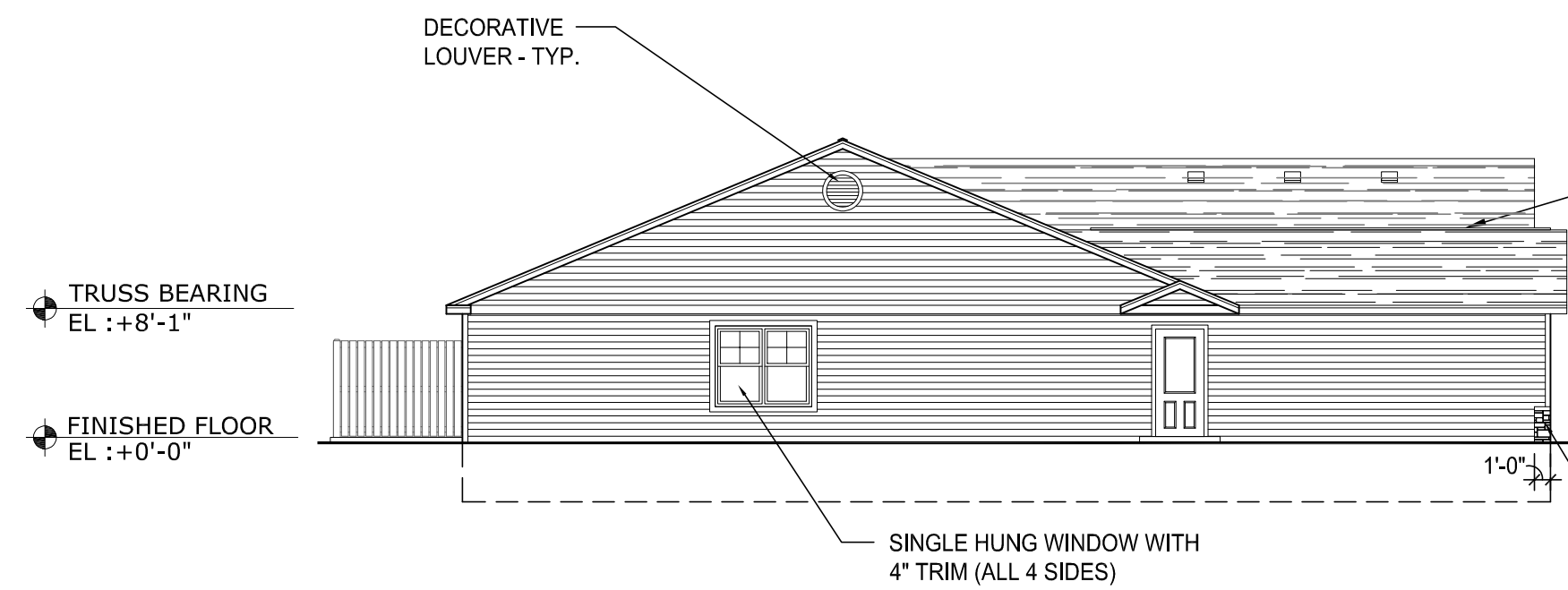
Redwood
APARTMENT NEIGHBORHOODS

REDWOOD OSWEGO ORCHARD RD.
ORCHARD ROAD
OSWEGO, ILLINOIS

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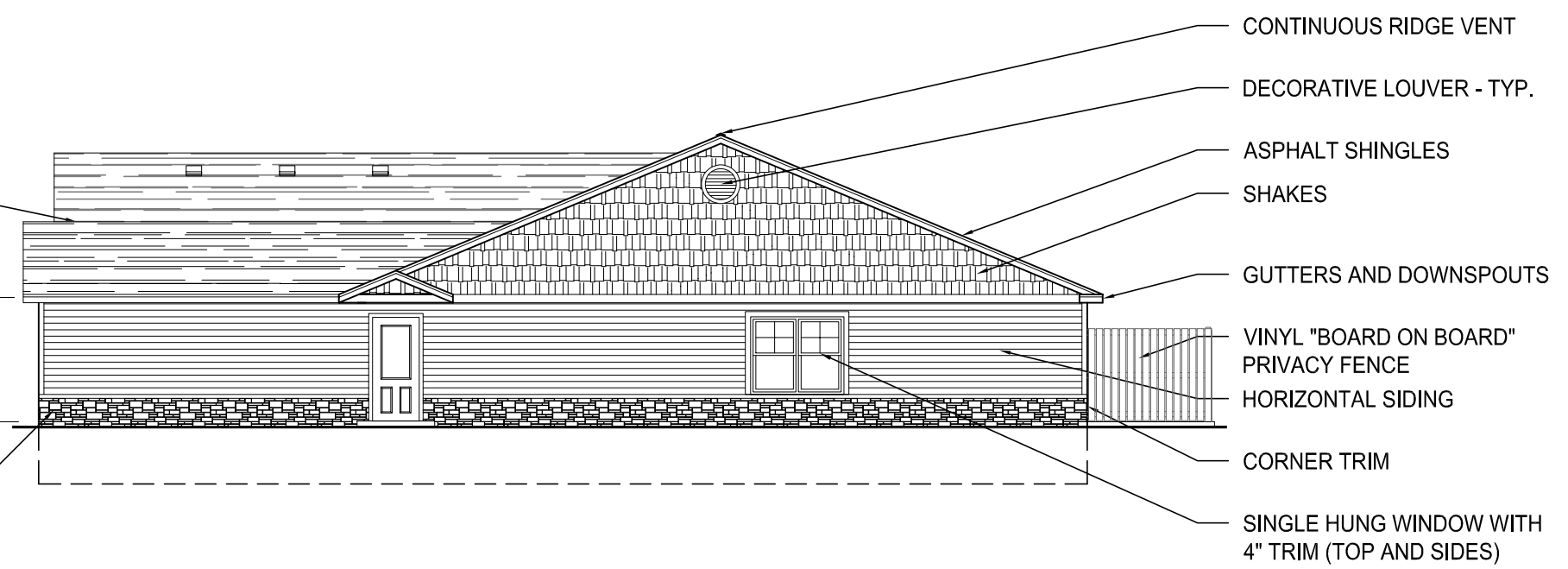


5 PARTIAL SIDE ELEVATION
SCALE: 1" = 1'-0"
FORESTWOOD

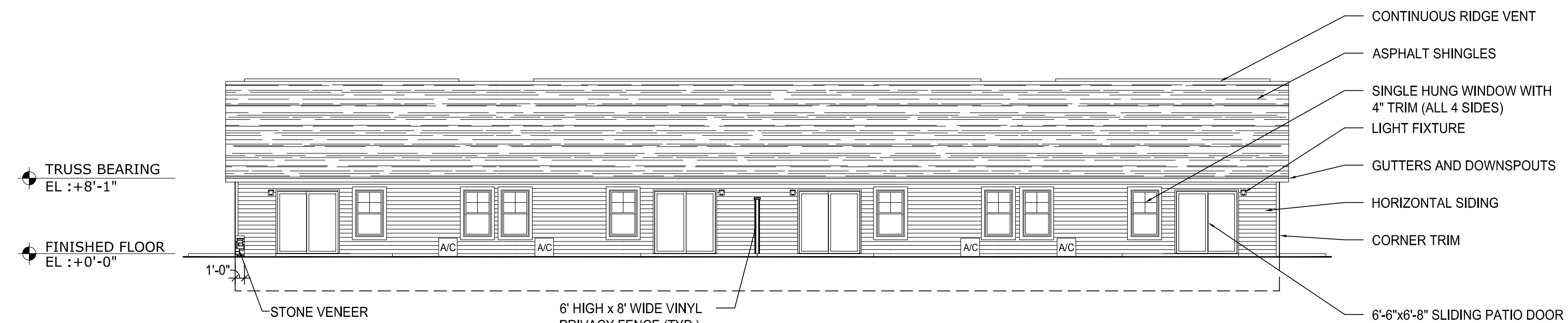


4 STANDARD SIDE ELEVATION
SCALE: 3/32" = 1'-0"
MEADOWOOD

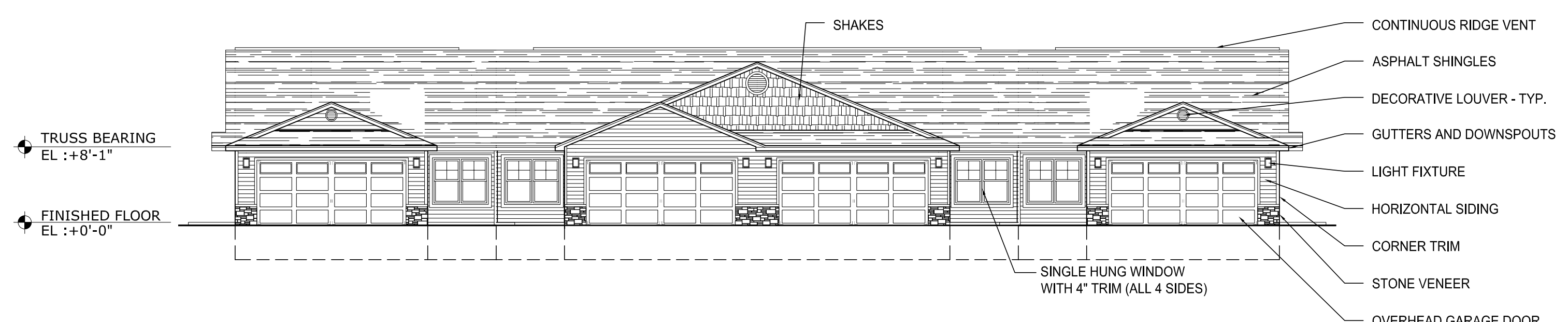
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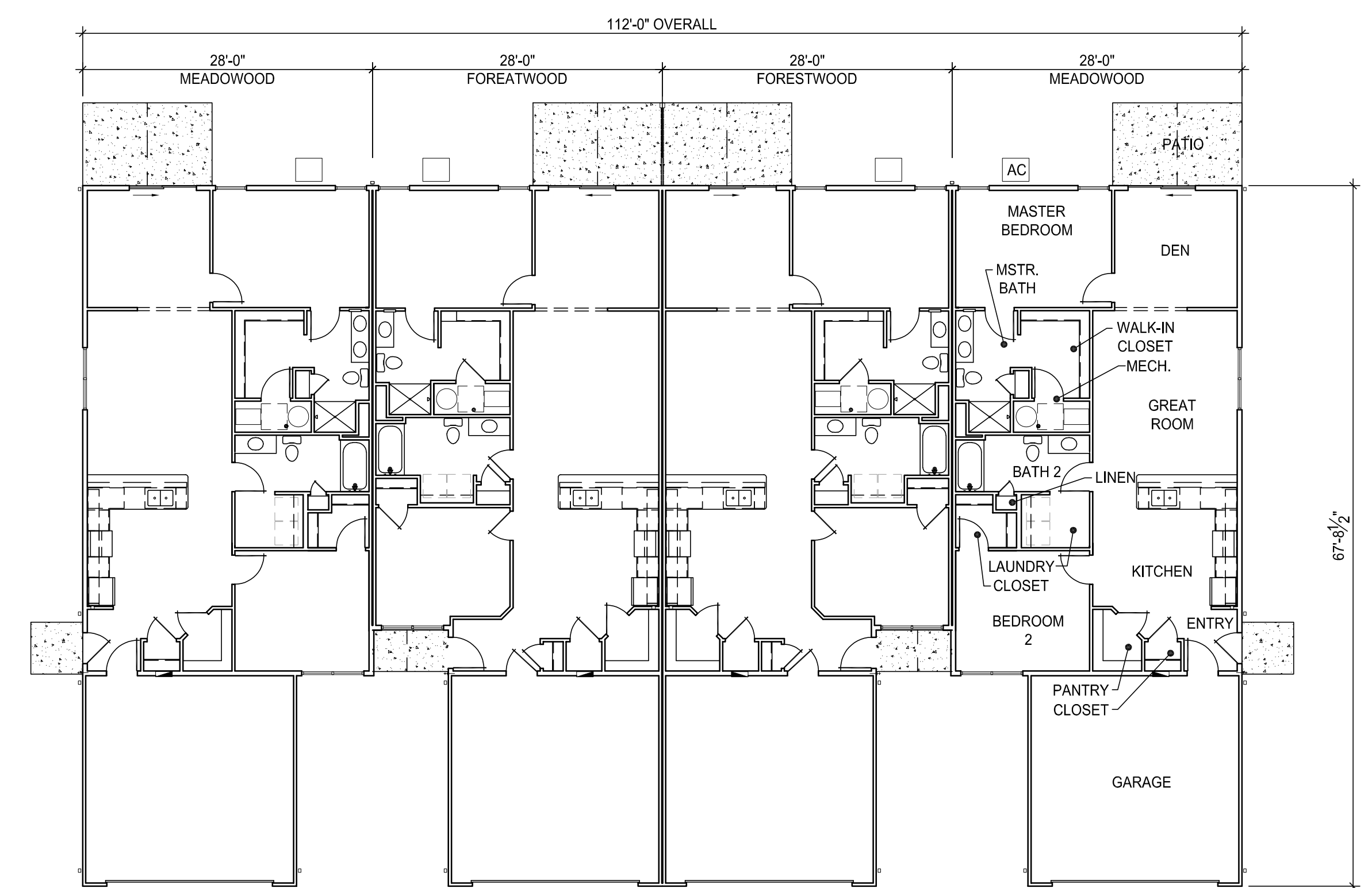
3 HIGH PROFILE SIDE ELEVATION
SCALE: 3/32" = 1'-0"
MEADOWOOD



2 REAR ELEVATION
SCALE: 1" = 1'-0"
FORESTWOOD, MEADOWOOD



1 FRONT ELEVATION
SCALE: 1" = 1'-0"
FORESTWOOD, MEADOWOOD



OVERALL FLOOR PLAN
SCALE : 3/32" = 1'-0"
FORESTWOOD, MEADOWOOD - 4 UNITS

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BUILDING PLAN AND ELEVATIONS
PROJECT #: 9120
DATE: OCTOBER 2, 2020
REDWOOD OSWEGO ORCHARD RD.
ORCHARD ROAD
OSWEGO, ILLINOIS
Redwood
APARTMENT NEIGHBORHOODS

October 6, 2020

Community Development
Village of Oswego
100 Parkers Mill
Oswego, Illinois 60543

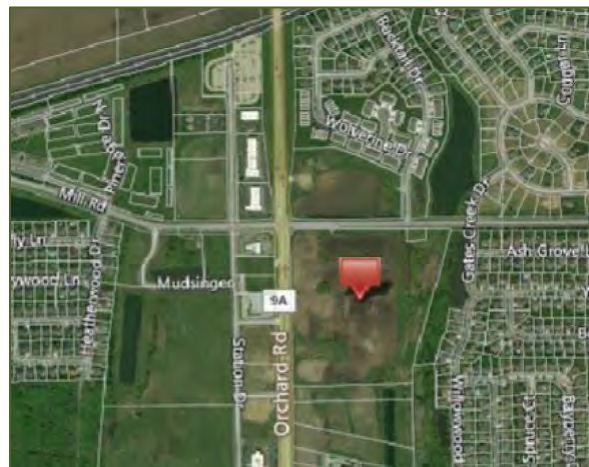
Subject: Community Development Application for Concept Plan Review for single-story, attached apartment townhomes (the "Project") on approximately 25 acres situated southeast of the intersection of South Orchard Road and Mill Road, Kendall County, Oswego, Illinois, Parcel Number 02-13-201-005 ("Property")

Dear Mr. Zenner and Ms. Zine,

Please find enclosed materials related to a Community Development Application for Concept Plan Review regarding the Property. The application proposes a neighborhood of single-story, attached apartment townhomes.

