

**MINUTES OF A REGULAR MEETING
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OSWEGO VILLAGE HALL
100 PARKERS MILL, OSWEGO, ILLINOIS
September 3, 2019**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Troy Parlier called the meeting to order at 7:06 p.m. and led the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Physically Present: President Troy Parlier and Trustees James Marter, Terry Olson, Pam Parr, Luis Perez, Judy Sollinger and Brian Thomas.

Staff Present: Dan Di Santo, Village Administrator; Christina Burns, AVA/HR Director; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Jennifer Hughes, Public Works Director; Billie Robinson, Asst. Finance Director; Rod Zenner, Community Development Director; Jenette Sturges, Community Engagement Coordinator, Marketing; Jay Hoover; B&Z Manager; Joe Renzetti, IT Manager; Carri Parker, Purchasing Manager; Karl Ottosen, Village Attorney; and Ryan Morton, Village Attorney.

CONSIDERATION OF AND POSSIBLE ACTIONS ON-ANY REQUESTS FOR ELECTRONIC PARTICIPATION IN MEETING

There was no one who attended electronically.

RECOGNITIONS/APPOINTMENTS

D.1. Oath of Office

a. Jason W. Bastin – Commander

Chief Burgner briefly spoke of his history and service with the PD. President Parlier administered the oath of office. His daughters pinned his badge on him.

b. Kenneth A. Foote – Sergeant

Chief Burgner briefly spoke of his history and service with the PD. Ronald Elvin and Carrie Niesman, from the Police Commission Board, also attended. President Parlier administered the oath of office. His wife pinned his badge on him.

c. Zachary W. Townsend- Police Officer

Chief Burgner briefly spoke of his history and noted family members who were present. Ronald Elvin and Carrie Niesman, from the Police Commission Board, also attended. President Parlier administered the oath of office. He will start tomorrow and attend the Police Academy in a week and a half.

D.2. Employee Service Awards

a. Stephen Bailey- 15 Years of Service (Police Department)

Chief Burgner briefly spoke of his history and service with the PD. President Parlier congratulated him and presented him with his award and gift.

PUBLIC FORUM

Public Forum was opened at 7:25 p.m.

James Marter addressed the Board regarding cannabis. Drug addiction is a disease; not against medical use; bad for children and adults; no such thing as recreational use; politics and the drug law; Oswego should not allow. He stated some facts and ten reasons to not allow. Just say no.

There was no one else who requested to speak; the Public Forum was closed at 7:33 p.m.

STAFF REPORTS

Asst. Administrator Burns updated the Board on shared services.

Chief Burgner addressed the Board regarding a KenCom project for the upgrading of radios; radios are moving to a digital frequency; trying it on one channel first; some radios were purchased in 2017 with the ability to upgrade; 60 radios will be upgraded; will be a 2-3 year rollout; completing the purchase of radios through a joint RFP; six entities are on board; bidding at the end of September, with approval by the Board in November; each entity is bringing the bid to their own Boards for approval; multi-year rollout contract to be approved for three years to lock in the pricing.

CONSENT AGENDA

- G.1. August 20, 2019 Committee of the Whole Minutes
- G.2. August 20, 2019 Closed Session Minutes (Approve and Release)
- G.3. Resolution Authorizing the Temporary Closure of Route 31 for the Oswegoland Park District's Gobbler Hobbler 10K and Mashed Potato Mile. **Resolution No. 19-R-64**
- G.4. Resolution Authorizing an Intergovernmental Agreement Between the Village of Oswego and Kendall County Emergency and Communications Board (KenCom) – IP Flexible Reach. **Resolution No. 19-R-65**; will pay less.
- G.5. Block 11 Easements:
 - a. Resolution Authorizing Execution of a Temporary Construction Easement Agreement and a Public Utility and Drainage Easement Agreement Between the Village of Oswego and Dr. Robert B. Daszkiewicz, DDS, Concerning 107 Main Street. **Resolution No. 19-R-66**
 - b. Resolution Authorizing Execution of a Temporary Construction Easement Agreement and a Public Utility and Drainage Easement Agreement Between the Village of Oswego and Imperial Investments, LLC, Concerning 121 Main Street. **Resolution No. 19-R-67**
- G.6. Resolution Supporting a Memorandum of Understanding between the Village of Oswego Police Department and Neighbors by Ring. **Item was pulled. No vote.**
- G.7. Ordinance Amending the Annual Budget of the Village of Oswego For the Fiscal Year Commencing May 1, 2018 Adopted by Ordinance No. 18-23. **Ordinance No. 19-43**
- G.8. Approve the Illinois Department of Transportation Obligation Retirement Resolution Providing for the Use of \$262,500 of Motor Fuel Tax Funds for Debt Service. **Resolution No. 19-R-68**

