

**MINUTES OF A REGULAR MEETING
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OSWEGO VILLAGE HALL
100 PARKERS MILL, OSWEGO, ILLINOIS
October 6, 2020**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Troy Parlier called the meeting to order at 7:06 p.m. and led the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Board Members Physically Present: President Troy Parlier and Trustees James Marter II, Terry Olson, Pam Parr, Judy Sollinger and Brian Thomas.

Board Members Absent: Trustee Luis Perez

Staff Physically Present: Dan Di Santo, Village Administrator; Christina Burns, Asst. Village Administrator/HR Director; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Mark Horton, Finance Director; Rod Zenner, Community Development Director; Jennifer Hughes, Public Works Director; Jenette Sturges, Community Engagement Coordinator- Marketing; Joe Renzetti, IT/GIS Director; Carri Parker, Purchasing Manager; Steve Raasch, Facilities Manager; Karl Ottosen, Village Attorney; and Ryan Morton, Village Attorney.

RECOGNITIONS/APPOINTMENTS

E.1 Oath of Office

a. Nicholas F. Carrington- Police Officer

Police Commission Board members, Ron Elvin and Carrie Niesman were present for the oath. Chief acknowledged their work and provided Nicholas' background. His parents, brothers and fiancé were present for his swearing-in; he will be issued Badge# 66; police training begins this Sunday; President Parlier administered the oath.

E.2 Employee Service Awards

a. Dan Di Santo- 5 Years of Service (Administration)- President Parlier presented him with his certificate and a gift for his 5 years and thanked him for his 5 years and hopefully more; unexpected pleasure to work with; top notch professional.

b. Dan Schultz- 20 Years of Service (Public Works)- was unable to attend. Congrats on 20 years.

PUBLIC FORUM

Public Forum was opened at 7:14 p.m.

Bill Small addressed the Board regarding the Townes of Ashcroft Walk. Townhomes have serious problems; the original developer sold to second developer and the second developer sold it in September; none of the owners repaired the damaged brick on numerous homes. Brick exteriors have cracks and have fallen on the ground; some owners have damage to wood, including mold and deterioration in the walls and basements. Subdivision is only 20-25% built out and needs to be 82% for an HOA; looking for help from the Village to make the developer do what they promised; what will the Village do when they can't be represented; who can they get out there to fix the problems. Village staff will look into and respond to Mr. Small.

There was no one else who requested to speak; the Public Forum was closed at 7:20 p.m.

STAFF REPORTS

Asst. Administrator Burns- in the next few days, the Village will be seeking requests for interest in donations of goods or services for the construction of the entertainment venue. Thank you to Julie and Carri for their help.

Community Engagement Coordinator- Marketing, Jenette Sturges- Kendall County Health Dept. is holding a free drive-thru food pantry tomorrow, October 7th, at the Kendall County Food Pantry; 9am-noon. They are also hosting a free drive-thru for COVID-19 testing from October 7th- October 9th at the Kendall County Health Department; 8am-4pm. Information will be available on the Village's website. The North Aurora testing site is closed.

CONSENT AGENDA

- H.1 September 15, 2020 Committee of the Whole Minutes
- H.2 September 15, 2020 Regular Village Board Minutes
- H.3 September 15, 2020 Closed Session Minutes; Approve and Release
- H.4 Ordinance Granting a Minor Amendment to the Final Planned Unit Development for Orchard Way Lot 10 to Allow for Certain Changes to the Signage and Elevation Plans; Jewel/Osco.
- H.5 Strand Associates, Inc. Engineering Services
 - a) Resolution Authorizing the Execution of a Professional Engineering Agreement with Strand Associates, Inc. for General Consultation Services.
 - b) Resolution Authorizing the Execution of a Task Order with Strand Associates, Inc. for the Engineering Evaluation and Construction Services of the Fox Chase Water Tower Rehabilitation Project in an Amount not to Exceed \$55,000.
- H.6 Resolution Authorizing Reserve at Hudson Crossing, L.L.C. to Execute Change Order #9 to the Construction Contract with H. Linden & Sons in the Amount of \$960 for the Construction of the Reserve at Hudson Crossing Public Improvements.
- H.7 Resolution Authorizing the Purchase of Two New Ford Utility Interceptor Vehicles from Currie Motors Commercial Center, Frankfort, Illinois, in an Amount Not to Exceed \$69,210. *Additional discussion focused on upgrading vehicles to hybrids; can't obtain feedback or show savings because the vehicles just came out; potential fuel savings; don't have data to support a recommendation; installer has not installed on these type of vehicles yet; would like two ordered if we have it in the budget; did not include in this year's budget; \$3,100 shortfall; would need an upgraded warranty of \$1,800; will have savings in 2-3 years; October is the deadline to get a vehicle delivered in the fiscal year; can look into it for the next fiscal year and bring back to the Board.*
- H.8 Approve the Illinois Department of Transportation Obligation Retirement Resolution Providing for the Use of \$237,900 of Motor Fuel Tax Funds for Debt Service.
- H.9 Resolution Authorizing the Execution of a Contract with DGO Premium Services Co. for Water Tower Cleaning Services in the Amount Not to Exceed \$40,000.
- H.10 Resolution Authorizing the Execution of a Contract with Frank Marshall Electric for the Lift Station Electrical Upgrades for a Portable Generator Connection and the Purchase of Three Portable Generators in the Amount Not to Exceed \$192,601.