The Property

The Property is located east of South Orchard Road and south of Mill Road:

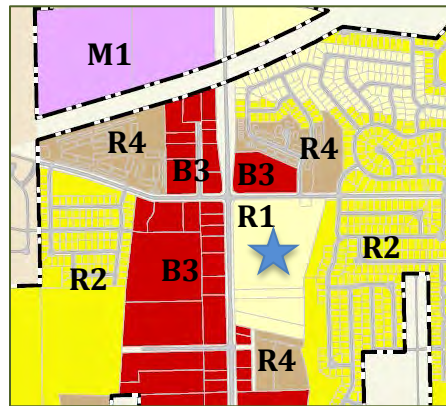


The parcel on which the Property is situated is 30 acres. The Project will comprise approximately 25 acres. The current owner will reserve approximately 5 acres at the corner of South Orchard Road and Mill Road for future commercial development.

Alignment with Current Zoning

The Property was zoned under an Annexation Agreement recorded by the Kendall County Recorder on January 31, 1991 as Instrument No. 916664 (the “Annexation Agreement”). Under this agreement, the Property is zoned R-2 (Planned Unit Development) Single Family District with an allowance for up to 12 acres of multifamily townhome development under an R-3 or R-4 district. The multifamily allowance contemplates a density of 7.5 units per acre under fee ownership.

The Village Zoning Map shows the current zoning below. The Property is indicated by the blue star:

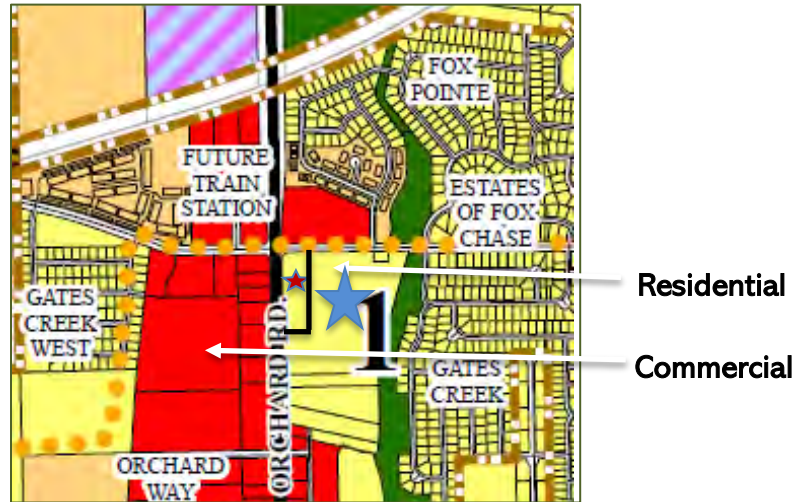


The Property is bounded on three sides by the same or more intense uses. On its eastern boundary, the Property is adjacent to an existing R2 district. The Project will provide an intuitive zoning transition from the single family use on the east to the more intense R4 and B3 uses to the north, south, and west.

[continued on the following page]

Alignment with the Comprehensive Plan: Zoning

The Village's Comprehensive Plan Map contemplates a residential use on the Property (blue star, below):



The Comprehensive Plan recognizes a need for a variety of housing choices and new residential development, including apartment homes. The Project aligns with this goal, proposing a residential townhome neighborhood over approximately 25 acres. The Project reserves five acres for the owner's future development (red star, above).

Alignment with the Comprehensive Plan: Projected Housing Needs

The Comprehensive Plan identifies a need to serve the Village's aging population, who increasingly wish to unburden themselves from aspects of single family home ownership that no longer fit their lifestyles. Per the Plan, *Baby Boomers [and early Gen X-ers] will continue to age and while most may choose to age in place there will be need for multi-family senior housing product.* This demographic shift will drive a demand for a greater diversity of housing products to serve the market. In fact, 37% of the population in the Project area is already in the empty-nester age group:

REDWOOD USA

3408 Orchard Rd, Oswego IL		1 mi radius		3 mi radius		5 mi radius	
Total Age Distribution (2019)							
Total Population		6,307		51,444		110,322	
Age Under 5 Years	381	6.0%	3,183	6.2%	7,102	6.4%	
Age 5 to 9 Years	498	7.9%	3,919	7.6%	8,289	7.5%	
Age 10 to 14 Years	582	9.2%	4,509	8.8%	9,180	8.3%	
Age 15 to 19 Years	472	7.5%	3,901	7.6%	8,371	7.6%	
Age 20 to 24 Years	367	5.8%	2,987	5.8%	7,025	6.4%	
Age 25 to 29 Years	291	4.6%	2,575	5.0%	6,279	5.7%	
Age 30 to 34 Years	359	5.7%	3,176	6.2%	6,999	6.3%	
Age 35 to 39 Years	501	7.9%	3,949	7.7%	8,214	7.4%	
Age 40 to 44 Years	554	8.8%	4,134	8.0%	8,204	7.4%	
Age 45 to 49 Years	533	8.4%	4,154	8.1%	8,187	7.4%	
Age 50 to 54 Years	422	6.7%	3,429	6.7%	7,121	6.5%	
Age 55 to 59 Years	372	5.9%	3,098	6.0%	6,547	5.9%	
Age 60 to 64 Years	314	5.0%	2,586	5.0%	5,580	5.1%	
Age 65 to 69 Years	233	3.7%	1,995	3.9%	4,300	3.9%	
Age 70 to 74 Years	193	3.1%	1,623	3.2%	3,595	3.3%	
Age 75 to 79 Years	118	1.9%	1,040	2.0%	2,380	2.2%	
Age 80 to 84 Years	66	1.0%	579	1.1%	1,419	1.3%	
Age 85 Years or Over	52	0.8%	608	1.2%	1,530	1.4%	
Total:			36.5%	37.1%	36.9%		

* REGIS Demographic Profile, July 1, 2020

The Project aligns with this need. Across Redwood’s 13,000+ unit portfolio, approximately 70% of its residents are empty-nesters, with an average age in the early 50s. Most residents come from within a 3-mile radius of the neighborhood. FHA-compliant in all its rental practices, Redwood is experienced and successful at providing an attractive, thriving age-in-place neighborhoods for municipalities.

Redwood neighborhoods are not age restricted. Instead, they are built in a way that is tried-and-tested attractive to people looking to age in place. For example, Redwood apartment homes have zero entry from the attached garage into the kitchen. Doors have lever handles instead of doorknobs. Baths are plumbed for grab bars. There are no high HOA fees or bloated maintenance fees built into the rent. These amenities, along with the high service level Redwood provides, make Redwood neighborhoods very attractive to empty-nesters who choose to age-in-place in an open-age neighborhood while providing flexibility to respond nimbly to population and market changes.

About the Proposed Redwood Neighborhood

Redwood builds one thing only: single-story, market-rate apartment homes, each with two bedrooms, two baths, a 2-car driveway, a patio, and an attached 2-car garage. Redwood apartment homes are a home replacement. They are designed to attract residents who *rent by choice*.



Redwood’s Oswego neighborhood will offer:

- 14.43 acres of open space across a 25-acre neighborhood
- 143 single-story, market rate apartment homes
- Density well under 6 u/a (5.66 u/a)
- 396’ buffer from the closest single-family neighbor
- 43% non-dominant garages (Haydenwoods, Willowoods, side-loaded garages), including streets with little to no garage prominence
- Mixed and blended, upgraded garage doors throughout
- Roofline variations provided with building steps, raised roof trusses, and dormers
- Bike path wending through the length of the open space
- Compliance with all R-4 requirements
- Landscape buffer that exceeds zoning requirements
- Streetscape landscaping that exceeds zoning requirements

Architecturally, the Redwood neighborhood is compatible to Oswego’s Steeplechase duplex community (which caters to a similar population), improving its homes with stone accents on all front elevations; variation in accent siding; variation in rooflines through the use of building steps, raised roof trusses, and dormers; and thirty homes with front porch living spaces.

Redwood Homes	Steeplechase Duplex Homes
Single-story apartment homes	Single-story duplexes which may be rented out
2-car garages	2-car garages
Concrete driveways to each home	Asphalt, concrete, dirt, or paver driveways to each home
Front porch living space on 30 homes	No homes with front porch living space
Vertical variation created with raised roof heel trusses and dormers	Vertical variation created with dormers
Vinyl siding	Vinyl siding
Shake and board & batten accent siding	Vinyl siding accents
Stone on garages, wrap to side elevations, stone band	Some stone on front elevations
Decorative detail in garage gables	Decorative detail in garage gables
Variation in window trim/treatments (shutters and trim)	Variation in window trim/treatments (shutters and trim)
Garages upgraded with windows and carriage lights	Garages upgraded with windows
Sense of aesthetic uniformity	Sense of aesthetic uniformity

[pictures on the following page]



REDWOOD USA

Steeplechase:



Redwood:



Follow-up on Other Items

At the April 30, 2020 PRG meeting, staff inquired into the other aspects of the proposed neighborhood.

How Many School-Aged Children Will Live in the Proposed Neighborhood?

Based on historical data from its portfolio of 13,000+ apartment homes, Redwood expects that 15.73 school-age children will live in its Oswego neighborhood. Across its portfolio, typically:

- 7 ½% apartment homes in any neighborhood will house school-age children.
- Those apartment homes with children contain 1 ½ children each.
- Thus, every 100 apartment homes in a Redwood neighborhood will house approximately 11 school-age children.

Redwood's Oswego neighborhood plan proposes 143 apartment homes. Using the calculation above, Redwood expects to see 15.73 children in its Oswego neighborhood. This includes children from elementary school through high school.

When reviewing this number, it's important to consider general demographics of a Redwood neighborhood. Across Redwood's 13,000+ unit portfolio, approximately 70% of its residents are empty-nesters, with an average age in the early 50s. Most residents come from within a 3-mile radius of the neighborhood. Redwood averages 1.65 residents per apartment home. Accordingly, most Redwood residents do not have school age children living with them. For those that do, it's Redwood's experience that those, the children are already enrolled in the school district.

How Does Redwood Control Traffic and Parking in Its Neighborhoods?

Redwood controls on-site traffic and parking in several ways. First, Redwood provides ample off-street parking for its residents. Each apartment home offers four parking spaces exclusive to that home-- two in the garage and two in the driveway.

Second, Redwood provides additional off-street parking throughout the site. The current plan shows 24 off-street parking spaces in addition to the 532 unit-related parking spaces, for a total of 556 parking spaces in the neighborhood.

Third, Redwood prohibits resident and guest on-street parking in each resident's lease and addendum. The penalty is towing and is called out in the lease. All resident vehicles must be registered with the leasing office.

Fourth, Redwood posts speed limits of 13 mph. Redwood neighborhoods mandate a low speed limit that encourages thoughtful driving.

In all, the prohibition of on-street parking, adequate off-street parking, low speed limit, and drive aisle width all work together to encourage responsible and slow driving in Redwood neighborhoods. Redwood creates safe egress through thoughtful design, strong lease provisions, and a strong, on-site management presence.

What Does the Integral Sidewalk Look Like?

Redwood's integral sidewalk is a proven way to offer walkability, intra-neighborhood connectivity, ease of maintenance, economic value for residents, and ADA accessibility.

Accessibility Benefits

- ✓ Increased Barrier-Free Access Points to Sidewalks
- ✓ Increased Barrier-Free Access to Amenities
- ✓ Reduction/ Elimination of Handicap Ramps
- ✓ Increased Number of Accessible Homes Possible

Aesthetic/ Safety Features

- ✓ Additional Space Available for Landscaping
- ✓ Visual Distinction Between Road and Sidewalk
- ✓ Snow-Removal on Sidewalks when Roads Cleared



Why Do Redwood Residents Make Great Neighbors?

As mentioned above, most residents come from within a 3-mile radius of the neighborhood. They are already great neighbors with history and personal investment in Oswego.

Additionally, Redwood utilizes strong approval criteria for every applicant (enclosed). With no exception, each applicant is subject to credit, criminal, and rental history background checks. Every adult who lives in a Redwood apartment home must go through the background checks; meaning, for example, if two applicants would like to live in an apartment together, both must apply and satisfy background check criteria. If an applicant has multiple DUIs in a given time period, Redwood will not lease to him. If an

applicant has *any* assault conviction at *any* time, Redwood will not lease to her. The consistent application of strict approval criteria allows Redwood to control the make-up of its neighborhoods in a way that single family HOAs without rental restrictions in their covenants cannot.

Redwood prides itself on its tight, close property management. The majority of Redwood neighborhoods have a live-in leasing professional and live-in maintenance technician. On-site staff help assure a high-quality living experience for its residents and a long-term premium product for its investors.

Nature of the Use/Who Is Redwood?

Redwood builds, and then owns and manages, single-story apartment neighborhoods across the Midwest and southern states. Redwood owns and manages over 13,000 apartment homes in Michigan, Ohio, Indiana, North Carolina, South Carolina, Kentucky, and Iowa. **Redwood owns every apartment home it has ever built.**

All Redwood neighborhoods are privately-financed and leased at market-rate.

Where Can One Visit an Existing Redwood Neighborhood?

Nearby Fort Wayne, Indiana is home to four Redwood neighborhoods:

- Redwood at Fort Wayne Brafferton Parkway, 14134 Brafferton Parkway, Fort Wayne, IN 46814
- Redwood at Fort Wayne Cowen Place, 1208 Cowen Place, Fort Wayne, IN 46825
- Redwood at Fort Wayne Frost Grass Drive, 4021 Frost Grass Drive Fort Wayne, IN 46845
- Redwood at Fort Wayne Kinzie Court, 5450 Kinzie Court, Fort Wayne, IN 46835

You can preview all existing Redwood neighborhoods at www.byredwood.com, and virtually tour its apartment homes at https://www.youtube.com/channel/UCkm7Biar4V_dW00xRovr5pA.

Conclusion

Oswego and Redwood are a great fit. Oswego’s demographics, amenities, and community-feel match well with a typical Redwood neighborhood. In turn, Redwood can offer Oswego a distinctive choice for its residents to age in place and to remain rooted in the Village long into active adult life. I respectfully submit this application. I welcome any questions or feedback you may have about this application and look forward to the process of becoming part of Oswego.

Yours,

Kellie McIvor





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- Market Presence
- Redwood Residents
- Economic Impact
- Reliable Renters
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- Interiors
- Floor Plans
- Experience & Leadership
- Why Redwood





ABOUT US

Redwood was founded in 1991 by Steve Kimmelman. He envisioned building apartments where residents could experience all the comforts of their own home without the stresses of home ownership.

Instead of focusing on squeezing as many units as possible into the available space, he wanted Redwood to produce high-quality, remarkable, single-story apartment homes, with attached garages and more square feet per unit. So that's exactly what we've done over the years—we've built and managed over 100 neighborhoods, **NEVER SELLING** a neighborhood or apartment home. We grew from our roots in Ohio to seven states across the Midwest and Carolinas, with over 13,000 apartment homes built today and plans to expand into three more states.



