

**MINUTES OF A COMMITTEE OF THE WHOLE MEETING
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OSWEGO VILLAGE HALL
100 PARKERS MILL, OSWEGO, ILLINOIS
June 9, 2020**

Pursuant to Executive Order 2020-07 signed by Governor Pritzker and Guidance Provided by Legal Counsel, the Village of Oswego may conduct all or portions of this meeting by use of telephonic or electronic means. Instructions on public access to this meeting are available through the link within the agenda.

CALL TO ORDER

President Troy Parlier called the meeting to order at 6:02 p.m.

ROLL CALL

Board Members Physically Present: President Troy Parlier and Trustees James Marter, Terry Olson, Pam Parr, Luis Perez and Brian Thomas.

Board Members Attended Electronically: Trustee Judy Sollinger

Staff Physically Present: Dan Di Santo, Village Administrator; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Jenette Sturges, Community Engagement Coordinator, Marketing; Joe Renzetti, IT/GIS Director; Mark Horton, Finance Director; Jay Hoover, Building Services Manager; and Natalie Zine, Planner.

Staff Attended Electronically: Christina Burns, Asst. Village Administrator; Jennifer Hughes, Public Works Director; Rod Zenner, Community Development Director; Corinna Cole, Economic Development Director; Carri Parker, Purchasing Manager; Steve Raasch, Facilities Manager; Susan Quasney, Project Engineer; Tim Zasada, Asst. Public Works Director Utilities; Ryan Morton, Village Attorney; and Karl Ottosen, Village Attorney.

Additional Electronic Attendees: Mike Schoppe, Owner of Schoppe Design Assoc, Inc.; Carrie Hansen, Director of Planning & Gov't Services for Schoppe Design Assoc, Inc.; Andy Dogan, Associate Principal for Williams Architects.

PUBLIC FORUM

Public Forum was opened at 6:03 p.m. All comments received via email will be read during the Public Forum section at the Village Board meeting. There was no one who requested to speak; the Public Forum was closed at 6:03 p.m.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

G.1 Discuss the Entertainment Venue Design Process

Administrator Di Santo addressed the Board regarding the design process and concepts for the amphitheater. On October 1, 2019, the Village Board approved Resolution 19-R-72, approving an agreement to accept the donation of ~3 acres of property at Lot 7 in Oswego Junction Phase 2. The donation agreement required the Village to develop a venue for outdoor live performance and music entertainment and events to be enjoyed by the public within 3 years. Since that time, the Village entered into contracts with Schoppe Design for land planning, Threshold Acoustics for an acoustical study and Williams Architects for architectural and engineering design. In addition, the Village conducted an online community survey to identify opinions on how the entertainment venue should be used and conducted stakeholder interviews. Staff provided direction on the project design, discussed community feedback, reviewed the acoustical engineer report, and provided the project schedule as follows:

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Community Survey

A community survey was live on the Village website from February 7, 2020 through April 22, 2020.

- 495 respondents completed the survey
 - 90% of which self-identified as Oswego residents.
 - 60% had been to an outdoor venue in a neighboring suburb in the past year
 - 75% are likely to attend a community festival each year
 - 56% would like to see more music performances readily available in the area
 - 41% are satisfied with the current offering of events and performances in the Village

Summary of the results was provided in the packet

Stakeholder Input/Interviews

Staff and Schoppe Design conducted stakeholder interviews with School District 308, Oswegoland Park District, a local concert promotor, a local dance troupe, and a local performing arts group to discuss their potential use and ideal design of the entertainment venue. Key highlights include:

- There should be room behind the stage for performer vehicles and changing
- The service drive should be able to handle tour buses and semi-trucks
- The stage should be a minimum 40' x 32' and up to 52' x 37'
- The stage should have ADA accessible ramps
- Rigging for lighting and sound should be included
- Separate power sources for audio and other uses are necessary
- Basic "house" lights and audio are ideal