A motion was made by Trustee Perez and seconded by Trustee Sollinger to approve the Consent Agenda; Approving the August 20, 2019 Committee of the Whole Minutes; Approving and Releasing the August 20, 2019 Closed Session Minutes; and approving the following ordinance and resolutions:

Ordinance No. 19-43; Ordinance Amending the Annual Budget of the Village of Oswego for the Fiscal Year Commencing May 1, 2018 Adopted by Ordinance No. 18-23.

Resolution No. 19-R-64; Resolution Authorizing the Temporary Closure of Route 31 for the Oswegoland Park District's Gobbler Hobbler 10K and Mashed Potato Mile.

Resolution No. 19-R-65; Resolution Authorizing an Intergovernmental Agreement Between the

The building will have an exterior made of contrasting metal panels to break-up the visual mass of the building as well as some masonry along the foundation. Several large windows will provide visual interest to the building and provide natural light into the storage space. Two signs are proposed; one wall sign and one projecting sign. The wall sign will measure three feet (3') high by thirty-six feet (36') long and will be on the north elevation of Building A. The projecting (blade) sign will measure thirty inches (30") wide by twelve feet (12') tall and will be mounted on the north elevation of Building B.

Board and staff discussion focused on the access road just before Kendall Point Drive; no plans to use the road; ok to leave as is. There was no further discussion.

A motion was made by Trustee Sollinger and seconded by Trustee Thomas to approve an Ordinance Granting a Major Amendment to the Preliminary and Final Planned Unit Development for Next Door Storage.

Aye: James Marter II Terry Olson
Pam Parr Luis Perez
Judy Sollinger Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

J.2. Resolution Authorizing the Execution of a Three-Year Contact with The Fields on Caton Farm, Inc. for Parkway Tree Replacement Services at Various Locations in Oswego. **Resolution No. 19-R-69**

Director Hughes addressed the Board regarding a contract for tree replacement. The intent of a tree purchase is to plant new right-of-way trees and to replace trees that have been removed due to disease, storms, or hit by a vehicle. The Village received four bids on August 13, 2019. The bids ranged from \$263.50 to \$595.00 per tree. The lowest responsible bidder was The Fields on Canton Farm, Inc., Crest Hill, IL with an amount of \$263.50 per tree. They have been providing services to the Village for many years. They have consistently delivered excellent service and their plant stock is of exceptional quality. In the rare case that a resident is unhappy with the tree they receive, The Fields on Caton Farm will replace it without hesitation.

Board and staff discussion focused on the price is lower; budget \$51,000 annually; three-year contract. There was no further discussion.

A motion was made by Trustee Parr and seconded by Trustee Olson to approve a Resolution Authorizing the Execution of a Three-Year Contact with The Fields on Caton Farm, Inc. for Parkway Tree Replacement Services at Various Locations in Oswego.