Our Core Values

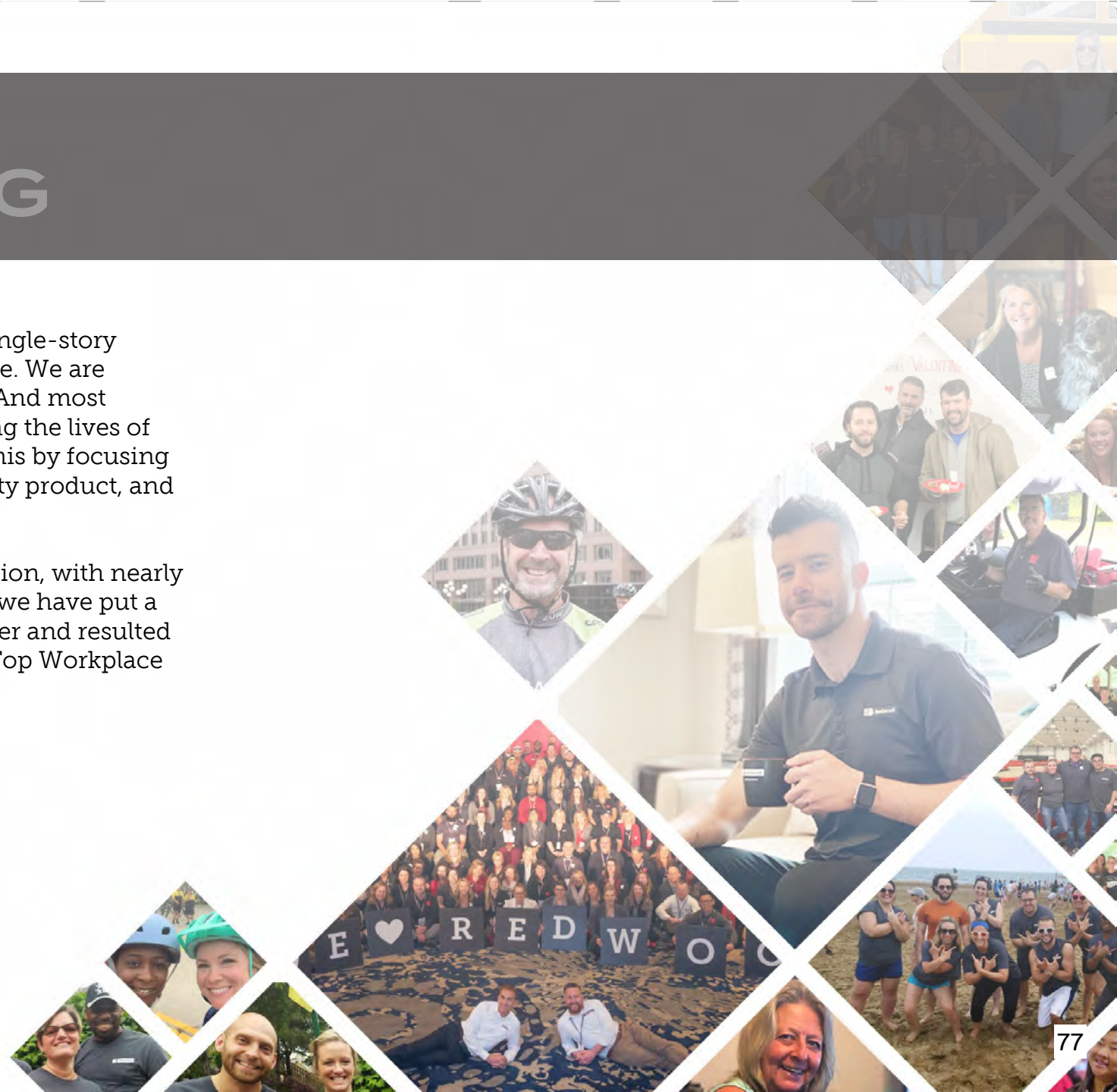
Our core values are the foundation for all that we do as a company. These values make it possible to provide the comfort and convenience of Redwood Living to all of our residents.

1. Do One Thing Really Well
2. Be Entrepreneurial
3. Serve Those You Lead
4. Deliver More Than Expected
5. Communicate Openly & Honestly
6. Instill Family & Team Spirit
7. Demonstrate Integrity & Authenticity
8. Be Nice & Have Fun

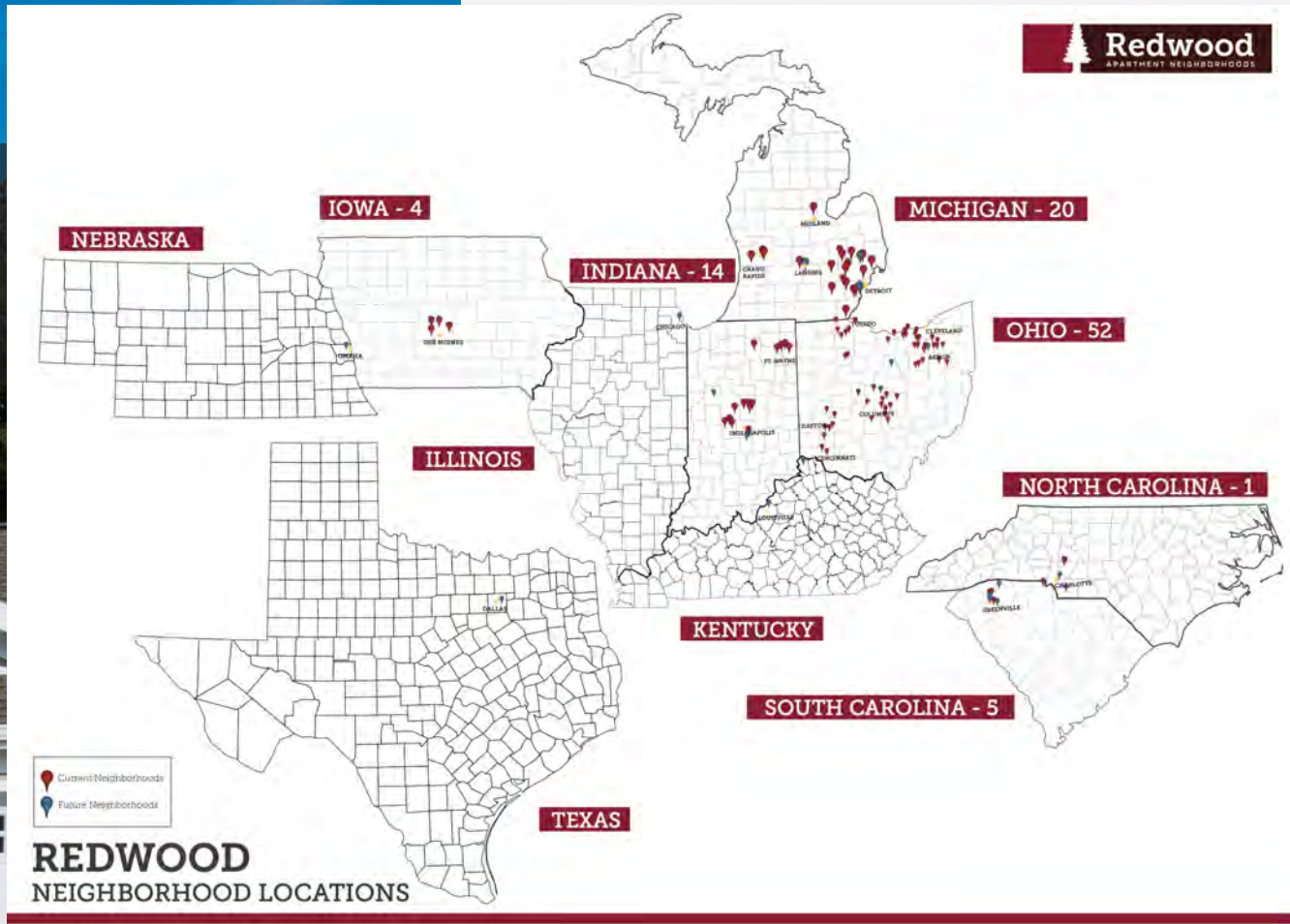
400+ EMPLOYEES AND COUNTING

At first glance, Redwood is a company that builds and manages single-story apartment homes. But when you look closer, we are so much more. We are builders, we are innovators, we are people who go the extra mile. And most importantly, we are committed to one overarching goal—enriching the lives of those who choose to rent throughout suburban America. We do this by focusing on choosing the right communities to operate in, building a quality product, and hiring the right people to run our neighborhoods.

Redwood holds and operates real estate assets in excess of \$1.5 billion, with nearly 100 neighborhoods in operation as of today. In the last few years, we have put a greater focus on employee experience, which has reduced turnover and resulted in our company becoming Great Place to Work™ certified and a Top Workplace for three consecutive years.



MARKET PRESENCE





REDWOOD RESIDENTS

Redwood is committed to providing an apartment home to any resident looking for an easily accessible, upscale apartment neighborhood accentuating a peaceful, idyllic, comfortable and maintenance-free living experience.



"Redwood apartment homes are absolutely beautiful! Wonderful Community with very friendly and courteous neighbors. The staff is very helpful, warm and welcoming. Truly a retreat that we LOVE to call HOME!"
- Sherry T.
Redwood North Ridgeville

"There is no better place to live! The neighborhood is quiet, clean, beautifully kept, has the best Manager ever. Any maintenance issue is promptly taken care of and I've always felt safe while living here. No other community can compare to Redwood. I highly recommend living in this amazing neighborhood - YOU WILL NEVER WANT TO LEAVE!!!"
- Rosemaree
Redwood Sugarcreek Township



"I absolutely love my apartment home!!! I am so happy that I picked Redwood as my new family home here in Wooster. My apartment home was just beautiful and had all the amenities that I was looking for."
- Darlene
Redwood Wooster Melrose Drive

Why Choose to Live in An Apartment Home?

UPFRONT COSTS

Renting

- Process Fee
- Application Fee
- Security Deposit



Buying

- Inspection
- Closing
- Down Payment
- Updates

MONTHLY COSTS

Renting

- Utilities
- Water
- Gas
- Insurance
- Rent



Buying

- Property Taxes
- Maintenance & Repair
- Mortgage Insurance
- Utilities
- Water/Sewer/Trash
- Gas/Electric
- Mortgage

SELLING/MOVE-OUT COSTS

Renting

- Damages
- Buy-Out Fee
(If leaving early)



Buying

- Prepayment Penalty
- Title Search Fees
- Notary Fees
- Escrow Fees
- Mortgage Payoff Balance
- Real Estate Agent Commissions
- Closing Costs/Credits to Buyer
- Transfer Tax
- Home Warranty
- Capital Gains Tax

RESIDENTS & ECONOMIC IMPACT

REDWOOD OSWEGO ECONOMIC IMPACT		Redwood Impact
Average Household Income Within 3 Mile Range	*	\$111,006
Number of New Household Units		143
Anticipated Average Number Of Occupants Per Household		1.65
Spending Capacity of Each Household At Average Income Level		\$183,160
Total Gross Community Spending Capacity		\$26,191,866
Discretionary Income (13% of Spending Capacity)	**	\$3,404,943
Estimated Percent of Discretionary Income Spent Locally		13%
Total Discretionary Income Spent Locally (92%)	***	\$3,132,547
Municipal (Share of) Sales Tax Rate		2.25%
Total Direct Annual Sales Tax		\$70,482
Net New Annual Business Activity Created By Residents		\$3,062,065
Total Residual Annual Sales Tax Multiplier	****	2
Total Residual Annual Sales Tax		\$137,793



RELIABLE RENTERS & GREAT NEIGHBORS

Redwood prides itself on offering peace, quiet, and comfort to its residents. The consistent application of rigorous background screening is one tool we use to ensure our neighborhoods are home to reliable renters who make great neighbors.

Who?

Every leaseholder living in a Redwood apartment home is subject to the same, rigorous background check.

What Are Those Checks?

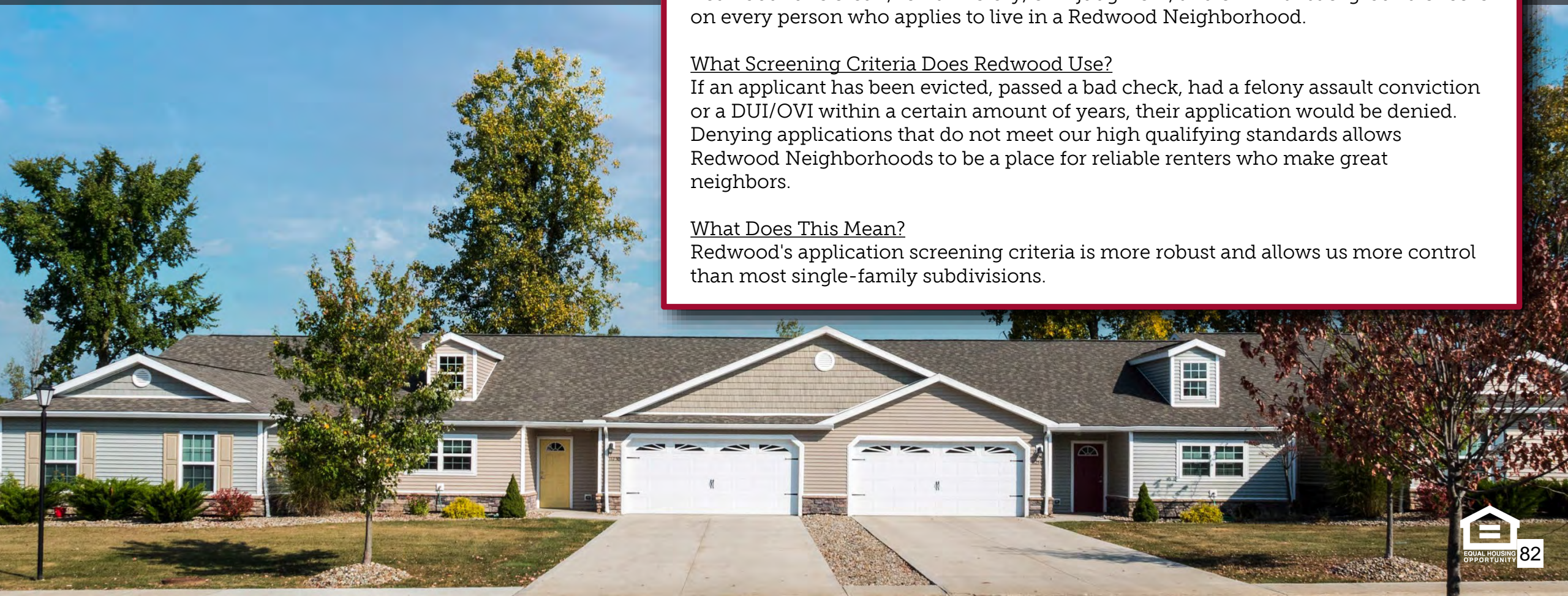
Redwood runs credit, rental history, civil judgment, and criminal background checks on every person who applies to live in a Redwood Neighborhood.

What Screening Criteria Does Redwood Use?

If an applicant has been evicted, passed a bad check, had a felony assault conviction or a DUI/OVI within a certain amount of years, their application would be denied. Denying applications that do not meet our high qualifying standards allows Redwood Neighborhoods to be a place for reliable renters who make great neighbors.

What Does This Mean?

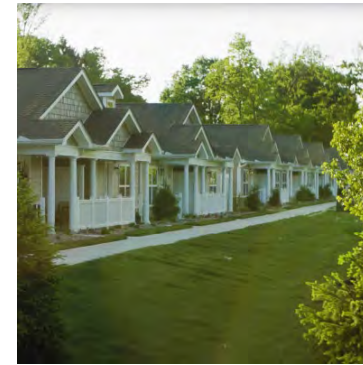
Redwood's application screening criteria is more robust and allows us more control than most single-family subdivisions.





EXTERIORS OUR RESIDENTS DESERVE

- Single-Story Apartment Neighborhoods
- Two Car Attached Private Entrance Garage
- Personal Patios or Decks
- Stone and Shake Siding Accents
- Extensive Landscaping



Our single-story apartment floor plans and quality building products provide built in peace and quiet, and the convenience of having a unique street address. Our residents feel like they're living in a single-family home, without any of the stress.