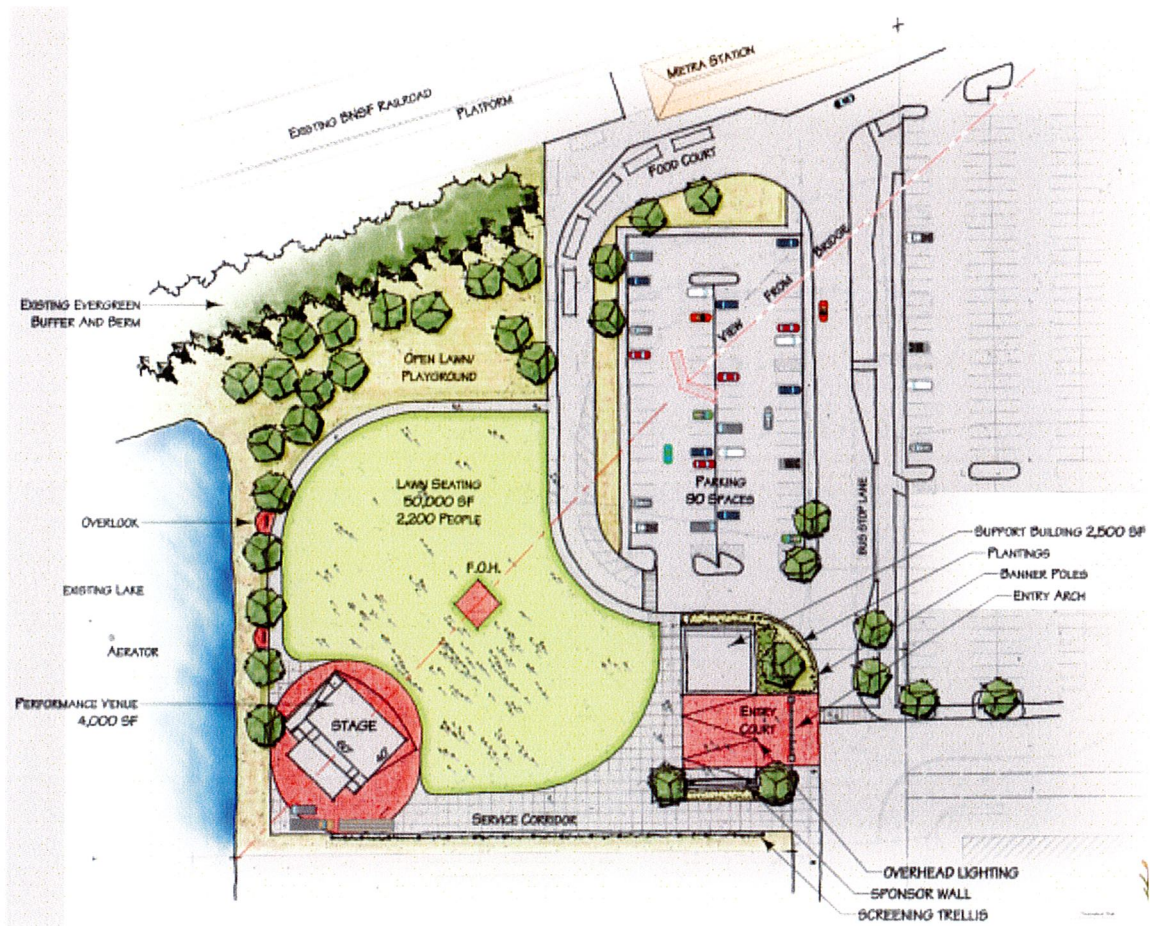
Notes from the meetings were provided in the packet

Acoustical Report

Following Board direction, staff hired acoustical engineer Threshold Acoustics to perform an analysis on the sound impacts of the proposed entertainment venue. Analysis was provided in the packet. The report looked at different orientations to face the stage and finds that due to the existing berms and separation from neighborhoods from the BNSF railroad tracks, detention pond, and the Orchard Road bridge, amplified sound typical of a concert and entertainment venue will not result in decibel levels that exceed the Village's code requirements at residential neighborhoods (60dBA during the day, and 55dBA at night). Williams Architects further stated that the effects shown in the report can be lessened even further by incorporating some absorptive materials in the back wall of the stage structure.

Board and staff discussion focused on a third design of the site layout was discarded right away; southwest corner is the recommendation; maximizing seating; view from the bridge; playground can be built in the future; 2,200 people capacity; parking lot can be used for larger performances; flexibility to put up extra storage; screening trellis installed to separate the site from the daycare; walkway around the venue; seating area around the pond; area will be sloped; project budget includes stage area, grass and park; everything else is budget dependent; Fast Track grant for \$750,000 was applied for by Director Hughes; should know this summer if the grant is approved; it's an all or nothing grant; if awarded, construction needs to start within 90 days; rigging would be included; performers will need to use their own equipment; could potentially accommodate 5,000 people which includes using the whole parking lot; needing to know what the capacity is at PrairieFest for national acts; obtaining sponsors; filling the gap; possible legal issues with accepting donations versus going out to bid; staff to put together a menu of projects and dollar amounts associated to it; putting together a list of naming rights options; what the percentage chance is of getting the Fast Track grant; grant is based on scores; project may not qualify; 50/50 chance; depends on the quality of the other projects the Village is up against; \$25 million can be applied for; four times that amount has been applied for; disadvantaged projects areas will be reviewed first; what the vision of the site is; community venue for local bands and concerts and the ability to offer larger events; whether it will be free or charged events; whether the Village would turn down another municipality in using the venue; Village decides who uses the venue; establishing a rental fee; may need to develop a use policy; not wanting to price out the groups we want using the venue; playground not included in Phase 1; tidying up the pond area; creating a walking path; ice rink and

pumpkin patch got pulled from the project because of the lack of demand; park district already has an ice rink; south area of the lawn will be flat; future Metra Station has plans for public restrooms; gating and fencing at drives; other areas will need to be closed off and monitored; site can be flipped. There was no further discussion.



Additional discussion, on this item, to be discussed under Staff Reports at the June 9, 2020 Regular Village Board meeting.

CLOSED SESSION

There was no Closed Session held.

ADJOURNMENT

The meeting adjourned at 6:59 p.m.

Tina Touchette

Tina Touchette
Village Clerk