A motion was made by Trustee Marter II and seconded by Trustee Thomas to approve the Consent Agenda; Approving the September 15, 2020 Committee of the Whole Minutes; Approving the September 15, 2020 Regular Village Board Minutes; Approving and Releasing the September 15, 2020 Closed Session Minutes and approving the following ordinance and resolutions:

Ordinance No. 20-60; Ordinance Granting a Minor Amendment to the Final Planned Unit Development for Orchard Way Lot 10 to Allow for Certain Changes to the Signage and Elevation Plans; Jewel/Osco.

Resolution No. 20-R-91; Resolution Authorizing the Execution of a Professional Engineering Agreement with Strand Associates, Inc. for General Consultation Services.

Resolution No. 20-R-92; Resolution Authorizing the Execution of a Task Order with Strand Associates, Inc. for the Engineering Evaluation and Construction Services of the Fox Chase Water Tower Rehabilitation Project in an Amount not to Exceed \$55,000.

Resolution No. 20-R-93; Resolution Authorizing Reserve at Hudson Crossing, L.L.C. to Execute Change Order #9 to the Construction Contract with H. Linden & Sons in the Amount of \$960 for the Construction of the Reserve at Hudson Crossing Public Improvements.

Resolution No. 20-R-94; Resolution Authorizing the Purchase of Two New Ford Utility Interceptor Vehicles from Currie Motors Commercial Center, Frankfort, Illinois, in an Amount Not to Exceed \$69,210.

Resolution No. 20-R-95; Approve the Illinois Department of Transportation Obligation Retirement Resolution Providing for the Use of \$237,900 of Motor Fuel Tax Funds for Debt Service.

Resolution No. 20-R-96; Resolution Authorizing the Execution of a Contract with DGO Premium Services Co. for Water Tower Cleaning Services in the Amount Not to Exceed \$40,000.

Resolution No. 20-R-97; Resolution Authorizing the Execution of a Contract with Frank Marshall Electric for the Lift Station Electrical Upgrades for a Portable Generator Connection and the Purchase of Three Portable Generators in the Amount Not to Exceed \$192,601.

Aye: James Marter II
Pam Parr
Brian Thomas

Terry Olson
Judy Sollinger

Nay: None

Absent: Luis Perez

The motion was declared carried by an omnibus roll call vote with five (5) aye votes and zero (0) nay votes.

BILL LIST

I.1 Approve Bill List Dated October 6, 2020 in the Amount of \$2,019,703.47.

A motion was made by Trustee Parr and seconded by Trustee Olson to approve the Bill List Dated October 6, 2020 in the Amount of \$2,019,703.47.

Additional discussion focused on last meeting's bill list was better than this one; \$2,000 camera is for the amphitheater property; streams live at the site; will be out there for the duration of construction; can be moved elsewhere when the site is completed; similar cameras used at the Reserves and 113 Main St.; can move the camera to the new Dairy Barn; time lapse is only for the Reserve.

Aye: James Marter II
Pam Parr
Brian Thomas

Terry Olson
Judy Sollinger

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

OLD BUSINESS

J.1 Resolution Ratifying the Village President's Executive Orders and Extending Declaration of Local Emergency and Disaster. **Resolution No. 20-R-98**

A motion was made by Trustee Thomas and seconded by Trustee Olson to approve the Resolution Ratifying the Village President's Executive Orders and Extending Declaration of Local Emergency and Disaster.

There was no discussion.

Aye: James Marter II Terry Olson
 Pam Parr Judy Sollinger
 Brian Thomas

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

NEW BUSINESS

K.1 Ordinance Granting a Special Use Permit to Allow for the Operation of a Liquor Store in the B-3 Community Service and Wholesale District (Orchard Liquor). **Ordinance No. 20-61**

A motion was made by Trustee Marter II and seconded by Trustee Sollinger to approve an Ordinance Granting a Special Use Permit to Allow for the Operation of a Liquor Store in the B-3 Community Service and Wholesale District (Orchard Liquor).

There was no discussion.