INTERIORS OUR RESIDENTS DESERVE

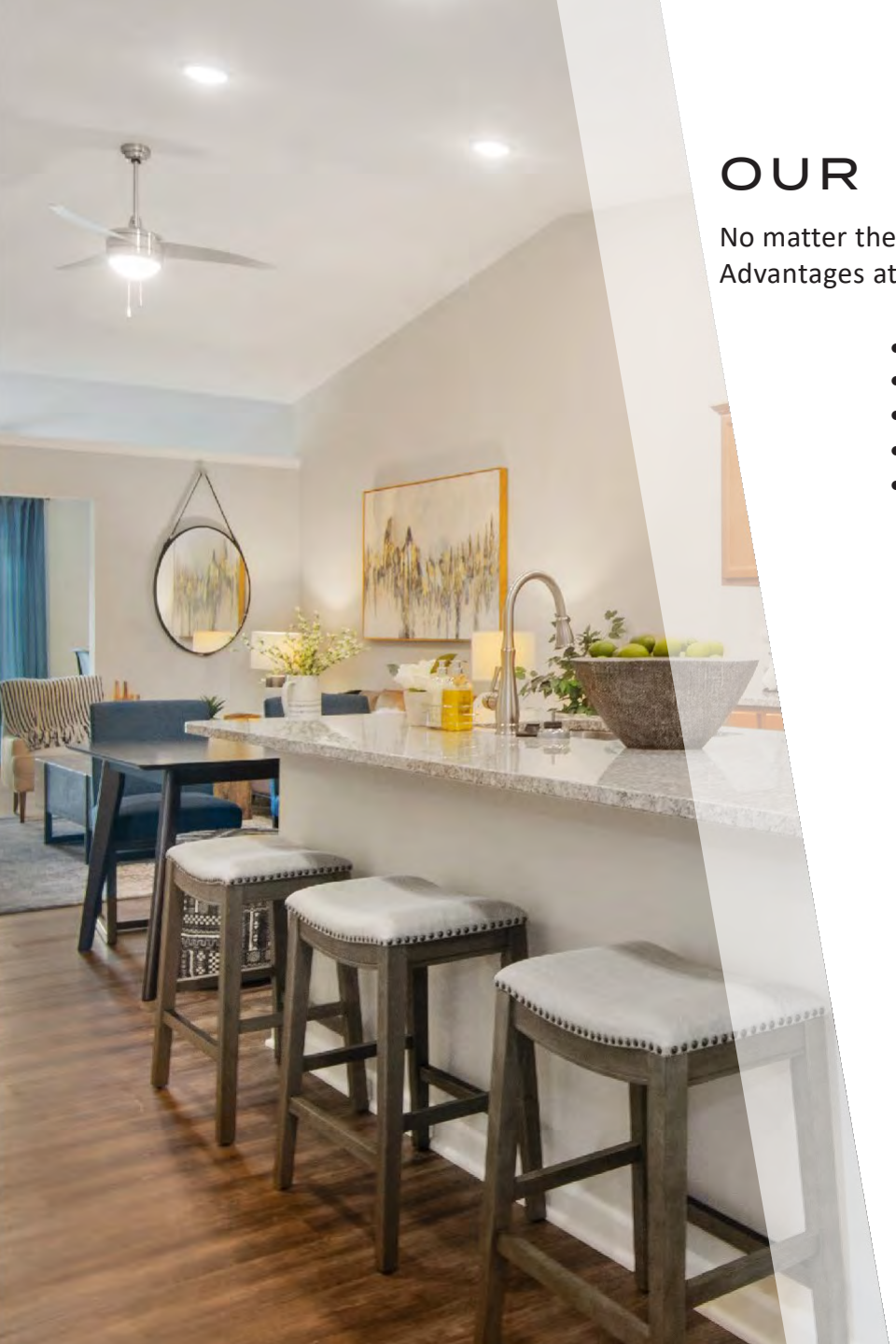
- 1300+ Square Foot Living Spaces
- Open Floor Plans
- Granite Counter Tops
- Private Entryways
- Vaulted Ceilings
- Energy Star Certified Construction



"When a resident walks into a Redwood apartment home, they're going to say, 'Wow! I can't believe this is an apartment!' Redwood gives each resident the ability to live in an apartment without sacrifice the benefits of living in a home."

- Steve Kimmelman, Founder & Chairman of the Board

No one should have to give up living in a nice place just because it's a rental. That's why our Redwood apartment homes all come equipped with upgraded finishes, like granite counter tops, stainless appliances and a pantry big enough to store even the largest kitchen appliances. Our residents can enjoy an open floor plan complete with flexible den space that can be used for a gym, a home office, a pet play palace or anything in-between.



OUR FLOOR PLANS

No matter the floor plan, our residents get these Redwood Advantages at most neighborhoods:

- Attached Garage (Private Entry)
- Walk-In Closet
- Vaulted Ceilings
- Walk-In Kitchen Pantry
- Full-Size Washer & Dryer Hookups (Available for Rent)

Forestwood

1,294 SQFT



Capewood

1,620 SQFT



“Redwood is reinventing the apartment home and committed to enriching the lives of those who choose to rent throughout suburban America.

- Steve Kimmelman
Founder and Executive Chairman





Haydenwood

1,343 SQFT



Willowood

1,381 SQFT



I never knew how important it could be to have your own private entrance and garage! With my wife being a post heart transplant recipient, with no immunity during these trying times, it made a world of difference in keeping her safe! Thanks goes to Redwood for our new home.

*- Bryan L.
Redwood Medina*

LED BY EXPERIENCE DRIVEN BY EXCELLENCE

Redwood is dedicated to fulfilling our mission of enriching people's lives.

ACQUISITIONS & DEVELOPMENT COMBINED YEARS OF EXPERIENCE:

Acquisition – 232 years

Construction – 500 years

Development – 80 years

Redwood's fully-integrated system of managing each Redwood Neighborhood from land acquisition through construction and on to neighborhood management is the perfect complement to our company's long-term hold strategy. We strengthen this process by forging long-term relationships with Redwood's local vendor network and the communities Redwood serves.

*- Kris Conwill
Chief Product Officer*



The Product Department aligns with Redwood's vision of standardization of our product to ensure a better opportunity for success as we scale our business. Our initiatives in compliance, capital projects, standardization and product improvement are only a few ways our team will partner with you to deliver a remarkable single-story apartment home. Essentially, if you can touch it, we support it!

*- Jessica VanGelder
Senior Vice President of Product*



LED BY EXPERIENCE DRIVEN BY EXCELLENCE

//

On a daily basis, each of us delivers an impact on results, which contributes towards our vision and mission statement.

Like our namesake, the majestic redwood tree, we are dedicated to personifying its strength perseverance and long-term growth.

*- Jill Silloway
Chief Financial Officer*



//

//

Redwood's on-site and home office teams are committed to going above and beyond in pursuit of resident satisfaction. The collective efforts in property operations, customer service, and product improvements have allowed us to achieve and maintain industry leading levels of occupancy, delinquency, conversation ratios, and retention across six states and nearly 100 neighborhoods.

*- Mike VanGelder
Senior Vice President of Property Operations*



//

FINANCE AND OPERATIONS COMBINED YEARS OF EXPERIENCE:

Finance – 186 years
Operations – 180 years

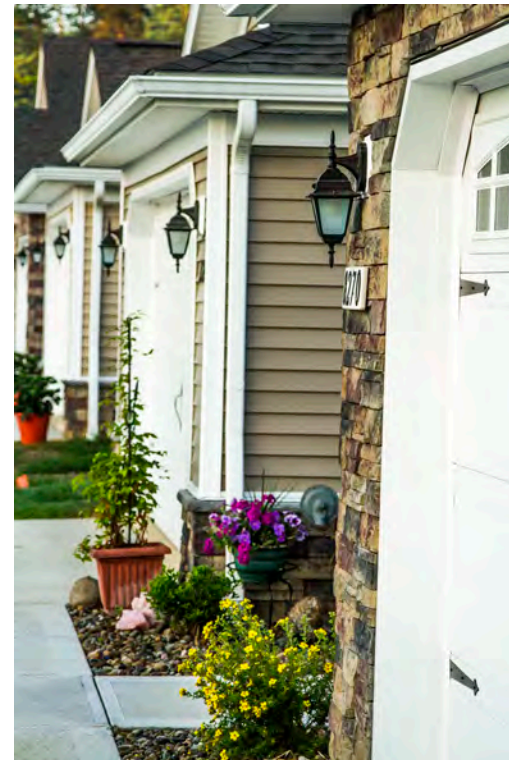
"I'm in awe of the passion and dedication that drives this organization forward."

*- David Conwill
Chief Executive Officer*



The beauty of living at a Redwood Neighborhood is you know what you're going to get — at every location. We go above and beyond to make sure our residents have top-notch service to go along with their new, top-notch, single-story apartment home. And every Redwood Neighborhood offers the same great benefits.

- Peace & Quiet
- Unique Address
- Prime Location
- Private Entrance
- Upgraded Features
- Energy Efficiency
- On-Site Neighborhood Management



// *Redwood in Fairborn was the perfect fit for our needs. We were looking for a place to live that had attached garages and no stairs to climb. We found the perfect home at Redwood. Newly built, modern design that feels more like a home than a traditional apartment.*
- Brian K.
Redwood Fairborn
//





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PLAT OF SURVEY

**SE CORNER OF ORCHARD AND MILL ROADS
IN THE NE QUARTER SECTION 13-37-7**

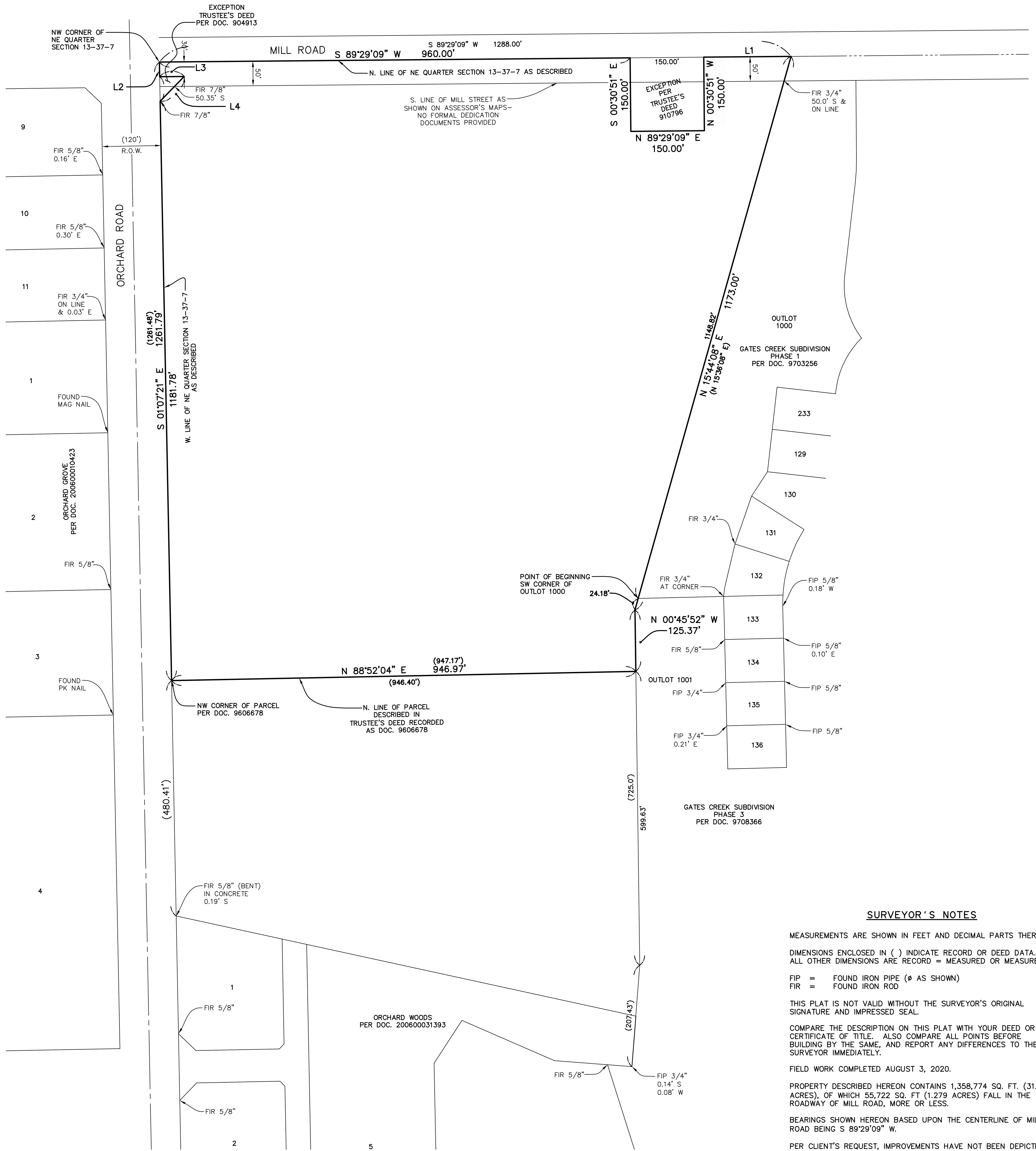
LINE/ABBREVIATION LEGEND

- BOUNDARY LIMITS
- ADJACENT PROPERTY OR R.O.W. LINE
- R.O.W. RIGHT OF WAY



100 50 0 100
SCALE: 1 INCH = 100 FEET

LINE TABLE			
LINE	BEARING	LENGTH	RECORD BEARING
L1	S 89°29'09" W	178.00'	---
L2	S 01°07'21" E	30.00'	(S 0°57'12" E)
L3	N 89°29'09" E	50.00'	(N 89°38'36" E)
L4	S 44°10'37" W	70.34'	(S 44°20'37" W)



RECORD DESCRIPTION*

THAT PART OF THE NORTHEAST QUARTER OF SECTION 13, TOWNSHIP 37 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF WALNUT CREEK, BRISTOL TOWNSHIP, KENDALL COUNTY, ILLINOIS; THENCE NORTHEASTERLY ALONG THE EASTERLY LINE OF SAID WALNUT CREEK, 516.50 FEET TO AN ANGLE POINT THEREIN; THENCE NORTH ALONG SAID EASTERLY LINE AND SAID LINE EXTENDED, 955.68 FEET; THENCE NORTHERLY ALONG A LINE WHICH FORMS AN ANGLE OF 197 DEGREES 36 MINUTES 00 SECONDS WITH THE LAST DESCRIBED COURSE, MEASURED COUNTERCLOCKWISE THEREFROM, 315.70 FEET; THENCE NORTHWESTERLY ALONG A LINE HEREINAFTER REFERRED TO AS LINE "A", WHICH FORMS AN ANGLE OF 187 DEGREES 52 MINUTES 0 SECONDS WITH THE LAST DESCRIBED COURSE, MEASURED COUNTERCLOCKWISE THEREFROM, 281.20 FEET; THENCE EASTERLY ALONG A LINE WHICH FORMS AN ANGLE OF 68 DEGREES 02 MINUTES 4 SECONDS WITH THE LAST DESCRIBED COURSE, MEASURED COUNTERCLOCKWISE THEREFROM, 50.0 FEET; THENCE NORTHERLY AT RIGHT ANGLES TO THE LAST DESCRIBED COURSE, 207.43 FEET; THENCE NORTHERLY ALONG A LINE WHICH FORMS AN ANGLE OF 174 DEGREES 47 MINUTES 2 SECONDS WITH THE LAST DESCRIBED COURSE, MEASURED CLOCKWISE THEREFROM, 599.63 FEET FOR A POINT OF BEGINNING; THENCE NORTHERLY ALONG THE PROLONGATION OF THE LAST LINE, 1288.0 FEET TO THE NORTHWEST CORNER OF SAID NORTHEAST QUARTER, THENCE SOUTHERLY ALONG THE WEST LINE OF SAID NORTHEAST QUARTER, 1261.48 FEET TO A LINE DRAWN WESTERLY, PERPENDICULAR TO SAID WEST LINE, FROM THE POINT OF BEGINNING; THENCE EASTERLY ALONG SAID PERPENDICULAR LINE, 947.17 FEET TO THE POINT OF BEGINNING, EXCEPTING THEREFROM THAT PART THEREOF CONVEYED TO THE COUNTY OF KENDALL BY A DEED RECORDED AUGUST 1, 1990 AS DOCUMENT NO. 904913, IN THE VILLAGE OF OSWEGO, BRISTOL TOWNSHIP, KENDALL COUNTY, ILLINOIS.

