

**MINUTES OF A REGULAR MEETING  
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES  
OSWEGO VILLAGE HALL  
100 PARKERS MILL, OSWEGO, ILLINOIS  
August 4, 2020**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

President Troy Parlier called the meeting to order at 7:02 p.m. and led the Pledge of Allegiance to the Flag of the United States of America.

**ROLL CALL**

Board Members Physically Present: President Troy Parlier and Trustees James Marter II, Terry Olson, Pam Parr, Judy Sollinger and Brian Thomas.

Board Members Absent: Trustee Luis Perez.

Staff Physically Present: Dan Di Santo, Village Administrator; Christina Burns, Asst. Village Administrator/HR Director; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Jenette Sturges, Community Engagement Coordinator, Marketing; Joe Renzetti, IT/GIS Director; Mark Horton, Finance Director; and Rod Zenner, Community Development Director; Jennifer Hughes, Public Works Director; Carri Parker, Purchasing Manager; Susan Quasney, Project Engineer; Tim Zasada, Asst. Public Works Director Utilities; Zach Jardine, Facilities Operations Supervisor; Allison Gerber, Public Works Intern; Ryan Morton, Village Attorney; and Karl Ottosen, Village Attorney.

**RECOGNITIONS/APPOINTMENTS**

E.1 Employee Service Awards

a. Brad Delphey- 25 Years of Service (Police Department)

Chief Burgner briefly spoke about his history and accomplishments with the Police Department. President Parlier thanked him for his service and presented him with an award certificate and gift.

**PUBLIC FORUM**

Public Forum was opened at 7:06 p.m. There was no one who requested to speak; the Public Forum was closed at 7:06 p.m.

**STAFF REPORTS**

Asst. Administrator Burns- complete the census; 82.4% of Oswego residents have responded; deadline is September 30, 2020; census workers are currently going door to door for to those who have not completed the census; social distancing guidelines will be in place; residents can also complete the it at census.gov; currently, the Village receives \$6 million annually. President Parlier noted that it is easy to see how important it is to complete the census.

**CONSENT AGENDA**

- H.1 July 14, 2020 Committee of the Whole Minutes
- H.2 July 14, 2020 Regular Village Board Minutes
- H.3 Ordinance Amending Title 3 Chapter 7; Decrease Class "O" Liquor License for Goodrich Quality Theaters, Inc. (commonly known as Kendall 11) Located at 95 Fifth Street. **Ord. No. 20-36**

- H.4 Resolution Authorizing Reserve at Hudson Crossing, L.L.C. to Execute Change Order #7 to the Construction Contract with H. Linden & Sons in the Amount of \$7,361.00 for the Construction of the Reserve at Hudson Crossing Public Improvements. **Res. No. 20-R-70**
- H.5 Resolution Authorizing the Execution of a Professional Engineering Services Contract with HR Green in an Amount of \$41,875 for Construction Oversight of the 2020 Pavement Resurfacing Program and Alley Reconstruction Projects. **Res. No. 20-R-71**
- H.6 Ordinance Amending Title 3 Chapter 7; Increase Class "B-1" Liquor License for 7-Eleven, Inc. Located at 244 E. Washington Street. **Ord. No. 20-37**
- H.7 Resolution Authorizing the Execution of a Contract with HR Green, Inc. in the Amount of \$199,775.05 for Preliminary Engineering of the Minkler Bridge Replacement Project. **Res. No. 20-R-72**
- H.8 Resolution Authorizing the Execution of a Professional Services Agreement with M.E. Simpson Company, Griffith, Indiana, for the Water Assessment Program in the Amount of \$84,568.00. **Res. No. 20-R-73**
- H.9 Resolution Authorizing the Execution of a Three-Year Contract with Charles Equipment Energy Systems, LLC of Des Plaines, Illinois for Generator Maintenance Services in the Amount of \$55,556.10. **Res. No. 20-R-74**
- H.10 Ordinance Amending Village Code Title 1 Chapter 19: Procurement. **Ord. No. 20-38**

A motion was made by Trustee Thomas and seconded by Trustee Olson to approve the Consent Agenda; Approving the July 14, 2020 Committee of the Whole Minutes; Approving the July 14, 2020 Regular Village Board Minutes; and approving the following ordinances and resolutions:

**Ordinance No. 20-36;** Ordinance Amending Title 3 Chapter 7; Decrease Class "O" Liquor License for Goodrich Quality Theaters, Inc. (commonly known as Kendall 11) Located at 95 Fifth Street.

**Ordinance No. 20-37;** Ordinance Amending Title 3 Chapter 7; Increase Class "B-1" Liquor License for 7-Eleven, Inc. Located at 244 E. Washington Street.

**Ordinance No. 20-38;** Ordinance Amending Village Code Title 1 Chapter 19: Procurement.

**Resolution No. 20-R-70;** Resolution Authorizing Reserve at Hudson Crossing, L.L.C. to Execute Change Order #7 to the Construction Contract with H. Linden & Sons in the Amount of \$7,361.00 for the Construction of the Reserve at Hudson Crossing Public Improvements.

**Resolution No. 20-R-71;** Resolution Authorizing the Execution of a Professional Engineering Services Contract with HR Green in an Amount of \$41,875 for Construction Oversight of the 2020 Pavement Resurfacing Program and Alley Reconstruction Projects.