Aye: James Marter II Terry Olson
 Pam Parr Judy Sollinger
 Brian Thomas

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

K.2 Buchanan Energy, LLC d.b.a. Bucky's Express, Located at 6551 US Highway 34
a) Ordinance Amending Title 3 Chapter 7; Decrease Class "B-1" Liquor License and Increase Class "B-2" Liquor License. **Ordinance No. 20-62**
b) Ordinance Amending Title 3 Chapter 31; Increase Class "B-2" Video Gaming License. **Ordinance No. 20-63**

A motion was made by Trustee Sollinger and seconded by Trustee Thomas to approve an Ordinance Amending Title 3 Chapter 7; Decrease Class "B-1" Liquor License and Increase Class "B-2" Liquor License and approve an Ordinance Amending Title 3 Chapter 31; Increase Class "B-2" Video Gaming License.

There was no discussion.

Aye: James Marter II Terry Olson
 Pam Parr Judy Sollinger
 Brian Thomas

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

K.3 Riverside Pizza & Pub
a) Ordinance Amending Title 3 Chapter 7; Increase Class "C" Liquor License. **Ordinance No. 20-64**
b) Ordinance Amending Title 3 Chapter 31; Increase Class "C" Video Gaming License. **Ordinance No. 20-65**

A motion was made by Trustee Sollinger and seconded by Trustee Thomas to approve an Ordinance Amending Title 3 Chapter 7; Increase Class "C" Liquor License and approve an Ordinance Amending Title 3 Chapter 31; Increase Class "C" Video Gaming License.

There was no discussion.

Aye: James Marter II Terry Olson
Pam Parr Judy Sollinger
Brian Thomas

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

K.4 Resolution Authorizing \$5,000 in Not-For-Profit COVID Grants from the Economic Development Fund. **Resolution No. 20-R-99**

A motion was made by Trustee Marter II and seconded by Trustee Thomas to approve a Resolution Authorizing \$5,000 in Not-For-Profit COVID Grants from the Economic Development Fund.

Asst. Administrator Burns addressed the Board regarding the grants. To support local not-for-profit organizations in need, staff is proposing a grant program totaling \$5,000, which would provide grants of up to \$500 to eligible not-for-profits. Applicants would be evaluated on the following:

- Provides services that benefit the community at large.
- Impacted by COVID-19 in its ability to continue its operations
- Will use grant funding to reduce the impact of COVID-19 on the not-for-profit's operations or assist not-for-profit's operations to support those impacted by COVID-19.

In order to be considered for a grant, staff recommends the following minimum qualifications:

- Be a not-for-profit organization registered with the Secretary of State's Office in existence prior to March 15, 2020
- Based in or with primary operations in the Village of Oswego, Illinois
- Not-for-profit organizations that have a funding agreement with the Village of Oswego are excluded.

If the program is approved, staff would open a submission portal on Wednesday, October 7. Submissions would be accepted and evaluated on a first-come, first-serve basis by staff, with funds granted if the applicant meets the awards criteria. If funds remain after 90 days, a new round of submissions would be open and previous recipients would be eligible to apply.

Board and staff discussion focused on do not remember having a discussion on this; program open to any not-for-profit; start accepting applications tomorrow; Ledger says it is ending tomorrow; Ledger will get it corrected. There was no further discussion.

Aye: James Marter II Terry Olson
Pam Parr Judy Sollinger
Brian Thomas

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

PRESIDENT'S REPORT

- Saturday, October 10th- pick-up a free pumpkin at the future Entertainment Venue; noon-3pm. Co-sponsors are: Allied First Bank, Byline Bank, First Midwest Bank and Old Second National Bank.
- Entertainment Venue Project Kick-Off event- Thursday, October 15th; 4pm-4:45pm at the Park & Ride.
- Community Drive- Around Scavenger Hunt- Saturday, October 17th; 1pm-3pm; 8 families have signed-up; tour the Oswego community by car; gift cards will be awarded; benefits the Kendall County Food Pantry.
- Park District Monster Mash- Prairie Point Park from noon-2:30 on October 31st; Board members are invited to pass out trinkets at the event.
- Halloween hours expanded- 2:30pm-8pm.
- The new 7-Eleven opened; teenagers tried the slurpees and said they are better than Yorkville's.
- Home of the Hoagie had their soft opening last week; encourage everyone to sample it.

TRUSTEE REPORTS

Trustee Marter II- thank you to Dan Di Santo; in the past 1 ½ years he has been able to answer all questions; made it easier to be a Trustee.

Trustee Thomas- thank you to Dan Di Santo; Oswego is in good hands; made on-boarding seamless; staff is better off.

Trustee Sollinger- cannot believe it's been five years; thank you to Dan Di Santo for making us look good.

President Parlier noted that the Village has received preliminary authorization for stop lights in the downtown; this has been a year and a half battle.

CLOSED SESSION

There was no Closed Session held.

ADJOURNMENT

A motion was made by Trustee Marter II and seconded by Trustee Sollinger to adjourn the meeting; upon a voice vote with all remaining members present voting aye, the meeting was adjourned at 7:49p.m.

Tina Touchette
Village Clerk