SURVEYED DESCRIPTION*

THAT PART OF THE NORTHEAST QUARTER OF SECTION 13, TOWNSHIP 37 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHWEST CORNER OF OUTLOT 1000 IN GATES CREEK PHASE 1, BEING A SUBDIVISION IN SAID NORTHEAST QUARTER ACCORDING TO THE PLAT THEREOF RECORDED APRIL 8, 1997 AS DOCUMENT 9703256; THENCE NORTH 15 DEGREES 44 MINUTES 08 SECONDS EAST, 1148.82 FEET ALONG THE WEST LINE OF SAID SUBDIVISION TO THE NORTH LINE OF SAID NORTHEAST QUARTER; THENCE SOUTH 89 DEGREES 29 MINUTES 09 SECONDS WEST, 1288.00 FEET ALONG THE NORTH LINE OF SAID NORTHEAST QUARTER TO THE NORTHWEST CORNER OF SAID NORTHEAST QUARTER; THENCE SOUTH 01 DEGREE 07 MINUTES 21 SECONDS EAST, 1261.79 FEET ALONG THE WEST LINE OF SAID NORTHWEST QUARTER (AS MONUMENTED) TO THE NORTHWEST CORNER OF A PARCEL DESCRIBED IN TRUSTEE'S DEED RECORDED AS DOCUMENT 9606678; THENCE NORTH 89 DEGREES 14 MINUTES 08 SECONDS EAST, 949.66 FEET ALONG THE NORTH LINE OF SAID PARCEL TO THE WEST LINE OF OUTLOT 1001 IN GATES CREEK PHASE 3, BEING A SUBDIVISION PER DOCUMENT 9708366; (THE FOLLOWING TWO COURSES ARE ALONG THE WESTERLY LINE OF SAID OUTLOT 1001); 1) THENCE NORTH 00 DEGREES 45 MINUTES 45 SECONDS WEST, 125.37 FEET; 2) THENCE NORTH 15 DEGREES 44 MINUTES 08 SECONDS EAST, 24.18 FEET TO THE POINT OF BEGINNING, IN KENDALL COUNTY, ILLINOIS.

EXCEPTING THEREFROM THAT PART THEREOF CONVEYED TO THE COUNTY OF KENDALL BY A DEED RECORDED AUGUST 1, 1990 AS DOCUMENT NUMBER 904913 AND THAT PART TAKEN THEREOF PER TRUSTEE'S DEED RECORDED AS DOCUMENT 910796.

SURVEYOR'S NOTES

- MEASUREMENTS ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF.
- DIMENSIONS ENCLOSED IN () INDICATE RECORD OR DEED DATA. ALL OTHER DIMENSIONS ARE RECORD = MEASURED OR MEASURED.
- FIP = FOUND IRON PIPE (Ø AS SHOWN)
- FIR = FOUND IRON ROD
- THIS PLAT IS NOT VALID WITHOUT THE SURVEYOR'S ORIGINAL SIGNATURE AND IMPRESSED SEAL.
- COMPARE THE DESCRIPTION ON THIS PLAT WITH YOUR DEED OR CERTIFICATE OF TITLE. ALSO COMPARE ALL POINTS BEFORE BUILDING BY THE SAME, AND REPORT ANY DIFFERENCES TO THE SURVEYOR IMMEDIATELY.
- FIELD WORK COMPLETED AUGUST 3, 2020.
- PROPERTY DESCRIBED HEREON CONTAINS 1,358,774 SQ. FT. (31.193 ACRES), OF WHICH 55,722 SQ. FT. (1.279 ACRES) FALL IN THE ROADWAY OF MILL ROAD, MORE OR LESS.
- BEARINGS SHOWN HEREON BASED UPON THE CENTERLINE OF MILL ROAD BEING S 89°29'09" W.
- PER CLIENT'S REQUEST, IMPROVEMENTS HAVE NOT BEEN DEPICTED HEREON AND MISSING PROPERTY CORNER MONUMENTS HAVE NOT BEEN REPLACED.

* THE RECORD DESCRIPTION PROVIDED BY THE CLIENT IS DEFECTIVE DUE TO SEVERAL MISSING LINE CALLS. A SURVEYED DESCRIPTION IS PROVIDED HEREON TO REPRESENT THE SURVEYOR'S OPINION OF WHAT IS THE SAME REAL ESTATE INTENDED TO BE ORIGINALLY DESCRIBED.

SURVEYOR'S CERTIFICATE

STATE OF ILLINOIS) SS.
COUNTY OF DUPAGE)

I, PETER A. BLAESER, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT THE ABOVE DESCRIBED PROPERTY WAS SURVEYED UNDER MY DIRECTION AND THAT THIS PLAT CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

DATED THIS 2ND DAY OF OCTOBER, A.D., 2020.

ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3072
MY REGISTRATION EXPIRES ON NOVEMBER 30, 2020
PROFESSIONAL DESIGN FIRM LICENSE NO.: 184-003775,
EXPIRATION DATE IS APRIL 30, 2021

PREPARED FOR:
REDWOOD USA, LLC
7510 E. PLEASANT VALLEY ROAD
INDEPENDENCE, OH 44131
(216) 254-8425

PREPARED BY:
CEMCON, Ltd.
Consulting Engineers, Land Surveyors & Planners
2280 White Oak Circle, Suite 100 Aurora, Illinois
60502-9675 PH: 630.862.2100 FAX: 630.862.2199
www.cemcon.com

DISC NO.: 848004 FILE NAME: PLAT OF SURVEY
DRAWN BY: AJB FLD. BK. / PG. NO.: D98\23-28
COMPLETION DATE: 10-02-20 JOB NO.: 848.004

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PIN: 02-13-201-005, Corner of Orchard Rd & Mill Rd



Date Printed: 11/16/2020



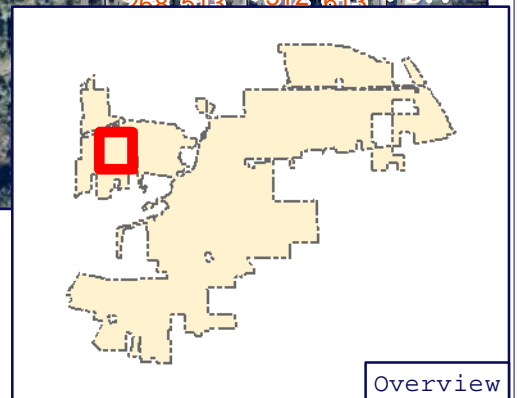
500



Feet



The requested map will be created for study purposes only. Please refer to the official recorded plats or deeds for the actual legal descriptions and property dimensions. No liability is assumed for the accuracy of the data delineated herein, either expressed or implied by the Village of Oswego or its employees. This work is protected by the United States Copyright Act of 1976 (17 U.S.C. Sec 101 et seq.). You are not permitted to use and/or reproduce any part of a copyrighted work of the Village of Oswego in violation of Federal Copyright Law. Doing so may result in prosecution under such law. If you wish to use property in which the Village of Oswego owns a copyright, you must obtain written permission through the Community Development Department in the Village of Oswego, located at 100 Parkers Mill, Oswego, Illinois 60543.



Overview



STAFF REPORT

DATE: October 14, 2020
TO: Chairman and Planning & Zoning Commission
FROM: Natalie Zine, Planner
SUBJECT: Staff Report for the November 5, 2020 Planning & Zoning Commission Meeting
Redwood Apartment Townhomes
Orchard and Mill Road; Concept Plan
Project #1082.20

Applicant

Kellie McIvor on behalf of Redwood Apartments

Requested Action

The applicant is requesting consideration of a concept plan for the property located at the southeast corner of Orchard Road and Mill Road to allow for the development of single-story, attached apartment townhomes.

Location, Existing Zoning and Land Use

The subject property is approximately 25 acres and is generally located southeast of the intersection of South Orchard Road and Mill Road, Kendall County, Oswego, Illinois (PIN 02-13-201-005). The property is currently zoned R-1 Single Family and is vacant pending development.

Surrounding Zoning and Land Uses

North: B-3 Commercial Service & Wholesale (vacant) / R-4 General Residential (Estates of Fox Chase)
South: R-1 Single Family (vacant)
East: R-2 Single Family (Gates Creek)
West: B-3 Commercial Service & Wholesale / Orchard Road

Comprehensive Plan

Per the Village's Comprehensive Plan, the subject property is located in "District 2" which calls for medium density residential (2-3 du/acre) with many housing choices. In addition, the Proposed Land Use Plan identifies this property as future "High Density" residential. Therefore, the proposed apartment-townhome development with a density of 6 units per acre, appears to be consistent with the Comprehensive Plan.

Donation Requirements

None.

Legislative History

An ordinance annexing certain territory to the Village of Oswego, Kendall County, Illinois, and approving a Planned Unit Development and Annexation Agreement was approved on November 19, 1990 by Ordinance No. 90-34 (Document No. 916664).

Under this agreement, the Property was to be zoned R-2 (Planned Unit Development) Single Family District with the minimum lot size being twelve thousand (12,000) square feet, and with an allowance for up to 12 acres of multifamily condominium, townhouse, single-family attached or duplex development (and not as an apartment development) under an R-3 or R-4 district. The multifamily allowance contemplates a density of 7.5 units per acre under fee ownership.

In addition, the agreement states that the development shall further be required to maintain thirty (30) foot front yard setbacks, eighty-five (85) foot lot widths at the building setback line of each particular lot, interior side yard 10' or 10%, whichever is greater; corner side yard thirty (30) foot on a side yard adjacent to a street and a thirty (30) foot rear yard setback as required under the Village Subdivision Control Ordinance throughout the development of said subdivision.

The agreement also accounted for approximately 40 acres to be zoned ORI and B-2, the location of which to be determined at the time of platting.

To staff's knowledge, this property was never officially rezoned nor subdivided. In addition, according to state statute, the agreement shall expire after a period of 20 years. In which case this agreement would no longer apply as of November 19, 2010.

Staff Analysis

General

The applicant is requesting consideration of a concept plan for a Planned Unit Development that will allow for the development of 143 single story, attached apartment homes (5.66 du/acre). Each will have two bedrooms, two baths, a 2-car driveway, a patio, and an attached 2-car garage. Redwood apartment homes are designed to be a home replacement.

Land Use, Zoning, & Comprehensive Plan

The Comprehensive Plan identifies a need to serve the Village's aging population, who increasingly wish to unburden themselves from aspects of single-family home ownership that no longer fit their lifestyles. Per the Plan,

“Baby Boomers [and early Gen X-ers] will continue to age and while most may choose to age in place there will be need for multi-family senior housing product”

This demographic shift will drive a demand for a greater diversity of housing products to serve the market.

The proposed development aligns with this need. Across Redwood's 13,000+ unit portfolio, approximately 70% of its residents are empty nesters, with an average age in the early 50s. Most residents come from within a 3-mile radius of the neighborhood. Per the attached project narrative, FHA-compliant in all its rental practices, Redwood is experienced and successful at providing an attractive, thriving age-in-place neighborhoods for municipalities (See Project Narrative).

Redwood neighborhoods are not age restricted. Instead, they are built in a way that is designed to be attractive to people looking to age in place. For example, Redwood apartment homes have zero entry from the attached garage into the kitchen. Doors have lever handles instead of doorknobs. Baths are plumbed for grab bars. These amenities strive to make Redwood neighborhoods very attractive to empty-nesters who choose to age-in-place in an open-age neighborhood while providing flexibility to respond to population and market changes.

Parking, Access & Site Circulation

Redwood provides off-street parking for its residents; each apartment home offers four parking spaces exclusive to that home - two in the garage and two in the driveway. The plan also provides additional off-street parking throughout the site. The current plan shows 24 off-street parking spaces in addition to the 532 unit-related parking spaces, for a total of 556 parking spaces in the neighborhood. Per Section 12.00 of the Zoning Ordinance, one- and two-family dwellings are required to provide two (2) parking spaces per unit. And multiple family dwellings (including apartments) shall provide two (2) spaces per dwelling unit for dwelling units containing two (2) or more bedrooms. In either case, the proposed concept plan meets this requirement.

The Subdivision Regulations call for 66' ROW and 33' minimum street widths, with 15' minimum lane widths in Residential District. The proposed concept plan shows 22' wide streets and 20' wide alleys, with 11' and 10' lanes respectively. The project proposed the streets and alleys to be privately owned. This is significantly narrower than our regulations, however Redwood will prohibit any on-street parking and intends to post speed limits of 13 mph to mandate slow driving in the neighborhood (25 is typical in residential areas).

Per the Subdivision Regulations, all residential driveways and approaches shall have a street radius or straight flare of three (3') feet on each side. No driveway or approach shall be less than ten (10) feet or more than twenty (20') feet wide as measured at the property line. The proposed driveways appear to meet the maximum width but do not have flares do to the unique design and lack of a parkway.

The proposed concept plan provides sidewalks throughout the neighborhood on at least one side of the road. The proposed integral sidewalk design does not include any curb or gutters as they are flush with the roadway. This is intended to offer walkability within the neighborhood, intra-neighborhood connectivity, ease of maintenance, and ADA accessibility for the residents.

Elevations

Architecturally, the Redwood neighborhood is similar to Oswego's Steeplechase duplex community (which caters to a similar population), improving its homes with stone accents on all front elevations; variation in accent siding; variation in rooflines through the use of building steps, raised roof trusses, and dormers; and thirty homes with front porch living spaces. See Elevation Plans.

A comparison of the two developments is provided in the table below:

Redwood Homes	Steeplechase Duplex Homes
Single-story apartment homes	Single-story duplexes which may be rented out
2-car garages	2-car garages
Concrete driveways to each home	Asphalt, concrete or paver driveways to each home
Front porch living space on 30 homes	No homes with front porch living space
Vertical variation created with raised roof heel trusses and dormers	Vertical variation created with dormers
Vinyl siding	Vinyl siding
Shake and board & batten accent siding	Vinyl siding accents
Stone on garages, wrap to side elevations, stone band	Some stone on front elevations
Decorative detail in garage gables	Decorative detail in garage gables
Variation in window trim/treatments (shutters and trim)	Variation in window trim/treatments (shutters and trim)
Garages upgraded with windows and carriage lights	Garages upgraded with windows
Sense of aesthetic uniformity	Sense of aesthetic uniformity

The Redwood development includes several difference home models/styles, including:

- “C” – Capewood: corner units, front-loading garages, and a side yard porch
- “F” – Forestwood: interior units, front-loading garages, and rear yard porches
- “M” – Meadowood: exterior/corner units, front-loading garages, rear yard porches
- “H” – Haydenwood: rear-facing garages w/ alley, front porches, sidewalks in front yard
- “W” – Willowood: front-loading, recessed garages, rear yard porches

Landscaping

The new development will also include 14.43 acres of open space across a 25-acre neighborhood and a 396’ buffer from the closest single-family neighbor. Per the Zoning Ordinance, the following bufferyards are required for the subject property:

- a. Northern property line: Collector Road (Mill Rd) = Buffer B
- b. Eastern property line: Single Family = Buffer B
- c. Southern property line: Single Family = Buffer B
- d. Western property line: B-3 Commercial/Arterial Road (Orchard) = B / C Buffer

The concept landscape plan appears to meet these requirements; however the plan is missing certain information. The Final Landscape plan will comply with the zoning ordinance.

Conclusion

In summary, staff believes the proposed concept plan is in general compliance with the Village’s Zoning Ordinance and Comprehensive Plan and would recommend approval of the concept plan.