**Resolution No. 20-R-72;** Resolution Authorizing the Execution of a Contract with HR Green, Inc. in the Amount of \$199,775.05 for Preliminary Engineering of the Minkler Bridge Replacement Project.

**Resolution No. 20-R-73;** Resolution Authorizing the Execution of a Professional Services Agreement with M.E. Simpson Company, Griffith, Indiana, for the Water Assessment Program in the Amount of \$84,568.00.

**Resolution No. 20-R-74;** Resolution Authorizing the Execution of a Three-Year Contract with Charles Equipment Energy Systems, LLC of Des Plaines, Illinois for Generator Maintenance Services in the Amount of \$55,556.10.

Aye: James Marter II  
Pam Parr  
Brian Thomas

Terry Olson  
Judy Sollinger

Nay: None  
Absent: Luis Perez

The motion was declared carried by an omnibus roll call vote with five (5) aye votes and zero (0) nay votes.











Increase budget for legal fees incurred	2503500-533010	Legal Services	\$50,000	\$20,000	\$70,000
Increase budget for engineering costs	2503500-533030	Misc. Professional Servs	\$15,000	\$36,000	\$51,000
Establish budget for 2019 Bond issuance costs	2503500-533140	Paying Agent Fees	\$0	\$219,000	\$219,000
Establish budget for downtown projects	2503500-572000	Infrastructure	\$0	\$3,237,000	\$3,237,000
Increase budget for projects-public improvements	2503500-572010	Public Improvements	\$5,112,000	\$3,100,000	\$8,212,000
Establish budget for transfer of bond issuance capitalized interest proceeds	2503500-591400	Transfer to Debt Service Fund	\$0	\$1,366,337	\$1,366,337
			\$5,177,000	\$8,046,837	\$13,223,837

Increase budget for debt trust fee payments	Debt Service	4004000-533140	Paying Agent Fees	\$1,207	\$730	\$1,937
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Establish budget for account	Water & Sewer	5006070-579000	Depreciation	\$0	\$1,637,376	\$1,637,376
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Increase budget for garbage collection costs	Garbage Collection	5606010-533110	Disposal Expense	\$2,520,885	\$51,000	\$2,571,885
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Board and staff discussion focused on 160% increase; where is the balance of \$8 million coming from; FY20 budget was originally being prepared in winter 2019; staff didn't know if the project would be moving forward; \$5.1 million budgeted; \$14.8 million issued at end of 2019; adjusted for bond issuance; annual formality; all funds have funds in reserves or had funds coming in; legal services are not budgeted; staff is conservative; keep at zero and adjust for actual expenditures; whether the legal fees are normal; if no more projects in the downtown, then the expenses will dwindle down; most costs are upfront; bulk of legal fees is the parking deck and Tap House agreement; amount from TIF increment was \$60,000 last year; will be around \$150,000 this fiscal year; public improvements include the H. Linden contract, Block 11, parking deck, and retaining wall; improvements paid from the Capital Fund; 2020 is the first year of full assessment for increment; SSA would fill the gap so it fully covers the debt service; would start in 2023; SSA is only for the Shodeen development; when will the bonds be fully paid; last three years of the TIF would have a surplus; will be able to pay the Village back for public improvements in year 20, 21 or 22. There was no further discussion.

Aye: James Marter II  
Pam Parr  
Brian Thomas

Terry Olson  
Judy Sollinger

Nay: None  
Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.



## **PRESIDENT'S REPORT**

Final drive-in movie is this Thursday, August 6<sup>th</sup> at the Park & Ride; partnership with Classic Cinemas; The Lion King is being played. Community yard sale is on 8/7/20-8/8/20; 8am-4pm; 50 residents are participating. Summer at-home festival continues with "Wild Daisy"; live streamed @GoOswego Facebook page on 8/15/20 from 5pm-6pm at Village Hall.

## **TRUSTEE REPORTS**

Trustee Parr- couple people have asked about the Open Meetings Act; we are still in a pandemic; people can only comment if they are physically here; Oswego is the only municipality doing this; would we consider phone calls; whether there is a way to make comments without having to come in; thinking about transparency. President Parlier noted that we are taking additional steps to get back to normalcy; continue to step forward. Trustee Marter noted he attended a school Board meeting; when things are important, they will attend. Jim Pakowski, who spoke earlier during Public Comment, noted that he and his wife have not left the house since the pandemic started, but they wanted to attend this meeting due to their concerns with the Tuscany Station concept plan; people will attend if it is an important item to them. Staff to bring this up as a discussion item at the next Committee of the Whole meeting.

President Parlier- on behalf of Trustee Perez, Director Hughes umpired a game he played on Saturday and she called him out on strikes; he thought the pitch was inside; she still called him out. Director Hughes noted she made the correct call. This was all in fun.

## **CLOSED SESSION**

There was no Closed Session held.

## **ADJOURNMENT**

A motion was made by Trustee Sollinger and seconded by Trustee Olson to adjourn the meeting.

Aye:	James Marter II	Terry Olson
	Pam Parr	Judy Sollinger
	Brian Thomas	

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

The meeting was adjourned at 7:59 p.m.

Tina Touchette  
Village Clerk