Aye: James Marter II Terry Olson
Pam Parr Luis Perez
Judy Sollinger Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

J.3. Ordinance Granting Approval of a Site Plan for Lot 14 of Stone Hill Business Park Unit 2. **Ordinance No. 19-45**

Director Zenner addressed the Board regarding site plan for a medical office building. In 2002, the Village approved the Final PUD for Unit 2 of Stonehill Business Park. The subject property at 90

Plank Drive, or Lot 14 of Stonehill Business Park, is currently vacant and has never been developed. The applicant is requesting approval of a Site Plan for Lot 14 to allow for the development of a 11,054 square foot multi-tenant medical office building. The parcel is located on the east side of Plank Drive. The site plan indicates a single building with six (6) units. The site plan complies with all required building setbacks and includes seventy-three (73) parking spaces and three (3) handicapped stalls. Eight (8) bicycle parking spaces are also provided.

There is an HOA in this development that will review the elevations. They require masonry on the front elevation. The Stonehill development contains private covenants that outline the materials that the exterior elevation can use. The requirements indicate that the front elevation shall be a minimum of 65% brick, stone, masonry, glass, or other comparable material. The petitioner is proposing front and side elevations compliant with the required materials (cast stone base, aluminum storefront windows, brick veneer, and a standing seam metal roof). The petitioner has submitted a landscape plan for review. Parkway trees are provided along Plank Drive. Foundation landscaping is provided along the front, north and south sides of the building and landscape buffers are provided on all sides of the property.

Board and staff discussion focused on excited about new projects in town. There was no further discussion.

A motion was made by Trustee Marter and seconded by Trustee Sollinger to approve an Ordinance Granting Approval of a Site Plan for Lot 14 of Stone Hill Business Park Unit 2.

Aye:	James Marter II	Terry Olson
	Pam Parr	Luis Perez
	Judy Sollinger	Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

J.4. Ordinance Amending Title 8 Chapter 7 Section 10 of the Code of Ordinances for the Village of Oswego, Kendall and Will Counties, Illinois; Water Rates. **Ordinance No. 19-46**

Administrator Di Santo addressed the Board regarding water rates reduction. Billed total water revenues over the past two years have exceeded the projected revenues estimated in the Village's 2017 water rate analysis. As such, the Village President asked staff to consider the impacts of a \$0.20 water rate reduction. Staff presented the proposed reduction with the Village Board at the August 20 Committee of the Whole meeting. After the discussion the Village Board directed staff to bring the ordinance to tonight's meeting. The ordinance will reduce the current water rate, per 100 cubic feet of water used, from \$5.43 to \$5.23. Converting the rate per cubic foot to rate per 1,000 gallons calculates the current rate to \$7.26 per 1000 gallons and the reduced rate to \$6.99 per 1,000 gallons. The average usage of 5,400 gallons is billed approximately \$39.20 per month at the current rate of \$7.26. The same customer will be billed approximately \$37.75 at the reduced rate of \$6.99; a savings of \$1.45 per month on average. The total annual savings calculates to \$17.40 for the average water customer. The savings represent a 3.7% reduction in water rates, and the dollar amount saved is higher or lower depending on actual usage.

Water rates, sewer rates and monthly fees are reviewed annually to determine if increases or decreases in any of the rates are appropriate. The following table compares the Village's current water rate and the reduced water rate with neighboring communities. The monthly total customer bill is also shown in the table.

Entity	Water Rate per 1000 gallons	Water usage cost at 5,400 gallons	Sanitary sewer rate per 1000 gallons	Sanitary sewer cost at 5,400 gallons	Monthly fixed fees	Monthly Total
Plainfield	\$9.47	\$51.14	\$4.73	\$25.54	\$6.50	\$83.18
Oswego (current rate)	\$7.26	\$39.20	\$1.71	\$9.23	\$3.17	\$51.61
Boulder Hill/Montgomery	\$7.20	\$38.88			\$10.00	\$48.88
Aurora	\$7.15	\$38.61			\$33.80	\$72.41
Oswego (rate w/.20 decrease)**	\$6.99	\$37.75	\$1.71	\$9.23	\$3.17	\$50.15
Montgomery	\$6.11	\$32.99			\$10.00	\$42.99
Yorkville	\$5.74	\$31.00			\$22.69	\$53.69
Sugar Grove	\$5.18	\$27.97	\$5.21	\$28.13	\$33.79	\$89.90