Recommendation

Staff recommends approval of concept plan for the property located at the southeast corner of Orchard Road and Mill Road to allow for the development of single-story, attached apartment townhomes.

Attachments:

- A. Concept Plan
- B. Concept Landscape Plan
- C. Concept Elevations
- D. Concept Plan Narrative
- E. Intro Book
- F. Plat of Survey

**VILLAGE OF OSWEGO
MINUTES OF THE PLANNING & ZONING COMMISSION MEETING
100 PARKERS MILL
OSWEGO, ILLINOIS**

November 5, 2020

1. CALL TO ORDER

Chairman Pajor called the Oswego Planning & Zoning Commission Meeting to order at 7:06 p.m.

2. ROLL CALL

Present: Dominick Cirone, Tom Guist, Andrew McCallum, Karen Novy, Charlie Pajor, Rebecca Stine
Absent: Rick Kuhn

There was a quorum.

Oswego community representatives in attendance were:

Present: Rod Zenner, Community Development Director; Natalie Zine, Planner; Judy Sollinger, Village Trustee; Mary Ellen Bliss, Recording Secretary

3. MINUTES

Motion: Commissioner Cirone, second Commissioner Novy to accept the minutes of the October 1, 2020 Planning & Zoning Commission Special Meeting
Ayes: Commissioners Cirone, Guist, McCallum, Novy, Pajor, Stine
Nays: None
Absent: Commissioner Kuhn
Motion carried

4. NEW BUSINESS

Commissioner Cirone suggested the Final Subdivision project be moved up in the agenda and the Commissioners agreed.

Final Subdivision

Whited Residence
240 Liszka Lane
Applicant: Michael and Tammy Whited
Project #1083.20
Project Manager: Rod Zenner

Director Zenner stated the applicant is requesting approval of a Preliminary/Final Subdivision Plat to combine two single-family residential lots into a single lot. Director Zenner stated the petitioner currently owns the single-family home located on Lot 46 of the Ashcroft Place subdivision known as 240 Liszka Lane as well as the vacant lot (Lot 45) located directly to the east. Director Zenner stated the petitioner wishes to construct several accessory structures on both lots over the next few years. Director Zenner stated per the Village Code, accessory structures are permitted on the lot with the existing single-family home as the structures are accessory to the primary structure, the single-family home. Director Zenner stated the vacant

adjacent lot does not have a primary structure; therefore, the petitioner would be limited to one accessory structure. Director Zenner stated by re-subdividing the two lots into a single lot, the petitioner could construct accessory structures per Code on the entire single unified parcel. Director Zenner stated the applicant has received approval from their Home Owner's Association.

Director Zenner stated staff recommends the Planning and Zoning Commission recommend approval of the Preliminary/Final Resubdivision of Lots 45 and 46 of Ashcroft Place.

Recommendation:

Motion: Commissioner Cirone, second Commissioner Stine to approve the Preliminary/Final Resubdivision of Lots 45 and 46 of Ashcroft Place.

Ayes: Commissioners Cirone, Guist, McCallum, Novy, Pajor, Stine

Nays: None

Absent: Commissioner Kuhn

Motion carried

5. PUBLIC HEARINGS

Rezoning and Concept Plan

Fox Ridge Stone

Route 71 and Minkler Road

Applicant: DJJ Farming LLC

Project #1084.20

Project Manager: Rod Zenner

Motion: Commissioner Cirone, second Commissioner McCallum to open the Public Hearing at 7:12 p.m.

Ayes: Commissioners Cirone, Guist, McCallum, Novy, Pajor, Stine

Nays: None

Absent: Commissioner Kuhn

Motion carried

Director Zenner stated in 2000 and 2001, the property was partially annexed into the Village of Oswego as part of a court ordered zoning case with the County which allowed the property to be operated as a mine. Director Zenner stated the annexation agreement required the petitioner to annex the entire property within the Village within a certain period of time. Director Zenner stated the petitioner is requesting rezoning from R-2, B-3, and M-2 to R-2, R-4, B-3, and M-1.

Director Zenner stated as outlined in the "Preliminary Zoning Sketch" the approximately eastern half of the property consisting of 201 acres is proposed to be rezoned from R-2 Single Family District and M-2 General Manufacturing District to R-2 Single Family Residence District. Director Zenner stated the property currently adjacent to the Arbor Gate Subdivision to the east is currently zoned M-2 Manufacturing and the request to rezone to R-2 will serve as a buffer to the Arbor Gate development by allowing a use that is similar to the existing single-family residences.

Director Zenner stated the center of the property consisting of 18 acres is requested to be rezoned to the R-4 General Residence District to allow for multi-family residences, which is in keeping with the Comprehensive Plan.

Director Zenner stated the southwest corner consisting of 73 acres is requested to be rezoned M-1 Limited Manufacturing, allowing for business park uses on the site which is currently being utilized for mining. Director Zenner stated the remaining area south of Route 71 consisting of 138 acres is shown as B-3 General Commercial and Wholesale District, similar to the uses anticipated in the original Annexation Agreement.

Director Zenner stated the property north of Route 71 consisting of 35.4 acres is identified as B-3 and R-4 uses.

Director Zenner stated the zoning plan identifies a future potential of a flex to the proposed zoning. Director Zenner stated the area north of Route 71 is proposed to have the ability to adjust to the M-1 Limited Manufacturing District, subject to complying with all Village rezoning requirements and procedures. Director Zenner stated the Village is currently exploring the possibility to develop a water treatment plant to provide drinking water to the Village of Oswego, the Village of Montgomery, and the City of Yorkville. Director Zenner stated the property north of Route 71 is a potential location for the water plant, and if this site is chosen, it would be rezoned to the M-1 District to accommodate the plant; otherwise, staff would recommend the zoning designation of B-3 and R-4 for this portion of the site.

Director Zenner stated the petitioner is requesting approval of a revised Concept Plan to reflect market demands for the property. Director Zenner stated the original Concept Plan for the 438-acre site anticipated 80 acres of commercial use and the remaining 358 acres for single-family residential use, detention, and a Village water tower facility. Director Zenner stated the proposed amended Concept Plan calls for 54.5 acres of commercial use, 73 acres of business park, and the remainder for residential use and detention facilities. Director Zenner stated of the residential use, 37 acres are identified for multi-family use. Director Zenner stated the proposed plan would result in a decrease in the amount of commercial acreage, and increase in the amount of business park acreage, and an overall decrease in the number of residential units from the original 2001 Concept Plan. Director Zenner stated if approved, the Concept Plan will be used as a guide for the future development of the site; as each section is developed, it will require Preliminary and Final PUD approval for each section.

Chairman Pajor stated the annexation of the property will go before the Village Board and is not being discussed at this meeting; this discussion is regarding the changes of the land uses and the Concept Plan.

John Philipchuck, Attorney
Naperville, IL

Mr. Philipchuck stated he represents the owners, DJJ Farming, LLC. Mr. Philipchuck stated over the past 20 years, most of the property adjacent to the Arbor Gate subdivision has been mined out, but the applicant is requesting the Village amend the Annexation Agreement and extend it for another 20 years to continue land reclamation. Mr. Philipchuck stated the applicant is requesting amended plans and rezoning for the property to respond to the changes in the area in the past 20 years.

Mike Schoppe
Oswego, IL

Mr. Schoppe, of Schoppe Designs, reviewed the Concept Plan and existing and requested zoning classifications.

Ismael Juarez
Oswego, IL

Mr. Juarez stated he lives within 250' of the property and asked how his property will be affected. Chairman Pajor stated single family homes are being proposed around Mr. Juarez's property.

Renato Corona
Oswego, IL

Mr. Corona asked about the impact on property taxes and value, and when the project would begin. Mr. Philipchuck stated it would take a few years of land reclamation until the property could be offered for development.

John Clark
Oswego, IL

Mr. Clark asked about the access onto Route 71 from the development. Chairman Pajor stated according to the Concept Plan, the eastern most access to this property would line up with the existing traffic signal on Douglas Street, but the IL DOT would ultimately make the final decision because 71 is a State Route. Mr. Clark stated his concern about the impact of additional traffic in this area.

No additional audience members wished to speak at the public hearing.

The following comment was received via email. It was not read aloud at the Planning and Zoning Commission meeting:

Matthew Poreda

"I'm currently a resident in Arbor Gate with property that backs up to Fox Ridge Stone, Wanted to voice my opinion that while I'm not completely opposed to re-development, I have some concerns about the future development

The existing berm should remain and act a natural buffer between the two properties. The fields that back up against Arbor Gate should be return and reclaimed to nature. A walking path could established as it appears to be a prime beautiful location with natural habitat for trees to grow and for wildlife to prosper. I also think this would lead to a higher property value for the homes built in the new development which would benefit the Village of Oswego, Fox Ridge and the community.

We see this way too often with new developments being built, the land is stripped and nothing is ever established or returned to nature which is one of most valuable possession and it getting even more and more scarce and not replaced...We could stand out together as a village, as community and make a positive impact."

Motion: Commissioner Cirone, second Commissioner McCallum to close the Public Hearing at 7:39 p.m.

Ayes: Commissioners Cirone, Guist, McCallum, Novy, Pajor, Stine

Nays: None

Absent: Commissioner Kuhn

Motion carried

Commissioner comments:

Discussion took place regarding the possibility of a traffic study as the property is developed and potential uses for the business park area.

Recommendation:

Motion: Commissioner Guist, second Commissioner Novy to recommend approval of the Concept Plan for the Fox Ridge Stone development.

Ayes: Commissioners Cirone, Guist, McCallum, Novy, Pajor, Stine

Nays: None

Absent: Commissioner Kuhn

Motion carried

Recommendation:

Motion: Commissioner Stine, second Commissioner Guist to accept the findings of fact and recommend approval of the Rezoning to the R-2 Single Family Residence District, R-4 General Residence District, B-3 Community Service and Wholesale District, and M-1 Limited Manufacturing District with the R-4 and B-3 designation for the property north of Route 71.

Ayes: Commissioners Cirone, Guist, McCallum, Novy, Pajor, Stine

Nays: None

Absent: Commissioner Kuhn

Motion carried

Rezoning & Preliminary/Final PUD

Charter Senior Living Community
NWC of Route 31 and W. Washington Street

Applicant:

Project #1085.20

Project Manager: Natalie Zine

Motion: Commissioner McCallum, second Commissioner Cirone to open the Public Hearing at 7:50 p.m.

Ayes: Commissioners Cirone, Guist, McCallum, Novy, Pajor, Stine

Nays: None

Absent: Commissioner Kuhn

Motion carried

Ms. Zine stated the applicant is requesting approval of a Special Use for a Preliminary/Final PUD to allow for the development of a senior living community in the R-4 General Residence District and to rezone three existing parcels from B-2 to R-4.

Ms. Zine stated the proposed new development includes three distinct levels of housing and care to serve seniors. Ms. Zine stated the main building, which will front onto the north and west sides of the Village Green, will house assisted living and memory care apartments along with associated amenity and support spaces. Ms. Zine stated the remainder of the site, to the west of the main building, will accommodate a variety of independent living attached cottages and townhomes. Ms. Zine stated the main building is proposed to be three stories in height for the wings facing the Village Green, with a two-story wing extending toward the west. Ms. Zine stated the primary entrance will be across from the north end of the Village Green, with a secondary entrance for the Memory Care portion at the south end. Ms. Zine stated the independent living portion will be situated west of the main building in order to be consistent in scale to the surrounding residential neighborhoods.

Ms. Zine stated site access will be available from Washington Street with a new private road that will align with Presidential Boulevard as well as from the existing access of Route 31. Ms. Zine stated a portion of the existing Parkers Mill right of way will be vacated by the Village and replaced by a private entrance to Washington Street at Presidential Boulevard. Ms. Zine stated site development will include a network of paved pedestrian walkways and internal vehicular roadways and drives; surface parking for residents, visitors, and staff; and recreational and service areas to interconnect and serve the development. Ms. Zine stated staff recommends adding sidewalk in a few areas to connect to Route 31 and Washington Street and a carriage walk on at least one side of the road throughout the independent living area. Ms. Zine stated in order to better facilitate vehicular access to the new building, the applicant is proposing to displace 38 angled parking spaces along the north and west sides of Village Square, and replace them with new spaces to be provided as part of the resident and visitor parking lot south of the main building.

Ms. Zine stated construction of the main building will be wood frame, clad with engineered wood and/or cement board siding of various earth tones, with an asphalt shingle pitched roof, and cultured stone veneer around the foundation of the building and as a front entrance accent.

Ms. Zine stated modifications to the original Concept Plan include modifying the shared parking lot design, providing better sidewalk connections, removing five visitor parking spaces at northeast entrance, redesigning Village Green Plaza, widening of concrete path around pond, and improved landscape buffers along northern part of property.

Ms. Zine stated staff recommends the Planning and Zoning Commission recommend approval of a Special Use for a Preliminary/Final Planned Unit Development to allow for the development of a senior living community in the R-4 General Residence District and a Rezoning of certain property from B-2 Community Shopping District to R-4 General Residence District at the northwest corner of Route 31 and W. Washington Street otherwise known as "Village Square" with the condition that the recommended sidewalks as illustrated in the staff report are added to the site plan and subject to final staff approval of the Site Plan, Landscape Plan, Building Elevations, and Engineering Plans.

Joel Justis
Oswego, IL

Mr. Justis stated his concerns about construction noise, berm location, additional water drainage into ponds, and increased traffic congestion.

Judith Benjamin

Oswego, IL

Ms. Benjamin stated her concerns with having an assisted living facility at this site, increased dirt and mice coming into her house, additional traffic, and noise from ambulances.

Joel Justis
Oswego, IL

Mr. Justis stated his recommendation for speed bumps near the entrance on Route 31 to discourage traffic cutting through the development.

Caroline Fonge
Oswego, IL

Ms. Fonge expressed her concerns with having an assisted living facility at this site, and increased traffic.

Kelly McPike
Oswego, IL

Ms. McPike asked if the Village will give the area a tax relief for the development. Director Zenner stated the applicant has not asked for tax relief and the Village has not offered a tax relief. Ms. McPike expressed her concerns about increased traffic, having sufficient parking, and an increase in property taxes.

No audience members wished to speak at the public hearing.

Motion: Commissioner Guist, second Commissioner Cirone to close the Public Hearing at 8:11 p.m.

Ayes: Commissioners Cirone, Guist, McCallum, Novy, Pajor, Stine

Nays: None

Absent: Commissioner Kuhn

Motion carried

Commissioner comments:

Discussion took place regarding increased traffic and Director Zenner stated this development would have less of a traffic impact on the area than residential or commercial uses. Discussion took place regarding timeline of construction, location and size of berm, water drainage, designation of Village parking with signage, discouraging through-traffic with narrower and private roads, and the potential impact of construction on the neighborhood.

Recommendation:

Motion: Commissioner Guist, second Commissioner Cirone to recommend approval of a Special Use for a Preliminary/Final Planned Unit Development to allow for the development of a senior living community in the R-4 General Residence District and to Rezone certain property from B-2 Community Shopping District to R-4 General Residence District at the northwest corner of Route 31 and W. Washington Street otherwise known as "Village Square" with the condition that the recommended sidewalks as illustrated in the staff report are added to the site plan and subject to final staff approval of the Site Plan, Landscape Plan, Building Elevations, and Engineering Plans.

Ayes: Commissioners Cirone, Guist, McCallum, Novy
Nays: Commissioners Pajor, Stine
Absent: Commissioner Kuhn
Motion carried

Text Amendment

PUD Amendments
Applicant: Village of Oswego
Project #1081.20
Project Manager: Rod Zenner

The Public Hearing for the Emerson Creek Café and Gift Shop project #1078.20 was opened at the September 10, 2020 Planning and Zoning Commission meeting and continued to the October 1, 2020 Planning and Zoning Commission Special meeting. The October 1, 2020 Public Hearing was continued to the November 5, 2020 Planning and Zoning Commission meeting.

