

**MINUTES OF A REGULAR MEETING
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OSWEGO VILLAGE HALL
100 PARKERS MILL, OSWEGO, ILLINOIS
April 7, 2020**

Pursuant to Executive Order 2020-07 signed by Governor Pritzker and Guidance Provided by Legal Counsel, the Village of Oswego may conduct all or portions of this meeting by use of telephonic or electronic means. Instructions on public access to this meeting are available through the link within the agenda.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Troy Parlier called the meeting to order at 7:39 p.m. and led the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Board Members Physically Present: President Troy Parlier and Trustees James Marter, Terry Olson, Luis Perez and Brian Thomas.

Board Member Attended Electronically: Trustee Pam Parr, Judy Sollinger

Staff Physically Present: Dan Di Santo, Village Administrator; Tina Touchette, Village Clerk; Jeff Burgner, Police Chief; Mark Horton, Finance Director; Julie Hoffman, Community Engagement Coordinator, Special Events; and Joe Renzetti, IT/GIS Director.

Staff Attended Electronically: Christina Burns, Asst. Village Administrator; Jennifer Hughes, Public Works Director; Rod Zenner, Community Development Director; Corinna Cole, Economic Development Director; Jay Hoover, B&Z Manager; Karl Ottosen, Village Attorney; and Ryan Morton, Village Attorney.

RECOGNITIONS/APPOINTMENTS

L.1. Proclamation- National Public Safety Telecommunicators Week; April 12-18, 2020

Item moved from the President's Report.

President Parlier read the proclamation and thanked all dispatchers.

PUBLIC FORUM

Public Forum was opened at 7:41 p.m. Public comment was extended to allow comment through email and attendance through the Zoom meeting.

Tara Anderson emailed her comment. Administrator Di Santo read her comment regarding Raising Cane's: "Please do not approve this very unhealthy fast food restaurant".

Zoom meeting participants:

Joe Prusinski attended but did not comment.

Nate Becker attended but did not comment.

Rusty Broadbent attended but did not comment; just listening as part of a Boy Scout project.

Megann Horstead spoke about the budget; not in favor of entertainment venue; going through pandemic.

There was no one else who requested to speak; the Public Forum was closed at 7:45 p.m.

STAFF REPORTS

Administrator Di Santo- thank you to hardworking staff who have kept the Village running; all continue to operate, just differently; very proud; appreciate the residents who are rallying and staying at home; pleasure to work with staff; thank you to the Board for their support; thank you to the Police Department and to Public Works and the maintenance they are doing.

CONSENT AGENDA

- H.1. March 14, 2020 Special Committee of the Whole Minutes
- H.2. March 16, 2020 Committee of the Whole Minutes
- H.3. March 16, 2020 Emergency Meeting Minutes
- H.4. March 16, 2020 Regular Village Board Minutes
- H.5. Resolution Authorizing Change Order #2 to the Contract with Copenhagen Construction for the Public Improvement of Block 11 in the Amount of \$24,610. **Resolution No. 20-R-24**

A motion was made by Trustee Sollinger and seconded by Trustee Olson to approve the Consent Agenda; Approving the March 14, 2020 Special Committee of the Whole Minutes; Approving the March 16, 2020 Committee of the Whole Minutes; Approving the March 16, 2020 Emergency Meeting Minutes; Approving the March 16, 2020 Regular Village Board Minutes; and approving the following resolution:

Resolution No. 20-R-24; Resolution Authorizing Change Order #2 to the Contract with Copenhagen Construction for the Public Improvement of Block 11 in the Amount of \$24,610.

Aye: James Marter II Terry Olson
Pam Parr Luis Perez
Judy Sollinger Brian Thomas

Nay: None

The motion was declared carried by an omnibus roll call vote with six (6) aye votes and zero (0) nay votes.

BILL LIST

- I.1. Approve Bill List Dated April 7, 2020 in the Amount of \$556,687.26.

A motion was made by Trustee Perez and seconded by Trustee Parr to approve the Bill List Dated April 7, 2020 in the Amount of \$556,687.26.

Aye: James Marter II Terry Olson
Pam Parr Luis Perez
Judy Sollinger Brian Thomas

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

OLD BUSINESS

- J.1. Resolution Ratifying the Village President's Executive Orders and Extending Declaration of Local Emergency and Disaster. **Resolution No. 20-R-24**

Attorney Ottosen addressed the Board regarding the extension of the Declaration of Local Emergency. It is extended through to the next Board meeting and, if appropriate, the Village President will terminate. All Trustees have been provided copies of the executive orders since the executive orders are approved by all Board members; any additional executive order would be reviewed. President Parlier was thanked for his help to the community.

A motion was made by Trustee Marter II and seconded by Trustee Thomas to approve the Resolution Ratifying the Village President's Executive Orders and Extending Declaration of Local Emergency and Disaster.

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|----------------------|--------------|
| Aye: James Marter II | Terry Olson |
| Pam Parr | Luis Perez |
| Judy Sollinger | Brian Thomas |

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

NEW BUSINESS

K.1. Public Hearing on Fiscal Year 2021 Village Budget

Public Hearing was opened at 7:52 p.m. Public comment was extended to allow comment through email and attendance through the Zoom meeting.

Director Horton addressed the Board regarding the Village budget. The Village is required to hold a public hearing prior to adoption of the budget. The following changes have been made since the budget workshop.