** \$0.20 per cubic foot decrease

Staff projects a \$0.20 decrease in the rates will reduce projected total income by \$778,000 by May 2023; assuming the \$0.10 increases are enacted in each of the next three fiscal years. Even with this reduction, there would be enough revenue to cover the established five-year water and sewer capital improvement program included in the FY20 budget exclusive of three large projects for which a funding source has not been identified:

- Alternate Water Source (\$8.6 million – initial design – total estimated project exceeds \$36M)
- Wolfs Crossing Water Main (\$5.8 million)
- Minkler Road Water Main (\$2.3 million)

Staff was asked to identify examples of other water expenses to which the additional revenues could be applied.

- Reduce water rates by \$0.20, saving residents and businesses 3.7% on their water rate and continuing to fund all budgeted capital expenditures;
- Add the revenues to the water and sewer fund balance to be saved for currently unfunded mega projects;
- Bring forward capital projects in the five-year plan to be funded in earlier fiscal years (lead service line replacements, sanitary sewer lining, etc.); and
- Fund non budgeted projects (fire hydrant replacement program, watermain rehabilitation and replacement, Wolfs Crossing watermain engineering, etc.).

Staff has begun preparing the FY21 budget which the Village Board will approve in April 2020. While each capital improvement plan provides predicted capital investment over a five-year period, only the first year of each capital plan is what is funded through the budget. Each budget cycle staff and the Village Board prioritize which projects will be funded for the upcoming fiscal year; the five-year plan serves as a planning guide but is superseded by the budget discussions of the immediate fiscal year.

Board and staff discussion focused on effective date of the reduction would be September 15, 2019; future projects; Wolf and Minkler Road development is 2-3 years out; timing of projects; funding from state capital bill; projected increases in the future; better off keeping the rates than having to

increase the next time; decrease will make a difference for some residents; second highest price tax in the County; Village is a small part of the tax rate; philosophical issue; difference between water rates and water fees; residents can control the rate, but not the fees; long range problems; getting projects done sooner; best use of funds; earmark excess to start growing; looking at the budget analysis during the budget workshop; looking at water rates again; things change annually; nervous about giving money back before having the first budget discussion together; Oswego is mid-tier compared to other communities; Oswego lowest when the rates and fees are combined. There was no further discussion.

A motion was made by Trustee Marter and seconded by Trustee Thomas to approve an Ordinance Amending Title 8 Chapter 7 Section 10 of the Code of Ordinances for the Village of Oswego, Kendall and Will Counties, Illinois; Water Rates.

Aye: James Marter II Terry Olson
 Judy Sollinger Brian Thomas
Nay: Pam Parr Luis Perez

The motion was declared carried by a roll call vote with four (4) aye votes and two (2) nay votes.

PRESIDENT'S REPORT

K.1. Proclamation- Chamber of Commerce Week, September 9-13, 2019

President Parlier read the proclamation.

K.2. Proclamation- Constitution Week, September 17-23, 2019

President Parlier read the proclamation.

TRUSTEE REPORTS

Trustee Thomas- discussion on cannabis and water rates; the Board will have disagreements; don't think the residents will be too upset; best interest of our residents.

Trustee Marter- inquired into Neighbors by Ring item that was pulled from Consent. It is an app that residents download and share; helps prevent crime; upload images. Information will be put in a staff report.

Trustee Sollinger- congrats to Commander Bastin; Beats & Eats was fun.

Trustee Parr- credit to the Board; acting in kind, intelligent and diligent way tonight; so happy to have bonded well; putting the interest of the residents in mind.

CLOSED SESSION

There was no Closed Session held.

ADJOURNMENT

A motion was made by Trustee Sollinger and seconded by Trustee Olson to adjourn the meeting; upon a voice vote with all remaining members present voting aye, the meeting was adjourned at 8:17 p.m.

Tina Touchette
Village Clerk