Chairman Pajor stated staff requests that the public hearing be continued to the next Planning and Zoning Commission meeting.

Recommendation:

Motion: Commissioner Cirone, second Commissioner Stine to continue the public hearing to the next Planning and Zoning Commission Meeting.
Ayes: Commissioners Cirone, Guist, McCallum, Novy, Pajor, Stine
Nays: None
Absent: Commissioners Kuhn
Motion carried

6. OLD BUSINESS

None.

7. NEW BUSINESS

Concept Plan

Redwood Apartment Townhomes
Orchard and Mill Road
Applicant: Kellie McIvor on behalf of Redwood Apartments
Project #1082.20
Project Manager: Natalie Zine

Ms. Zine stated the applicant is requesting consideration of a Concept Plan for a Planned Unit Development that will allow for the development of 143 single story, attached apartment homes; each will have two bedrooms, two baths, patio, a 2-car driveway and 2-car attached garage. Ms. Zine stated Redwood Apartment Homes are designed to be a home replacement which attracts people looking to age in place in an open-age neighborhood. Ms. Zine stated the Concept Plan shows 24 off-street parking spaces in addition to the 532 unit-related parking spaces, which meets the Village requirement. Ms. Zine stated the streets and alleys will be privately owned and are significantly narrower than Village regulation; however, Redwood will prohibit any on-street parking and intends to post speed limits of 13 mph to mandate slow driving in the neighborhood. Ms. Zine stated the Concept Plan provides sidewalks throughout

the neighborhood on at least one side of the road but does not include any curb or gutters as they are flush with the roadway.

Ms. Zine stated that architecturally, the Redwood neighborhood is similar to Oswego's Steeplechase duplex community, which caters to a similar population, with stone accents on all front elevations, variation in accent siding and rooflines, raised roof trusses and dormers, and 30 homes with front porch living spaces. Ms. Zine stated the new development will include 14.43 acres of open space across a 25-acre neighborhood and a 396' buffer from the closest single-family neighbor.

Ms. Zine stated staff recommends approval of the Concept Plan for the property at the southeast corner of Orchard Road and Mill Road to allow for the development of single-story, attached apartment townhomes.

Kellie McIvor of Redwood Apartments and Carrie Hansen of Schoppe Designs discussed elements of the Concept Plan. Discussion took place regarding the narrower streets, development parking, need for sufficient access points, and construction timeline and phases.

Recommendation:

Motion: Commissioner Stine, second Commissioner Cirone to approve the Concept Plan for the property at the southeast corner of Orchard Road and Mill Road to allow for the development of single-story, attached apartment townhomes.

Ayes: Commissioners Cirone, Guist, McCallum, Novy, Pajor, Stine

Nays: None

Absent: Commissioner Kuhn

Motion carried

8. PUBLIC FORUM

Jennifer Jones Sinnott
Oswego, IL

Ms. Jones Sinnott stated she is on the Board of the Gates Creek Home Owner's Association, which is a neighboring subdivision to the Redwood Apartments development. Ms. Jones Sinnott stated her concerns including the Mill Road entrance and increased traffic, rental ranges, continuing to integrate and attract wildlife, having sufficient buffers and maintaining integrity of existing trees, sufficient retention/detention areas, and maintaining paths.

9. CHAIRMAN'S REPORT

None.

10. COMMISSIONERS REPORT

Commissioner Cirone stated he served as an election judge and it was a good experience.

11. HISTORIC PRESERVATION COMMISSIONER REPORT

No report.

12. ECO COMMISSION REPORT

No report.

13. COMMUNITY DEVELOPMENT DEPARTMENT REPORT

None.

14. OSWEGOLAND PARK DISTRICT REPORT

No report.

15. NEXT MEETING - December 10, 2020

16. ADJOURNMENT

Motion: Commissioner Cirone, second Commissioner Stine to adjourn the Planning and Zoning Commission Meeting.

Ayes: Commissioners Cirone, Guist, McCallum, Novy, Pajor, Stine

Nays: None

Absent: Commissioner Kuhn

Motion carried

Chairman Pajor adjourned the Planning & Zoning Commission Meeting at 9:34 p.m.

DRAFT

AGENDA ITEM

MEETING TYPE: Village Board

MEETING DATE: November 24, 2020

SUBJECT: Special Service Area 04-SSA-01 and 05-SSA-03 Tax Levy Ordinances

ACTION REQUESTED:

Adopt the ordinances

BOARD/COMMISSION REVIEW:

N/A

ACTION PREVIOUSLY TAKEN:

Date of Action	Meeting Type	Action Taken
N/A	N/A	N/A

DEPARTMENT: Finance

SUBMITTED BY: Mark G. Horton, Finance Director

FISCAL IMPACT:

Property tax revenue from Special Service Area 04-SSA-01 and property tax revenue from Special Service Area 05-SSA-03 will offset a portion of the maintenance costs for the areas within Fox Chase Estates.

BACKGROUND:

In 2001, the Village of Oswego approved the annexation of the Estates of Fox Chase development. The development never established a Homeowner’s Association. The subdivision has responsibilities for maintaining the detention ponds that were originally assigned to the HOA. When this development was approved, there were common areas that are the responsibility of the homeowner’s association. Specifically, the large detention pond along the west side of Gates Creek Drive and the landscape berm along Mill Road.

DISCUSSION:

The Village contracts with a third-party vendor to provide maintenance work to maintain the detention pond, common areas and mowing of the berm in these two areas of the Estates of Fox Chase. The 2020 tax levy Ordinances have been prepared using the estimated equalized assessed valuation as of October 2020 received from the County Supervisor of Assessments. The estimated amount to be received from the two SSA levies is \$1,204. This amount is the maximum which can be received as both SSA's have limiting tax rates.

RECOMMENDATION:

Staff recommends adopting the Ordinances

ATTACHMENTS:

-Ordinances

-Map of Special Service Areas

Notice of Proposed Property Tax Increase for Village of Oswego, Kendall and Will County, IL, Special Service Area, SS60 Oswego 04-SSA-01 Known as Unit 2 of Fox Chase Estates

- I. A public hearing to approve a proposed property tax increase for Village of Oswego, Kendall and Will County, IL Special Service Area SS60 Oswego 04-SSA-01 for 2020 will be held on November 24, 2020 at 7:00 p.m. at Oswego Village Hall, 100 Parkers Mill, Oswego, IL, 60543. Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Tina Touchette, Village Clerk, 100 Parkers Mill, Oswego, IL, 60543, 630-554-3618.
- II. The Special Service Area SS60 Oswego 04-SSA-01 property taxes extended or abated for 2019 were \$588.60. The proposed Special Service Area SS60 Oswego 04-SSA-01 property taxes to be levied for 2020 are \$900. This represents a 53% increase over the previous year.
- III. The property taxes extended for debt service and public building commission leases for 2019 were \$0.00. The estimated property taxes to be levied for debt service and public building commission leases for 2020 are \$0.00. This represents a 0.0% increase over the previous year.
- IV. The total property taxes extended or abated for 2019 were \$588.60. The estimated total property taxes to be levied for 2020 are \$900. This represents a 53% increase over the previous year.

**VILLAGE OF OSWEGO
KENDALL AND WILL COUNTIES, ILLINOIS**

ORDINANCE NO. 20 -- __

**AN ORDINANCE PROVIDING FOR THE LEVYING, ASSESSMENT AND COLLECTION OF
TAXES FOR THE 2020 TAX YEAR FOR SPECIAL SERVICE AREA SS60 OSWEGO 04-SSA-01
OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS**

**ADOPTED BY
THE PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF OSWEGO**

This __ day of __, 2020

Prepared by and Return to:
Village of Oswego
100 Parkers Mill
Oswego, IL 60543

Published in this pamphlet form by authority of the President
and Board of Trustees of the Village of Oswego on ____, 2020.

ORDINANCE NO. 20 -- ____

AN ORDINANCE PROVIDING FOR THE LEVYING, ASSESSMENT AND COLLECTION OF TAXES FOR THE 2020 TAX YEAR FOR SPECIAL SERVICE AREA SS60 OSWEGO 04-SSA-01 OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS

WHEREAS, the Village of Oswego (“Village”) has a population of more than 25,000 and is therefore a “Home Rule Unit” under the 1970 Illinois Constitution; and

WHEREAS, the Illinois Constitution of 1970 provides that a Home Rule Unit may exercise any power and perform any function pertaining to its government and affairs, including but not limited to the power to regulate for the protection of the public health, safety, morals and welfare; to license, to tax; and to incur debt; and

WHEREAS, the Village has in full force and effect a codified set of those ordinances of the Village which are of a general and permanent nature, which said codified set is known and designated as the Village Code of the Village of Oswego, as amended; and

WHEREAS, The Village of Oswego Special Service Area SS60 Oswego 04-SSA-01 has been created by an ordinance entitled, "An Ordinance Establishing Special Service Area Number 04-SSA-01", adopted May 24, 2004, and effective as of July 24, 2004, no petition having been filed opposing the creation of the special service area. Special Service Area Number SS60 Oswego 04-SSA-01 consists of the territory described in the ordinance aforesaid. The Village of Oswego is authorized to levy taxes for special services in Special Service Area Number SS60 Oswego 04-SSA-01.

WHEREAS, The total amount of appropriations for all the purposes to be collected from the tax levy in Special Service Area Number SS60 Oswego 04-SSA-01 is ascertained to be the sum of \$843.

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS IN THE EXERCISE OF THEIR HOME RULE, STATUTORY AND OTHER POWERS, as follows:

Section 1: That the sum of eight hundred forty three dollars (\$843) be and the same is assessed and levied upon the taxable property in the Village of Oswego Special Service Area

Number SS60 Oswego 04-SSA-01; said tax to be levied for the fiscal year beginning May 1, 2021 and ending April 30, 2022.

Section 2: SEVERABILITY

This ordinance and every provision thereof shall be considered severable. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 3: REPEALER

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4: EFFECTIVE DATE

This Ordinance shall be in full force and effect immediately upon its passage, approval and Publication in pamphlet form which is hereby authorized, as provided by law.

PASSED by the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois this ___ day of ____, 2020.

JAMES MARTER	_____	LUIS PEREZ	_____
TERRY OLSON	_____	JUDY SOLLINGER	_____
PAM PARR	_____	BRIAN THOMAS	_____

APPROVED by me, Troy Parlier, as President of the Village of Oswego, Kendall and Will Counties, Illinois this ___ day of _____ 2020.

TROY PARLIER, VILLAGE PRESIDENT

TINA TOUCHETTE, VILLAGE CLERK

STATE OF ILLINOIS)
)
COUNTY OF KENDALL) SS

CLERK'S CERTIFICATE
(ORDINANCE)

I, Tina Touchette, the duly qualified and acting Village Clerk of the Village of Oswego, Kendall and Will Counties, Illinois, do hereby certify that I am the keeper of its books and records and that the attached hereto is a true and correct copy of an Ordinance entitled:

AN ORDINANCE PROVIDING FOR THE LEVYING, ASSESSMENT AND COLLECTION OF TAXES FOR THE 2020 TAX YEAR FOR SPECIAL SERVICE AREA SS60 OSWEGO 04-SSA-01 OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS

which Ordinance was duly adopted by said Board of Trustees at a regular meeting held on the ___ day of _____, 2020, approved by the Village President on the ___ day of _____, 2020 and thereafter published in pamphlet form to the extent required by law.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present in person or by electronic means at said meeting and that the Board complied with all requirements of the Illinois Open Meetings Act with electronic participation as authorized by the Open Meetings Act during a declared disaster.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of _____, 2020.

Tina Touchette, Village Clerk
Village of Oswego

(Seal)

**VILLAGE OF OSWEGO
KENDALL AND WILL COUNTIES, ILLINOIS**

ORDINANCE NO. 20 -- __

**AN ORDINANCE PROVIDING FOR THE LEVYING, ASSESSMENT AND COLLECTION OF
TAXES FOR THE 2020 TAX YEAR FOR SPECIAL SERVICE AREA SS84 OSWEGO 05-SSA-03
OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS**

**ADOPTED BY
THE PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF OSWEGO**

This __ day of __, 2020

Prepared by and Return to:
Village of Oswego
100 Parkers Mill
Oswego, IL 60543

Published in this pamphlet form by authority of the President
and Board of Trustees of the Village of Oswego on ____, 2020.

ORDINANCE NO. 20 -- ____

AN ORDINANCE PROVIDING FOR THE LEVYING, ASSESSMENT AND COLLECTION OF TAXES FOR THE 2020 TAX YEAR FOR SPECIAL SERVICE AREA SS84 OSWEGO 05-SSA-03 OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS

WHEREAS, the Village of Oswego (“Village”) has a population of more than 25,000 and is therefore a “Home Rule Unit” under the 1970 Illinois Constitution; and

WHEREAS, the Illinois Constitution of 1970 provides that a Home Rule Unit may exercise any power and perform any function pertaining to its government and affairs, including but not limited to the power to regulate for the protection of the public health, safety, morals and welfare; to license, to tax; and to incur debt; and

WHEREAS, the Village has in full force and effect a codified set of those ordinances of the Village which are of a general and permanent nature, which said codified set is known and designated as the Village Code of the Village of Oswego, as amended; and

WHEREAS, The Village of Oswego Special Service Area SS84 Oswego 05-SSA-03 has been created by an ordinance entitled, "An Ordinance Establishing Special Service Area Number 05-SSA-03", adopted September 12, 2005, and effective as of November 12, 2005, no petition having been filed opposing the creation of the special service area. Special Service Area Number SS84 Oswego 05-SSA-03 consists of the territory described in the ordinance aforesaid. The Village of Oswego is authorized to levy taxes for special services in Special Service Area Number SS84 Oswego 05-SSA-03.

WHEREAS, The total amount of appropriations for all the purposes to be collected from the tax levy in Special Service Area Number SS84 Oswego 05-SSA-03 is ascertained to be the sum of \$361.

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS IN THE EXERCISE OF THEIR HOME RULE, STATUTORY AND OTHER POWERS, as follows:

Section 1: That the sum of three hundred sixty one dollars (\$361) be and the same is assessed and levied upon the taxable property in the Village of Oswego Special Service Area

Number SS84 Oswego 05-SSA-03; said tax to be levied for the fiscal year beginning May 1, 2021 and ending April 30, 2022.

Section 2: SEVERABILITY

This ordinance and every provision thereof shall be considered severable. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 3: REPEALER

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4: EFFECTIVE DATE

This Ordinance shall be in full force and effect immediately upon its passage, approval and Publication in pamphlet form which is hereby authorized, as provided by law.

PASSED by the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois this ___ day of ____, 2020.

JAMES MARTER	_____	LUIS PEREZ	_____
TERRY OLSON	_____	JUDY SOLLINGER	_____
PAM PARR	_____	BRIAN THOMAS	_____

APPROVED by me, Troy Parlier, as President of the Village of Oswego, Kendall and Will Counties, Illinois this ___ day of _____ 2020.

TROY PARLIER, VILLAGE PRESIDENT

TINA TOUCHETTE, VILLAGE CLERK

STATE OF ILLINOIS)
)
COUNTY OF KENDALL) SS

CLERK'S CERTIFICATE
(ORDINANCE)

I, Tina Touchette, the duly qualified and acting Village Clerk of the Village of Oswego, Kendall and Will Counties, Illinois, do hereby certify that I am the keeper of its books and records and that the attached hereto is a true and correct copy of an Ordinance entitled:

AN ORDINANCE PROVIDING FOR THE LEVYING, ASSESSMENT AND COLLECTION OF TAXES FOR THE 2020 TAX YEAR FOR SPECIAL SERVICE AREA SS84 OSWEGO 05-SSA-03 OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS

which Ordinance was duly adopted by said Board of Trustees at a regular meeting held on the ___ day of _____, 2020, approved by the Village President on the ___ day of _____, 2020 and thereafter published in pamphlet form to the extent required by law.