- General Fund changes netted a reduction in expenditures of \$12,027
- Motor Fuel Tax Fund expenditures were decreased by \$600,000
- Capital Improvement Fund expenditures increased \$4,000
- Water & Sewer Fund expenses were decreased \$503,407
- Water & Sewer Capital Fund revenues decreased \$500,000

Budget Year Comparison Summary - All Funds

| Fund | Fiscal Year | Fiscal Year | Fiscal Year |
|---------------------------------|---------------------|---------------------|----------------------|
| | 2021 | 2021 | 2021 |
| | Revenues | Expenditures | Difference |
| General Fund | \$20,110,942 | \$20,091,004 | \$19,938 |
| Capital Improvement Fund | \$4,098,000 | \$7,210,472 | (\$3,112,472) |
| Debt Service Fund | \$2,826,716 | \$2,825,807 | \$909 |
| Motor Fuel Tax Fund | \$1,337,000 | \$937,900 | \$399,100 |
| Tax Increment Financing | \$1,400,000 | \$1,418,950 | (\$18,950) |
| Waterworks & Sewer Fund | \$7,728,700 | \$7,654,046 | \$74,654 |
| Waterworks & Sewer Capital Fund | \$3,235,400 | \$5,194,100 | (\$1,958,700) |
| Garbage Fund | \$2,566,650 | \$2,578,000 | (\$11,350) |
| Vehicle Fund | \$761,022 | \$645,322 | \$115,700 |
| Police Officers' Pension Fund | \$2,560,000 | \$1,207,582 | \$1,352,418 |
| Total All Funds | \$46,624,430 | \$49,763,183 | (\$3,138,753) |

There were no email comments.

Zoom meeting participants:

Megann Horstead asked that her comments, under Public Forum, be moved to this hearing. Nate Becker attended but did not comment; just listening as part of a Boy Scout project.

There was no one else who requested to speak; the Public Hearing was closed at 7:55 p.m.

K.2. Ordinance Authorizing the Execution of an Economic Incentive Agreement with Imperial Investments, LLC for Dairy Barn Located at 119-121 S. Main Street. **Ordinance No. 20-20**

Director Cole addressed the Board regarding an agreement for Dairy Barn. The property at 119-121 S. Main Street was the site of the former Dairy Hut. The property had been listed for sale for several years. Last August, Imperial Investments bought the property to build the future Dairy Barn; an ice cream and burger restaurant. The property is adjacent to the 113 Main Street project; which is also undertaken by Imperial Investments. These two projects will increase the vibrancy and traffic on the south side of Main Street; however, Imperial will be taking on an elevated business risk in opening the two restaurants so close together in time and location.

The Economic Incentive Agreement will abate the municipal portion of the State's Sales Tax generated by the Dairy Barn each year, for a term of five years, or until the cumulative sales tax rebate equals \$70,000; whichever comes first. The Village also agrees to waive its permit fees. Per the agreement, the Dairy Barn property will be a part of the Block 11 Special Service Area which may be established to pay maintenance and operational costs of the Block 11 public improvements. Imperial will also participate in the Village's shared refuse program. If the Dairy Barn closes within 6 years of opening and Imperial does not open a new restaurant in the building, Imperial must repay a portion of the abatement. Imperial must repay 50% of the abatement within the first 4 years of opening and 25% the 5th year. The Village will still retain its Home Rule Sales Tax and Food and Beverage Tax; expected to total approximately \$190,000 combined. The Village also expects the property's taxes to increase with the new building; which will be paid into the TIF.

Board and staff discussion focused on P&L and sales projections received; Imperial has experience; whether agreement of 50% is standard; there is no standard; all are different; keeping consistent; have claw back if it doesn't go well; first four years half back and 25% in final year; after two years it will be made whole. There was no further discussion.

A motion was made by Trustee Perez and seconded by Trustee Olson to approve Ordinance Authorizing the Execution of an Economic Incentive Agreement with Imperial Investments, LLC for Dairy Barn Located at 119-121 S. Main Street.

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| Aye: | James Marter II | Terry Olson |
| | Pam Parr | Luis Perez |
| | Judy Sollinger | Brian Thomas |

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

PRESIDENT'S REPORT

See Recognitions/Appointments

Past few weeks have been strange; thank you to the community; we will get through this; thank you

to the grocers in town; senior shopping hours are now available; all grocers are accepting applications for work; State Representative Mark Batinick and State Senator Jennifer Bertino-Tarrant have been in constant contact with him; Angie Hibben is taking care of the community; Director Cole and Julie Hoffman have been doing an outstanding job with Angie Hibben; Jenette Sturges is helping to put out announcements; staff has been second to none; a senior wellness check program was implemented after a request from a resident of Steeplechase; Chief Burgner made it happen in a day; great work; Kevin Fialko offered a 3,000 square foot facility to be used, if needed; two additional lots available; Park & Ride possible testing facility; Ryan Kazda, senior at OHS made a social distancing song; received an email from Violet Godfrey; her 100th birthday is on April 11th; she is in good spirits, but just wants to plant flowers; Happy Birthday Violet.

TRUSTEE REPORTS

Trustee Mater II- thank you everyone; staff and Board; message boards suggested by Trustee Olson; cautiously optimistic.

Trustee Perez- glad had chance to meet and see other people tonight; we will get through this; Rush Copley is loaded with heroes and they are in rough shape; it is a great hospital; thinking about Chief and his team; proud; keep it up.

Trustee Thomas- what a good job staff is doing; second to none; come together as a community; thank you to first responders, doctors and nurses.

Trustee Sollinger- nice to see a community come together; Ryan Kazda was on Good Morning America.

Trustee Parr- thank you to everyone; be safe.

Trustee Olson- thank you to the food service, grocers, truckers; view the Chamber's webpages; Groot has asked that all recycling go in the garbage totes for those who have COVID-19.

CLOSED SESSION

There was no Closed Session held.

ADJOURNMENT

A motion was made by Trustee Perez and seconded by Trustee Olson to adjourn the meeting; upon a voice vote with all remaining members present voting aye, the meeting was adjourned at 8:15 p.m.

Tina Touchette
Village Clerk