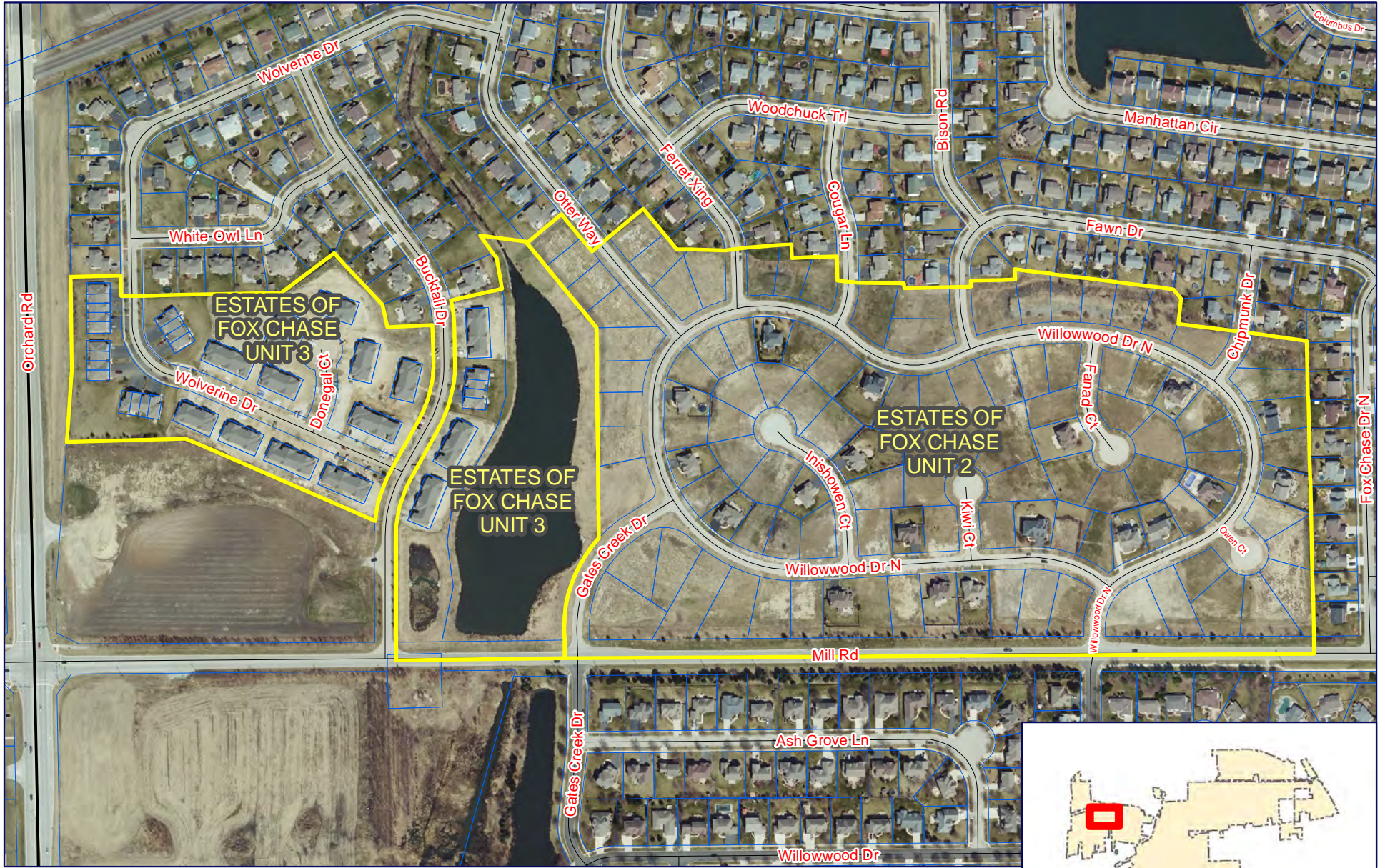
I do further certify, in my official capacity, that a quorum of said Board of Trustees was present in person or by electronic means at said meeting and that the Board complied with all requirements of the Illinois Open Meetings Act with electronic participation as authorized by the Open Meetings Act during a declared disaster.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of _____, 2020.

Tina Touchette, Village Clerk
Village of Oswego

(Seal)

Estates of Fox Chase Units 2 and 3



Date Printed: 11/7/2017



500



Feet



The requested map will be created for study purposes only. Please refer to the official recorded plats or deeds for the actual legal descriptions and property dimensions. No liability is assumed for the accuracy of the data delineated herein, either expressed or implied by the Village of Oswego or its employees. This work is protected by the United States Copyright Act of 1976 (17 U.S.C. Sec 101 et seq). You are not permitted to use and/or reproduce any part of a copyrighted work of the Village of Oswego in violation of Federal Copyright Law. Doing so may result in prosecution under such law. If you wish to use property in which the Village of Oswego owns a copyright, you must obtain written permission through the Community Development Department in the Village of Oswego, located at 100 Parkers Mill, Oswego, Illinois 60543.



Overview



AGENDA ITEM

MEETING TYPE: Village Board
MEETING DATE: November 24, 2020
SUBJECT: Annexation and Rezoning for Emerson Creek

ACTION REQUESTED:

Open and Continue the Annexation Agreement Public Hearing for 5126 Stephens Road to the December 15, 2020 Village Board meeting.

BOARD/COMMISSION REVIEW:

The Planning and Zoning Commission held a public hearing on the request for rezoning upon annexation and special use for a PUD on October 1, 2020. After some discussion, the Commission made a motion to recommend approval of the rezoning upon annexation (approved 5-0) and a motion to recommend approval of the PUD (approved 5-0).

ACTION PREVIOUSLY TAKEN:

Date of Action	Meeting Type	Action Taken
NA		

DEPARTMENT: Community Development
SUBMITTED BY: Rod Zenner, Community Development Director

FISCAL IMPACT:

Not Applicable

BACKGROUND:

Emerson Creek has been in operation for several years in unincorporated Kendall County. Located at 5126 Stephens Road, they operate a cafe/tearoom, a retail store focusing on pottery, and have a large barn and tent that they utilize for weddings and other gatherings. They are requesting to annex into the Village to facilitate the continued operation of their business.

DISCUSSION:

The petitioner and staff have been working to finalize an annexation agreement for the property. We had anticipated that it would be completed by the November 24, 2020 meeting and published for a public hearing on the agreement for this date. Unfortunately, we require additional time to complete the draft agreement and to have the required plats submitted. Therefore, staff requests that the public hearing be opened and continued to the December 15, 2020 Village Board meeting.

RECOMMENDATION:

Staff is recommending opening and continuing the public hearing to the December 15, 2020 Village Board meeting.

ATTACHMENTS:



AGENDA ITEM

MEETING TYPE: Village Board

MEETING DATE: November 24, 2020

SUBJECT: Message Board Purchase

ACTION REQUESTED:

Approve a Resolution Authorizing the Purchase of Two (2) Message Boards with a Radar Option from All Traffic Solutions, Inc., Herndon, Virginia, in the Amount Not to Exceed \$43,900 and Striping from Strypes Plus More, Inc., Hinckley, Illinois in the Amount Not to Exceed \$500, with a Grand Total Amount Not to Exceed \$44,400.

BOARD/COMMISSION REVIEW:

N/A

ACTION PREVIOUSLY TAKEN:

Date of Action	Meeting Type	Action Taken
N/A	N/A	N/A

DEPARTMENT: Administration

SUBMITTED BY: Carri Parker, Purchasing Manager

FISCAL IMPACT:

Vehicle Equipment Fund - \$44,400

FEMA COVID reimbursement cost share (75%) message board only - \$30,525

Local cost share (25%) message board, radar option, and striping costs – \$13,875

BACKGROUND:

The need for two message board/speed trailers has increased due to a rising need to communicate effectively with the public. The proposed equipment allows for messaging related to emergencies, safety concerns, traffic changes and special event notifications. Additional message boards would allow for multi-location messaging or messaging on separate issues as needed.

DISCUSSION:

During the COVID-19 pandemic, staff has deployed message boards to post important community messaging. As part of the public health emergency, staff evaluated its ability to communicate and determined that additional messaging boards would improve the effectiveness allowing for more wide-spread coverage throughout the community. We anticipate the need for additional communication needs throughout the pandemic, including mitigation changes, testing site directions, and future vaccination information. Staff recommends adding the radar option as the message boards are often also deployed for traffic safety concerns.

The two message boards were slated for the Fiscal Year 2022 budget, and after speaking with Federal Emergency Management Agency (FEMA), they have approved the message board as an eligible COVID-19 expense through the Public Assistance (PA) Program. FEMA assistance will provide a 75 percent federal cost-share of this eligible expenditure.

FEMA will more than likely not reimburse for the add-ons such as the radar option and striping. The cost breakdown is below:

Message Board with Radar Option and Striping

Message Board	\$ 35,800
Traffic Suite NTCIP (12 months)	\$ 2,900
InstaAlert 48	\$ 2,400
InstaAlert Hydraulic Lift	\$ 800
Shipping & Handling	\$ 2,000
<u>Message Board Total</u>	<u>\$ 43,900</u>
<u>Striping</u>	<u>\$ 500</u>
<u>Grand Total</u>	<u>\$ 44,400</u>

A restricted police vehicle maintenance fund will cover the Village’s local share in addition to the radar option and striping costs in the amount of \$13,875. The reimbursement funds from FEMA for \$30,975 will be credited into the Vehicle Equipment Fund.

The Village received two additional quotes, TrafficLogix (\$26,998) and Ru2 Systems (\$40,168). These products did not allow for remote programming, integration with current software, would require additional staff training and were much smaller in size. The current message boards used by staff were purchased through All Traffic Solutions, Inc., and staff would like to continue purchasing the same product to increase efficiency throughout the Village.

RECOMMENDATION:

Staff recommends the Authorization of a Resolution for the purchase of Two (2) Message Boards with a Radar Option from All Traffic Solutions, Inc., Herndon, Virginia, in the Amount Not to Exceed \$43,900 and Striping from Strypes Plus More, Inc., Hinckley, Illinois in the Amount Not to Exceed \$500, with a Grand Total Amount Not to Exceed \$44,400.

ATTACHMENTS:

- Resolution
- Exhibit A – All Traffic Solutions, Inc. Quote
- Exhibit B – Strypes Plus More, Inc. Quote

RESOLUTION NO. 20 - R - ____

**RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2)
MESSAGE BOARDS WITH A RADAR OPTION FROM ALL TRAFFIC
SOLUTIONS, INC., HERNDON, VIRGINIA, IN THE AMOUNT NOT TO
EXCEED \$43,900 AND STRIPING FROM STRYPES PLUS MORE, INC.,
HINCKLEY, ILLINOIS IN THE AMOUNT NOT TO EXCEED \$500, WITH A
GRAND TOTAL AMOUNT NOT TO EXCEED \$44,400.**

WHEREAS, the Village of Oswego (“Village”) has a population of more than 25,000 and is therefore a “Home Rule Unit” under the 1970 Illinois Constitution; and

WHEREAS, the Illinois Constitution of 1970 provides that a Home Rule Unit may exercise any power and perform any function pertaining to its government and affairs, including but not limited to the power to regulate for the protection of the public health, safety, morals and welfare; to license, to tax; and to incur debt; and

WHEREAS, the Village desires to purchase two (2) message boards; and

WHEREAS, it is in the best interest of the Village of Oswego to approve the contract substantially in the form attached hereto marked as “Exhibit A”.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OSWEGO, KENDALL AND WILL COUNTIES, ILLINOIS,
as follows:

SECTION 1. INCORPORATION OF RECITALS

That the recitals set forth above are incorporated here by reference.

SECTION 2. APPROVAL OF PURCHASES

The Village President and Village Board of Trustees hereby approve the purchase from All Traffic Solutions, Inc., Herndon, Virginia, of two (2) message boards and Strypes Plus More, Inc., Hinckley, Illinois to provide the striping and the Village President and Village Clerk are authorized and directed to execute on behalf of the Village of Oswego to approve such purchase, substantially in the form attached as “Exhibit A.”

SECTION 3. REPEALER

All Resolutions or parts of Resolutions, in conflict with any of the provisions of this Resolution shall be repealed to the extent of the conflict.

SECTION 4. SEVERABILITY

This Resolution and every provision thereof shall be considered severable. If any section, paragraph, clause, or provision of this Resolution is declared by a court of law to be invalid or unconstitutional, the invalidity or unconstitutionality thereof shall not affect the validity of any other provisions of this Resolution.

SECTION 5. EFFECTIVE DATE

This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED by the Board of Trustees of the Village of Oswego, Kendall and Will Counties, Illinois this 24th day of November 2020.

JAMES MARTER	_____	LUIS PEREZ	_____
TERRY OLSON	_____	JUDY SOLLINGER	_____
PAM PARR	_____	BRIAN THOMAS	_____

APPROVED by me, Troy Parlier, as President of the Village of Oswego, Kendall and Will Counties, Illinois this 24th day of November 2020.

TROY PARLIER, VILLAGE PRESIDENT

Tina Touchette, Village Clerk

STATE OF ILLINOIS)
)
COUNTY OF KENDALL) SS

CLERK'S CERTIFICATE
(RESOLUTION)

I, Tina Touchette, the duly qualified and acting Village Clerk of the Village of Oswego, Kendall and Will Counties, Illinois, do hereby certify that I am the keeper of its books and records and that the attached hereto is a true and correct copy of a Resolution entitled:

**RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2)
MESSAGE BOARDS WITH A RADAR OPTION FROM ALL TRAFFIC
SOLUTIONS, INC., HERNDON, VIRGINIA, IN THE AMOUNT NOT TO
EXCEED \$43,900 AND STRIPING FROM STRYPES PLUS MORE, INC.,
HINCKLEY, ILLINOIS IN THE AMOUNT NOT TO EXCEED \$500, WITH A
GRAND TOTAL AMOUNT NOT TO EXCEED \$44,400.**

which Resolution was duly adopted by said Board of Trustees at a meeting held on the 24th day of November 2020, and thereafter approved by the Village President on the 24th day of November 2020.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present in person or by electronic means at said meeting and that the Board complied with all requirements of the Illinois Open Meetings Act with electronic participation as authorized by the Open Meetings Act during a declared disaster.

IN WITNESS WHEREOF, I have hereunto set my hand this 24th day of November 2020.

Tina Touchette, Village Clerk
Village of Oswego

(Seal)

From: [Chris Biggs](#)
To: [Carri Parker](#)
Subject: FW: Message trailer
Date: Wednesday, November 18, 2020 4:18:34 PM
Attachments: [image001.png](#)

Hi Carri

The email you needed is below.

Thank you,

Sergeant Chris M. Biggs
Special Assignments Sergeant
Oswego Police Department
3355 Woolley Road
Oswego, Illinois 60543
630-551-7344
cbiggs@oswegoil.org



From: Kevin Norwood <KNorwood@oswegoil.org>
Sent: Saturday, November 14, 2020 6:46 AM
To: Chris Biggs <CBiggs@oswegoil.org>
Subject: Fwd: Message trailer

FYI

Sent from my iPhone

Begin forwarded message:

From: strypesplusmore@aol.com
Date: November 13, 2020 at 4:05:00 PM CST
To: "knorwood@oswegoil.org" <knorwood@oswegoil.org>
Subject: Message trailer
Reply-To: strypesplusmore@aol.com

Good afternoon Kevin, the last message trailer was done on 11/30/18 for \$200.00. With price increases of material the new cost will be \$220.00 each.

Larry
Strypes Plus More, Inc.
630-816-9069